

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JUNE 16 2007

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1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:

1.1 DECLARATION OF OPENING

The President Cr T R Hutchinson declared the meeting open at 9.30am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

The President Cr T R Hutchinson read allowed the disclaimer.

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr T R Hutchinson
Cr B A O'Dwyer
Cr A G Burrows
Cr S R Bajrai
Cr N L Trenfield
Cr H Nichols

(President)
(Vice President)

Staff

Roy McClymont
Cameron Watson
Mal Trenfield (954 – 10.05)

(CEO)
(DCEO)
Airport Manager

Apologies

Cr M D E Bain

Approved Leave of Absence

Cr R K Howden

Observers

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. APPLICATIONS FOR LEAVE OF ABSENCE

That Cr Bain be allowed a leave of absence for the July 2007 Ordinary Council Meeting.

Moved: Cr N L Trenfield

Seconded: Cr A G Burrows

CARRIED 6/0

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY MEETING HELD MAY 19, 2007

Council Resolution:

That the minutes from the Ordinary Council Meeting held Saturday, May 19, 2007 be confirmed.

Moved: Cr B A O'Dwyer

Seconded: Cr S R Bajrai

CARRIED 6/0

6.2 HEALTH BUILDING AND TOWN PLANNING COMMITTEE MEETING

MINUTES HELD MAY 11, 2007

Council Resolution:

That the minutes from the Health, Building and Town Planning Committee Meeting held Wednesday, May 9, 2007 be received.

Moved: Cr A G Burrows

Seconded: Cr S R Bajrai

CARRIED 6/0

6.3 FESTIVAL PLANNING COMMITTEE MEETING MINUTES

Council Resolution:

That the minutes from the Festival Planning Committee Meeting held Monday, April 30, 2007 be received.

Moved: Cr B A O'Dwyer

Seconded: Cr N L Trenfield

CARRIED 6/0

7. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS

Nil

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

The President Cr T R Hutchinson announced the Works Supervisor, Mr Terry Clarke, ceased employment with the Shire of Meekatharra effective Friday June 15, 2007.

Shire President Cr T R Hutchinson announced that on Friday June 15, 2007, he attended a farewell function, at which he made a presentation of a plaque to the Reverend John Boundy for his services to the St John Ambulance Service in the Meekatharra district.

9. REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORK SUPERVISOR'S REPORT – MAY 2007

Construction

Mt. Clere Road

Phase two of this project is almost completed, with just a section of roadway from the Buttah t/off to the creek that feeds Minderoo Pool to be raised and sheeted. The material for this section will be sourced from the Buttah l/stone pit, where Council's contracted dozer has pushed up a quantity of suitable material for this purpose.

The re-alignment section of phase two has been completed. This work includes extensive off-road drainage structures which, in a 'normal' flood scenario should be more than sufficient to divert flood waters to the newly constructed (3) floodways.

The construction crew is setting up camp at the rear of the 70km pit near Mud- Hole Bore. The siting of the camp in this location will eliminate the need for a camp shift at a later date, as phase three and four of the Mt. Clere project can be serviced from this central point.

Maintenance

Grading

Council's maintenance grader has completed grading of the Weelarrana North access road. Whilst in the vicinity of the station homestead the sun roof on the accommodation caravan broke loose and temporary repairs were facilitated by the station owner, and I'm sure Council would like to express their appreciation for his efforts. It appears that the 'extra' vertical movement of the modified unit has been contributory to the damage.

Grading has continued on the Wiluna North Road (Ned's Creek), with most areas requiring a 'double cut'. Some extra work has been affected in areas pointed out to myself on an inspection with a MRWA official representative; these areas have now been temporarily repaired utilizing the grader, until such times as some fresh material is imported to add some longevity to the work. Some permanent signs have been erected on request of MRWA, such as, dip, floodway, crest to reduce the obvious risk to road users in these areas. A traffic counter has been set up just west of the Ned's Creek station turn-off.

Town Streets

Some remedial work has been done to the brick paving outside the public toilets in Main Street, the paving had sub-sided, due to the watering of verge areas.

Most areas around town have been cleaned up, including the Meeka Creek, North and central areas, vacant blocks, kerb lines, fence lines have also been cleaned up, this has been made possible by utilizing two 'work for the dole' participants in tandem with our own Council staff. Council's practice of blocking off certain off-road entries to the Town area has continued, with the blocking of the 'track' between Hill and Darlot Streets, to protect the section of the Town Heritage Walk that runs past the Old Court House. This has so far been very effective.

Road Train Route

The signs for the approved 'Road Train Route' have been put in place, and it is hoped will be effective, some modifications are required and should be in place very shortly.

Tip Maintenance

The main cell for the disposal of domestic waste, has been compacted, and covered, and the waste operation will continue in an adjacent area.

New Plant

A 'new' acquisition has been made in the guise of a roller purchased from Well-Quip in Malaga. This item of plant will be based at the Meekatharra Airport for the purpose of back-rolling the seal on the airstrip in the hot weather, and if required may be utilized in the construction program, if necessary due to breakdown.

The roller is a Multipac VP 200 Multi-wheel (rubber tyred) unit very similar to Council's current M/W roller, a VP 400. Being a second-hand unit Council was very fortunate in acquiring it for the sum of \$35,000, including a minor over-haul and paint job.

Terry Clarke

Works Supervisor

Officers Recommendation/ Council Resolution:

Moved: Cr B A O'Dwyer

Seconded: Cr A G Burrows

CARRIED 6/0

That the Works Supervisor's report for May 2007 be received

9.1.2 PLANT MECHANIC'S REPORT – MAY 2007

P338

Side tipping trailer

This trailer requires complete brake shoe replacement down to rivets, otherwise in good condition.

P339

Side tipping trailer

This trailer also requires brake shoe replacement.

P86

Cat scraper

This machine has developed some electrical problems, but these are being rectified – all else OK.

Accommodation Vans

All vans have been refurbished and painted out. House keeping is now a must - not like before – as it cost a lot of money for refurbishment.

P342

Nissan Prime Mover

All of the hydraulic system has been replaced on this truck. Also rear diff pinion shaft seal has been replaced. This vehicle is in reasonable condition over all.

P354

Nissan Prime Mover

This truck is in reasonable condition. Just had a service – mechanics are OK.

P109

Nissan Prime Mover

This truck has developed a problem with the ABS braking system, but this in the process of being rectified.

P373

Hino Crew Cab

The drive belts have just been changed on this vehicle and it is due for a service. The cab has been tilted up while the bull bar has been tilted and this has resulted in a small dent in the front panel.

P114

DCN Dozer

This vehicle is due for 1,000 hour service, which will be done this weekend. The machine is still in top condition.

P349

Volvo Grader

This is also due for service and is still in reasonable condition.

P348

Cat Loader

Is in good condition and due for a service which will be completed shortly.

All other equipment is OK.

Geoff Osborn

Contract Plant Mechanic

Officers Recommendation/ Council Resolution:

Moved: Cr B A O'Dwyer

Seconded: Cr S R Bajrai

CARRIED 6/0

That the Contract Plant Mechanic's report for May 2007 be received

Mal Trenfield entered the meeting at 9.54am**9.1.3 AIRPORT MANAGER'S REPORT – MAY 2007*****Aircraft movement and statistics:***

Once again, figures have fallen sharply with 50 aircraft less than May 2006 calling into the airport. This is a drop of 31% for the month and further confirms that fuelling stops at Meeka for the mining charter aircraft are all but over.

I have heard on the grapevine that the Nifty Coppermine has plans to extend and bitumise their runway to take jet aircraft and that Network will have their first Jet operating by January 2008. Basically, Nifty Coppermine is still approx 50% of our business so when the time comes for them to go jet, things here will slow considerably more.

One can only hope that of the 12 new mining aerodromes currently under construction, that some of these will be serviced by turbine prop aircraft and will need to fuel in Meeka on their way through.

The following table is provided on aircraft movements and fuel sales for the month of **May 2007** with comparisons with **May 2005 and 2006**. The variation is shown between 2005 and 2007

	2007	2006	2005	Variation
General Aircraft Landed:	158	208	185	-15%
Avgas Fuel Sold:	25585	32402	22695	+13%
Jet Fuel Sold:	56568	76025	83559	-32%
Total Fuel Sold	82153	108427	106254	-23%

The following table shows comparison of the year to date of 2007 against the same periods of 2006 and 2005.

	2007	2006	2005	Variation
General Aircraft Landed:	740	838	658	+13%
Total Fuel sold:	390,265	464,799	374,653	+4%

Aerodrome Works:

Works carried out airside during the month of May were as follows:

- Sweeping runway 09/27
- Weeds and grass chipped from along taxiway edge to allow 3 metre clear way from taxiway lights.
- Quarterly runway light maintenance service

Budget Items:

(Upgrade of toilet block)

Bob Sirr has been asked to provide a quote on the laying of the floor tiles. The plumber working for MBL has also been asked to provide a quote on replacing the old stainless steel hand basins and mirror in the men's toilet. No quote has yet been received for this work. ***(Still no quote from MBL on this job. It appears now that monies will have to be carried over until next financial year to complete this project.)***

Upgrade of Air-conditioner in Terminal:

As I write this report, work is happening (7th June 2007). It now seems realistic that this job will be completed in time for this budget year.

Aerodrome Security:

Under the regulations, we must have an annual audit done on the compliance of our Transport Security Plan. The CEO is negotiating with a consultant on this issue. ***(No word back yet from the consultant on this.)***

General Summary:

As mentioned before, aircraft traffic is on the downer so I will be able to concentrate on the administration and maintenance side of the airport operations over the next few months.

**Mal Trenfield
Airport Manager**

Officers Recommendation/ Council Resolution:

Moved: Cr S R Bajrai

Seconded: Cr A G Burrows

CARRIED 6/0

That the Airport Manager's report for May 2007 be received

Mal Trenfield left the meeting at 10.05am

9.1.4 COMMUNITY DEVELOPMENT OFFICER'S REPORT – MAY 2007

Disability Access and Inclusion Plan

The creation of DAIP has not progressed a great deal this month. Committee members were given a copy of the draft plan for comment. The closing date for the Community Surveys passed and no responses were received. Once an inspection of all Shire services and facilities has been completed then a final draft of the plan can be completed.

Local Activity Grant

On 26th May, Mark and Debbie Greene from the Greene Room (fitness centre) in Geraldton came to Meekatharra. 15 community members participated in a general health and fitness seminar, a gym workshop and then individuals met with Mark and Debbie to create personalised activity programs which were tailored to meet the needs and goals of the participants.

On 29th May, Catherine Dumont, a dietician from WA Country Health Service, gave a presentation to the group about general nutrition and healthy diets. A question and answer session proved very successful and a complete health and wellbeing message was received by participants.

Safer WA Grant

On 5th & 6th June, Chrissy Ryan from the WA Substance Users Association in Perth came to Meekatharra to present information on Hepatitis C and issues associated with drug use, particularly intravenous drug use. Workshops were held at the Youth Centre, Yulella Corporation and at the Hospital. Approximately 55 community members participated in these sessions and were deemed a great success.

Trails

Work on the Heritage Drive Trails project has continued this month. Contact was made with funding bodies who have agreed in principal to transfer approved funding that was received from the combined project of Canyon Trail and Drive Trails, over to the Drive Trails project. A new application for funding was submitted to Lotterywest to regain funding that had been approved for the Canyon Trail but could not be given to the Drive Trail project as funds in that category could not support drive trails.

We are continuing to receive approvals from Pastoral Lessees to construct the trails. Permission will continue to be sought from holders of exploration licenses, mining leases, and prospecting licenses that will be crossed by the trails.

Youth Centre – by Anthony Lloyd

It has been a very busy month for the youth centre as we have just started to get the football and netball kicking off. It is quite hard to get these kids motivated, so I feel that this is a massive achievement on our behalf to keep these kids going. This brings me

to the football camp we went on, provided on behalf of the Meeka Shire and the Fremantle Dockers. This was a great opportunity for our footy club to play, and be a part of, a spectacular game in front of a massive crowd. It was also an experience for the boys to watch and learn the rules of football, as this will help to improve their game play a lot better.

With the help of an aide I have been able to open the youth centre Monday – Friday every week, and the kids around town are starting to realise this. In such we have started seeing more and more kids use our service in these times. This brings me to our night time sessions which we have been holding. This is a great opportunity for the kids to have a good feed, as we are putting on BBQ nights for them as well. In turn one of our volunteers has started to cook some exotic cuisines and the kids are starting to understand healthier living. The kids are also starting to show enthusiasm by getting involved with the preparation and the cooking of these feeds.

Megan Alchin
Community Development Officer

Officers Recommendation/ Council Resolution:

Moved: Cr A G Burrows

Seconded: Cr H Nichols

CARRIED 6/0

That the Community Development Officer's report for May 2007 be received

9.1.5 RANGER/SECURITY OFFICER'S REPORT – MAY 2007

Ranger Services:

1. I have picked up five dogs. Two have been registered and released back to their owners, one has been re-housed and two destroyed. Three of them were the dogs that were roaming out on the highway. One of the dogs roaming on the highway was an American bulldog, he has been destroyed.
2. People are still taking their dogs down the street. If I catch them they will be fined and the dog will have to be registered prior to the dog being released back to the owner. If the dog is captured a second time, another fine will be issued and all fines will have to be paid in full before the dog is release to the owner.
3. I will do another free pick up of unwanted, sick and stray dogs. Ms Mongoo is talking about handing two of her dogs in. I will continue to discuss this with her when she returns to Meekatharra as she is away at the moment.

Security:

The alarms have been very quite in May. The Youth Centre and 3/16 Regan Street are the only alarm calls I had. I checked both these areas, but both were false alarms. I will continue to monitor council properties, school and the animal farm. During the day I vary my routine so that I can continually do 'drive by' visual inspections of all properties.

Littering:

1. People are still dumping litter in surrounding bush areas. Will monitor this more closely and if I get any rubbish with names and addresses I will give them an infringement notice.
2. Peace Gorge has been good. I am still picking up the odd bit of rubbish here and there, but overall it is fairly tidy.
3. I have also started working Saturday and Sunday from 12.00 – 4.00. During this time I have been patrolling the creek, the school and council properties as well as picking up any stray dogs. All has been good. I have not seen kids being destructive down at the creek. If they do then they will be asked to move on.

No infringements were issued in the month of May, just verbal warnings.

Steve Kelly

Ranger Services

Officers Recommendation/ Council Resolution:

Moved: Cr B A O'Dwyer

Seconded: Cr S R Bajrai

CARRIED 6/0

That the Ranger's report for May 2007 be received

9.1.6 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS	Letter written to funding agencies Letter written to Dept Land Information	Complete Complete In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS	Letter sent to Dept	Complete In progress
15/07/06	10.1.1	Septic Tanks and Leach Drains Inspection That Council request undergraduate student/group to research	CEO/ EHO	On hold at this stage until decision	In

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		mosquito problem and produce report to reduce mosquito numbers. Or, Council provide \$20000 in 2006/07 budget for a consultant to inspect and follow up all premises for mosquito breeding abatement.		made. Undergraduate not available.	progress
15/07/06	10.1.1	Housing and Property Reports That Council provide \$100,000 in 06/07 budget for maintenance of Council dwellings. Make budget of \$6,500 to hire consultant to inspect all Council buildings and prepare 10 year maintenance program. Budget \$6,000 for all urgent repairs to units behind bank and \$12,000 to enhance buildings and area to acceptable standard	CEO	Budget adopted/Quotes requested for 10 year maintenance plan.	In progress
19/08/06	9.5.2	Sale Meekatharra Lot 922 – St Barbara Mines Request Health, Building and Planning Committee to inspect property and report to Council potential uses of property etc. Advise Dept Planning & Infrastructure that Council has no objections to sale of Lot 922, however Council has interest in old building situated at in North West corner of lot. Request CEO to advise St Barbara Mines that Council may be interested in obtaining tenure of Old Station Masters house on Lot 922.	CEO	Letter sent to Dept 7/9/06 Committee to inspect house obtain costs etc. Settlement imminent (St Barbs to Health Dept) CEO has advised Health Dept that Council may have an interest in old Station Masters house.	Complete In progress
18/11/06	9.3.4	Domestic Violence Service Council advise Minister for Family & Children's Services that it does not have the capacity to continue as Service Provider for Meekatharra Family and Domestic Violence Service. This service will cease at the latest 30/09/07 Council also to suggest the Minister investigate legal capacity of LG Authorities to act as Service Providers under these types of agreements.	CEO	Letter sent to Minister (DCD) 27/11/06 CEO to liaise with DCD towards termination of agreement	Complete In progress
15/12/06	9.3.1	Property Valuation Project Council arrange to take up the opportunity as it is not only a major saving in respect of valuation costs but it also gives Council assurance that all property assets will carry the most up to date sums insured.	DCEO	Email to LGIS 20/12/06	Complete
15/12/06	9.3.2	Bush Fire Insurance Staff summarise info and send a circular to all Station Owners/Occupiers advising of their responsibilities and the cover provided under Council's insurance policy. Staff request clear written confirmation from insurer that our current	CEO		

structure will allow for the successful claims and clarify the necessary operational processes that are required in order for a claim to be successful.

15/12/06	9.5.1	<p>Lease of Lot 742 Res 45037 Council renew lease of Lot 742 Reserve 45037, Douglas St to RL & MA Bell for a further 5 years on the same terms and conditions as the previous leases and subject to the prior approval of the Minister for Land Information. Council collects rent arrears not previously billed in accordance with clause 4.1 of lease document for the period of the previous lease and that staff make arrangements to ensure that an invoice is issued for annual rent in accordance with the lease. Council advise RL & MA Bell in writing of this decision enclosing a copy of the original agreement.</p>	CEO/ DCEO	<p>Letter with new lease documents sent to Mr Bell 22/12/06</p> <p>Signed copy of lease returned by Mr Bell 11/01/07 Sent to Dep Planning Amendment required Dep Planning - done</p> <p>Amount calculated, invoice to be issued</p>	<p>Complete</p> <p>In progress</p> <p>Complete</p>
15/12/06	9.5.3	<p>Lease of Reserves 40845 & 40847 Staff re-write the terms and conditions of the lease to ensure that Council and community groups who store items on the reserves can continue to do so with unrestricted access and also to ensure that Council secures the necessary access for the Heritage Trails interpretive sites. Further, that the revised lease be presented to Council for approval.</p>	CEO		
15/12/06	10.1.1	<p>Meeka Heritage & Canyon Trail Project</p> <ol style="list-style-type: none"> 1. Seek clarification from Mercator Gold Australia Pty Ltd to define exactly what is meant by the term 'directed' in relation to the sentence "<i>that being said Mercator Gold Australia Pty Ltd "without prejudice" waives the right of veto in allowing entry to the mining tenements by parties visiting the Meekatharra district and directed by the Meekatharra Shire to travel along the Heritage Trails</i>" 2. Produce detailed plans of the proposed Drive Trails clearly defining the routes with GPS readings at all strategic points. 3. Obtain written approval from pastoral lessees, mining tenement holders and any other interested parties for the proposed trail routes. 4. Negotiate the State Land on the possibility and process of having the proposed drive trails declared Public Access Routes. 	CDO	<p>Letters sent to Mercator Gold, Dept Planning and Infrastructure & LG Insurance Scheme 22/12/06</p>	<p>In progress</p> <p>In progress</p>

5. Approach the State Land Services seeking advice on the process of having Water Reserve 8601 vested in the Meekatharra Shire Council.
6. Commence discussions with Mercator Gold Australia Pty Ltd on a staged and structured project to re-establish the Norrie Homestead and other infrastructure contained in Water Reserve 8601.
7. Establish what funding sources are available to undertake the restoration works at Norrie.
8. Inform Council's insurer of the Drive Trail proposals to obtain details of any effect it may have on Council's public liability exposure and that Council takes the necessary action to complete the Town Walk Trail and the Three Drive Trails by the end of April 2007

Insurers Rep visited and is aware of project

20/1/07	9.6.2	<p>Reinstatement of Footpath Paving The brick paved footpath in Main Street Meekatharra is becoming uneven from tree roots and general subsidence. This could cause an accident and or injury, for which the council would be liable. There are ample funds in Account #4820 to carry out reinstatement. The works could be done by our own staff or could be subcontracted out.</p>	CEO/ Works S'visor	Works being undertaken by Town Crew	In Progress
17/2/07	9.3.2	<p>Meekatharra Airport – Operation Review The current Airport Manager has indicated his intention to resign with the aim of finishing about June 2007, although he is flexible. As the current method of operation places enormous demands on the Airport Manager and cannot continue, Council should take this opportunity to discuss the options for managing and operating the airport. Options: 1. (a) Council call for Tenders to engage a suitable contractor, subject to both Air BP and Mobil fuel agreeing to engage the same contractor. (b) Authorise CEO , in consultation with the Shire President, Airport Manager & Council's Lawyers to draft tender documents and a contract and call for Tenders. (c) Authorise the CEO to liaise with Mobil and Air BP concerning</p>	CEO	Tender and contract documents are with Council's lawyers	In progress

the letting of their contracts to the successful tenderer.

17/2/07	9.4.3	<p>Grant Applications for Drive Trail</p> <p>As the Canyon Trail will no longer be completed it was recommended that requested be made for the funds to be transferred to stage 2 of the Drive Trail Letter have been written to the appropriate funding bodies, but as yet no reply has been received. Council decided to seek the additional funding required to complete the Drive Trail.</p>	CDO	<p>Letters written to funding bodies</p> <ul style="list-style-type: none"> - Lotterywest will not transfer the funds and monies have been returned. Another grant application will be submitted in June. - Regional Development Scheme: agreed to transfer funds on the condition that other funding is secured and any changes to budget are also submitted. - Regional Infrastructure Funding Program: confirmation not yet received as several queries are unable to be answered at this stage. 	In progress
17/2/07	10.3	<p>Plan for the Future</p> <p>Local Governments are required to 'Plan for the Future of the district'.</p>	CEO/ DCEO	<p>Staff to draw up a 'Plan for the Future' with reference to the public questionnaire results. To Council 16/6/07</p>	In progress
17/3/07	9.3.3	<p>Adoption of Local Laws</p> <p>As our local laws range from 1916 to 1998 in age Council decided to repeal them all and make new ones. Public comment was advertised for and as there was no submissions after the expiry date this process was commenced in March 2005. Due to anticipated changes to local laws by the Department of Local Government and Regional Development, Council resolved to 'let the matter lay' until these changes were finalised</p>	DCEO	To be gazetted	In progress
17/3/07	9.5.1	<p>Regeneration of areas of the Meekatharra landfill site</p> <p>City and Regional Waste Management Services has made an offer to bring all plant and equipment required to Meekatharra to regenerate the tipping area. This is in line with the Government 'push' towards Zero Waste 2020 policy.</p>	DCEO/ EHO	City & regional waste booked	Complete
17/3/07	9.5.2	Purchase of Lot 205 Hill Street Meekatharra	CEO/	Negotiations complete, contract signed.	Complete

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		The Shire of Meekatharra is to enter into negotiations to purchase the abovementioned property.	DCEO	Settled 1/6/07	
17/3/07	10.1.1	Budget Items Policy Override Due to time constraints it may be difficult to comply with Councils purchasing policy for some remaining budget items.	CEO/ DCEO	High priority items being progressed	In progress
21/4/07	9.6.2	Floodways – Ashburton Downs Road Draft tender documents have been prepared and submitted by Greenfields Technical Services. Council agrees to accept the tender and contract subject to some minor amendments.	CEO	Tenders called – close 24/5/07 Site visit to be arranged Tenders to council 16/6/07	Actioned 5/5/07 Complete
19/5/07	9.2.4	Meekatharra Aquatic Centre – Annual Report Contract Aquatic Services (CAS) recommended new surface coating, roof over change rooms, install 2 nd hand diving board and general maintenance during winter closure.	CEO	Email Cameron to allow in Budget Order dive board Contact Matt – CAS	Actioned 21/5/07 Actioned 21/5/07 Msg left 22/5/07
19/5/07	9.2.5	Grants Commission Hearing Presentation Request Council authorise Ray Hadlow to prepare this report for Council	DCEO	Purchase Order issued	Complete
19/5/07	9.2.6	Meekatharra Festival Financial Matters Request that Council allocate funds for the above and also The Battle of the Bands and Fancy Dress Ball, which are fundraisers for the Festival.	CDO	Arrangements underway	Complete
19/5/07	9.2.7	Request for Write Off of invoiced amount – Meekatharra Police Meekatharra Police have requested an invoice for a green 'wheelie bin' be written off as they claim the damage was not caused by them.	DCEO	Council resolved to let this item 'pay on the table' til June '07 Council meeting so that more research can be done	In progress
19/5/07	9.3.1	Amendment to Policy 5.7 – Council Crossovers	DCEO	Amendment made	Complete
19/5/07	9.4.3	Donation Request Country Medical Foundation The above foundation has requested financial support on an annual basis	CEO	Write to CMF	Actioned 24/5/07

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JUNE 16 2007

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19/5/07	9.4.4	Education in Meekatharra Cr Trenfield requested Council discuss Education in Meekatharra, as a result of discussion it was agreed 2 letters would be written.	CEO	Letter to Hon Julie Bishop MP Letter to Barry Haase MP	Actioned 30/5/07 Actioned 30/5/07
19/5/07	9.4.5	Justice System in Meekatharra Cr Trenfield requested the matter of justice, or the perceived lack of it, in Meekatharra be discussed by Council. As a result of discussion it was decided Council would invite the local Magistrate, Sue Richards, to meet with Council representatives to discuss this matter & write to the Attorney General advising him of Council's disappointment at the justice system in Meekatharra.	CEO	Invitation to Sue Richards Letter to Attorney General	Actioned 30/5/07 Actioned 30/5/07
19/5/07	9.6.1	Road Name Change – Mt Hale Road The Geographic Names Committee requested council consider changing the above road name	CEO	Letter to GNC	Actioned 24/5/07
19/5/07	9.6.2	Goldfields Highway Meekatharra-Wiluna Section Council discussed the possibility of the above highway being bitumenised and resolved to write to the Minister for Planning and Infrastructure requesting a program and timeline for this project. Write to the Shire of Wiluna requesting they write to the Minister for Planning and Infrastructure also. A letter is to be written to Barry Haase MP seeking his support for the road upgrade.	CEO	Write letter to Dept Plan & Infrastructure Write to Shire of Wiluna Write to Barry Haase MP	Actioned 30/5/07 Actioned 30/5/07 Actioned 30/5/07
19/5/07	9.6.3	Road Inspection A timeline has been set for the annual road inspection to be conducted by Councillors	CEO	Bus booked and road trip completed	Actioned 8 – 10 June '07
19/5/07	10.1.1	Firearm Dealers Licence Council has received the above request from Peter Clancy, Director, Farmer Jacks Meekatharra. Council has no objection to this as long as they comply with all relevant legislation and conditions imposed by the Commissioner for Police.	CEO	Write letter to Farmer Jacks	Actioned 21/5/07
19/5/07	10.1.2	Blackspot Project – Main Street Meekatharra A revised and scaled down plan for pedestrian improvements has been prepared by Greenfields Technical Services which complies with the state Disability Access and Inclusion Plan. This new	CEO	Email to Matt @ Greenfields requesting changes	Actioned 22/5/07

submission will be adopted once a few changes have been implemented.

19/5/07	10.1.3	Rules of Conduct Regulations 2007 A Draft of the above has been received from the Minister for Local Govt, with a request for comment by mid June 2007. Council feel the document is not very clearly defined and as such a letter should be written to them asking they do this. Council also feel this should be discussed at the next Murchison Zone Strategy Group meeting.	CEO	Email to Murchison Zone Strategy Group Secretary Email to WALGA Letter to Department of Local Govt Regional Development	Actioned 21/5/07 Actioned 23/5/07 Actioned 24/5/07
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Cameron Watson left the meeting at 10.17 am

Cameron Watson returned to the meeting at 10.20am

Priority	Tasks/projects to be done	Status
5	Airport security - engage Geraldton Security Agent to take on emergency security	In progress
1	Airport - create Tender and contract documents - call tenders	In progress
5	Assets - stocktake assets and create procedure to manage major and minor assets	Not started
5	Auditing Review scope of current financial audit	Not started
1	Buildings create 10 year maintenance and new building program	Started
2	Cemeteries - review facilities and upgrade - eg. interment of ashes	Not started
	Code of conduct - Review within 12 months of each election	
5	Committees Review efficiency of current committee structure	Not started
1	Delegations register - review annually - after Policy Manual completed	In progress
5	Disability service act compliance- Access & Inclusion Plan by 30/06/07 + annual report	In progress
1	Employment Contracts/letters - review and change to Workplace Agreements as req'd	In progress
	Employee contracts/agreements review and check conditions being followed	In progress
5	Employee start up and termination procedures create checklist	In progress
1	Evacuation plans - signs etc create/review	Not started
1	First aid kits and training - review	Not started
5	Fuel sales - review legal and moral issues	In progress
3	Fuel use, procurement and systems for monitoring - review and update systems as reqd	Started
2	Fees & charges full review of fees and charges schedule inc Cemeteries	Started
1	Grant acquittals and reports - road funding, trails etc etc	On-going
5	Gravel pit reinstatement	In progress
5	Gravel pit use - legalise	Started
5	Health - mosquito - create full researched plan	Not started
5	Insurance Claims Procedure review, create check lists etc	Not started
5	Interpretive centre planning, procurement, title, funding etc etc etc	Started
1	Lease Reserves 40845, 40847 - formalise & legalise lease	In progress
1	Lease - Wesfarmers Yard - review lease terms and conditions + seek approvals	In progress
	Leases/contracts review all and create action list	Not started
1	Local laws - enact new ones	In progress
2	Heritage - Municipal Inventory - Review	In progress
1	Occ health and safety compliance - review and ensure compliance	Not started
1	Oval lights install plus check and improve power to oval if required	In progress
1	Performance reviews - review/create procedures and performance indicators - conduct performance reviews - Krys,Terry, Megan	In progress
1	Plan for the future - a strategic plan	In progress

Priority	Tasks/projects to be done	Status
4	Plant maintenance - training of operators and management	In progress
5	Property addressing - clear numbers on houses - research & do agenda item	In progress
	Public Safety Check Lists for playgrounds, BMX track etc create & set procedures	In progress
5	Purchasing procedures review, create and implement improved procedures	Started
5	Records Act - implement records management review	In progress
5	Recruitment and induction procedures - review, create, improve	In progress
1	Review Community Development - Create Plan for Future then review structure	In progress
5	Roads - update and improve annual road maintenance list (create schedule)	Started
5	Roads - create 5 year road construction program/schedule	Started
5	Roads - create grid improvement program (seal/stabilise approaches)	Not started
5	Roads - list unfenced grids, seek approvals and remove grids	Not started
5	Roads - ensure compliance with Clearing of Land legislation	Started
1	Rubbish Tip - improve day to day management - recycling, attended, open times etc	In progress
1	Rubbish tip - set up system to monitor use of Septic Waste Pond (septic, clinical etc)	Not started
5	Stock - gravel metal cement sand etc booking out procedures - review	Not started
5	Stock (filters,oils,parts,cement etc) - set procedures and levels	Not started
5	Tenancies - compliance with Tenancies act - check, improve	In progress
5	Tenancies - procedures for Property Conditions reports at start and finish of tenancies	Not started
5	Tenancies - regular inspections of houses and other properties	Not started
5	Tenancies - write rewrite all agreements to comply with act and include bonds	Started
	Trails projects - review and implement Stage 2	In progress
5	Training - skills, knowledge, qualifications of employees create training program	In progress
5	Work instructions/procedures - none exist - create	Started
1	Workers Comp Claims Procedure	Not started
1	Works construction - prepare water, gravel etc for Construction Program	On-going
	Works construction Schedule, cost and program works 07/08	In progress
5	Works crew numbers and efficient requirements - review and create procedures	Started
1	Town Planning Scheme No 3 - finalise process - Planning Commission letters	Started
5	Emergency Management Act 2005 - compliance - committee, plans etc	In progress
	Contaminated Sites Legislation - report by 1 May 2007	In progress
	Controlled Waste Regulations 2004 - set up reporting system	Started
	Works & Services Manager - recruit	In progress
	Admin/relief officer - finalise position description and recruit	In progress
	Office drive data crash - recover data or recreate documents & data	In progress
	Log books ensure FBT compliance	In progress

	Completed/Finalised Tasks	Status
	Airport apply for Security Agents License for Airport	Delete
	Airport managers relief - sort out and schedule	Complete
	Airport reporting officers qualification - 3 day course - CEO, CSO, CDO	Complete
	Airport Security Training - 6 day course - Admin Staff? Advertise for Locals??	Delete
	Appointment of Bush Fire Control Officers + CBFCO & DCBFCO check if required	OK Delete
	Budget 2006/2007 - advertise diff rates, adopt budget and rates.	Complete
	Environmental Health Officer - Consultancy Agreement - review, amend sign off	Complete
	Airport emergency drill - facilitate agencies to conduct drill	Complete
	Fire Arms Act - check compliance and change procedures as necessary	Complete
	Motor Vehicles - analyse optimum change over times for light vehicles	Complete
	Property Addressing - Geographic Names Committee - April 02 - research & respond	Complete
	Rubbish Contract - call tenders - tender specis, contract etc	Complete
	Swimming pool - complete concourse upgrade	Complete
	Tender - call tenders for residence Lot 304 Darlot St	Delete
	Trainee Parks and Gardens worker - research possibility/feasibility	Complete
1	Airport - review Managers role, relief, fueling tasks etc etc New Position Asst Manager	Complete
	Annual report & electors meeting	Complete
1	Auditing Have external compliance and situational audit done	Complete
1	Budget Create budget procedures and timelines for 07/08 budget	Complete
5	Dog registration procedures - check compliance	Complete
1	Domestic Violence Service - check legalities, council responsibilities, authorities etc	Complete
5	Freedom of information act - Check for compliance & create/update as required	Complete
1	Housing - inspect and arrange higher cost maintenance items of houses	Complete
1	Policy manual - review	Complete
1	Ranger/security officer - recruit	Complete
5	Records Act - complete review by Sept 06	Complete
5	Public Interest Disclosue Act 2003 - implement the legislation	Complete
1	Review Administration and Management Structure	Complete
1	Works construction Schedule, cost and program works 06/07	Complete
1	Re-start and organise monthly interagency meetings	Complete
	Overtime authorities and procedures	OK
1	Overtime of works crews - review efficiencies	OK
	Payroll procedures - timesheets, time in lieu, works reporting - check	OK
2	CEO's regulatory responsibilitis - ensure compliance - procedures	Complete
2	Cemeteries - review compliance	Complete
1	Housing - arrange basic repairs of houses as per tenants reports	Complete
1	Housing - urgent - set up facilities for consultants/contractors	Complete
1	Plant Replacement Program - review and update	Complete

BUDGET ITEMS - Action & Status Report

Priority	Description of Work	Budget \$	Status
5	Security Cameras - Mainstreet	30,000	
1	Security Cameras - Depot	50,000	Complete
5	Refrigerator Council Chambers	2,000	
5	Heatwave Airconditioner (replace)	4,000	
1	Air Conditioner (replace) Airport Terminal	3,700	Started
1	Airconditioner Gym	5,000	Started
	Barbeque & Lights Oval Park	5,000	Quotes rec'd
1	Barbeque Town Hall	8,500	Complete
5	Cornish Lift	6,000	
5	Staff Housing Construct/renovate	301,345	
2	Paddy's Flat Power Upgrade	4,205	Complete
1	Oval Lights	140,000	In progress
1	Sand & Treat Floor - Town Hall	10,000	in progress
5	Upgrade Pool Change-rooms	50,000	
5	Upgrade Pool Grounds	35,000	
5	Construct Toilets Oval	50,000	
1	Pine Rails Replace around Oval	8,000	Started
1	Water Tank Oval (labour only)	50,000	In progress
5	Practice Wall Tennis	3,000	
1	Repair Ceiling Office	2,000	Complete
5	Paint External Office Building	6,000	Defer
	Paint Internal & External Airport Terminal	10,000	Complete
1	Refurbish Toilets Airport	10,000	Defer
5	Entry Statements & Signs	60,000	
5	Viewing Platform Headframe	7,000	
	Tourist Rest Area's	8,000	In progress
5	Wash Down Bay- Rubbish Tip	10,000	
	Bike Trails BMX	5,000	Complete
3	Office Furniture & CEO	10,000	Complete
3	Office Furniture - Old Railway Strn	12,500	Complete
3	Shelving Archives @ Depot	8,000	Started
5	Collection Mining Relics	10,000	
3	Upgrade IT Equipment Office	25,900	In progress
5	Telephone/ Data Cable Chambers	500	Complete
	MRDT Stage 2	28,500	In progress
	Meeka Heritage Trails	280,000	In progress
	Town Heritage Walk	29,704	Complete
	Replace Vehicle CEO	40,000	Defer
	Replace Vehicle DCEO	30,000	Complete
	Replace Vehicle Works Supervisor	40,000	Defer
	Vehicle New Restructure	40,000	
	Replace Prime Mover (P341)	170,000	Complete
1	Oval Line Marking Machine	750	Started
5	T A Dolly	10,000	
	Traffic Counters (2)	6,000	Complete
3	Pedestrian Roller	14,000	
3	Rubber Tyred Roller (second Hand)	50,000	Complete
3	Road Sweeper Towable (second hand)	25,000	
5	Maintenance Caravan	65,000	
3	Trailer for Caravan & Fuel Tank	20,000	
3	Bobcat (new)	40,000	

Priority	Description of Work	Budget \$	Status
	Lawn Mower Airport (Self Propelled.Real)	1,500	Complete
	RADS Cones & Pilot Activated Lighting	5,000	Complete
1	Fire Fighting Unit Trailer Airport	5,500	Complete
1	Fire Fighting System Airport	25,000	In progress
1	Youth Centre Build Mtnce	15,523	In progress
2	Municipal Inventory Review	15,000	In progress
5	Heritage Survey	20,000	
5	Preservation of Historical Images	22,040	
5	Interperative Centre Consultant Concepts etc	30,000	
3	House Lot 208 Hill Street Consultants	10,000	Complete
3	House Lot 206 Hill Street Megan	10,000	Started
3	House Lot 246 Adrian	10,000	Complete
3	House Lot 87 Bevan	15,000	Complete
3	Lot 17 Old Bank Units	42,000	complete
3	1/16 Regan Street	10,000	Complete
3	2/16 Regan Street	10,000	Complete
3	3/16 Regan Street	13,000	Complete
3	4/16 Regan Street	35,000	Complete
3	Airport Residence	10,000	Complete
3	Sports complex residence	10,000	Complete
5	Town cleanups	40,000	
2	Cemetery Plaques	3,000	In progress
5	Hearse & Shed Costs Paint shed	5,000	
1	Town Hall repair roof leaks aircons coolroom	6,000	Started
3	Consultant building inspection + 10 year maint prog	6,500	Quotes called
	25 Mile Well Maintenance	3,000	
	Town Streets	160,000	
	Airport Lighting Technical Report	8,000	Complete
	Airport Digital Site Drawing	5,000	Complete
1	Maintenance Trails and Lookouts	18,000	In progress

9.2 FINANCE

9.2.1 MONTHLY FINANCIAL REPORT PERIOD ENDED MAY 31, 2007

LOCATION: N/A
APPLICATION: CAMERON WATSON
FILE REF: F/6
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 12th JUNE 2007
AUTHOR: CAMERON WATSON
DEPUTY CHIEF EXECUTIVE
OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER:



Summary:
Monthly Financial Report

Background:
Financial Activity Statement Report – s.6.4

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
 - (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
 - (b) *budget estimates to the end of the month to which the statement relates;*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*

- (2) *Each statement of financial activity is to be accompanied by documents containing-*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*

- (b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
- (c) such other supporting information as is considered relevant by the local government.*

(3) The information in a statement of financial activity may be shown –

- (a) according to nature and type classification,*
- (b) by program; or*
- (c) by business unit.*

(4) A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –

(a) presented to the council –

- (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
- (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*

and

(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

(6) In this regulation –

}committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;

}restricted assets~ has the same meaning as in AAS 27.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]

[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Ron Back – Local Government Consultant

Statutory Environment:

*Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34 & 35*

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation/Council Resolution:

Moved: Cr B A O'Dwyer

Seconded: Cr H Nichols

CARRIED 6/0

That the financial report for the period ending May 31, 2007 be received.



**Monthly Financial Statements
for the period ended 31 May 2007.**

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Shire of Meekatharra		Monthly Financial Report		
<i>for the period ended 31 May 2007.</i>		Income Statement		
	2006/07	2006/07	2006/07	
	Amd Budget	YTD Budget	31 May 2007	
	\$	\$	\$	
OPERATING EXPENDITURE				
Governance	362,066	285,311	285,123	
General Purpose Funding	209,792	159,976	181,348	
Law, Order, & Public Safety	224,133	190,789	109,177	
Health	107,438	87,985	46,307	
Education and Welfare	540,366	397,250	325,896	
Housing	8,820	6,065	-	
Community Amenities	287,824	273,226	188,909	
Recreation and Culture	759,873	650,484	559,509	
Transport	2,032,445	1,817,871	2,245,971	
Economic Services	282,610	190,689	179,059	
Other Property and Services	-	10,800	140,179	
OPERATING EXPENDITURE	4,815,367	4,070,446	4,261,478	
OPERATING REVENUE				
Governance	-	-	4,515	
General Purpose Funding	3,931,643	3,900,393	4,004,738	
Law, Order, & Public Safety	15,895	14,570	24,200	
Health	100	92	324	
Education and Welfare	237,377	210,821	239,073	
Housing	8,820	8,085	6,072	
Community Amenities	85,300	85,025	98,482	
Recreation and Culture	37,545	32,416	36,077	
Transport	499,400	469,700	492,714	
Economic Services	46,110	45,186	48,882	
Other Property and Services	12,000	11,000	13,745	
OPERATING REVENUE	4,874,190	4,777,288	4,968,822	
GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS				
Recreation and Culture	55,158	8,492	31,775	
Transport	1,606,018	853,278	930,923	
Economic Services	192,132	-	-	
Total	1,853,308	861,770	962,698	
PROFIT/(LOSS) on DISPOSAL				
Governance	-	4,000	16,030	
Transport	26,000	30,000	17,601	
Economic Services	-	-	(78,300)	
PROFIT/(LOSS) on DISPOSAL	26,000	34,000	(44,669)	
NET RESULT	1,938,131	1,602,612	1,625,373	

Shire of Meekatharra		Monthly Financial Report Balance Sheet		
<i>for the period ended 31 May 2007.</i>		2006/07		
		2006/07	2006/07	2006/07
		Amd Budget	YTD Budget	31 May 2007
		\$	\$	\$
CURRENT ASSETS				
Cash & Cash Equivalents	5,545,632	7,359,371	6,890,536	
Trade and other receivables	125,000	128,273	642,339	
Inventory	60,000	62,997	201,860	
TOTAL CURRENT ASSETS	5,730,632	7,550,641	7,734,734	
NON-CURRENT ASSETS				
Property, plant, equipment and infrastructure				
Land & Building	4,533,706	4,093,011	4,131,864	
LESS Accumulated Depreciation	(1,728,623)	(1,718,477)	(1,709,436)	
Plant & Equipment	5,728,728	5,373,503	5,341,036	
LESS Accumulated Depreciation	(2,566,795)	(2,533,312)	(2,466,396)	
Furniture and Equipment	366,270	339,195	323,920	
LESS Accumulated Depreciation	(218,166)	(216,014)	(216,977)	
Road Infrastructure	30,523,802	29,511,190	29,651,149	
LESS Accumulated Depreciation	(14,701,923)	(14,633,149)	(15,156,940)	
Parks & Ovals infrastructure	3,250,125	3,250,125	3,250,125	
LESS Accumulated Depreciation	(1,856,187)	(1,841,846)	(1,815,948)	
Other Infrastructure	2,989,059	2,477,892	2,395,213	
LESS Accumulated Depreciation	(486,577)	(480,984)	(487,070)	
TOTAL NON-CURRENT ASSETS	25,833,419	23,621,134	23,240,540	
TOTAL ASSETS	31,564,051	31,171,775	30,975,274	
CURRENT LIABILITIES				
Trade and other payables	390,000	373,243	153,981	
Provisions	50,000	69,030	69,030	
TOTAL CURRENT LIABILITIES	440,000	442,273	223,012	
NON-CURRENT LIABILITIES				
Provisions	82,732	23,702	23,702	
TOTAL NON-CURRENT LIABILITIES	82,732	23,702	23,702	
TOTAL LIABILITIES	522,732	465,975	246,713	
NET ASSETS	31,041,319	30,705,800	30,728,561	
EQUITY				
Retained Surplus	23,270,206	23,084,687	23,068,982	
Reserves - Cash Backed	4,902,263	4,752,263	4,790,730	
Reserves - Asset Revaluation	2,868,850	2,868,850	2,868,850	
TOTAL EQUITY	31,041,319	30,705,800	30,728,561	

Shire of Meekatharra		Monthly Financial Report			
<i>for the period ended 31 May 2007.</i>		Statement of Financial Activity			
		2006/07			
	Note	2006/07 Amd Budget \$	2006/07 YTD Budget \$	2006/07 31 May 2007 \$	
Expenditures					
Governance		(362,066)	(285,311)	(285,123)	0%
General Purpose Funding		(209,792)	(159,976)	(181,348)	(13%)
Law, Order, Public Safety		(224,133)	(190,789)	(109,177)	43%
Health		(107,438)	(87,985)	(46,307)	47%
Education and Welfare		(540,366)	(397,250)	(325,896)	18%
Housing		(8,820)	(6,065)	-	100%
Community Amenities		(287,824)	(273,226)	(188,909)	31%
Recreation and Culture		(759,873)	(650,484)	(559,509)	14%
Transport		(2,032,445)	(1,817,871)	(2,245,971)	(24%)
Economic Services		(282,610)	(190,689)	(179,059)	6%
Other Property and Services		-	(10,800)	(140,179)	(1198%)
Less Depreciation on Assets		1,673,853	1,534,364	1,991,082	(30%)
Expenditures	3	(3,141,514)	(2,536,082)	(2,270,396)	10%
Revenues					
Governance		-	-	4,515	
General Purpose Funding		2,568,668	2,537,418	2,556,847	1%
Law, Order, Public Safety		15,895	14,570	24,200	66%
Health		100	92	324	
Education and Welfare		237,377	210,821	239,073	13%
Housing		8,820	8,085	6,072	(25%)
Community Amenities		85,300	85,025	98,482	16%
Recreation & Culture		37,545	32,416	36,077	11%
Transport		499,400	469,700	492,714	5%
Economic Services		46,110	45,186	48,882	8%
Other Property and Services		12,000	11,000	13,745	25%
Revenues	1	3,511,215	3,414,313	3,520,930	3%
Adjustments for Non-Cash items					
Net operating requirements		369,701	878,231	1,250,534	
CAPITAL Income and outlays()					
Contributions/Grants	2	1,853,308	861,770	962,698	12%
Land & Buildings	4	(503,042)	(62,347)	(101,200)	(62%)
Plant & Equipment	4	(774,650)	(341,425)	(320,928)	6%
Furniture and Equipment	4	(64,200)	(37,125)	(21,850)	41%
Infrastructure	4	(3,157,009)	(1,633,230)	(1,770,214)	(8%)
Proceeds from Disposal of Assets		167,000	102,000	87,273	14%
Transfers to Reserves	5	(370,000)	(220,000)	(258,467)	(17%)
Net capital requirement		(2,848,593)	(1,330,357)	(1,422,688)	
ADD Net Current Assets 1st July B/Fwd		1,075,917	1,075,917	1,075,916	(0%)
LESS Net Current Assets Year to Date		40,000	(1,986,766)	(2,351,654)	
Amount Raised from Rates		1,362,975	1,362,975	1,447,892	6%

Shire of Meekatharra **Monthly Financial Report**
Statement of Financial Activity
for the period ended 31 May 2007. **2006/07**

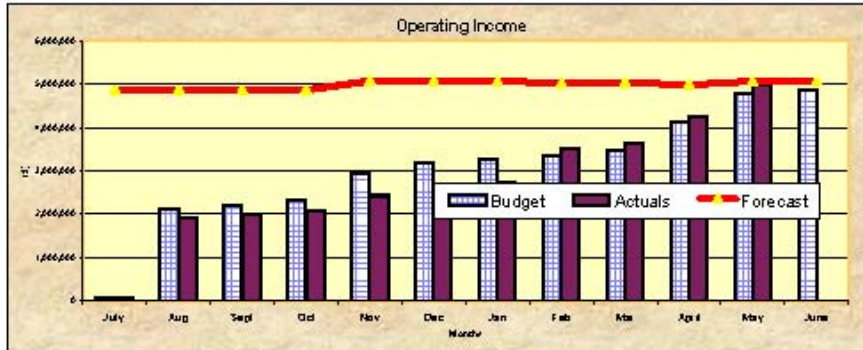
SIGNIFICANT VARIANCES IN THE STATEMENT OF FINANCIAL ACTIVITY REPORT

General Comments

Budget generally tracking below budget estimates. Variations arising tend to be from budget estimate of month revenues are expected. No material variations evident.

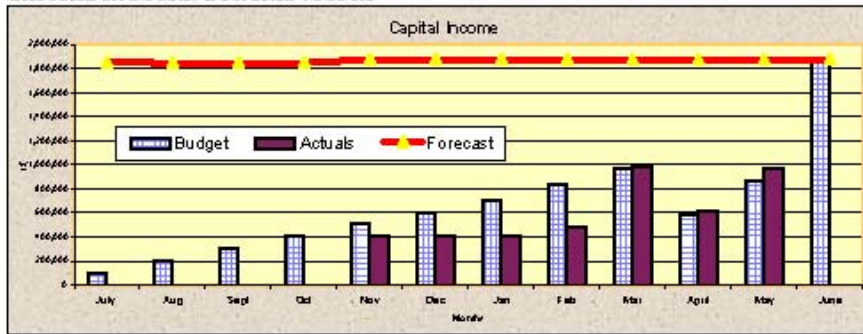
All bank reconciliation have been completed.

REVENUES & CAPITAL INCOME
OPERATING INCOME



Comments Amd Budget YTD Budget 31 May 2007
1 Revenues are within 4. % of estimated budget as at 31 May 2007. The following material variations are present -
Variations are detailed in the notes to the schedules.

CAPITAL INCOME/CONTRIBUTIONS



Comments YTD \$962,698 Total Budget \$1,853,308
2 Revenues are within 11.7% of estimated budget as at 31 May 2007. There are no material variations.

The following material variations for the proceeds of asset sales are present -
Trade-in Truck P341 was less than \$20,000 compared to budget estimates.

Shire of Meekatharra

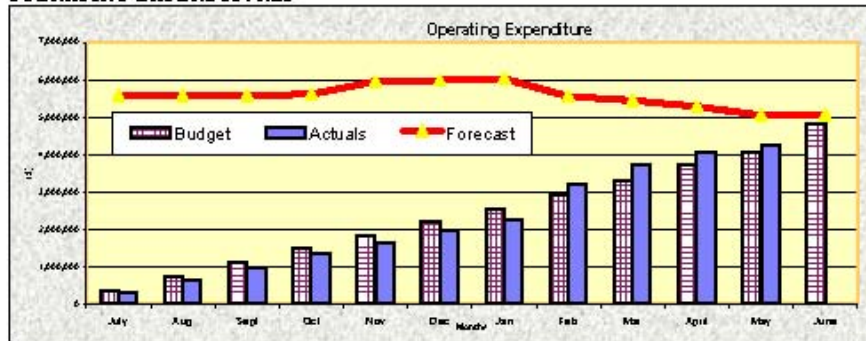
Monthly Financial Report
Statement of Financial Activity

for the period ended 31 May 2007.

2006/07

OPERATING EXPENSES & CAPITAL OUTLAYS

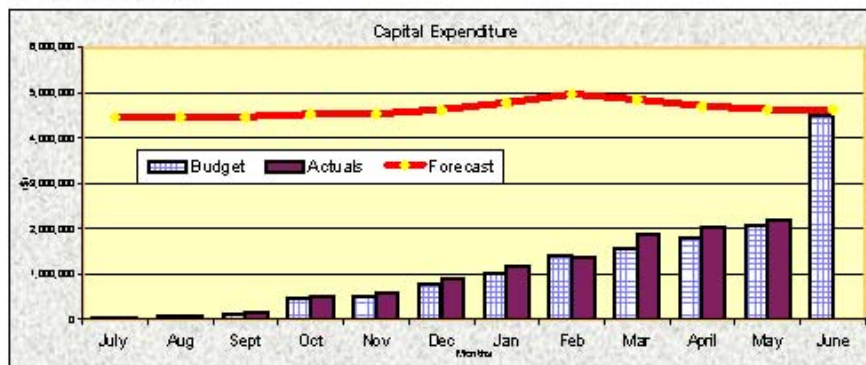
OPERATING EXPENDITURES



Comments YTD \$4,339,778 Total Budget \$4,815,367

- 3 Total operating expenses are 4.7% above budget estimates.. Excluding the effect of depreciation the expenses are 10.5% below budget estimates as at 31 May 2007

CAPITAL OUTLAYS



Comments YTD \$2,214,192 Total Budget \$4,498,901

- 4 Total capital expenses are 6.8% above budget estimates as at 31 May 2007. The following material variations are present -
Road construction/maintenance program advised in March 2007..
- 5 Net Reserve transaction are within 17.5% of estimated budget as at 31 May 2007.

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 31 May 2007.</i>	Notes to the Financial Statements
	2006-07

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

2 GRANTS/CONTRIBUTIONS

	2006/07	2006/07	2006/07
a) Operating	Amd Budget	YTD Budget	31 May 2007
Grants Commission Grants	U 2,175,663	2,175,663	2,181,303
FESA - Operating Grant	3,751	3,438	6,827
FESA - SES Grant	10,544	9,665	11,262
Dept Justice - Community Safety & Crime	-	-	1,200
School Holidays	1,000	917	-
Youth Centre - Miscellaneous Grants	5,000	4,583	-
YAS - Youth Centre Operations	11,000	10,083	11,084
OSCH - Youth Centre Operations	10,367	9,503	7,451
Indigineous Youth Scholarship	10,000	9,167	10,000
DCD Youth Services	54,710	54,710	85,233
Community Development	10,000	-	2,727
Domestic Violence Grant	130,000	117,000	115,347
Miscellaneous Grants	3,000	2,750	1,000
Swimming Pool Subsidy	U 3,000	2,750	3,000
Grant - MRWA Direct	U 140,000	140,000	144,958
Street Lighting - Operating Grant	U 3,000	3,000	-
U = untied grants	2,571,035	2,543,229	2,581,392
b) Capital contributions	2006/07	2006/07	2006/07
	Amd Budget	YTD Budget	31 May 2007
CSRFF Grant	-	-	23,283
CSRFF Bike Trails	8,492	8,492	8,492
Oval Lighting	46,666	-	-
Grant - MRWA Flood Damage	1,009,175	756,881	782,725
Grant - Roads to Recovery (R2R)	438,369	-	100,000
Black Spot - Main Street	30,678	-	-
Grant - Regional Road Group	120,496	96,397	48,198
RADS Grant	7,300	-	-
Trails Grant	192,132	-	-
	1,853,308	861,770	962,698

Shire of Meekatharra **Monthly Financial Report**
Notes to the Financial Statements
for the period ended 31 May 2007. **2006-07**

3 DISPOSAL OF ASSETS

a) Disposal of assets by class	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007
Plant & Equipment	26,000	34,000	33,631
Other Infrastructure	-	-	(78,300)
	<u>26,000</u>	<u>34,000</u>	<u>(44,669)</u>

4 CASH AND CASH EQUIVALENTS

a) Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

Cash assets	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007
Cash - Unrestricted	205,000	2,168,739	1,526,830
Cash - Restricted	5,340,632	5,190,632	5,363,705
	<u>5,545,632</u>	<u>7,359,371</u>	<u>6,890,536</u>
<i>Cash assets are represented by -</i>			
Cash on hand	600	600	1,592
Municipal Bank Account	642,769	2,606,508	231,284
Bank Term Deposits	-	-	1,866,930
Reserve Accounts Bank	4,902,263	4,752,263	4,790,730
	<u>5,545,632</u>	<u>7,359,371</u>	<u>6,890,536</u>

b) Restricted assets

Cash backed reserves	4,902,263	4,752,263	4,790,730
Grants/Contributions	438,369	438,369	572,976
	<u>5,340,632</u>	<u>5,190,632</u>	<u>5,363,705</u>
Municipal Fund	100,000	91,667	119,315
Cash backed reserves	270,000	247,500	232,753
Interest on rate instalments	3,000	3,000	4,220
Interest on rate arrears	7,000	7,000	12,640
	<u>380,000</u>	<u>349,167</u>	<u>368,927</u>

5 STATEMENT OF NET CURRENT ASSETS

	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007
CURRENT ASSETS			
Cash & Cash Equivalents	5,545,632	7,359,371	6,890,536
Trade and other receivables	125,000	128,273	642,339
Inventories	60,000	62,997	201,860
	<u>5,730,632</u>	<u>7,550,641</u>	<u>7,734,734</u>
LESS: CURRENT LIABILITIES			
Trade and other payables	390,000	373,243	153,981
Provisions	50,000	69,030	69,030
	<u>440,000</u>	<u>442,273</u>	<u>223,012</u>
NET CURRENT ASSETS			
	5,290,632	7,108,368	7,511,723
Less: Cash - Restricted	(4,902,263)	(4,752,263)	(4,790,730)
Current Employee Liabilities	50,000	69,030	69,030
Restricted Assets	(438,369)	(438,369)	(438,369)
ESTIMATED SURPLUS/(DEFICIENCY) C/FWI	<u>(40,000)</u>	<u>1,986,766</u>	<u>2,351,654</u>

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 31 May 2007.</i>	Notes to the Financial Statements
	2006-07

6 NON CURRENT ASSETS

a) Asset acquisitions by class

	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007
<u>Land and Buildings</u>			
New Staff Housing	301,345	-	25,785
Paddys Flat Power Upgrade	4,205	3,855	2,494
Town Hall - Sand and Treat Floor	10,000	-	-
Bike Trails	13,492	13,492	11,726
Upgrade Pool Changerooms	50,000	-	-
Upgrade Pool Grounds	35,000	35,000	35,795
Construct Oval Toilets	50,000	-	-
Tennis practice wall	3,000	-	-
Replace pine rails around oval	8,000	-	-
Airport Terminal - Paint	10,000	10,000	19,200
Airport Toilets - Refurbish	10,000	-	2,616
Repair Ceiling Office Passageway	2,000	-	-
Paint External Office Building	6,000	-	-
Security Alarms and Screens	-	-	3,584
<u>Plant and Equipment</u>			
I T Equipment	25,900	19,425	4,579
Vehicle Purchase (CEO)	40,000	-	-
Vehicle (DCEO) (Sedan)	30,000	30,000	29,702
Security cameras for mainstreet	30,000	-	-
Oval Line Marking Machine	750	-	-
Cornish Lift	6,000	-	-
<u>Transport</u>			
Tandem Dolly/Trailer	10,000	-	-
Miscellaneous Plant (Small Equipment)	20,000	16,000	8,341
Traffic Counters (2)	6,000	6,000	6,704
Security cameras (approx 5) for depot	50,000	33,000	35,861
Vehicle - (Allow in restructure)	40,000	-	-
Vehicle - (Works Supervisor)	40,000	-	-
Pedestrian Roller	14,000	-	-
Rubber Tyred Roller (2nd Hand)	50,000	-	-
Towable road sweeper (2nd hand)	25,000	-	-
Maintenance Caravan	65,000	-	-
Trailer for caravan & fuel tank	20,000	-	-
New Bobcat	40,000	-	-
Truck Prime Mover (P341)	170,000	170,000	171,380
Purchase 2 rubbish trucks	45,000	45,000	45,000
Pumps + Generators	10,000	10,000	9,827
Airport Lawn Mower (Self Prop. Real)	1,500	1,500	1,401
RADS Cones & Pilot Activated Lighting	5,000	5,000	2,172
Aerodrome fire fighting Unit (Trailer)	5,500	5,500	5,962
Airport Fire Fighting System	25,000	-	-
<u>Furniture and Equipment</u>			
<u>Governance</u>			
Council Chambers Fridge	2,000	-	-
Telephone and data cable for chambers	500	250	455
Office Furniture restructure and CEO office	10,000	10,000	7,466
Office Furniture - Railway Station	12,500	12,500	8,688

Shire of Meekatharra	Monthly Financial Report	
<i>for the period ended 31 May 2007.</i>	Notes to the Financial Statements	
	2006-07	

Other			
Office IT Equipment	-	-	1,587
Collection of Mining Relics	10,000	-	-
"Heatwave" Replace Airconditioners	4,000	-	-
Airconditioner Gym	5,000	-	-
BBQ for Town hall outdoor area	8,500	6,375	1,670
Airport Terminal Replace Aircon	3,700	-	-
Shelving Archives @ Depot	8,000	8,000	1,983
Infrastructure Assets Roads			
Road Construction	-	-	(0)
Mt Clere Road	253,748	-	3,558
Neds Creek Road	-	-	140
Milgun-Yarlarweelor Road - Construction	-	-	11,996
Woodlands Road Construction	42,000	-	706
Yagahong-Nannine Road - Construction	-	-	61,155
Three Rivers Woolshed Rd - Construction	31,500	-	-
Hill Street - Construction	31,500	-	-
Donovan Street - Construction	-	-	479
Landor Road	326,867	163,434	153,289
Ashburton Downs-Meekatharra Road - Const	-	-	6
Sandstone Rd - Construction	146,123	-	185
Regan Street - Construction	-	-	2,008
Koonmarra-Mt Hale-Mileura Rd - Const	23,000	23,000	56,081
Flood Damage			
Mt Clere Road	348,783	348,783	407,144
Landor Road	588,050	588,050	840,493
Ashburton Downs	408,734	306,551	113,295
Black Spot			
Main Street	150,000	-	2,550
Other			
Town Streets Construction	128,500	96,375	10,079
Signs Various	-	-	2,488
Grids Construction	50,000	-	500
Water Bores	10,000	-	-
Infrastructure Assets Other			
MRDT Stage 2	28,500	-	-
Meeka Heritage Drive Trails	280,000	-	1,952
Town Heritage Walk	29,704	29,704	32,600
Entry Statements & Signs	60,000	-	-
Tourist rest Area	8,000	7,333	5,477
Oval lights	140,000	70,000	64,034
Water Tank - Oval	50,000	-	-
BBQ & Light Oval Park	5,000	-	-
Viewing platform at headframe (view mosaic	7,000	-	-
Wash Down bay - Rubbish Tip	10,000	-	-
	4,498,901	2,074,127	2,214,192
Summary			
Land & Buildings	503,042	62,347	101,200
Plant & Equipment	774,650	341,425	320,928
Furniture and Equipment	64,200	37,125	21,850
Roads Infrastructure	2,538,805	1,526,193	1,666,151
Other Infrastructure	618,204	107,037	104,063
	4,498,901	2,074,127	2,214,192

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 31 May 2007.</i>	Notes to the Financial Statements
	2006-07

7 CASH BACKED RESERVES	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007
a) Infrastructure & Economic Development Reserve			
Opening Balance	544,437	544,437	544,437
Amount Set Aside / Transfer to Reserve	28,830	26,428	31,045
Amount Used / Transfer from Reserve	-	-	-
	<u>573,267</u>	<u>570,865</u>	<u>575,483</u>
b) Leave Reserve			
Opening Balance	36,771	36,771	36,771
Amount Set Aside / Transfer to Reserve	31,835	1,682	2,043
Amount Used / Transfer from Reserve	-	-	-
	<u>68,606</u>	<u>38,453</u>	<u>38,813</u>
c) Shire Water Reserve			
Opening Balance	106,691	106,691	106,691
Amount Set Aside / Transfer to Reserve	5,650	5,179	6,069
Amount Used / Transfer from Reserve	-	-	-
	<u>112,341</u>	<u>111,870</u>	<u>112,760</u>
d) Plant Reserve			
Opening Balance	1,230,295	1,230,295	1,230,294
Amount Set Aside / Transfer to Reserve	65,145	59,716	70,178
Amount Used / Transfer from Reserve	-	-	-
	<u>1,295,440</u>	<u>1,290,011</u>	<u>1,300,473</u>
e) Building Reserve			
Opening Balance	239,707	239,707	239,707
Amount Set Aside / Transfer to Reserve	112,693	11,635	13,672
Amount Used / Transfer from Reserve	-	-	-
	<u>352,400</u>	<u>251,342</u>	<u>253,378</u>
f) Transport Reserve			
Opening Balance	243,635	243,635	243,635
Amount Set Aside / Transfer to Reserve	12,900	11,825	13,900
Amount Used / Transfer from Reserve	-	-	-
	<u>256,535</u>	<u>255,460</u>	<u>257,535</u>
g) Airport Runway Reserve			
Opening Balance	1,575,043	1,575,043	1,575,043
Amount Set Aside / Transfer to Reserve	83,522	76,562	89,872
Amount Used / Transfer from Reserve	-	-	-
	<u>1,658,565</u>	<u>1,651,605</u>	<u>1,664,916</u>
h) Airport Operating Reserve			
Opening Balance	555,684	555,684	555,684
Amount Set Aside / Transfer to Reserve	29,425	26,973	31,689
Amount Used / Transfer from Reserve	-	-	-
	<u>585,109</u>	<u>582,657</u>	<u>587,373</u>
Total Cash Backed Reserves	<u>4,902,263</u>	<u>4,752,263</u>	<u>4,790,730</u>
<i>All of the above reserve accounts are to be supported by money held in financial institutions.</i>			
SUMMARY			
Opening Balance	4,532,263	4,532,263	4,532,263
Amount Set Aside / Transfer to Reserve	370,000	220,000	258,467
	<u>4,902,263</u>	<u>4,752,263</u>	<u>4,790,730</u>

Shire of Meekatharra <i>for the period ended 31 May 2007.</i>	Monthly Financial Report Notes to the Financial Statements 2006-07
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SHIRE OF MEEKATHARRA

Management Budgets

for the period ended 31 May 2007.



Shire of Meekatharra	Management Budget SUMMARY		
<i>for the period ended 31 May 2007.</i>	2006-07		
SUMMARY	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007
OPERATING EXPENDITURE	\$	\$	\$
Governance	362,066	285,311	285,123
General Purpose Funding	209,792	159,976	181,348
Law, Order, & Public Safety	224,133	190,789	109,177
Health	107,438	87,985	46,307
Education and Welfare	540,366	397,250	325,896
Housing	8,820	6,065	-
Community Amenities	287,824	273,226	188,909
Recreation and Culture	759,873	650,484	559,509
Transport	2,032,445	1,817,871	2,245,971
Economic Services	282,610	190,689	179,059
Other Property and Services	-	10,800	140,179
	<u>4,815,367</u>	<u>4,070,446</u>	<u>4,261,478</u>
LOSS ON DISPOSAL			
Governance	4,000	-	-
Transport	4,000	-	-
Economic Services	-	-	78,300
	<u>8,000</u>	<u>-</u>	<u>78,300</u>
OPERATING INCOME			
Governance	-	-	4,515
General Purpose Funding	3,931,643	3,900,393	4,004,738
Law, Order, & Public Safety	15,895	14,570	24,200
Health	100	92	324
Education and Welfare	237,377	210,821	239,073
Housing	8,820	8,085	6,072
Community Amenities	85,300	85,025	98,482
Recreation and Culture	37,545	32,416	36,077
Transport	499,400	469,700	492,714
Economic Services	46,110	45,186	48,882
Other Property and Services	12,000	11,000	13,745
	<u>4,874,190</u>	<u>4,777,288</u>	<u>4,968,822</u>
PROFIT ON SALE			
Governance	4,000	4,000	16,030
Transport	30,000	30,000	17,601
	<u>34,000</u>	<u>34,000</u>	<u>33,631</u>
Net operating excl capital contributions	84,823	740,842	662,675
Capital Grants/Contributions	1,853,308	861,770	962,698
Net operating result	<u>1,938,131</u>	<u>1,602,612</u>	<u>1,625,373</u>

Shire of Meekatharra		Management Budget		
<i>for the period ended 31 May 2007.</i>		SUMMARY		
		2006-07		
CAPITAL WORKS/ACQUISITION:	2006/07	2006/07	2006/07	
CAPITAL GRANTS/CONTRIBUTIONS	Amd Budget	YTD Budget	31 May 2007	
Recreation and Culture	55,158	8,492	31,775	
Transport	1,606,018	853,278	930,923	
Economic Services	192,132	-	-	
	<u>1,853,308</u>	<u>861,770</u>	<u>962,698</u>	
PROCEED FROM SALES				
Governance	52,000	22,000	27,273	
Transport	115,000	80,000	60,000	
	<u>167,000</u>	<u>102,000</u>	<u>87,273</u>	
CAPITAL WORKS				
Governance	136,900	80,175	52,873	
Law, Order, & Public Safety	30,000	-	-	
Education and Welfare	-	-	5,171	
Housing	301,345	-	25,785	
Community Amenities	14,205	3,855	2,494	
Recreation and Culture	391,742	124,867	113,225	
Transport	3,204,505	1,828,193	1,974,615	
Economic Services	420,204	37,037	40,029	
	<u>4,498,901</u>	<u>2,074,127</u>	<u>2,214,192</u>	
Net funding for capital	(2,478,593)	(1,110,357)	(1,164,221)	

Shire of Meekatharra		Management Budget General Purpose Funding		
<i>for the period ended 31 May 2007.</i>		2006-07		
		2006/07 Amd Budget \$	2006/07 YTD Budget \$	2006/07 31 May 2007 \$
RATE REVENUE				
<i>Operating Expenditure</i>				
101920	Valuation & Title Search	5,000	4,583	4,644
102330	Rates Written Off	25,000	-	3,712
103420	Legal Expenses - Rates	5,000	5,000	12,356
101120	Administration Allocated	70,130	64,286	68,033
Total Operating Expenditure		105,130	73,869	88,746
<i>Operating Income</i>				
100310	Rates Levied	1,360,975	1,360,975	1,445,957
101610	Ex Gratia Rates	3,000	3,000	-
102210	Rate Instalment Fee	2,000	2,000	1,935
101410	Rate Instalment Interest	3,000	3,000	4,220
101510	Rates Non-Payment Penalty	7,000	7,000	12,640
102810	Legal Fees Recovered	1,000	1,000	2,616
Total Operating Income		1,376,975	1,376,975	1,467,367
GENERAL PURPOSE GRANTS				
<i>Operating Expenditure</i>				
101930	Grants Expenses &	3,000	3,000	-
103320	Administration Allocation	9,740	8,928	9,428
Total Operating Expenditure		12,740	11,928	9,428
<i>Operating Income</i>				
101810	General Purpose Grant	1,337,709	1,337,709	1,339,274
102110	Local Road Component Grant	837,954	837,954	842,029
Total Operating Income		2,175,663	2,175,663	2,181,303
OTHER GENERAL PURPOSE FUNDING				
<i>Operating Expenditure</i>				
105520	Bank Charges	3,000	2,750	3,755
105550	Sundry Debtor Write Offs	1,000	-	-
102310	Doubtful Debts Expense	10,000	-	-
105530	Administration allocated	77,922	71,429	79,420
106820	Rounding Adjustment	-	-	(0)
Total Operating Expenditure		91,922	74,179	83,175
<i>Operating Income</i>				
103110	Esl Administration Fee	4,000	4,000	4,000
102840	Commissions	4,000	3,667	-
102830	Other Minor Income	1,005	921	-
192230	Interest on Municipal Investmen	100,000	91,667	119,315 #
192240	Interest on Reserve Investments	270,000	247,500	232,753
Total Operating Income		379,005	347,765	356,068
Net Funding Demands		3,721,851	3,740,417	3,823,390

Shire of Meekatharra		Management Budget Governance			
<i>for the period ended 31 May 2007.</i>		2006-07			
		2006/07 Amd Budget \$	2006/07 YTD Budget \$	2006/07 31 May 2007 \$	
MEMBERS OF COUNCIL					
<i>Operating Expenditure</i>					
102320	President's Allowance	8,000	8,000	8,000	
112020	Deputy President Allowance	2,000	2,000	2,000	
103020	Members - Meeting Fees	14,400	13,200	10,279	
103120	Members Travelling	10,000	9,167	4,369	
102020	Fax & Email Costs	2,000	1,833	417	
102120	Conference, Training & Uniform	6,000	5,500	4,054	
102420	Refreshments & Receptions	13,000	11,917	7,196	
102720	Members Insurance	2,280	2,090	2,198	
102820	Members Subscriptions	12,000	12,000	11,601	
102220	Election Expenses	5,000	4,583	148	
102820	Donations	2,000	1,833	1,250	
112220	Donations - Rfids Airport	32,000	32,000	30,507	
102850	Native Title Claims	1,000	917	1,261	
102620	Council Chambers Mtce	1,200	1,100	42	
106220	Audit	11,000	5,500	5,850	
103220	Depreciation	1,485	1,361	58	
105620	Admin Alloc-Governance	198,702	182,144	192,780	
Total Operating Expenditure		322,067	295,145	282,012	
<i>Operating Income</i>					
<i>Capital Expenditure</i>					
112300	Council Chambers Fridge	2,000	-	-	
Total Capital Expenditure		2,000	-	-	
ADMINISTRATION					
<i>Operating Expenditure</i>					
106940	Staff Uniform Expenses	3,000	2,750	2,219	
103520	Salaries - Admin	415,707	381,065	273,705	2
103920	Super - Admin	43,747	40,101	30,502	
104720	Accruals - LSL and AL	40,000	-	-	
104020	Fringe Benefit Tax	20,000	20,000	87,791	3
104120	Admin Centre Operations	10,000	-	210	
104220	Admin Centre Maintenance	11,574	10,610	16,913	
104520	Stationery	12,000	11,000	8,847	
105020	Telephone	15,000	13,750	13,747	
105320	Postage	6,000	5,500	4,444	
104320	Advertising	6,000	5,500	6,546	
105420	Equipment Maintenance & Cons	8,000	7,333	6,774	
107120	Computer Software	17,000	15,583	12,999	
105220	Computer Hardware	2,000	1,833	1,540	
106920	Accounting & Consulting	50,000	45,833	113,704	4
		660,028	560,858	579,942	

Continued...

Shire of Meekatharra	Management Budget Governance			
<i>for the period ended 31 May 2007.</i>	2006-07			
continued				
	2006/07	2006/07	2006/07	
Operating Expenditure	Amd Budget	YTD Budget	31 May 2007	
105720 Other	1,000	917	30,640	5
106020 CEO Vehicle	6,000	5,500	9,663	
106030 DCEO Vehicle	6,000	5,500	-	
104620 Training & Conferences	20,000	16,000	7,985	
106420 Staff Recruitment & Relocation	10,000	9,167	8,512	
107020 Legal Fees	1,000	917	2,850	
107220 Depreciation	35,870	32,881	24,359	
103820 Insurance	16,486	15,112	17,190	
104920 Housing Allocations	56,993	52,244	32,220	6
112120 Loss on Sale of Admin Assets	4,000	-	-	
110820 Admin Allocated to Functions	(773,378)	(708,930)	(710,250)	
Total Operating Expenditure	43,999	(9,834)	3,111	
Operating Income				
111230 Reimbursements	-	-	4,515	
111240 Profit Sale Of Asset	4,000	4,000	16,030	# 7
Total Operating Income	4,000	4,000	20,545	
Capital Expenditure				
112240 Vehicle Purchase (CEO)	40,000	-	-	
113850 Vehicle Purchase (DCEO)	30,000	30,000	29,702	
112440 I T Equipment	25,900	19,425	4,579	# 8
113240 Office Equipment	500	250	455	
113260 Office Furniture	10,000	10,000	7,466	
113270 Office Furniture - Railway	12,500	12,500	8,688	
113280 Repair Ceiling Office	2,000	-	-	
113290 Paint External Office Building	6,000	-	-	
112340 Shelving - Archives -	8,000	8,000	1,983	
Total Capital Expenditure	134,900	80,175	52,873	
Capital Income				
113250 Proceeds from vehicle trade-	52,000	22,000	27,273	
Total Capital Income	52,000	22,000	27,273	
Net Funding Demands	(446,966)	(339,486)	(290,178)	

Shire of Meekatharra		Management Budget Law, Order & Public Safety		
<i>for the period ended 31 May 2007.</i>		2006-07		
		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007
		\$	\$	\$
FIRE PREVENTION				
115720	Bush Fire Control	5,000	4,583	6,372
115820	Vehicle Operational Costs	500	458	14,632
115620	Fire Insurance	2,616	2,398	2,007
115520	Depreciation	900	825	2,344
115420	Protective Burning	500	458	-
	Total Operating Expenditure	9,516	8,722	25,356
Operating Income				
115630	FESA - BFB Grant	3,751	3,438	6,827
	Total Operating Income	3,751	3,438	6,827
ANIMAL CONTROL				
Operating Expenditure				
119220	Pound Maintenance	200	183	130
119020	Animal Control Expenses	10,000	9,167	11,444
	Total Operating Expenditure	10,200	9,350	11,574
Operating Income				
119730	Fines & Penalties	100	92	25
119830	Impounding Fees	-	-	45
119930	Dog Registration	1,500	1,375	1,772
	Total Operating Income	1,600	1,467	1,842
OTHER LAW, ORDER & PUBLIC SAFETY				
Operating Expenditure				
Ranger Services				
116020	Salaries	135,680	124,373	23,375 #
116120	Superannuation	5,656	5,185	2,104
116520	Uniforms	1,000	917	701
116220	Housing	-	-	152
116250	Insurance	1,616	1,481	1,196
116320	Vehicle Operating Costs	6,000	5,500	6,419
116030	Depreciation	1,000	917	-
116010	Administration Allocated	7,792	7,143	7,542
116420	Miscellaneous	7,000	6,417	9,230
	Ranger Services	165,744	151,933	50,718
Other Expenses				
120020	State Emergency Services	18,726	17,166	19,643
120120	Administration	1,947	1,785	1,886
120160	Safer WA	16,000	-	-
120320	St John Ambulance	2,000	1,833	-
	Total Operating Expenditure	204,417	172,717	72,247
Operating Income				
120030	FESA - SES Grant	10,544	9,665	11,262
120130	Community Safety & Crime	-	-	1,200
116430	Reimbursements - Ranger	-	-	3,069
	Total Operating Income	10,544	9,665	15,531
Capital Expenditure				
120270	Security Cameras	30,000	-	-
	Total Capital Expenditure	30,000	-	-
	Net Funding Demands	(238,238)	(176,219)	(84,977)

Shire of Meekatharra		Management Budget Health		
<i>for the period ended 31 May 2007.</i>		2006-07		
		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007
HEALTH INSPECTIONS & ADMINISTRATION				
Operating Expenditure		\$	\$	\$
122960	Health Consultancy	50,000	40,000	28,763 # 11
121320	Insurance	4,952	4,539	4,639
122920	Depreciation	10,000	9,167	100
121920	Subscriptions & Journals	-	-	790
121620	Admin Alloc - Secretarial	6,818	6,250	214
122980	Other Expenses	5,000	4,583	4,973
Total Operating Expenditure		<u>76,770</u>	<u>64,539</u>	<u>39,479</u>
Operating Income				
123000	Health Fees & Licenses	100	92	324
Total Operating Income		<u>100</u>	<u>92</u>	<u>324</u>
PREVENTATIVE SERVICES - PEST CONTROL				
Operating Expenditure		\$	\$	\$
123720	Mosquito Control	28,000	21,000	4,255 # 12
123820	Depreciation	220	202	362
Total Operating Expenditure		<u>28,220</u>	<u>21,202</u>	<u>4,616</u>
PREVENTIVE SERVICES - OTHER				
Operating Expenditure				
124020	Analytical Expenses	500	458	326
124040	Administration Allocated	1,948	1,786	1,886
Total Operating Expenditure		<u>2,448</u>	<u>2,244</u>	<u>2,211</u>
Net Funding Demands		<u>(107,338)</u>	<u>(87,893)</u>	<u>(45,983)</u>

Shire of Meekatharra		Management Budget Education and Welfare		
<i>for the period ended 31 May 2007.</i>		2006-07	2006/07	2006/07
		Amd Budget	YTD Budget	31 May 2007
		\$	\$	\$
PRE SCHOOL				
<i>Operating Expenditure</i>				
120420	Pre School Contribution	200	183	-
120520	Pre-School Centre Mtce	1,500	1,375	1,896
120430	Insurance	80	73	101
124260	Depreciation	500	458	5,120
120440	Administration Allocated	7,791	7,142	7,542
Total Operating Expenditure		<u>10,071</u>	<u>9,231</u>	<u>14,659</u>
<i>Operating Income</i>				
120330	Rental	100	92	-
Total Operating Income		<u>100</u>	<u>92</u>	<u>-</u>
OTHER EDUCATION				
<i>Operating Expenditure</i>				
120720	Telecentre Costs	6,294	5,770	6,024
124250	Administration Allocated	-	-	3,771
Total Operating Expenditure		<u>6,294</u>	<u>5,770</u>	<u>9,795</u>
<i>Operating Income</i>				
120730	Telecentre Reimbursement	200	183	-
Total Operating Income		<u>200</u>	<u>183</u>	<u>-</u>
DAY CARE CENTRE				
<i>Operating Expenditure</i>				
124120	Day Care Centre Maintenance	9,000	8,250	5,649
Total Operating Expenditure		<u>9,000</u>	<u>8,250</u>	<u>5,649</u>
DOMESTIC VIOLENCE				
<i>Operating Expenditure</i>				
125360	Salaries	47,130	43,203	41,192
125380	Superannuation	4,242	3,889	3,912
125390	Housing Expenses	7,320	6,710	6,346
125550	Training	5,000	4,583	3,174
125410	Vehicle Expense	8,040	7,370	6,488
125430	Stationery	1,440	1,320	669
125440	Telephone	2,000	1,833	2,426
125590	Utilities	1,000	917	688
125630	Building Maintenance	5,000	4,583	7,995
125570	Audit Fees	500	458	300
125600	Projects	3,000	2,750	1,500
125580	Consumables (Food, Cleaning)	4,680	4,290	1,883
125640	Resources	7,000	6,417	4,024
125300	Unallocated Expenditure	88,223	-	-
125510	Misc Grants Expenditure	-	-	3,728
125530	Administration Allocated	5,844	5,357	6,423
125540	Depreciation	1,020	935	1,445
Total Operating Expenditure		<u>191,439</u>	<u>94,615</u>	<u>92,193</u>
<i>Operating Income</i>				
125310	Domestic Violence Grant	130,000	117,000	115,347
125450	Reimbursements	-	-	4,640
Total Operating Income		<u>130,000</u>	<u>117,000</u>	<u>119,987</u>
<i>Capital Expenditure</i>				
125460	Security Alarms and Screens	-	-	3,584
125500	Office IT Equipment	-	-	1,587
Total Capital Expenditure		<u>-</u>	<u>-</u>	<u>5,171</u>

Shire of Meekatharra		Management Budget Education and Welfare			
<i>for the period ended 31 May 2007.</i>		2006-07			
continued.....		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007	
COMMUNITY DEVELOPMENT					
<i>Operating Expenditure</i>					
124570	Salaries	56,650	51,929	51,336	
124580	Superannuation	7,931	7,270	4,658	
124640	Staff Replacement & Relocation	3,000	2,750	-	
124650	Training & Conferences	2,000	1,833	-	
124630	Housing	16,284	14,927	11,219	
124590	Vehicle Expenses	4,000	3,667	2,850	
124530	Insurance	1,320	1,210	1,287	
124500	Administration Allocated	25,325	23,215	24,588	
124320	Activities	12,000	11,000	8,783	
124420	Miscellaneous Grant Expenses	10,000	-	221	
124600r	Refund unspent grant	-	-	2,126	
124620	Depreciation	2,835	2,599	509	
Total Operating Expenditure		<u>141,345</u>	<u>120,400</u>	<u>107,578</u>	
<i>Operating Income</i>					
124600	Miscellaneous Grants	10,000	-	2,727	
124610	Reimbursements	3,000	2,750	545	
124680	Misc Fees & Charges	2,000	1,833	2,001	
Total Operating Income		<u>15,000</u>	<u>4,583</u>	<u>5,274</u>	
YOUTH CENTRE OPERATIONS					
<i>Operating Expenditure</i>					
124220	Salaries - Youth Co-ordinator	62,580	57,365	12,268	13
126240	Salaries - Scholarship	21,464	19,675	4,730	# 14
125260	Superannuation	7,493	6,869	1,036	
125290	Staff Training, Accommodation &	500	458	-	
126340	Staff Replacement and Relocatio	2,000	1,833	-	
124820	Housing Costs	-	-	215	
125280	Housing Allocated	16,284	14,927	34,140	# 15
125230	Insurance	1,320	1,210	1,287	
125820	Administration Allocated	17,532	16,071	15,161	
125220	Depreciation	16,743	15,348	9,236	
125120	Youth Centre Building Maintena	15,523	14,229	8,522	
125130	Youth Centre Operational Costs	2,000	1,833	5,491	
125370	Iris Curley Fund Expenses	8,778	-	406	
125350	Activities Expenses Various	5,000	4,583	2,680	
124160	Miscellaneous Grants Activity E	5,000	4,583	848	
Total Operating Expenditure		<u>182,217</u>	<u>158,984</u>	<u>96,022</u>	
<i>Operating Income</i>					
124180	YAS	11,000	10,083	11,084	
124190	OSCH	10,367	9,503	7,451	
124210	DCD Youth Services	54,710	54,710	85,233	# 16
124200	Indigenous Youth Scholarship	10,000	9,167	10,000	
124150	School Holidays	1,000	917	-	
124170	Miscellaneous Grants	5,000	4,583	-	
124110	Reimbursements	-	-	45	
Total Operating Income		<u>92,077</u>	<u>88,963</u>	<u>113,813</u>	
Net Funding Demands		<u>(302,989)</u>	<u>(186,429)</u>	<u>(91,993)</u>	

Shire of Meekatharra		Management Budget Housing		
<i>for the period ended 31 May 2007.</i>		2006-07		
		2006/07 Amd Budget \$	2006/07 YTD Budget \$	2006/07 31 May 2007 \$
STAFF HOUSING				
<i>Operating Expenditure</i>				
126620	Lot 303 - CEO	7,350	6,738	6,527
126220	Lot 304	2,350	2,154	2,353
126420	Lot 208 Hill	12,350	11,321	5,327
125720	Lot 206 -Hill	12,350	11,321	11,219
125820	Lot 220 - Works Supervisor	7,350	6,738	4,939
125920	Lot 246 - Transport	12,350	11,321	7,080
126020	Lot 213 - Transport - SPQ	7,350	6,738	4,991
126120	Lot 87 - Transport	17,350	13,880	3,254 # 17
126320	Lot 255 - Transport	7,350	6,738	3,067
126920	Lot 408 - Transport	7,350	6,738	2,116
127020	Lot 17 Staff (Heatwave)	44,350	40,654	39,217
127220	1/16 Regan Street	12,350	11,321	6,628
127320	2/16 Regan Street	12,350	11,321	11,731
127420	3/16 Regan Street	15,350	14,071	15,567
127820	4/16 Regan Street	37,350	34,238	34,140
127120	Airport Residence	12,350	11,321	8,902
126520	Sports Complex Residence	12,350	11,321	9,720
126640	Remote Alarm Monitoring	7,000	6,417	7,380
126660	Housing Rental Subsidy	-	-	4,081
126630	Insurance	13,238	12,135	12,012
126620	Depreciation	20,025	18,356	23,627
126820	Allocated to Function Areas	(271,393)	(248,777)	(223,879)
Total Operating Expenditure		8,820	6,065	-
<i>Operating Income</i>				
126830	Housing Rental	8,320	7,627	-
127330	Rent Lot 87	-	-	1,792
127530	Rent Lot 255 - Admin	-	-	2,000
128130	Rent 2/16 Regan St	-	-	560
127730	Rent Lot 304 Darlot	-	-	1,280
127630	Rent Lot 208 - Pool Manager	-	-	440
128830	Reimbursements - Other	500	458	-
Total Operating Income		8,820	8,085	6,072
<i>Capital Expenditure</i>				
127150	New Staff Housing	301,345	-	25,785
Total Capital Expenditure		301,345	-	25,785
Net Funding Demands		(301,345)	2,020	(19,713)

Shire of Meekatharra		Management Budget Community Amenities			
<i>for the period ended 31 May 2007.</i>		2006-07			
		2006/07 Amd Budget \$	2006/07 YTD Budget \$	2006/07 31 May 2007 \$	
SANITATION - HOUSEHOLD REFUSE					
<i>Operating Expenditure</i>					
128320	Refuse Collection	110,000	110,000	71,734	18
128420	Refuse Site Maintenance	34,184	31,554	40,409	
128350	Insurance	1,800	1,650	1,808	
129140	New Bins & Equipment	1,500	1,375	3,073	
129160	Litter Control/Town Tidying	41,000	37,583	1,855	19
128220	Administration Allocated	9,740	8,928	9,428	
Total Operating Expenditure		<u>198,224</u>	<u>191,090</u>	<u>128,307</u>	
<i>Operating Income</i>					
128630	Refuse Collection	82,000	82,000	82,565	
129030	Sale of Bins	1,000	917	2,336	
129150	Reimbursements	-	-	11,049	# 20
Total Operating Income		<u>83,000</u>	<u>82,917</u>	<u>95,950</u>	
<i>Capital Expenditure</i>					
129850	Wash Down Bay Rubbish Tip	10,000	-	-	
Total Capital Expenditure		<u>10,000</u>	<u>-</u>	<u>-</u>	
SEWERAGE					
<i>Operating Expenditure</i>					
129920	Sewerage Pond Maintenance	19,528	17,901	4,563	# 21
129740	Insurance	520	477	563	
129720	Depreciation	3,096	2,838	2,578	
129700	Administration Allocated	3,896	3,571	3,771	
Total Operating Expenditure		<u>27,040</u>	<u>24,787</u>	<u>11,475</u>	
<i>Operating Income</i>					
129830	Septic Tank Fees	200	183	736	
Total Operating Income		<u>200</u>	<u>183</u>	<u>736</u>	
TOWN PLANNING AND REGIONAL DEVELOPMENT					
<i>Operating Expenditure</i>					
131010	Scheme Amendments	1,000	917	-	
131030	Consultants	1,000	917	-	
131120	Insurance	520	477	563	
131000	Administration Allocated	4,870	4,464	4,752	
Total Operating Expenditure		<u>7,390</u>	<u>6,775</u>	<u>5,314</u>	
<i>Operating Income</i>					
131230	Fees	100	92	-	
Total Operating Income		<u>100</u>	<u>92</u>	<u>-</u>	

Continued...

Shire of Meekatharra	Management Budget Community Amenities		
<i>for the period ended 31 May 2007.</i>	2006-07		
continued.....	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007
PROTECTION OF THE ENVIRONMENT			
<i>Operating Expenditure</i>			
130340 Waste Oil Facility	500	458	43
130320 Tyre Recycling	1,800	1,650	3,600
Total Operating Expenditure	<u>2,300</u>	<u>2,108</u>	<u>3,643</u>
OTHER COMMUNITY AMENITIES			
<i>Operating Expenditure</i>			
132120 Cemetery Operations	9,882	9,059	7,072
131920 Burial plot preparations	11,578	10,613	8,957
132020 Hearse & Shed Costs	5,000	4,583	151
132420 Cemetery Plaques	3,000	2,750	19
132620 Depreciation	1,624	1,489	3,766
132720 Insurance	520	477	563
132820 Administration Allocated	8,766	8,036	8,531
132520 Public Toilets	10,000	9,167	8,328
132220 SPQ Mcleary St "Paddy's Flat"	2,500	2,292	2,783
Total Operating Expenditure	<u>52,870</u>	<u>48,466</u>	<u>40,169</u>
<i>Operating Income</i>			
132630 Charges - Cemetery Fees	2,000	1,833	1,796
Total Operating Income	<u>2,000</u>	<u>1,833</u>	<u>1,796</u>
<i>Capital Expenditure</i>			
132540 SPQ Mcleary St "Paddy's Flat"	4,205	3,855	2,494
Total Capital Expenditure	<u>4,205</u>	<u>3,855</u>	<u>2,494</u>
Net Funding Demands	<u>(216,729)</u>	<u>(192,056)</u>	<u>(92,921)</u>

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 31 May 2007.</i>		2006-07		
		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007
PUBLIC HALLS AND CIVIC CENTRES				
<i>Operating Expenditure</i>				
133820	Town Hall Maintenance	32,660	29,938	17,067 #
133420	Insurance	8,440	7,737	7,926
13342C	Consultant building inspection	6,500	-	-
133720	Depreciation	11,931	10,937	9,827
133860	Administration Allocated	13,636	12,500	13,199
Total Operating Expenditure		<u>73,167</u>	<u>61,112</u>	<u>48,018</u>
<i>Operating Income</i>				
134830	Hall Hire Fees	2,000	1,833	1,320
Total Operating Income		<u>2,000</u>	<u>1,833</u>	<u>1,320</u>
<i>Capital Expenditure</i>				
134830	Re-sand & Treat Floor (Town Ha	10,000	-	-
134840	BBQ for Town hall courtyard are	8,500	6,375	1,670
Total Capital Expenditure		<u>18,500</u>	<u>6,375</u>	<u>1,670</u>
SWIMMING AREAS AND BEACHES				
<i>Operating Expenditure</i>				
135420	Swimming Pool Contract	62,000	62,000	64,914
136020	Housing	16,284	14,927	11,731
136820	Insurance	5,160	4,730	5,294
136920	Swimming Pool Maintenance	10,500	9,625	8,168
135720	Swimming Pool Water/Sewerag	5,000	4,583	4,013
135820	Swimming Pool Chemicals/Gas,	8,000	7,333	5,227
135820	Swimming Pool Electricity	9,000	8,250	9,136
137040	Swimming Pool Other	5,000	4,583	359
136620	Depreciation	12,404	11,370	12,541
136320	Administration Allocated	5,844	5,357	5,677
Total Operating Expenditure		<u>139,192</u>	<u>132,758</u>	<u>127,059</u>
<i>Operating Income</i>				
136530	Swimming Pool Subsidy	3,000	2,750	3,000
136430	Swimming Pool Admission	8,000	7,333	7,979
Total Operating Income		<u>11,000</u>	<u>10,083</u>	<u>10,979</u>
<i>Capital Expenditure</i>				
136670	Upgrade Pool Change rooms	50,000	-	-
136660	Upgrade Pool Grounds	35,000	35,000	35,795
Total Capital Expenditure		<u>85,000</u>	<u>35,000</u>	<u>35,795</u>
<i>Capital Income</i>				
136630	CSRFF Grant	-	-	23,283
Total Capital Income		<u>-</u>	<u>-</u>	<u>23,283</u>

Continued...

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 31 May 2007.</i>		2006-07		
continued.....		2006/07	2006/07	2006/07
		Amd Budget	YTD Budget	31 May 2007
RECREATION OFFICER				
<i>Operating Expenditure</i>				
136170	Salaries	49,106	45,014	22,271
136180	Superannuation	4,420	4,052	2,045
136190	Staff Replacement & Relocation	2,000	1,833	-
136210	Vehicle Operating Costs	13,000	11,917	11,096
137020	Housing Allocation	16,284	14,927	15,567
136150	Administration Allocated	23,377	21,429	22,730
136160	Depreciation	3,370	3,089	-
136250	Activities	14,000	10,500	3,727
136200	Misc Grant Activities	4,895	4,487	2,484
Total Operating Expenditure		<u>130,452</u>	<u>117,248</u>	<u>79,919</u>
<i>Operating Income</i>				
136230	Reimbursements	-	-	217
136260	Miscellaneous Grants	3,000	2,750	1,000
Total Operating Income		<u>3,000</u>	<u>2,750</u>	<u>1,217</u>
<i>Capital Expenditure</i>				
136300	Bike Trail	13,492	13,492	11,726
Total Capital Expenditure		<u>13,492</u>	<u>13,492</u>	<u>11,726</u>
<i>Capital Income</i>				
136280	CSRF Bike Trails	8,492	8,492	8,492
Total Capital Income		<u>8,492</u>	<u>8,492</u>	<u>8,492</u>
OTHER RECREATION AND SPORT				
<i>Operating Expenditure</i>				
138100	Housing Allocation	16,284	14,927	9,720
138120	Reticulation Maintenance	5,000	4,583	-
138020	Picture Gardens	500	458	311
137920	Parks, Gardens & Reserves	107,188	98,256	91,520
137420	Scheme Water	10,000	7,500	3,401
137320	Sports ground (oval) maintenance	25,000	22,917	28,333
137220	Sports Complex Maintenance	24,660	22,605	16,478
138920	Other Building Maintenance	2,000	1,833	1,893
138720	Gym Building Maintenance	5,523	5,063	998
138260	Gym Operating Costs	1,000	917	580
138250	Community Bus Operating costs	15,000	13,750	9,491
138820	Miscellaneous Costs - Gym	-	-	220
138620	Utilities - Gym	-	-	695
137820	Insurance	12,159	12,159	11,601
139720	Depreciation	55,635	50,999	52,129
138110	Administration Allocated	15,584	14,285	15,160
Total Operating Expenditure		<u>295,533</u>	<u>270,252</u>	<u>242,529</u>
<i>Operating Income</i>				
139630	Complex Fees	2,000	1,833	1,422
139930	Gym Fees	4,000	3,667	2,544
138930	School Oval Contribution	12,000	9,000	14,710
138850	Community Bus fees	3,000	2,750	3,207
139430	Complex Fees Tennis	-	-	139
Total Operating Income		<u>21,000</u>	<u>17,250</u>	<u>22,022</u>

Shire of Meekatharra	Management Budget Recreation & Culture		
<i>for the period ended 31 May 2007.</i>	2006-07		
continued.....	2006/07	2006/07	2006/07
OTHER RECREATION AND SPORT	Amd Budget	YTD Budget	31 May 2007
Capital Expenditure			
136340 Construct Oval Toilets	50,000	-	-
136350 Practice wall for tennis courts	3,000	-	-
136540 Air conditioner Gym	5,000	-	-
136360 Oval Line Marking Machine	750	-	-
137840 BBQ & Light	5,000	-	-
136240 Cornish Lift	6,000	-	-
136370 Viewing platform at headframe	7,000	-	-
136380 Replace pine rails around oval	8,000	-	-
136640 Oval lights	140,000	70,000	64,034
136390 Water Tank - Oval	50,000	-	-
Total Capital Expenditure	274,750	70,000	64,034
Capital Income			
138860 Oval Lighting	46,666	-	-
Total Capital Income	46,666	-	-
TELEVISION AND RADIO BROADCASTING			
Operating Expenditure			
139860 Administration Allocated	1,948	1,786	1,886
140820 Depreciation	1,188	1,089	1,086
139880 Insurance	120	110	151
139920 Operating Costs	1,000	917	-
139820 Site Sharing Costs	6,000	5,500	5,401
Total Operating Expenditure	10,256	9,402	8,524
LIBRARIES			
Operating Expenditure			
140120 Book exchange costs	500	458	718
140620 Lost/damaged/replaced stock	100	92	365
140820 Library operations	3,000	2,750	2,441
140420 Insurance	120	110	151
140180 Administration Allocated	31,558	28,928	30,622
140720 Depreciation	751	688	626
Total Operating Expenditure	36,029	33,026	34,923
Operating Income			
140830 Library Charges	25	23	184
Total Operating Income	25	23	184
OTHER CULTURE			
Operating Expenditure			
141120 Insurance	200	183	252
141320 25 Mile Well Maintenance	3,000	2,750	287
141420 Mt Gould Police Station	1,100	1,008	880
141520 Museum Maintenance	1,000	917	152
141720 Municipal Inventory Review	15,000	-	-
130720 Heritage Survey	20,000	10,000	4,988
141730 Preservation of Historical Image	22,040	-	-
141820 Administration Allocated	9,740	8,928	9,428
141620 Depreciation	3,164	2,900	2,552
Total Operating Expenditure	75,244	26,686	18,538
Operating Income			
141830 Masonic Lodge Income	520	477	355
Total Operating Income	520	477	355
Net Funding Demands	(1,058,912)	(734,443)	(604,882)

Shire of Meekatharra		Management Budget Transport		
<i>for the period ended 31 May 2007.</i>		2006-07		
		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007
MAINTENANCE - STREETS, ROADS, BRIDGES & DEPOTS				
<i>Operating Expenditure</i>				
149020	Administration Allocated	68,181	62,499	72,153
148800	Depot Maintenance	29,000	26,583	29,985
148400	Lighting of Streets	25,000	22,917	20,311
148500	Street Cleaning Sweeping	48,286	44,572	19,286 #
148200	Street Maintenance	53,714	49,582	41,617
149000	Signage of Streets & Roadworks	27,000	24,923	17,591
147500	Rural Roads Maintenance - Day Lab	428,304	392,612	343,068
14750C	Rehabilitation of Gravel Pits	55,000	-	-
148820	Infrastructure Depreciation Expens	850,000	779,167	1,286,761
Total Operating Expenditure		1,584,485	1,402,855	1,830,772
<i>Operating Income</i>				
145910	Grant - MRWA Direct	140,000	140,000	144,958
148230	Reimbursements	-	-	1,360
148430	Street Lighting - Operating Grant	3,000	3,000	-
Total Operating Income		143,000	143,000	146,318
CONSTRUCTION - STREETS, ROADS, BRIDGES & DEPOTS				
<i>Capital Expenditure</i>				
142000	Road Construction	-	-	-
	Mt Clere Road	253,748	-	3,558
	Neds Creek Road	-	-	140
	Milgun-Yarlarweelor Road	-	-	11,996
	Woodlands Road	42,000	-	706
	Yagahong-Nannine Road	-	-	61,155
	Three Rivers Woolshed Rd	31,500	-	-
	Hill Street	31,500	-	-
	Donovan Street	-	-	479
	Landor Road	326,867	163,434	153,289
	Ashburton Downs-Meekatharra Roa	-	-	6
	Sandstone Rd	146,123	-	185
	Regan Street	-	-	2,008
	Koonmarra-Mt Hale-Mileura Rd	23,000	23,000	56,081
	Flood Damage	-	-	-
	Mt Clere Road	348,783	348,783	407,144
	Landor Road	588,050	588,050	840,493
	Ashburton Downs	408,734	306,551	113,295
	Black Spot	-	-	-
	Main Street	150,000	-	2,550
	Other	-	-	-
	Town Streets Construction	128,500	96,375	10,079
	Grids Construction	50,000	-	500
	Water Bores	10,000	-	-
	Signs Various	-	-	2,488
Total Capital Expenditure		2,538,805	1,526,193	1,666,151
<i>Capital Income</i>				
146810	Grant - MRWA Flood Damage	1,009,175	756,881	782,725
146210	Grant - Roads to Recovery (R2R)	438,369	-	100,000
146410	Black Spot - Main Street	30,678	-	-
146910	Grant - Roads 2020 (Regional Road)	120,496	96,397	48,198
Total Capital Income		1,598,718	853,278	930,923

Continued...

Shire of Meekatharra <i>for the period ended 31 May 2007.</i>	Management Budget Transport		
	2006-07		
continued.....	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007
ROAD PLANT PURCHASES			
Operating Expenditure			
151320 Loss on Sale of Asset	4,000	-	-
Total Operating Expenditure	<u>4,000</u>	<u>-</u>	<u>-</u>
Operating Income			
151310 Profit on Sale of Asset	30,000	30,000	17,601
Total Operating Income	<u>30,000</u>	<u>30,000</u>	<u>17,601</u>
Capital Expenditure			
150140 Miscellaneous Plant (Small Equipm	20,000	16,000	8,341
152050 Vehicle for restructure	40,000	-	-
150040 Vehicle - Supervisor	40,000	-	-
151240 Truck	170,000	170,000	171,380
152060 Rubber Tyred Roller (2nd Hand)	50,000	-	-
152070 Towable Road Sweeper (2nd hand)	25,000	-	-
150340 Maintenance Caravan	65,000	-	-
152080 Pedestrian Roller	14,000	-	-
153240 Traffic Counters	6,000	6,000	6,704
152640 Tandem Dolly/Trailer	10,000	-	-
152840 Gen Set (Construction)	10,000	10,000	9,827
151840 Two Rubbish Trucks	45,000	45,000	45,000
152090 Security Cameras Depot	50,000	33,000	35,861
152100 Trailer for Caravan & Fuel Tank	20,000	-	-
152110 Bobcat	40,000	-	-
Total Capital Expenditure	<u>605,000</u>	<u>280,000</u>	<u>277,113</u>
Capital Income			
151050 Proceeds Sale of Plant	115,000	80,000	60,000
Total Capital Income	<u>115,000</u>	<u>80,000</u>	<u>60,000</u>
AIR BP			
Operating Expenditure			
160520 Administration Allocated	7,792	7,143	7,542
160220 Salaries	12,000	11,000	10,884
160020 Wages Call Outs	10,920	10,010	14,648
160120 Wages - Relief	8,000	7,333	2,657
160320 Cost of Fuel Sold	60,000	55,000	48,106
160420 Bank Charges	400	367	438
160720 Other Charges	100	92	-
Total Operating Expenditure	<u>99,212</u>	<u>90,945</u>	<u>84,274</u>
Operating Income			
151130 Fuel Sales - Cash	62,000	56,833	49,739
151330 Fuel Sales - Commission	-	-	1,634
151230 Call Out Fees	10,000	9,167	13,271
151630 BP Monthly Retainer	57,000	52,250	52,250
Total Operating Income	<u>129,000</u>	<u>118,250</u>	<u>116,894</u>

Shire of Meekatharra <i>for the period ended 31 May 2007.</i>	Management Budget Transport		
	2006-07		
continued.....	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007
AERODROME			
Operating Expenditure			
150020 Salaries	50,100	46,246	63,657 # 28
150120 Superannuation	10,094	9,318	9,074
150600 Training and Conferences	-	-	3,089
151620 Housing Allocations	16,284	14,927	8,902
150210 Consultancy	13,000	13,000	18,168
150220 Utilities & Other Costs	35,000	35,000	45,815 # 29
150620 Insurance	10,223	9,371	10,125
150320 Aerodrome Operations (Air)	9,500	8,708	5,664
150520 Aerodrome Maintenance	27,000	24,750	23,099
150900 Security Operating Expenses	-	-	371
150720 Depreciation	172,092	157,751	137,683
151420 Administration Allocated	5,455	5,000	5,280
Total Operating Expenditure	348,748	324,071	330,925
Operating Income			
152030 Airport Landing Charges	170,000	155,833	157,686
150030 Other Landing Charges	-	-	6,682
150130 Airport Leases	24,400	22,367	18,249
151930 RFDS Refuelling	10,000	9,167	7,650
150330 Reimbursements	18,000	16,500	21,100
150530 Reimbursements Telephone	-	-	573
Airport Diesel Operations			
153030 Sales	185,000	169,583	214,452 # 30
150910 Less Wages	(10,000)	(9,167)	(7,657)
150920 Issues	(170,000)	(155,833)	(189,233)
Cost of goods sold	(180,000)	(165,000)	(196,890)
Profit/(Loss) on operations	5,000	4,583	17,562
Total Operating Income	227,400	208,450	229,501
Capital Expenditure			
153770 Airport Lawnmower	1,500	1,500	1,401
153750 Rads _ Cones and PAL	5,000	5,000	2,172
152150 Airport Fire Fighting Unit (Trailer)	5,500	5,500	5,962
152160 Airport Fire Fighting System	25,000	-	-
152170 Terminal Internal & External Paint	10,000	10,000	19,200
152180 Terminal - Replace Aircon	3,700	-	-
152190 Terminal - Refurbish Toilets	10,000	-	2,616
Total Capital Expenditure	60,700	22,000	31,350
Capital Income			
151830 RADS Grant	7,300	-	-
Total Capital Income	7,300	-	-
Net Funding Demands	(2,990,532)	(2,213,086)	(2,719,347)

Shire of Meekatharra <i>for the period ended 31 May 2007.</i>	Management Budget Economic Services		
	2006-07		
	2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007
RURAL SERVICES			
<i>Operating Expenditure</i>			
153020 MRVC Vermin Control	6,400	5,867	6,514
153120 Noxious Weeds and Pests	3,000	2,750	-
157520 Stockyard Maintenance	2,000	1,833	1,584
157420 Shop Premises Maintenance	4,320	3,960	1,023
157540 Assistance to Community Group	5,000	4,583	-
157620 Depreciation - Economic	-	-	16,301
Total Operating Expenditure	20,720	18,993	25,421
<i>Operating Income</i>			
157430 Shop Premises Rent	-	-	1,920
157630 Wesfarmers Yard Lease	510	468	2,732
187760 Bill Board Rental	700	642	688
157730 Reimbursements	2,400	2,200	1,275
Total Operating Income	3,610	3,310	6,614
<i>Capital Expenditure</i>			
153940a "Heatwave" Replace Aircon	4,000	-	-
Total Capital Expenditure	4,000	-	-
TOURISM AND AREA PROMOTION			
<i>Operating Expenditure</i>			
159250 Administration Allocated	39,936	36,608	36,882
159220 Depreciation	23,000	21,083	24,609
153820 Tourism Promotions	16,000	14,667	10,937
154620 Maps & Souvenirs	18,500	16,958	2,083 #
154220 Information Bays	4,000	3,667	-
159260 Maintenance Trails & Lookouts	18,000	11,880	3,671
154000 Interpretive Centre Consultancy	30,000	-	-
153920 October Festival	30,000	30,000	37,144
154010 Croc Festival	30,000	30,000	32,426
154030 Meekatharra Rodeo	15,000	-	-
154420 Local Newspaper Production	5,000	4,583	3,409
154720 Town Beautification	10,000	-	-
154230 Loss on sale of assets	-	-	78,300
Total Operating Expenditure	239,436	169,446	229,460
<i>Operating Income</i>			
153930 October Festival Income	10,000	10,000	19,784
154920 Meekatharra Rodeo Income	10,000	10,000	-
154930 Croc Festival Grant Income	15,000	15,000	17,426
154330 Local Newspaper Revenue	4,000	3,667	615
154730 Sale of Maps & Souvenirs	1,500	1,375	1,736
154430 Meeka Dust Advertising	-	-	110
Total Operating Income	40,500	40,042	39,672

Continued...

Shire of Meekatharra		Management Budget Economic Services		
<i>for the period ended 31 May 2007.</i>		2006-07		
		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007
TOURISM AND AREA PROMOTION ...continued				
Capital Expenditure				
153900	MRDT Stage 2	28,500	-	-
153940	Meeka Heritage Drive Trails	280,000	-	1,952
153890	Town Heritage Walk	29,704	29,704	32,600
153970	Collection of Mining Relics	10,000	-	-
154240	Entry Statements & Signs	60,000	-	-
153950	Tourist rest Area	8,000	7,333	5,477
Total Capital Expenditure		416,204	37,037	40,029
Capital Income				
153810	Trails Grant	192,132	-	-
Total Capital Income		192,132	-	-
BUILDING CONTROL				
Operating Expenditure				
156420	MRH S Building Costs	20,000	-	-
157740	Insurance	1,480	1,357	1,497
157720	Administration Allocated	974	893	982
Total Operating Expenditure		22,454	2,250	2,479
Operating Income				
156830	Building Permit Fees	1,000	917	1,508
156930	Building Demolition Fees	1,000	917	1,050
Total Operating Income		2,000	1,834	2,558
Operating Income				
157530	Other Reimbursements	-	-	37
Total Operating Income		-	-	37
Net Funding Demands		(464,572)	(182,540)	(248,507)

Shire of Meekatharra		Management Budget Other Property & Services		
<i>for the period ended 31 May 2007.</i>		2006-07		
		2006/07 Amd Budget	2006/07 YTD Budget	2006/07 31 May 2007
PRIVATE WORKS				
<i>Operating Expenditure</i>				
159520	Private Works	-	-	798
Total Operating Expenditure		<u>-</u>	<u>-</u>	<u>798</u>
<i>Operating Income</i>				
159630	Charges - Private Works	-	-	1,198
Total Operating Income		<u>-</u>	<u>-</u>	<u>1,198</u>
PUBLIC WORKS OVERHEAD				
<i>Operating Expenditure</i>				
180120	Supervision - Salaries	152,100	140,400	64,881
181220	Unallocated Wages	-	-	12,210
181320	Superannuation of Workmen	64,666	59,692	43,449
180320	Annual Leave, Sick Leave, Publi	98,811	88,930	55,458
180820	Rostered days Off	-	-	(906)
180720	Relocation & Recruitment Costs	3,000	2,750	4,160
181520	Allowances and Incentives	83,669	76,697	77,709
185620	LSL Contribution to other Shires	-	-	3,590
180820	Camping Requirements	5,000	4,583	191
180820	Camping Telephone Costs	6,000	5,500	12,482
180920	Travelling and Conference Expe	5,000	4,583	1,080
181020	Protective Clothing & Equipmen	5,000	4,583	5,488
182320	Allocation from Housing	100,415	92,047	64,590
180220	Engineering - Office and Other I	1,000	917	1,228
180420	Insurance on Works	37,760	37,760	45,394
182720	Occupational Health & Safety	7,000	6,417	3,305
181420	Work Supervisors Vehicle	20,400	18,700	17,819
182520	Administration Allocated	62,338	57,143	60,494
181820	Less PWO allocated to works	(652,159)	(592,813)	(403,612)
Total Operating Expenditure		<u>-</u>	<u>7,889</u>	<u>69,009</u>
<i>Operating Income</i>				
181330	Reimbursements - Stores & Tele	-	-	6,073
Total Operating Income		<u>-</u>	<u>-</u>	<u>6,073</u>
PLANT OPERATION COSTS				
<i>Operating Expenditure</i>				
183020	Fuel and Oil	300,000	275,000	181,152
183320	Parts and Repairs (external)	180,000	165,000	268,896
183420	Repairs - Wages	158,638	145,418	154,846
183220	Tyres	80,000	73,333	64,872
183620	Consumable Stores	10,000	9,167	27,195
184320	Replacement Tools	5,000	4,583	11,779
183520	Licenses	7,000	6,417	8,352
183820	Insurance	34,935	34,935	40,499
183230	Mechanics Vehicle	18,000	16,500	5,165
183920	Cutting Edges	10,000	9,167	8,040
183010	Administration Allocated	28,247	25,893	27,386
184020	Less Alloc To Works	(831,820)	(762,502)	(868,476)
Total Operating Expenditure		<u>-</u>	<u>2,911</u>	<u>(70,294)</u>
<i>Operating Income</i>				
183030	Diesel Fuel Rebate	12,000	11,000	5,661
Total Operating Income		<u>12,000</u>	<u>11,000</u>	<u>5,661</u>


Shire of Meekatharra	Management Budget Other Property & Services		
<i>for the period ended 31 March 2007.</i>	2006-07		
continued.....	2006/07 Budget	2006/07 YTD Budget	2006/07 31 Mar 2007
PLANT DEPRECIATION			
<i>Operating Expenditure</i>			
183120 Depreciation	445,000	407,917	373,464
184040 Less Plant Depreciation Allocate	(445,000)	(407,917)	(230,926)
Total Operating Expenditure	-	-	142,538
<i>Operating Income</i>			
187630 Sale Of Scrap	-	-	813
Total Operating Income	-	-	813
SALARIES AND WAGES			
185300 Salaries & Wages	1,835,570	1,682,606	1,250,018
185400 Salaries & Wages Alloc	(1,835,570)	(1,682,606)	(1,251,892)
Total Operating Expenditure	-	-	(1,873)
Net Funding Demands	12,000	200	(126,434)

Shire of Meekatharra		Management Budget Notes on Variations			
<i>for the period ended 31 May 2007.</i>		2006-07			
Variations for revenues and expenses that are greater than \$10,000 and 20.0% when compared to the budget year to date estimates. New notes raised this month are identified with a #.					
Ref	Act	Description	Anl Budget	YTD Budget	31 May 2007
1	192230	Interest on Municipal Investmen <i>Works program not completed - less cash flow demands.</i>	100,000	91,667	\$ 119,315 # 30%
2	103520	Salaries - Admin <i>Staff shortages; offset by increase in consulting services.</i>	415,707	381,065	\$ 273,705 28%
3	104020	Fringe Benefit Tax <i>Back tax for previous periods</i>	20,000	20,000	\$ 87,791 339%
4	106920	Accounting & Consulting Service <i>Contract/consulting services used with savings offset in salaries.</i>	50,000	45,833	\$ 113,704 148%
5	105720	Other <i>Interest on FBT late lodgement.</i>	1,000	917	30,640
6	104920	Housing Allocations <i>Lower housing maintenance cost to date.</i>	56,993	52,244	32,220 38%
7	111240	Profit Sale Of Asset <i>Higher trade-in on old vehicle - see account 113250</i>	4,000	4,000	16,030 # 301%
8	112440	I T Equipment <i>To be acquired before 30 June 2007.</i>	25,900	19,425	4,579 # 76%
9	115820	Vehicle Operational Costs <i>Higher operational costs - not budgeted.</i>	500	458	14,632
10	116020	Salaries <i>Staff shortages.</i>	135,680	124,373	23,375 # 81%
11	122960	Health Consultancy <i>Savings will be achieved for this year.</i>	50,000	40,000	28,763 # 28%
12	123720	Mosquito Control <i>Low demand - Savings will be achieved for this year.</i>	28,000	21,000	4,255 # 80%
13	124220	Salaries - Youth Co-ordinator <i>Position now filled</i>	62,580	57,365	12,268 79%
14	125240	Salaries - Scholarship <i>Vacant</i>	21,464	19,675	4,730 # 76%
15	125280	Housing Allocated <i>Account to be reviewed for allocations.</i>	16,284	14,927	34,140 # 129%
16	124210	DCD Youth Services <i>Additional grants for youth program.</i>	54,710	54,710	85,233 # 56%
17	126120	Lot 87 - Transport <i>House vacant - Maintenance not undertaken this year.</i>	17,350	13,880	3,254 # 77%
18	128320	Refuse Collection <i>Savings on budget. Contractor at \$10,000 pm</i>	110,000	110,000	71,734 35%
19	129160	Litter Control/Town Tidying <i>Undertaken by contractor</i>	41,000	37,583	1,855 95%
20	129150	Reimbursements <i>Sale of scrap from tip site.</i>	-	-	11,049 #
21	129920	Sewerage Pond Maintenance <i>Low maintenance requirements.</i>	19,528	17,901	4,563 # 75%
22	133620	Town Hall Maintenance <i>Low maintenance requirements.</i>	32,660	29,938	17,067 # 43%
23	136630	CSRFF Grant <i>Swimming Pool upgrade grant.</i>	-	-	23,283
24	136170	Salaries <i>Staff shortages.</i>	49,106	45,014	22,271 51%
25	148500	Street Cleaning Sweeping <i>Staff shortage - unable to complete.</i>	48,286	44,572	19,286 # 57%
26	148820	Infrastructure Depreciation Exp <i>Non cash depreciation expense. No effect on budget outcome.</i>	850,000	779,167	1,286,761 65%
27	142000F6	Landor Road <i>See separate report on works program.</i>	588,050	588,050	840,493 43%

Shire of Meekatharra		Management Budget		
<i>for the period ended 31 May 2007.</i>		2006-07	Notes on Variations	
28	150020 Salaries <i>Higher level of activity</i>	50,100	46,246	63,657 # 38%
29	150220 Utilities & Other Costs <i>Higher level of activity</i>	35,000	35,000	45,815 # 31%
30	153030 Sales <i>Higher turnover than budget estimates</i>	185,000	169,583	214,452 # 26%
31	157620 Depreciation - Economic <i>Non cash depreciation expense. No effect on budget outcome.</i>	-	-	16,301
32	154620 Maps & Souvenirs <i>Stock to be acquired before year end.</i>	18,500	16,958	2,083 # 88%
33	154230 Loss on sale of assets <i>Write off for heritage trial asset.</i>	-	-	78,300
34	180120 Supervision - Salaries <i>Staff shortages.</i>	152,100	140,400	64,881 54%
35	181220 Unallocated Wages <i>To be cleared.</i>	-	-	12,210
36	181320 Superannuation of Workmen <i>Staff shortages.</i>	64,666	59,692	43,449 27%
37	180320 Annual Leave, Sick Leave, Publi <i>Staff shortages, provision accounts to be adjusted as at 30 June.</i>	98,811	88,930	55,458 38%
38	182320 Allocation from Housing <i>Lower housing maintenance expenses to date.</i>	100,415	92,047	64,590 30%
39	183320 Parts and Repairs (external) <i>Operational problems with plant usage.</i>	180,000	165,000	268,896 63%
40	183620 Consumable Stores <i>Operational problems with plant usage.</i>	10,000	9,167	27,195 197%
41	183230 Mechanics Vehicle <i>Operational savings</i>	18,000	16,500	5,165 69%

9.2.2 OUTSTANDING DEBTORS

LOCATION: NIL
APPLICATION: NIL
FILE REF: D/15
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 14th MAY 2007
AUTHOR: CAMERON WATSON
DEPUTY CHIEF EXECUTIVE
OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr A G Burrows

Seconded: Cr H Nichols

CARRIED 6/0

That Council receives the outstanding monthly Debtor Trial Balance for May 31, 2007.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JUNE 16 2007

Printed on : 08.06.07 at 14:16

SHIRE OF MEEKATHARRA

		Debtors Trial Balance				
		As at 31.05.2007				
Debtor #	Name	02.03.2007 > 90 days	01.04.2007 > 60 days	01.05.2007 > 30 days	31.05.2007 Current	Total
B043	ADRIAN BAUMGARTEN	0.00	0.00	342.71	278.38	621.09
A001	AGRICULTURE DEPT OF	0.00	0.00	0.00	635.60	635.60
A029	AIR PHOENIX INTERNATIONAL	0.00	0.00	0.00	67.36	67.36
A077	AIRCRAFT OWNERS GROUP LTD	0.00	0.00	0.00	17.95	17.95
A061	ALCHIN MEGAN	0.00	0.00	0.00	16.33	16.33
A064	AUSTRALASIAN JET PTY. LTD.	83.82	0.00	0.00	0.00	83.82
A046	AUSTRALIAN AERIAL SURVEYS P/LTD	-33.68	0.00	0.00	0.00	-33.68
B4	BARRIER AVIATION	0.00	0.00	68.36	0.00	68.36
B016	BELELE STATION	0.00	0.00	624.00	0.00	624.00
B059	BIRLA NIFTY PTY LTD	0.00	0.00	659.45	0.00	659.45
B5	BROOME AVIATION PTY LTD	0.00	0.00	37.91	27.43	65.34
W036	CAMERON WATSON	0.00	0.00	0.00	5.17	5.17
L30	CECIL LANE	0.00	0.00	0.00	10.06	10.06
B022	CLARK BUTSON	-8.99	0.00	17.95	0.00	8.96
T019	CLARKE TERENCE	0.00	0.00	38.14	30.89	69.03
D011	D & L ELECTRICS	0.00	0.00	0.00	29.44	29.44
M090	DARREN MOORE	20.75	0.00	0.00	0.00	20.75
H007	DEPARTMENT OF HOUSING AND WORKS	0.00	0.00	0.00	142.76	142.76
D030	DIRECT AIR CHARTER	0.00	0.00	0.00	49.15	49.15
K033	DR CARY KAILIS	-53.88	0.00	0.00	0.00	-53.88
E013	EDSAL PTY LTD	-36.26	0.00	0.00	0.00	-36.26
K1	Elaine King	0.00	0.00	0.00	15.40	15.40
F014	FUGRO AIRBORNE SURVEYS	0.00	0.00	0.00	44.00	44.00
O009	GEOFF OSBORN	0.00	0.00	0.00	2.25	2.25
G011	GERALDTON AIR CHARTER	0.00	0.00	-67.03	17.95	-49.08
G039	GLENEAGLE GOLD LIMITED	0.00	0.00	0.00	440.00	440.00
G008	GOLDFIELDS AIR SERVICES	0.00	0.00	0.00	-54.86	-54.86
B3	GREGORY BALL	0.00	0.00	13.22	0.00	13.22
S038	GREGORY DENNIS STONEY	44.39	0.00	0.00	0.00	44.39
G032	HELEN GOULD	0.00	0.00	164.28	125.46	289.74
H014	HELIBITS PTY LTD	0.00	0.00	24.75	0.00	24.75
I010	INZI PTY LTD	0.00	0.00	0.00	15.47	15.47
J023	J N ENGINEERING	25.70	0.00	0.00	0.00	25.70
J018	JANDAKOT FLIGHT CENTRE	0.00	0.00	0.00	99.03	99.03
J010	JAYROW HELICOPTERS	0.00	0.00	21.45	0.00	21.45
J060	JINGLE HOLDINGS	0.00	0.00	395.55	483.46	879.01
K022	JOHN KELLY PTY LTD	0.00	0.00	25.94	0.00	25.94
P055	JULIE PEAKHAM	234.72	0.00	0.00	0.00	234.72
S054	KERRY SALMON	0.00	0.00	24.67	14.09	38.76

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JUNE 16 2007

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SHIRE OF MEEKATHARRA

		Debtors Trial Balance				
		As at 31.05.2007				
Debtor #	Name	02.03.2007 > 90 days	01.04.2007 > 60 days	01.05.2007 > 30 days	31.05.2007 Current	Total
K004	KILLARA STATION	0.00	0.00	0.00	635.60	635.60
K008	KOONMARRA STATION	0.00	0.00	624.00	0.00	624.00
L018	LANGTREE COPPIN	0.00	0.00	0.00	11.00	11.00
L023	LEONORA AIR SERVICE	80.72	0.00	0.00	0.00	80.72
M4	MAIN ROADS WA	0.00	0.00	0.00	420997.50	420997.50
A076	MAY ANDREW	0.00	0.00	0.00	19.90	19.90
MC1D	MEEKATHARRA CARAVAN PARK	-52.50	0.00	0.00	0.00	-52.50
M9	MEEKATHARRA DISTRICT HIGH SCHOOL	4071.40	0.00	12109.36	385.00	16565.76
M011	MEEKATHARRA POLICE DEPT	0.00	142.76	0.00	0.00	142.76
M004	MEEKATHARRA SCHOOL OF THE AIR	0.00	0.00	0.00	70.40	70.40
M052	MOBIL OIL AUSTRALIA PTY LTD	0.00	1251.84	0.00	0.00	1251.84
M026	MR & MRS K MAHONY	0.00	0.00	0.00	635.60	635.60
N002	NETWORK AVIATION	0.00	0.00	502.04	2110.46	2612.50
U003	NEVILLE ULPH	0.00	0.00	0.00	118.77	118.77
L011	PAUL LYONS	0.00	0.00	25.54	0.00	25.54
O005	PAUL O'CONNOR	0.00	0.00	11.00	0.00	11.00
P034	PAUL PETTET	0.00	0.00	0.00	12.72	12.72
H021	PHILIP HOOPER - COCKLES	-13.57	0.00	0.00	0.00	-13.57
P021	POLAR AVIATION	0.00	0.00	0.00	17.95	17.95
P053	POPULATION HEALTH DIRECTORATE	0.00	0.00	0.00	46.20	46.20
Q004	PRESTON QUARTERMAINE	168.45	0.00	0.00	0.00	168.45
S060	ROBERT SLATER	0.00	0.00	0.00	13.97	13.97
R032	ROTOR COMPONENTS	0.00	0.00	0.00	44.00	44.00
R009	ROYAL AERO CLUB OF WA	-14.48	0.00	0.00	0.00	-14.48
R013	ROYAL ANTEDILUVIAN ORDER OF	0.00	0.00	0.00	130.00	130.00
R020	ROYAL AUSTRALIAN AIR FORCE	0.00	0.00	44.00	0.00	44.00
R005	ROYAL FLYING DOCTOR SERVICE	0.00	0.00	0.00	1983.60	1983.60
R006	ROYAL MAIL HOTEL	878.33	0.00	0.00	0.00	878.33
R053	RUBY MIA	7427.27	0.00	843.00	82.00	8352.27
S051	SHINE AIR	-38.10	0.00	0.00	0.00	-38.10
S007	SKIPPERS AVIATION	7470.47	4638.00	8776.21	3279.67	24164.35
S057	SOVEREIGN HEALTH CARE AUST (HOLDINGS)P/L	0.00	0.00	0.00	59.78	59.78
H023	STANLEY HAUST	0.00	0.00	0.00	12.72	12.72
K045	STEVE KELLY	0.00	0.00	0.00	310.92	310.92
S041	SUNSATIN HOLDINGS PTY LTD	0.00	0.00	0.00	23.94	23.94
T030	TENNERBEF PTY LTD	0.00	0.00	23.10	0.00	23.10
T017	TEXRIO PTY LTD	0.00	0.00	54.86	0.00	54.86
T010	TRANSWAY HOLDINGS	0.00	44.00	103.98	0.00	147.98
T018	TRENFIELD MAL	0.00	0.00	-20.52	43.86	23.34

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JUNE 16 2007


Printed on : 08.06.07 at 14:16

SHIRE OF MEEKATHARRA

		Debtors Trial Balance				
		As at 31.05.2007				
Debtor #	Name	02.03.2007 > 90 days	01.04.2007 > 60 days	01.05.2007 > 30 days	31.05.2007 Current	Total
T007	TROPIC AIR SERVICES	0.00	0.00	97.29	32.43	129.72
U001	UNIVERSAL TRACKING SYSTEMS	0.00	0.00	71.09	0.00	71.09
R3	William E. Riley	0.00	0.00	0.00	800.00	800.00
Y004	YARLARWEELOR STATION	0.00	0.00	936.00	0.00	936.00
Totals		20254.56	6076.60	26592.30	434390.76	487314.22

9.2.3 LIST OF ACCOUNTS PERIOD ENDED MAY 31, 2007

LOCATION: N/A
APPLICATION: CAMERON WATSON
FILE REF: F/6
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 14TH MAY 2007
AUTHOR: CAMERON WATSON
DEPUTY CHIEF EXECUTIVE
OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER: 
ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –

- (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount: \$243,532.98
Trust Account	Voucher No's	Amount: \$ 0.00
Air BP	Voucher No's VARIOUS	Amount: \$ 1,627.97

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr B A O'Dwyer

Seconded: Cr H Nichols

CARRIED 6/0

That the accounts as detailed for May 2007 be paid

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JUNE 16 2007

SHIRE OF MEEKATHARRA
Accounts Due and Submitted to Finance Committee held on 16th June 2007

Chq/EFT	Date	Creditor	Amount	Description	MUNICIAPL	AIR BP	TRUST
EFT1048	14/05/2007	CHILD SUPPORT AGENCY	-638.34	PAYROLL DEDUCTIONS	-638.34		
EFT1049	14/05/2007	ABCO PRODUCTS	-633.45	SANITARY ITEMS	-633.45		
EFT1050	14/05/2007	AV TRUCKS	-2488.22	CLUTCH & PRESSURE PLATE	-2,488.22		
EFT1051	14/05/2007	APPRENTICE & TRAINEESHIP CO	-392.04	TRAINEESHIP - KHALIN GINGER	-392.04		
EFT1052	14/05/2007	AUSTRALIA POST	-211.85	POSTAGE	-211.85		
EFT1053	14/05/2007	AIR LIQUIDE WA PTY LTD	-10.05	OXY & ACETYLENE	-10.05		
EFT1054	14/05/2007	ATYEO'S ENVIROMENTAL HEALTH SERVICES PL	-5005.00	EHO DUTIES	-5,005.00		
EFT1055	14/05/2007	SR BAJRAI	-120.00	MEETING ATTENDANCE FEE	-120.00		
EFT1056	14/05/2007	BURROWS A.G.	-120.00	MEETING ATTENDANCE FEES	-120.00		
EFT1057	14/05/2007	BOFFINS BOOKSHOP PTY LTD	-58.26	PLANNING PROGRAMS FOR ADULT LEARNERS	-58.26		
EFT1059	14/05/2007	COMMANDER AUSTRALIA LIMITED	-155.60	MAINTENANCE CONTRACT ON COMMANDER PHONE SYSTEM	-155.60		
EFT1060	14/05/2007	DEPARTMENT OF ENVIRONMENT AND CONSERVATION	-360.16	TIP RENEWAL LICENSE	-360.16		
EFT1061	14/05/2007	FARMER JACKS	-1018.58	ASSORTED GARDEN TOOLS	-1,018.58		
EFT1062	14/05/2007	FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS	-620.38	PHOTOCOPYING	-620.38		
EFT1063	14/05/2007	GERALDTON FUEL COMPANY	-64134.89	BULK DIESEL DELIVERED	-64,134.89		
EFT1064	14/05/2007	GLOBALSTAR AUSTRALIA PTY LTD	-426.56	SATELLITE PHONE	-426.56		
EFT1065	14/05/2007	WA HINO SALES & SERVICE	-274.63	PARTS	-274.63		
EFT1066	14/05/2007	HARVEY NORMAN COMPUTER STORE	-49.95	NORTON ANTIVIRUS	-49.95		
EFT1067	14/05/2007	HOPPY'S PARTS R U	-1361.96	CONSUMABLES	-1,361.96		
EFT1068	14/05/2007	TOLL IPEC PTY LTD	-338.18	FREIGHT	-338.18		
EFT1069	14/05/2007	LANDGATE	-495.00	MINING TITLE VALUATIONS M2007/4	-495.00		
EFT1070	14/05/2007	MEEKATHARRA CARAVAN PARK	-203.91	PETROL	-203.91		
EFT1071	14/05/2007	MEEKATHARRA CORNER STORE	-710.70	GAS	-710.70		
EFT1072	14/05/2007	MIDWEST TOYOTA	-92.84	PARTS	-92.84		
EFT1073	14/05/2007	MARKET CREATIONS	-572.00	MONTHLY PR CONTRACT APRIL 07	-572.00		
EFT1074	14/05/2007	MINTER ELLISON	-682.55	NW GOLDFIELDS CLAIMS	-682.55		
EFT1075	14/05/2007	MURCHISON MAIL & FREIGHT SERVICES	-132.00	FREIGHT	-132.00		
EFT1076	14/05/2007	MURCHISON ELECTRICAL	-2783.33	SUPPLY & INSTALL 3 PHASE OUTLET TO WASH DOWN BAY	-2,783.33		
EFT1077	14/05/2007	MLB ELECTRICAL & REFRIGERATION	-168.00	WIRE UP 3 PIN PLUG ON GENSET	-168.00		
EFT1078	14/05/2007	MEEKA MEATS	-51.30	SAUSAGES	-51.30		
EFT1079	14/05/2007	MT MAGNET WASTE DISPOSAL	-11000.00	RUBBISH COLLECTION	-11,000.00		
EFT1080	14/05/2007	NEXUS FREIGHT	-266.35	RAM PAPER (A4 WHITE) FREIGHT	-266.35		
EFT1081	14/05/2007	OZLITE PTY LTD	-397.87	FLURO LIGHT TUBES	-397.87		
EFT1082	14/05/2007	ORBIT HEALTH & FITNESS SOLUTIONS	-30.00	MEMORY CARD	-30.00		
EFT1083	14/05/2007	ORICA AUSTRALIA P/L	-33.76	CHLORINE SERVICE FEE	-33.76		
EFT1084	14/05/2007	OFFICEWORKS BUSINESS DIRECT	-628.60	STATIONARY SUPPLIES	-628.60		
EFT1085	14/05/2007	RJ BACK	-6138.00	ACCOUNTING & FINANCIAL SUPPORT	-6,138.00		
EFT1086	14/05/2007	DONALD B REID PTY LTD	-66.00	PROFESSIONAL SUPERVISION	-66.00		
EFT1087	14/05/2007	SOUTH WEST FIRE	-903.38	DAVEY PUMP & PORT BALLVALVE	-903.38		
EFT1088	14/05/2007	STATE LAW PUBLISHER	-265.20	ADVERTISEMENTS - UNFIT DWELLINGS	-265.20		
EFT1089	14/05/2007	SPECTRUM DISTRIBUTORS	-65.34	CHEMICALS	-65.34		
EFT1090	14/05/2007	MARK SMITH PTY LTD	-1177.00	REPAIR SEWERAGE LEAK	-1,177.00		
EFT1091	14/05/2007	SPORTS POWER GERALDTON	-770.00	FOOTBALLS AND NETBALLS	-770.00		
EFT1092	14/05/2007	SMITH ANN	-120.00	MEETING ATTENDANCE FEE	-120.00		
EFT1093	14/05/2007	TOTALLY WORKWEAR GERALDTON	-137.18	FUNIFORMS S. KELLY	-137.18		
EFT1094	14/05/2007	TRENFIELD B & E	-3991.40	TOWN MAINTENANCE CONTRACT	-3,991.40		
EFT1095	14/05/2007	IT VISION COMPUTER SYSTEMS	-3155.48	IT VISION INHOUSE TRAINING	-3,155.48		
EFT1096	14/05/2007	TOLL WEST	-50.90	FREIGHT	-50.90		
EFT1097	14/05/2007	WESTRAC EQUIPMENT	-9444.94	REPAIRS AND PARTS	-9,444.94		
EFT1098	14/05/2007	WESTNET PTY LTD	-259.70	INTERNET	-259.70		
EFT1099	14/05/2007	YULELLA BUILDING AND CONSTRUCTION	-1239.97	SUPPLY ONE SET OF TRAFFIC LIDS TO SUIT SEPTIC TANK	-1,239.97		
EFT1100	14/05/2007	YULELLA VISION	-340.00	COLLIE BOOTS	-340.00		
EFT1101	28/05/2007	ALLQUIP & CO	-652.00	ANVIL TWIN FRYER	-652.00		
EFT1102	28/05/2007	BARBECUES GALORE & SOLAHART GERALDTON	-1600.00	ASSORTED CAMP ITEMS	-1,600.00		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JUNE 16 2007

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SHIRE OF MEEKATHARRA
Accounts Due and Submitted to Finance Committee held on 16th June 2007

Chq/EFT	Date	Creditor	Amount	Description	MUNICIAPL	AIR BP	TRUST
EFT1103	28/05/2007	BENET INTERNET SERVICES	-2732.00	EXTERNAL NAS BACKUP DRIVE	-2,732.00		
EFT1104	28/05/2007	SR BAJRAI	-120.00	MEETING ATTENDANCE FEE	-120.00		
EFT1105	28/05/2007	BOC GASES	-109.56	CYLINDER RENT OXY & ACETYLENE	-109.56		
EFT1106	28/05/2007	COURIER AUSTRALIA	-348.21	FREIGHT	-348.21		
EFT1107	28/05/2007	COMMERCIAL HOTEL MEEKATHARRA	-300.00	LUNCH FOR COUNCIL 21.04.07	-300.00		
EFT1108	28/05/2007	C.JD EQUIPMENT PTY LTD	-5269.14	PARTS	-5,269.14		
EFT1109	28/05/2007	CAPRICORN ROADHOUSE	-5195.00	DIESEL PURCHASE	-5,195.00		
EFT1110	28/05/2007	COMMANDER AUSTRALIA LIMITED	-1082.24	ACROBAT PROFESSIONAL	-1,082.24		
EFT1111	28/05/2007	CHEFMASTER AUSTRALIA	-1926.55	TOILET SUPPLIES	-1,926.55		
EFT1112	28/05/2007	DAILY DEALS	-199.00	HOOVER VACUUM	-199.00		
EFT1113	28/05/2007	FOSSIL'S ENTERPRISES PTY LTD	-161.15	TRAVEL COSTS TO REPAIR	-161.15		
EFT1114	28/05/2007	GERALDTON FUEL COMPANY	-311.20	LIPLEX EP2	-311.20		
EFT1115	28/05/2007	GLOBALSTAR AUSTRALIA PTY LTD	-531.01	SATELLITE PHONE CHARGES	-531.01		
EFT1116	28/05/2007	GREENFIELD TECHNICAL SERVICES	-7142.74	GRAVE CREEK FLOODWAY CONSULTANT	-7,142.74		
EFT1117	28/05/2007	HARRY ARMSTRONG PTY LTD	-293.00	10 NO. 1 PADLOCKS	-293.00		
EFT1118	28/05/2007	BROADCAST AUSTRALIA PTY LTD	-808.74	POWER RECOVERY	-808.74		
EFT1119	28/05/2007	RAM PAPER DISTRIBUTORS	-1584.50	A4 LASER PAPER	-1,584.50		
EFT1120	28/05/2007	SAFETY BAY SETTLEMENTS	-12771.63	PURCHASE PRICE LOT 205 HILL ST	-12,771.63		
EFT1121	31/05/2007	TRENFIELD B & E	-3991.40	TOWN MAINTENANCE CONTRACT	-3,991.40		
22623	04/05/2007	WA LOCAL GOVT. SUPERANNUATION PLAN PTY LTD	-15373.81	SUPERANNUATION CONTRIBUTIONS	-15,373.81		
22624	04/05/2007	AUSTRALIAN SERVICES UNION	-34.40	PAYROLL DEDUCTIONS	-34.40		
22625	04/05/2007	CBUS ADMINISTRATION	-402.55	SUPERANNUATION CONTRIBUTIONS	-402.55		
22626	04/05/2007	AMP SUPERANNUATION	-130.65	SUPERANNUATION CONTRIBUTIONS	-130.65		
22627	04/05/2007	BAIN M.D.E	-438.72	TRAVEL ALLOWANCE	-438.72		
22628	04/05/2007	HUTCHINSON T.R.	-240.00	MEETING ATTENDANCE FEE	-240.00		
22629	04/05/2007	NICHOLS H.J.	-120.00	MEETING ATTENDANCE FEE	-120.00		
22630	04/05/2007	ODWYER B.A.	-385.60	TRAVEL COSTS	-385.60		
22631	04/05/2007	PETTY CASH	-347.25	PETTY CASH RECOUP	-347.25		
22632	04/05/2007	TELSTRA CORPORATION LIMITED	-3441.98	TELEPHONE	-3,441.98		
22633	04/05/2007	DEPT FOR PLANNING AND INFRASTRUCTURE	-130.00	NUMBER PLATE FOR SCOTT HAYNES	-130.00		
22634	04/05/2007	TRENFIELD, NORMAN	-120.00	MEMBERS MEETING FEES	-120.00		
22635	14/05/2007	WA LOCAL GOVT. SUPERANNUATION PLAN PTY LTD	-7873.74	SUPERANNUATION CONTRIBUTIONS	-7,873.74		
22636	14/05/2007	AUSTRALIAN SERVICES UNION	-17.20	PAYROLL DEDUCTIONS	-17.20		
22637	14/05/2007	CBUS ADMINISTRATION	-161.02	SUPERANNUATION CONTRIBUTIONS	-161.02		
22638	14/05/2007	STATE EMERGENCY SERVICE MEEKATHARRA	-481.19	FARMER JACKS - LINE ITEM 7	-481.19		
22639	14/05/2007	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	-476.27	ESL RETURN	-476.27		
22640	14/05/2007	HORIZON POWER	-17162.75	ELECTRICITY CHARGES 19 FEB 07 - 24 APRIL 07	-17,162.75		
22641	14/05/2007	POOLMART LEEMING	-131.10	PHENOL RED AND DPF FOR POOL	-131.10		
22642	14/05/2007	SKILLPATH SEMINARS	-123.08	CD SUPERVISORS AUDIO COURSE	-123.08		
22643	14/05/2007	VODAFONE PTY LTD	-10.00	VODAFONE CHARGES	-10.00		
22644	23/05/2007	SWAN TAFE	-111.13	TEGAN DODD ENROLMENT FEES	-111.13		
22645	23/05/2007	DEPT FOR PLANNING AND INFRASTRUCTURE	-130.00	LICENSE PLATE FOR SCOTT HINES	-130.00		
22646	23/05/2007	AUSTRALIAN TAXATION OFFICE	-18508.00	APRIL 2007 BAS	-18,508.00		
22647	28/05/2007	CREDIPAC AUSTRALIA	-482.93	DEBT COLLECTION - RATES	-482.93		
22648	28/05/2007	HUTCHINSON T.R.	-240.00	MEETING ATTENDANCE FEE	-240.00		
22649	28/05/2007	HOWDEN R.K.	-199.68	MEETING ATTENDANCE FEE	-199.68		
22650	28/05/2007	KLEENHEAT GAS	-51.70	GAS CYLINDER RENTAL	-51.70		
22651	28/05/2007	KUMARINA ROADHOUSE	-85.80	ACCOMMODATION AND MEALS BEVAN DRAGE	-85.80		
22652	28/05/2007	MARKETFORCE EXPRESS	-2996.01	ADVERTISING WORKS & SERVICES MANAGER	-2,996.01		
22653	28/05/2007	NICHOLS H.J.	-120.00	MEETING ATTENDANCE FEE	-120.00		
22654	28/05/2007	ODWYER B.A.	-651.20	TRAVEL COSTS	-651.20		
22655	28/05/2007	TELSTRA CORPORATION LIMITED	-278.55	TELEPHONE	-278.55		
22656	28/05/2007	DEPT FOR PLANNING AND INFRASTRUCTURE	-52.20	LICENSE FEE TO 05.06.08	-52.20		
22657	28/05/2007	TRENFIELD, NORMAN	-120.00	MEMBERS MEETING FEES	-120.00		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JUNE 16 2007

SHIRE OF MEEKATHARRA
Accounts Due and Submitted to Finance Committee held on 16th June 2007

<u>Chq/EFT</u>	<u>Date</u>	<u>Creditor</u>	<u>Amount</u>	<u>Description</u>	<u>MUNICIAPL</u>	<u>AIR BP</u>	<u>TRUST</u>
22658	30/05/2007	PETTY CASH	-474.27	PETTY CASH RECOUP	-474.27		
210407	24/05/2007	BP AUSTRALIA LIMITED	-1627.97	COST OF FUEL SOLD		-1,627.97	
					<u>- 243,532.98</u>	<u>- 1,627.97</u>	<u>-</u>

THIS SCHEDULE OF ACCOUNTS TO BE PASSED FOR PAYMENT COVERS:


MUNICIPAL ACCOUNT -	243,532.98
AIR BP ACCOUNT -	1,627.97
TRUST ACCOUNT	-
	<u>- 245,160.95</u>

TOTALLING \$245,160.95 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 16TH JUNE 2007 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND AMOUNTS ARE DUE FOR PAYMENT.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

**9.2.4 RESIDENTIAL TENANCY AGREEMENT – 207 HILL STREET,
MEEKATHARRA**

LOCATION: LOT 207 HILL STREET
APPLICATION: NIL
FILE REF: LOT 207
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 05TH JUNE 2007
AUTHOR: CAMERON WATSON
DEPUTY CHIEF EXECUTIVE
OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER: 
ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

This report requests Councils authorization to enter into a residential tenancy agreement with Mr Eric Aarnio for the residential lease of Lot 207 Hill Street Meekatharra.

Attachments:

Proposed Residential Tenancy Agreement

Background:

On the 19th April 2007 settlement occurred on the property located at Lot 207 Hill Street Meekatharra, this property being purchased to allow for the possible future construction of staff housing. During the settlement process it was identified that the previous owners had a tenant living at the address rent free and that a current residential tenancy agreement was not in place.

On the 18th of May 2007 the Chief Executive Officer and the Deputy Chief Executive Officer conducted an inspection of the premises in the presence of the occupant, Mr Aarnio, to ascertain the properties condition and to discuss the need for a residential tenancy agreement with Mr Aarnio.

Comment:

The properties condition is such that the premises are habitable but would not be considered sufficient for the provision of staff housing. Mr Aarnio is content with the current standard of the dwelling and wishes to remain as the occupant of the residence.

Mr Aarnio is currently not paying any rent to Council and was not paying rent to the previous owners. Mr Aarnio has indicated that he is willing to enter into a Residential Tenancy Agreement and commence paying rent; however the

amount of the rental payments is in question. The standard of the dwelling is such that even the rental amount of \$40.00 stipulated in Councils Policy 3.2:- Housing – Allowances would be too excessive. Additionally, if Council was to resolve a lesser amount, say \$20.00 - \$30.00 per week, this would have an impact on staff time in ensuring the rental payments are paid on time and in the receipting and record keeping functions. It would therefore be more practical if Council decides on a lesser amount to either require monthly or quarterly rental payments by Mr Aarnio.

Consultation:

Roy McClymont – Chief Executive Officer

Eric Aarnio – Current resident, Lot 207 Hill Street

Statutory Environment:

Local Government Act 1995, section 3.58 sets out the requirements for council when disposing of property, a lease being defined by this section as a disposal. Regulation 30 (2) (g) of the Local Government (Functions & General) Regulations 1996 makes this lease exempt from section 3.58 of the Act as the lease is of residential property to a person.

Policy Implications:

Policy 3.2:- Housing – Allowances sets out a minimum weekly rental of \$40.00, however this policy is primarily for the regulation of staff housing with the accommodation being provided of a markedly higher standard than the current condition of Lot 207 Hill St.

Financial Implications:

Private residential rent not previously received. If rent of \$100.00 per month (approximately \$23.00 per week) is charged then annual rental income for this property will be \$1,200.00.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr A G Burrows

Seconded: Cr B A O'Dwyer

CARRIED 6/0

That Council enters into a Residential Tenancy Agreement with Mr Eric Aarnio, as attached, for the premises located at Lot 207 Hill Street with a rental amount of \$100.00 per month and the rental payment being paid monthly.



ABN: 12 467 571 602

RESIDENTIAL TENANCY AGREEMENT FORM 24B

PERIODIC TENANCY

(NO FIXED TERM)

THIS AGREEMENT is made between the **OWNER**:

Shire of Meekatharra

(full names)

of 54 Main Street MEEKATHARRA

(full address)

and the **TENANT(S)** Eric Aarnio

(full names)

THE **OWNER** AGREES TO LET to the **TENANT** who AGREES TO RENT

The residential premises situated at Lot 207 Hill Street

MEEKATHARRA WESTERN AUSTRALIA

(Excluding those parts of the residential premises which the owner reserves

being Nil)

FROM THE _____ DAY OF _____ 20 _____

Until this agreement is terminated in accordance with paragraphs 16, 17, 18, 19, 20, 21, 22 or 23 of this agreement or by order of a Magistrate sitting in the Small Disputes Division of the Local Court.

Where required by the **OWNER**, a security bond of \$ 0.00 Will be paid to the Shire of Meekatharra to be held until the termination of the contract.

CONDITIONS

- | | |
|---|---|
| Application of Residential Tenancies Act and Regulations | <p>2. The OWNER and TENANT shall comply with the provisions of the Residential Tenancies Act 1987, the Residential Tenancies Amendment Act 1988 and the Residential Tenancies Regulations 1989 as they apply to each party. The definition and interpretation of words used in the AGREEMENT shall be the same as the Residential Tenancies Act 1987 and the Residential Tenancies Amendment Act 1988.</p> |
| Payment of Rent. | <p>3. The OWNER lets and the TENANT takes the premises situated at:
 <u>Lot 207 Hill Street, MEEKATHARRA WESTERN AUSTRALIA</u>
 together with the furniture and chattels (if any) therein as set out in the attached schedule for use as a private dwelling to be occupied by no more than <u>1</u> persons. The Weekly/Fortnightly/Calendar Monthly rent is \$ _____ payable in _____ day advance with the first payment to be made on or before the _____ day of _____ 20 _____</p> <p>(a) The TENANT (Employee) agrees to pay rent on the due date hereby agreed by allowing the Shire of Meekatharra to deduct such rent from the wages paid by the Shire of Meekatharra to the TENANT.</p> <p>(b) The TENANT (if not Employee) agrees to pay rent punctually without any deductions one rental period in advance, other than in the first two weeks when no more than two weeks rental may be demanded.</p> |
| Owners to provide and maintain premises in reasonable repair. | <p>4. The OWNER shall hand over the residential premises in a reasonable state of cleanliness and maintain the residential in a reasonable state of repair having regard to their age, character and expected life and shall comply with all requirements in respect of buildings, health and safety in respect of residential premises.</p> |
| Tenant to maintain cleanliness and report damage.

- Illegal purpose
- Nuisance
- Purpose other than dwelling | <p>5. The TENANT shall keep the residential premises in a reasonable state of cleanliness and shall notify the owner as soon as practicable but within 3 days of any damage to the residential premises and of any state of disrepair which arises during the term of the tenancy.</p> <p>6. The TENANT shall not use the premises or cause or permit the premises to be used for any illegal purpose or cause or permit a nuisance. The premises shall be used solely for the purposes of a residence and the TENANT shall not cause or permit the premises to be used for any other purpose.</p> |
| Vacant possession without legal impediment to be given at commencement of agreement. | <p>7. On the date of the commencement of the agreement, the OWNER will grant vacant possession to the TENANT of the residential premises and the OWNER states that at the time of entering the agreement there is no legal impediment either known or imputed to him to the occupation of the residential premises as a residence for the term of the tenancy.</p> |
| Interference with tenant's peace and comfort and privacy | <p>8. The OWNER shall not cause or permit any interference with the reasonable peace, comfort or privacy of the TENANT in the use of the premises and shall take all reasonable steps to enforce this obligation upon any other TENANT of the OWNER in occupation of adjacent premises</p> |
| Owner's right of entry

- with consent
- Emergency
- inspection

- Repairs

- Prospective tenants | <p>9. The OWNER may, subject to the obligations contained in paragraph 8 above, enter the premises in the following circumstances:</p> <p>(a) with the consent of the TENANT given at, or immediately before, the time of entry;</p> <p>(b) in any ant case of emergency;</p> <p>(c) for the purpose of inspecting the premises or any other purpose on a day and at a reasonable hour specified in a notice given to the TENANT between seven to fourteen days in advance.</p> <p>(d) for the purpose of carrying out necessary repairs to or maintenance of the premises, at any reasonable hour, after giving to the TENANT not less than seventy-two hours notice.</p> <p>(e) for the of showing the premises to prospective tenants, at any reasonable hour and on a reasonable number of occasions during the period of twenty-one days preceding the termination of this agreement, after giving the TENANT reasonable notice.</p> |

- Prospective purchasers (f) for the purpose of showing the premises to prospective purchasers, at any reasonable hour and on a reasonable number of occasions, after giving the **TENANT** reasonable notice.
- Locks and security devices 10. The **OWNER** shall provide and maintain such locks and other devices as are necessary to ensure that the premises are reasonably secure and neither the **OWNER** nor the **TENANT** shall alter, remove or add any such lock or device without the consent of the other given at or immediately before the time of alteration, removal or addition of such lock or device.
- Fixtures
- Renovations
- Alterations or additions 11. The **TENANT** shall not affix any fixture or make any renovation, alteration or addition to the residential premises, without the prior consent of the **OWNER**, provided that such consent shall not be unreasonably withheld.
- Removal of fixtures 12. Where the **OWNER** has given consent pursuant to paragraph 11 above the **TENANT** may remove any fixture that the tenant has affixed in the premises during the tenancy, unless the removal of the fixture would cause irreparable damage to the premises.
- Compensation for damages caused by removal of fixtures 13. Where the **TENANT** causes damage to the premises by the removal of any fixture installed by the **TENANT** the **TENANT** shall notify the **OWNER**, at whose option the **TENANT** will repair or compensate the **OWNER** for any reasonable expenses incurred by the **OWNER** in repairing the damage.
- Rates, taxes and charges 14. The **OWNER** shall bear the cost of all rates, taxes or charges imposed in respect of the premises under any of the following Acts: Local Government Act 1995, Land Tax Act 1976, any written law under which a rate, tax or charge is imposed for 'water services', as defined in the Water Authority Act 1984, other than a charge for water consumed.
The **OWNER** shall pay 0 % of charges for water consumed and the **TENANT** shall pay the balance.
- Water consumption
- Electrical consumption 15. The **TENANT** agrees to notify Western Power of the commencement and termination date of the rental period and to pay all electrical **consumption** accounts outstanding up to the date of departure (where applicable).
- Telephone 16. If the connection of a telephone is required, the **TENANT** agrees to notify their telephonic service provider of the commencement and termination date of the rental period and to pay all telephone usage and connection/disconnection accounts outstanding.
- Stamp Duty 17. Stamp duty which is payable on this agreement shall be paid by the **TENANT** (where applicable).
- Sub letting or assignment 18. The **TENANT** shall **not** assign his/her interest under this agreement or sub-let the premises.
- Notice of termination for breach of agreement by tenant (other than non-payment of rent). 19. If the **TENANT** does not keep his or her part of the agreement except for not paying rent, the **OWNER** may give a notice ("the first notice") requiring that the matter be put right. If the **TENANT** does not put the matter right, then not less than 14 days after the first notice was given the **OWNER** may give another notice ("the second notice") in the form of Form 1C of the Residential Tenancies Regulations to the **TENANT** ending the tenancy not less than seven days after the second notice is given.
- Notice of termination for breach of Agreement by Tenant (non-payment of rent) 20. If the **TENANT** does not pay rent due under the agreement or gives a bad cheque in payment of rent due under the agreement, the **OWNER** may either:-
(i) give notice ("the first notice") to the **TENANT** requiring payment of the outstanding rent and, if the rent is not paid, give another notice ("the second notice") to the **TENANT** in the form of Form 1A of the Residential Tenancies Regulations, not less than 14 days after the first notice was given, ending the tenancy not less than seven days after the second notice is given; or
(ii) on the day after the rent was due or on the dishonouring of the cheque, give notice to the **TENANT** in the form of Form 1B of the Residential Tenancies Regulations ending the tenancy not less than seven days after the notice is given.
- In the case of (ii) the tenancy shall not end if the **TENANT** pays the rent due under the agreement before the day specified in the notice for vacation of the premises. In addition, an application by the **OWNER** to the Local Court to end the tenancy shall not be continued if the **TENANT** pays the rent due together with the amount of any court application fee at least one day before the scheduled court hearing.

- | | |
|---|--|
| Termination for breach of agreement by owner. | 21. Where the OWNER has breached any term of this AGREEMENT the TENANT may apply to a Magistrate sitting in the Small Disputes Division for an order terminating the AGREEMENT . |
| Termination by Owner | 22. The OWNER may give the TENANT at least thirty days notice of termination of this AGREEMENT in the form of Form 1C of the Residential Tenancies Regulations if a contract has been entered into for sale of the premises under which vacant possession of the premises is required to be given. |
| Termination by Owner – no grounds | 23. The OWNER may give the TENANT at least 60 days notice of termination of this AGREEMENT without specifying any grounds for the notice. The notice shall be in the form of Form 1C of the Residential Tenancies Regulations. |
| Termination by tenant – no grounds | 24. The TENANT may give the OWNER at least twenty-one days notice of termination of this AGREEMENT without specifying any ground for the notice. The notice shall be in writing, shall be signed by the TENANT , shall identify the premises the subject of the AGREEMENT , and shall specify the day on which the TENANT will deliver up possession of the premises. |
| Termination by mutual agreement | 25. The AGREEMENT may be terminated if both the OWNER and the TENANT agree in writing signed by both parties that the tenancy agreement be ended and the date it is to be ended. |
| Specific Conditions | <p>26. The following conditions are general to all rented premises.</p> <p>(a) Property Condition Report. When signed by the parties the property condition report shall be deemed to be a true and correct description of the property and its contents and act as a basis for the security bond when applicable.</p> <p>(b) Lawns & Gardens. Notwithstanding paragraph 5 of this AGREEMENT, the TENANT agrees to keep the premises yard clear of all weeds and refuse and to keep the lawns and yard mowed regularly so that the premises presents a neat and tidy appearance.</p> <p style="margin-left: 20px;">Where no bond applies and the TENANT is in breach of this agreement, costs incurred by the Shire of Meekatharra to clear the premises of weeds and refuse shall be a debt due from the TENANT to the Shire of Meekatharra.</p> <p>(c) Animals. A maximum number of animals allowed is two dogs and two cats. All animals must be contained within the property.</p> |

ADDITIONAL CONDITIONS

	OWNER(S)		TENANT(S)
	Date		Date
	WITNESS		WITNESS
	Date		Date

**9.2.5 REQUEST FOR WRITE OFF OF INVOICED AMOUNT,
MEEKATHARRA POLICE**

LOCATION: LOT 965 SAVAGE STREET
APPLICATION: NIL
FILE REF: LOT FILE 965
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 05TH JUNE 2007
AUTHOR: CAMERON WATSON
DEPUTY CHIEF EXECUTIVE
OFFICER

SIGNATURE OF AUTHOR:



SENIOR OFFICER:

ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

This report requests that Council decline the request from the Officer in Charge of the Meekatharra Police Station for the write off of monies associated with the provision of a new 240 litre rubbish bin.

Attachments:

Correspondence from Senior Sergeant Pope of the Meekatharra Police Station.

Background:

The following information was put to the May meeting and is still relevant:

On 27th March 2007 Council received correspondence from the Officer in Charge at the Meekatharra Police Station requesting that Councils invoice 11781 be waived. The invoice in question is for the provision of a new 240 litre rubbish bin. In his correspondence, Senior Sergeant Pope stated that the bin was damaged and that the damage was caused by the equipment used by the waste removal contractor.

In discussions with the current waste removal contractor, Mr John Brown, Mr Brown stated that he had noticed the damage as preexisting when he took over the contract. Mr Brown also stated that the equipment he utilizes for the removal of waste rubbish has precautions and sensors to prevent the damage to bins as described by Senior Sergeant Pope.

At the full meeting of Council held on the 19th May 2007, Council resolved to let this item lay on the table until the June Meeting to allow for more historical information on the number of bins provided at cost to ratepayers to be presented to Council, this information is provided in the Comment section of this Agenda Item.

Comment:

The following comments were put to the May meeting of Council and are still relevant:

Although this invoiced amount is only minor, the age of most of the 240 litre rubbish bins in town, approximately 15 years, is such that if Council allows this write off then a precedent will have been set for the replacement at no cost to other ratepayers if their bin is damaged. Currently, rubbish bins are the property of the ratepayer with Council, through the rubbish contractor, replacing the bins as needed and at cost. There is precedent where, if a bin is damaged by the rubbish removal contractor then he has replaced it at his cost.

The additional information sort by Council related to the number of bins supplied to ratepayers at cost in previous years, the following information is provided; In the 2005/06 financial year 9 bins were sold to ratepayers, of these 7 were supplied to the Department of Housing and Works with a further 2 supplied to the Royal Flying Doctor Service. There have been 18 bins supplied to ratepayers in the current financial year to report date. Of these, 6 were supplied to Aboriginal Communities, 9 to the Department of Housing and Works, 1 each to Centrelink and the Meekatharra Police Station and 1 to an unknown address. The following are the number of bins provided for the financial years 2000/01 through 2004/05:

2004/05 – 15
2003/04 – 4
2002/03 – 6
2001/02 – 2
2000/01 – 3

In the four years to 2003/04 an average of 3.75 bins were sold to ratepayers, however for the period 2004/05 through 2006/07 that average has increased to 13.33 bins per year.

As previously stated, the 240 litre rubbish bins are supplied by Council at cost as the bins are the property of the ratepayer and not Council. If Council was to take responsibility for the replacement of ratepayer's property then there is no incentive for the ratepayer to take due care of that property and as such bin replacement claims may dramatically increase.

Consultation:

Roy McClymont – Chief Executive Officer

John Brown – Councils Rubbish Removal Contractor

Ms Krys East – Rates & Payroll Officer

Statutory Environment:

Local Government Act 1995, section 6.12 (1) (c) provides for Council write off any amount of money.

The Health Act 1911 does not require Council to provide household waste receptacles; the Health Act 1911 does allow Council to provide a waste receptacle at a cost to the ratepayer.

Policy Implications:

NIL

Financial Implications:

The invoice requested to be written off is for a small amount totaling \$142.76.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation/Council Resolution:

Moved: Cr H Nichols

Seconded: Cr B A O'Dwyer

CARRIED 6/0

That Council decline the request from the Officer in Charge of the Meekatharra Police Station for the write off of the cost of a replacement bin totaling \$142.76 as the rubbish bin is the property of the ratepayer and Council does not want to set a precedent when it comes to the replacement of damaged rubbish bins.



Western Australia Police
Meekatharra Police Station

Mid West Gascoyne District
Main Street
MEEKATHARRA WA 6642

PH: (08) 9981 1007 FAX: (08) 9980 1192

Mr R McClymont
Chief Executive Officer
Shire of Meekatharra
Cnr Main & Savage Streets
Meekatharra WA 6642

Dear Roy,

On Monday, 12th March 2007 I attended the Meekatharra Shire office and informed staff that a Sulo bin number 161920 at the Police Station was damaged and as such requested a replacement. The damage consisted of a split from the top rim down the front to within approximately 25 centimetres of the base.

On assuming the position of Officer in Charge of Meekatharra Police Station in August 2006 I conducted an inspection of all Police Station assets which included both Sulo bins shared by Western Australian Police and the Department of Mineral and Petroleum Resources and at that time found both items to be sound. The subsequent damage to the bin has not been caused by officers from Meekatharra Police Station or officers from the adjoining Department and has resulted from the mechanical emptying by the current contractor.

This being the case I request that consideration be given to waiving the payment of \$142.76 per your invoice 11781.

Yours faithfully

Peter D. Pope
Senior Sergeant 6344
Officer in Charge

27th March 2007

frontlineFIRST

**9.2.6 RENEWAL OF LEASE – MEEKATHARRA AERODROME
EQUIPMENT ROOM**

LOCATION: PART MEEKATHARRA
AERODROME BUILDING 128


APPLICATION: NIL

FILE REF: LEASE FILE

DISCLOSURE OF INTEREST: NIL

DATE OF REPORT: 08TH JUNE 2007

AUTHOR: CAMERON WATSON
DEPUTY CHIEF EXECUTIVE
OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

This report requests Councils authorization to renew the current lease for part of building 128 located at the Meekatharra Aerodrome to Airservices Australia for a further 5 year term.

Attachments:

Deed of Renewal of Lease

Background:

A lease has been in place for part of Building 128, currently know as the Airport Managers Residence, at the Meekatharra Aerodrome for the sole use of Airservices Australia. The room has been utilized as an equipment room. This lease was for a period of 10 years commencing on the 1st July 1996 and expiring on the 30th June 2006 with a further 10 year option.

Comment:

Airservices Australia has requested to take up the option to extend the lease although this extension is for a 5 year period instead of the 10 years allowable in the original lease.

Consultation:

Mal Trenfield – Meekatharra Aerodrome Manager.

Statutory Environment:

Local Government Act 1995, section 3.58 sets out the requirements for council when disposing of property, a lease being defined by this section as a disposal. Regulation 30 (2) (c) (ii) of the Local Government (Functions & General) Regulations 1996 makes this lease exempt from section 3.58 of the Act as the lease is to an agency of the Commonwealth.

Policy Implications:

Nil

Financial Implications:

The renewal of this lease will allow for annual rental income of \$4,004.53 plus GST index at anniversary date at CPI.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation/Council Resolution:

Moved: Cr A G Burrows

Seconded: Cr S R Bajrai

CARRIED 6/0

That Council renews the lease with Airservices Australia for part of building 128 located at the Meekatharra Aerodrome for a five year term commencing on 1st July 2006 and expiring on 30th June 2011 as per original Lease documents and Deed of Renewal of Lease.

BLAKE DAWSON WALDRON
L A W Y E R S

Deed of Renewal of Lease

Shire of Meekatharra
Airservices Australia

DRAFT

Level 32, Exchange Plaza
2 The Esplanade
PERTH WA 6000
Telephone: (08) 9366 8000
Fax: (08) 9366 8111

Ref: AJR MVP n/file

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A	LEASE	

DRAFT

DEED OF RENEWAL OF LEASE

DATE

PARTIES

Shire of Meekatharra of 54 Main Street, Meekatharra, Western Australia (**Landlord**)

Airservices Australia a body established by the *Air Services Act 1995* (Cth) of 25 Constitution Avenue, Canberra, Australian Capital Territory (**Tenant**)

RECITALS

- A. By a lease dated 1 November 1996 that commenced on 1 July 1996, a copy of which forms Annexure A to this document (**Lease**), the Landlord leased to the Tenant the premises defined in the Lease as the Premises being that part of a building on the Land (that building being Building 128 shown on Drawing No. PS10535 annexed to the Lease) as shown hatched on the plans (Drawing No. PS10529) annexed to the Lease (**Premises**).
- B. The Landlord is entitled to the reversion.
- C. The Tenant has exercised the option to call for renewal of the lease for a further term of 5 years in accordance with the terms of the Lease. The parties wish to effect the grant and taking of a further lease for a term of 5 years (**Further Term**) from 1 July 2006 (**Renewal Date**) on the terms and conditions of this document.

OPERATIVE PROVISIONS

1. **INTERPRETATION**

In this document, unless the subject or context otherwise required, words and terms defined in the Lease have the same meaning.

2. **RENEWAL OF LEASE**

2.1 **New Lease**

With effect from the Renewal Date, the Lease is varied under clause 2.2 of this document and renewed under clause 2.3 of this document.

2.2 **Variation to Lease terms on renewal**

- (a) With effect from the Renewal Date, the following definitions are inserted, in alphabetical order, where appropriate, in Section 1 (Definitions and Interpretation) of the Lease:
- (i) "**GST** means the same as in the GST Law."; and
 - (ii) "**GST Law** means the same as "GST Law" means in *A New Tax System (Goods and Services Tax) Act 1999* (Cth).".

- (b) With effect from the Renewal Date, the following new Section 15 is inserted in the Lease:

"SECTION 15: GST

15.01 Rules for interpreting this clause

Words defined in the GST Law have the same meaning in the clauses about GST.

15.02 Payment of GST

A recipient of a taxable supply under this Lease must:

- (a) pay to the supplier an amount equal to any GST for which the supplier is liable on any supply by the supplier under the Lease, without deduction or set-off of any other amount; and
- (b) make that payment as and when the consideration or part of it must be paid or provided. If the recipient does not pay GST at that time, then it must pay the GST within 14 days of a written request by the supplier for payment of the GST.

15.03 Tax invoice

Each party making a taxable supply under this Lease must issue a tax invoice to the other party for each taxable supply within 14 days of making the taxable supply.

15.04 Adjustment note

The Lessor must issue an adjustment note to the Lessee within 14 days of becoming aware of an adjustment event relating to a taxable supply by the Lessor under this Lease.

15.05 Indemnities and reimbursement

If a party is obliged to make a payment under an indemnity or is required to reimburse a party for a cost (for example, a party's obligation to pay another party's legal costs) on which that other party must pay GST, the indemnity or reimbursement is for the cost plus all GST (except any GST for which that party can obtain an input tax credit)."

- (c) With effect from the Renewal Date Schedule 1 of the Lease is varied as follows:

- (i) By substituting for Item 4 the following:

"Item 4	<u>FURTHER TERM</u>	(Clause 3.02)
	Five (5) years"	

EXECUTED by **AIRSERVICES**
AUSTRALIA by its Attorney

who states that he/she is the

for the time being of **AIRSERVICES**
AUSTRALIA pursuant to Power of
Attorney No.
in the presence of

Signature of attorney

Signature of witness

Full name of witness

THE COMMON SEAL of **SHIRE OF**
MEEKATHARRA, was hereunto affixed
by authority of a resolution of the Council
in the presence of:

Signature of president

Signature of shire clerk

Full name of president

Full name of shire clerk

ANNEXURE A

LEASE

DRAFT

DRAFT

9.3 ADMINISTRATION

9.3.1 PLAN FOR THE FUTURE

FILE REF: P/50
DISCLOSURE OF INTEREST:
DATE OF REPORT: 16TH February 2007
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF AUTHOR:

SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER:

Summary:

Section 5.56 of the Local Government Act requires “a local government to plan for the future of the district”.

Attachments:

Draft Plan for the Future July 2007 to June 2011

Background:

In March 2006, Acting CEO, Peter Strugnell wrote a memo to Councillors advising of the requirement to develop a plan and requesting Councillors to forward an outline of what they believe should be included in the plan.

At Council’s October meeting, Mr Len Calneggia gave a brief informal presentation to Council and asked how Council wished to go about seeking public participation as required under clause 19C of the Local Government Regulations (Administration).

Councillors present agreed to advertise seeking public input. It was also agreed to have the plan cover the next four financial years 2007/08 to 2010/11

At its February 2007 meeting, Council resolved:

That staff prepare a draft “Plan for the Future” (with reference to the public questionnaire results) for Council to view, amend and adopt.

That Councillors advise the CEO of any strategies, ideas or projects that they would like included in the plan.

Comment:

The draft Plan for the Future is attached for Council to consider, make amendments as required and adopt.

Consultation:

Mr Bill Atkinson CEO Sandstone Shire

Cr Hutchinson

Statutory Environment:

Local Government Act 1995 Section 5.56

Local Government (Administration) Regulations 1996 (Reg 19C)

Policy Implications:

Nil

Financial Implications:

Sets broad financial plan for major activities for next 4 financial years.

Strategic Implications:

Sets objectives and strategies for major activities over next 4 financial years.

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision:

Moved: Cr S R Bajrai

Seconded: Cr L Trenfield

CARRIED 6/0

That Council adopt the draft “Plan for the Future - July 2007 to June 2011”.



PLAN FOR THE FUTURE

JULY 2007

TO

JUNE 2011

(A Period of Four Financial Years)

Draft

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- Appendix 1 – Estimated financial resourcing of listed objectives
- Appendix 2 – Plant Replacement Program
- Appendix 3 – Summary results of community consultation

Introduction

The purpose of this Plan for the Future is to comply with the Local Government Act 1995 and to document a broad strategic direction for the Shire of Meekatharra over the next four financial years.

This plan essentially focuses on major projects and asset development. As a general rule the plan's focus is on capital improvements valued at over \$100,000.

Council values input from the Meekatharra Community and has sought community input and priorities by widely distributing and advertising for community input. A Questionnaire and comment form was provided to assist members of the community in providing Council with feedback concerning the Plan for the Future.

The Shire of Meekatharra recognises that it will face a number of challenges during the term of this plan in the general area of Community Development. Council has therefore undertaken to conduct a separate planning process for the area of Community Development. Once complete and adopted by Council, the Community Development plan for the future will be incorporated into this plan.

The plan will feed into the annual budgets process and estimates the level of funding required for longer term projects. This assists in the formulation of strategies to ensure that funding is available when required, without the necessity to access loan funds or to significantly raise rates to fund these commitments as they fall due.

The Plan will be reviewed at least every two years and every effort will be made to encourage input in to the planning process by members of the community.

The intent of the plan is to ensure that it reflects the priorities of the community. It is therefore a continual "work in progress" as community expectations and different circumstances prevail as time goes on. The plan will be regularly reviewed and Council would welcome ideas or suggestions from the community as to what priorities should be addressed in the future.

ABOUT PLANNING FOR THE FUTURE

The Local Government Act 1995, Section 5.56, provides that a local government is to plan for the future of the district.

The Local Government (Administration) Regulations 1996 provide:

Regulation 19C Planning for the future – s.5.56

- (1) In this regulation and regulation 19D –
“**plan for the future**” means a plan made under section 5.56.
- (2) A local government is to make a plan for the future of its district in respect of the period specified in the plan (being at least 2 financial years)
- (3) A plan for the future of a district is to set out the broad objectives of the local government for the period specified in the plan.
- (4) A local government is to review its current plan for the future of its district every 2 years and may modify the plan; including extending the period the plan is made in respect of.
- (5) A council is to consider a plan or modifications submitted to it and to determine whether or not to adopt the plan, or the modifications, as is relevant.
(Absolute *majority required*)
- (6) If a plan, or modified plan is adopted by the council then the plan or modified plan is to apply to the district for the period of time specified in the plan.
- (7) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a plan for the future of the district, and when preparing any modifications of a plan.
- (8) A plan for the future of a district is to contain a description of the involvement by the electors and ratepayers in the development of the plan, and any modifications to the plan.
- (9) A local government is to ensure that a plan for the future made in accordance with this regulation applies in respect of each financial year after the financial year ending 30th June 2006.

INVOLVEMENT OF RESIDENTS AND RATEPAYERS IN THE DEVELOPMENT OF THE PLAN

The essential intent of preparing a Plan For The Future, is to establish the priorities of the community which the Shire serves.

To this end residents were given the opportunity to participate in the planning process by way of a questionnaire which was widely distributed and advertised late in 2006. Questionnaires gave residents the opportunity to give their priorities in terms of council's broad functional areas and also provided the opportunity for residents to make comments and suggestions about Council's activities.

Although not seen as statistically representative, the 20 responses received have been considered in the process of compiling this plan.

A summary of the responses and comments received is provided in Appendix 3.

OBJECTIVE 1 – MAINTAIN AND IMPROVE THE SHIRES ROADS AND INFRASTRUCTURE.

Strategies to Maintain and Improve the Shires Road Network:

a. Upgrade and maintain Airport Runways, Shire Roads, Streets and Footpaths

To be achieved by planning and making a suitable budget allowance each year.

b. Recruit and Retain Competent Management, Supervisory and Works Team Staff.

To achieve this, the Council shall:

- Review remuneration systems with a view to providing rewards and incentives for tenure and loyalty to the Shire.
- Provide opportunities for staff to *up skill* through training programs.
- Provide good quality housing.

c. Maintain an Up to Date Fleet of Shire Vehicles and Road Plant.

This shall be achieved by:

- Adhering to a regime of regular servicing and maintenance of vehicles and plant.
- Providing training for Plant Operators to ensure safety, efficient operating skills and sound operator maintenance checks.
- Following and maintaining the Plant Replacement Program to ensure that vehicles and plant are kept current and changed over at optimum times. (*Refer to Appendix 2*)

d. Implement a Gravel Access and Water Access Strategy.

This shall be achieved by:

- Identifying reserves of gravel/suitable material at strategic locations throughout the Shire.
- Identify water sources at strategic locations throughout the Shire.
- Ensuring compliance with relevant legislation in terms of sourcing road material and water.

e. Prepare an Infrastructure Asset Management Program.

This will entail:

- Determining a bitumen reseal cycle for bitumen roads, runways and car parks and making adequate provision in the Shires reserve funds to ensure that reseals can be undertaken without requiring loan funds or rate increases.
- Establishing a plan to gravel re-sheet local roads and runways on a progressive basis.
- Establishing a plan to effect road formation and drainage improvements on a progressive basis.
- Establishing a plan to grade and maintain secondary local roads on a regular basis.
- Establishing a plan for upgrading and extending footpaths within the town.

OBJECTIVE 2 – PRESERVE AND PROMOTE MEEKATHARRA’S HERITAGE

Strategies to Preserve and Promote Meekatharra’s Heritage.

a. Carry Out a Review of Shire of Meekatharra Municipal Inventory of Heritage Places.

A consultant has been engaged to complete this strategy.

b. Complete Trails Projects

This will entail:

- Obtaining all the necessary approvals for each trail.
- Applying for contributory grants and making budget provision for the Shires contribution each year, until these projects are completed.
- Engaging suitable contractors to complete the trails infrastructure

c. Commence development of the old Power Station into a first class interactive Interpretive Centre that provides insights into both the Aboriginal and European history of the Shire.

This will be achieved by:

- Obtaining legal tenure of the old Power Station and land.
- Creating a Reserve Fund for the purpose of “Interpretive Centre” and making significant annual budget provision for transfers to the Reserve.
- Preparing a design, costings and implementation plan for the proposed development.
- Organising funding for the development by way of grants and contributions from State & Federal Government Agencies and private organisations.
- Implementing the project by engaging suitable manager/s, professionals, tradesmen, volunteers etc.

OBJECTIVE 3 – MAINTAIN AND IMPROVE COUNCIL BUILDINGS AND STRUCTURES.

Strategies to Maintain and Improve Council Buildings and Structures.

a. Establish a 10 year building maintenance program for all Council owned buildings and structures.

This will be achieved by:

- Engaging a suitable company/individual to prepare a 10 year plan with costings.
- Making adequate budget/reserve fund provision each year to achieve the plan.

b. Provide an Adequate Standard of Housing to Accommodate Staff.

This will be achieved by:

- Creating a Shire Housing Replacement and Upgrade Program to include a medium term plan (with estimates) to build new houses and renovate/upgrade existing houses.
- Extend and renovate singles quarters.
- Research the funding available for new housing through the State Governments Country Housing Program or any other available source.
- Making adequate budget/reserve provision to fund new housing.
- Planning for the disposal (sale or rent) of older houses when and if appropriate.

Estimated Financial Resourcing of Listed Objectives -

All Objectives/Strategies to be funded through general revenue, reserve fund accounts and grants with no reliance on loan funds. Excludes depreciation expenses.				
OBJECTIVE/STRATEGY	2007/08	2008/09	2009/10	2010/11
1. Maintain and Improve the Shire's Roads and Infrastructure				
a. Upgrade and maintain Shire roads				
Upgrading (capital works)	2,000,000	2,080,000	2,160,000	2,250,000
Regular maintenance	750,000	770,000	800,000	840,000
b. Recruit and retain competent staff	#			
c. Maintain up to date vehicles and plant.				
Plant Replacement Program (Net Annual Input)	70,000	160,000	140,000	150,000
d. Implement Gravel Access and Water Access strategy	#			
e. Infrastructure Asset Management Program	#			
2. Preserve and promote Meekatharra's Heritage				
a. Review Municipal Inventory of Heritage Places	20,000			
b. Complete Trails Projects	250,000			
c. Interpretive Centre (includes Reserve transfers)	150,000	150,000	150,000	150,000
3. Maintain and improve Council Buildings and Structures				
a. Establish a 10 year building maintenance program	10,000			
b. Provide adequate housing for staff (includes reserve transfers)	400,000	400,000	400,000	400,000
Total (est) expenditure on listed objectives	3,650,000	3,560,000	3,650,000	3,790,000
Estimated external funding (grants and subsidies)				
Roads	1,200,000	1,200,000	800,000	850,000
Trails	200,000			
Interpretive Centre				100,000
Housing		150,000	50,000	50,000
Total (est) grants for listed objectives	1,400,000	1,350,000	850,000	1,000,000
Net Council funding of listed objectives	2,250,000	2,210,000	2,800,000	2,790,000

Costs excluded - mainly "in house" costs

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JUNE 16 2007

**SHIRE OF MEEKATHARRA
PLANT REPLACEMENT PROGRAMME**

Major Plant Only

Pint No Rego	MACHINE	YEAR Acquired	OPTIMUM CHANGEOVER (YEARS/Kms/Hrs)	PRICE (\$)	PLANNED YEAR FOR REPLACEMENT										
					2006/7	2007/8	2008/9	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	
P 341 1ARL 182	UD NISSAN PRIME MOVER CW320	Jun 02	5 150,000-250,000	COST	160,000						160,000				
				TRADE	50,000										
				NET	110,000						110,000				
P 342 1ARL 334	UD NISSAN PRIME MOVER CW320	Jun 02	5 150,000-250,000	COST		160,000						160,000			
				TRADE		50,000							50,000		
				NET		110,000						110,000			
P354 1BGK 295	UD NISSAN PRIME MOVER CW320	Oct 02	5 150,000-250,000	COST				160,000					160,000		
				TRADE				70,000					70,000		
				NET				90,000				90,000			
P109 1CBX 525	UD NISSAN PRIME MOVER CW320	Jan 05	5 150,000-250,000	COST					160,000					160,000	
				TRADE					70,000					70,000	
				NET					90,000				90,000		
P355 1BGI 834	Hino Ranger 4 5 tonne truck	Nov 02	5 150,000-250,000	COST		110,000						100,000			
				TRADE		40,000							40,000		
				NET		70,000						60,000			
P373 1BPT 790	Hino 9T Pro Ranger Crew Cab	Feb 04	5 150,000-250,000	COST			110,000						110,000		
				TRADE			50,000						50,000		
				NET			60,000					60,000			
P338 1TCC 305	Side Tipping Trailer	May 00	Not scheduled for replacement	COST											
				TRADE											
				NET											
P339 1TCC 306	Side Tipping Trailer	May 00	Not scheduled for replacement	COST											
				TRADE											
				NET											
P86 8SN 812	Cat 613C Scraper	May 94	Not scheduled for replacement	COST											
				TRADE											
				NET											
P108 1CUB 997	Caterpillar 12H Grader	Mar 05	7 10,000-12,000	COST								320,000			
				TRADE									140,000		
				NET								180,000			
P358 1BID 667	Caterpillar 12H Grader	Mar 03	7 10,000-12,000	COST				320,000							
				TRADE				140,000							
				NET				180,000							
P349 MK 3551	Volvo G720 Grader	Jan 02	7 10,000-12,000	COST		320,000								320,000	
				TRADE		135,000								135,000	
				NET		185,000							185,000		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY JUNE 16 2007

Pint No Rego	MACHINE	YEAR Aquired	OPTIMUM CHANGEOVER (YEARS/Kms/Hrs)	PRICE (\$)	PLANNED YEAR FOR REPLACEMENT									
					2006/7	2007/8	2008/9	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
P325 1AHA 410	Vibrating SD Roller	Sep 98	10	COST										
				TRADE			120,000							
				NET			20,000							
P356 MK 3582	Multipac Multi Tyred Roller	Nov 02	10	COST										
				TRADE						120,000				
				NET						30,000				
P93 MK 422	John Deere Backhoe	May 95	10	COST										
				TRADE										
				NET						90,000				
P102	Caterpillar Traxcavator 939C	Jun 05	Not scheduled for replacement	COST										
				TRADE										
				NET										
P114 1CGU 075	Caterpillar Dozer D6N	Jun 06	7 8,000-10,000	COST										
				TRADE								360,000		
				NET								180,000		
P360 1BIP 772	Caterpillar 924G Loader	Apr 03	5 8,000-10,000	COST										
				TRADE						206,000				206,000
				NET						100,000				100,000
P348 1BAT 979	Caterpillar 950G Loader	Jan 02	5 8,000-10,000	COST	210,000									
				TRADE	100,000									
				NET	110,000									
P315 M 6124	Caterpillar 910 Loader	Jul 97	5 8,000-10,000	COST										
				TRADE								210,000		
				NET								100,000		

TOTALS

	2006/7	2007/8	2008/9	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
COST	370,000	590,000	230,000	480,000	366,000	280,000	1,150,000	270,000	480,000	206,000
TRADE	150,000	225,000	70,000	210,000	170,000	80,000	510,000	120,000	205,000	100,000
NET	220,000	365,000	160,000	270,000	196,000	200,000	640,000	150,000	275,000	106,000

PLANT REPLACEMENT RESERVE

	2006/7	2007/8	2008/9	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Opening Balance	1,295,000	1,145,000	940,000	920,000	800,000	754,000	704,000	214,000	214,000	89,000
Expenditure	220,000	365,000	160,000	270,000	196,000	200,000	640,000	150,000	275,000	106,000
Transfer	70,000	160,000	140,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Closing Balance	1,145,000	940,000	920,000	800,000	754,000	704,000	214,000	214,000	89,000	133,000

PLAN FOR THE FUTURE - Public Questionnaire

Tourism & Area Promotion	5	5	5	7	8	4	6	4	5	7	1	3	10	8	8	7	1	1	1	5.05	
Town Streetscape	7	1	8	6	4	3	12	13	3	8	6	1	11	10	9	10	4	5	2	6.47	
Health - sewerage	9	11	4	3	2	7	8	11	2	12	12	5	5	5	5	2	7	12	11	7.00	
Health - refuse	8	10	2	2	3	6	7	12	1	11	10	6	4	6	6	13	6	11	10	7.05	
Youth	11	8	3	14	15	16	1	2	6	2	11	12	2	7	2	1	3	6	15	7.21	
Education	1	4	1	8	11	10	2	9	12	3	9	10	9	12	12	3	5	3	14	7.26	
Animal Control	16	9	12	4	5	2	4	5	9	14	14	8	3	4	1	14	10	2	3	7.32	
Festival/Community Events	4	2	7	10	10	1	11	8	11	9	2	9	12	3	11	5	9	9	7	7.37	
Fire Prevention	2	10	12	9	5	9	8	9	3	4	10	3	7	8	11	10	4	11	10	6	7.55
Sport & Recreation	12	6	10	13	14	14	3	1	7	5	5	11	6	1	7	8	2	8	12	7.63	
Pest Control	15	8	6	1	6	15	5	6	8	6	13	2	7	9	3	6	13	14	13	8.21	
Welfare	14	13	11	9	12	9	10	7	14	1	7	14	1	13	4	12	8	4	5	8.84	
Community Buildings & Facilities	6	3	13	12	7	11	14	10	13	4	8	13	13	2	13	11	14	7	8	9.58	
Heritage	13	7	14	11	13	5	13	14	10	13	4	4	14	14	14	9	12	13	4	10.58	

Other

Water pipes and pressure					1																1
Clean-out Grids	3																				3
Roads/Dirt Roads (eg to stations)	1	2							15												6
Recycling																			9		9
Museum										15											15
Accountability - Councillors												15									15
Crime prevention													15								15
Footpaths																15					15
Policing Issues																15					15
Street lighting									16												16
Attracting more small business																			16		16

Comments

Outsource Golden Prospect to make it more interesting as current staff do not have the time to dedicate to it

Building kept in good repair, paint work on signs

Sign on local features with more history such as the Kurrajong trees in main street

Support local volunteer services such as fire, radio, ambulance

Bring back the railway

Build community spirit to stop vandalism, theft etc

Shire should continue to pursue and promote through Police and other departments, enforcement measures to combat street crime and household and business break-ins

Streets, laneways, vacant blocks, need to be cleaned-up - dry grass and weeds whipper snipped.

Need to develop an environment that will encourage people to live and work in the town for longer

The town needs an entrance statement/welcome signs

Set-up a recycling system in town

Bring back the rodeo at Meekatharra Festival

Clean-up all the rubbish that has been dumped at the back of town

9.3.2 RESIGNATION CR SMITH – ELECTION ARRANGEMENTS

FILE REF: E/10 W/11 M/15/5
DISCLOSURE OF INTEREST:
DATE OF REPORT: 11TH June 2007
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:



SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

Council has written to the Department of Local Government and Regional Development (DLGRD) requesting the department to take whatever action is necessary to avoid the Shire of Meekatharra holding an election in October 2007 for an office of councillor for a two year term.

Attachments:

Email from Vicki Nazer DLGRD 11/6/07.

Background:

Council discussed this matter at its May 2007 meeting.

At this meeting Council resolved (in relation to this matter):

“That Council request the Executive Director of the Department of Local Government and Regional Development Regional to take whatever action is necessary to avoid the Shire of Meekatharra holding an election in October 2007 for an office of councillor for a two year term.”

Comment:

Vicky Nazer from the Department has suggested a solution to Council’s request to avoid an election for a two year term in October 2007.

Council may consider proposing to the Local Government Advisory Board (LGAB) that an order be made to reduce councillor numbers from 9 to 7 to take effect at the 2007 local government ordinary elections. This would mean reducing the overall number of councillors for the district from 9 to 7 as a one-stage, rather than two-stage, process.

So effectively, if the LGAB makes an order to reduce the number of seats to 7, Council will be operating with 7 seats from October 2007 onwards.

A case would have to be put to the LGAB that, in the opinion of Council, the proposal is of a minor nature and not one about which public submissions need be invited.

Should the full process be required including public consultation and submissions it is unlikely that the proposal will be gazetted in time for this years elections.

Consultation:

Vicki Nazer, DLGRD
Cr Hutchinson
Gavin Horobin, DLGRD
Ross Earnshaw, DLGRD
Phil Richards, WA Electoral Commission

Statutory Environment:

Local Government Act 1995 and Regulations various sections and clauses. Specifically Schedule 2.2 Clause 5(b) which reads:

A local government may, whether or not it has received a submission –
(b) propose* to the Advisory Board the making of an order under section 2.2(1), 2.3(3) or 2.18(3) if, in the opinion of the council, the proposal is –
(i) one of a minor nature; and
(ii) not one about which public submissions need be invited

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officer Recommendation/Council Decision:

Moved: Cr B A O'Dwyer

Seconded: Cr N L Trenfield

CARRIED 6/0

That Council write to the Local Government Advisory Board advising: The Shire of Meekatharra recommends to the Local Government Advisory Board that an order be made under section 2.18(3) and Schedule 2.2 clause 5(b) to reduce the number of offices of councillor on the Council to seven (7) effective from the October 2007 elections.

Further, that Council explain the circumstances behind this request and cite the following reasons for considering this to a minor proposal under Section 2.2 clause 5 (b):

- (i) A full review of wards and representation was completed in 2006;**
- (ii) The discussion paper that was disseminated to the public at the time of that review invited public comment on such matters as the overall**

number of councillors but no query or submission from the public was received;

(iii) All councillors elected at the 2005 ordinary elections were elected unopposed and at the 2004 extraordinary elections the councillors were elected unopposed.

(iv) an order has already been gazetted providing for a reduction in offices of councillor to seven after poll day 2009 and so effectively this recommendation is only bringing this reduction forward two years.

Executive

From: "Vicky Nazer" <vicky.nazer@dlgrd.wa.gov.au>
To: <executive@meekashire.wa.gov.au>
Sent: Monday, 11 June 2007 4:01 PM
Subject: Confirming our telephone conversation

Hello Roy

Just confirming details discussed in our telephone conversations of today's date regarding issues arising from the extraordinary vacancy for a councillor position in the district. The points made in our discussion were:

1. It is noted that Council conducted a full ward and representation review in 2006. The outcome of the review was that all wards will be abolished with effect from the date of the 2007 local government ordinary elections; councillor numbers will be reduced by one at that time, from 9 to 8; and councillor numbers will be reduced further by one, from 8 to 7, at the 2009 local government ordinary elections.
2. On the basis of your letter to the Department dated 24 May 2007 and our telephone conversations of today's date, I understand that in light of the resignation of Cr Smith, Council may now wish to consider proposing to the LGAB that an order be made to reduce councillor numbers from 9 to 7 to take effect at the 2007 local government ordinary elections. This would mean reducing the overall number of councillors for the district from 9 to 7 as a one-stage, rather than two-stage, process.
3. It is open to Council to consider making such a proposal to the LGAB under Clause 5(b) of Schedule 2.2 of the *Local Government Act 1995*.
4. Under Clause 5 (b) (i) and (ii), any such resolution by Council would need to be passed by absolute majority and a case would have to be put to the LGAB that, in the opinion of Council, the proposal is of a minor nature and not one about which public submissions need be invited.
5. Relevant points in support of the proposal being a minor one and not one about which public submissions need be invited could possibly include:
 - (i) A full review of wards and representation was completed relatively recently;
 - (ii) The discussion paper that was disseminated to the public at the time of that review invited public comment on such matters as the overall number of councillors but no query or submission from the public was received;
 - (iii) All councillors elected at the 2005 ordinary elections were elected unopposed and at the 2004 extraordinary elections the councillors were elected unopposed.
6. If Council does resolve to make a resolution to the LGAB in this regard, it would be appreciated if a copy of the resolution and any covering correspondence be emailed or faxed to allow early consideration by the Board.

Kind regards
Vicky

Vicky Nazer

Senior Advisory Officer
Local Government Support & Development
Department of Local Government and Regional Development
Tel: (08) 9217 1561
Fax: (08) 9217 1555
Email: vicky.nazer@dlgrd.wa.gov.au
Web: www.dlgrd.wa.gov.au



Department of Local Government and Regional Development
Governments of Western Australia
www.dlgrd.wa.gov.au

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11/06/2007

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9.4 COMMUNITY DEVELOPMENT

9.4.1 DONATION – STORMCO

LOCATION: N/A
APPLICATION: MEGAN ALCHIN
FILE REF: F/6
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 24 January 2008
AUTHOR: MEGAN ALCHIN
COMMUNITY DEVELOPMENT
OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

Council is requested to donate a sum of \$500 to StormCo to run a holiday program for the youth during the July school holidays.

Background:

StormCo is a Seventh Day Adventist initiative with the follow mission: *“The StormCo mission is to send teams of trained young people to work for, learn from, and encourage individual communities; sharing God's love by building bridges to all peoples through an adventure in service to others.”*

Since 2004 StormCo have sent teams to Meekatharra, Wiluna and Cue. A day camp is then held for a week for the youth which involves fun activities and education for the youth, as well as a disco on the final night.

Team members also do a community service whilst in town. For the past three years this has involved painting the fences around town to cover graffiti.

Comment:

StormCo are coming to Meekatharra again this year from 10th to 14th July. StormCo do not require any payment for their services, however a donation allows them to help cover the costs incurred whilst providing the service. During a four-day camp, approximately \$1,000 is spent on art supplies alone.

Last year a grant was received from the Department for Community Development and a Shire contribution was also made to the group.

It is therefore suggested that a donation of \$500 is given this year to StormCo to contribute towards their expenses.

It is considered that StormCo provides the youth of Meekatharra with a positive and invaluable experience and that we should express our appreciation and encourage them to continue returning each year.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Policy 2.9

Financial Implications:

Expenditure of \$500 from account 2432.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation/Council Resolution:

Moved: Cr N L Trenfield


Seconded: Cr A G Burrows

CARRIED 6/0

That Council donates a sum of \$500 to StormCo Seventh Day Adventist group as a contribution towards their costs incurred whilst running a day camp at the Youth Centre for the youth from 10th to 14th July 2007.

9.4.2 TRAILS SEMINAR

LOCATION: N/A
APPLICATION: MEGAN ALCHIN
FILE REF: F/6
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 24 January 2008
AUTHOR: MEGAN ALCHIN
COMMUNITY DEVELOPMENT
OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

A retrospective resolution is sought for approval for Councillor Trenfield to attend the State Trails Seminar in Geraldton on 12 June 2007.

Background:

Councillor Trenfield has played an integral role in the planning and development of the Meekatharra Heritage Trails Project, including both the walk trails and drive trails.

Comment:

The Trails Seminar covers topics such as trails best practice, trails development involving multiple landowners, public liability, funding, and crown land access issues. Each of these topics as well as several others is deemed to be valuable topics that will not only give insight into the final planning stages of the Heritage Drive Trails, but also potentially assist with future projects.

A decision was therefore made between the Chief Executive Office Roy McClymont and Council President Councillor Hutchinson, that Councillor Trenfield should attend this seminar as a Council representative.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Policy 1.8 and 1.9

Financial Implications:

Travel expenses from account 0212.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation/Council Resolution:

Moved: Cr A G Burrows

Seconded: Cr B A O'Dwyer

CARRIED 6/0

That Council endorse the decision by the Council President and Chief Executive Officer for Councillor Norman Trenfield to attend the State Trails Seminar in Geraldton on 12th June 2007, as a Council representative.

9.5 HEALTH & BUILDING

9.5.1 NON-COMPLIANCE WITH HEALTH NOTICE

LOCATION	LOT 419 RAILWAY STREET - MEEKATHARRA
APPLICANT	MR HOSSAM BOKSMATI
FILE REFERENCE	LOT 419
DISCLOSURE OF INTEREST	NIL.
DATE OF REPORT	7 TH JUNE 2007
AUTHOR	WILLIAM V ATYEO PRINCIPAL EHO BUILDING SURVEYOR



**SIGNATURE OF AUTHOR
SENIOR OFFICER**

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER

Summary:

The owner of the property, Mr Boksmati, has failed to comply with a Notice issued pursuant to the Health Act which called for the total clean-up of the now vacant Lot 419 Railway Street and Lot 1003 Railway Street on which soil from Lot 419 was deposited at the time of the removal of the dwelling from Lot 419. The compliance date was the 5th June 2007.

Mr Boksmati has now breached the Act by not complying with the Notice and I will recommend that Council now move to have the works completed and all costs associated with it be charged against the owner.

Background:

In December 2006 Mr Boksmati applied for and received a demolition license for the dwelling that was situated on Lot 419 Railway Street in Meekatharra. This dwelling was then relocated to another Shire. However, there has been no attempt by the owner to clear and clean the now empty block of land, and he has dumped dirt from this allotment onto Lot 1003 across the road, without the permission of the owners of that Lot.

I wrote to the owner in April 2007 and advised him that the Shire required him to do works to address the situation on both the lots mentioned. Further to this he was informed that he had breached the conditions of the demolition license, and also contravened the Health Act.

Demolition License Number DL13/06 issued by the Shire of Meekatharra clearly states that:

“On completion of the major demolition works, the contractor shall ensure that the site/s is cleared of all debris and rubbish, and the sites left clean and tidy to the satisfaction of the Chief Executive Officer of the Shire of Meekatharra.”

Section 138 of the Health Act states:

“Any person who dismantles any house, building, or other structure, whether in pursuance of a notice from the local government or not, shall forthwith clean the land to the satisfaction of the local government, and remove all rubbish to a place appointed by the local government.”

A Notice under the Health Act was issued on Mr Boksmati to clean up the block, and the compliance date was set for the 5th June 2007. That date has expired, and still no attempt has been made by the owner to address the problems, or contact this office.

Section 140.(1) states that:

“Whenever any owner fails to comply with a notice served upon him under any of the foregoing provisions of this Part, within a time therein specified, he commits an offence, and the local government may carry out the terms of the notice and recover all expenses from the owner.”

Comment:

Mr Boksmati has made no attempt to clean-up the Lot or comply with any requests issued, and so the Notice under the Health Act was issued. Still no action has taken place.

The list of works required is:

- Restore and repair all fences to Lot 419 Railway Street to a standard acceptable to the Shire of Meekatharra.
- Remove all refuse and rubbish from Lot 419 Railway Street, and deposit it at the Meekatharra Landfill site.
- Remove all the footings, all plumbing, septic tanks and leach drains, from Lot 419 Railway Street.
- Level Lot 419 Railway Street so that there are no depressions left after leveling, or which directs stormwater in such a way that it becomes a nuisance to the area.
- Remove the soil, refuse, and rubbish that was placed on Lot 1003 illegally, and tidy the Lot to a standard that is acceptable to the Shire of Meekatharra, and dispose of it at the Shire of Meekatharra Landfill Site.
- Remove the soil, refuse, and rubbish that was illegally placed to the rear of Lot 419 Railway Street, adjacent to the rear laneway, and tidy the area to a standard that is acceptable to the Shire of Meekatharra, and dispose of it at the Shire of Meekatharra Landfill Site.

Consultation:

The Health, Building, Town Planning Committee

Statutory Environment:

The Health Act 1911 as amended

Policy Implications:

Nil

Financial Implications:

If the Shire decides to adopt the recommendations then the Shire will have to engage and pay the contractor for the execution of the required works to the block and adjacent areas, and then charge these expenses to the owner, Mr Boksmati.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Committee Recommendation / Council Decision:

Moved: Cr N L Trenfield

Seconded: Cr A G Burrows

CARRIED 6/0

The Committee recommends that Council determines that:

- 1. Mr Boksmati is in breach the Health Act 1911 by failing to comply with the Notice served on him in May 2007.**
- 2. Pursuant to Section 140.(1) of the Health Act 1911 Council will now cause the terms of the notice to be carried out and recover all expenses from the owner Mr Boksmati.**
- 3. Council authorise the Chief Executive Officer to call for quotes for the carrying out of all the required works and to engage a suitable contractor to forthwith complete the works.**

9.5.2 NON-COMPLIANCE WITH HEALTH NOTICE

LOCATION	LOT 620 QUEEN ROAD – MEEKATHARRA
APPLICANT	MR RODERICK KELLY – AS OCCUPIER
FILE REFERENCE	LOT 620
DISCLOSURE OF INTEREST	NIL.
DATE OF REPORT	7 TH JUNE 2007
AUTHOR	WILLIAM V ATYEO PRINCIPAL EHO BUILDING SURVEYOR



**SIGNATURE OF AUTHOR
SENIOR OFFICER**

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER

Summary:

The dwelling located on this property has been declared unfit for human habitation, and the appropriate Notice pursuant to the Health Act has been duly served on the occupier at the time, and the building itself. This Notice required the dwelling and associated buildings to be demolished, and the yard completely cleared of all refuse and rubbish. The compliance date was the 6th June 2007.

The terms of the Notice have not been complied with, and the Shire must now decide whether or not to cause the works stated in the Second Schedule of the Notice to be carried out.

Background:

In May I served the Health Notice declaring the dwelling unfit for human habitation on the occupier at the time, Mr Roderick Kelly, and the building itself as required under the Health Act.

I also wrote to Mr Kelly advising him that of what was required of him. It was pointed out that Mr Kelly no longer was staying at the premises, and it appeared that they were abandoned. Since there was a lot of indecision about the ownership of this land, it was appropriate that a health inspection of the house should occur straight away.

The compliance date on the Notice stated that the buildings were to be demolished and the yard cleaned up by the 6th June 2007. This date has now

passed, and there has been no works done in order to comply with the requirements of the Second Schedule.

The occupier of the dwelling is now in breach of the Health Act by not complying with the Notice, and again Section 140.(1)

“Whenever any owner fails to comply with a notice served upon him under any of the foregoing provisions of this Part, within a time therein specified, he commits an offence, and the local government may carry out the terms of the notice and recover all expenses from the owner.”

Comment:

The house and facilities are in such a state that renovation of this very old building could not be carried out. Demolition is really the only course left open to Council. It is important to note that the recovery of the monies that will be expended should the Shire cause the demolition and clean-up to be carried out, will be extremely difficult to re-coupe.

There are problems with the actual ownership of the land, as no-one appears to want to accept ownership. It appears that the Department of Land Administration has been concerned over the illegal use of the land, as the records show that Lot 620 was leased at one stage, but that lease was cancelled as far back as 1997.

I will now send a copy of the Notice issued on the property to DOLA, and see what occurs from there.

In the meantime I feel Council should now decide to have the demolition and clean-up of the property actioned, and that all associated costs levelled on the owner of the property, which may turn out to be DOLA.

As stated previous, this power is within Section 140.(1) of the Health Act 1911.

Consultation:

The Health, Building, Town Planning Committee

Statutory Environment:

The Health Act 1911 as amended

Policy Implications:

Nil

Financial Implications:

If the Shire decides to adopt the recommendations then the Shire will have to engage and pay the contractor for the demolition and clean-up of the property, and then charge these expenses to the owner.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Committee Recommendation / Council Decision:

Moved: Cr H Nichols

Seconded: Cr A G Burrows

CARRIED 6/0

The Committee recommends that Council determines that:

- 1. The occupier, Mr Roderick Kelly, is in breach of the Health Act 1911 by failing to comply with the Notice served on him in May 2007.**
- 2. Pursuant to Section 140.(1) of the Health Act 1911 Council will now cause the terms of the notice to be carried out and recover all expenses from the owner of the property.**
- 3. Council authorise the Chief Executive Officer to call for quotes for the carrying out of all the required works and to engage a suitable contractor to forthwith complete the works.**

9.5.3 NON-COMPLIANCE WITH HEALTH NOTICE

LOCATION	LOTS 209 AND 210 DARLOT STREET - MEEKATHARRA
APPLICANT	OWNERS UNKNOWN
FILE REFERENCE	LOTS 209 AND 210
DISCLOSURE OF INTEREST	NIL.
DATE OF REPORT	8 TH JUNE 2007
AUTHOR	WILLIAM V ATYEO PRINCIPAL EHO BUILDING SURVEYOR



**SIGNATURE OF AUTHOR
SENIOR OFFICER**

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER

Summary:

The dwellings located on Lots 209 and 210 Darlot Street were issued demolition Notices and declared unfit for human habitation 8TH February 2007. Because owners of the properties were unable to be found, the Notices were advertised as required, and there has been no response to them.

The Shire can now determine to have the conditions of the Notices carried out, and all costs associated with the works levelled against the owners, or in these cases the properties.

Background:

In February 2007 I served the Health Notices on each of the properties declaring the dwellings unfit for human habitation on the owner of the properties stated on the Shire's rates records and the building itself as required under the Health Act.

The Notices served on the owner under registered post (Nannine Mining Pty Ltd) were returned un-opened. A Company search revealed that the Company no longer was registered, and Section 354.(3) of the Health Act needed to be complied with.

Section 354.(3) states:

"Where a notice is required to be given to a person whose name and address are unknown, the notice may be served by publishing it in the Government Gazette and some newspaper circulating within the district 3 times, at intervals of not less than one week between any 2 publications."

This has now been done, and the Shire has had no response from the advertisements, other than people wanting to know when the buildings will become available.

The “Owner” of the dwellings is now in breach of the Health Act by not complying with the Notice, and again Section 140.(1) states:

“Whenever any owner fails to comply with a notice served upon him under any of the foregoing provisions of this Part, within a time therein specified, he commits an offence, and the local government may carry out the terms of the notice and recover all expenses from the owner.”

Comment:

The houses are becoming more vandalised as time goes on. I feel that Council should now determine to cause the demolition/removal and clean-up to be carried out.

The enquiries that the Shire has received during the advertising period indicate that there are people interested in removing the dwellings from the Lots, and this could mean that they are prepared to pay Council for the privilege. If this is the end result, then the costs associated with the advertising, rates, etc, could be easily recouped.

As stated previous, this power is within Section 140.(1) of the Health Act 1911.

Consultation:

The Health, Building, Town Planning Committee

Statutory Environment:

The Health Act 1911 as amended

Policy Implications:

Nil

Financial Implications:

All costs associated with the carrying out of all required works on these properties should be recouped from the demolition/removal of the dwellings.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Committee Recommendation / Council Decision:

Moved: Cr N L Trenfield

Seconded: Cr S R Bajrai

CARRIED 6/0

The Committee recommends that Council determines that:

- 1. The “Owner” of Lots 209 and 210 Darlot Street, Meekatharra is in breach the Health Act 1911 by failing to comply with the Notices served on the “Owner” in February 2007.**
- 2. Pursuant to Section 140.(1) of the Health Act 1911 Council will now cause the terms of the notice to be carried out and recover all expenses from the owner of the property.**
- 3. Council authorise the Chief Executive Officer to call for quotes for the demolition/removal of the dwellings and other buildings located on Lots 209 and 210 Darlot Street Meekatharra, and for the immediate clean-up of the Lots following the demolition/removal of all the buildings, including the removal of all in-ground infrastructures.**

9.5.4 ZERO WASTE PLANS

LOCATION

APPLICANT

FILE REFERENCE

DISCLOSURE OF INTEREST

NIL.

DATE OF REPORT

8TH JUNE 2007

AUTHOR

WILLIAM V ATYEO
PRINCIPAL EHO
BUILDING SURVEYOR



SIGNATURE OF AUTHOR

SENIOR OFFICER

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER

Summary:

The State Government, as has been reported previously, is pushing for the local governments to draw up Zero Waste Plans for each Municipality. They have now placed before us the attached document, and have asked for comments. I have also added the comments I have made on behalf of the Shire (for your information and comment if required).

Background:

As per the attached document headed "Draft – Zero Waste Plans – Structure and Anticipated Timeline".

Comment:

My Comments were as follows, using their "fax back document"

1. The Plans are intended to be a working and useful document. Do you think the current structure facilitates this aim? What improvements to the structure would further this aim?

I think the current structure does facilitate a working and useful document in the whole. However, without knowing exactly what is required to be in the document, and the extent of the content required, it is hard to ascertain the longevity of the document to be produced or its functionality.

2. What is your preferred option for training to write Zero Waste Plans? (e.g. accredited training course held in Metropolitan area / Non-metropolitan centre, online training course, DEC officer to provide training at Local Government offices).

DEC Officer to provide training at a Local government office would be the preferred option, and perhaps with a central area either in Perth or at a regional level. In the case of the Shires stated above, then training sessions in Perth would be acceptable as one EHO covers all the Shires. However, if works managers etc are to be included, then at each Local Government Office would be more beneficial.

3. Do you think the community engagement process, as outlined, will be a) feasible b) provide sufficient input to allow the ZWP to be developed?

The Community engagement process as outlined in this document would provide sufficient input to allow the ZWP to be developed. In the end it will be the elected members of council that will adopt or reject the ZWPs produced, and it imperative that they be involved in its development, because they will gain understanding of why and how things are to be considered, and what the State Government requires.

4. In order to complete the Plan, what additional support would you anticipate requiring? (e.g. example ZWP template, funding program, suggested focus areas)

Departmental officers assigned to specific areas that are contactable in times when concerns or specific issues are raised would assist.. Definitely funding is an important issue, linked with on-going funding. The State Government would also need to show and demonstrate that they too were developing their own ZWPs for all the State Government Departments, from which we could see clear templates and actions taken, which we could also incorporate or adopt in our own ZWPs.

5. Do you have any concerns with the ZWP approvals process? What would assist in allaying those concerns?

Yes. Phase 1 in regard to filling out the base figures etc for data collection. How do we know what we are required to fill out if we can't find it on the web site, and the fact that it will be for 06/07 year. What do councils do that do not have any idea of how much weight of each waste stream they have disposed of in landfill? Not all councils, especially the rural and remote ones, have weighbridge or scales to calculate this data. If in fact this is what you are requiring from them.

Without a response from the Department I am unsure of what would allay these concerns.

General comments

There are a number of issues that will either enhance these plans or render them useless or even a waste of time. The main issues are related to the human and financial resources of rural and remote local governments. Without adequate and ongoing financial support from the State Government, linked with a realistic degree of funding, plus the support of the State Government in

the transport and storage of recovered resources, the smaller local governments will find that it is cheaper for the refuse and rubbish collected at their Municipal sites to be buried on-site.

Also a number of smaller and remote tips are not manned. This in itself is a major consideration in two fields. 1) If the tip site is manned, and the tip closed except for specified times, then it is felt that rubbish will be deposited in more secluded and out of the way places, as is evident by the amount of rubbish collected from truck stops etc (which includes tyres and batteries, and the like, as well as other streams. This would require extra time and money in their attempts to keep the bush as clean as possible under the circumstances, possible prosecutions, etc. 2) If the sites are manned, then there is a financial burden for the Shires, who have not had this arrangement in the past. It would also mean that the tip would need facilities such as shelter, crib room, toilets, washing facilities including emergency type flush shower (Occ Safety and Health considerations), etc

In the end it will be a financial decision, and not one based on the aims and objectives of the State Government., unless the State Government is very clear on its direction, and is prepared to allocate the appropriately needed funding (with a clear commitment to on-going funding), and human resources to assist local governments to meet any commitments to the program, then all efforts to achieve the aims of the State Government will fail.

After discussions with the Committee, it was felt necessary for the Shire to write to WALGA and to the Minister (David Templeman MLA Minister for the Environment) and state that the Shire is not prepared to participate at this stage in drawing up a Zero Waste Plan for the Shire of Meekatharra until such time as the State Government gave a clear indication of the State Government's commitment to the whole of the process of reclaiming resources in regard to funding and on-going funding.

The current commitment by the State Government is very unclear, and appears to be yet another imposition on the financial and human resources of Local Government. Although there has been some financial commitment to Local Government, it is grossly inadequate when the real costs of establishing and maintaining such programs is considered. Council's comments to all the request for feedback remain relevant, but it is obvious that the State Government has not moved towards addressing these. It is felt more in-depth consultation is required, especially where there is no existing infrastructure such as rural and remote areas of the State.

Consultation:

Shires of Mount Magnet, Sandstone, and Wiluna.
Health, Building, Town Planning Committee.

Statutory Environment:

Waste Avoidance and Resource Recovery Bill

Policy Implications:

Nil

Financial Implications:

Nil at this Stage

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Committee Recommendation / Council Decision:

Moved: Cr N L Trenfield

Seconded: Cr A G Burrows

CARRIED 6/0

The Committee recommends that Council determines that:

The Shire write to WALGA and the Minister for the Environment reiterating the comments made to WALGA:

- 1. Calling on the State Government to make clear what is required by Local Government in developing Zero Waste Plans, clearly stating the financial commitment of the State Government to each and every Local Government for the recovery of wastes.**
- 2. Calling on the State Government to more closely consult with rural and remote local governments in regard to the range of issues contained within the comments presented to WALGA.**



WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION



MUNICIPAL WASTE ADVISORY COUNCIL
"Getting the Environment Right"

Draft - Zero Waste Plans

Structure and anticipated Timeline

May 2007

1 Introduction

The Municipal Waste Advisory Council (MWAC) is a standing committee of the Western Australian Local Government Association with delegated authority on municipal waste issues. A working group, including officers from Local Government and Regional Local Governments, MWAC Staff and members of the DEC have been working together to give shape to Zero Waste Plans (ZWP).

The outcome of the collaboration is the following document which shows, at a broad level, the structure and type of information likely to be included in a ZWP. A timeline for implementation is also provided.

ZWPs are intended to ensure a consistent and rigorous approach to waste management throughout the State. The plans will provide a tool to the DEC, Waste Management Board (Board) and Minister when assessing applications for waste management funding and deciding strategic direction for the State.

The plans are also intended to be useful planning tools for Local Government. However, they do not commit Local Government to undertake all of the actions outlined in them.

Local Government should recently have received communication from the Minister for the Environment; Climate Change; Peel introducing the Zero Waste Plan Development Scheme.

1.1 Future Funding Implications for Local Government

It has been foreshadowed that if a Local Government does not have a ZWP (either individually or as part of a grouping), they may be unable to access Strategic Waste Initiative Scheme (SWIS), and any other schemes which are introduced.

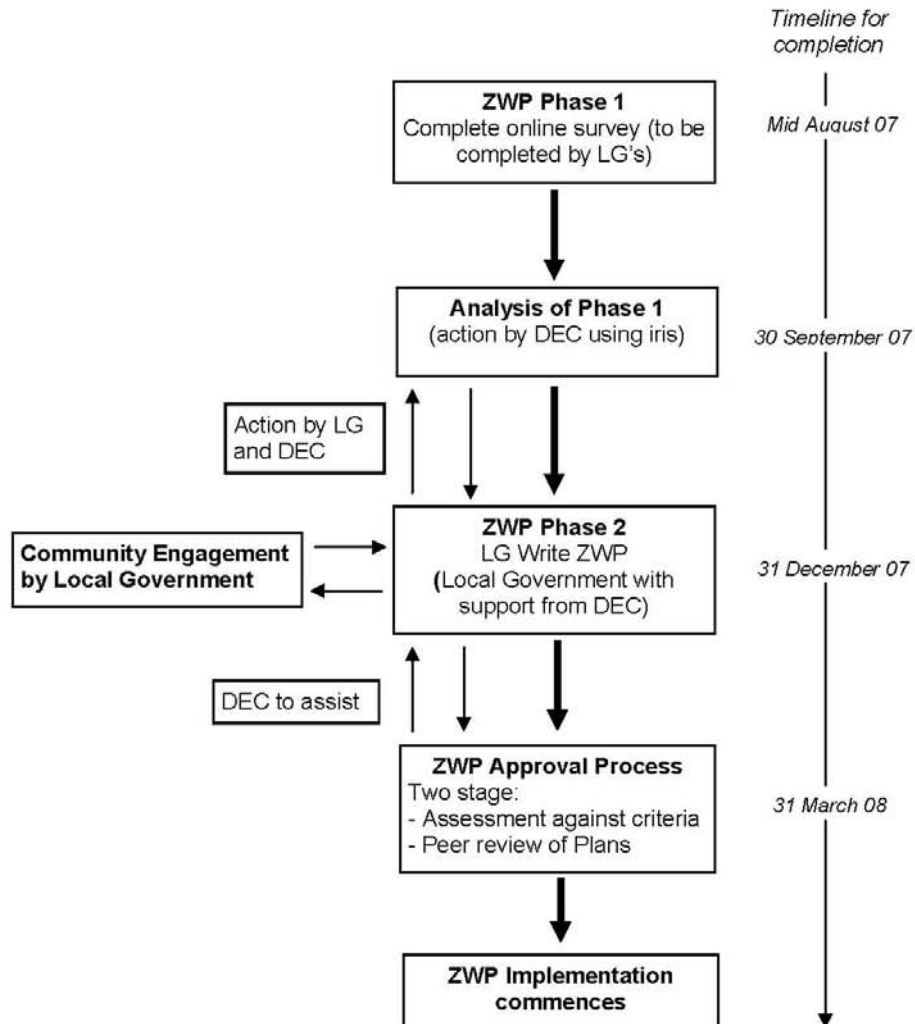
For a limited period, funds are available from the Waste Management and Recycling Account for Local Government to assist with the preparation of ZWPs, enabling potential access to additional funds in the future. Local Governments **must complete Phase One and Two** of the Zero Waste Plan Development Scheme in order to access the funding being offered under this scheme.

It should be noted that the funding under the Zero Waste Plan Development Scheme is for the *development* of Local Government ZWPs, not their *implementation*. There are no guarantees of financial resourcing for the implementation of the plans. Therefore, Local Governments need to ensure that ZWPs contain actions and strategies that can be self-funded or implemented with minimal external input. How the plans can include this information is explored in Section 4.4. The initial focus of all plans should be to improve the efficiencies of existing services and facilities which will minimise the need for major upfront capital costs.

1.2 Feedback Sought

Given the significant impact that ZWPs will have on Local Governments, in terms of accessing funding and assisting in the Local Government planning process, the feedback of all Local Governments is now being sought. A feedback sheet is included at the end of this document. An electronic copy of this document will also be emailed to your general Local Government email address. Please provide all feedback by **COB Friday 25th May 2007**.


2 Timeline for Implementation of Phase One and Two



3 ZWP - PHASE ONE

3.1 Background

ZWP PHASE 1
Complete online survey (to be completed by LG's)



Local Governments will have received a communication from the Minister for the Environment; Climate Change; Peel regarding the first phase of the Zero Waste Plan Development Scheme. This phase is a data collection exercise, in the form of an online survey and will assist in identifying information gaps and creating baseline characteristics for municipal waste management in the State. The information provided in this phase will assist the State and Local Government in planning and policy development. The information required is for the **06/07 financial year**. Currently the online surveys for each Local Government have been populated with data from the 05/06 financial year. Local Governments can update the information where necessary.

The Department of Environment and Conservation will soon be providing information directly to Local Governments on how to complete Phase 1 and access the available funding.

Note: ***By completing the survey in its entirety, the Local Government or Regional Local Government will also fulfil their obligations under the National Environmental Protection Measure (NEPM) for Used Packaging Materials.***

3.2 Resourcing

For this phase \$5,000 has been allocated for each Local Government to complete the online data collection form.

For Local Governments that are part of constituted Regional Local Governments, the Board has determined that the allocation of funds for Phase 1 will be paid directly to the Regional Local Government who will complete the survey on behalf of their member Local Governments.

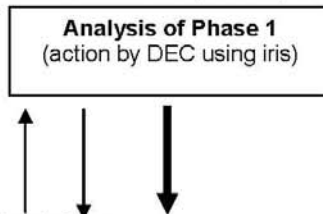
The Board has clearly identified a preference for groupings of Local Governments to work together in developing ZWP's. The benefits of a group taking responsibility for Phase 1 include:

- Minimising the workload for individual Local Governments by completing the online survey on behalf of the group's member Local Governments;
- Providing the group with the opportunity to analyse individual Local Government information; and
- Paving the way for the development of a ZWP for the group in Phase 2

Practical assistance is available from Department of Environment and Conservation to complete the form. For more information contact James Milne at the Department of Environment and Conservation on (08) 6467 5454 or email james.milne@dec.wa.gov.au

3.3 Analysis of Phase One

Once the online information has been completed the DEC will undertake an analysis of the information provided. This will be an iterative process, as described below.



3.3.1 Analysis undertaken

Based on the data provided by the Local Government in Phase 1, information will be analysed and suggestions generated.

The DEC will develop categories for Local Governments based on the level of information provided and the sophistication of the system currently in place. These categories will inform the suggestions given and scenarios modelled by the DEC and help to ensure they are practically achievable for the Local Government.

The DEC will then provide a report to each Local Government/Regional Local Government which includes:

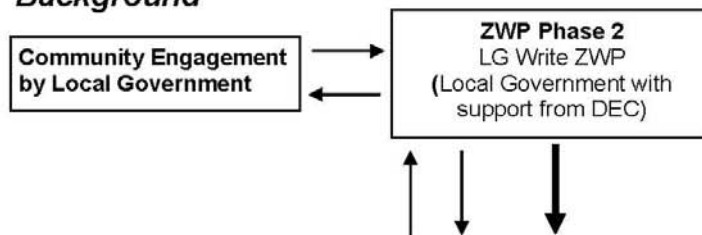
- Information gaps;
- Suggestions for improved efficiency of existing services and facilities;
- Future opportunities; and
- Scenarios developed using the iris software.
 - The scenarios developed will be provided for the consideration of the Local Government. These are to show possible improvements in direct and indirect environmental impacts (e.g. energy and greenhouse savings) based on different waste collection systems and the achievable efficiencies of these systems.
 - iris software was developed by the Municipal Waste Advisory Council, through funding from the Waste Management and Recycling Fund. It is a responsive software package and toolkit. iris is a Multi-criteria Analysis tool which helps the decision-maker undertake a rational comparison between options using data and methodology tailored to the specific Local Government or group of Local Governments. iris is an "Integrated" package because, unlike other programs, it simultaneously models all major aspects of a Local Government's waste management system – collection, resource recovery, recycling and land-filling. Iris also combines financial, social, technical and environmental measurements, in a single tool. While local data may be preferred, iris allows you to model the options even when the Local Government doesn't have all the data. iris contains a library of default values for many of the data fields. For more information on iris visit www.wastenet.net.au

The process is intended to be an iterative one. The Local Government **is not obligated** to accept the scenarios proposed by the DEC. However, they will be expected to provide some justification for rejection of the suggestions; with the potential for the Local Government to propose their own actions, if justification can be provided. The DEC will test all the different elements of the scenarios proposed to enable a comparison of their direct and indirect environmental benefits.

The aim of the process is to ensure a rigorous approach to how planning for waste management within Local Government occurs; as well as recognising the difference between Local Governments in terms of capacity. The final suggestions will go to the Local Government to assist with the formulation of their ZWP.

4 ZWP - PHASE TWO

4.1 Background



Phase 2 will involve the development of strategic Zero Waste Plans by Local Government. These plans will be designed to enable the achievement of best practice municipal waste management practices that are in alignment with the vision of Towards Zero Waste in Western Australia.

In order to maximise available resources and promote a regional approach to waste management, Local Governments are strongly encouraged to form partnerships and work collaboratively to develop regional Zero Waste Plans.

4.2 Resourcing Plan Development

Funding to produce the plan and technical assistance from the DEC (including training) will be available. Local Governments will be advised of the quantum of funding to be provided for Phase 2. If Local Governments choose to formulate a Regional ZWP the funding can be pooled.

For example, Regional Local Governments within the Metropolitan area are likely to produce regional Zero Waste Plans. In order to do this, the funding for development of the Plans would be provided to the Regional Local Government. Regional Plans are encouraged by the DEC and CEO's will have to confirm, in writing, their intention to work as part of a group on Phase 2. Plans developed at a regional level can:

- improve economies of scale;
- enable the sharing of resources, equipment and services; and
- enable an entire grouping of Local Governments to align to the State's vision of *Towards Zero Waste*, by combining local resources, equipment and facilities to achieve a critical mass sufficiently large enough to undertake significant initiatives that would not be possible at an individual Local Government level.

4.3 Community Engagement

The community need to be engaged in the development of the ZWP process, as their support will be required for the Local Government to take a given direction and they are the ones who will be assisting in carrying it out. Given the structures already in place within Local Government (through the election of Councillors as community representatives) and the substantial cost of any high scale community engagement it is suggested that evidence of community engagement can be provided by completing a check list of the following:

1. Taken matter to Council; and
2. Advertised Draft ZWP for comment.

4.4 Funding Model

In writing the ZWP Local Government needs to identify how the various actions could be funded. No funding is guaranteed for the implementation of the plans (although they will provide a tool to assist DEC with assessing any funding applications) and therefore a range of funding options need to be considered.

When writing the ZWP, the funding options identified can include:

- Actions the Local Government will take regardless of external funding;
- Assistance (in kind) the DEC could provide;
- Funding assistance (jointly by Local Government and DEC); and
- Funding assistance from DEC only (e.g. through Strategic Waste Initiative Scheme).

4.5 Structure of ZWP

Each plan will be different, reflecting the different demographic, geographical and social constitution of each Local Government and the current level of waste management service provided. To ensure a rigorous and consistent approach to developing the plans, a common structure is suggested. This structure is outlined below, the Vision and Goals shown would be static for all Plans.

Note: The Plans are intended to assist Local Government with its planning process and do not commit the Local Government to fulfilling all the things recommended.

Zero Waste Plan

Vision

Towards Zero Waste

Goals

- Minimise environmental impact of waste management.
- Manage waste in a sustainable manner.
- Increase awareness of the impact of waste issues on the environment by the whole community.

Analysis of Phase One

Key points from Analysis by DEC (including data gaps, opportunities and suggested scenarios)

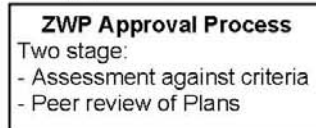
Issues and Recommendations

1. Data gaps
2. Minimising direct and indirect environmental impacts
3. Improve service efficiencies
4. Raise community awareness of Waste management issues (and involve community in ZWP process)

Under each of the above headings a brief explanation of the following needs to be included:

- Issues identified – a standardised list will be developed.
- Local Government Recommendations for action – needs to include a response to the DEC's suggested approach and an explanation of the alternative approach if the Local Government chooses another course of action.
- Cost for actions – this section should include additional support needed from the DEC. This support can take the form of application to existing schemes, programs and administrative support – options need to include various ways for working Towards Zero Waste (see section 4.4 funding model).

5 Zero Waste Plan Approval Process



A transparent review process; including identification of assessment criteria and a peer review process for the plans.

5.1 Assessment of Plan

The Plan will be assessed by the DEC/Waste Management Board in relation to how it shows a measurable pathway towards:

- Improving existing waste management service;
- The development of new initiatives which are sustainable; and
- Raising of community awareness of environmental issues related to waste management;

DEC will acknowledge the different starting points of individual Local Governments and Regional Local Governments when it assesses the pathways towards improving waste management services.

5.2 Peer Review

Similar to the Resource Recovery Rebate Scheme process, a group of Local Government Officers and a representative from the Municipal Waste Advisory Council will review the plans and make recommendations for change (if necessary). This will mainly be used by those who take a different approach if there is uncertainty as to why a certain path has been chosen.

5.3 Issues identified

If the plan does not a) meet the criteria or b) issues are raised by the peer review group, feedback will be provided to the Local Government to assist with revising the plan; then re-submitted with amendments.

Funding the development of a ZWP will be given on the approval of completed Plan by the Waste Management Board.

6 Zero Waste Plan implementation /Implications

<p>ZWP Implementation commences</p>
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It has been foreshadowed that if a Local Government does not have a ZWP (either individually or as part of a grouping), they may be unable to access Strategic Waste Initiative Scheme (SWIS), and any other schemes which are introduced.



7 FAX-BACK – Zero Waste Plans

To: Megan Graham
From:
Organisation: WALGA
Date:
Fax No: 9322 2611
Pages:
Email: mgraham@walg.asn.au
Priority: Due COB Friday 25 May
Subject: Zero Waste Plans

CONTACT:

COUNCIL:

FAX BACK TO WA LOCAL GOVERNMENT ASSOCIATION ON 9322 2611

The aim of the Zero Waste Plans is to assist both State and Local Government with their planning process. Specific questions are outlined below to focus comment on the suggested structure of the ZWP.

Closing date for feedback is COB Friday 25 May 2007.

1. The Plans are intended to be a working and useful document. Do you think the current structure facilitates this aim? What improvements to the structure would further this aim?

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.....
.....
.....

2. What is your preferred option for training to write Zero Waste Plans? (e.g. accredited training course held in Metropolitan area / Non-metropolitan centre, online training course, DEC officer to provide training at Local Government offices).

.....
.....

3. Do you think the community engagement process, as outlined, with be a) feasible b) provide sufficient input to allow the ZWP to be developed?

.....
.....
.....

9.6 WORKS AND PLANT

9.6.1 FLOODWAYS – ASHBURTON DOWNS ROAD - TENDERS

FILE REF: R/40/7
DISCLOSURE OF INTEREST:
DATE OF REPORT: 16TH APRIL 2007
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:



SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

Tenders have been called and received for the Floodways on Ashburton Downs Road. Three tenders were received ranging from \$292,546 to \$1,870,073 (exc GST).

Attachments:

Report from Greenfields Technical Services

Background:

At its April 2007 meeting Council resolved:

1. *approve the draft Tender Documents and Contract as attached subject to minor amendments as required to tidy up the documents and request Greenfield Technical Services to call tenders for the project.*
2. *request staff and/or Greenfields to take regular levels (during the site visit) of the natural bed rock along the down stream side of the existing and proposed Grave Creek floodway in order to assist in establishing the best method of construction of the downstream batter.*
3. *request the Works Group, in consultation with consultant Michael Keane to review the design of the downstream batters after item 2 above (levels) has been completed.*
4. *authorise the Works Group, in consultation with Mr Michael Keane to change the design of the down stream batters as considered necessary, issue an addendum and if necessary negotiate with the successful tenderer concerning any design changes.*
5. *authorise the CEO to make arrangements (if necessary) for a site visit by prospective tenderers including (if necessary) hiring a suitable charter plane and arranging road transport to and from Meekatharra or Mt Vernon Station airstrip (with the station owners approval). The exact logistics will depend on who is involved, where they are located etc etc. All costs to be allocated to Flood Damage Works, Ashburton Downs Road (Job F67).*

Comment:

The scheduled site visit did not occur because none of the potential tenderers expressed an interest in the site visit. Therefore items 2,3,4 and 5 of council's resolution above have therefore not been actioned. In particular items 2, 3 and 4 are an essential part of the process towards building a suitable, reasonably priced crossing.

Another item that has been raised by the Works Group as potentially costly is the requirement for the contractor to provide rock fill to specifications.

However, given that a compliant tender for \$292,546 has been received under the current specifications (which absolve Council of a number of responsibilities and tasks), Council should seriously consider whether the most expedient and best course of action would be to accept the lowest tender and engage the contractor to undertake the works.

Should council decide to amend the Tender Specifications such that Council's responsibilities and tasks are increased, staff will need to organise and supervise these responsibilities and tasks. We currently do not have the people available to take on these duties.

The approved flood damage application includes the following items which could be attributed to floodway works on Ashburton Downs Road:

Reinstatement -	Embankment construction	\$19,200
	Rock Protection	\$24,498
	Concrete Wall estimate	<u>\$180,000</u>
	TOTAL	\$223,698

Improvement Works-	Embankment construction	\$2,700
	Rock Protection	\$4,050
	Concrete Wall/Crossing	<u>\$72,000</u>
	TOTAL	\$78,750

Note: no funding was provided for Improvement Works.

In addition to these amounts, general allocations for Ashburton Downs Road have been made for supervision, mobilization, camp/accommodation and detours (these costs to cover all flood damage work on Ashburton Downs Road):

Reinstatement -	\$51,700
Improvement works -	\$17,000

So in general terms the approved funding application for flood damage on Ashburton Downs Road provided for the scenario we now face in terms of the lowest tender and other works required.

In other words the funding application compiled by Terry Clarke and Kim Edmeades fairly accurately predicted the costs we now face.

Original estimates for the crossing from Greenfield Technical Services were (prior to finalising the tender specifications):

Extend crossing at both ends (200m) at existing deck level	- \$299,805
Extend both ends at lower level (200m)	- \$305,305
Reconstruct entire crossing at lower level (300m)	- \$373,505

Council now has two basic options:

1. accept the recommendation from Greenfields (accept the tender from the lowest tenderer Moses Contracting).
 2. Request Greenfield Technical Services to review the tender specifications following a site inspection by Greenfield Technical Services, staff and Works Group members and call for quotes for the work.
-

Supervision

Supervision of this project has not been discussed or arranged to date. Due to time constraints, we do not have the capacity to supervise this project in house.

Clearly proper supervision of this project is essential.

Staff have approached Greenfields Technical Services and they are available to supervise the project. This would most likely be achieved by visiting the site about 3 to 4 times and providing telephone support to address questions or problems during construction.

Staff also approached local contractor, AG Burrows who stated that he would not be able to provide supervision of the project.

Kim Edmeades, Main Roads WA has advised staff that, given the circumstances, Main Roads will not object to a carry over of this project and funding into the 07/08 financial year.

Consultation:

Greenfields Technical Services
Works Group

Statutory Environment:

Local Government Act 1995 and Regulations

Specifically clause 11 (2) (c) (i) states:

11. Tenders do not have to be publicly invited according to the requirements of this part if-

(c) within the last 6 months-

(i) the local government has, according to the requirements of this Part, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications;

Policy Implications:

Nil

Financial Implications:

In budget terms, there is \$301,993 dollars (flood damage funding) remaining unspent on Ashburton Downs Road for the 06/07 year. The tender specifications do not include earthworks and road building associated with this project. Whilst this work has not been costed, staff consider that the project will go over budget with these and other ancilliary costs included.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation/Council Decision:

Moved: Cr B A O'Dwyer

Seconded: Cr H Nichols

CARRIED 5/1

Cr N L Trenfield requested his no vote recorded

That Council:

1. award the tender for Reconstruction of the Grave Creek Floodway (including works on two other crossings on Ashburton Downs Road) to Moses Contracting for the Tender Sum of \$292,546.00 excluding GST.
2. engage Greenfield Technical Services to supervise the entire project (including construction of approach roads to the crossing).

Based on discussions with members of the Works Group, staff have drafted the following motion, should council decide to go with the option to review the tender specifications.

That Council:

1. Request Greenfields Technical Services to visit the site in company with staff and members of the Works Group with a view to amending the tender and contract specifications including, but not limited to, parts 2, 3 & 4 of Councils resolution 9.6.2 (21/4/07) on this matter.
2. authorise the CEO, in consultation with the Works Group and Greenfield Technical Services to amend the tender and contract specifications.
3. advertise locally, calling for quotes for the works under the revised specifications and authorise the CEO and Works Group to award the quote.
4. Advise the 3 tenderers of this decision and invite them to quote for the works under the revised specifications.
5. Resolve who will undertake supervision of the project

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1/81 FORREST ST, GERALDTON, WA 6530

REF : SHIRE OF MEEKATHARRA
GTS-MEEK-0701
Tender for Grave Creek Floodway Reconstruction
SLK 204 Ashburton Downs Rd

Greenfield Technical Services, acting on behalf of the Shire of Meekatharra, called tenders for the Reconstruction of the Grave Creek floodway (incl minor repairs to two other floodways) on the Ashburton Downs Rd.

Tender Documents were prepared by Greenfield Technical Services. Tenders were advertised in the West Australian on Sat 5 May 2007, closing at the Meekatharra Shire offices, 2.00 pm Thurs 24 May 2007.

TENDER PRICES

Tenders for the works were received from the following organisations:

- Moses Contracting
- Carr Civil Contracting
- G & G Contractors

All tenders were received by fax and a summary of the Tender prices is given in the table below.

	TENDERER	TENDER PRICE ex GST
1.	Moses Contracting	\$ 292,546.00
2.	G & G Contractors	\$ 753,875.00
3.	Carr Civil Contracting	\$ 1,870,073.00

Refer attached Table 1, Comparison of Prices, for a breakdown of each tenderer's price.

PROGRAMMING

Moses Contracting have confirmed that they would be available to commence the works in 4 weeks and that they had programmed to be onsite for approx 5 weeks.

BUDGET Vs COSTS

Our budget estimate for this works was approx \$300,000. Based on the tenders received, the project should cost approx \$292,550.00 (plus Greenfield costs). The Shire has approx \$200,000 funding available for this project within the Flood Damage Repair Fund agreed by the Shire and MRWA.

The area of rock protection nominated in the schedule has been calculated by

Greenfield Technical
Services
1/81 FORREST ST, GERALDTON, WA 6530

applying the nominated batter slope to the expected batter depth. Although site measurements may confirm that the actual area of rock protection required is less than the scheduled area. However, based on the Moses Contracting nominated rate of \$69/m² for the supply and placement of rock, we would not expect a significant reduction in cost corresponding to the reduced batter area.

Moses Contracting has confirmed that in order to ensure compliance with the rock specification, the tendered rates for supply of the rock are based on sourcing the rock from as far away as Meekatharra. However the tenderer has anticipated that the required rock can be sourced from within 5km of the site. Moses Contracting have offered a credit of \$46,077 if all the required rock is supplied by the Shire. Based on the amount of credit offered, as well as the risks involved in taking on the responsibility of supply, there would be no significant savings available if the Shire supplied the rock for the project.

CONCLUSION

The price tendered by Moses Contracting represents value for money. In order for this project to go ahead for the whole of the scope of works, an additional \$92,550.00 (plus costs for Greenfield) of funding must be made available.

Moses Contracting are experienced in remote area construction projects. They have confirmed that their tender is compliant with all the quality, safety and traffic requirements of the contract.

RECOMMENDATION

That Shire of Meekatharra award the tender for Reconstruction of the Grave Creek Floodway (incl two others on the Ashburton Downs Rd) to Moses Contracting for the Tender Sum of \$292,546.00 excluding GST.

Any enquiries regarding the tender process should be addressed to Matt Barns at Greenfield, (08) 9921 5547.

Regards

Matt Barns

Greenfield Technical Services
1/81 FORREST ST, GERALDTON, WA 6530

TABLE 1 : COMPARRISON OF PRICES

Grave Creek Floodway Reconstruction				MOSES CONTRACTING		G & G CONTRACTORS		CARR CIVIL CONTRACTING	
ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT	RATE	AMOUNT	RATE	AMOUNT
1	PRELIMINARIES								
1.01	Allow for all costs related to construction programs, quality assurance and testing	Item	1	\$ -	\$ 1,000.00	\$ -	\$ 2,588.00	\$ -	\$ 41,061.25
1.02	Allow for all costs related to supervision and setting out of the works	Item	1	\$ -	\$ 2,000.00	\$ -	\$ 38,652.00	\$ -	\$ 187,662.29
1.03	Allow for all costs related to the contractor's accommodation and living facilities	Item	1	\$ -	\$ 3,000.00	\$ -	\$ 14,249.00	\$ -	\$ 229,484.05
1.04	Allow for all costs related to the supply of water	Item	1	\$ -	\$ 1,500.00	\$ -	\$ 4,600.00	\$ -	\$ 13,113.37
1.05	Allow for all costs related to utilities and services	item	1	\$ -	\$ 1,200.00	\$ -	\$ 861.00	\$ -	\$ 411,336.50
1.06	Allow for all costs related to traffic management	Item	1	\$ -	\$ 400.00	\$ -	\$ 2,300.00	\$ -	\$ 5,463.90
1.07	Allow for all costs related to occupational health & safety	Item	1	\$ -	\$ 400.00	\$ -	\$ 1,150.00	\$ -	\$ 10,927.81
1.08	Allow for all costs related to environmental protection	Item	1	\$ -	\$ 600.00	\$ -	\$ 575.00	\$ -	\$ 7,376.27
1.09	Allow for all costs related to mobilisation and demobilisation	Item	1	\$ -	\$ 5,000.00	\$ -	\$ 11,500.00	\$ -	\$ 99,661.65
Subtotal - PRELIMINARIES				\$ 15,100.00		\$ 76,475.00		\$ 1,006,086.99	

Greenfield Technical Services

1/81 FORREST ST, GERALDTON, WA 6530

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT	RATE	AMOUNT	RATE	AMOUNT
2	Grave Creek Floodway, SLK 204 Ashburton Downs Rd								
Section 1 : Southern Approach Ch 25 – 100									
2.01	Earthworks to reshape vertical profile of road as per nominated profile including excavation of upstream material as described in the Scope of Works.	item	1	\$ 2,300.00	\$ 2,300.00	\$ 4,860.00	\$ 4,860.00	\$48,427.36	\$ 48,427.36
2.02	Excavate and remove the remains of the previously constructed matrix of rock/concrete on the downstream batter to provide for the thickness and shape of the nominated rock protection across the nominated width.	item	1	\$ 1,800.00	\$ 1,800.00	\$ 2,225.00	\$ 2,225.00	\$ 8,669.24	\$ 8,669.24
2.03	Reconstruct the embankment on the underside of the rock batter protection to as required.	item	1	\$ 1,300.00	\$ 1,300.00	\$ 2,237.00	\$ 2,237.00	\$ 2,278.25	\$ 2,278.25
2.04	Remove existing concrete edge wall.	item	1	\$ 900.00	\$ 900.00	\$ 1,524.00	\$ 1,524.00	\$ 3,573.37	\$ 3,573.37
2.05	Reinstatement of any areas of the road embankment, under the proposed new slab, that were damaged during the removal of the existing rock batter and concrete edge wall.	item	1	\$ 600.00	\$ 600.00	\$ 1,386.00	\$ 1,386.00	\$12,497.44	\$ 12,497.44
2.06	Prepare and compact sand base.	m2	460	\$ 0.65	\$ 300.00	\$ 12.20	\$ 5,612.00	\$ 45.62	\$ 20,987.30
2.07	Construct 200mm thick reinforced concrete slab as detailed. <i>Concrete class N32 MPa and SL82 mesh reinforcement</i>	m2	460	\$ 190.00	\$ 87,400.00	\$ 172.64	\$ 79,414.00	\$ 191.02	\$ 87,867.00
2.08	Construct new 250mm x 850mm concrete cut-off wall on the downstream edge of the new concrete pavement as detailed. <i>Concrete class N32 MPa and F81 mesh reinforcement.</i>	m	75	\$ 201.91	\$ 15,143.00	\$ 294.00	\$ 22,050.00	\$ 618.79	\$ 46,409.06
2.09a	Supply light class rock protection for downstream shoulder as specified.	m2	231	\$ 43.29	\$ 10,000.00	\$ 151.80	\$ 35,066.00	\$ 49.89	\$ 11,524.06

Greenfield Technical Services

1/81 FORREST ST, GERALDTON, WA 6530

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT	RATE	AMOUNT	RATE	AMOUNT
2.09b	Place rock light class protection on downstream shoulder, including cement grouting, as detailed.	m2	231	\$ 25.97	\$ 6,000.00	\$ 125.91	\$ 29,085.00	\$ 294.89	\$ 68,120.41
2.10	Excavate downstream batter material at the location of the toe-wall to expose rock base including reshaping of eroded embankment to match profile of rock batter protection.	item	1	\$ 1,800.00	\$ 1,800.00	\$ 1,501.00	\$ 1,501.00	\$ 2,361.95	\$ 2,361.95
2.11	Excavate rock material in creek bed to allow 750mm thick batter protection to be keyed in to the full depth as shown in the drawings.	m	75	\$ 30.67	\$ 2,300.00	\$ 86.71	\$ 6,503.00	\$ 25.27	\$ 1,894.89
Section 2 : Existing Concrete Slab Ch 100 – 205									
2.11	Construct rock levee as detailed on the upstream side of the crossing at Ch 175.	m	18	\$ 333.33	\$ 6,000.00	\$ 3,319.56	\$ 59,752.00	\$ 1,454.39	\$ 26,178.95
2.12	Excavate and remove the remains of the previously constructed matrix of rock/concrete on the downstream batter to provide for the thickness and shape of the nominated rock protection across the nominated width.	item	1	\$ 950.00	\$ 950.00	\$ 4,451.00	\$ 4,451.00	\$12,136.93	\$ 12,136.93
2.13	Reinstatement of any areas of the road embankment, under the proposed new slab, that were damaged during the removal of the existing rock batter and concrete edge wall.	item	1	\$ 600.00	\$ 600.00	\$ 1,190.00	\$ 1,190.00	\$20,482.79	\$ 20,482.79
2.14	Remove existing concrete edge wall.	item	1	\$ 900.00	\$ 900.00	\$ 3,618.00	\$ 3,618.00	\$ 5,217.73	\$ 5,217.73
2.15	Reconstruct the embankment on the underside of the rock batter protection to as required.	item	1	\$ 1,300.00	\$ 1,300.00	\$ 1,604.00	\$ 1,604.00	\$ 2,204.49	\$ 2,204.49
2.16	Construct new 250mm x 1100mm concrete cut-off wall on the downstream edge of the new concrete pavement as detailed. <i>Concrete class N32 MPa and F81 mesh reinforcement.</i>	m	105	\$ 261.30	\$ 27,436.00	\$ 303.04	\$ 31,819.00	\$ 447.85	\$ 47,023.74

Greenfield Technical Services

1/81 FORREST ST, GERALDTON, WA 6530

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT	RATE	AMOUNT	RATE	AMOUNT
2.17a	Supply ¼ tonne rock protection for downstream shoulders as specified.	m2	630	\$ 43.00	\$ 27,090.00	\$ 202.86	\$ 127,802.00	\$ 60.26	\$ 37,961.62
2.17b	Place ¼ tonne rock protection on downstream shoulder, including cement grouting, as detailed.	m2	630	\$ 26.00	\$ 16,380.00	\$ 160.64	\$ 101,205.00	\$ 336.32	\$ 211,884.38
2.18	Excavate downstream batter material at the location of the toe-wall to expose rock base including reshaping of eroded embankment to match profile of rock batter protection.	item	1	\$ 1,800.00	\$ 1,800.00	\$ 2,041.00	\$ 2,041.00	\$ 3,306.73	\$ 3,306.73
2.19	Excavate rock material in creek bed to allow 1000mm thick batter protection to be keyed in to the full depth.	m	105	\$ 38.10	\$ 4,000.00	\$ 123.88	\$ 13,007.00	\$ 40.00	\$ 4,200.00
Section 3 : Northern Approach Ch 205 – 222									
2.2	Reinstate eroded sections of embankment upstream and downstream of road crossing.	item	1	\$ 1,200.00	\$ 1,200.00	\$ 1,604.00	\$ 1,604.00	\$ 482.01	\$ 482.01
2.21	Excavate and remove the remains of the previously constructed matrix of rock/concrete on the downstream batter to provide for the thickness and shape of the nominated rock protection across the nominated width.	item	1	\$ 1,800.00	\$ 1,800.00	\$ 2,225.00	\$ 2,225.00	\$ 1,241.22	\$ 1,241.22
2.22	Reinstatement of any areas of the road embankment, under the proposed new slab, that were damaged during the removal of the existing rock batter and concrete edge wall.	item	1	\$ 600.00	\$ 600.00	\$ 661.00	\$ 661.00	\$ 3,075.90	\$ 3,075.90
2.23	Reshape material in road formation to allow for the construction of the new concrete deck as detailed.	item	1	\$ 2,500.00	\$ 2,500.00	\$ 1,052.00	\$ 1,052.00	\$ 1,957.72	\$ 1,957.72
2.24	Prepare and compact sand base.	m2	85	\$ 2.94	\$ 250.00	\$ 33.01	\$ 2,806.00	\$ 44.46	\$ 3,778.69
2.25	Construct 200mm thick reinforced concrete slab as detailed. <i>Concrete class N32 MPa and F102 mesh reinforcement</i>	m2	85	\$ 190.00	\$ 16,150.00	\$ 185.49	\$ 15,767.00	\$ 245.07	\$ 20,831.14

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ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT	RATE	AMOUNT	RATE	AMOUNT
2.26	Construct new 250mm x 850mm concrete cut-off wall on the downstream edge of the new concrete pavement as detailed. <i>Concrete class N32 MPa and F81 mesh reinforcement plus N12 fitment bars.</i>	m	17	\$ 201.71	\$ 3,429.00	\$ 335.24	\$ 5,699.00	\$ 433.50	\$ 7,369.44
2.27a	Supply light class rock protection for downstream shoulder as specified.	m2	56	\$ 43.00	\$ 2,408.00	\$ 151.80	\$ 8,501.00	\$ 46.65	\$ 2,612.12
2.27b	Place light class rock protection on downstream shoulder, including cement grouting, as detailed.	m2	56	\$ 26.00	\$ 1,456.00	\$ 192.59	\$ 10,785.00	\$ 324.27	\$ 18,158.88
2.28	Excavate downstream batter material at the toe-wall to expose rock base including reshaping of eroded embankment to match profile of rock batter protection.	item	1	\$ 1,800.00	\$ 1,800.00	\$ 1,501.00	\$ 1,501.00	\$ 535.38	\$ 535.38
2.29	Excavate rock material in creek bed to allow 750mm thick batter protection to be keyed in to the full depth.	m	17	\$ 70.59	\$ 1,200.00	\$ 208.00	\$ 3,536.00	\$ 32.55	\$ 553.43
Subtotal – Grave Creek Floodway					\$ 249,092.00		\$ 592,089.00		\$ 745,803.62
3	Mulgul Creek Floodway, SLK 150 Ashburton Downs Rd								
3.01	Excavate and remove the remains of the previously constructed matrix of rock/concrete on the downstream batter to provide for the thickness and shape of the nominated rock protection across the nominated width.	item	1	\$ 950.00	\$ 950.00	\$ 2,225.00	\$ 2,225.00	\$ 3,723.67	\$ 3,723.67
3.02	Reconstruct the embankment on the underside of the rock batter protection to as required.	item	1	\$ 750.00	\$ 750.00	\$ 2,237.00	\$ 2,237.00	\$ 2,452.77	\$ 2,452.77
3.03	Reinstatement of any areas of the road embankment, under the proposed new slab, that were damaged during the removal of the existing rock batter and edge wall.	item	1	\$ 600.00	\$ 600.00	\$ 1,386.00	\$ 1,386.00	\$10,519.65	\$ 10,519.65

Greenfield Technical Services

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ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT	RATE	AMOUNT	RATE	AMOUNT
3.04a	Extending from the northern end of the existing concrete deck, construct new 250mm x 850mm concrete cut-off wall on the downstream edge. <i>Cut-off wall to ramp up from existing deck so that the northern end finishes 300mm above the concrete deck level. Concrete class N32 MPa and F81 mesh reinforcement.</i>	m	6	\$ 161.50	\$ 969.00	\$ 462.00	\$ 2,772.00	\$ 667.05	\$ 4,002.31
3.04b	Extending from the southern end of the existing concrete deck, construct new 250mm x 850mm concrete cut-off wall on the downstream edge. <i>Cut-off wall to ramp up from existing deck so that the southern end finishes 300mm above the concrete deck level. Concrete class N32 MPa and F81 mesh reinforcement.</i>	m	8	\$ 161.50	\$ 1,292.00	\$ 378.88	\$ 3,031.00	\$ 583.96	\$ 4,671.64
3.05	Construct new 250mm x 850mm concrete cut-off wall on the downstream edge of the existing concrete pavement as per Detail C. <i>Concrete class N32 MPa and F81 mesh reinforcement.</i>	m	51	\$ 161.49	\$ 8,236.00	\$ 272.90	\$ 13,918.00	\$ 493.20	\$ 25,153.35
3.06a	Supply light class rock protection on downstream shoulder, as specified.	m2	153	\$ 43.00	\$ 6,579.00	\$ 152.16	\$ 23,281.00	\$ 70.80	\$ 10,832.62
3.06b	Place light class rock protection on downstream shoulder, including cement grouting, as detailed.	m2	153	\$ 26.00	\$ 3,978.00	\$ 140.06	\$ 21,429.00	\$ 319.08	\$ 48,819.95
3.07	Excavate downstream batter material at the location of the toe-wall to expose rock base including reshaping of eroded embankment to match profile of rock batter protection.	item	1	\$ 1,800.00	\$ 1,800.00	\$ 1,501.00	\$ 1,501.00	\$ 1,606.13	\$ 1,606.13
3.08	Excavate rock material in creek bed to allow 750mm thick batter protection to be keyed in to the full depth as shown in the drawings.	m	53	\$ 43.40	\$ 2,300.00	\$ 200.17	\$ 10,609.00	\$ 31.33	\$ 1,660.30
Subtotal - Mulgool Creek Floodway					\$ 27,454.00		\$ 82,389.00		\$ 113,442.39

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ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT	RATE	AMOUNT	RATE	AMOUNT
4	Floodway, SLK 225 Ashburton Downs Rd								
4.01	Repair existing damaged downstream batter with light class rock and concrete slurry.	m2	10	\$ 90.00	\$ 900.00	\$ 292.20	\$ 2,922.00	\$ 474.00	\$ 4,740.00
Subtotal – ADDITIONAL Floodway					\$ 900.00		\$ 2,922.00		\$ 4,740.00
TOTAL					\$ 292,546.00		\$ 753,875.00		\$ 1,870,073.00
GST					\$ 29,254.60		\$ 75,387.50		\$ 187,007.30
TOTAL (inc GST)					\$ 321,800.60		\$ 829,262.50		\$ 2,057,080.30

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT	RATE	AMOUNT	RATE	AMOUNT
PROVISIONAL ITEMS (These do not form part of the Lump Sum)									
5.01	Supply and Place additional <i>Concrete class N32 MPa</i>	M3	10	\$ 950.00	\$ 9,500.00	\$ 1,378.00	\$ 13,780.00	\$ 1,647.00	\$ 16,470.00
5.02	Supply and place additional light class rock protection on downstream shoulder, including cement grouting	m2	50	\$ 69.00	\$ 3,450.00	\$ 325.28	\$ 16,264.00	\$ 360.00	\$ 18,000.00
5.03	Lump Sum Credit for all rock supplied to site by Council	Item	1	\$ -	-\$ 46,077.00	\$ -	-\$ 177,988.00		Not Priced
5.04	Hourly Hire Rates (incl operator)								
	20t excavator	hr	10	\$ 140.00	\$ 1,400.00	\$ 167.00	\$ 1,670.00	\$ 220.00	\$ 2,200.00
	20t excavator with rockbreaker	hr	10	\$ 180.00	\$ 1,800.00	\$ 213.00	\$ 2,130.00	\$ 220.00	\$ 2,200.00
	2.0m3 loader	hr	10	\$ 120.00	\$ 1,200.00	\$ 110.00	\$ 1,100.00	\$ 210.00	\$ 2,100.00
	6-wheeler truck	hr	10	\$ 90.00	\$ 900.00	\$ 87.00	\$ 870.00	\$ 180.00	\$ 1,800.00
	Semi-trailer truck	hr	10	\$ 115.00	\$ 1,150.00	\$ 138.00	\$ 1,380.00	\$ 190.00	\$ 1,900.00
	labourer	hr	10	\$ 40.00	\$ 400.00	\$ 57.50	\$ 575.00	\$ 80.00	\$ 800.00
Subtotal – PROVISIONAL ITEMS					-\$ 26,277.00		-\$ 140,219.00		\$ 45,470.00

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY
RESOLUTION OF THE MEETING**

Council Resolution:

That Council introduce as new business of an urgent nature a resolution that the War Memorial be moved from the Shire Offices to Paddy's Flat.

Moved: Cr N L Trenfield

Seconded: Cr B A O'Dwyer

CARRIED 6/0

Council Resolution:

Moved: Cr S R Bajrai

Seconded: Cr B A O'Dwyer

**CARRIED 6/0
BY ABSOLUTE MAJORITY**

That Council permits the War Memorial to be moved to Paddy's Flat in accordance with a Veteran's Legions plan and at a cost of no more than \$5,000.

**11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN
GIVEN**

Nil

12. CLOSURE OF MEETING

The President Cr T R Hutchinson declared the meeting closed at 11.37 am.