



SHIRE

of

MEEKATHARRA

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 16 JULY 2016

COMMENCED AT 9:30am

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Shire President, Cr NL Trenfield declared the meeting open at 9.30am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

The Shire President, Cr NL Trenfield, read the disclaimer out loud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr NL Trenfield Shire President
Cr PW Curley
Cr AJ Binsiar
Cr HJ Nichols

Staff

Roy McClymont Chief Executive Officer
Krys East Deputy Chief Executive Officer
Geoff Carberry Community Development and Services Manager

Apologies

Cr RK Howden
Cr DK Hodder

Approved Leave of Absence

Cr PS Clancy Deputy Shire President

Observers

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATION FOR LEAVE OF ABSENCE

Moved: Cr HJ Nichols

Seconded: Cr PW Curley

That Cr AJ Binsiar and Cr RK Howden be granted Leave of Absence for the 20 August 2016 Ordinary Council Meeting.

CARRIED 4/0

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 18 JUNE 2016

Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr AJ Binsiar

That the minutes from the Ordinary Council Meeting held Saturday 18 June 2016 be confirmed.

CARRIED 4/0

6.2 HEALTH BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 18 JUNE 2016

Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr AJ Binsiar

That the minutes from the Health Building & Town Planning Committee Meeting held Saturday 18 June 2016 be received.

CARRIED 4/0

7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

- **Cr HJ Nichols attended the Murchison Regional Vermin Council meeting.**
- **The Shire of Meekatharra held a citizenship ceremony for Trevor Thrale and Tanya Ronaldson.**
- **Chief Executive Officer, Roy McClymont, attended a Midwest Strategic Infrastructure Group conference in Geraldton.**
- **Chief Executive Officer, Roy McClymont, attended a Midwest Transport Strategic Steering Group workshop in Geraldton.**
- **Chief Executive Officer, Roy McClymont and Community Development and services manager, Geoff Carberry attended the Airport Security and Safety Meeting.**
- **Chief Executive Officer, Roy McClymont and The Shire President, Cr NL Trenfield attended the NAIDOC week flag raising ceremony at the Meekatharra Police Station.**
- **Chief Executive Officer, Roy McClymont, attended Meekatharra Human Services Provider Group Meeting.**

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORKS & SERVICES MANAGER'S REPORT –JUNE 2016

Maintenance Grading

- The Three Rivers Peak Hill Road has been maintenance graded, however, ongoing maintenance work has been on hold due to wet weather conditions during the past couple of weeks.
- Some maintenance work has also been carried out on the floodway section near the Sandstone Road Boundary.

Construction Report

- NGE have done further resheeting work on the Ashburton Downs Road from the canning stock yards to the Shire boundary however, rain has caused delays with this project.
- The Shire Construction crew are working on a 700m reconstruction section of the airport Road. This section of road will be bitumen sealed together with some construction work at the airport.

Concrete Works

- Concrete contractors have installed culverts on the Sandstone Road, the Ashburton Downs Rd and culverts for the new construction on the airport Road.
- A cut off wall has been installed at the end of a floodway on Landor Road just out of town, this was to stop floodwater undermining the bitumen Road.

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr PW Curley

That the Works and Services Manager's report for June 16 be received.

CARRIED 4/0

9.1.2 AIRPORT MANAGER'S REPORT –JUNE 2016**Aircraft Movements and Statistics**

General aircraft movements for the month of June 2016 were up 26% on last June and up by 9 landings on last month. A survey aircraft was based here for most of the month and had 22 landings.

RFDS landings were up 18% on last year's June figure but down by 4 landings on last month's total.

Avgas sales were up by 42% on June last year and also up by nearly 6,000 litres on last month's figure. Avgas drum sales were up this month and also the presence of the survey aircraft for most of this month have led to this increase.

JetA-1 sales were up by 32% on last June and up by almost 11,000 litres on last month. This includes 6,400 litres taken by a QF 737 freighter that diverted here during the month.

Overall, there was a significant increase in total landings and fuel sold for the month, compared to June last year and last month.

The figures below reflect the difference between June 2015 and June 2016.

	June 2015	June 2016	Variance
General Aircraft Landed:	96	125	+26%
RFDS Landed	83	100	+18%
Avgas	9993 ltrs	15449 ltrs	+42%
Jet A1	59196 ltrs	82158 ltrs	+32%
Total Fuel Sold	69,189 ltrs	97,607 ltrs	+34%

The figures below reflect the YTD differences between 2015 and 2016.

	YTD 2015	YTD 2016	Variance
General Aircraft Landed:	607	651	+7%
RFDS Landed	490	592	+19%
Avgas	56,834 ltrs	60,024 ltrs	+5%
Jet A1	390,415 ltrs	411,316 ltrs	+5%
Total Fuel Sold	447,249 ltrs	471,340 ltrs	+5%

Aerodrome Works:

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Slashing of runway strips and surrounds.
- Continued clearing of weeds and long grass from various Airport areas including the "Ground Sign".
- Airport Rd trees - clearing around bases and weekly watering.
- New doors installed on the compound storage areas.

Airside works are scheduled to commence 09 July on the area from the apron edge back to the security fence line, including behind the fuel bowsers and in front of the terminal building. This work will consist of a levelling of the ground, an upgrade of the drainage system and a bitumen sealcoat of the entire area.

Outstanding items from last month:

- Investigate the cause of the low insulation resistance reading of the runway edge lighting circuit. Wellington Electrical were engaged to provide low insulation readings from a central point at the power house. This was completed with readings once again being all over the shop and clearly shows deficiencies in the insulation across the entire system.
- All Runway lighting is to re-cabled and replaced in the 2016/17 financial year.

Aerodrome Security:

Nil breaches

The annual Security Committee Meeting was held on 30 June 2016 at the Shire Offices. Items discussed were the installation of automatic opening gates at Gate 1, problems with the cyber locks on airside access gates and a review of the Ad Astral baggage handling for their charter flights.

Annual Inspections:

The annual technical and electrical inspections are due in July 2016. These inspections are to be conducted by Aerodrome Management Services (AMS).

Safety Management System:

The quarterly Safety Committee meeting was held on 30 June at the Shire Offices.

Items discussed were the safety issues associated with the diversion of QF 737 freighters to Meeka due to bad weather in Perth and the continuing problems with the cyber locks on Airport gates.

As mentioned in last month's Report, AirBP have delivered a small JetA1 truck to replace the unsafe RFDS trailer. The new truck is scheduled to be put into service on the 25th July 2016.

Russell King
Duty Airport Manager
04 July 2016.

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr HJ Nichols

That the Airport Manager's report for June 2016 be received.

CARRIED 4/0

9.1.3 YOUTH AND RECREATION SERVICES REPORT – JUNE 2016

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Youth Centre Drop in - Afternoon	30	32	46	72	180	19	9
Youth Centre Drop in - Nights	11	70	35	94	210	13	16
Art/Music	0	6	0	4	10	2	5
Sport @ oval	5	12	18	30	65	2	33
Girls Group	0	6	0	0	6	3	2
Boys group	0	0	4	7	11	2	6

Numbers at the Youth centre were lower this month seemingly due to an influx of other youths unsettling the balance in town.

Total for the month	Females		Males		Activity Total	No of sessions	Average Attendance
	6-12	13-17	6-12	13-17			
Afternoon Jnr sports	25	0	65	0	90	15	6
Auskick	6	0	20	0	26	2	13
Basketball	16	45	23	50	134	8	17
Football	6	0	31	55	92	1	92
Netball	12	14	0	4	30	2	15
Bike Ride	9	4	3	8	24	2	12
Indoor Sport	15	30	34	65	144	10	14

Sport continues to be steady. The Weekend football match against Mt Magnet went well.

Officers Recommendation / Council Resolution:

Moved: Cr PW Curley
Seconded: Cr HJ Nichols

That the Youth Sport and Recreation Services Officer's report for June 2016 be received.

CARRIED 4/0

9.1.4 RANGER'S REPORT – JUNE 2016

Details to report:

I arrived in Meekatharra on Monday 20 June 2016. Patrols were conducted looking for any wandering dogs and investigating possible trapping locations. The cages were set and monitored but no dogs were caught.

Cages were set during the next day in the main street. Four unregistered and unidentified dogs were trapped and impounded. The owners didn't come forward.

A complaint was received regarding a vicious dog attack. A border collie had been attacked and killed in its own yard. The owner of the dog who attacked was away at the time but was able to be contacted and authorised for the dog to be removed.

Trapping cages were again set during the evening but no dogs were caught.

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr PW Curley

That the Ranger's Report for June 16 be received.

CARRIED 4/0

9.1.5 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete In progress
21/11/09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advise and order sent 23/11/09 Contractor to build	Complete In progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 JULY 2016

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16.07.11	9.6.1	Council Policy – Bituminous Seals	CEO/WSM	Reword Policy and submit to Council	In Progress
17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to Council required	In progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In progress
12.4.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14 Mapping to be done	In Progress
17.5.14	9.3.3	Administration Building Roof Upgrade	CDSM/PO	Met with architect Staff to seek quotes from local contractors to relocate aircons etc and repair/replace roof Waiting quotes local suppliers	Complete In Progress Waiting response from contractor
19.7.14	10.2	Liquor restrictions – Police commissioner’s comments	CEO	Meet with Minister & Commissioner Rang Minister’s Office 21/7/14 Emails sent requesting meeting	In Progress
18.10.14	9.3.1	Lot 82 Main Street- Ministerial Approval	DCEO	Letter to Minister sent 22/10/14.	In Progress
21.02.15	9.3.1	Shire Roads – Review/Update	CEO	Amendments emailed to Greenfields for inclusion in road database – complete Asset Management Plan to be updated	Complete Complete In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan	In Progress
15.08.15	9.7.2	Paddy’s Flat Camp Lease	CEO	Contract executed 17/12/16 Minister approved Lease Transfer 1/3/16 Lease Transfer Executed 17/3/16 and sent to Settlement Agent to initiate settlement. Property Settled and Licence surrendered 30/6/16	Complete

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 JULY 2016

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19.09.15	9.4.1	Meekatharra Solar Consortium – Non Binding Agreement	CDSM	Applicant advised. Further information required.	Awaiting response
20.02.16	9.5.2	Revitalisation – Lloyds Building	CDSM	Working Group to be formed	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Planwest advised to complete request amendments 22/02/16	In Progress
19.03.16	9.7.1	Extension Of Airport Management Contract	CDSM	Letter sent 23/03/16	In Progress
19.03.16	9.7.3	Heritage Protection Discussions	CEO	Email sent 21/03/16. Letter sent 23/03/16	In Progress
16.04.16	9.2.6	Review of policy allowance amounts	DCEO	Print new policy and distribute	In Progress
16.04.16	9.5.1	Renewal Mobil Lease	CDSM	Draft loan sent to Mobil 18/04/16	In Progress
21.05.16	9.4.3	Lease- Red sandbox – Growth Church	CDSM	Draft lease sent	In progress
21.05.16	9.4.5	Old Power Station	CDSM	Advised Horizon Power of decision	In Progress
18.06.16	9.2.4	Adoption of 2016/17 Annual Budget	DCEO	Adopted Budget sent to Department of Local Government and Communities as per Local Government (Financial Management) Regulations 27/06/16	Complete
18.06.16	9.3.1	Delegation Register – Annual Review	CEO	Annual Review Completed	Complete

Officers Recommendation / Council Resolution:



Moved: Cr AJ Binsiar

Seconded: Cr PW Curley

That the Status report be received

CARRIED 4/0

9.2 FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED JUNE 2016
Agenda/Minute Number:	9.2.1
Applicant:	Nil
File Ref:	Nil
Date of Report:	ADM 171
Disclosure of Interest:	13 June 2016
Author:	Krys East Deputy Chief Executive Officer
	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	 Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
 - (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or(c);*
 - (b) *Budget estimates to the end of the month to which the statement relates;*
 - (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *The net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
 - (a) *An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *An explanation of each of the material variances referred to in sub-regulation (1) (d); and*
 - (c) *Such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown –*
 - (a) *According to nature and type classification,*
 - (b) *By program; or*
 - (c) *By business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*

(a) presented to the council –

- (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or
- (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;

And

(b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

(6) In this regulation –

} committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;

} restricted assets~ have the same meaning as in AAS 27.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]

[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Megan Shirt – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34 & 35

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr HJ Nichols

That the financial report for the period ending 30 June 2016 be received.

CARRIED 4/0

SHIRE OF MEEKATHARRA
MONTHLY FINANCIAL REPORT
For the Period Ended 30 June 2016
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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*Statement of Financial Activity By Nature or Type

*Note 1 Explanation of Material Variances

*Note 2 Net Current Funding Position

Note 3 Cash and Investments

Note 4 Budget Amendments

Note 5 Receivables

Note 6 Cash Backed Reserves

Note 7 Grants

Note 8a Capital Expenditure

Note 8b Capital Expenditure - Road Infrastructure Detail

Note 9 Capital Disposals

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

* Indicates Statutory Report

Statement of Financial Activity

Is presented on page 2 and 3 and shows a surplus as at 30 June 2016 of \$2,141,242.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 June 2016

Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (\$)	YTD Actual (\$)	Var. \$ (B)-(+)	Var. % (B)-(+)%
Operating Revenues						
Rates	\$ 3,795,353	3,896,554	3,896,554	3,851,503	(45,051)	(1.16%)
Operating Grants, Subsidies and Contributions	3,404,243	3,380,308	3,350,318	3,141,385	(208,933)	(6.13%)
Fees and Charges	846,014	853,812	933,819	1,135,705	182,887	16.18%
Service Charges	0	0	0	0	0	0.00%
Interest Earnings	498,803	533,803	533,803	561,609	28,024	5.25%
Other Revenue	332,578	342,578	342,578	391,336	48,758	14.23%
Profit on Disposal of Assets	20,622	25,622	20,622	0	(20,622)	(100.00%)
Total Operating Revenue	8,985,612	9,107,680	9,107,680	9,082,818	(24,862)	(0.27%)
Operating Expense						
Employee Costs	(1,438,078)	(1,549,329)	(1,340,129)	(1,525,432)	176,306	13.07%
Materials and Contracts	(2,881,746)	(2,876,215)	(2,876,215)	(1,886,632)	(985,583)	(34.30%)
Utility Charges	(320,961)	(332,961)	(332,961)	(254,095)	(78,866)	(23.71%)
Depreciation on Non-Current Assets	(1,448,800)	(1,147,261)	(1,147,261)	(1,333,558)	32,295	2.23%
Interest Expenses	0	0	0	0	0	0.00%
Insurance Expenses	(293,422)	(293,422)	(293,422)	(207,373)	(86,049)	(29.32%)
Other Expenditure	(185,242)	(189,241)	(189,241)	(178,234)	(10,907)	(5.76%)
Loss on Disposal of Assets	(156,815)	(156,815)	(156,815)	(1,130,694)	973,879	(621.94%)
Total Operating Expenditure	(6,724,803)	(6,317,039)	(6,317,039)	(6,428,655)	77,612	(1.21%)
Funding Balance Adjustments						
Add back Depreciation	3,446,690	4,147,261	4,147,261	4,239,558	92,295	2.23%
Adjust (Profit)/Loss on Asset Disposal	136,134	136,134	1,130,694	1,130,694	0	0.00%
Adjust Provisions and Accruals	0	0	0	40,805	40,805	0.46%
Net Cash from Operations	3,843,544	4,044,066	5,018,602	5,060,224	41,622	0.83%
Capital Revenues						
Grants, Subsidies and Contributions	10,017,324	11,020,790	11,020,790	3,388,000	(7,632,790)	(69.24%)
Proceeds from Disposal of Assets	236,000	236,000	351,380	351,380	0	0.00%
Total Capital Revenues	10,253,324	11,256,790	11,372,170	3,739,380	(7,632,790)	(67.34%)
Capital Expenses						
Land and Buildings	(813,458)	(1,173,732)	(1,173,732)	(685,896)	(477,836)	(40.71%)
Furniture and Equipment	(33,634)	(35,392)	(35,392)	(35,392)	(1,758)	(5.15%)
Plant and Equipment	(1,253,000)	(1,101,029)	(1,101,029)	(766,481)	(336,548)	(27.36%)
Infrastructure - Roads	(13,455,884)	(14,524,438)	(14,524,438)	(7,852,212)	(5,672,226)	(39.00%)
Infrastructure - Airports	(87,000)	(98,980)	(98,980)	(98,980)	0	0.00%
Infrastructure - Other	(1,210,952)	(1,021,852)	(1,021,852)	(228,868)	(982,084)	(77.50%)
Total Capital Expenditure	(16,740,928)	(18,020,381)	(18,020,381)	(10,780,967)	(7,239,414)	(40.17%)
Net Cash from Capital Activities	(6,487,384)	(6,766,285)	(6,847,811)	(5,841,587)	1,006,224	(14.85%)
Financing						
Transfer from Reserves	0	242,000	0	242,000	242,000	0.00%
Transfer to Reserves	(2,301,893)	(2,301,893)	(2,371,443)	(2,371,443)	0	0.00%
Net Cash from Financing Activities	(2,301,893)	(2,059,893)	(2,371,443)	(2,129,443)	242,000	(11.43%)
Net Operations, Capital and Financing	(5,745,233)	(5,379,060)	(4,186,252)	(3,501,711)	1,079,660	(25.80%)
Opening Funding Surplus(Deficit)	5,745,230	5,642,957	5,642,957	5,642,957	0	(0.00%)
Closing Funding Surplus(Deficit)	(0)	263,897	1,062,234	2,141,246	1,079,660	(40.17%)

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 June 2016

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
Operating Revenues						
Governance	80	80	80	0	0.00%	
General Purpose Funding - Rates	3,896,554	3,896,554	3,851,503	(45,051)	(1.16%)	
General Purpose Funding - Other	2,256,744	2,256,744	2,269,603	12,860	0.57%	
Law, Order and Public Safety	21,530	21,530	13,843	(7,687)	(35.70%)	
Health	1,915	1,915	6,172	4,257	222.28%	
Education and Welfare	125,635	125,635	100,947	(24,688)	(19.65%)	▼
Housing	28,860	28,860	33,711	4,851	16.81%	
Community Amenities	140,100	140,100	132,500	(7,600)	(5.42%)	
Recreation and Culture	262,062	262,062	156,717	(105,345)	(40.20%)	▼
Transport	12,925,595	12,925,595	5,638,110	(7,287,485)	(56.38%)	▼
Economic Services	276,458	276,458	256,245	(20,213)	(7.31%)	
Other Property and Services	192,992	192,992	211,417	18,425	9.58%	
Total Operating Revenue	20,128,476	20,128,476	12,670,848	(7,457,628)		
Operating Expense						
Governance	(587,642)	(587,642)	(515,286)	(72,356)	(12.31%)	▼
General Purpose Funding	(195,830)	(195,830)	(149,814)	(46,016)	(23.50%)	▼
Law, Order and Public Safety	(132,317)	(132,317)	(134,697)	(2,380)	(1.79%)	▼
Health	(95,408)	(95,408)	(79,039)	(16,369)	(17.16%)	▼
Education and Welfare	(718,057)	(718,057)	(571,479)	(146,578)	(20.41%)	▼
Housing	(44,860)	(44,860)	(19,345)	(25,515)	(56.88%)	▼
Community Amenities	(640,968)	(640,968)	(1,498,143)	(857,175)	133.73%	▲
Recreation and Culture	(1,400,174)	(1,400,174)	(1,110,702)	(289,472)	(20.67%)	▼
Transport	(4,847,556)	(4,847,556)	(4,535,013)	(312,543)	(6.45%)	
Economic Services	(383,796)	(383,796)	(309,704)	(74,092)	(19.31%)	▼
Other Property and Services	(280,432)	(280,432)	(501,438)	(221,006)	78.81%	▲
Total Operating Expenditure	(9,347,039)	(9,347,039)	(9,424,855)	77,615		
Funding Balance Adjustments						
Add back Depreciation	4,147,261	4,147,261	4,239,556	92,295	2.23%	
Adjust (Profit)/Loss on Asset Disposal	136,194	1,130,699	1,130,699	0	0.00%	
Adjust Provisions and Accruals	0	0	40,805	40,805		▲
Net Cash from Operations	15,064,892	16,059,395	8,657,253	(7,402,141)		
Capital Revenues						
Proceeds from Disposal of Assets	236,000	351,384	351,384	0	0.00%	
Total Capital Revenues	236,000	351,384	351,384	0		
Capital Expenses						
Land and Buildings	(1,173,732)	(1,173,732)	(595,896)	(477,836)	(40.71%)	▼
Furniture and Equipment	(99,952)	(99,952)	(64,817)	(35,135)	(35.19%)	▼
Plant and Equipment	(1,101,026)	(1,101,026)	(795,681)	(305,345)	(27.73%)	▼
Infrastructure - Roads	(14,524,436)	(14,524,436)	(7,892,212)	(6,632,224)	(45.66%)	▼
Infrastructure - Airports	(98,960)	(98,960)	(102,714)	(3,754)	3.79%	
Infrastructure - Other	(1,021,952)	(1,021,952)	(229,988)	(791,964)	(77.50%)	▼
Total Capital Expenditure	(18,020,058)	(18,020,058)	(9,780,909)	(8,239,149)		
Net Cash from Capital Activities	(17,784,058)	(17,668,674)	(9,429,525)	(8,239,149)		
Transfer from Reserves	242,000	0	242,000	242,000		▲
Transfer to Reserves	(2,901,899)	(2,971,443)	(2,971,443)	0	0.00%	
Net Cash from Financing Activities	(2,659,899)	(2,971,443)	(2,729,443)	242,000		
Net Operations, Capital and Financing	(5,379,065)	(4,590,733)	(3,501,715)	1,079,008		
Opening Funding Surplus(Deficit)	5,642,957	5,642,957	5,642,957	(0)	(0.00%)	
Closing Funding Surplus(Deficit)	263,892	1,062,234	2,141,242	1,079,007		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 30 June 2016

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
Operating Revenues				
Governance	80	0	80	80
General Purpose Funding - Rates	3,795,353	101,201	3,896,554	3,896,554
General Purpose Funding - Other	2,303,308	(96,564)	2,256,744	2,256,741
Law, Order and Public Safety	21,530	0	21,530	21,530
Health	1,915	0	1,915	1,915
Education and Welfare	125,635	0	125,635	125,635
Housing	28,860	0	28,860	28,860
Community Amenities	140,100	0	140,100	140,100
Recreation and Culture	304,455	(42,373)	262,082	262,082
Transport	11,884,686	1,040,908	12,925,595	12,925,595
Economic Services	276,450	0	276,450	276,450
Other Property and Services	120,464	23,468	192,932	192,932
Total Operating Revenue	19,002,836	1,125,640	20,128,476	20,128,473
Operating Expense				
Governance	(587,642)	0	(587,642)	(587,642)
General Purpose Funding	(195,830)	0	(195,830)	(195,830)
Law, Order and Public Safety	(148,617)	(3,700)	(152,317)	(152,317)
Health	(95,408)	0	(95,408)	(95,408)
Education and Welfare	(751,729)	33,672	(718,057)	(718,057)
Housing	(28,860)	(16,000)	(44,860)	(44,860)
Community Amenities	(630,968)	(10,000)	(640,968)	(640,968)
Recreation and Culture	(1,315,585)	(84,589)	(1,400,174)	(1,400,174)
Transport	(4,362,465)	(485,281)	(4,847,556)	(4,847,556)
Economic Services	(389,796)	16,000	(383,796)	(383,796)
Other Property and Services	(207,964)	(72,468)	(280,432)	(280,432)
Total Operating Expenditure	(8,724,863)	(622,176)	(9,347,039)	(9,347,039)
Funding Balance Adjustments				
Add back Depreciation	3,446,600	700,661	4,147,261	4,147,261
Adjust (Profit)/Loss on Asset Disposal	136,194	0	136,194	1,130,699
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	13,860,767	1,204,125	15,064,892	16,059,395
Capital Revenues				
Proceeds from Disposal of Assets	236,000	0	236,000	351,384
Total Capital Revenues	236,000	0	236,000	351,384
Capital Expenses				
Land and Buildings	(813,458)	(360,274)	(1,173,732)	(1,173,732)
Furniture and Equipment	(93,824)	(6,128)	(99,952)	(99,952)
Plant and Equipment	(1,259,000)	157,974	(1,101,026)	(1,101,026)
Infrastructure - Roads	(13,455,864)	(1,068,572)	(14,524,436)	(14,524,436)
Infrastructure - Airports	(87,000)	(11,960)	(98,960)	(98,960)
Infrastructure - Other	(1,230,952)	209,000	(1,021,952)	(1,021,952)
Total Capital Expenditure	(16,940,098)	(1,079,960)	(18,020,058)	(18,020,058)
Net Cash from Capital Activities	(16,704,098)	(1,079,960)	(17,784,058)	(17,668,674)
Financing				
Transfer from Reserves	0	242,000	242,000	0
Transfer to Reserves	(2,901,899)	0	(2,901,899)	(2,971,443)
Net Cash from Financing Activities	(2,901,899)	242,000	(2,659,899)	(2,971,443)
Net Operations, Capital and Financing	(5,745,230)	366,165	(5,379,065)	(4,580,723)
Opening Funding Surplus(Deficit)	5,745,230	(3,02,273)	5,642,957	5,642,957
Closing Funding Surplus(Deficit)	(8)	263,892	263,892	1,062,234

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Program)
For the Period Ended 30 June 2016

Note 1: EXPLANATION OF MATERIAL VARIANCES

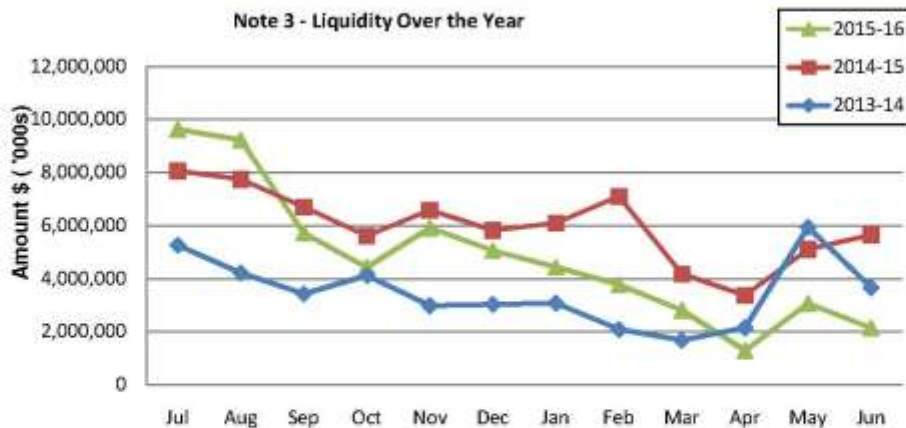
By Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	0	0.00%			Under variance reporting threshold
General Purpose Funding - Rates	(45,051)	(1.16%)			Under variance reporting threshold
General Purpose Funding - Other	12,862	0.57%			Under variance reporting threshold
Law, Order and Public Safety	(7,687)	(35.70%)			Under variance reporting threshold
Health	4,257	222.28%			Under variance reporting threshold
Education and Welfare	(24,688)	(19.65%)	▼	Permanent	Less grant and misc income than budgeted
Housing	4,851	16.81%			Under variance reporting threshold
Community Amenities	(7,600)	(5.42%)		Permanent	Above budgeted revenue due to disposal of asset (Paddy's Flat)
Recreation and Culture	(105,365)	(40.20%)	▼	Timing	Grant for oval lights not yet received; misc grants budgeted for but not required/received
Transport	(7,287,485)	(56.38%)	▼	Timing	More flood damage income yet to be received
Economic Services	(20,205)	(7.31%)			Under variance reporting threshold
Other Property and Services	18,485	9.58%			Under variance reporting threshold
Operating Expense					
Governance	(72,356)	(12.31%)	▼	Timing	RFDS donation yet to be processed. Administration cost and conference expenses lower than budgeted.
General Purpose Funding	(46,016)	(23.50%)	▼	Permanent	Less rates and debtors written off than budgeted. Admin costs less than budgeted.
Law, Order and Public Safety	(17,620)	(11.57%)	▼	Permanent	Reason for reduced expenditure includes reduced bush fire control and vehicle expense costs as well as no Murdoch Vet Program expenses.
Health	(16,369)	(17.16%)	▼	Permanent	EHO costs and Mosquito control expenditure slightly less than budgeted.
Education and Welfare	(146,583)	(20.41%)	▼	Permanent	COO Activity expenditure and grant writing costs less than budgeted. Youth Co-ordinator Salaries, Youth activities and Youth Centre maintenance costs less than budgeted due to staff changes and changing programs/activities.
Housing	(25,515)	(56.88%)	▼	Permanent	Housing maintenance less than budgeted
Community Amenities	857,175	133.73%	▲	Permanent	The Shire has an intensive Town cleanup program that is \$90K under budget. Commencement has been delayed due other commitments for the works department. Pond Maintenance & Cemetery Expenses total \$37K lower than budget.
Recreation and Culture	(289,472)	(20.67%)	▼	Permanent	Pool management contract, Sports Complex maintenance, Parks & Gardens cost and Reticulation Maintenance (partly carried over) below budget. Also spent less on Lloyd's paving than budgeted. Some invoices may still come in but mostly savings in this area.
Transport	(312,543)	(6.45%)			Under variance reporting threshold
Economic Services	(74,092)	(19.31%)	▼	Permanent	Tourism promotion and Community Events are together \$52K lower than budget. Mostly savings in this area. Trails maintenance is also lower though some invoices may yet be received for this.
Other Property and Services	221,006	78.81%	▲	Permanent	Allocation to Works & Services not in line with budget. Also office maintenance, housing cost, officer vehicle expenses all higher than budgeted. Higher costs in sick leave, long service leave and workers compensation (covered by insurance though).
Funding Balance Adjustments					
Add back Depreciation	92,295	2.23%			Under variance reporting threshold
Adjust (Profit)/Loss on Asset Disposal	0	0.00%			Under variance reporting threshold
Capital Revenues					
Grants, Subsidies and Contributions	(7,432,767)	(67.44%)	▼		More flood damage income yet to be received
Proceeds from Disposal of Assets	0	0.00%			Under variance reporting threshold
Capital Expenses					
Land and Buildings	(477,836)	(40.71%)	▼	Permanent	Refer to Note 8A for project details
Furniture and Equipment	(35,535)	(35.55%)	▼	Permanent	Refer to Note 8A for project details
Plant and Equipment	(305,345)	(27.73%)	▼	Permanent	Refer to Note 8A for project details
Infrastructure - Roads	(6,632,224)	(45.66%)	▼	Permanent	Refer to Note 8A & 8B for details
Infrastructure - Airports	3,754	3.79%			Under variance reporting threshold
Infrastructure - Other	(791,964)	(77.50%)	▼	Permanent	Refer to Note 8A for project details
Opening Funding Surplus(Deficit)	(0)	(0.00%)			Under variance reporting threshold

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note 2: NET CURRENT FUNDING POSITION

				Positive=Surplus (Negative=Deficit)		
	Note	YTD 30 Jun 2016	Previous Month	YTD 30 Jun 2015		
		\$	\$	\$		
Current Assets						
Cash Unrestricted	3	736,602	1,645,799	4,933,871		
Cash Restricted	3	15,543,832	15,429,879	12,814,389		
Receivables - Rates and Rubbish	5	1,078,362	1,083,258	720,389		
Receivables -Other	5	170,768	114,800	485,124		
Interest / ATD Receivable/Trust		103,295	133,836	141,249		
Inventories		202,775	211,604	135,207		
		17,835,635	18,619,176	19,230,229		
Less: Current Liabilities						
Payables		(150,561)	(126,606)	(772,883)		
Provisions		(267,262)	(221,032)	(221,032)		
		(417,823)	(347,638)	(993,915)		
Less: Cash Reserves						
Plus Provisions	6	(15,543,832)	(15,429,879)	(12,814,389)		
		267,262	221,032	221,032		
Net Current Funding Position		2,141,242	3,062,691	5,642,957		

Comments - Net Current Funding Position



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note 3: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	Variable	705,566			705,566	Westpac	At Call
Trust Bank Account	Variable			93,226	93,226	Westpac	At Call
Air BP	Variable	75,801			75,801	Westpac	At Call
Maxi Account	Variable	3,493			3,493	Westpac	At Call
(b) Term Deposits							
* 26-7466	2.65%		14,523,612		14,523,612	Westpac	30-Sep-16
* 45-6873	2.65%		1,020,220		1,020,220	Westpac	30-Sep-16
# OCDF	1.70%			2,228,613	2,228,613	WATC	At Call
Total		784,860	15,543,832	2,321,839	18,650,532		

Comments/Notes - Investments

This note reflects the Actual Bank Balances as per the Shire Bank Statements

Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.

The Shire received \$3.3M Funding for Landor Rd. These monies are in Trust accruing interest and will be drawn down as the Shire utilises the funds.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 JULY 2016

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SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Budget 15/16 Adoption		Opening Surplus(Deficit)	5,745,230	5,591,551	\$	\$	\$	\$
3713	Recreation Grants	17.10.15 - 9.2.4	Operating Revenue	167,373	205,000		37,627	(153,679)	(153,679)
0031	Rates Billing	17.10.15 - 9.2.4	Operating Revenue	3,794,353	3,973,554		179,201	0	(116,052)
4621	R2R Grant	17.10.15 - 9.2.4	Operating Revenue	525,497	1,501,713		976,216	0	63,149
3713	Recreation Grants	17.10.15 - 9.2.4	Operating Revenue	205,000	125,000		0	(80,000)	1,039,365
0181	Financial Assistance Grant	17.10.15 - 9.2.4	Operating Revenue	1,238,696	1,186,405		0	(52,291)	959,365
0211	Local Road Grant	17.10.15 - 9.2.4	Operating Revenue	535,809	506,536		0	(29,273)	307,074
5013	Airport Leases	17.10.15 - 9.2.4	Operating Revenue	5,702	43,038		37,336	0	877,801
A66	R2R Funding - Reseal on Landor Road	17.10.15 - 9.2.4	Capital Expenses	0	436,500		0	(436,500)	915,137
AA67	R2R Funding - Rebuild, resheet and Improve Drainage on Ashburton Downs Road	17.10.15 - 9.2.4	Capital Expenses	0	539,716		0	(539,716)	478,637
5124	Trucks	4.9.2015 - 8.1.2	Capital Expenses	400,000	320,000		80,000	0	(61,079)
5264	Trailers	4.9.2015 - 8.1.2	Capital Expenses	0	80,000		0	(80,000)	(61,079)
5044	Depot Capital Upgrade - Complete Mechanical Pit	17.10.15 - 9.2.4	Capital Expenses	148,500	163,500		0	(15,000)	(141,079)
5044	Depot Capital Upgrade - Petrol and Oil Separator	17.10.15 - 9.2.4	Capital Expenses	163,500	183,500		0	(20,000)	(76,079)
1924	Depreciation - Animal Control	17.10.15 - 9.2.4	Non Cash Item	0	3,700	3,700	0	(3,700)	(96,079)
3732	Oval Maintenance	17.10.15 - 9.2.4	Operating Expenses	163,231	43,231		120,000	0	23,921
C51	Railway Street	20.08.15 - 10.1	Capital Expenses	0	38,000		0	(38,000)	(14,079)
C51	Railway Street	17.10.15 - 9.2.4	Capital Expenses	38,000	65,000		0	(27,000)	(41,079)
1328	2 New Flag Poles	17.10.15 - 9.2.4	Capital Expenses	0	6,000		0	(6,000)	(47,079)
0942	Lot 220 Darlot Street	17.10.15 - 9.2.4	Operating Expenses	9,640	17,640		0	(8,000)	(55,079)
1328	Key System	17.10.15 - 9.2.4	Capital Expenses	0	58,000		0	(58,000)	(113,079)
5206	Secondhand Multi-tyred roller	17.10.15 - 9.2.4	Capital Expenses	0	60,000		0	(60,000)	(173,079)
3592	Pool Maintenance	17.10.15 - 9.2.4	Operating Expenses	8,000	15,000		0	(7,000)	(180,079)
2715	New Staff House	12.12.15 - 10.1.1	Capital Expenses	0	241,274		0	(241,274)	(421,353)
7050	Building Reserve	18.12.15 - 10.1	Capital Revenue	0	242,000		242,000	0	(179,353)
3714	Pool Equipment CCTV	16.1.16 - 9.4.1	Capital Expenses	13,700	19,828		0	(6,128)	(185,481)

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note 4: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Opening Surplus(Deficit)	March Budget Review	Opening Surplus(Deficit)	5,591,551	5,642,957		51,406	0	(134,075)
5963	Income from Private Works	March Budget Review	Operating Revenue	8,520	80,988		72,468	0	(61,607)
0121	Interim Rates	March Budget Review	Operating Revenue	0	(78,000)		0	(78,000)	(139,607)
0141	Interest on Instalments	March Budget Review	Operating Revenue	28,000	63,000		35,000	0	(104,607)
4621	R2R Grant	March Budget Review	Capital Revenue	1,501,713	1,529,069		27,356	0	(77,251)
0979	Lot 204 Capital cost	March Budget Review	Capital Expenses	0	20,000		0	(20,000)	(97,251)
0959	Lot 204 Operational cost	March Budget Review	Operating Expenses	0	8,000		0	(8,000)	(105,251)
2457	Salaries - Community Development	March Budget Review	Operating Expenses	69,398	48,863		25,535	0	(79,716)
2422	Youth Co-ordinators Salaries	March Budget Review	Operating Expenses	177,141	162,004		15,137	0	(64,579)
YC28	Dance Group	March Budget Review	Operating Expenses	3,000	0		3,000	0	(61,579)
	Main Street Scaping as per Meeka								
4984	Revitalisation Plan	March Budget Review	Capital Expenses	370,000	150,000		220,000	0	158,421
3617	Salaries - Recreation Officer	March Budget Review	Operating Expenses	91,881	41,600		50,281	0	208,702
4880	Depot maintenance	March Budget Review	Operating Expenses	60,262	80,262		0	(20,000)	188,702
5952	Various Private works	March Budget Review	Operating Expenses	8,520	80,988		0	(72,468)	116,234
5094	Street Sweeper	March Budget Review	Capital Expenses	140,000	129,702		10,298	0	126,532
5124	Trucks	March Budget Review	Capital Expenses	320,000	226,750		93,250	0	219,782
5134	Graders	March Budget Review	Capital Expenses	400,000	196,000		204,000	0	423,782
5144	Works Manager Vehicle	March Budget Review	Capital Expenses	75,000	64,500		10,500	0	434,282
5206	Roller	March Budget Review	Capital Expenses	60,000	22,600		37,400	0	471,682
5284	Generator	March Budget Review	Capital Expenses	55,000	24,474		30,526	0	502,208
5034	Caravan Purchase and Modification	March Budget Review	Capital Expenses	0	68,000		0	(68,000)	434,208
3103	Consultants - Town Planning Scheme	March Budget Review	Operating Expenses	27,000	37,000		0	(10,000)	424,208
4046	Basketball and Tennis Courts	March Budget Review	Capital Expenses	19,630	30,630		0	(11,000)	413,208
YC2	Youth Centre - Other Maintenance	March Budget Review	Operating Expenses	14,854	24,854		0	(10,000)	403,208
C66	Landor Road - Construction	March Budget Review	Capital Expenses	0	27,356		0	(27,356)	375,852
5104	Airport Construction	March Budget Review	Capital Expenses	87,000	98,960		0	(11,960)	363,892
5922	Depreciation - Trails	March Budget Review	Non Cash Item	31,000	15,000	(16,000)	16,000	0	363,892
3662	Depreciation - Swimming Pool	March Budget Review	Non Cash Item	12,000	142,870	130,870	0	(130,870)	363,892
3972	Depreciation - Sports, Parks and Gym	March Budget Review	Non Cash Item	100,000	217,000	117,000	0	(117,000)	363,892
4882	Depreciation - Roads	March Budget Review	Non Cash Item	2,315,500	2,754,143.00	438,643	0	(438,643)	363,892
5072	Depreciation - Airport	March Budget Review	Non Cash Item	210,000	236,948	26,948	0	(26,948)	363,892
5264	Trailers	21.5.16 - 9.6.4	Capital Expenses	80,000	180,000	0	0	(100,000)	263,892
						701,161	2,574,537	(2,758,127)	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

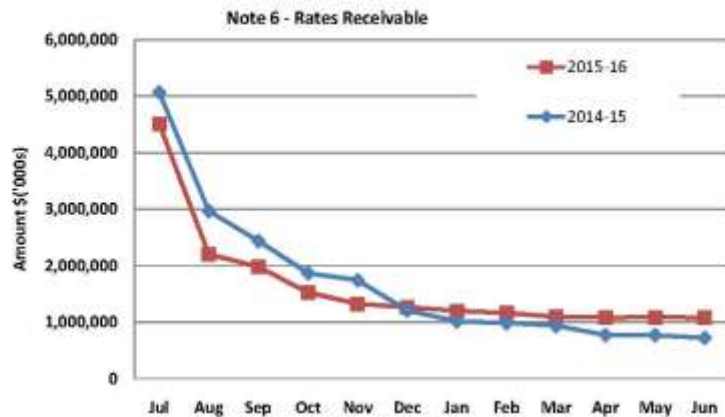
Note 5: RECEIVABLES

Receivables - Rates and Rubbish Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates and Rubbish Collectable
% Collected

	YTD 30 Jun 2016	30 June 2015
	\$	\$
Opening Arrears Previous Years	720,389	720,389
Levied this year	3,898,855	
Less Collections to date	(3,540,882)	
Equals Current Outstanding	1,078,362	720,389
Net Rates and Rubbish Collectable	1,078,362	720,389
% Collected	76.66%	



Comments/Notes - Receivables Rates

Rates were levied on 21st July 2015

Receivables - General

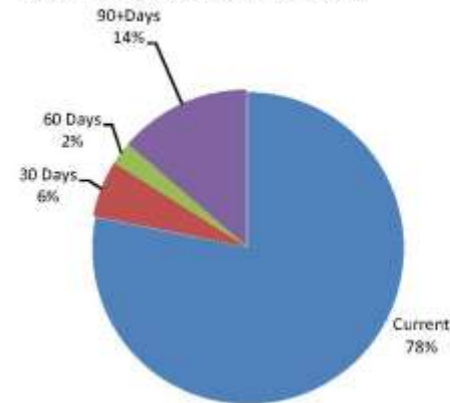
Receivables - Sundry Debtors

Total Sundry Debtors

Amounts shown above include GST (where applicable)

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	161,876	12,127	4,868	28,312
Total Sundry Debtors				207,184

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Other Receivables

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

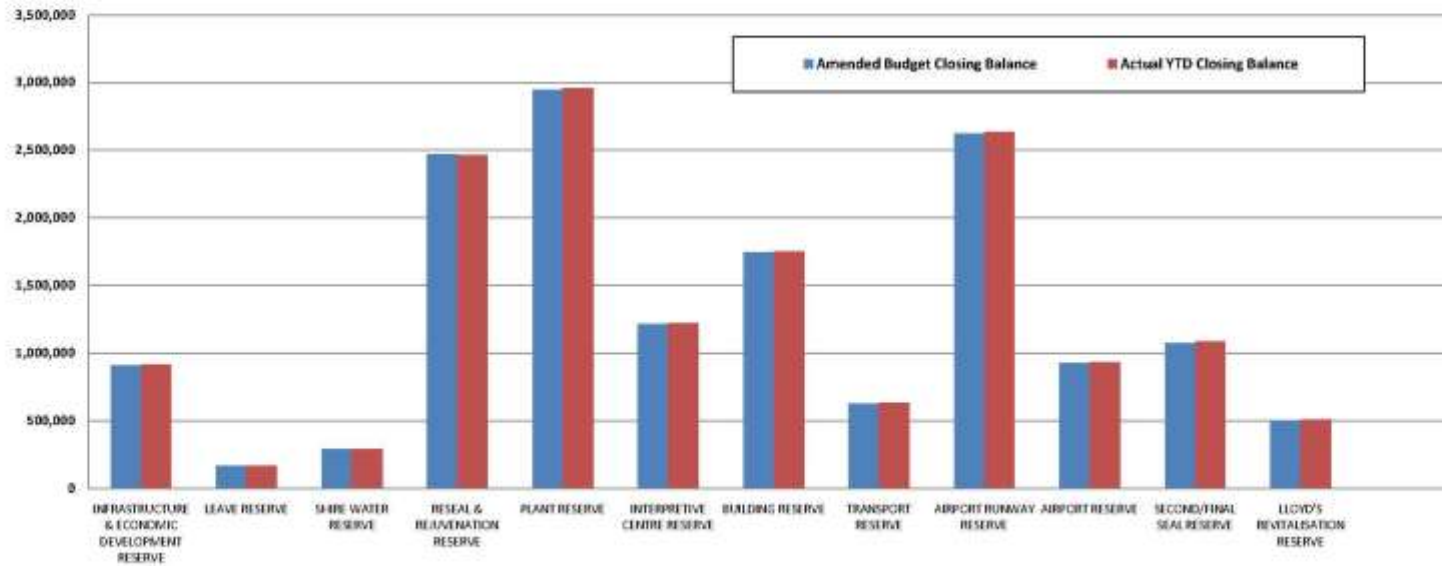
Note 6: Cash Backed Reserves

2015-16									
Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	881,961	24,695	28,880	0	0	0	0	906,656	910,841
LEAVE RESERVE	160,989	4,508	5,264	0	0	0	0	165,497	166,253
SHIRE WATER RESERVE	279,714	7,832	9,148	0	0	0	0	287,546	288,862
RESEAL & REJUVENATION RESERVE	2,038,310	57,073	55,534	372,000	372,000	0	0	2,467,383	2,465,844
PLANT RESERVE	2,526,214	70,734	82,441	350,000	350,000	0	0	2,946,948	2,958,655
INTERPRETIVE CENTRE RESERVE	1,179,061	33,014	38,594	0	0	0	0	1,212,075	1,217,656
BUILDING RESERVE	1,687,812	47,259	52,213	250,000	250,000	(242,000)	(242,000)	1,743,071	1,748,025
TRANSPORT RESERVE	608,670	17,043	19,915	0	0	0	0	625,713	628,585
AIRPORT RUNWAY RESERVE	2,551,478	71,441	83,510	0	0	0	0	2,622,919	2,634,988
AIRPORT RESERVE	900,181	25,205	29,464	0	0	0	0	925,386	929,645
SECOND/FINAL SEAL RESERVE	0	0	15,936	1,071,096	1,071,096	0	0	1,071,096	1,087,032
LLOYD'S REVITALISATION RESERVE	0	0	7,447	500,000	500,000	0	0	500,000	507,447
					0				
	12,814,389	358,803	428,347	2,543,096	2,543,096	(242,000)	(242,000)	15,474,288	15,543,832

SHIRE OF MEEKATHARRA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 30 June 2016

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note 7: GRANTS

Program/Details GL	TYPE	2015-16 Original Budget	Variations Additions (Deletions)	2015-16 Amended Budget	Operating \$	Capital \$	Recoup Status	
							Received \$	Balance \$
General Purpose Funding								
0181	Operating Grant	1,238,696	(52,291)	1,186,405	1,186,405	0	1,186,405	0
0211	Operating Grant	535,809	(29,273)	506,536	506,536	0	506,536	0
Law, Order, Public Safety								
1563	Operating Grant	4,500	0	4,500	4,500	0	8,000	(3,500)
2003	Operating Grant	13,930	0	13,930	13,930	0	2,367	11,563
Education & Welfare								
2417	Operating Grant	10,000	0	10,000	10,000	0	0	10,000
2419	Operating Grant	23,555	0	23,555	23,555	0	18,806	4,749
2421	Operating Grant	80,480	0	80,480	80,480	0	82,009	(1,529)
2460	Operating Grant	10,000	0	10,000	10,000	0	132	9,868
Recreation And Culture								
3603	Operating Grant	30,000	0	30,000	30,000	0	40,000	(10,000)
3626	Operating Grant	10,000	0	10,000	10,000	0	0	10,000
3653	Operating Grant	30,000	0	30,000	30,000	0	35,200	(5,200)
3713	Operating Grant	167,373	(42,373)	125,000	125,000	0	0	125,000
Transport								
4591	Operating Grant	233,400	0	233,400	233,400	0	233,400	0
4651	Operating Grant	1,000,000	0	1,000,000	1,000,000	0	1,000,000	0
4843	Operating Grant	4,000	0	4,000	4,000	0	5,083	(1,083)
4601	Non-Operating	9,336,727	0	9,336,727	0	9,336,727	1,931,316	7,405,411
4621	Non-Operating	525,497	1,003,572	1,529,069	0	1,529,069	1,501,713	27,356
4691	Non-Operating	120,000	0	120,000	0	120,000	120,000	0
5183	Non-Operating	35,000	0	35,000	0	35,000	35,000	0
Economic Services								
5381	Operating Grant	75,000	0	75,000	75,000	0	18,000	57,000
TOTALS		13,483,967	879,635	14,363,602	3,342,806	11,020,796	6,723,968	7,639,634
	Operating Grant	3,466,743		3,342,806			3,135,938	206,868
	Non-Operating	10,017,224		11,020,796			3,588,029	7,432,767
		13,483,967		14,363,602			6,723,968	7,639,634

This note does not include subsidies and contributions.

SHIRE OF MEEKATHARRA								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 30 June 2016								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Buildings								
ADMIN BUILDING IMPROVEMENTS	1328	4,000	6,000	10,000	10,000	4,291	(5,709)	Invoices yet to come in.
KEY SYSTEM	1323	0	58,000	58,000	58,000	9,300	(48,700)	Carried over to 2016/17
YOUTH CENTRE BUILDING - RENEWAL	2447	33,958	0	33,958	33,958	33,759	(199)	Project underway, more invoices yet to come in.
HOUSING - CAPITAL IMPROVEMENTS	2704	342,000	20,000	362,000	362,000	237,429	(124,571)	Partly carried over.
NEW STAFF HOUSING	2715	0	241,274	241,274	241,274	242,011	737	
CEMETERY CAPITAL EXPENDITURE	3292	55,000	0	55,000	55,000	19,342	(35,658)	Carried over to 2016/17
OVAL TOILETS	3634	100,000	0	100,000	100,000	44,208	(55,792)	Underspent
POOL - BUILDINGS	3666	38,000	0	38,000	38,000	28,917	(9,083)	Underspent
SPORTS COMPLEX BUILDINGS	3680	88,000	0	88,000	88,000	71,347	(16,653)	Underspent
INDOOR CRICKET CENTRE	4036	4,000	0	4,000	4,000	0	(4,000)	Not completed in 2015/16
DEPOT CAPITAL IMPROVEMENTS - LAND & BUILDINGS	5044	148,500	35,000	183,500	183,500	5,291	(178,209)	Project underway, more invoices yet to come in. Partly carried over.
Buildings Total		813,458	360,274	1,173,732	1,173,732	695,896	(477,836)	
Furniture & Office Equip.								
COMPUTER EQUIPMENT	1244	17,498	0	17,498	17,498	17,498	0	
TOWN HALL - EQUIPMENT	3534	6,000	0	6,000	6,000	2,273	(3,727)	Underspent
POOL - EQUIPMENT	3714	13,700	6,128	19,828	19,828	11,903	(7,925)	Underspent
GYM EQUIPMENT UPGRADES	3974	20,291	0	20,291	20,291	8,107	(12,184)	Underspent
DEPOT - FURNITURE AND EQUIPMENT	4974	7,400	0	7,400	7,400	5,382	(2,018)	Underspent
AIRPORT - FURNITURE AND EQUIPMENT	5364	28,935	0	28,935	28,935	19,254	(9,681)	Underspent
Furniture & Office Equip. Total		93,824	6,128	99,952	99,952	64,417	(29,535)	
Plant, Equip. & Vehicles								
PLANT PURCHASE	3614	35,000	0	35,000	35,000	0	(35,000)	\$5k will be carried over to 2016/17, rest underspent.
CARAVANS & EQUIPMENT	5034	0	68,000	68,000	68,000	15,123	(52,877)	Project underway, more invoices yet to come in. Partly carried over.
VARIOUS UTILITIES	5084	88,000	0	88,000	88,000	28,116	(59,884)	Project underway, more invoices yet to come in. Partly carried over.
SWEEPER	5094	140,000	-10,298	129,702	129,702	129,703	1	
TRUCK	5124	400,000	-173,250	226,750	226,750	215,980	(10,770)	Underspent
GRADERS	5134	400,000	-204,000	196,000	196,000	196,000	0	
WORKS MANAGER VEHICLE	5144	75,000	-10,500	64,500	64,500	56,360	(8,140)	Underspent
ENGINES & PUMPS	5154	60,000	0	60,000	60,000	28,357	(31,643)	Project underway, more invoices yet to come in. Partly carried over.
AIRPORT FIRE FIGHTING SYSTEM	5216	6,000	0	6,000	6,000	0	(6,000)	Carried over to 2016/17
TRAILER	5264	0	180,000	180,000	180,000	78,000	(102,000)	Underspent
RUBBER TYRED ROLLER (2ND HAND)	5206	0	22,600	22,600	22,600	22,600	0	
GENERATOR	5284	55,000	-30,526	24,474	24,474	25,442	968	
MISC PLANT - PURCHASED UNDER COUNCIL APPROVAL	5414	0	0	0	0	0	0	
Plant, Equip. & Vehicles Total		1,259,000	-157,974	1,101,026	1,101,026	795,681	(305,345)	

SHIRE OF MEEKATHARRA								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 30 June 2016								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Roads Infrastructure								
ROAD CONSTRUCTION VARIOUS	4200	13,455,864	1,068,572	14,524,436	14,524,436	7,892,212	(6,632,224)	See Note 8a for detail
Roads Infrastructure Total		13,455,864	1,068,572	14,524,436	14,524,436	7,892,212	(6,632,224)	
Airport Infrastructure								
AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING AND	5104	87,000	11,960	98,960	98,960	102,714	3,754	
Airport Infrastructure Total		87,000	11,960	98,960	98,960	102,714	3,754	
Other Infrastructure								
CORNISH LIFT	3624	35,000	0	35,000	35,000	0	(35,000)	
VIEWING PLATFORM FOR HEADFRAME	3637	30,000	0	30,000	30,000	0	(30,000)	Carried over to 2016/17
OVAL LIGHTS	3664	112,119	0	112,119	112,119	102,147	(9,972)	Invoices yet to come in
PLAYGROUND EQUIPMENT	3904	15,000	0	15,000	15,000	10,182	(4,818)	Invoices yet to come in
NEW PUMP & FITTINGS	3914	20,000	0	20,000	20,000	8,043	(11,957)	Carried over to 2016/17
LUKES PIT WATER SCHEME	3944	50,000	0	50,000	50,000	6,143	(43,857)	Project underway, more invoices yet to come in.
GRANTS PIT WATER SCHEME	3954	110,000	0	110,000	110,000	21,780	(88,220)	Partly carried over.
TANK, FENCE & FITTINGS	3994	0	0	0	0	2,255	2,255	
LIONS PARK	4015	8,000	0	8,000	8,000	0	(8,000)	Carried over to 2016/17
BASKETBALL AND TENNIS COURTS	4046	19,630	11,000	30,630	30,630	0	(30,630)	Invoices yet to come in
MT GOULD POLICE STATION - CAPITAL	4181	10,000	0	10,000	10,000	0	(10,000)	Invoices yet to come in
MAINSTREET SCAPING	4984	370,000	-220,000	150,000	150,000	73,517	(76,483)	
MEEKA NORTH DRIVE - HERITAGE	5387	90,302	0	90,302	90,302	0	(90,302)	Carried over to 2016/17
MEEKA SOUTH DRIVE - HERITAGE	5388	120,016	0	120,016	120,016	405	(119,611)	Carried over to 2016/17
MEEKA TOWN WALK - HERITAGE	5389	170,000	0	170,000	170,000	0	(170,000)	Carried over to 2016/17
MEEKA TOWN DRIVE - HERITAGE	5394	70,885	0	70,885	70,885	5,516	(65,369)	Carried over to 2016/17
Other Infrastructure Total		1,230,952	-209,000	1,021,952	1,021,952	229,988	(791,964)	
Capital Expenditure Total		16,940,098	1,079,960	18,020,058	18,020,058	9,780,509	(8,239,549)	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note Bb: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	YTD Actual
Town Streets Construction	1261	350,000	0
Grids Construction	1266	200,000	166,471
Road Construction Misc	1267	600,000	0
Water Bores	1268	250,000	277,332
Drainage General	1269	300,000	0
Landor Rd - floods 2 Recovery Funded	A66	0	396,060
Ashburton Downs Rd - Roads To Recovery Funding	A67	600,000	679,449
Ashburton Downs Rd - Roads To Recovery Funding	AA67	0	0
Mt Clara Rd - Construction	C1	0	53,024
Poelle Access Rd - Construction	C102	40,000	40,000
Murchison Rd - Cemetery	C137	150,000	166,869
Peak Hill - Three Rivers Road - Construction	C2	0	150,899
Woodlands - Mt Augustus Rd - Construction	C28	0	2,788
Murchison Downs Rd - Construction	C30	0	60,931
Munarra Rd - Construction	C31	10,000	0
Mingah Springs Rd - Construction	C41	0	5,793
Wiluna North Rd - Construction	C5	0	58,508
Railway Street - Construction	C51	0	65,430
Landor Rd - Council Funding	C66	667,000	0
Ashburton Downs-Meekatharra Rd - Construction	C67	170,000	73,754
Sandstone Rd - Construction	C68	0	247,293
Agm 661 (Feb/March 2015) General Expense	000	0	10,769
Mt Clara Road - Meekatharra Road - Agm 661 (Feb/March 2015)	01	1,766,708	0
Koonmarr Access Road - Agm 661 (Feb/March 2015)	D106	12,224	0
Judal Road - Agm 661 (Feb/March 2015)	D107	186,716	0
Cashmans Access Road - Agm 661 (Feb/March 2015)	D111	105,198	105,830
Yulgijinna Community Access Road - Agm 661 (Feb/March 2015)	D119	23,024	37,257
Ilgarrie Road - Agm 661 (Feb/March 2015)	D16	2,713	0
Peak Hill - Three Rivers Road - Agm 661 (Feb/March 2015)	D2	132,853	96,313
Three Creek Road - Agm 661 (Feb/March 2015)	D20	162,252	0
Young Downs Road - Agm 661 (Feb/March 2015)	D22	1,235,358	1,158,334
Trillbar Road - Agm 661 (Feb/March 2015)	D24	121,945	0
Woodlands - Mount Augustus Road - Agm 661 (Feb/March 2015)	D28	313,369	0
Murchison Downs Road - Agm 661 (Feb/March 2015)	D30	335,127	0
Marymia Road - Agm 661 (Feb/March 2015)	D33	10,365	0
Sulloo Downs Road - Agm 661 (Feb/March 2015)	D4	94,800	0
Mingah Springs Road - Agm 661 (Feb/March 2015)	D41	364,056	244,197
Wiluna North Road - Agm 661 (Feb/March 2015)	D5	483,033	493,874
Tangaroo Road - Agm 661 (Feb/March 2015)	D63	287,407	1,060
Ilgalong Community Road - Agm 661 (Feb/March 2015)	D65	53,921	0
Landor - Meekatharra Road - Agm 661 (Feb/March 2015)	D66	900,850	0
Ashburton Downs - Meekatharra Road - Agm 661 (Feb/March 2015)	D67	1,130,495	654,526
Sandstone Road - Meekatharra Road - Agm 661 (Feb/March 2015)	D68	194,073	175,704
Pingandy Road - Agm 661 (Feb/March 2015)	D69	71,060	0
Paroo Road - Agm 661 (Feb/March 2015)	D7	76,509	0
Beringarra - Mt Gould Road - Agm 661 (Feb/March 2015)	D77	95,912	0
Moorelie - Trillbar Road - Agm 661 (Feb/March 2015)	D79	200,722	0
Hoeseshoe Lights Access Road - Agm 661 (Feb/March 2015)	D83	379,474	309,708
Peak Hill - Home Shoe Lights Road - Agm 606	L114	0	2,300
Ilgarrie Road - Agm 606	L16	0	2,608
Wheelerarra West Road - Agm 606	L18	0	7,013
Peak Hill - Three Rivers Road - Agm 606	L2	0	129,551
Three Creek Road - Agm 606	L20	0	6,867
Milgan Yarlbarwoor Road - Agm 606	L26	0	55,631
Mingah Springs Road - Agm 606	L41	0	4,850
Neds Creek - Wiluna North Road - Agm 606	L5	0	4,978
Landor Rd - Regional Road Group Funding \$204,617	RA66	0	14,150
Landor Rd - Regional Road Group Funding	RR66	180,000	181,193
Landor Rd - Royalties For Regions Funding	Y66	0	13,700
Landor Road - Royalties For Regions Funding	YY66	1,000,000	1,698,879
Roads Infrastructure Total		13,455,864	7,892,212

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2016

Note 9: CAPITAL DISPOSALS



Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD				Comments
Net Book Value	Proceeds	Profit (Loss)		Cost	Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$						
			Plant and Equipment					
			Transport					
20,961	28,000	7,039	P445 - 2012 Toyota Hilux 4x4 3.0L - Leading Hand (1E0U688)					Not traded in 15/16
8,984	10,000	1,016	P425 - 2010 Mazda BT-50 4x2 Utility - Town Crew (1DLW347)					Not traded in 15/16
8,984	12,000	3,016	P426 - 2010 Mazda BT-50 4x2 Utility - Ops Officer (1DLW348)					Will not be sold - retained for Handyman
8,984	10,000	1,016	P402 - 2008 Toyota Hilux Ute (1CYW828)					Not traded in 15/16
15,571	16,000	429	P421 - 2010 Ford Ranger Crew Cab XLT 4x4 (1DVV920)	26,000	12,537	7,364	(5,173)	
15,988	10,000	(5,988)	P100 - 2005 Road Sweeper Tennant (MK3652)					Will not be sold - retained for Airport
87,928	35,000	(52,928)	P405 - 2008 WA Hino Dual Cab Truck (1DAC180)	110,000	79,743	33,636	(46,107)	
79,945	35,000	(44,945)	P349 - 2001 Volvo G720 Grader (1CLH589)	100,000	76,630	48,000	(28,630)	
67,953	15,000	(52,953)	P109 - 2005 Nissan UD Prime Mover (1CBX525)					To be traded in 16/17
32,939	35,000	2,061	P437 - 2012 Toyota Landcruiser GXL - Works Manager (MK3600)	55,000	27,455	25,455	(2,000)	
0	0	0	P387 - 2006 Nissan UD Diesel Truck (1CMA732)	85,000	64,437	36,000	(28,437)	
			P371 - 2003 Toyota Hilux Workmate (1BLM826)	5,000	2,000	930	(1,070)	
			Other Properties and Services					
23,956	30,000	6,044	P422 - 2009 Toyota Prado GXL - Project Officer (1EKA761)					To be retained
			Land and Buildings					
			Other Community Amenities					
			Sale of Paddys Flat	1,284,000	1,219,282	200,000	(1,019,282)	
372,194	236,000	(136,194)		1,665,000	1,482,084	351,384	(1,130,700)	

Comments

ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL

There were 2 actions taken under delegated powers that require reporting to Council in June 2016.

Order Number	Order Date	Order Value	Name	Code	Description	Order Qty	Status	Name	Line Description
62726	20/04/2016	250000.00	MTF services	C68	Sandstone Rd - construction	1.00	Fully Invoiced	CEO-council approved tenders/ Purchases	Tender/contract RFT 15/146 - 1 plant hire as required to undertake road construction works on sandstone road as directed by the shire supervisor hire rates as tendered job no C68
62729	21/04/2016	593688.00	NGE Northern Goldfields Earthmoving	AA67	Ashburton Downs Rd – roads to recovery funding	1.00	Printed	CEO-council approved tenders/ Purchases	Tender/contract RFT 15/16 - 1 plant hire as required to undertake road construction works on Ashburton downs road 311slk to 331slk as directed by the shire supervisor. Hire rates as tendered job no AA67

Title/Subject:	OUTSTANDING DEBTORS
Agenda/Minute Number:	9.2.2
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	1 July 2016
Author:	Svenja Clare Finance Officer
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PW Curley

Seconded: Cr AJ Binsiar

That Council receives the outstanding monthly Debtor Trial Balance for June 2016

CARRIED 4/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 JULY 2016

Printed on : 01.07.16 at 11:25

*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance						
		As at 30.06.2016						
Debtor #	Name	Credit Limit	01.04.2016		01.05.2016	31.05.2016	30.06.2016	Total
			GT 90 days	Age of Oldest Invoice (90Days)	GT 60 days	GT 30 days	Current	
A041	AD ASTRAL AVIATION		6349.81	134	4012.27	3226.68	3374.87	16963.63
B043	ADRIAN BAUMGARTEN		0.00	0	0.00	191.25	200.29	391.54
A122	ADVANCE AIR FILTERS		0.00	0	0.00	0.00	74.05	74.05
A114	AERO JACKS PTY LTD		0.00	0	0.00	303.38	0.00	303.38
A119	AEROLANE PTY LTD		0.00	0	58.06	0.00	0.00	58.06
A121	AEROTUNE PTY LTD		0.00	0	0.00	121.92	0.00	121.92
A054	AFRAN CIVIL CONSTRUCTIONS		0.00	0	86.20	43.10	43.10	172.40
A084	AIR SOUTH PTY LTD		163.07	169	0.00	0.00	0.00	163.07
A005	AUSKI INLAND MOTEL		0.00	0	0.00	0.00	0.00	-176.00
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	0.00	0.00	-10.45
B120	BAYSIDE AUSTRALIA 2000 PTY		0.00	0	0.00	0.00	555.08	555.08
P090	BENJAMIN RONALD POVEY		14960.00	422	0.00	0.00	0.00	14960.00
B035	BRISTOW HELICOPTERS PTY LT		134.40	134	0.00	0.00	0.00	134.40
B038	BROOME AIRSERVICES		242.40	203	49.71	0.00	127.00	419.11
C103	CAPER PTY LTD		0.00	0	0.00	71.49	0.00	71.49
C141	CARMODY, TIMOTHY JOHN		0.00	0	0.00	0.00	22.00	22.00
F014	CGG AVIATION (AUSTRALIA) P		0.00	0	0.00	58.06	0.00	58.06
C026	CHINA SOUTHERN W/AUSTRALIA		0.00	0	0.00	0.00	152.00	152.00
B022	CLARK BUTSON		78.36	203	0.00	0.00	0.00	78.36
C113	COBHAM AVIATION		0.00	0	0.00	7258.36	9158.69	16417.05
C130	COLES EXPRESS MEEKATHARRA		0.00	0	0.00	0.00	960.60	960.60
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	0.00	544.32	544.32
C0222	CORSAIRE PTY LTD		0.00	0	0.00	0.00	71.49	71.49
D1	DEPARTMENT OF EDUCATION		0.00	0	0.00	0.00	0.00	0.00
H007	DEPARTMENT OF HOUSING		0.00	0	0.00	0.00	174.40	174.40
D054	DORAY MINERALS PTY LTD		0.00	0	0.00	0.00	99952.00	99952.00
B041	ENERGISE CAFE		0.00	0	0.00	0.00	0.00	-176.00
E009	ESPERANCE AIR SERVICES		0.00	0	0.00	0.00	84.91	84.91
F033	FARMER JACKS		0.00	0	0.00	0.00	157.60	157.60
F046	FRIG TECH SERVICES		0.00	0	0.00	0.00	43.10	43.10
F11	FRONTIER SERVICES		209.19	98	0.00	0.00	0.00	209.19
C128	GEOFFREY CARBERRY		0.00	0	0.00	54.77	59.24	114.01
G011	GERALDTON AIR CHARTER		78.33	232	0.00	50.80	39.90	169.03
G053	GREEN MINING PTY LTD		148.18	314	49.30	24.65	24.65	246.78
H077	HANDEL AVIATION PTY LTD		0.00	0	0.00	55.14	0.00	55.14

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 JULY 2016

Printed on : 01.07.16 at 11:25

*** SHIRE OF MEEKATHARRA ***



		Debtors Trial Balance						
		As at 30.06.2016						
Debtor #	Name	Credit Limit	01.04.2016		01.05.2016	31.05.2016	30.06.2016	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of				
				Oldest				
				Invoice				
				(90Days)				
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	0.00	0.00	76.19	76.19
D076	HOWDEN CONTRACTING AND TRA		0.00	0	0.00	0.00	444.00	444.00
J033	JAMES JOSEPH BUCHANAN		0.00	0	0.00	0.00	29.92	29.92
D056	JOHN DYER		0.00	0	0.00	0.00	292.43	292.43
K004	KILLARA STATION		0.00	0	0.00	0.00	1792.56	1792.56
L018	LANGTREE COPPIN		0.00	0	0.00	0.00	22.00	22.00
L036	IGIS WORKCARE		0.00	0	222.75	0.00	0.00	222.75
M123	MARGARET RIVER AEROPLANE C		0.00	0	0.00	0.00	55.14	55.14
S004	MARK SMITH PTY LTD		0.00	0	0.00	0.00	990.00	990.00
B095	MATTHEW BARRETT- LEMNARD		22.00	178	0.00	0.00	0.00	22.00
M171	MEEKA MECHANIC		0.00	0	0.00	0.00	0.00	0.00
MC10	MEEKATHARRA CARAVAN PARK		96.10	133	0.00	96.10	96.10	288.30
M185	METALS X LIMITED		0.00	0	320.20	0.00	0.00	320.20
M114	MICHAEL WALLEY		0.00	0	41.52	0.00	0.00	41.52
M17	MINGENEW MIDWEST EXPO		0.00	0	0.00	0.00	52.10	52.10
W109	MITHCELL WELLS		0.00	0	0.00	0.00	22.00	22.00
M177	MOSHOVIS, KIRIAKOS KIM		0.00	0	0.00	0.00	22.00	22.00
M173	MT AUGUSTUS TOURIST PARK		0.00	0	0.00	0.00	24.65	24.65
N017	NEATFORD PTY LTD		0.00	0	27.58	0.00	0.00	27.58
N001	NEWMAN VETERINARY HOSPITAL		0.00	0	0.00	0.00	69.80	69.80
N3	NORTHAM AERO CLUB		0.00	0	0.00	0.00	22.00	22.00
OZ1	OZWEST AVIATION		0.00	0	0.00	26.11	0.00	26.11
L011	PAUL LYONS AVIATION PTY LT		0.00	0	0.00	0.00	0.00	0.00
P078	PEAKALL, DARREN RAY		0.00	0	0.00	0.00	22.00	22.00
H021	PHILIP HOOPER - COCKLES		0.00	0	0.00	0.00	71.64	71.64
G105	PHILLIP JAMES GOYNE		0.00	0	0.00	0.00	22.00	22.00
R090	ROBERT, SOPHIA		0.00	0	0.00	39.65	0.00	39.65
M000	ROY MCCLYMONT		0.00	0	0.00	0.00	9.54	9.54
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	0.00	7883.52	7883.52
R006	ROYAL MAIL HOTEL		0.00	0	0.00	0.00	0.00	-176.00
S096	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	0.00	74.05	74.05
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	503.64	503.64
S007	SKIPPERS AVIATION		0.00	0	0.00	0.00	6991.12	6991.12
S127	STANLEY HOLDINGS PTY LTD		0.00	0	0.00	0.00	22.00	22.00
S078	STAR AVIATION PTY LTD		0.00	0	0.00	67.20	90.72	157.92

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 JULY 2016

Printed on : 01.07.16 at 11:25

*** SHIRE OF MEEKATHARRA ***

		Debtors Trial Balance					Total
		As at 30.06.2016					
Debtor #	Name	Credit Limit	01.04.2016	01.05.2016	31.05.2016	30.06.2016	
			GT 90 days	GT 60 days	GT 30 days	Current	
			Age				
			Of				
			Oldest				
			Invoice				
			(90Days)				
N033	THE NATIONALS FOR REGIONAL		0.00	0	0.00	0.00	-62.70
V024	VETERANS LEGION OF MEEKATH		5500.00	211	0.00	0.00	5500.00
W061	WALKER, DAVID		330.31	98	0.00	410.42	740.73
B070	WATSON-BATES, JOHN		0.00	0	0.00	8.36	14.65
C153	WILLIAM JAMES COOPER		0.00	0	0.00	22.00	44.00
W077	WILTSHIRE, RICHARD		0.00	0	0.00	0.00	-0.09
Y008	YAMATJI MARLPA ABORIGINAL		0.00	0	0.00	231.80	231.80
Totals --- Credit Balances:		-601.20	28312.15		4867.59	12127.37	135782.57
							180488.48

Title/Subject:	LIST OF ACCOUNTS ENDED JUNE 2016
Agenda/Minute Number:	9.2.3
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	1 July 2016
Author:	Svenja Clare Finance Officer
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.

- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount:	\$ 1,219,615.47
Trust Account	Voucher No's	Amount:	\$ 0.00
Air BP	Voucher No's	Amount:	\$ 2,371.73

Total **\$ 1,222,023.20**

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PW Curley

Seconded: Cr AJ Binsiar

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 4/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 JULY 2016

SHIRE OF MEEKATHARRA
Accounts Due and Payed under Delegated Authority and Submitted to Council on the
16-Jul-16

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT12170	15/06/2016	AMPAC DEBT RECOVERY (WA) PTY LTD	COMMISSION FOR RATE RECOVERY MAY 2016	-7.70		
EFT12171	15/06/2016	ARAGON RESOURCES PTY LTD	Rates refund for assessment A7745 P52/1522 NANNINE GOLD FIELD MEEKATHARRA WA 6642	-104.56		
EFT12172	15/06/2016	ASHDOWN INGRAM	VARIOUS JUMPER LEAD CLAMPS AND HEAT SHRINK	-92.95		
EFT12173	15/06/2016	ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES 125, 215, 305 - 05/06/16	-6389.72		
EFT12174	15/06/2016	AUSTRALIA POST	POSTAGE MAY 2016 INCLUDES LIBRARY INTERCHANGE	-781.35		
EFT12175	15/06/2016	B & E TRENFIELD	ERECT SIGNS AS PER MARKED ON THE EASTERN LOOP TRAIL	-605.00		
EFT12176	15/06/2016	BATAVIA FURNITURE & BEDDING	LAMP TABLES FOR THE LIBRARY	-318.00		
EFT12177	15/06/2016	BLUSTEEL PTY. LTD.	30 X TOP HAT FOR CLOSING IN PATIO 17 MAIN ST	-1207.14		
EFT12178	15/06/2016	BOC GASES	CYLINDER RENT OXY & ACETYLENE 28/4/16 - 28/5/16	-60.34		
EFT12179	15/06/2016	BUNNINGS GROUP LIMITED	TILES AND SEALANT FOR LOT 17 MAIN STREET	-916.17		
EFT12180	15/06/2016	CANINE CONTROL	RANGER SERVICES ON 31/5, 1/6/16	-3689.99		
EFT12181	15/06/2016	CARROLL AND RICHARDSON - FLAGWORLD PTY LTD	1X ABORIGINAL FLAG AND 2X WA STATE FLAGS	-403.00		
EFT12182	15/06/2016	COLAS WEST AUSTRALIA PTY LTD (RNR)	BITUMEN SEALING WORK CEMETERY ROAD	-26848.47		
EFT12183	15/06/2016	COURIER AUSTRALIA	FREIGHT FROM WESTRAC 24/5	-74.29		
EFT12184	15/06/2016	DEPARTMENT OF LOCAL GOVERNMENT AND	UNEXPENDED GRANT FUNDS - WORKFORCE PLANNING / CAPACITY BUILDING 2013/14	-1429.13		
EFT12185	15/06/2016	DIRECT FASTENER & INDUSTRIAL SUPPLIES	4 X RC150 CHEMSET	-341.64		
EFT12186	15/06/2016	DOWNER EDI WORKS PTY LTD	2 X 1 TONNE BULK BAGS 10ML PREMIX AND 1X 1 TONNE BULK BAG 7ML PREMIX	-643.07		
EFT12187	15/06/2016	ENVIRONMENTAL HEALTH AUSTRALIA	FM ALERT FOOD SAFETY PROGRAM 26/5/16 - 30/5/17	-330.00		
EFT12188	15/06/2016	FRIG TECH SERVICES	REMOVE AIRCON AND LIFT AND REFIT AFTER FLOORING HAS BEEN COMPLETED @ 17 MAIN ST	-450.00		
EFT12189	15/06/2016	GALVINS PLUMBING SUPPLIES - USE G028	SUPPLY 10 X B2069 SHARKBITE COPPER UNION SUPPLY 10 X CP RA M&F MINI CIST STOP AS PER QUOTE	-163.13		
EFT12190	15/06/2016	GERALDTON FUEL	13,000 LITRES DIESEL FOR CONSTRUCTION STOCK	-21424.74		
EFT12191	15/06/2016	GERALDTON MURCHISON FREIGHT	FREIGHT FROM BATAVIA 2 QUEEN BED ENSEMBLES	-398.00		
EFT12192	15/06/2016	GREAT SANDY PTY LTD	Rates refund for assessment A6880 E52/2635 PEAK HILL GOLD FIELD MEEKATHARRA 6642	-205.37		
EFT12193	15/06/2016	HERITAGE WATER TANKS	DEPOSIT FOR TANK SOUTH OF MEEKATHARRA	-2331.00		
EFT12194	15/06/2016	HOLLY'S CLEAN 'N GREEN TRUST	CLEAN OFFICE VARIOUS SHIRE LOCATIONS APRIL 2016	-3890.90		
EFT12195	15/06/2016	HOWDEN CONTRACTING AND TRANSPORT	PLANT OPERATING AND SURVEY WORK ON LANDOR ROAD 10/5	-858.00		
EFT12196	15/06/2016	IT VISION AUSTRALIA PTY LTD	IT VISION TO MAKE PRINTING ALIGNMENT CHANGES TO OUR RATES NOTICE TEMPLATE	-235.40		
EFT12197	15/06/2016	IKOM OPERATIONS PTY LTD (ORICA)	CHEMICALS FOR POOL FOR MAY 2016	-126.85		
EFT12198	15/06/2016	JR & A HERSEY PTY LTD	UNIFORM ORDER DAVID MACDONALD	-161.94		
EFT12199	15/06/2016	KENDLE INVESTMENTS PTY LTD	PEDESTRIAN CROSS OVERS (DISABILITY -12)	-22178.20		
EFT12200	15/06/2016	KOTT GUNNING LAWYERS	PROFESSIONAL FEES FOR SALE OF PADDY'S FLAT	-851.95		
EFT12201	15/06/2016	LANDGATE	REVALUATIONS FOR MAY	-1087.50		
EFT12202	15/06/2016	MARINDI METALS PTY LTD	Rates refund for assessment A7500 E52/3155 NANNINE GOLD FIELD MEEKATHARRA WA 6642	-273.90		
EFT12203	15/06/2016	MARINDUST SALES	SUPPLY 1 X 6M 1 X7.5M TAPERED FLAGPOLES	-2250.60		
EFT12204	15/06/2016	MARKETFORCE PTY LTD	ADVERT IN THE WEST AUSTRALIAN	-260.02		
EFT12205	15/06/2016	MEEKATHARRA COMMUNITY RESOURCE CENTRE (CRC)	MINUTES FOR MHSFG MEETINGS FOR APR, MAY, JUN 2016	-450.00		
EFT12206	15/06/2016	MEEKATHARRA CORNER STORE	MAY PURCHASES VARIOUS	-1350.18		
EFT12207	15/06/2016	MIDWEST FIRE PROTECTION SERVICES - DELTAZONE	MAY 2016 HALF YEARLY SERVICE OF FIRE EQUIPMENT	-2990.90		
EFT12208	15/06/2016	MURCHISON FABRICATION	VARIOUS REPAIRS AT VARIOUS SHIRE LOCATIONS	-16271.73		
EFT12209	15/06/2016	PATHWEST MEEKATHARRA	PRE-EMPLOYMENT DRUG & ALCOHOL SCREENING	-35.00		
EFT12210	15/06/2016	PEMCO DIESEL PTY LTD	HORTON FAN REBUILD KIT PART NUMBER 3912-F25009XD	-651.76		
EFT12211	15/06/2016	SPORTSPOWER GERALDTON	2 X SENIOR FOOTBALLS (YELLOW) 2 X NETBALLS	-126.00		
EFT12212	15/06/2016	TOLL EXPRESS	FREIGHT FROM MAY 2016	-409.74		
EFT12213	15/06/2016	TOTALLY WORKWEAR GERALDTON (TWW)	CSO TANIA BUCHANAN UNIFORM ORDER	-229.31		
EFT12214	15/06/2016	VIDGUARD SECURITY SYSTEMS	INSTALL NEW SENSOR IN DEPOT STORE ROOM	-297.10		
EFT12215	15/06/2016	WELLINGTON ELECTRICAL	SUPPLY AND INSTALL ELECTRICAL WORKS FOR OVAL LIGHTING AS PER RFO AND QUOTE 2159	-40085.72		
EFT12216	15/06/2016	WESTRAC EQUIPMENT	PLANT PARTS	-1167.40		
EFT12217	15/06/2016	DEPARTMENT OF COMMERCE - BUILDING COMMISSION	656 CONSOLS RD DEMOLITION FEE TO BUILDING COMMISSION	-62.06		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 JULY 2016

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SHIRE OF MEEKATHARRA
Accounts Due and Payed under Delegated Authority and Submitted to Council on the
16-Jul-16

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT12218	16/06/2016	GERALDTON MURCHISON FREIGHT	FREIGHT	-1408.00		
EFT12219	20/06/2016	JOKAPHINE SUPER FUND	PAYROLL DEDUCTIONS	-2719.80		
EFT12220	27/06/2016	WANNEROO MAZDA	1X 2016 MAZDA BT50 XT SINGLE CAB 4X2 AS PER QUOTE 41897	-30761.00		
EFT12221	29/06/2016	AQUAGUARD	AQUAGUARD WOH RAIN/BORE WATER ELEMENT, INFUSED COLLOIDAL SILVER/KDF BLEND GAC	-295.90		
EFT12222	29/06/2016	ATLAS IRON LIMITED	Rates refund for assessment A6331 E52/1901 NANNINE GOLD FIELD MEEKATHARRA WA 6642	-371.54		
EFT12223	29/06/2016	AUSTRALIAN TAXATION OFFICE	FBT	-21233.38		
EFT12224	29/06/2016	B & E TRENFIELD	JUNE CONTRACT PAYMENT	-11178.74		
EFT12225	29/06/2016	BATAVIA FURNITURE & BEDDING	U187 MAIN ST REPLACEMENT FURNITURE	-579.00		
EFT12226	29/06/2016	BEELINE SERVICES	24M TRENCHING WITH ROCK SAW @ \$25	-860.00		
EFT12227	29/06/2016	BIOMAX	PARTS FOR BIOMAX SYSTEMS, AS PER QUOTE Q3481	-9505.43		
EFT12228	29/06/2016	BUNNINGS GROUP LIMITED	FLOOR TILES	-863.75		
EFT12229	29/06/2016	CABCHARGE AUSTRALIA LIMITED	ADMIN CHARGE JUNE 2016	-6.00		
EFT12230	29/06/2016	COCKBURN CEMENT LTD	10 X 1000KG BULK BAGS OF GP GREY CEMENT AND 2 X PALLIDS OF 20KG BAGS OF CEMENT	-3029.84		
EFT12231	29/06/2016	COLAS WEST AUSTRALIA PTY LTD (RNR)	VARIOUS C320 HOT BITUMEN , PRECOATING , PLANT HIRE AND ACCOMODATION AS PER ATTACHED	-49599.99		
EFT12232	29/06/2016	COMMERCIAL HOTEL MEEKATHARRA	MEALS FOR BIOMAX CONSULTANT	-183.00		
EFT12233	29/06/2016	COMMERCIAL LOCKSMITHS	SUPPLY KEYS TO FIT TILL LOCK	-58.95		
EFT12234	29/06/2016	COVS AUTOMOTIVE, MINING AND INDUSTRIAL SUPPLIES	PARTS AND FREIGHT	-3759.57		
EFT12235	29/06/2016	CR HOSE GLASSWARE PTY LTD	GLASSWARE/PRIZES FOR MEEKA FESTIVAL 2016	-740.60		
EFT12236	29/06/2016	DAVID KENNETH HODDER	MEETING FEE OCM & HBTP MEETING	-300.00		
EFT12237	29/06/2016	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIING MAY	-779.86		
EFT12238	29/06/2016	GERALDTON TOYOTA	VARIOUS FILTERS	-410.49		
EFT12239	29/06/2016	GERALDTON TYREPOWER	X4 REPLACEMENT TYRES FITTED & BALANCED & WHEEL ALIGNMENT	-1051.00		
EFT12240	29/06/2016	HOLLY'S CLEAN 'N GREEN TRUST	CLEAN APRIL 2016	-1783.65		
EFT12241	29/06/2016	INFLIGHT MAGAZINE PTY LTD (TRANS TASMAN MEDIA)	ADVERTISING IN INFLIGHT MAGAZINE	-1430.00		
EFT12243	29/06/2016	ITW CONSTRUCTION SYSTEMS	4 X 1 TO 1.3 TONNE AND 4 X 1.5 TO 2.5 TONNE SWIFT LIFT CLUTCHES	-1663.20		
EFT12244	29/06/2016	IXOM OPERATIONS PTY LTD (ORICA)	CHEMICALS FOR POOL FOR JUNE	-122.76		
EFT12245	29/06/2016	JJ & JC MAHONY	CLEAN OUT THREE GRIDS ON LANDOR ROAD , REPLACE ONE BROKEN GRID SECTION	-1815.00		
EFT12247	29/06/2016	MACDONALD, DAVID	REIMBURSEMENT TO DAVE FOR PURCHASE OF MICROWAVE FOR COMPLEX	-1050.00		
EFT12248	29/06/2016	MARK SMITH PTY LTD	MOVE WASTE FOR SHOWER AND REMOVE BATH TAPS AND SPOUT AT 17 MAIN ST	-178.64		
EFT12249	29/06/2016	MARKETFORCE PTY LTD	LPS NO4 ADVERTISING NOTICE	-266.01		
EFT12250	29/06/2016	MCCLYMONT, ROY	REIMBURSEMENT TO ROY MCCLYMONT FOR INTERNET FOR 2014-2016	-1413.85		
EFT12251	29/06/2016	MEEKATHARRA COMMUNITY RESOURCE CENTRE (CRC)	PLANTS/FLOWERS FROM CRC, FOR PLANTING IN THE SHIRE MAIN STREET GARDEN BEDS.	-30.00		
EFT12252	29/06/2016	MIDWEST SEPTICS	PUMPING OUT OF CARAVAN EFFLUENT SITE AT SHIRE OFFICE YARD	-400.00		
EFT12253	29/06/2016	MONSTERBALL AMUSEMENTS AND HIRE	MONSTERBALL AMUSEMENTS/RIDES FOR 2016 OUTBACK FESTIVAL	-9495.00		
EFT12254	29/06/2016	MOORE STEPHENS (UHY)	WALGA WEBINARS - ETPS 27/11/15 & GST AND PROPERTY 3/12/15	-495.00		
EFT12255	29/06/2016	MTF SERVICES	ROAD CONSTRUCTION ON SANDSTONE ROAD	-355170.20		
EFT12256	29/06/2016	MURCHISON FABRICATION	FABRICATE FIVE COMPLETE 9M GRID SECTIONS INCLUDING PAINTING	-23201.11		
EFT12257	29/06/2016	MURCHISON MAIL & FREIGHT SERVICES	FREIGHT	-27.50		
EFT12258	29/06/2016	MURCHISON RUBBISH SERVICES	DOMESTIC COLLECTION JUNE 2016	-19900.00		
EFT12259	29/06/2016	NGE NORTHERN GOLDFIELDS EARTHMOVING	ROAD TRAIN SIDE TIPPERS ASHBURTON DWNS RD	-378601.50		
EFT12260	29/06/2016	NICHOLS H.J.	MEETING FEE OCM & HBTP MEETING	-300.00		
EFT12261	29/06/2016	NORTHAMPTON GRADER HIRE	ROAD MAINTENANCE ASHBURTON DOWNS ROAD	-41855.00		
EFT12262	29/06/2016	OCEAN CENTRE HOTEL	ACCOMMODATION FOR R.QUINN FOR VEHICLE MAINTENANCE	-239.00		
EFT12263	29/06/2016	PEMCO DIESEL PTY LTD	PARTS PLANT	-1615.90		
EFT12264	29/06/2016	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	PCS INVESTIGATE AND DIAGNOSE DATABASE ISSUES. PERFORM UPGRADE TO SYNERGY	-425.00		
EFT12265	29/06/2016	PETER SHANE CLANCY	MEETING FEE OCM & HBTP MEETING	-300.00		
EFT12267	29/06/2016	TOLL EXPRESS	FREIGHT	-253.03		
EFT12268	29/06/2016	TOLL IPEC PTY LTD	FREIGHT	-197.47		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 JULY 2016

SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the
16-Jul-16

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT12269	29/08/2016	TOTALLY WORKWEAR GERALDTON (TWW)	UNIFORM ORDER	-614.61		
EFT12270	29/08/2016	TRENFIELD, NORMAN	MEETING FEE OCM & H8TP MEETING	-400.00		
EFT12271	29/08/2016	TRUCK CENTRE WESTERN AUSTRALIA	PARTS PLANT	-424.57		
EFT12272	29/08/2016	WELLINGTON ELECTRICAL	INSTALLATION OF SECURITY LIGHT AT LOT 408 HILL ST	-110.00		
EFT12273	29/08/2016	WESTRAC EQUIPMENT	REPAIRS AND PARTS	-3811.11		
EFT12274	29/08/2016	YAMATJI MARLPA ABORIGINAL CORPORATION	REFUND OF COMPLEX HIRE FEES/BONDS	-520.00		
25351	15/08/2016	DEPARTMENT OF TRANSPORT	LICENCE RENEWAL TO 30/8/2017 - FOR ALL SHIRE VEHICLES/PLANT	-18255.25		
25352	15/08/2016	HORIZON POWER	ELECTRICITY CHARGES 01/05 - 31/05/2016	-4544.38		
25353	15/08/2016	PILBARA IRON COMPANY (SERVICES) PTY LTD	Rates refund for assessment A8322 P52/1212 NANNINE GOLD FIELD MEEKATHARRA WA 8842	-176.91		
25354	15/08/2016	TELSTRA CORPORATION LIMITED	MOBILE PHONE COSTS MAY 2016	-229.30		
25355	17/08/2016	DEPARTMENT OF COMMERCE - CONSUMER PROTECTION	Payroll deductions	-200.00		
25356	29/08/2016	DEPARTMENT OF TRANSPORT	APPLICATION TO TRANSFER VEHICLE LICENCE FEE	-33.50		
25357	29/08/2016	HORIZON POWER	ELECTRICITY CHARGES 5/04/16 - 15/06/16	-11213.71		
25358	29/08/2016	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES	-350.00		
25360	29/08/2016	WATER CORPORATION	WATER CHARGES 13/4/16 - 8/5/16	-10697.67		
25361	29/08/2016	WESTNET PTY LTD	INTERNET 1/5/16 - 1/6/16	-219.80		
25362	30/08/2016	FARMER JACKS	PETTY CASH RECOUP	-385.60		
DD11628.1	01/08/2016	WA SUPER	Payroll deductions	-5834.22		
DD11628.2	01/08/2016	BT SUPER FOR LIFE	Superannuation contributions	-627.30		
DD11628.3	01/08/2016	TAL LIFE LIMITED	Superannuation contributions	-164.66		
DD11628.4	01/08/2016	AUSTRALIAN SUPER	Superannuation contributions	-124.99		
DD11628.5	01/08/2016	HOSTPLUS	Superannuation contributions	-138.08		
DD11628.6	01/08/2016	WESTSCHEME	Superannuation contributions	-144.37		
DD11628.7	01/08/2016	CBUS ADMINISTRATION	Superannuation contributions	-200.96		
DD11628.8	01/08/2016	COLONIAL FIRST STATE	Superannuation contributions	-77.01		
DD11638.1	15/08/2016	WA SUPER	Payroll deductions	-5789.80		
DD11638.2	15/08/2016	BT SUPER FOR LIFE	Superannuation contributions	-1073.13		
DD11638.3	15/08/2016	HOSTPLUS	Superannuation contributions	-188.04		
DD11638.4	15/08/2016	TAL LIFE LIMITED	Superannuation contributions	-97.45		
DD11638.5	15/08/2016	AUSTRALIAN SUPER	Superannuation contributions	-146.74		
DD11638.6	15/08/2016	WESTSCHEME	Superannuation contributions	-161.39		
DD11638.7	15/08/2016	CBUS ADMINISTRATION	Superannuation contributions	-200.96		
DD11638.8	15/08/2016	COLONIAL FIRST STATE	Superannuation contributions	-89.05		
DD11643.1	17/08/2016	WESTPAC CREDIT CARD	CARD FEE	-746.13		
DD11663.1	29/08/2016	WA SUPER	Payroll deductions	-5524.01		
DD11663.2	29/08/2016	BT SUPER FOR LIFE	Superannuation contributions	-801.46		
DD11663.3	29/08/2016	HOSTPLUS	Superannuation contributions	-135.49		
DD11663.4	29/08/2016	TAL LIFE LIMITED	Superannuation contributions	-181.28		
					-2371.73	
MUNICIPAL ACCOUNT				-\$ 1,219,651.47		
AIR BP ACCOUNT				-\$ 2,371.73		
TRUST ACCOUNT				\$ -		
				<u>-\$ 1,222,023.20</u>		


THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:


TOTALLING \$1,222,023.20 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 14/1/2015 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

9.3 ADMINISTRATION

Title/Subject:	FREEDOM OF INFORMATION STATEMENT
Agenda/Minute Number:	9.3.1
Applicant:	Nil
File Ref:	ADM 0175
Disclosure of Interest:	Nil
Date of Report:	6 July 2016
Author:	Krys East Corporate Services Manager/DCEO
Senior Officer:	Roy McClymont Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary/Matter for Consideration:

Under the Freedom of Information Act 1992 Council is expected to review its Freedom of Information Statement at intervals of not more than 12 months. A reviewed statement is attached for Council to approve.

Attachments:

Shire of Meekatharra Freedom of Information Statement reviewed July 2016

Background:

The Freedom of Information Act 1992 is an act which provides for public access to documents, and enables the public to ensure that personal information in documents is accurate, complete, up to date and not misleading, and for related purposes. The Community Development/Administration Officer is the Freedom of Information Officer for the Shire of Meekatharra.

The Freedom of Information Act 1992 requires the Shire of Meekatharra to publish and information statement that outlines the following:

- a statement of the structure and functions of the agency;
- a description of the ways in which the functions (including, in particular, the decision-making functions) of the agency affect members of the public;
- a description of any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the performance of the agency's functions;
- a description of the kinds of documents that are usually held by the agency
- a description of the agency's arrangements for giving members of the public access to documents mentioned.
- a description of the agency's procedures for giving members of the public access to the documents of the agency including
 - (i) the designation of the officer or officers to whom initial inquiries as to access to documents can be made; and
 - (ii) the address or addresses at which access applications can be lodged

-
- a description of the agency's procedures for amending personal information in the documents of the agency 3 including —
 - (i) the designation of the officer or officers to whom initial inquiries as to amendment of personal information can be made; and
 - (ii) the address or addresses at which applications for amendment of personal information can be lodged.

The Shire of Meekatharra Freedom of Information Statement is required to be updated at intervals of not less than twelve months.

Comment:

Staff have reviewed and updated the Shire of Meekatharra's Freedom of Information Statement. The reviewed document is attached for Council to approve.

Consultation:

Nil

Statutory Environment:

Freedom of Information Act 1992

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officer Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr PW Curley

Council approves the updated Freedom of Information Statement for the Shire of Meekatharra and authorise a copy be provided to the Commissioner as required under Section 97 of the Freedom of Information Act 1992.

CARRIED 4/0



INFORMATION STATEMENT

FREEDOM OF
INFORMATION ACT 1992

Revised July 2016



INDEX

1.0 Overview of Council

2.0 Legislation Administered

3.0 Council and Shire Structure

3.1 Shire Structure

3.2 Committees/Delegates

4.0 Decision Making Functions

5.0 Public Participation in the Formulation of Policy and

Performance of Shire Functions

6.0 Documents for Inspection

6.1 Other Information Requests

7.0 Amendment of Council Records

1.0 OVERVIEW OF COUNCIL

The Meekatharra Shire is situated in the Murchison region of the State.

The Council consists of seven (7) Councillors. The President is elected by the Councillors.

Position	Name	Term Expires
President	N L (Norm) Trenfield	2019
Deputy President	P S (Peter) Clancy	2017
Councillor	R K (Ross) Howden	2017
Councillor	H J (Harvey) Nichols	2019
Councillor	A J (Andrew) Binsiar	2019
Councillor	D K (David) Hodder	2017
Councillor	P W (Phillip) Curley	2019

Council meetings are held on the third Saturday of each month in the Meekatharra Shire Council Chambers. Council is committed to improve the quality of lifestyle and is cognisant to the community's needs.

2.0 LEGISLATION ADMINISTERED

Including, yet not limited to:

Freedom of Information Act 1992

Local Government Act 1995

Dog Act 1976

Planning and Development Act 2005

Local Government (Miscellaneous Provisions) Act 1960

Bushfires Act 1954

Health Act 1911

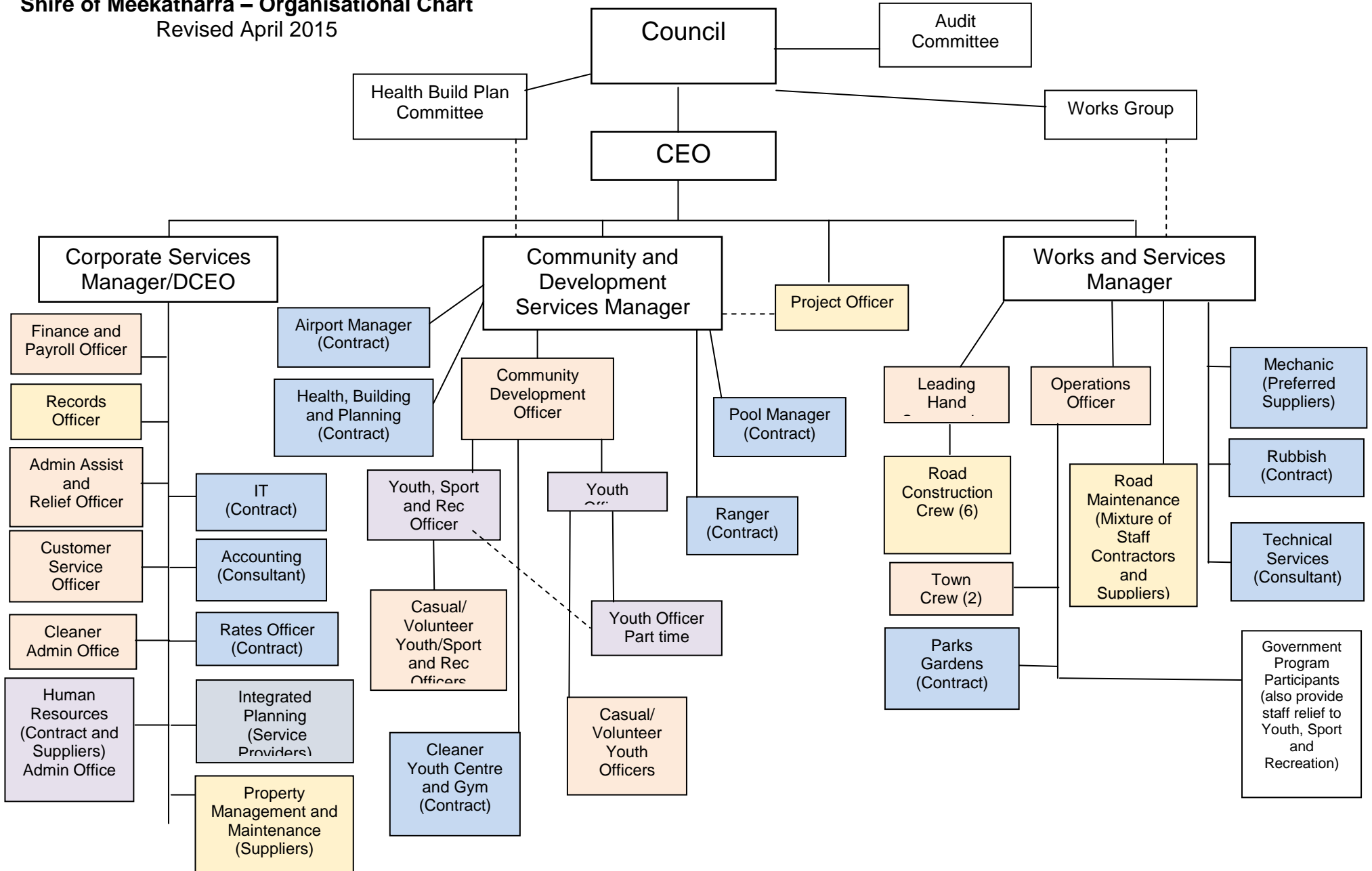
and all other legislation relevant to Local Government functions

Shire of Meekatharra Local Laws, as gazetted.

3.0 COUNCIL AND SHIRE STRUCTURE

Shire of Meekatharra – Organisational Chart

Revised April 2015



3.2 COMMITTEES/DELEGATES

Shire President	Cr NL (Norm) Trenfield
Deputy Shire President	Cr PS (Peter) Clancy
Audit Committee	Full Council
Health, Building & Town Planning Committee	Cr NL (Norm) Trenfield – Chairperson Cr PS (Peter) Clancy Cr HJ (Harvey) Nichols CR AJ (Andrew) Binsiar CR DK(Dave) Hodder
Works Group	Cr HJ (Harvey) Nichols Cr PS (Peter) Clancy CR AJ (Andrew) Binsiar Cr NL (Norm) Trenfield CR DK(Dave) Hodder
Recruitment/selection panel for Manager Corporate services/DCEO, Community & Development Services Manager and Works and Services Manager	Cr NL (Norm) Trenfield Cr PS (Peter) Clancy Cr HJ (Harvey) Nichols
CEO Performance Review Panel	Cr NL (Norm) Trenfield Cr HJ (Harvey) Nichols
Murchison Zone of the WA Local Government Association	Roy McClymont (CEO) Cr NL (Norm) Trenfield Cr PS (Peter) Clancy (proxy)
Murchison Regional Vermin Council	Cr HJ (Harvey) Nichols CR DK(Dave) Hodder
Regional Road Sub Group	Cr NL (Norm) Trenfield Roy McClymont (CEO) or his delegate
Meekatharra/Mt Magnet Aviation Community Consultation Group	Cr NL (Norm) Trenfield Cr PS (Peter) Clancy (proxy)
Meekatharra Festival Management Committee	Cr NL (Norm) Trenfield Community Development Officer
Local Emergency Management Committee	Roy McClymont (CEO) Meekatharra Airport Manager
Bush Fire Control Officers Chief Bush Fire Control Officer (CBFCO) Deputy Chief Bush Fire Control Officer (DCBFCO) Bush Fire Control Officer (BFCO)	Roy McClymont (CEO) Cr NL (Norm) Trenfield Geoff Carberry (CDSM)
Meekatharra Liquor Accord Group	Roy McClymont (CEO) CR AJ (Andrew) Binsiar
Meekatharra Human Services Managers Group	Roy McClymont (CEO)
Chairman Local Recovery Coordinating Committee	Cr NL (Norm) Trenfield (Shire President)
Local Recovery Coordinator	Roy McClymont (CEO)
Development Assessment Panel	Cr PS (Peter) Clancy Cr HJ (Harvey) Nichols Cr NL (Norm) Trenfield (proxy)
Doray Meekatharra Community Development Trust	Cr NL (Norm) Trenfield

4.0 DECISION MAKING FUNCTIONS

The Chief Executive Officer and other Officers have delegated authority from Council to make decisions on a number of specified administrative and policy matters. These delegations are listed in Council's Policy Manual.

Local Laws and Policies applying to the Shire of Meekatharra's district only, are made by Council under the Local Government Act 1995.

Council may provide that contravention of a provision of the local law is an offense, and may provide for penalties to be imposed.

5.0 PUBLIC PARTICIPATION IN THE FORMULATION OF POLICY AND PERFORMANCE OF SHIRE FUNCTIONS

Members of the public have a number of opportunities to put forward their views on issues before the Council.

These are:

- a) Question time for the public at each ordinary meeting of Council; and such other meetings of Council or Committees as prescribed.
- b) Written request presented to Council
- c) Through an Elected Member

6.0 DOCUMENTS FOR INSPECTION

The following documents are available for public inspection at the Council Office during office hours, free of charge, subject to limitations any of the following in relation to council in the form in which it is normally held.

Council Agenda
Confirmed Minutes of Council, committee and electors meetings
Policy Manual
Council Annual Budget
Council Annual Financial Statements
Council By-Laws
Building Application Register
Rate Book
Consolidated Roll
Owner & Occupier Roll
Long Term Financial Plan
Register of Financial Interest
Schedule of Fees and Charges
Any written law that Council has the duty or power to enforce
Rates record
Corporate Business Plan
Strategic Community Plan
Municipal Inventory
Freedom of Information Statement

Members of the public may purchase copies of these documents for the amount in the Schedule of Fees and Charges in the annual Shire Budget.

6.1 Other Information Requests

Requests for other information not shown will be considered in accordance with the Freedom of Information (WA) Act 1992.

It is the aim of the Shire of Meekatharra to make information available promptly and at the least possible cost, and whenever possible documents will be provided outside the Freedom of Information process.

If information is not routinely available, the Freedom of Information Act 1992 provides the right to apply for documents held by the Shire of Meekatharra and to enable the public to ensure that personal information in documents is accurate, complete and up to date and not misleading.

Freedom of Information Applications

Access applications have to –

- be in writing;
- give enough information so that the documents requested can be identified;
- give an Australian address to which notices can be sent; and
- be lodged at the Shire of Meekatharra’s administration office with any fee payable.

The applicant may choose to complete and lodge a Shire approved form.

Applications and enquiries should be addressed to the Freedom of Information Officer or by telephone to:

The Freedom of Information Officer

Shire of Meekatharra
PO Box 129
Meekatharra WA 6642

Phone: 08 9980 0600

Applications will be acknowledged in writing and the applicant will be notified of the decision within 45 (calendar) days.

Freedom of Information Charges

There are no fees and charges associated with Freedom of Information applications for personal information about the applicant. Fees and charges only apply for non-personal information.

1. Type of Fee

- Personal information about the applicant.....No Fee
- Application Fee (for non-personal information).....\$30.00

2. Type of Charge

- Supervised access to Council’s records – per hour..... \$30.00
- Photocopying by staff – in addition to above fees – per hour.....\$30.00
- Photocopying by staff – in addition to above fees – per copy.....\$ 0.20
- Delivery, packaging and postage..... At cost

3. Deposits

- Advance deposit which may be required, expressed as a percentage of the estimated charges which will be payable in excess of the application fee25%
- Further advance deposit which may be required, expressed as a percentage of the estimated charges which will be payable in excess of the application fee.....75%

Access arrangements

Access to documents can be granted by way of inspection or a copy of a document.

Notice of Decision

As soon as possible but in any case with 45 days the applicant will be provided with a notice of decision which will include details such as

- the date the decision was made
- the name and the designation of the officer who made the decision
- if the document is an exempt document the reasons for the classifying the matter exempt; or the fact that access is given to an edited document
- information on the right to review and the procedures to be followed to exercise those rights.

Refusal of Access

Applicants who are dissatisfied with a decision of the agency are entitled to ask for an internal review by the Shire of Meekatharra. Application should be made in writing within 30 days of receiving the notice of decision.

Applicants will be notified of the outcome of the review within 15 days.

If the applicant disagrees with the result the applicant can apply to the Information Commissioner for an **external review**, and details would be advised to applicants when the internal review decision is issued.

7.0 AMENDMENT OF COUNCIL RECORDS

Access to Council documents may be gained by a member of the Public to seek amendments concerning their personal affairs by making a request under the Freedom of Information Act (WA) 1992.

SHIRE OF MEEKATHARRA APPLICATION FOR ACCESS TO DOCUMENTS
(under Freedom of Information Act 1992, S.12)

DETAILS OF APPLICANT

Surname:.....

Given Names:.....

Australian Postal

Address:.....

Post Code: Telephone

No.(s).....

If application is on behalf of an organisation

Name of Organisation/Business

.....
.....

DETAILS OF REQUEST

(Please tick)

Personal
documents

Non-Personal
documents

I am applying for access to document(s) concerning

.....
.....

FORM OF ACCESS

I wish to inspect the document(s) Yes No

I require a copy of the document(s) Yes No

I require access in another form Yes No

(Specify)

FEES AND CHARGES

Attached is a cheque/cash to the amount of \$ to cover the application fee. I understand that before I obtain access to documents I may be required to pay processing charges in respect of this application and that I will be supplied with a statement of charges if appropriate.

In certain cases a reduction in fees and charges may apply - see section on fees and charges on the back of this form. If you consider you are entitled to a reduction, submit a request with copies of documents which address the criteria on the back of this form and support your application for a fee reduction.

I am requesting a reduction in fees and charges Yes No

APPLICANTS SIGNATURE Date

...../...../.....

(Office Use Only)



FOI Reference Number

Received on:/...../..... Deadline for Response:/...../.....

Acknowledgement sent on/...../.....

Proof of Identity (if applicable) Type Sighted

.....

Title/Subject:	LICENCE FOR MUSTERING STRAY CATTLE - COMMENT	
Agenda/Minute Number:	9.3.2	
Applicant:		
File Ref:	ADM 089, A025	
Disclosure of Interest:		
Date of Report:	8 July 2016	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider providing comment on the proposed issue of a Section 91 Licence for Mustering of Stray Cattle on unnumbered UCL Adjacent to Bulloo Downs Station.

Attachments:

Copy of Letter (16/6/16) and Maps from Department of Lands (DoL)

Background:

Nil

Comment:

The Department of Lands seeks comments in regards to this proposal.

Based on the limited information available, the proposal seems reasonable.

The DoL advise that owners and occupiers (including pastoral leaseholders) adjacent to the proposed licence area will also be consulted and that there are currently no other similar licences in operation in the area.

DoL advise that the owners of Bulloo Downs Station have had similar Section 91 licences in place for many years.

Consultation:

Nil

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr PW Curley

That Council advise the Department of Lands that Council supports the proposed Section 91 Licence for Mustering of Stray Cattle on UCL Adjacent to Bulloo Downs Station providing the operation and use of the licence has no negative impacts on adjoining or nearby land occupiers or owners, including pastoral leasees.

CARRIED 4/0



Government of **Western Australia**
Department of **Lands**

Your Ref:
Our Ref: File 00795-2014 Job 1984
Enquiries: Tom Lamond
Ph: (08) 6552 4706 Fax: (08) 6552 4417
Email : thomas.lamond@lands.wa.gov.au

16 June 2016

Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

VIA Email: ceo@meekashire.wa.gov.au

URGENT PROPOSED Issue of Section 91 License for Mustering of Stray Cattle on Unnumbered UCL Adjacent to Bulloo Downs Station

The Department of Lands is seeking to issue a Section 91 Licence to the owners of Bulloo Downs Station in order to authorise the mustering of stray cattle. It is proposed to issue the Licence for a term of four years.

I have included a SmartPlan Graphic with the proposal area shaded in red.

The Department of Lands seeks your urgent comments in regards to this proposal.



Please do not hesitate to contact me if you have any questions or require further information.

Yours Faithfully

A handwritten signature in black ink, appearing to read 'Tom'.

Tom Lamond
For Case Management Manager
MID WEST GASCOYNE REGION
REGIONAL AND METROPOLITAN SERVICES
Enc

9.4 COMMUNITY DEVELOPMENT

Title/Subject:	GRANT FUNDED AIRPORT PROJECTS 2017-2019
Agenda/Minute Number:	9.4.1
Applicant:	Nil
File Ref:	ADM 0085
Disclosure of Interest:	Nil
Date of Report:	5 July 2016
Author:	Geoffrey Carberry Community and Development Services Manager
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This item is to confirm Councils previous decision to apply for Regional Airports Development Scheme (RADS) funding for 2017-2019.

Attachments:

Nil

Background:

At the July 2014 meeting of Council it was agreed to seek funding for the following projects.

Year	Project	RADS	Total	Note
2015 – 2016	Apron Lighting upgrade	\$35,000	\$75,000	Completed
2016 – 2017	Runway 15/33 improvements	\$183,000	\$366,000	Approved
2017 – 2018	Runway 09/27 lighting upgrade	\$300,132	\$600.264	Approved for 2016 - 2017
2018 – 2019	Terminal upgrade	Proposed \$750,000	Proposed 1,500,000	

Comment:

Funding applications for 2017 - 2019 round of funding opened on 4 July 2016 and close 5 August 2016.

Due to RADS having unspent funds the planned project for 2017 -2018 has been approved for 2016 – 2017 so there are now no projects planned for 2017-2018.

The Terminal upgrade is planned for 2018 -2019. Whilst the terminal is reasonably well maintained it is showing its age and the fact it was a reasonably cheap design and construction type in the first instance limits its ability to meet current and possible future demands.

A number of regional airports have undergone major terminal rebuilds in recent years.

It is envisaged that the project could see improved luggage handling & book in facilities along with increasing the overall size of the Terminal. The increase in area would take into consideration the space required for screening of passengers should it be required in the future.

Toilets could also be improved and included as part of the main building.

Costs would be reliant on the design and construction materials chosen but it is felt that a funding request for \$750,000 of \$1,500,000 would be appropriate and give enough flexibility to achieve the desired result.

This would be seen as the last major upgrade required for a number of years. There is also no guarantee that RADS funding will be available in the future.

It should be noted that any project that increases infrastructure will also affect the long term viability of the Airport by also increasing the required depreciation amount.

Consultation:

M Trenfield – Contracted Airport Manager
R McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

Funds will not be required until the 2018 -2019 budget.

Strategic Implications:

Strategic Plan 2012-2022:

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council confirms its decision to apply for Regional Airport Development Scheme (RADS) funding for the 2017-2019 round of grants for the purpose of a Terminal upgrade.

Council Resolution:

Moved: Cr PW Curley

Seconded: Cr AJ Binsiar

That council request staff to include an allocation in 2017/18 Draft Budget for planning airport terminal requirements, design and costs.

CARRIED 4/0

Reason for Resolution Differing form Officers Recommendation:

Council consider the terminal does not require immediate replacement and wish to consider costs and design before committing Council funds to this expenditure.

Title/Subject:	DONATION FOR NAIDOC 2016 EVENTS
Agenda/Minute Number:	9.4.2
Applicant:	NAIDOC Committee
File Ref:	ADM 0063
Disclosure of Interest:	Nil
Date of Report:	7 July 2016
Author:	Geoffrey Carberry Community and Development Services Manager



Signature of Author

Senior Officer:	Roy McClymont Chief Executive Officer
------------------------	--



Signature Senior Officer

Summary/Matter for Consideration:

This item is for Council to consider a donation request towards NAIDOC 2016 activities.

Attachments

Request Email

Background:

1956 – 1990

Major Aboriginal organisations, state and federal governments, and a number of church groups all supported the formation of, the National Aborigines Day Observance Committee (NADOC). At the same time, the second Sunday in July became a day of remembrance for Aboriginal people and their heritage.

In 1972, the Department of Aboriginal Affairs was formed, as a major outcome of the 1967 referendum.

In 1974, the NADOC committee was composed entirely of Aboriginal members for the first time. The following year, it was decided that the event should cover a week, from the first to second Sunday in July.

In 1984, NADOC asked that National Aborigines Day be made a national public holiday, to help celebrate and recognise the rich cultural history that makes Australia unique. While this has not happened, other groups have echoed the call.

1991 – Present

With a growing awareness of the distinct cultural histories of Aboriginal and Torres Strait Islander peoples, NADOC was expanded to recognise Torres Strait Islander people and culture. The committee then became known as the National Aborigines and Islanders Day Observance Committee (NAIDOC). This new name has become the title for the whole week, not just the day. Each year, a theme is chosen to reflect the important issues and events for NAIDOC Week.

In Meekatharra NAIDOC week has not necessarily been an organised event although some one off celebrations have occurred. Council has previously supported events held by the

school and in 2015 donated the fees for the hire of the hall and recreation complex for a series of events along with flying the Indigenous Flag outside of the Shire office

Comment:

An email has been received on behalf of the NAIDOC committee requesting a donation to assist in running of events for NAIDOC 2016.

Proposed program of events:

Date	Day	Night
Thursday 27 th July	Elders Day at the Aged Accommodation	
Friday 28 th July	* Art Show Shire Hall	*Youth Ball at Shire Hall
Saturday 29 th July	* Family Fun Day at the oval, with bouncy castles, live band, face painting, art/sports activities and a sausage sizzle.	*Adult Ball at Shire Hall

There has also been an indication that a Fun Day at the youth centre is planned but no details regarding equipment hire costs or suppliers has been provided to the Shire.

*Donation Requests:

Friday 28 th July	Hall (Whole) - \$168
Saturday 29 th July	Complex (Whole) -\$126 if no Alcohol consumed
Saturday 29 th July	Hall (Whole) - \$335 – With Alcohol
Facilities donation request	\$629 inc GST

Required Bonds

Shire hall	Hall	\$865 – With Alcohol
	Electronic Key	\$100
	Swipe Card	\$55
Complex	Complex	\$425 – No Alcohol
	Electronic Key	\$100
Total Bonds required to be paid		\$1545

Consultation:

Annie Rickman – Women on the Move Manager Yulella

Rachel Quinn – Community Development Officer

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

There is no direct budget allocation in the 2016/2017 adopted budget for this activity. However Council may wish allocate funds from G/L 102520 “Various Donations”

Strategic Implications:

Strategic Plan 2012-22. Key Result Area - Social – Building a sense of community

Voting Requirements:

Simple Majority for a donation

At the Meeting:

Staff advised that a revised itinerary has been received which requests use of Youth Centre instead of Complex. Based on this new information the author presented council with an amended Officers Recommendation.

Officers Recommendation:

That Council:

- 1) Agrees to subsidise the planned 2016 NAIDOC activities by way of a journal donation from G/L 102520 "Various Donations" to the value of \$629 to cover the hire fees for use of the Shire hall and recreation complex.
- 2) Agrees to donate \$2000 towards the cost of the NAIDOC events from G/L 102520 "Various Donations".
- 3) Confirms that all bonds must be paid prior to the facilities being used.
- 4) Agrees to the use of the information bay area for the Thursday activities on the condition that normal vehicle traffic in the area is not obstructed.

Amended Officers Recommendation/Council Resolution:

Moved: Cr PW Curley

Seconded: Cr AJ Binsiar

That Council:

- 1) Agrees to subsidise the planned 2016 NAIDOC activities by way of a journal donation from G/L 102520 "Various Donations" to cover the hire fees for use of the Shire hall and recreation complex.
- 2) Agrees to donate \$2000 towards the cost of the NAIDOC events from G/L 102520 "Various Donations".
- 3) Confirms that all bonds must be paid prior to the facilities being used.
- 4) Agrees to the use of the information bay area for the Thursday activities on the condition that normal vehicle traffic in the area is not obstructed.
- 5) Agrees to activities being held at the Youth Centre on Friday 28th July 16 and Saturday 29th July 16. The Youth Centre is to be left in a tidy and clean condition (as found) to the satisfaction of the Youth Officer Robert Binsiar.

CARRIED 4/0

Deputy Chief Executive Officer, Krys East, Cr HJ Nichols and Cr PW Curley left the meeting at 10.17am

Cr HJ Nichols returned to the meeting at 10.18am

Deputy Chief Executive Officer, Krys East and Cr PW Curley returned to the meeting at 10.19am

Received via Email

Hi Roy and Rachel,



Rachel I think Amanda forwarded you the itinerary and budget previously. I have attached it again, let me know if you need further info. It is a bit fluid until we know what funds we have available. In relation to the fun day at the youth centre, we were hoping the shire may sponsor jumping castle, face painting, live entertainment, sausage sizzle up to around \$2500. We also had the idea of inviting stalls along if they were interested.

Kind Regards

Annie Rickman
Women on the Move Coordinator
Yulella Incorporated/Holdings
848 Marmont Street
PO Box 107
Meekatharra Wa 6642
Ph (08) 9980 1339
Fx (08) 9980 1341
Mobile:0473442694
eMail: WOTMmanager@yulella.org.au

2016 Naidoc Event Budget			
Expenses			
Est: Total expenses:		\$14,400	Funded: \$
Thursday		Friday	
Commuinty Lunch \$	500	Art Supplies \$	500
Entertainment (band) \$	500	Saturday	
est total : \$1,000		est total: \$500	Kids Entertainment \$ 1500
			Adults Entertainment \$ 5000
			Sausage sizzle \$ 400
			est total: \$6,900
All other expenses			
Ball entertainment \$	1500		
Security \$	2000		
Bar facilities \$			
Travel and accomadation \$	1000		
Catering \$	1500		
Shire Hall hire \$			
est total: \$6,000			

Wednesday 27 July 2016	Thursday 28 July 2016	Friday 29 July 2016	Saturday 30 July 2016
Elders day at the frail aged care, morning tea.	Community lunch at the information bay, and a balloon release with some light entertainment.	Art exhibition and activities at the shire hall.(face paints, bracet and necklace making,painting) Youth Ball at the Shire Hall.	Family Fun Day at the oval, with bouncy castles, live band, face painting, art/sports activities and a sausage sizzle. Adults Ball at the Shire Hall.

Title/Subject:	MEEKATHARRA OUTBACK FESTIVAL 2016
Agenda/Minute Number:	9.4.3
Applicant:	Nil
File Ref:	ADM0116
Disclosure of Interest:	Nil
Date of Report:	4 July 2016
Author:	Rachel Quinn Community Development Officer
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This item is to notify Council of confirmed sponsorship (to date) and seek approval of the provisional Event Programme for the 2016 Outback Festival.

Attachments:

Provisional Event Programme

Background:

The Meekatharra Outback Festival takes place annually on the Queen's birthday long weekend in September.

Comment:

To date, the Shire of Meekatharra has secured \$60,000 in confirmed sponsorship for the 2016 Outback Festival. A breakdown of sponsorship can be seen below.

Lotterywest	\$20,000
Tourism WA – Regional Events Scheme	\$7,500
Maca Mining	\$500
Doray Minerals	\$5,000
Horizon Power	\$2,000
Sandfire Resources	\$15,000
Royalties for Regions – Community Chest Fund	\$10,000 Genset Purchase (Subject to Council approval Capital purchase)

Confirmed In-Kind Sponsorship:

Horizon Power	\$500 – Advertising/Promotional
Water Corp	x192 Bottles of Water

The provisional Event Programme has been decided upon by a small amount of festival committee members. It has been very disappointing to see the lack of community interest/involvement this year.

Due to the recent upgrades and new installations at the sporting complex and oval, the decision was made to bring the festival back to that location which will also assist in keeping the relocation of entertainment, materials and various other components to a minimum.

Council has a budget amount of \$85,000 for the “Meeka Festival” and \$45,000 for supporting events.

All festival committee members were in support of the return of the Lunar Circus. The feedback received from those who attended remained positive and consistent and was agreed having this as the ‘Big Ticket’ event drives the family-friendly focus for the weekend. During planning, advice was received from Taylors Sideshows that they would not attend this year. Current expected expenditure can be seen below.

It is anticipated a further \$12,000 (included below) will be spent on the 2016 Festival including but not limited to prizes, various consumables, flights, decorations etc.

CE 1	Meeka Festival
9000.00	WEST COAST FIREWORKS - Entertainment
2970.00	PRIME MEDIA GROUP LTD - Advertising
18990.00	MONSTERBALL AMUSEMENTS AND HIRE - Entertainment
4637.38	HI-LITE SECURITY & DOG PATROL - Security
2430.00	DA DOO RON RON-DJ ENTERTAINMENT - Entertainment
1356.00	WESTERN AUSTRALIA SHOWBAG SERVICES P/L - Consumables
404.91	EDUCATIONAL ART SUPPLIES - Consumables
120.00	HIP POCKET WORK WEAR (GERALDTON TROPHY CENTRE) - Consumables
121.00	APRA - AUSTRALASIAN PERFORMING RIGHT ASSOCIATION LTD – Public Event Licensing
2200.00	OLD MACDONALDS TRAVELLING FARMS - Entertainment
79.73	SUNNY SIGN PTY LTD - Advertising
6300.00	‘THE MIDNIGHT RAMBLER’ Band 50/50 Race Club - Entertainment
152.60	MEEKATHARRA COMMUNITY RESOURCE CENTRE (CRC) - Consumables
12000	Additional costs (estimate)
60,9761.62	
CE5	OTHER SUPPORTING EVENTS
30,000	LUNAR CIRCUS including workshops
\$90,761.62	

During the 2015 Festival debrief, the catering provided at the ball was discussed in depth. The feedback received was poor; expensive, poor quality and high wastage. Alternative options were explored with the festival committee resolving not to provide catering at this year’s upcoming Ball. Instead, ‘Around the Block’ café (formerly Beanz) will provide their services available for purchase setting up in the patio area of the Shire hall. Currently, a ‘Ticket on Entry’ agreement is in the process of being discussed and decided upon so that all Ball attendee’s will have access to light refreshments as part of the \$25.00 ticket price. This is yet to be confirmed.

It was also noted the price for a ball ticket has remained \$25.00 consistently for a considerable amount of years; and continues to be a reasonable amount for an event offering live music and entertainment.

Consultation:

Festival Management Committee

Geoff Carberry – CDSM

Rigby Trenfield – Parks & Gardens Contractor

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

In the 2016/2017 budget Council has a budget amount of \$85,000 allocated for “Meeka Festival - CE1” and \$45,000 allocated for “Other Supporting Events - CE5”.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PW Curley

Seconded: Cr AJ Binsiar

That Council approves the provisional Event Programme for the 2016 Meeka Outback Festival.

CARRIED 4/0

Festival Weekend Programme

Friday 23rd - Sunday 25th September 2016

23rd Friday

Friday, 6pm - 9pm

Family Fun Night @ Sports Oval: the festival opens with inflatable rides, food stalls, circus performers & DJ.

8:30pm : fireworks display.

24th Saturday

Saturday, 9am - Midday

Sports Oval: family fun continues with a inflatable rides, food stalls and Old Macdonald's Petting Farm.

10am: float parade with fantastic prizes.

11am: ColourMe Run 2016

Saturday Afternoon

Race Course: the annual Meekatharra Cup. See www.meekaraces.com.au for more details.

25th Sunday

LUNAR CIRCUS

Sunday, 11am

Lunar Circus @ Sports Oval: get ready for acrobatic comedy combined with incredible dexterity & bizarre stunts that defy gravity - in fact they defy all reason!

Tickets \$5. Door Sales Only. No Concessions. Under 16s must be accompanied by an adult. Free admission for children under two years.

Sunday, 7pm - Midnight

THE OUTBACK BALL

Outback Ball @ Shire Hall: round out the weekend with the annual Black Tie Outback Ball. Dance the night away to live music from Midnight Rambler Trio, one of Perth's top performing acts.

Tickets: \$25. Cash Bar. Semi-formal. Prizes for Belle and Beau of the ball.





Government of Western Australia
Department of Regional Development



[f /meekafestival](https://www.facebook.com/meekafestival) www.meekafestival.com.au

The Meeka Outback Festival is not possible without community help. As a thanks for their contribution, 2016 Festival volunteers will receive an exclusive beer mug. These glasses are reserved for volunteers only, so if you want one sign up! There are both 'active' roles, like marshalling, and 'chair based' roles like ticket collecting. If you can help out during the weekend drop into the Shire Office or message us on Facebook.

Title/Subject:	PURCHASE OF 66KVA GENERATOR – COMMUNITY EVENTS
Agenda/Minute Number:	9.4.4
Applicant:	Nil
File Ref:	
Disclosure of Interest:	Nil
Date of Report:	5 July 2016
Author:	Rachel Quinn Community Development Officer
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature of Author</i>
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This item is for Council to consider the capital purchase of a 66KVA Genset that would be used solely for the purpose of community events.

Attachments:

66KVA Genset Quote (Genelite)
Coates Hire Geraldton – Quote
Approved Grant Schedule

Background:

The Meekatharra Outback Festival takes place annually on the Queen's birthday long weekend in September. During that time; amusements, fairground rides, food vendors and various other entertainment travel to Meekatharra. In recent years, the Meekatharra Coates branch would support the festival by kindly donating gensets and distribution boards. As a result, this kept operational and running costs of the festival minimal.

Late in 2014, the Meekatharra Coates Hire branch relocated back to Geraldton resulting in the loss of a local supplier. Coates remained highly supportive of the Meeka Outback Festival, donating the hire of gensets free of charge with freight and transportation not included. The cost to Council last year for the freight of power supplies and materials was \$2427.27 inc. GST.

Comment:

Opportunity became available to make a grant application to the Mid-West Development Commission through the Royalties for Regions Community Chest Fund. Early consultation with the Festival Management Committee resolved worthwhile reasoning to apply for financial assistance that would assist with the purchase of a genset solely for the festival and other Shire sponsored community events. A quote from the Mid-West region was sourced and an application submitted.

A successful application has recently secured \$10,000 exc GST towards the purchase of a 60KVA genset; which requires Council's approval for the capital purchase alongside committing the remaining balance from the 2016/17 budget of \$85,000 exc GST allocated for Meeka Festival - CE1.

The decision to hold the festival at the Oval this year alongside recent capital upgrades including power supply installations means the cost of potentially hiring equipment for this year's festival would be lower compared to last year's figures. A quote was obtained from Coates Hire as attached.

Due to our regional location, freight is often the crippling factor hence the decision to look at purchasing a generator to avoid rising future costs and the need to rely on a remote supplier.

A quote for the generator is also attached from Genelite; and can be purchased through Geraldton Rewind Industries; in line with purchasing through a preferred regional supplier. The 66KVA generator has both 3-phase and single phase capacities that will provide an ample power supply when required. The specifications will also allow for the genset to be made available as a backup source of power to the Shire office/hall; should that be required thus enhancing the Shires emergency capabilities. The genset would be able to be utilised for any future Shire sponsored community events where and when necessary.

A quote from Farmer Jacks was also obtained for the purchase and freight of the generator. Both quotes are attached.

70kVA - \$12,000 exc GST

90kVA - \$14,000 exc GST

Upon further inspection, it was discovered that these particular models are manufactured in China with inferior motor and alternator.

The OZpower 66KVA unit is Cummins powered and is fitted with a OEM AVR controlled Brushless alternator

This unit is priced at \$18,420 exc GST

Consultation:

Festival Management Committee

Geoff Carberry – Community and Development Services Manager

Tammy King – Grants Empire

Fiona Shallcross – Midwest Development Commission

Henry Phelps - Genelite

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

The overall budget will not be affected.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officers Recommended Options:

Option A

That Council amends the 2016 -2017 budget to include:

- **Capital expenditure for a 66kVA Large Genset at \$18,420**
- **Income – Mid West Development Corporation Grant for Genset at \$10,000**
- **Reduce Operating Expenditure CE1 – Meeka Festival by \$8,420 from \$85,000 to \$76,580**

Or

Option B

That Council does not approve the purchase of the proposed 66kVA generator. Furthermore the grant funding agreement does not proceed.

Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr PW Curley

That Council adopts “Option A” as presented.

**CARRIED 4/0
BY AN ABSOLUTE MAJORITY**

Hi Rachel,

Outlets 1 x 32Amp three phase and 2 x 15Amp single phase.

The 66 kVA Standby set has a 24 hour base tank and uses 10L an hour 75% Load, price \$16,900 plus GST.

The 90 kVA Standby has a 24 hour base tank and uses 15L an hour @ 75% Load , price \$24,360 plus GST.

Please note you want your load to average between 30 and 70 % of the generator rating.

66 kva Dimensions

Length 2.67m

Width 1.08m

Height 1.865m

Weight 1490 kg

90 kva Dimensions

Length 3.151m

Width 1.142m

Height 1.714m

Weight 1944 kg

Regards,


Henry Phelps


WA Territory Manager Genelite Pty Ltd

T: (08) 6305 0145 F: (08) 6305 0219 M: 0439 901 113

E: henryp@genelite.com.au W: www.genelite.com.au

Title/Subject:	OLD POWER STATION
Agenda/Minute Number:	9.4.5
Applicant:	Nil
File Ref:	ADM0221
Disclosure of Interest:	Nil
Date of Report:	30 June 2016
Author:	Geoffrey Carberry Community and Development Services Manager
Senior Officer:	Roy McClymont Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary/Matter for Consideration:

This item is for Council to consider its position on the old power station following the contaminated site declaration made by the Department of Environment Regulation.

Attachments

Copy of emails
Site plan (Testing)
Site Plan (Subdivision)
Coffey Environmental Australia – Report Executive Summary
DER - Report

Background:

The Power House is located on Reserve 12364 being lot 838 on plan 215819 which has a purpose of “Power Generation. Management orders apply to Regional Power Corporation.”

The power station and associated site has been in integral part of the Meekatharra Community for many years.

Since its replacement and decommissioning the area has been subject to the removal of some infrastructure. The Power House and one Generator along with some other storage and office buildings remain on site.

In October 2007 the Shire was advised by Horizon Power that an Environment Resource Company had been appointed to oversee the testing of the site.

At its meeting of October 2007 Council resolved:

“That Council advise Horizon Power:

That Council intends to develop the old power station site in Meekatharra into a first class interactive Interpretive Centre that provides insights into both the Aboriginal and European

history of the Shire. This is listed as a strategy in Council's Plan for the Future under Objective 2 – Preserve and Promote Meekatharra's Heritage.

Although no formal plan for the site have yet been developed, Council would envisage making good use of all the buildings on the site along with any land that is released for this purpose."

In October 2008 advice was received from Horizon Power that the site was still registered, in accordance with the Contaminated Sites Act, with the Department of Environment & Conservation and was waiting classification. A Quantitative Human Risk Assessment indicated that the site was still considered suitable commercial use.

In November 2012, following a request by the Shire that indicated that the Shire may not want the site if it is contaminated, Horizon Power provided an updated status of the site:

"Site Status

The power station is decommissioned with the following infrastructure removed:

- *Above ground storage (Diesel) tanks (AST)*
- *Day storage tanks (DST)*
- *Radiators*
- *Fuel lines*
- *Transfer pumps*
- *Engines (1 engine was retained in situ at the request of the Shire)*

The following infrastructure remains on site:

- *Former powerhouse building*
- *Former workshop and wash-down bay*
- *Demountable office*
- *Radiator pad*
- *AST Bund walls*
- *Miscellaneous footings/pads*

Impacts

The main findings of the last site contamination investigation, as they relate to contamination issues at the site, are listed below.

1. *Additional hydrocarbon impacts to soil were identified at the switchyard and fuel transfer area. These impacts were similar in nature to those already identified and assessed by earlier works.*
2. *Natural weathering processes of the regional ultramafic geology appear responsible for chromium (and perhaps nickel) in the environment (onsite and offsite) rather than site derived activities.*
3. *Diel Drin (above EIL) was identified in a sample collected offsite adjacent to a stormwater outlet pipe. It is uncertain whether this is a site derived impact.*

4. *Sediments of the creek and other offsite soils appear to have not been impacted by site activities (noting the identification of Diel Drin in one sample and associated uncertainty regarding its origin).*
5. *The presence of Phase Separated Hydrocarbons (PSH) continued in MW2, adjacent to the sump and down hydraulic gradient from the radiator pad.*
6. *The highest levels of hydrocarbon groundwater impact appear to be limited to locations adjacent to the fuel bunds, sump and in the south-west corner of the site as previously identified.*
7. *Only limited hydrocarbon impact (equal to the LOR) was identified in offsite groundwater.*

Risks

A site Quantitative Human Health and Environmental Risk Assessment (QHHERA) was completed in 2009, in accordance with the CS Act, by our contaminated sites consultants, ERM. The QHHERA did not identify any unacceptable risks to human health or the environment associated with site derived impacts or possible site derived impacts based on groundwater fate and transport modelling. On this basis, the site may be considered suitable for ongoing commercial land use and no further assessment of human health risk is considered necessary (at the time of the report).

It should be noted that Health Screening Levels (HSL's) have been revised since this report was produced and further assessment against the new screening levels is likely to be warranted.

Future Works

As identified above, the site is yet to be classified by the DEC under the CS Act. Monitoring has confirmed that hydrocarbons (diesel) are present in the groundwater beneath the site. As the QHHERA did not identify any unacceptable risks to human health or the environment associated with site derived impacts or possible site derived impacts and the site is suitable for industrial/commercial land use, Horizon Power currently has no plan to undertake further remediation. Following removal of site infrastructure, Horizon Power may undertake further assessment of the contamination within the locations that currently cannot be assessed due to existing buildings etc. This assessment may influence the site classification and requirement for active remediation.

Removal of site infrastructure was assessed earlier this year for Horizon Power's portfolio of decommissioned power station sites, including Meekatharra. This review and budgetary requirements are still being finalised. Please note, completion of site decommissioning works will be dependent on State Government funding. The Shire of Meekatharra is identified as a key stakeholder in this process and we will be communicating with the Shire as we progress the site demolition plans, including demolition license. As this program is still being developed and will be based on a whole of portfolio approach, it is too early for me to provide an indication of likely timing for the works at Meekatharra."

In February 2016 a meeting was requested by Horizon Power to discuss the future of the site and the possible demolition of the Power House.

The Shire President, Chief Executive Officer and Community Development Services Manager met with Horizon Power representatives.

Views expressed were that the Shire was still interested in the Site however Horizon Power expressed strong concerns over the ability of the Shire to take over the liabilities of the site and that they should be aware of the ongoing monitoring costs and of the possible cost of remediation should it be deemed by the regulator.

Following the meeting investigations have revealed the following:

- The responsibility for remediation may be transferred in accordance with section 30 of the Contaminated Sites Act 2003.
- The agreement to accept responsibility must be in writing.
- The agreement must be approved by the Minister (for Environment) and the CEO of the Department of Environment Regulation.
- In order for the CEO to consider an application, it must be accompanied by a 'Certificate of contamination audit' signed off by an accredited contaminated site auditor and accompanied by a Mandatory Auditor's Report.
- Details of all remediation required must be known.
- The person, company etc. taking over responsibility must be able to demonstrate the financial capacity to undertake the works

The Department of Environment Regulation guideline for Contaminated sites provides additional information (refer section 12 and 13)

Any site remedial costs or ongoing monitoring costs have not been established but will be dependent on the final classification of the site by the Department of Environment Regulation

Horizon Power is still of the opinion that the building is in poor overall condition and should still be demolished.

Council may choose to seek the required audit from Horizon Power however they may choose not to release it and the Shire would then be required to fund the required auditors report. Estimated cost range from \$100,000 to \$300,000

Horizon Power is willing to relocate the generator to another location.

At the May 2016 meeting of Council the following was resolved

"This item lay on the table pending advice of the Department of Environmental Regulation the level of contamination classification. Furthermore Council advise Horizon Power that they oppose removal of the Power House Building."

CARRIED 5/0

Reason for Resolution Differing from Officers Recommendation:

Council would like to establish more clearly what will be required in terms of reporting and mitigating any proven contamination."

Comment:

The contaminated sites declaration has been received from the Department of Environment Regulation.

The findings and conditions are summarised below;

The site was declared a Contaminated Site due to the presence of:

- Fuel/Oil Contaminates/plumes
- Metals in Soil & Water
- Trichloroethene (TCE) in soil (volatile organic chlorinated compound)

Requirements placed under the declaration include:

- Further monitoring and testing
- Appointment of a Contaminated Sites Auditor by 8 July 2016
- Provision of a remediation plan by 30 July 2016
- Preparation of a Health & Safety plan for onsite workers

Restrictions on Use: This site is not suitable for redevelopment for any land use, and buildings on site are not suitable for occupation, without further risk assessment and remediation.

Other than for analytical testing or remediation, groundwater abstraction is not permitted at this site.

Due to the nature and extent of contamination at the site (including soil, groundwater and soil vapour contamination), a site-specific health and safety plan is required to address the risks to the health of any workers undertaking intrusive works at the site until further notice.

It is noted that subdivision of the land may not be approved.

In addition to the declaration of Lot 839 (Power Station Site) three other areas have been classified as "Possible Contamination – Further investigation required".

These are:

- Lot 840 Swimming Pool lot – Grassed area near to power house
- Savage Street Road reserve - North of the Power Station
- The Creek area – West of the Power Station

The declaration states these areas do not present a serious or imminent health risk but as there are grounds indicating possible contamination further investigation is required.

The only current restriction on these sites is "*Other than for analytical testing or remediation, groundwater abstraction is not permitted at this site.*"

Consultation:

Cr NL Trenfield - Shire President

Roy McClymont - Chief Executive Officer

W Atyeo - Environment Health & Buildings Officer

Department of Environment Regulation

Alastair Trolove - Horizon Power Manager Capacity Management Support

Statutory Environment:

Contaminated Sites Act 2003

Contaminated Sites Regulations 2006

Environmental Protection Act 1986

DER 2014, *Assessment and management of contaminated sites*, Department of Environment Regulation.

Policy Implications:

Nil

Budget/Financial Implications:

Ongoing and remediation costs cannot be established at this time

Strategic Implications:

Strategic Plan 2012-22. Key Result Area – Good Governance

Voting Requirements:

Simple Majority

Officers Recommended Options:

Option A

That Council advise Horizon Power that the Shires interest in the property will be reassessed once all remedial and monitoring requirements have been completed and the Shire requests that all reasonable steps and actions be taken to avoid demolition of the old power house.

Or

Option B

That Council, taking into consideration possible future environmental remediation, auditing and reporting requirements, as determined by the Department of Environment Regulation, advises Horizon Power that it will commence the required processes to transfer the Contaminated Site liabilities associated with the Old Meekatharra Power Station site to the Shire.

Further; that funds will be allocated as required to progress this transfer and all associated works in a timely manner, the amount to be allocated to be determined upon a remediation plan being prepared and approved by the Department of Environment Regulation. It be requested that the Power House not be demolished but be cleared of all visible contaminants prior to transfer to the Shire.

Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr PW Curley

That Council advise Horizon Power that the Shires interest in the property will be reassessed once all remedial and monitoring requirements have been completed and the Shire requests that all reasonable steps and actions be taken to avoid demolition of the old power house.

Furthermore Council request a meeting be arranged with Horizon Power to discuss remediation and retention of the building.

CARRIED 4/0

Reason for Resolution Differing from Officers Recommendation:

Council consider the building to be of significant historical significance and deem it necessary to take all viable steps to ensure that this landmark remains.

power to you

510 Abernethy Road
Kewdale, Western Australia 6105
PO Box 75, Cloverdale WA 6985

Telephone (08) 9441 3400
Facsimile (08) 9441 3409
www.horizonpower.com.au

Our ref: DMS#3075308

2 October 2007

Mr Roy McClymont
Chief Executive Officer
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

SHIRE OF MEEKATHARRA	
FILE No	
DATE REC'D	08 OCT 2007
OFFICER	CEO
Meeting Date	

HORIZON
POWER

Dear Roy

Further to Horizon Power's recent visit to the Shire of Meekatharra, I am writing to provide an update on the remediation of the old power station site in Meekatharra ("the site").

I would like to advise that Horizon Power has recently engaged the services of Environmental Resources Management Australia Pty Ltd ("ERM") to develop a remediation action plan for the site. ERM have completed Preliminary and Detailed Site Investigations characterizing the contamination at the site.

ERM has already commenced work on the plan, which will provide a further analysis of the existing soil and groundwater contamination in addition to a detailed record of actions needed to remediate the site. We do not anticipate ERM will need to visit Meekatharra to access the site given Preliminary and Detailed Site Investigations have already been completed. However, should this be required, I will ensure you are aware of ERM's visit to Meekatharra.

Horizon Power expects to receive a completed remediation action plan by the end of 2007. Once the plan has been received and diligently considered by Horizon Power, works will commence to remediate the site.

In accordance with the Contaminated Sites Act, the site has been registered with the Department of Environment and Conservation ("DEC") as a contaminated site. The site is awaiting assessment and classification by the DEC. Russell Slaughter, our Environmental Coordinator, has contacted the DEC to express our interest in attaining a prompt response from the DEC.

While Horizon Power continues to utilise a portion of the site, I believe in the future, the Shire may like to use the remaining portion of the site as a museum. It would be useful if you were able to send me a letter or email by the end of October confirming the Shire's intended future use of the site to assist in remediation planning.

Should you have any queries or wish to discuss the above, please do not hesitate to contact me on 9441 3605.

Yours sincerely



LANA RUDEZ
Community Relations Manager - South

Hi Roy and Geoff

Further to our meeting on 16 February regarding the demolition of the former Meekatharra power station site located on Lot 839 Savage St (the site), I wish to advise we are now in a position to execute the contract with our demolition contractor.

The site was reported as a potential contaminated site to the (then) Department of Environment and Conservation in approximately 2008, however no formal classification has been assigned to date under the *Contaminated Sites Act 2003 (WA)*.

During the meeting your Shire President expressed the view that the Shire will be willing to take over the old engine hall and all associated liability relating to the contamination. The Shire is also aware asbestos containing materials are present on the site. Based on these comments I suggested the Shire seek independent legal advice and the advice of a contaminated sites expert regarding the acceptance of liability for ongoing contamination investigations and remediation. I also committed to discuss the transfer of liability with the Department of Environment Regulation (DER).

I am writing to enquire whether the Shire has obtained this advice and remains willing to accept all contamination liability relating to the site. Based on experience managing the contamination risk of comparable sites I anticipate the ongoing contamination investigations including contaminated site auditor involvement and excluding any remediation, to be in the vicinity of \$200 000 – \$300 000. The extent of remediation required has not yet been determined and would be an additional cost for the Shire.

I understand the following steps are required in order to transfer responsibility for remediation to the Shire, based on my conversation with an officer from the Contaminated Sites Branch within the DER, however please note this is not intended as legal advice and I am not an expert in contaminated sites:

- The responsibility for remediation may be transferred in accordance with section 30 of the *Contaminated Sites Act 2003*.
- The agreement to accept responsibility must be in writing.
- The agreement must be approved by the Minister (for Environment) and the CEO of the Department of Environment Regulation.
- In order for the CEO to consider an application, it must be accompanied by a 'Certificate of contamination audit' signed off by an accredited contaminated site auditor and accompanied by a Mandatory Auditor's Report.
- Details of all remediation required must be known.
- The person, company etc. taking over responsibility must be able to demonstrate the financial capacity to undertake the works.

The following DER guideline provides additional information (refer section 12 and 13)

https://www.der.wa.gov.au/images/your-environment/contaminated-sites/ld_reporting_and_classification_of_CS_DRAFT_150819.pdf

I remain of the view that the old engine hall should be demolished as it is in a poor state of repair and the extent of hydrocarbon contamination beneath the building is not quantified. We do not wish to have any ongoing liability or perceived liability resulting from past operational activities and do not believe transferring the contamination liability (if approved by the DER) to the Shire for a known contaminated site in the main street of Meekatharra is in the best interests of the Shire or the community.

I also write to offer an alternate approach as follows:

- Horizon Power progress with the demolition works as planned and remediation of soils expected to be contaminated beneath the former engine hall.
- The old generator is transferred to another location within Meekatharra (HP can fund this relocation), for the Shire to use in future museum or similar display.
- The portion of Lot 839 that currently houses the engine hall is sub-divided and the management order for this portion transferred to the Shire.

- HP retains the balance of the Lot 839 for the foreseeable future as a depot/laydown area.

Regards
Alastair



Alastair Trolove
Manager Capacity Management Support
T: [\(08\) 6310 1815](tel:0863101815) | 18 Brodie Hall Drive, Bentley WA 6102
M: [0447 883 803](tel:0447883803) | alastair.trolove@horizonpower.com.au
horizonpower.com.au | [Facebook](#) | [Twitter](#)



From: Alastair Trolove
Sent: Tuesday, 2 February 2016 10:41 AM
To: cdsm@meekashire.wa.gov.au
Subject: FW: Old Power Station in Meekatharra

Hi Geoff

Thanks for your time earlier this morning. As discussed I will be in Meekatharra on the 16/17 Feb to scope the demolition works for the old power station site.

The email below was sent to the Shire in late 2012, and I have forwarded for your info. I cannot find a copy of the letter which confirmed the Shire no longer sought to obtain the generator, however the generator remains in the old engine hall and we may be able to re-locate if the Shire is again interested in retaining for historical purposes. We can discuss further at our meeting.

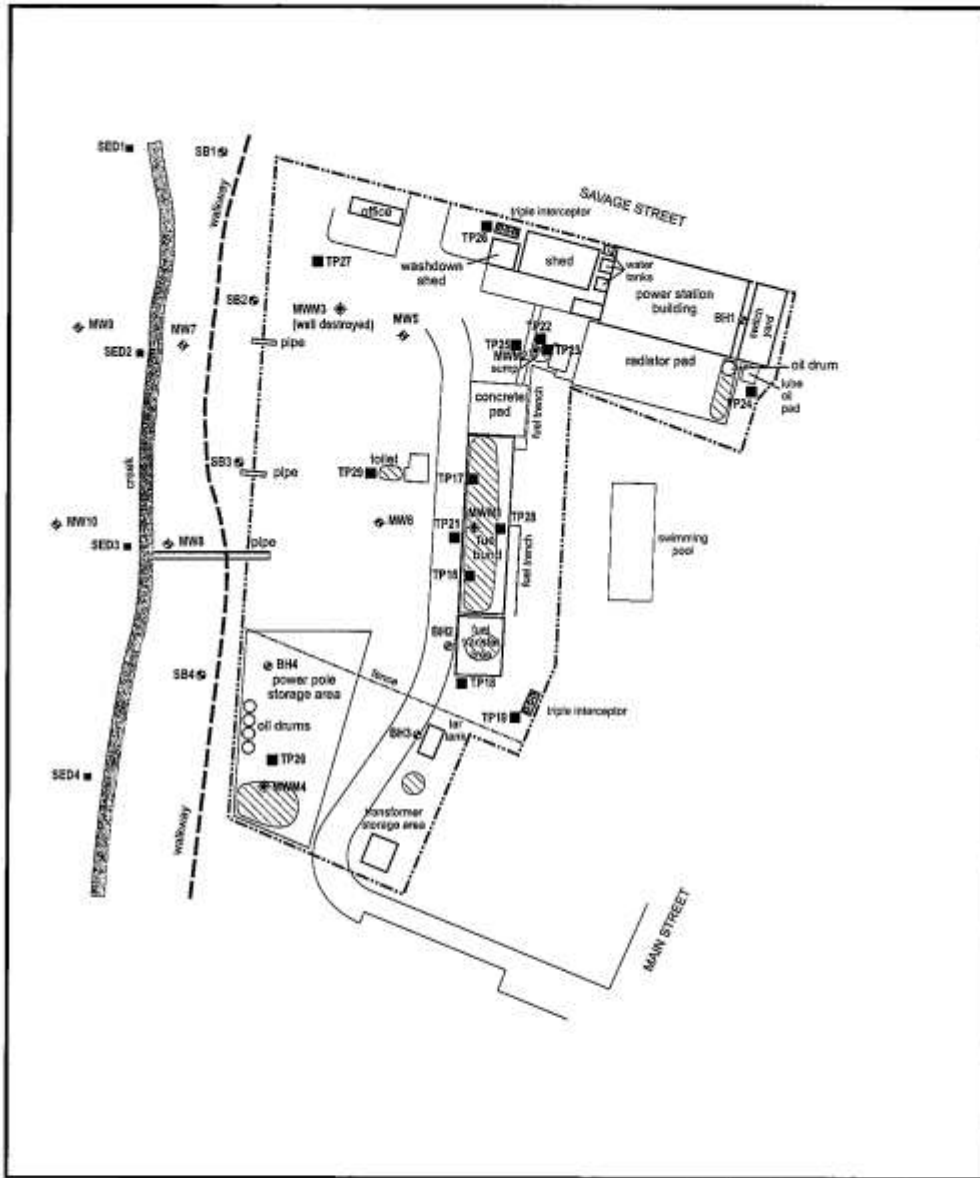
I will be with the demolition contractor who will be interested in understanding whether a demolition licence is required.

As outlined in my email below, once the demolition is complete, we can focus on soil monitoring and remediation requirements, which have been restricted due to onsite infrastructure. I have had a number of additional groundwater monitoring bores installed on the site in the last couple of years so we have a good understanding of groundwater and soil vapour impacts. The contaminated site consultant will be onsite in the early February to complete the next round of groundwater and soil vapour sampling.

Kind regards



Alastair Trolove
Manager Capacity Management Support
T: [\(08\) 6310 1815](tel:0863101815) | 18 Brodie Hall Drive, Bentley WA 6102
M: [0447 883 803](tel:0447883803) | alastair.trolove@horizonpower.com.au
horizonpower.com.au | [Facebook](#) | [Twitter](#)



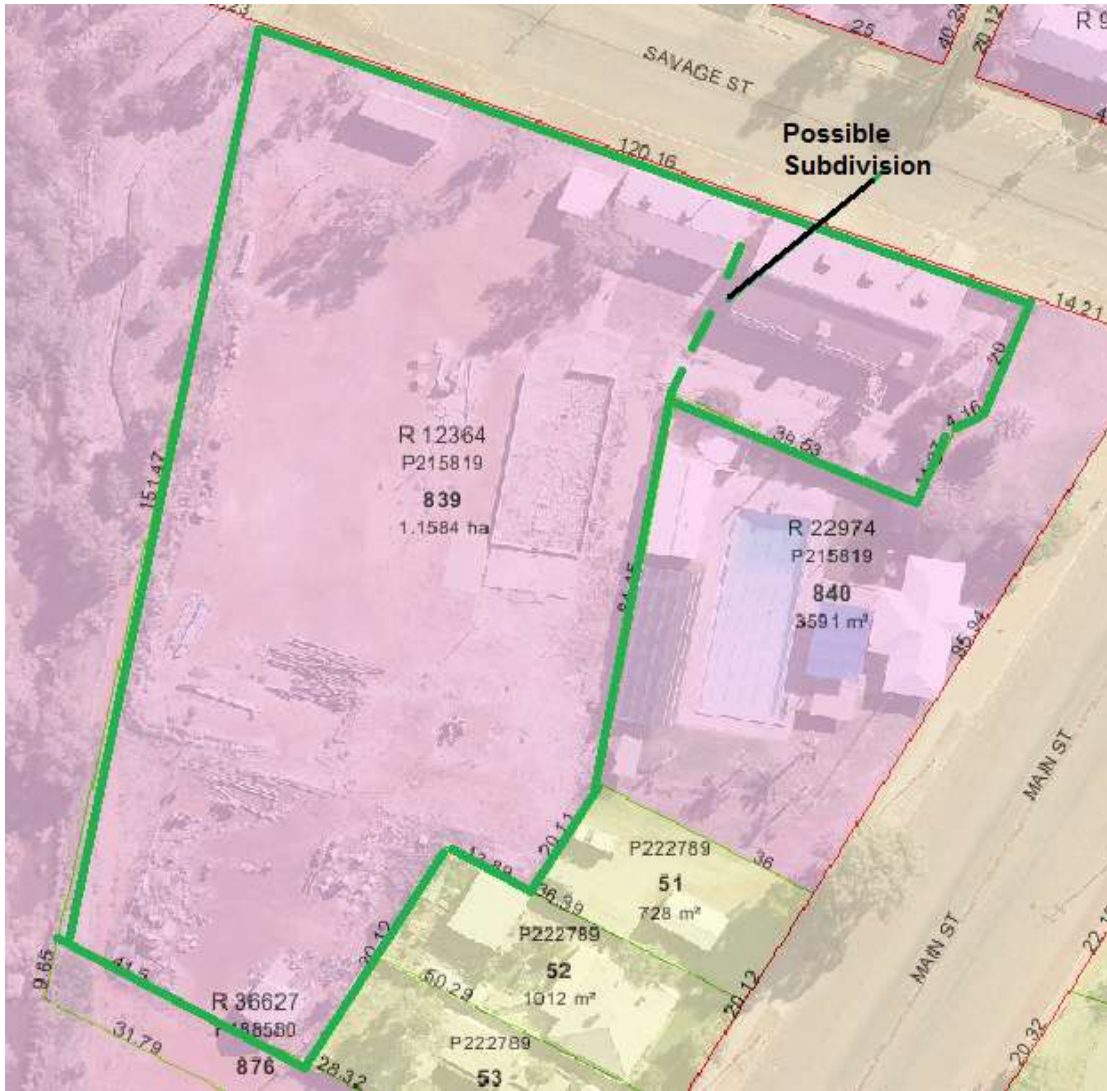
- Legend**
- TP1 Test Pit (DS1 July 2006)
 - ⊕ MWM1 Monitoring Well (DS1 July 2006)
 - ⊕ SB1 Soil Bore (Nov 2006)
 - ⊕ MWM1 Monitoring Well (Nov 2008)
 - SED1 Sediment Sample (Nov 2008)
 - ⊕ BH1 Borehole (Nov 2003)

Client:	Horizon Power
Project:	HP - Meekatharra
Drawing No:	009200_01_F2
Date:	09/02/2006
Drawn by:	DD
Source:	-
Scale:	1:400 @ A4

Figure 2
Site Layout and investigation Locations

Environmental Resources Management Australia Pty Ltd
8th Floor, 172 St Georges Ter, Perth, WA 6000
Telephone +61 8 9321 5000





Executive summary

Coffey Environments Pty Ltd (Coffey) was commissioned by Horizon Power (the Client) to undertake an Additional Detailed Site Investigation (ADSI) associated with the former Meekatharra Power Station located at 839 Savage St, Meekatharra (the 'site'). The site was reported to the Department of Environment Regulation (DER) as a potentially contaminated site in 2009 with the classification currently pending.

A number of soil and groundwater investigations have been completed at the site since 2006, with the most recent investigation being an ADSI undertaken in July 2014 (Coffey, 2015a). The investigations have identified petroleum hydrocarbon impacts (diesel fuel) in soil and groundwater predominantly associated with the northern portion of the site where a light non-aqueous phase liquid (LNAPL) plume has been identified. A dissolved-phase total recoverable hydrocarbon (TRH) plume has also been confirmed to extend beyond the LNAPL plume in the northern portion of the site, however, the extent of the dissolved-phase plume to the north and east required further assessment. Peak petroleum hydrocarbon impacts in soil have been historically identified in areas largely associated with groundwater impacts including shallow and deep (smear zone) soil beneath the Fuel Bund in the eastern portion of the site, the Sump, Lube Oil Pad, Radiator Pad and Switchyard in the northern portion of the site, as well as surface soil in various areas where localised surface soil staining was previously prominent.

Whilst extensive environmental investigations have been undertaken at the site, a number of residual data gaps were identified prior to the current investigation which required addressing to adequately update the site's contamination status and associated risk profile. The uncertainties were in relation to lateral delineation of identified petroleum hydrocarbon impacts in groundwater, further characterisation of soil and groundwater conditions in areas where previous investigation was lacking or completely absent, as well as quantitative assessment of soil vapour conditions given the presence of LNAPL (vapour source) and on-site buildings (receptor) in the northern portion of the site. Therefore, the technical objective of this ADSI was to further characterise the contamination status of the site by addressing these data gaps and thus allowing a refinement of the site's conceptual site model (CSM) and risk profile in the context of on-going commercial/industrial land use. This information will facilitate the ultimate objective of achieving an end-point classification for the site under the Contaminated Sites Act 2003 (CS Act) (restricted-use classification).

The current investigation identified peak middle-chain TRH concentrations in shallow soil beneath the Power Station Building in the north-eastern section of the site, as well as deep soil (within the vadose zone) beneath the Fuel Transfer Pad in the eastern section of the site, above management limits intended to minimise potential effects such as the formation of LNAPL or damage to in-ground services.

In each case, TRH impacts identified in soil during the current investigation were vertically delineated within the vadose zone. Similar to previous investigations, diffuse concentrations of heavy metals in soil primarily in the form of chromium, copper, nickel and zinc were detected during the current investigation, with isolated areas reporting some metals species in excess of ecological criteria. In general however, peak metal impacts in soil were identified both on- and off-site at depths

greater than the typical maximum extent (~ 3 metres) of root and habitation zones of many species [National Environment Protection Council (NEPC, 2013a)].

Elevated concentrations of other chemicals of potential concern (COPCs) in soil related to power generation and power pole treatment were not identified during the current investigation in excess of adopted human health and ecological criteria.

Consistent with previous site investigations, gauging data collected in June 2015 indicates that groundwater beneath the site is inferred to flow towards the west with a relatively slow seepage velocity. New anecdotal information obtained during the current investigation also indicates the presence of a significant water leak in the pool system (in the order of 3,000 L per day). Such a leak could explain the localised groundwater mounding observed at MW27 to the north of the pool, and is likely to artificially drive groundwater away from the pool site. Furthermore, an assessment of

seasonal fluctuations in groundwater elevations beneath the site supports previous conclusions presented in ERM (2014) in that groundwater beneath the site is unlikely to be in direct hydraulic connection with the neighbouring Meekatharra Creek.

Similar to the previous GME in July 2014, LNAPL was observed on top of groundwater beneath the Fuel Bund and Sump towards the northern section of the site. Furthermore, an absence of free product in a newly installed well (MW28) within the vicinity of the plume suggests that LNAPL may be present within two separate (and smaller) plumes, including one beneath the Fuel Bund and one further north near the Sump. Elevated dissolved-phase TRH concentrations were also identified in

groundwater during the current investigation with peak results reported for middle-chain carbon fractions representative of diesel impacts above domestic non-potable health criteria. The lateral extent of the dissolved-phase TRH groundwater plume has generally been delineated to below investigation levels (ILs) in all directions except towards the south-eastern portion of the site near the Southern Triple Interceptor Trap where reported middle-chain TRH concentrations marginally exceeded the domestic non-potable IL. However, considering the extent of the current impact coupled with the lack of any identified source south of the Southern Triple Interceptor Trap it is considered that any additional impact to the south is limited in extent.

Based on a review of primary (plume geometry) and secondary (geochemical indicators) lines of evidence, it is considered likely that natural attenuation is occurring in groundwater beneath the site.

Primary lines of evidence including temporal trends in the apparent thickness of LNAPL and dissolved-phase petroleum hydrocarbon concentrations support the hypothesis of a stable or contracting plume. In addition to this, secondary lines of evidence in the form of geochemical indicators (DO, Eh, nitrate, ferrous iron, sulfate and methane) indicate that petroleum hydrocarbons are being naturally attenuated through aerobic and anaerobic biodegradation.

The current investigation identified elevated copper, nickel and zinc concentrations in groundwater at a number of locations across the investigation area (both on and off-site) in excess of criteria protective of fresh water aquatic environments. Localised concentrations of nickel were also reported for wells positioned on the central-eastern boundary of the site in excess of ILs applicable to domestic non-potable groundwater use. Elevated benzene impacts in groundwater were detected in an off-site well immediately west of the Power Pole Treatment Area (southern area of the site) which also exceeded criteria protective of non-potable groundwater beneficial uses. All other investigated contaminants in groundwater such as polycyclic aromatic hydrocarbons (PAH), polychlorinated biphenyls (PCB), organochlorine pesticides (OCP), phenols and cresols were either not detected or minor in nature.

Petroleum hydrocarbon vapour concentrations were detected for samples collected from both shallow (1.5 mbgs) and sub-slab vapour points within on-site buildings in the northern portion of the site, with all results passing a Tier 1 screening against health screening levels (HSLs) for commercial / industrial settings. Whilst results for petroleum hydrocarbon vapours passed a Tier 1

screening for commercial industrial settings, results for trichloroethene (TCE), a type of volatile organic chlorinated compound (VOCC) were reported in excess of the interim health investigation level (HIL-D) vapour intrusion criteria for shallow soil vapour bores positioned beneath the southern portion of the Radiator Slab and near the Sump / LNAPL plume, as well as a sub-slab implant within the Main Shed. As stated in NEPC (2013b), the interim HILs for VOCCs are conservative in nature and primarily indicate the need for additional site investigation as opposed to unacceptable risks from vapour intrusion.

Soil vapour results reported during the current investigation indicate a 'moderate' risk associated with current / future site occupants of buildings being exposed to vapour intrusion hazards. This is due to

the detection of TCE vapour concentrations above vapour intrusion criteria, as well as the potential for reported petroleum hydrocarbon vapours to increase should a more competent slab be established on-site in the future. Notwithstanding these results, such vapour risks from petroleum hydrocarbons could be readily managed via the implementation of a vapour venting system (or similar) in future onsite buildings. A 'moderate' risk score has also been assigned to the theoretical exposure pathway

involving private groundwater abstraction of groundwater impacts in the form of localised benzene concentrations above domestic non-potable criteria. Whilst the presence of receptors (users of nearby groundwater abstraction bores) is considered unlikely, benzene impacts above domestic non-potable ILs have not been laterally delineated in a down-gradient / westerly direction. Finally, similar to conclusions drawn by Coffey (2015a), an updated qualitative risk assessment has identified a

'moderate' risk to groundwater resources beneath the site due to the known presence of groundwater impacts in the form of dissolved-phase TRH and LNAPL plumes. Despite this, ecological systems associated with groundwater beneath the site are likely to be limited in nature. Lastly, soil vapour results associated with TCE, specifically in SV06 and SV07, could suggest a larger issue associated with TCE in groundwater, sourced either on or off-site.

Recommendations

Based on the findings of the investigations, the following recommendations are made:

1. Based on the soil vapour results, another round of soil vapour monitoring should be considered to verify the results from this phase of works.
2. A limited GME should be conducted, specifically sampling the lower portion of the groundwater wells screens on site, to better understand if TCE is a contaminate of concern and whether the source is on or off-site.
3. Appropriate health and safety protocols should be implemented for personnel who may come into contact with hydrocarbon impacted soils and / or groundwater.
4. Annual groundwater monitoring should be undertaken over the next 2 years to assess potential plume migration and provide further evidence for the site to be re-classified.
5. These conclusions and recommendations are made within the limitations of the work which has been undertaken; a statement of these limitations is attached.

DEPARTMENT ENVIRONMENT REGULATION REPORT



Government of Western Australia
Department of Environment Regulation

Your ref
Our ref DMO 2652
Enquiries Registrar
Phone 1300 762982
Fax
Email

Chief Executive Officer
Shire of Meekatharra
PO Box 129
Meekatharra WA 6642

Dear Sir/Madam

This letter is the formal notice of classification of a known or suspected contaminated site in which you have an interest. This constitutes the notice the Department of Environment Regulation (DER) is legally obliged to give under the *Contaminated Sites Act 2003* (the Act), which came into effect on 1 December 2006.

The Act was set up to record and manage contaminated sites in Western Australia, in order to protect people's health and the environment. Contamination does not necessarily mean that an area is unsafe to live or work in – for example, it may be limited to groundwater, and only becomes an issue to be managed if a groundwater bore was being considered.

This notice explains why the site has been classified, what restrictions, if any, have been placed on the use of the site and how you can appeal the classification. In some cases, this notice may include other lots which also form part of the classified site, in addition to the lot in which you have an interest.

If, after reading this letter, you have any further queries, please contact DER on 1300 762 982 (Contaminated Sites Information Line).

NOTICE OF A CLASSIFICATION OF A KNOWN OR SUSPECTED CONTAMINATED SITE GIVEN UNDER SECTION 15 OF THE *CONTAMINATED SITES ACT 2003*

The site detailed below (**the site**), consisting of 1 parcel(s) of land, was reported to the CEO of DER as a known or suspected contaminated site and has been classified under the Act:

- LOT 839 ON PLAN 215819 as shown on certificate of title LR3150/482 known as Meekatharra WA 6642

This notification is being sent to you in accordance with section 15(1) of the Act on the grounds that you, as the recipient, are one or more of the following:

- (a) owner of the site (contact details sourced from the current certificate of title);
- (b) occupier of the site;
- (c) relevant public authority;
- (d) person who, in the CEO's opinion, there is particular reason to notify;
- (e) person who made the report under section 11 or 12; and

SHIRE OF MEKATHARRA	
FILE No.
DATE RECD	14 JUN 2016
OFFICER	CEB CPDM
Meeting Date

Licensing and Approvals, Contaminated Sites
Postal Address: Locked Bag 33, Cloisters Square WA 6850
Ph: 1300 762 982 Fax: (08) 9333 7575
contaminated_sites@der.wa.gov.au
www.der.wa.gov.au

- (f) person who, in the CEO's opinion, may be responsible for remediation of a site classified as *contaminated – remediation required*.

Site Classification

Category of site classification: Contaminated - remediation required

Date of site classification: 01/06/2016

Reasons for classification: This site was reported to the Department of Environment Regulation (DER) as per reporting obligations under section 11 of the 'Contaminated Sites Act 2003' (the Act), which commenced on 1 December 2006.

The site has been classified under section 13 of the Act based on information submitted to DER by May 2016.

The site was reported because it was used as a power station for approximately 16 years, from at least 1976 until 1992, and because hydrocarbons (such as from diesel) were present in soil and groundwater at the site. Power generation is a land use that has the potential to cause contamination, as specified in the guideline 'Assessment and management of contaminated sites' (DER, 2014).

A series of contamination assessments were carried out at the site between May 2007 and March 2016. These assessments included site history reviews, and soil, groundwater, soil vapour and surface water investigations.

Activities historically carried out at the site included bulk fuel storage (typically diesel) and associated fuel transfer infrastructure; generators, transformers and radiators for power generation; a mechanical maintenance workshop; and power pole treatment (with tar).

Site inspections carried out between 2007 and 2016 have identified the surface soil staining and/or odour indicative of historical hydrocarbon spills (such as from diesel) in a number of areas across the site. These areas include the former location of bulk above-ground fuel storage tanks ('the fuel bund'); within the power station building; on concrete pads, such as those associated with radiators; and the electrical transformer storage area.

Intrusive soil investigations have also found staining and/or odour in soils beneath the site, including near the fuel pump; within the power station building; within the fuel bund; and beneath the fuel transfer pad. Staining and/or odour have also been observed off-site, beneath the Savage Street road reserve to the north and beneath a grassed recreation area to the east of the power station building, adjacent to Great Northern Highway.

In soils beneath this site, hydrocarbons (such as from diesel) were present at concentrations exceeding Ecological Screening Levels, the relevant Health Screening Levels and management limits for commercial and industrial sites, as published in the 'National Environmental Protection (Assessment of Site Contamination) Measure 1999' (the NEPM).

Light non-aqueous phase liquid (LNAPL) was present in groundwater beneath the site (i.e. diesel was observed floating on the surface of groundwater).

Dissolved hydrocarbons (such as from diesel) were also present in groundwater. The hydrocarbon plume extended off-site to the north beneath the Savage Street road reserve, and to the east

beneath a grassed recreation area to the east of the power station building, and to the west beneath public open space.

Historically, the hydrocarbon plume has extended beneath the Meekatharra Creek (which is immediately west of the site). However, hydrogeological assessments have found that based on groundwater data from 2007 to 2015, groundwater was not connected to the Meekatharra Creek (groundwater was 0.5 to 0.9 metres below the creek bed at its lowest point).

Surface water investigations carried out in 2009 did not identify any evidence of contamination in the Meekatharra Creek. Sediment quality has not been investigated.

Metals (arsenic, boron, cadmium, chromium, copper, nickel and zinc) were present in groundwater at concentrations exceeding Groundwater Investigation Levels for fresh waters, as published in the NEPM. Nickel concentrations also exceeded assessment levels for the non-potable use of groundwater, as published in the guideline 'Assessment and management of contaminated sites' (DER, 2014).

Soil vapour investigations were carried out in 2015. Hydrocarbons (such as from diesel) were detected in soil vapour, but did not exceed the relevant Health Screening Levels for commercial and industrial sites and public open space, as published in the NEPM.

Trichloroethene (known as TCE) was detected in soil vapour in 2015 at concentrations exceeding the relevant interim soil vapour health investigation levels for volatile organic chlorinated compounds, for commercial and industrial sites and public open space, as published in the NEPM. The soil vapour was present within the power station building and near an on-site stormwater sump, above LNAPL in groundwater.

A quantitative health risk assessment carried out in 2009 did not consider all contaminants of potential concern.

Based on advice from the Department of Health in May 2016, and under the site use and circumstances applicable at the time of classification (vacant buildings, with the site used for material storage and lay down), soil vapour concentrations do not pose a serious or imminent health risk. However, further health risk assessment and remediation would be required prior to the use of on-site buildings.

As the site has been shown to be contaminated, and remediation is required to reduce unacceptable risks to human health, the environment or any environmental value to acceptable levels, the site is classified as 'contaminated - remediation required'.

DER, in consultation with the Department of Health, has classified this site based on the information available to DER at the time of classification. It is acknowledged that the contamination status of the site may have changed since the information was collated and/or submitted to DER, and as such, the usefulness of this information may be limited.

Other Relevant Information:

Additional information included herein is relevant to the contamination status of the site and includes DER's expectations for action that should be taken to address potential or actual contamination described in the Reasons for Classification.

Based on the available information, contamination present on this site has also been identified beyond the site boundary on adjacent land, and as such, DER considers this site meets the

definition of a "source site" as specified in Part 1, Section 3 of the Act. In accordance with Regulation 31(1)(b) of the 'Contaminated Sites Regulations 2006', any reports or information submitted to DER that are relevant to the investigation, assessment, monitoring or remediation of a source site are required to be accompanied by a mandatory auditor's report (MAR) prepared by an accredited contaminated sites auditor.

An instrument affecting land which comprises all, or part of, this site will not be registered or accepted for registration, unless the CEO of the Department of Environment Regulation consents to the registration in writing.

Action Required:

This site is considered to be high priority for action to be taken to address contamination, as described below. DER expects the actions required at affected sites to be carried out by the person(s) responsible for taking action at the source site.

As this site is a source site, in accordance with regulation 31(1)(b) of the Contaminated Sites Regulations 2006 an accredited contaminated sites auditor must be appointed to review all investigations, assessments, monitoring and/or remediation of the site and to prepare a MAR. All future reports on investigation, assessment, monitoring or remediation of the site which are submitted to DER will need to be accompanied by a MAR.

Evidence that an accredited contaminated sites auditor has been appointed for this site should be provided to DER by no later than 8 July 2016.

Further and ongoing groundwater investigations are required to characterise and delineate the lateral and vertical extent of groundwater contamination beneath the site and off-site.

Further soil vapour investigations are required to characterise and delineate the extent of soil vapour contamination beneath the site and (if necessary) off-site.

Given that the topography at the site indicates that surface water run-off is towards the Meekatharra Creek, further surface water and sediment assessments are required.

Remediation of the source and affected sites is required to mitigate potential risks to human health, the environment and/or any environmental value.

Community engagement is required to be carried out, in accordance with DER's Contaminated Sites Guidelines and the NEPM.

A proposed plan and timeline for undertaking further investigations, remediation and community engagement should be provided to DER by no later than 29 July 2016.

General Information

The nature and extent of contamination and any restrictions on the use of the land, if applicable, are listed in Attachment A.

Information in relation to the classification of the site is available free of charge as a summary of records via the Contaminated Sites Database at www.der.wa.gov.au/contaminatedsites.

In some instances DER has had to classify sites based on historical information. A site may be re-classified at any stage when additional information becomes available, for example where a new

investigation or remediation report completed in accordance with DER's *Contaminated Sites Management Series* guidelines, is submitted to DER. The current site classification is the classification most recently conferred on the site.

Memorials

In accordance with section 58(1) of the Act, DER will lodge a memorial with the Registrar of Landgate, recording the classification against the site's Certificate(s) of Title LR3150/482. Parcel(s) without a registration number or certificate of title will not have a memorial lodged against them until a certificate of title has been created. Once complete, confirmation of the lodgement of the memorial(s) will be forwarded to the following people:

- (a) each owner,
- (b) Western Australian Planning Commission;
- (c) CEO of the Department of Health;
- (d) Local Government Authority;
- (e) relevant scheme authority.

Given that memorial(s) will be lodged against the site, the Western Australian Planning Commission (WAPC) may not approve the subdivision of the land under Section 135 of the *Planning and Development Act 2005*, or the amalgamation of that land with any other land without seeking, and taking into account, the advice of DER as to the suitability of the land for subdivision or amalgamation. Furthermore, a responsible authority (e.g. Local Government Authorities) may not grant approval under a scheme for any proposed development of the land without seeking, and taking into account, advice from DER as to the suitability of the proposed development.

Disclosure upon sale / lease / mortgage of the site

Where the land is part of a transaction – sale, mortgage or lease agreement – and is classified as

- *contaminated – remediation required*;
- *contaminated – restricted use*; or
- *remediated for restricted use*;

land owners MUST PROVIDE WRITTEN DISCLOSURE (on the prescribed Form 6 enclosed) of the site's status to any potential owner, mortgagee (e.g. financial institutions) or lessee at least 14 days before the completion of the transaction. A copy of the disclosure must also be forwarded to DER.

Important note: Failure to provide written notice is an offence and carries a penalty of up to \$125,000 and a daily penalty of \$25,000.

Transferring responsibility for remediation

This site has been classified '*contaminated – remediation required*'. Where transfer of responsibility for remediation is proposed, the person responsible for remediation must obtain written agreement from the person to whom the whole or part of that responsibility will transfer, and seek written approval of that agreement from DER in accordance with section 30 of the Act. If it is proposed to transfer responsibility for remediation to the State, then written approval from the Minister for Environment must be obtained.

The memorial lodged against the Certificate(s) of Title for this site specifies that in accordance with section 58(5) of the Act, the Registrar of Landgate may not register, or accept for registration, an instrument affecting the land unless DER gives written consent to that registration.

Appealing the Site Classification

All site classifications given by DER are appealable. However, only certain people can lodge a valid appeal. The people who can lodge a valid appeal varies, depending on the classification category, as detailed in Fact sheet 4 – 'Site classifications and appeals'. Appeals need to be lodged in writing with the Contaminated Sites Committee at Forrest Centre, Level 22, 221 St Georges Terrace, Perth WA 6000, within **30 days** of being given this notification. The appeal should set out the appellant's relationship to the site, and must include the grounds and facts upon which it is based. An appeal fee (currently \$45) applies.

To find out more about the appeal process, see the Contaminated Sites Committee website at www.consitescommittee.wa.gov.au or contact the office of the Committee on (08) 6467 5201.

For further information on all aspects of site classification, please refer to Fact sheet 4 – 'Site classifications and appeals' and *Site Classification Scheme 2006* (guideline) which are available from DER's website www.der.wa.gov.au/contaminatedsites or by contacting the Registrar on 1300 762 982.

Yours sincerely



Paul Newell, Manager

CONTAMINATED SITES
Delegated Officer under section 91
of the *Contaminated Sites Act 2003*

02/06/2016

Enc. Attachment A – Nature and Extent and Restrictions on Use.

Title/Subject:	LEASE OF PORTION OF RESERVE 40845	
Agenda/Minute Number:	9.4.6	
Applicant:	MPT Civil & Construction Pty Ltd	
File Ref:	R40845	
Disclosure of Interest:	Nil	
Date of Report:	7 July 2016	
Author:	Geoff Carberry Community & Development Services Manager	
		<i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	
		<i>Signature Senior Officer</i>

Summary:

This item is for Council to consider a request to use the Sale Yard Reserve by MPT Civil & Construction Pty Ltd for batching of concrete before the full process for the Disposition of Land is commenced.

Attachments:

Request email
Site Plan

Background:

MPT Civil & Construction has previously batched at various points on a temporary basis. The Hot Rod track reserve was used whilst supplying concrete for the BP site redevelopment. This reserve has a use of Recreation.

Comment:

MPT Civil & Construction Pty Ltd now seeks a more permanent place to store and batch materials.

Reserve 40847 has the use of "Stock Yard" the reserve to the North of that reserve being Reserve 40845 has the Use of Stock Pile and Loading. Concrete batching could be deemed to fit that use. The Shire has Management rights to the reserves and power to lease subject to Ministerial approval.

Both reserves fall into the area proposed as the future industrial park but fall outside of the current planning requirements. The reserve is outside of the town boundary and would not cause noise or dust issues for residents.

In consultation, MPT Civil & Construction have indicated that the batching plant will be fenced with a temporary fence and materials will be delivered by triple road trains.

Council has a number of options:

1. Grant an exclusive use to a specific area of Land, which would require the Shire to dispose of the land by Auction, Tender or to advertise its intention and seek a proper valuation for the area to be leased in accordance with the Local Government Act 1995. Ministerial approval is still required.
2. Grant a Non Exclusive Use Lease for a term less than 2 years. This type of lease does not require the above conditions to be met but Ministerial approval is still required for such a lease. It is not known at this point in time if the Minister would approve this type of lease.

The simple process to achieve option 1 will be;

- Establish the area to be leased
- Obtain a valuation
- Staff negotiate a lease fee and other terms and conditions with the applicant
- Council considers the details including the valuation and lease fee
- Proposal is advertised for public comment and staff seek preliminary ministerial approval for the lease
- Council considers public comment and any requests/suggestions from the minister and resolves to accept the final lease document
- Lease document is executed by the Applicant, the Shire and the Minister

There is a limited water supply on the Stock Yard reserve, but a condition for approval may be imposed regarding use of that water supply.

The reserves are currently used by a number of people for the storage of varying equipment as well as the Shire for stock piling material.

There is sufficient area to allow other users to use the area should further requests be forthcoming.

The final location of the plant within the reserve will need to be decided in consultation with the Shire Works Manager and any other Shire representatives. This would give the Shire the chance to develop a proper plan/layout for the area and protect access to the loading ramps.

The lease area would need to be defined prior to seeking a valuation or estimating a lease cost under a non-exclusive arrangement. If a valuation is obtained it could possibly then be used to further any other request for use of land in the same area prior to the industrial area being developed.

It has been indicated that this is a stop gap measure pending blocks becoming available for purchase in the proposed industrial area.

It is noted that any concrete batching plant producing more than 100t per annum must have Department of Environment Regulation approval and meet the required standards.

Consultation:

Norman Trenfield – Shire President
Roy McClymont – Chief Executive Officer
Bill Atyeo – Environment Health & Buildings Officer

Statutory Environment:

Environmental Protection (Concrete Batching and Cement Product Manufacturing) Regulations 1998

Environmental Protection Regulations 1987

Local Government Act 1995 Section 3.58

Policy Implications:

Nil

Financial Implications:

Council may collect a lease fee/rent if a lease agreement is negotiated.

There will be costs incurred in undertaking the required processes.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommended Options:

Option A

That Council:

- 1) **Agrees in principal to allow the use of a portion of Reserve 40845 by MPT Civil Construction for the purpose of Concrete Batching and storage of raw materials.**
- 2) **Instructs staff to commence the formal process for the disposition of Land in accordance with Section 3.58 of the Local Government Act 1995 as described above.**
- 3) **Agrees that the disposition will be by way of public notice in accordance with section 3.58 (3) of the Local Government Act (in lieu of Auction or Tender).**
- 4) **Acknowledges that the lease will be subject to Ministerial approval**

Or

Option B

That Council

- 1) **Request staff to meet with MPT Civil Construction Pty Ltd to agree to a specific area, being a portion of Reserve 40845, for the purpose of Concrete Batching and storage of raw materials.**
- 2) **Request Staff to prepare a Non Exclusive Use lease for the specified area for a term of less than 2 years with a fee being recommended based on other leases managed by the Shire and agreed by the applicant.**
- 3) **Requests that once the lease has been prepared and given preliminary ministerial approval, it is presented to Council for final approval.**
- 4) **Acknowledges that the lease will be subject to Ministerial approval**

Or

Option C

That Council declines the request for use of Reserve 40845 by MPT Civil & Construction Pty Ltd for the purpose of Concrete Batching and storage of raw materials.

Council Resolution:

Moved: Cr PW Curley

Seconded: Cr HJ Nichols

That Council adopts “Option B” as presented.

CARRIED 4/0

On Fri, Jun 17, 2016 at 7:24 AM, Paul Tonkin <ptonkin.mpt.cc@gmail.com> wrote:

Good Morning Geoff

I believe there is a Councillors meeting this Saturday, and I would ask that you request on my behalf that I can have permission to use the above mentioned area in the short term until the proposed industrial blocks become available.

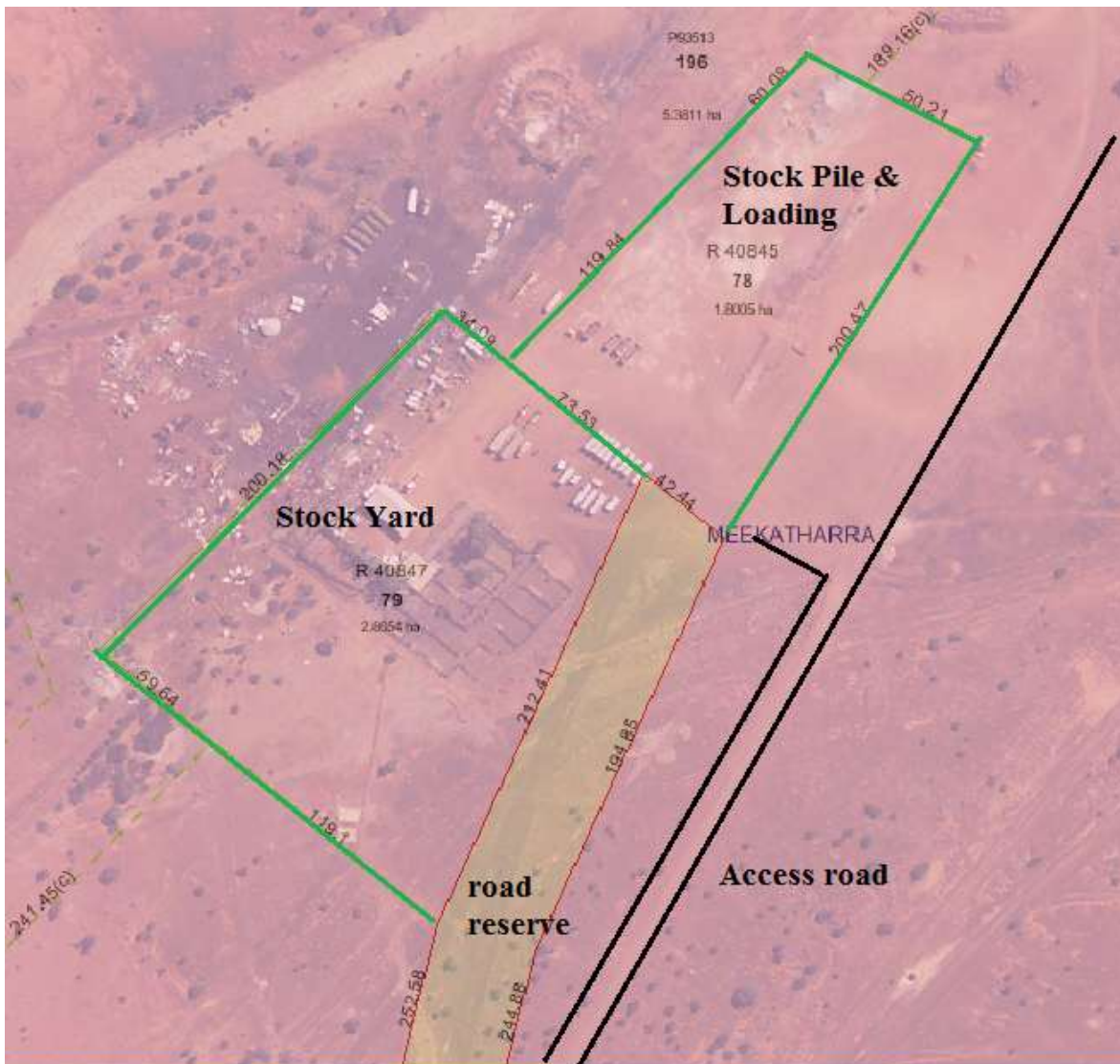
I have begun the tidy up of the Go kart area, and it was my intention to move the concrete raw materials to the sale yard area for future concrete production. In light of the length of time it has taken me to address the area at the Speedway area, I am prepared to donate some concrete for the Club as compensation for the use of the area.



On the other point of concern (pile of pad material) in the old Coates yard, I have begun leveling it for the yard level adjustment and will have it completed during the week.

Given the recent spate of vandalism and windscreen damage in the township it is my intention to sheet the fenced area along the Main st with Trimdeck panels (Colonial Cream) and the fence line areas at the rear with plain Zincaalum.

I look forward to your response and hopefully a positive outcome from the Council meeting.

Regards
Paul Tonkin



Title/Subject:	PAVEMENT CONCESSION EXPRESS FREIGHT B737-300, B737-400
Agenda/Minute Number:	9.4.7
Applicant:	Nil
File Ref:	ADM 0026
Disclosure of Interest:	Nil
Date of Report:	4 July 2016
Author:	Geoff Carberry Community & Development Services Manager
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary:

This item is for Council to consider granting Qantas Airlines operating as Express Freight a pavement concession for landing Boeing 737-300 and 737-400 aircraft at Meekatharra.

Background:

A pavement concession was granted for such aircraft on 1 January 1995 until further notice. However the runway has since under gone a rebuild after which the Pavement Rating was declared at Pavement Concession Number (PCN) 18. This PCN allows aircraft up to 25,000kg, depending on tyre pressures to land.

The general opinion of staff and Aerodrome Management Services, the Shires airport consultants, is that the rating is in fact much higher, but it is estimated to cost \$40,000 to do the required testing to rerate the PCN.

Comment:

The concession request is on the understanding that Meekatharra would be the third alternate site behind Kalgoorlie and Albany. Being the third alternate it could be assumed that Meekatharra would be rarely used.

It should be noted if an aircraft declares an emergency it can land at any airport whether approved or not.

Aircraft	Max Landing weight	Max Takeoff Weight	Expected landing weight
B737- 300	52,527 kg	63,277 kg	47,000 – 49,000 kg
B737- 400	56,246 kg	68,039 kg	47,000 – 50,000 kg

Whilst having made this request with no intention to use Meekatharra until approval was given, on Thursday 15 June 2016 an aircraft declared a fuel emergency due to stronger than expected head winds and not being able to return the Kalgoorlie after Perth was closed and Albany was doubtful. The Boeing 737-300 landed without incident at a weight of 47000kg and departed at a weight of 52,000kg. No damage to the runway or apron areas was reported during the post take-off

inspection. The airport manager reported that the aircraft was air born at approx. 1400m when taking off.

The Boeing 737-300 has a maximum weight is 63,000kg although the expected landing weight is between 47000 and 50,000 which would be a 43% over load on the current PCN rating.

Current pavement concessions that exceed the current rating include Fokker 100's at 43,000 kg and BAE146's at 42,184 kg.

The request has been accessed by the Airport Safety Committee with the following Points being considered.

Landing Distance: The length of the runway is suitable for this type of aircraft – Low risk

Take Off Distance: The length of the runway is suitable for this type of aircraft – Low risk

Effect on Runway: No damage was noted on the recent landing, landings would not be a regular occurrence, Maximum radius turns would be required – Low risk

Effect on Taxiway and Apron: No damage was noted on the recent landing, landings would not be a regular occurrence, Maximum radius turns required along with avoiding new works. – Low Risk

Aircraft access: F100 stairs require a safety step to be placed on top of the stairs which just meet the required height for crew to exit aircraft. This is not seen as viable for the future if concession granted Express freight to supply suitable steps. – Medium Risk

Marshalling of Aircraft: As the apron is not marked out for this type of aircraft, the aircraft needs to be marshalled into position. Airport staff is anxious about carrying out this activity; whilst confident they have not been fully trained to marshal this size aircraft. – Medium Risk

Disruption to existing services: This is of main concern; any landing would normally be between 0700 and 0830 which may cause conflict with other regular services. Depending on the availability of Perth airport layovers maybe in excess of 3 hours which means no other aircraft could be refueled during this time also if an aircraft was on the refueling bay when the Boeing 737 arrived it would have to remain on the runway until the refueling aircraft left the apron area creating a safety issue on the runway for other aircraft. This would be very relevant if the landing was on a Monday (RPT), Tuesday (Several aircraft) or Wednesday (RPT)

There is room on the apron area for the Boeing 737 and other aircraft if fuel is not required by the other aircraft. – Medium Risk

The Committee recommends that the concession be granted on an Emergency Only basis.

Whilst not a safety issue this aircraft does take up the time of the Airport manager (marshalling, placement of steps, pressurised refueling and startup assistance) which would normally be used on other duties. It has been suggested a "Handling Fee" be introduced. This could be in part or as a whole be paid to the Airport Manager for Additional Duties.

It is noted that the forthcoming runway lighting upgrade and PAPI installation will assist aircraft of this type.

Consultation:

Roy McClymont – Chief Executive Officer

Mal Trenfield – Airport Manager

Russell King – Relief Airport Manager

Ian Bailey – Qantas Airlines

Nat Thomas – Aerodrome Management Services

Statutory Environment:

Civil Aviation Safety Authority Manual of Standards 139

Policy Implications:

Nil

Financial Implications:

Landing fees would be \$1496 per landing for a B737-400 and \$1392 for a B737-300

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr AJ Binsiar

That Council approves the pavement concession to Express Freight for B737 - 300 and B737 – 400 for emergency use only.

CARRIED 4/0

From: Iain Bailey [mailto:iainbailey@qantas.com.au]
Sent: Wednesday, 15 June 2016 9:40 AM
To: CDSM
Cc: Paul Kirby; Paul Coull; Tegan Gray
Subject: Pavement Concession B737-400

Good Morning Geoff,

Thank you very much for speaking to me this morning.

As discussed, the Pavement Concession that Express Freighters Australia are seeking would be to support west bound operations only, and having another option if the existing alternate airports were not available (YPKG / YABA) which allows the aircraft to depart from the East Coast.

Given the MTOW ex the East Coast is just above 65000 kgs, it would be expected that a B737-400 aircraft would be around 50000 kgs upon reaching the West Coast. 50000 kgs represents an ACN of 25.81 (a 43% overload).

Express Freighters Australia are aware of the limitations that you spoke of with regards to the apron areas. It is highly unlikely that the B737-400 would ever actually land at Meekatharra.

I hope that this request will be looked upon favourably. if you need any further information , please do not hesitate to contact me on 02 9691 1317.

Best Regards
Iain

Good Morning Russell and Geoff,

Following today's diversion by the QANTAS freighter B737-300 aircraft, we would like to thank you for your assistance with turning this aircraft around.

We have noted the following important issues that were experienced with this diversion:

- Meekatharra was the only available alternate
- The aircraft landed at an approximate weight of 47000 kgs
- The aircraft departed following refuelling at a weight of approximately 52000 kgs
- The aircraft was able to be guided close enough to the refuelling area to allow refuelling using the under wing pressure refuelling system
- B737 stairs are not available, but to assist the aircraft on the day, F100 stairs were placed up to the aircraft with a safety step on top to access the B737 door
- Any diversion to Meekatharra will require the crew to follow the airport managers parking instructions

Given that our recent correspondence requesting the pavement concession for the B737-400 was working towards 50000kgs, and in light of the fact that Meekatharra has now been used as a successful alternate airport, Express Freighters Australia would be extremely grateful if consideration to 52000 kgs is possible.

The advantage in requesting the slightly higher weight is that the aircraft would be able to depart Meekatharra following refuelling and still be able to hold an alternate for Perth, whereas 50000 kgs would only enable the aircraft to depart for Perth with no diversion options.

As discussed, the pavement concession that was granted to QANTAS Airways was issued (signed) on 09JAN95, albeit some time ago, it was granted "Until further notice", which is fairly standard. The introduction of the B737-400 by Express Freighters Australia is why we were seeking an updated concession. I have attached a copy of that pavement concession for your records. This is the basis of the 56000 kgs that has been discussed.

This demonstrates that Meekatharra is an important contingency airport. Once again, we thank you for your assistance.

Best Regards

Iain Bailey
Aerodrome and Flight Procedures Specialist, AI & OS, Flight Operations
Qantas Airways Limited

MS-JHN 11700 11/94



Qantas Airways Limited
A.C.N. 008 701 901

Qantas Centre
303 Coward Street
Mascot 2020
Australia
Telephone: (02) 691 0200
Telex: AA 20113

REQUEST FOR AERODROME PAVEMENT CONCESSION

Name and contact of aerodrome operator

MEEKATHARRA SHIRE COUNCIL
ATTN: Mr. Howison.
099 811 002

Priority URGENT / Routine
Pages Two One
Fax No 099 811 505

cut out or cover section above this line before faxing reply

RESPONSE TO AERODROME PAVEMENT CONCESSION REQUEST

Details of aircraft operator for reply

Mr Bob BAIKLEY (ACC/2)
QANTAS AIRWAYS LTD.
303 COWARD ST. MASCOT 2020
Tel No 02 691 1799

Priority URGENT / Routine
Pages
Fax No 02 691 1345
Ref No

Request for a pavement concession for the following movements:

Airport MEEKATHARRA Runway 09-27
Aircraft B737-300 / B737-400 Mass (kg) 56000 / 56000 max
Tyre pressure (kPa) Number of Movements As Requested
On / between 01 JAN 1995 and UNTIL FURTHER NOTICE
Purpose ALTERNATE AIRPORT.
PCN or Unrated (UR) Permitted tyre pressure (kPa)
Subgrade category Modified permitted pressure
(A, B, C or UR) only if aircraft below 15,000kg (see AEA b-2 and b-3)
ACN or Unrated (UR)

I understand that the pavement concession, if approved, will be on the basis that the aerodrome operator will not accept liability for any damage to the aircraft or its occupants which may result from the aircraft exceeding the published pavement rating.

Signed [Signature] Name PETER GREEN.

REST OF FORM TO BE COMPLETED BY AERODROME OPERATOR

APPROVED / ~~NOT APPROVED~~ (delete as applicable)

Subject to these conditions

Reference A/2015

Signed [Signature] Name Graham SANTIEN

Aerodrome Operator SHIRE OF MEEKATHARRA



Tel No 099 811 002 Date 09 / 01 / 1995

Is a damage report required? YES / NO (undertaken by aerodrome operator)

Summary of damage report ONLY IF NOTIFICATION OF LANDING NOT POSSIBLE.



9.5 HEALTH BUILDING AND TOWN PLANNING

Title/Subject:	HEALTH ACT - UNFIT FOR HUMAN HABITATION NOTICE REQUIRING DEMOLITION OF THE DWELLING – LOT 423 RAILWAY STREET – MEEKATHARRA
Agenda/Minute Number:	9.5.1
Applicant:	Shire of Meekatharra
File Ref:	A 201
Disclosure of Interest:	Nil
Date of Report:	1 st July 2016
Author:	William V Atyeo Principal Environmental Health Officer
	
	Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	
	Signature Senior Officer

Summary/Matter for Consideration:

Council to consider issuing a further Unfit for Human Habitation Notice on dwelling located on Lot 423 Railway Street in Meekatharra requiring the demolition of the building and all associated buildings on the allotment, plus a thorough clean-up following demolition.

Attachments

Copy of the previous Notice served on the property – (Attachment 1).

Background:

In November 2015 I issued an Unfit for Human Habitation Notice on the dwelling pursuant to Section 135 of the Health Act 1911 as amended from time to time. The owner was also sent a copy through the post and given advice of her rights to appeal this decision. The compliance date was stated as 5th day of February 2016 in which time the owner was required to carry-out renovations to the dwelling to ensure compliance with all relevant legislation. It further stated that failure to comply with the Notice may result in a further Notice being issued that would require the demolition of the premises.

Comment:

Since the issuing of the Notice there has not been any effort at all to comply with the conditions of the Notice and the dwelling and yards have been significantly adversely affected by vandalism that has been leveled on the premises.

I feel that the house needs to be condemned and required to be demolished and the recommendation reflects this.

Consultation:

Geoff Carberry – Community Services Development Manager
Health Building Town Planning Committee

Statutory Environment:

Health Act 1911 as amended from time to time

Policy Implications:

Nil

Budget/Financial Implications:

The cost of demolition may need to become a debt against the property and repaid at a point of sale in the future and the recommendation addresses this issue.

Strategic Implications:

Removal of risks to Health and well-being of Community

Voting Requirements:

Absolute Majority

Health Building Town Planning Committee Recommendation/Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr AJ Binsiar

That Council pursuant to Section 135 of the Health Act 1911 declare the dwelling located on Lot 423 Railway Street in Meekatharra to be Unfit for Human Habitation and pursuant to Section 137 of the Health Act 1911 serve a Notice on the owner of the property to take down the dwelling and any associated buildings located on Lot 423 Railway Street within 60 days of the serving of the Notice.

Following demolition of the buildings, the septic tanks and leach drains are to be removed from the allotment and the complete allotment is to be levelled and cleared of all rubbish and vegetation, which shall be removed to the licensed landfill of the Shire of Meekatharra.

Should the owner not comply with the Notice duly served then pursuant to Section 140(1)&(2) the Chief Executive Officer of the Shire of Meekatharra is duly authorised:

- (a) To carry out the terms of the Notice under section 140(1)&(2) of the Health Act 1911;**
- (b) To recover from the owner all expenses for carrying out the terms of the Notice under section 140 of the Health Act 1911;**
- (c) To sell or dispose of any material taken from the house on the Property, with any proceeds of sale being applied to the expense of carrying out the terms of the Notice, with the surplus (if any) to be paid to the owner under section 140 of the Health Act 1911; and**
- (d) To lodge a caveat to register the Shire's interest in the Property.**

**CARRIED 4/0
BY AN ABSOLUTE MAJORITY**

Attachment - 1

Health Act 1911 (as amended)

NOTICE

TAKE NOTICE that by virtue of the powers conferred under the provisions of the Health Act 1911 (as amended), the Council of the Shire of Meekatharra, being the Local Authority in and for the health district of Meekatharra, **DECLARES** that, pursuant to Section 135, the dwelling described in the **FIRST SCHEDULE** hereto, of which you are the owner, is **Unfit For Human Habitation** and shall not be occupied after the **NINTH (9TH) day of November 2015**, and that the works detailed in the **SECOND SCHEDULE** hereto have been satisfactorily completed by the date stated.

FURTHER TAKE NOTICE that the dwelling shall not be inhabited or occupied by any person from the date stated above. Any person who permits any person to occupy the above dwelling, or any person who occupies the dwelling, is in breach of the provisions of the said Act. Any breach of this Notice constitutes an offence, and may result in the matter being placed in the hands of Council's Solicitors for prosecution.

FIRST SCHEDULE

Premises: Timber Framed, Asbestos/Fibro External Cladding, with Iron roofing.

Location: Lot 423 Railway Street – Meekatharra WA 6642

Owner: (as per Rates system) Billing Address:

Helen Ruby LANE GENTLE

Lot 423 Railway Street PO Box 117

Meekatharra WA 6642 Meekatharra WA 6642

SECOND SCHEDULE

Pursuant to Section 137(i) of the Health Act 1911, the owner will, on or before the **Fifth (5th) Day of February 2016**, carryout renovations to the dwelling to ensure that it complies with all relevant legislation and standards applicable, which includes electrical certification.

Failure to comply with this Notice may result in a further Notice being issued which will require the complete demolition of the premises.

Dated this Eighth (8th) Day of November 2015.

Issued by and under the direction of Council.

WV Atyeo (M.E.H.A.)

Principal Environmental Health Officer

Building Surveyor

SHIRE OF MEEKATHARRA

9.6 WORKS AND SERVICE

Nil

9.7 CONFIDENTIAL ITEMS

Moved: Cr HJ Nichols

Seconded: Cr PW Curley

That the meeting be closed to members of the public to allow Council to discuss items 9.7.1 and 9.7.2 which are matters of a confidential nature.

CARRIED 4/0

CONFIDENTIAL ITEM

5.23 (2) (c) a contract which may be entered into.

- 3.2 The *Local Government (Functions and General) Regulations 1996 (Regulations)* are the relevant regulations. The Regulations were significantly amended in September 2015 in relation to the tender process, rights, and requirements.

Regulation 21A (varying a contract for the supply of goods or services)

- 3.3 Under regulation 21A of the Regulation if a local government has entered into a contract for the supply of goods or services with a successful tenderer, the contract must not be varied unless:

- (a) the variation is necessary in order for the goods or services to be supplied and does not change the scope of the contract; or
- (b) the variation is a renewal or extension of the term of the contract as described in regulation 11(2)(j).

The variation is a renewal or extension of the term of the contract as described in regulation 11(2)(j)

- 3.4 Under regulation 11(2)(j) of the Regulations an exception for the requirement to call a tender (when the contract is, or is expected to be, worth more than \$150,000), is where the contract is a renewal or extension of the term of a contract (the original contract) where:

- (a) the original contract was entered into after the local government, according to the requirements of this Division, publicly invited tenders for the supply of goods or services; and
- (b) the invitation for tenders contained provision for the renewal or extension of a contract entered into with a successful tenderer; and
- (c) the original contract contains an option to renew or extend its term; and
- (d) the supplier's tender included a requirement for such an option and specified the consideration payable, or the method by which the consideration is to be calculated, if the option were exercised.

(our emphasis)

- 3.5 We are not aware whether Trenfield Motor's tender included a requirement for the option of further terms.

- 3.6 In any event, in our view the Shire may not rely upon regulation 11(2)(j) to extend the Contract further than the two (2) year extension that was originally in the Contract.

The variation is necessary in order for the goods or services to be supplied

- 3.7 The Shire entered into the Contract with Trenfield Motors as the sole successful tenderer following the Request for Tender.

- 3.8 The background information in clause 2.2 of the Request for Tender states that:

"Council intends to use contract supervisors to assist with the completion of works contract projects. Council has been successful in gaining significant funding under the WA Natural Disaster Relief and Recovery Arrangements. This work primarily involves the reinstatement of Shire roads throughout the Shire

Moved: Cr HJ Nichols

Seconded: Cr AJ Binsiar

That the meeting be opened to the public.

CARRIED 4/0

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Nil

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CLOSURE OF MEETING

The Shire President, Cr NL Trenfield, declared the meeting closed at 11.12pm.