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1 DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:

1.1 DECLARATION OF OPENING

The Deputy Shire President, Cr N Trenfield, declared the meeting open at 9.32am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

Deputy Shire President, Cr N Trenfield, read the disclaimer aloud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr N Trenfield (Deputy Shire President)

Cr J E Burgemeister

Cr A B Downing

Cr R Howden

Cr H Nichols

Staff

Roy McClymont (CEO)

Apologies

Cr T R Hutchinson (Shire President)

Cr A G Burrows

Cameron Watson (CDSM)

Approved Leave of Absence

Nil

Observers

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Cr A B Downing be allowed a leave of absence for the September 20, 2008 and October 18, 2008 meetings. Cr R Howden be allowed a leave of absence for the September 20, 2008 meeting

Moved: Cr H Nichols
Seconded: Cr J E Burgemeister

CARRIED 5/0

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY MEETING HELD JULY 19, 2008

Council Resolution:

Moved: Cr H Howden
Seconded: Cr J E Burgemeister

That the minutes from the Ordinary Council Meeting held Saturday, July 19, 2008 be confirmed.

CARRIED 5/0

7 PETITIONS/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS

Nil

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

- **CEO Roy McClymont advised council that he had attended the WALGA AGM 2/8/08 along with CDSM Cameron Watson. The CEO gave a brief report on proceedings and in particular the Sandstone motion concerning “The Journey” report. An amendment to the motion was passed by one vote.**
- **Deputy Shire President Cr Trenfield gave Council a brief report on the Governors visit and luncheon.**

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORKS & SERVICES MANAGER'S REPORT – JULY 2008

Construction Project – Capital Works Ashburton Downs Road – 2008-09 Budget \$ 240,000 Council Funded

The construction crew reached the Yulga – Ginna turnoff with the Capital Works project which involved pulling in all the excess material which was spread out onto the shoulders and water binding the material to gain a road formation width of 8m. The crew will now work back towards the Murchison River crossing and further towards the Great Northern highway picking up any weak areas that may be showing signs of blowing out with the additional truck use. Additional material is being added to the pavement depth within these areas.

Before leaving the area to continue on with other work the crew will maintenance grade from the Murchison River Crossing back to Great Northern Highway.

Ashburton Downs Road – Manganese Mining Contractors PMI - Road Condition Report

As council is aware Process Minerals Incorporated are currently carting manganese from Peak Hill mine. There are 6 sub contractors carting with Road Trains towing quad trailers and carting over a distance of 65 kilometres of Ashburton Downs to reach Great Northern Highway.

Discussions have been held with PMI Management and council staff in relation to PMI Management supplying a grader to maintain the gravel road and also to supply a suitable water truck to dampen down the road to help stabilize the material on the length of road used which is showing signs of blowing out in isolated areas because of the sheer weight and volumes of truck traffic.

Discussions with PMI Management will be ongoing in relation to the condition of Ashburton Downs Road. Inspections will be carried out by senior council staff to ensure that the work council and staff has achieved so far this financial year is not wasted by being left unattended by contractors.

Trenk Contracting have completed the pushing up of the gravel required for all resheeting sections and general pit rehabilitation has been carried out as directed by councils Works Services Manager on old pits. If the gravel pit reinstatement work is progressed whilst in a particular area pushing up gravel requirements for designated projects, the process of rehabilitation will eventually reduce the cost incurred for pit reinstatement in the long term.

**Construction Project – Capital Works Marymia Road – 2008-09 Budget \$ 123,800
Council Funded**

Construction of this road is well underway. Michael Walley is operating the grader and has achieved extensive drainage work in conjunction with the scraper building bunds which will improve and control water flow over the roads and through this area. The crew will also build the road up as much as possible with the surrounding material from the drains with the scraper and grader working together to achieve the best results possible.

Town Crew

At this point in time we only have one town crew member to carry out most of the required work. There has been an increase in graffiti throughout the town which is taking up a considerable amount of time with staff having to clean and repaint some surfaces where permanent marker pens have been used. This is very difficult to remove. We still have 3 staff members from Yulella doing some part time work to help out when required in the afternoon 3 hours maximum.

Maintenance Grading

There are a number of roads within the Shire of Meekatharra that require maintenance grading and have been requested to be graded by ratepayers. The Works Group will list all roads and discuss and a priority list will be drawn up for the completion of maintenance grading when time permits.

Plant Report

All plant is operating efficiently and there are no major breakdowns to report. Scheduled services will be carried out when due, all plant will have minor work carried out as required and any major problems with plant will be repaired immediately within consultation with council's contract mechanic and Works Services Manager.

Allen Kent

Works & Services Manager

8/08/2008

Officers Recommendation/ Council Resolution:

Moved: Cr A B Downing

Seconded: Cr H Nichols

That the Works & Services Manager's report for July 2008 be received.

CARRIED 5/0

9.1.2 PLANT MECHANIC'S REPORT – JULY 2008

P24 GENSET

This month we had problems with the genset shutting down. This set is fully computerised and took a while to find the problem, resulting in the oil pressure switch being faulty. The set is now running smoothly and ok. This set was using 180 litres of fuel per a 24 hr cycle but has now dropped to 100 litres per 24hr cycle. It could have been using extra fuel due to the micro sensor in the oil pressure switch sending the wrong signal to the computer, causing the engine to load up more than it should.

P86 CAT SCRAPER

We have had problems with the air conditioner in this machine. A new compressor has been fitted and air conditioner is now being repaired. Driver's seat problems as well as being rectified and all will be completed by council meeting.

P362 WATER CART

The hydraulic Pump has been sent away for repairs and should be back by the end of the week.

All other equipment is running ok and is in good condition apart from normal running repairs. All services up to date some are due shortly.

5/08/2008

Officers Recommendation/ Council Resolution:

Moved: Cr J E Burgemeister

Seconded: Cr R Howden

That the Plant Mechanic's report for July 2008 be received.

CARRIED 5/0

9.1.3 AIRPORT MANAGER'S REPORT – JULY 2008

Aircraft movement and statistics:

Once again, traffic at the airport for the Month of July was above July figure of last year and fuel sales were the highest since August 2007. As per previous month's report, the figures so far this year far exceed those of the same period of the last 4 years. (See graph attached)

Both Skippers and Network were the highest users during the month of July with Network using our fuelling facilities for their jet on 3 occasions.

The following table is provided on aircraft movements and fuel sales for the month of **July 2008** with comparisons with **July 2006 and 2007**. The variation is shown between **2007 and 2008**.

	2008	2007	2006	Variation
General Aircraft Landed:	205	189	218	+8%
Avgas Fuel Sold:	29184	25846	22686	+29%
Jet Fuel Sold:	91321	70190	116473	+30%
Total Fuel Sold	120505	96036	139159	+25%

The following table shows comparison of the year to date of 2008 against the same periods of 2006 and 2007. The variation is shown from last year to this year.

	2008	2007	2006	Variation
General Aircraft Landed:	1285	1235	1065	+4%
Total Fuel sold:	731597	577442	699346	+27%

Whilst the figures have been up so far this year, the Month of August has started very slowly. There are a number of factors that have affected the figures and some will be permanent changes to what is happening now.

Woodi Woodi runway is currently being sealed and extended to cater for a Jet service. Once this is finalized, Network will be using their jet to Woodi Woodi as well as Nifty consequently stopping flights into Meeka for fuel.

The Nifty Fuelling facility still has not been completed but plans and work are well under way. Possibly by the end of October, all Network flights into Meeka will cease.

Skippers have cut back on their fuelling from Meeka with the RPT flights taking on the bear minimum, 3 days out of 5 not taking fuel at all. The contract that Skippers have using their Dash8 300 series to Fitzroy on Thursdays and Fridays will cease in 2 – 3

weeks as the mine is closing down. Cut back on flight have already commenced as the mine is in the winding down stage.

The Skippers's Brazilia flight to Shay Gap which calls in both ways for Fuel on Thursdays will be replaced by Dash8 300 service which will be capable of flying direct from Perth to Shay Gap cutting out the only other regular turbine flight to mines that call into Meeka for fuel.

Aerodrome Works:

Due to the increased time required for aircraft refueling, and my time off on sick leave during the month, little project work has been done. Mainly I am concentrating on the basics requirement and keeping the aerodrome up to the standard required.

General Summary:

Generally, the airport was very busy during July and project work and improvements have been put on hold.

We have been successful with a RADS grant of \$100,000.00 which is to be used to re-seal the shoulders of our runway as well as repair and reaseal the taxiway. Hopefully, the work will be scoped out shortly and tenders called. I would suggest that we engage an engineer who has runway maintenance experience to carry out the work specifications as well as manage the contract.

Mal Trenfield
Airport Manager

11th August 2008

Officers Recommendation/ Council Resolution:

Moved: Cr R Howden
Seconded: Cr A B Downing

That the Airport Managers report for July 2008 be received.

CARREID 5/0

9.1.4 YOUTH CENTRE REPORT – JULY 2008

July 2008 Youth Centre Program

The Youth Centre Holiday Program started on the 7th July 2008 at 10am, with Storm Co starting their annual visit off at the Youth Centre. They had five full days of fun activities planned Monday- Friday. We started out at the Youth Centre Building but had to move to the Sports Complex, due to the toilet septic being blocked up with tree roots growing in them.

While we were based at the Youth Centre there was a regular attendance of youth and parents, on average 50 youth and 12 adults each session. When the program had to be moved (because we did not have toilets) on Wednesday, the attendance numbers went down because most of the parents with littlies had no transport to get them to the Complex. The Youth who did come to the Complex did enjoy the rest of Storm Co's very enjoyable program.

The second week of the Holiday Program we hired two Porta Potties to put up at the Youth Centre so that we could get back to our normal program.

Youth Centre Holiday Program open hours: 9-12noon, 1-4pm, 6.30-9pm

The day sessions was set up to do a different craft each day plus the new board games, pool and basketball. We were getting about 18 youth during these sessions.

The night sessions we got about 35-40 youth (our kids are nocturnal). On two of these nights we had young boys (14-16 yrs) coming to the Centre drunk. I called the Police on one of these nights and was told they would check it out when they did their rounds again. I told the boys they were not allowed to come to the Centre because they were drunk and they left without any hassles. The reason I called the police was to find out if they would/could charge the boys for drinking but was informed they were not old enough to be charged and all the police could do, would be to take away their alcohol. What more could I do? The holiday program went well otherwise.

The normal Youth Centre open times have not been happening as often as they should due to Anthony being away and I've not been well.

The Youth Centre has been very fortunate to receive funding to buy a heap of camping gear. We've got tents, sleeping bags and anything else you could possibly want to take on a camping trip (including a kitchen sink).

The plan is to take young people aged 13-17 years bush and do workshops on Alcohol & other Drugs and Sexual Health. To make these camps successful we need the support of the parents/caregivers. We have been organising a camping trip for the girls first which will happen from 8th-10th August. The boys camp will happen later in the month. There is a lot to do in order to run the camp properly and it has taken quite a few work hours to organise. I am qualified to run both workshops and I've borrowed

resources from the hospital (charts, posters and books). There will be more on how the camp went in the next report.

I have attended two Youth After Dark meetings where I've committed myself to helping by doing a survey of the youth and their parents about alcohol and drugs. Hopefully once I've done the surveys we might have some answers and get more people (the target group) involved in trying to fix this problem.

We are still waiting for the rest of our "Home Corner" furniture to arrive and when it does we will be having the open night – Councillors are welcome to attend.

Meekatharra youth Sport and Recreation Program

Due to lack of interest the Sports Program has not been running as often as we would like it to. The kids are just not interested in what we are organising.

We had our last rostered game of Sunday softball on 22-6-08 and did not start back until 3-8-08. Monday night netball is successful and we are getting an average of 14 people per session. Tuesday and Thursday afternoon softball training/games, no kids at all are turning up. Tuesday night indoor cricket did not happen while Anthony was away and when he returned no one turned up on the nights he opened the cricket centre. Wednesday afternoon Auskick no kids are turning up. It's now been cancelled.

Wednesday night basketball relies on Karalundi and they didn't get back until the end of July. They are also having staffing issues so we have to wait and see if they are going to still be able to bring their kids in.

Anthony and I have talked to Wiluna and Karalundi staff about changing the Sunday sport, and we have decided to give soccer a go. You will hear about how we go in the next couple of reports.

We are honestly at a loss as to what to do. We will try to organise a meeting of parents and kids to see what it is they would like to see happening in town. Hopefully we might get some answers on how to do our jobs successfully.

Elaine King

Officers Recommendation/ Council Resolution:

Moved: Cr A B Downing

Seconded: Cr H Nichols

That the Youth Officers report for July 2008 be received.

CARRIED 5/0

9.1.5 RANGER'S REPORT – JULY 2008

Ranger Services:

The Ranger/ Animal Control Officer was on leave for July.

9.1.6 STATUS REPORTS**Council Decisions – Status Report**

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS	Letter written to funding agencies Letter written to Dept Land Information	Complete Complete In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS	Letter sent to Dept	Complete In progress
19/08/06	9.5.2	Sale Meekatharra Lot 922 – St Barbara Mines Request Health, Building and Planning Committee to inspect property and report to Council potential uses of property etc. Advise Dept Planning & Infrastructure that Council has no objections to sale of Lot 922, however Council has interest in old building situated at in North West corner of lot. Request	CEO	Letter sent to Dept 7/9/06 Committee to inspect house obtain costs etc. Settlement imminent (St Barbs to Health Dept) CEO has advised Health Dept that Council may	Complete In progress

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		CEO to advise St Barbara Mines that Council may be interested in obtaining tenure of Old Station Masters house on Lot 922.		have an interest in old Station Masters house.	
18/11/06	9.3.4	Domestic Violence Service Council advise Minister for Family & Children's Services that it does not have the capacity to continue as Service Provider for Meekatharra Family and Domestic Violence Service. This service will cease at the latest 30/09/07 Council also to suggest the Minister investigate legal capacity of LG Authorities to act as Service Providers under these types of agreements.	CEO/ CDAO/CDSM	Letter sent to Minister (DCD) 27/11/06 CEO to liaise with DCD towards termination of agreement. Agreement apparently terminated 1/12/07.	Complete In progress
15/12/06	9.3.1	Property Valuation Project Council arrange to take up the opportunity as it is not only a major saving in respect of valuation costs but it also gives Council assurance that all property assets will carry the most up to date sums insured.	CDSM	Email to LGIS 20/12/06 Valuer in Town 27/6/2008 – 03/07/2008	Complete
15/12/06	9.5.3	Lease of Reserves 40845 & 40847 Staff re-write the terms and conditions of the lease to ensure that Council and community groups who store items on the reserves can continue to do so with unrestricted access and also to ensure that Council secures the necessary access for the Heritage Trails interpretive sites. Further, that the revised lease be presented to Council for approval.	CEO		
20/1/07	9.6.2	Reinstatement of Footpath Paving The brick paved footpath in Main Street Meekatharra is becoming uneven from tree roots and general subsidence. The works could be done by our own staff or could be subcontracted out.	CEO/ Works S'visor	Works being undertaken by Town Crew	will be completed with other Capital works in 2008-09
17/2/07	9.4.3	Grant Applications for Drive Trail As the Canyon Trail will no longer be completed it was recommended that requested be made for the funds to be transferred to stage 2 of the Drive Trail Letter have been written to the appropriate funding bodies, but as yet no reply	CDAO	Letters written to funding bodies - Lotterywest will not transfer the funds and monies have been returned. Another grant application will be submitted in	Unsuccessful

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has been received. Council decided to seek the additional funding required to complete the Drive Trail.

- June.
Regional Development Scheme: agreed to transfer funds on the condition that other funding is secured and any changes to budget are also submitted. Have requested funds be released
- Regional Infrastructure Funding Program: Up Grade to be given confirmation not yet received as several queries are unable to be answered at this stage.

17/3/07	9.3.3	Adoption of Local Laws As our local laws range from 1916 to 1998 in age Council decided to repeal them all and make new ones. Public comment was advertised for and as there was no submissions after the expiry date this process was commenced in March 2005. Due to anticipated changes to local laws by the Department of Local Government and Regional Development, Council resolved to 'let the matter lay' until these changes were finalised	CDSM	To be gazetted, letters sent etc etc	In progress
19/5/07	9.2.4	Meekatharra Aquatic Centre – Annual Report Contract Aquatic Services (CAS) recommended new surface coating, roof over change rooms, install 2 nd hand diving board and general maintenance during winter closure.	CEO	Email Cameron to allow in Budget Order dive board Awaiting quote from CAS (surface coating).	Actioned 21/5/07 Actioned 21/5/07 Work completed July 08
16/02/08		Cemetery Plaque	CDSM / AA	Contacted Glen, approve proof of plaque. To be installed by local contractor	Plaque received 24.04.08 In progress
15/03/08	10.1.1	Creation of Works Committee – a formal committee under the Local Government Act 1995. Report to be presented to April 08 Council meeting.	CEO/WSM	CEO to discuss details of this proposal with Works Group members/Councillors to assist with	On hold

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					writing a report. Topics: purpose, functional areas to be covered, meeting dates & timing issues, staff reporting procedures, committee membership (Cr's/staff), allocation of administration responsibilities.	
17/05/08	9.6.1	Judal- Mileura rd section Council not undertake any work or maintenance on this road. That the Mt Gould – Berringarra rd be Councils Preferred link Between the shires	CEO/ WSM	Mr Walsh be advised of this decision	Complete 19.05.08	
				Staff process the official closure of this section of road	In process	
17/05/08	10.1.2	Development of Leased land on Airport – RFDS Approve the development.	EHSO	Approve Building licence Approval of the Office of Transport Security in regards to the fence.	In Process	
21/06/08	9.3.6	Plastic shopping bag reduction program. Replace plastic with calico and charge for the calico bags.	CEO	Purchase 10,000 calico bags Consult Retailers Commence project	23/06/08 In Process	
21/06/08	9.5.1	Appointment of J Randall as Building Surveyor. This appointment will be in addition to that of Bill Atyeo	CDSM	Appoint J Randall	Complete	
21/06/08	10.1.2	Write off of Royal Mail Debt	CDSM	Write off the debt	Complete	
19/07/08	9.2.4	Amendments to the schedule of fees and charges	CDSM		Complete	
19/07/08	9.2.5	Investment of Reserve Funds with the Bank of Queensland Investigate using a Financial Adviser.	CDSM	Invest funds Investigate a Financial Adviser	Done 23/7/08 In progress	
19/07/08	9.3.1	Compulsory Voting in Local Government Elections Supports the resolution to change the act	CEO	Provide response to WALGA	Sent 21/7/08	
19/07/08	9.3.2	Service agreement – Canine Control Council enters into agreement for the provision of animal control services for 12 months	CDSM	Write agreement Sign Agreement	Complete Signed next visit	
19/07/08	9.4.1	Entry Statements. Contact the water corp about re-painting the	CDAO	Enquiries to the water corp in regard	In Progress	

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		tanks		repainting the welcome sign and clearing under growth. Painting a welcome sign on the south tank.	
19/07/08	9.5.1	Local Laws – Health. Amendments be adopted	EHO	Amendments adopted	Complete
19/07/08	9.5.2	Extension of time period to TP01/08 Yulella Vision Shop	EHO/CDSM	Time limit imposed item 8 of Town Consent Permit be amended from 6 months to 14 months Time limit imposed under item 9 be amended from 18 months to 20 months.	Letter sent 20/06/08
19/07/08	9.6.1	Main Roads – Integrated service arrangements. Receive information and authorise staff to provide the required costing information to Main Roads	WSM/CEO		In Progress
19/07/08	10.1.1	CEO annual leave and appointment of acting CEO	CEO/CDSM	CEO's leave approved Cameron Watson be appointed as acting CEO	Complete

The following tasks and projects have been identified by staff and Councillors as being important to be addressed in the short term in order to bring Council up to date with compliance, governance and general sound management principles.

Priority	Tasks/projects to be done	Status
5	Assets - stocktake assets and create procedure to manage major and minor assets	In progress
5	Auditing Review scope of current financial audit	Not started
1	Buildings create 10 year maintenance and new building program	Started
2	Cemeteries - review facilities and upgrade - eg. interment of ashes	Not started
	Code of conduct - Review within 12 months of each election	Started
1	Employment Contracts/letters - review and change to Workplace Agreements as req'd	In progress
5	Employee start up and termination procedures create checklist	In progress
1	Evacuation plans - signs etc create/review	Not started
1	First aid kits and training - review	In progress
3	Fuel use, procurement and systems for monitoring - review and update systems as req'd	In progress
5	Gravel pit reinstatement	In progress
5	Health - mosquito - create full researched plan	Not started
5	Interpretive centre planning, procurement, title, funding etc etc etc	Started
1	Lease Reserves 40845, 40847 - formalise & legalise lease	In progress
1	Local laws - enact new ones	In progress
2	Heritage - Municipal Inventory - Review	In progress
1	Occ health and safety compliance - review and ensure compliance	Started
4	Plant maintenance - training of operators and management	On going
5	Property addressing - clear numbers on houses/curbs formalise with DLI and implement.	In progress
	Public Safety Check Lists for playgrounds, BMX track etc create & set procedures	In progress
5	Recruitment and induction procedures - review, create, improve	In progress
1	Review Community Development - Create Plan for Future then review structure	In progress
5	Roads - update and improve annual road maintenance list (create schedule)	Started
5	Roads - create 5 year road construction program/schedule	Started
5	Roads - create grid improvement program (seal/stabilise approaches)	Not started
5	Roads - list unfenced grids, seek approvals and remove grids	Not started
5	Roads - ensure compliance with Clearing of Land legislation	Started
1	Rubbish Tip - improve day to day management - recycling, attended, open times etc	In progress

Priority	Tasks/projects to be done	Status	
5	Stock - gravel metal cement sand etc booking out procedures - review	Started	
5	Stock (filters, oils, parts, cement etc) - set procedures and levels	Started	
5	Tenancies - regular inspections of houses and other properties	Started	
5	Tenancies - write/rewrite all agreements to comply with act and include bonds (amend policy)	In progress	
	Trails projects - review and implement Stage 2	In progress	
5	Work instructions/procedures - none exist - create	Started	
1	Works construction - prepare water, gravel etc for Construction Program	On-going	
1	Town Planning Scheme No 3 - finalise process - Planning Commission letters	In progress	
	Controlled Waste Regulations 2004 - set up reporting system - comply	Started	

Priority	Completed/Finalised Tasks	Status
	Airport apply for Security Agents License for Airport	Delete
	Airport managers relief - sort out and schedule	Complete
	Airport reporting officers qualification - 3 day course - CEO, CSO, CDO	Complete
	Airport Security Training - 6 day course - Admin Staff? Advertise for Locals??	Delete
	Appointment of Bush Fire Control Officers + CBFCO & DCBFCO check if required	OK Delete
	Budget 2006/2007 - advertise diff rates, adopt budget and rates.	Complete
	Environmental Health Officer - Consultancy Agreement - review, amend sign off	Complete
	Airport emergency drill - facilitate agencies to conduct drill	Complete
	Fire Arms Act - check compliance and change procedures as necessary	Complete
	Motor Vehicles - analyse optimum change over times for light vehicles	Complete
	Property Addressing - Geographic Names Committee - April 02 - research & respond	Complete
	Rubbish Contract - call tenders - tender specis, contract etc	Complete
	Swimming pool - complete concourse upgrade	Complete
	Tender - call tenders for residence Lot 304 Darlot St	Delete
	Trainee Parks and Gardens worker - research possibility/feasibility	Complete
1	Airport - review Managers role, relief, fueling tasks etc etc New Position Asst Manager	Complete
	Annual report & electors meeting	Complete
1	Auditing Have external compliance and situational audit done	Complete
1	Budget Create budget procedures and timelines for 07/08 budget	Complete
5	Dog registration procedures - check compliance	Complete
1	Domestic Violence Service - check legalities, council responsibilities, authorities etc	Complete
5	Freedom of information act - Check for compliance & create/update as required	Complete
1	Housing - inspect and arrange higher cost maintenance items of houses	Complete
1	Policy manual - review	Complete
1	Ranger/security officer - recruit	Complete
5	Records Act - complete review by Sept 06	Complete
5	Public Interest Disclosure Act 2003 - implement the legislation	Complete
1	Review Administration and Management Structure	Complete
1	Works construction Schedule, cost and program works 06/07	Complete
1	Re-start and organise monthly interagency meetings	Complete
	Overtime authorities and procedures	OK
1	Overtime of works crews - review efficiencies	OK
	Payroll procedures - timesheets, time in lieu, works reporting - check	OK
2	CEO's regulatory responsibilities - ensure compliance - procedures	Complete
2	Cemeteries - review compliance	Complete

Priority	Completed/Finalised Tasks	Status
1	Housing - arrange basic repairs of houses as per tenants reports	Complete
1	Housing - urgent - set up facilities for consultants/contractors	Complete
1	Plant Replacement Program - review and update	Complete
5	Airport security - engage Geraldton Security Agent to take on emergency security	Complete
1	Airport - create Tender and contract documents - call tenders	Complete
1	Delegations register - review annually - after Policy Manual completed	Complete
5	Disability service act compliance- Access & Inclusion Plan by 30/06/07 + annual report	Complete
	Employee contracts/agreements review and check conditions being followed	Complete
5	Fuel sales - review legal and moral issues	Complete
2	Fees & charges full review of fees and charges schedule inc Cemeteries	Complete
1	Lease - Wesfarmers Yard - review lease terms and conditions + seek approvals	Complete
1	Performance reviews - review/create procedures and performance indicators - conduct performance reviews - Kryz, Terry, Megan	Complete
1	Plan for the future - a strategic plan	Complete
5	Works crew numbers and efficient requirements - review and create procedures	Complete
	Contaminated Sites Legislation - report by 1 May 2007	Complete
	Works & Services Manager - recruit	Complete
	Admin/relief officer - finalise position description and recruit	Complete
5	Training - skills, knowledge, qualifications of employees create training program	Complete
	Works construction Schedule, cost and program works 07/08	Complete
5	Emergency Management Act 2005 - compliance - committee, plans etc	Complete
	Leases/contracts review all and create action list	Complete
	Leases/contracts - action list of tasks to be done	Complete
5	Purchasing procedures review, create and implement improved procedures	Complete
5	Tenancies - procedures for Property Conditions reports at start and finish of tenancies	Complete
5	Tenancies - compliance with Tenancies act - check, improve	Complete
1	Workers Comp Claims Procedure	Complete
	Log books ensure FBT compliance	Complete
5	Records Act - implement records management review	Complete
5	Insurance Claims Procedure review, create check lists etc	Complete
	Office drive data crash - recover data or recreate documents & data	Complete

Officers Recommendation/ Council Resolution:

Moved: Cr A B Downing

Seconded: Cr H Nichols

That the Status report for July 2008 be received

CARRIED 5/0

9.2 FINANCE

9.2.1 MONTHLY FINANCIAL REPORT PERIOD ENDED JULY 31, 2008

LOCATION:	N/A
APPLICATION:	CAMERON WATSON
FILE REF:	ADM 0171
DISCLOSURE OF INTEREST:	NIL
DATE OF REPORT:	6 AUGUST 2008
AUTHOR:	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER

SIGNATURE OF AUTHOR:
SENIOR OFFICER:


ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

(1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
- (b) Budget estimates to the end of the month to which the statement relates;*
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) The net current assets at the end of the month to which the statement relates.*

(2) *Each statement of financial activity is to be accompanied by documents containing-*

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
- (b) An explanation of each of the material variances referred to in sub-regulation (1)(d); and*
- (c) Such other supporting information as is considered relevant by the local government.*

(3) *The information in a statement of financial activity may be shown –*

- (a) According to nature and type classification,*
- (b) By program; or*
- (c) By business unit.*

(4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*

- (a) presented to the council –*
 - (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
 - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*

And

- (b) Recorded in the minutes of the meeting at which it is presented.*

(5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*

(6) *In this regulation –*

- } committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;*
 - } restricted assets~ have the same meaning as in AAS 27.*
- [Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]*
[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Ron Back – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34 & 35

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation/Council Resolution:

Moved: Cr R Howden

Seconded: Cr A B Downing

That the financial report for the period ending July 30, 2008 be received.

CARRIED 5/0



**Monthly Financial Statements
for the period ended 31 July 2008.**

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Shire of Meekatharra		Monthly Financial Report	
<i>for the period ended 31 July 2008.</i>		Income Statement	
	2008/09		
	Budget	2008/09	2008/09
	\$	YTD Budget	31 Jul 2008
	\$	\$	\$
OPERATING EXPENDITURE			
Governance	341,357	123,958	88,845
General Purpose Funding	240,792	16,107	363
Law, Order, & Public Safety	114,130	7,313	3,987
Health	132,320	931	6,315
Education and Welfare	459,999	26,567	15,081
Housing	21,840	4,788	18,558
Community Amenities	418,579	21,256	23,920
Recreation and Culture	790,295	48,996	40,286
Transport	2,985,081	198,974	187,877
Economic Services	410,292	27,388	19,142
Other Property and Services	14,700	39,462	77,384
OPERATING EXPENDITURE	5,929,385	515,740	481,758
OPERATING REVENUE			
Governance	7,600	8	3
General Purpose Funding	4,840,174	1,954,632	1,991,580
Law, Order, & Public Safety	31,400	1,692	5,833
Health	4,250	354	173
Education and Welfare	155,052	20,380	29,040
Housing	23,540	1,962	1,029
Community Amenities	102,710	95,377	80,983
Recreation and Culture	44,050	1,462	1,094
Transport	559,918	178,876	181,100
Economic Services	172,530	7,628	2,611
Other Property and Services	31,100	2,458	2,302
OPERATING REVENUE	5,972,324	2,264,829	2,295,748
GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS			
Transport	900,502	-	-
Economic Services	192,132	-	-
Total	1,092,634	-	-
PROFIT/(LOSS) on DISPOSAL			
Transport	51,000	-	-
Other Property and Services	11,000	-	-
PROFIT/(LOSS) on DISPOSAL	62,000	-	-
NET RESULT	1,197,573	1,749,089	1,813,990

Shire of Meekatharra		Monthly Financial Report			
<i>for the period ended 31 July 2008.</i>		Statement of Financial Activity			
		2008/09			
	Note	2008/09 Budget	2008/09 YTD Budget	2008/09 31 Jul 2008	
		\$	\$	\$	
Expenditures					
Governance		(341,357)	(123,958)	(88,845)	28%
General Purpose Funding		(240,792)	(16,107)	(363)	98%
Law, Order, Public Safety		(114,130)	(7,313)	(3,987)	45%
Health		(132,320)	(931)	(6,315)	(578%)
Education and Welfare		(459,999)	(26,567)	(15,081)	43%
Housing		(21,840)	(4,788)	(18,558)	(288%)
Community Amenities		(418,579)	(21,256)	(23,920)	(13%)
Recreation and Culture		(790,295)	(48,996)	(40,286)	18%
Transport		(2,985,081)	(198,974)	(187,877)	6%
Economic Services		(410,292)	(27,388)	(19,142)	30%
Other Property and Services		(14,700)	(39,462)	(77,384)	(96%)
Less Depreciation on Assets		2,222,065	185,170	208,521	(13%)
Expenditures	3	(3,707,320)	(330,570)	(273,237)	17%
Revenues					
Governance		7,600	8	3	
General Purpose Funding		2,940,804	55,262	41,072	(26%)
Law, Order, Public Safety		31,400	1,692	5,833	
Health		4,250	354	173	
Education and Welfare		155,052	20,380	29,040	42%
Housing		23,540	1,962	1,029	
Community Amenities		102,710	95,377	80,983	(18%)
Recreation & Culture		44,050	1,462	1,094	
Transport		559,918	178,876	181,100	1%
Economic Services		172,530	7,628	2,611	(66%)
Other Property and Services		31,100	2,458	2,302	(6%)
Revenues	1	4,072,954	365,459	345,241	(6%)
Adjustments for Non-Cash items					
Non current liabilities/assets				5,526	
Net operating requirements		365,634	34,889	77,529	
CAPITAL Income and outlays()					
Contributions/Grants	2	1,092,634	-	-	0%
Land & Buildings	4	(1,423,191)	(20,000)	(18,842)	6%
Plant & Equipment	4	(1,169,400)	(13,950)	(13,151)	6%
Furniture and Equipment	4	(149,393)	-	-	0%
Infrastructure	4	(3,352,902)	(118,000)	(112,581)	5%
Proceeds from Disposal of Assets		213,000	-	-	0%
Transfers to Reserves	5	(759,357)	(31,001)	(40,832)	(32%)
Transfers from Reserve	5	889,000	-	-	0%
Net capital requirement		(4,659,609)	(182,951)	(185,406)	
ADD Net Current Assets 1st July B/Fwd		2,394,605	2,394,605	2,338,715	(2%)
LESS Net Current Assets Year to Date		-	(4,145,913)	(4,181,345)	
Amount Raised from Rates		1,899,370	1,899,370	1,950,507	3%

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 31 July 2008.</i>	Notes to the Financial Statements
	2008/09

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

2 CASH AND CASH EQUIVALENTS

a) Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

Cash assets	2008/09 Budget	2008/09 YTD Budget	2008/09 31 Jul 2008
Cash - Unrestricted	(79,135)	4,087,617	1,194,065
Cash - Restricted	5,872,677	6,033,321	6,611,710
	<u>5,793,542</u>	<u>10,120,938</u>	<u>7,805,776</u>
<i>Cash assets are represented by -</i>			
Cash on hand	600	600	13,032
Municipal Bank Account	(79,735)	4,087,017	(55,314)
Bank Term Deposits	-	-	1,804,906
Reserve Accounts Bank	5,872,677	6,033,321	6,043,152
	<u>5,793,542</u>	<u>10,120,938</u>	<u>7,805,776</u>
 Cash backed reserves	 5,872,677	 6,033,321	 6,043,152
Grants/Contributions	-	-	568,559
	<u>5,872,677</u>	<u>6,033,321</u>	<u>6,611,710</u>

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 31 July 2008.</i>	Notes to the Financial Statements
	2008/09

3 STATEMENT OF NET CURRENT ASSETS

	2008/09 Budget	2008/09 YTD Budget	2008/09 31 Jul 2008
CURRENT ASSETS			
Cash & Cash Equivalents	5,793,542	10,120,938	7,805,776
Trade and other receivables	263,000	219,761	2,362,073
Inventories	121,000	168,914	94,680
	<u>6,177,542</u>	<u>10,509,613</u>	<u>10,262,529</u>
LESS: CURRENT LIABILITIES			
Trade and other payables	295,626	318,514	123,119
Provisions	47,374	50,000	80,388
	<u>343,000</u>	<u>368,514</u>	<u>203,507</u>
NET CURRENT ASSETS	5,834,542	10,141,099	10,059,022
Less: Cash - Restricted	(5,872,677)	(6,033,321)	(6,043,152)
Current Employee Liabilities	38,135	38,135	38,135
Non cash items	-	-	121,339
ESTIMATED SURPLUS/(DEFICIENCY) C/FWI	<u>-</u>	<u>4,145,913</u>	<u>4,181,345</u>

4 NON CURRENT ASSETS

a) Asset acquisitions by class	2008/09 Budget	2008/09 YTD Budget	2008/09 31 Jul 2008
Land and Buildings			
Housing - capital improvements	1,035,691	20,000	18,788
Upgrade Pool Changerooms	110,000	-	-
Construct Oval Toilets	100,000	-	-
Tennis practice wall	3,000	-	-
Replace pine rails around oval	6,000	-	-
Repair Ceiling Office Passageway	12,000	-	-
Paint External Office Building	40,000	-	-
Race Course Buildings	20,000	-	-
Town Hall - capital improvements	75,000	-	54
Mt Gould Police Station - security	6,500	-	-
Upgrade of Dog Pound	15,000	-	-
Youth Centre Office Carpets	64,000	-	-
Plant and Equipment			
Vehicle Purchase (CEO)	57,000	-	-
Security cameras for mainstreet	100,000	-	-
Pool - Upgrade Tank to 20,000 litres	14,500	-	-
Cornish Lift	35,000	-	-
Sports Complex Equipment	21,000	10,500	9,178
New Pump/fittings - oval	15,000	-	-
Hall Equipment	600	-	-
Furniture And Equipment	8,243	-	-
Transport			
Miscellaneous Plant (Small Equipment)	13,800	3,450	3,973
Traffic Counters (2)	7,000	-	-
Toyota L/Cruiser - Works	80,000	-	-
Excavator	95,000	-	-
Crew Cab 9T Truck	205,000	-	-
Vibrating Roller	230,000	-	-

Shire of Meekatharra		Monthly Financial Report	
<i>for the period ended 31 July 2008.</i>		Notes to the Financial Statements	
	2008/09		
Trailer for caravan & fuel tank	70,000	-	-
Fuel Tanker	15,000	-	-
Truck Prime Mover	180,000	-	-
Pumps + Generators	20,000	-	-
Engines & pumps	25,000	-	-
<u>Furniture and Equipment</u>			
Governance			
Office Furniture restructure and CEO office	42,650	-	-
Other			
Collection of Mining Relics	10,000	-	-
Airconditioner Gym	10,000	-	-
<u>Infrastructure Assets Roads</u>			
Road Construction	2,263,299	118,000	112,881
Other			
Town Streets - reseal	350,000	-	-
<u>Infrastructure Assets Other</u>			
Airport Construction	300,000	-	-
Meeka Heritage Drive Trails	279,603	-	-
Entry Statements & Signs	30,000	-	-
Parks & Gardens - Capital	88,000	-	-
BBQ & Light Oval Park	12,000	-	-
Viewing platform at headframe (view mosaic	30,000	-	-
	6,094,886	151,950	144,574

Shire of Meekatharra	Monthly Financial Report
<i>for the period ended 31 July 2008.</i>	Notes to the Financial Statements
	2008/09

5 CASH BACKED RESERVES	2008/09 Budget	2008/09 YTD Budget	2008/09 31 Jul 2008
a) Infrastructure & Economic Development Reserve			
Opening Balance	619,262	619,262	619,262
Amount Set Aside / Transfer to Reserve	44,700	3,725	7,254
Amount Used / Transfer from Reserve	-	-	-
	<u>663,962</u>	<u>622,987</u>	<u>626,516</u>
b) Leave Reserve			
Opening Balance	38,135	38,135	38,135
Amount Set Aside / Transfer to Reserve	3,000	250	291
Amount Used / Transfer from Reserve	-	-	-
	<u>41,135</u>	<u>38,385</u>	<u>38,426</u>
c) Shire Water Reserve			
Opening Balance	121,880	121,880	121,880
Amount Set Aside / Transfer to Reserve	8,700	725	896
Amount Used / Transfer from Reserve	-	-	-
	<u>130,580</u>	<u>122,605</u>	<u>122,776</u>
d) Plant Reserve			
Opening Balance	1,527,221	1,527,221	1,527,221
Amount Set Aside / Transfer to Reserve	101,000	8,417	11,121
Amount Used / Transfer from Reserve	(199,000)	-	-
	<u>1,429,221</u>	<u>1,535,638</u>	<u>1,538,342</u>
e) Building Reserve			
Opening Balance	983,952	983,952	983,952
Amount Set Aside / Transfer to Reserve	407,057	1,642	820
Amount Used / Transfer from Reserve	(690,000)	-	-
	<u>701,009</u>	<u>985,594</u>	<u>984,772</u>
f) Transport Reserve			
Opening Balance	278,280	278,280	278,280
Amount Set Aside / Transfer to Reserve	20,000	1,667	2,085
Amount Used / Transfer from Reserve	-	-	-
	<u>298,280</u>	<u>279,947</u>	<u>280,365</u>
g) Airport Runway Reserve			
Opening Balance	1,798,916	1,798,916	1,798,916
Amount Set Aside / Transfer to Reserve	129,300	10,775	13,579
Amount Used / Transfer from Reserve	-	-	-
	<u>1,928,216</u>	<u>1,809,691</u>	<u>1,812,495</u>
h) Airport Operating Reserve			
Opening Balance	634,674	634,674	634,674
Amount Set Aside / Transfer to Reserve	45,600	3,800	4,785
Amount Used / Transfer from Reserve	-	-	-
	<u>680,274</u>	<u>638,474</u>	<u>639,459</u>
Total Cash Backed Reserves	<u>5,872,677</u>	<u>6,033,321</u>	<u>6,043,152</u>
All of the above reserve accounts are to be supported by money held in financial institutions.			
SUMMARY			
Opening Balance	6,002,320	6,002,320	6,002,320
Amount Set Aside / Transfer to Reserve	759,357	31,001	40,832
Amount Used / Transfer from Reserve	(889,000)	-	-
	<u>5,872,677</u>	<u>6,033,321</u>	<u>6,043,152</u>

SHIRE OF MEEKATHARRA

Management Budgets

for the period ended 31 July 2008.



Shire of Meekatharra		Management Budget SUMMARY		
<i>for the period ended 31 July 2008.</i>		2008/09		
SUMMARY	2008/09 Budget	2008/09 YTD Budget	2008/09 31 Jul 2008	
OPERATING EXPENDITURE	\$	\$	\$	
Governance	341,357	123,958	88,845	
General Purpose Funding	240,792	16,107	363	
Law, Order, & Public Safety	114,130	7,313	3,987	
Health	132,320	931	6,315	
Education and Welfare	459,999	26,567	15,081	
Housing	21,840	4,788	18,558	
Community Amenities	418,579	21,256	23,920	
Recreation and Culture	790,295	48,996	40,286	
Transport	2,985,081	198,974	187,877	
Economic Services	410,292	27,388	19,142	
Other Property and Services	14,700	39,462	77,384	
	<u>5,929,385</u>	<u>515,740</u>	<u>481,758</u>	
OPERATING INCOME				
Governance	7,600	8	3	
General Purpose Funding	4,840,174	1,954,632	1,991,580	
Law, Order, & Public Safety	31,400	1,692	5,833	
Health	4,250	354	173	
Education and Welfare	155,052	20,380	29,040	
Housing	23,540	1,962	1,029	
Community Amenities	102,710	95,377	80,983	
Recreation and Culture	44,050	1,462	1,094	
Transport	559,918	178,876	181,100	
Economic Services	172,530	7,628	2,611	
Other Property and Services	31,100	2,458	2,302	
	<u>5,972,324</u>	<u>2,264,829</u>	<u>2,295,748</u>	
PROFIT ON SALE				
Governance	11,000	-	-	
Transport	51,000	-	-	
	<u>62,000</u>	<u>-</u>	<u>-</u>	
Net operating excl capital contributions	<u>104,939</u>	<u>1,749,089</u>	<u>1,813,990</u>	
Capital Grants/Contributions	1,092,634	-	-	
Net operating result	<u>1,197,573</u>	<u>1,749,089</u>	<u>1,813,990</u>	

Shire of Meekatharra		Management Budget	
<i>for the period ended 31 July 2008.</i>		SUMMARY	
	2008/09		
CAPITAL WORKS/ACQUISITIONS	2008/09	2008/09	2008/09
CAPITAL GRANTS/CONTRIBUTIONS	Budget	YTD Budget	31 Jul 2008
Transport	900,502	-	-
Economic Services	192,132	-	-
	<u>1,092,634</u>	<u>-</u>	<u>-</u>
PROCEED FROM SALES			
Governance	27,000	-	-
Transport	186,000	-	-
	<u>213,000</u>	<u>-</u>	<u>-</u>
CAPITAL WORKS			
Governance	151,650	-	-
Law, Order, & Public Safety	115,000	-	-
Education and Welfare	72,243	-	-
Housing	1,035,691	20,000	18,788
Recreation and Culture	546,600	10,500	9,232
Transport	3,854,099	121,450	116,712
Economic Services	319,603	-	-
	<u>6,094,886</u>	<u>151,950</u>	<u>144,732</u>
Net funding for capital	(4,789,252)	(151,950)	(144,732)

Shire of Meekatharra		Management Budget General Purpose Funding		
<i>for the period ended 31 July 2008.</i>		2008/09		
		2008/09 Budget \$	2008/09 YTD Budget \$	2008/09 31 Jul 2008 \$
RATE REVENUE				
Operating Expenditure				
101920	Valuation & Title Search	7,000	583	62
102330	Rates Written Off	25,000	-	-
103420	Legal Expenses - Rates	7,500	-	-
101120	Administration Allocated	80,796	6,733	-
Total Operating Expenditure		120,296	7,316	62
Operating Income				
100310	Rates Levied	1,899,370	1,899,370	1,950,507
101610	Ex Gratia Rates	3,000	-	-
102210	Rate Instalment Fee	3,000	-	-
101410	Rate Instalment Surcharge	5,500	-	-
101510	Rates Non-Payment Penalty	15,000	-	187
102810	Legal Fees Recovered	3,000	-	-
Total Operating Income		1,928,870	1,899,370	1,950,694
GENERAL PURPOSE GRANTS				
Operating Expenditure				
103320	Administration Allocation	11,222	935	-
Total Operating Expenditure		11,222	935	-
Operating Income				
101810	General Purpose Grant	1,469,052	-	-
102110	Local Road Component Grant	849,502	-	-
Total Operating Income		2,318,554	-	-
OTHER GENERAL PURPOSE FUNDING				
Operating Expenditure				
108520	Bank Charges	4,500	375	301
108550	Sundry Debtor Write Offs	5,000	-	-
102310	Doubtful Debts Expense	10,000	-	-
105530	Administration allocated	89,774	7,481	-
106820	Rounding Adjustment	-	-	(0)
Total Operating Expenditure		109,274	7,856	301
Operating Income				
103110	Esl Administration Fee	4,000	-	-
102830	Other Minor Income	750	62	75
192230	Interest on Municipal Investmen	216,000	18,000	12,704
192240	Interest on Reserve Investments	372,000	37,200	28,106
Total Operating Income		592,750	55,262	40,885
Net Funding Demands		4,599,382	1,938,525	1,991,216

Shire of Meekatharra		Management Budget Governance		
<i>for the period ended 31 July 2008.</i>		2008/09		
		2008/09 Budget \$	2008/09 YTD Budget \$	2008/09 31 Jul 2008 \$
MEMBERS OF COUNCIL				
<i>Operating Expenditure</i>				
102320	President's Allowance	8,000	-	8,000
112020	Deputy President Allowance	2,000	-	2,000
103020	Members - Meeting Fees	15,520	1,293	870
103120	Members Travelling	6,000	500	80
102120	Conference, Training & Uniform	17,100	1,425	-
102420	Refreshments & Receptions	10,500	875	986
102720	Members Insurance	3,709	309	1,677
102820	Members Subscriptions	15,741	15,741	14,162
102920	Members - telephone	500	42	-
102220	Election Expenses	1,500	-	-
102520	Donations	15,950	1,329	500
102850	Native Title Claims	2,500	208	-
102620	Council Chambers Mtce	1,000	83	-
106220	Audit	11,000	-	-
103220	Depreciation	155	13	14
105620	Admin Alloc-Governance	235,655	19,638	-
Total Operating Expenditure		<u>346,830</u>	<u>41,456</u>	<u>28,288</u>
<i>Operating Income</i>				
ADMINISTRATION				
<i>Operating Expenditure</i>				
106940	Staff Uniform Expenses	3,000	250	-
103520	Salaries - Admin	414,079	34,506	24,521
103920	Super - Admin	49,773	4,148	3,350
104020	Fringe Benefit Tax	30,000	-	-
104120	Admin Centre Operations	10,000	833	31
104220	Admin Centre Maintenance	22,000	1,833	1,031
104520	Stationery	14,000	1,167	185
105020	Telephone	15,000	1,250	205
105320	Postage	6,000	500	-
104320	Advertising	10,000	833	-
105420	Equipment Maintenance & Cons	15,000	1,250	-
107120	Computer Software	22,655	11,328	13,455
105220	Computer Hardware	8,500	708	-
106920	Accounting & Consulting	56,200	-	2,065
		<u>676,207</u>	<u>58,606</u>	<u>44,843</u>

Continued...

Shire of Meekatharra		Management Budget Governance		
<i>for the period ended 31 July 2008.</i>		2008/09		
continued		2008/09	2008/09	2008/09
		Budget	YTD Budget	31 Jul 2008
Operating Expenditure				
105720	Other	20,000	1,667	-
106020	CEO Vehicle	12,000	1,000	685
106030	DCEO Vehicle	6,500	542	484
106620	Accommodation and Travel	20,200	-	-
104620	Training & Conferences	17,900	-	-
106420	Staff Recruitment & Relocation	10,000	-	-
107020	Legal Fees	8,000	667	-
107220	Depreciation	31,000	2,583	3,396
103820	Insurance	23,758	11,879	11,149
104920	Housing Allocations	66,697	5,358	-
110820	Admin Allocated to Functions	(897,735)	-	-
Total Operating Expenditure		<u>(5,473)</u>	<u>82,502</u>	<u>60,557</u>
Operating Income				
111230	Reimbursements	7,500	-	-
111250	Fees And Charges	100	8	3
111240	Profit Sale Of Asset	11,000	-	-
Total Operating Income		<u>18,600</u>	<u>8</u>	<u>3</u>
Capital Expenditure				
112240	Vehicle Purchase (CEO)	57,000	-	-
113260	Office Furniture	42,650	-	-
113280	Repair Ceiling Office	12,000	-	-
113290	Paint External Office Building	40,000	-	-
Total Capital Expenditure		<u>151,650</u>	<u>-</u>	<u>-</u>
Capital Income				
111260	Proceeds from vehicle trade-	27,000	-	-
Total Capital Income		<u>27,000</u>	<u>-</u>	<u>-</u>
Net Funding Demands		<u>(447,407)</u>	<u>(123,950)</u>	<u>(88,842)</u>

Shire of Meekatharra		Management Budget Law, Order & Public Safety		
<i>for the period ended 31 July 2008.</i>		2008/09		
		2008/09 Budget	2008/09 YTD Budget	2008/09 31 Jul 2008
FIRE PREVENTION				
115720	Bush Fire Control	4,000	-	-
115820	Vehicle Operational Costs	13,000	1,083	1,160
115620	Fire Insurance	3,145	262	951
115520	Depreciation	2,600	217	239
115420	Protective Burning	500	-	-
Total Operating Expenditure		23,245	1,562	2,351
Operating Income				
115630	FESA - BFB Grant	9,500	-	5,815
Total Operating Income		9,500	-	5,815
ANIMAL CONTROL				
Operating Expenditure				
119220	Pound Maintenance	500	-	-
119020	Animal Control Expenses	34,600	2,883	-
119230	Admin Alloc - Animal	-	-	48
Total Operating Expenditure		35,100	2,883	48
Operating Income				
119730	Fines & Penalties	100	-	-
119830	Impounding Fees	500	42	-
119930	Dog Registration	1,500	-	18
Total Operating Income		2,100	42	18
Capital Expenditure				
119970	Pound Upgrade	15,000	-	-
Total Capital Expenditure		15,000	-	-
OTHER LAW, ORDER & PUBLIC SAFETY				
116520	Uniforms	100	-	-
116250	Insurance	1,964	-	817
116320	Vehicle Operating Costs	4,250	354	637
116030	Depreciation	2,950	246	-
116010	Administration Allocated	8,977	748	-
116420	Miscellaneous	6,000	500	-
Ranger Services		24,241	1,848	1,454
Other Expenses				
120020	State Emergency Services	19,300	-	135
120120	Administration	2,244	187	-
120160	Safer WA	10,000	833	-
Total Operating Expenditure		55,785	2,868	1,588
Operating Income				
120030	FESA - SES Grant	19,300	1,608	-
116430	Reimbursements - Ranger	500	42	-
Total Operating Income		19,800	1,650	-
Capital Expenditure				
120270	Security Cameras	100,000	-	-
Total Capital Expenditure		100,000	-	-
Net Funding Demands		(197,730)	(5,621)	1,846

Shire of Meekatharra		Management Budget Health		
<i>for the period ended 31 July 2008.</i>		2008/09		
		2008/09 Budget	2008/09 YTD Budget	2008/09 31 Jul 2008
HEALTH INSPECTIONS & ADMINISTRATION				
Operating Expenditure		\$	\$	\$
122960 Health Consultancy		52,250	-	3,806
121320 Insurance		4,665	-	1,820
122920 Depreciation		120	10	10
121920 Subscriptions & Journals		1,000	-	-
121620 Admin Alloc - Secretarial		7,855	655	-
122980 Other Expenses		11,240	-	491
Total Operating Expenditure		<u>77,130</u>	<u>665</u>	<u>6,127</u>
Operating Income				
123000 Health Fees & Licenses		-	-	173
123010 Other Income		4,250	354	-
Total Operating Income		<u>4,250</u>	<u>354</u>	<u>173</u>
PREVENTATIVE SERVICES - PEST CONTROL				
Operating Expenditure		\$	\$	\$
123720 Mosquito Control		6,996	-	151
123820 Depreciation		450	37	37
Total Operating Expenditure		<u>7,446</u>	<u>37</u>	<u>188</u>
PREVENTIVE SERVICES - OTHER				
Operating Expenditure				
124020 Analytical Expenses		500	42	-
124040 Administration Allocated		2,244	187	-
Total Operating Expenditure		<u>2,744</u>	<u>229</u>	<u>-</u>
OTHER HEALTH				
Operating Expenditure				
112220 Donation - RFDS		45,000	-	-
Total Operating Expenditure		<u>45,000</u>	<u>-</u>	<u>-</u>
Net Funding Demands		<u>(128,070)</u>	<u>(577)</u>	<u>(6,142)</u>

Shire of Meekatharra		Management Budget Education and Welfare		
<i>for the period ended 31 July 2008.</i>		2008/09		
		2008/09 Budget \$	2008/09 YTD Budget \$	2008/09 31 Jul 2008 \$
PRE SCHOOL				
<i>Operating Expenditure</i>				
120520	Pre-School Centre Mtce	2,000	167	-
120430	Insurance	307	-	298
124260	Depreciation	5,700	475	480
120440	Administration Allocated	8,977	748	-
Total Operating Expenditure		<u>16,984</u>	<u>1,390</u>	<u>778</u>
OTHER EDUCATION				
<i>Operating Expenditure</i>				
120720	Telecentre Costs	10,000	833	-
Total Operating Expenditure		<u>10,000</u>	<u>833</u>	<u>-</u>
DAY CARE CENTRE				
<i>Operating Expenditure</i>				
124120	Day Care Centre Maintenance	7,000	583	504
Total Operating Expenditure		<u>7,000</u>	<u>583</u>	<u>504</u>
DOMESTIC VIOLENCE				
<i>Operating Expenditure</i>				
125400	Insurance	-	-	2,899
125410	Vehicle Expense	-	-	445
125440	Telephone	-	-	32
Total Operating Expenditure		<u>-</u>	<u>-</u>	<u>3,376</u>
COMMUNITY DEVELOPMENT				
<i>Operating Expenditure</i>				
124570	Salaries	66,681	5,557	2,623
124580	Superannuation	5,859	488	429
124640	Staff Replacement & Relocation	10,000	-	-
124650	Training & Conferences	4,500	-	-
124630	Housing	11,116	926	-
124590	Vehicle Expenses	4,000	333	314
124530	Insurance	1,826	-	825
124500	Administration Allocated	29,176	2,431	-
124320	Activities	13,000	-	600
124420	Miscellaneous Grant Expenses	10,000	-	-
124520	Depreciation	570	47	52
Total Operating Expenditure		<u>156,728</u>	<u>9,782</u>	<u>4,843</u>
<i>Operating Income</i>				
124600	Miscellaneous Grants	10,000	-	-
124510	Reimbursements	500	-	-
124680	Misc Fees & Charges	200	17	-
Total Operating Income		<u>10,700</u>	<u>17</u>	<u>-</u>

Shire of Meekatharra		Management Budget Education and Welfare		
<i>for the period ended 31 July 2008.</i>		2008/09		
continued.....		2008/09 Budget	2008/09 YTD Budget	2008/09 31 Jul 2008
YOUTH CENTRE OPERATIONS				
Operating Expenditure				
124220	Salaries - Youth Co-ordinator	73,544	-	2,441
125260	Superannuation	8,947	746	458
125290	Staff Training, Accommodation &	4,800	-	-
125340	Staff Replacement and Relocation	2,000	-	-
125280	Housing Allocated	11,116	926	-
125230	Insurance	1,826	-	825
125520	Administration Allocated	20,199	1,683	-
125220	Depreciation	10,500	875	1,000
125120	Youth Centre Building Maintenance	15,000	1,250	681
125130	Youth Centre Operational Costs	18,000	1,500	41
125370	Iris Curley Fund Expenses	19,372	-	-
125350	Activities Expenses Various	11,750	979	-
124160	Miscellaneous Grants Activity E	5,000	417	-
Total Operating Expenditure		<u>202,054</u>	<u>8,376</u>	<u>5,446</u>
Operating Income				
124180	YAS	11,522	-	5,608
124190	OSCH	12,548	-	7,473
124210	DCD Youth Services	64,782	16,196	15,959
124170	Miscellaneous Grants	5,000	-	-
124110	Reimbursements	500	-	-
Total Operating Income		<u>94,352</u>	<u>16,196</u>	<u>29,040</u>
Capital Expenditure				
124470	Youth Centre Office	64,000	-	-
Total Capital Expenditure		<u>64,000</u>	<u>-</u>	<u>-</u>
YOUTH AFTER DARK		<u>\$</u>	<u>\$</u>	<u>\$</u>
Operating Expenditure				
121030	Salaries And Wages	45,500	3,792	-
121040	Superannuation	4,500	375	-
121050	Administration Allocated	6,733	561	-
121060	Depreciation	500	42	-
121070	Operational Expenses	10,000	833	133
Total Operating Expenditure		<u>67,233</u>	<u>5,603</u>	<u>133</u>
Operating Income				
121100	Grants Income	50,000	4,167	-
Total Operating Income		<u>50,000</u>	<u>4,167</u>	<u>-</u>
Capital Expenditure				
121150	Furniture And Equipment	8,243	-	-
Total Capital Expenditure		<u>8,243</u>	<u>-</u>	<u>-</u>
Net Funding Demands		<u>(377,190)</u>	<u>(4,751)</u>	<u>14,093</u>

Shire of Meekatharra		Management Budget Housing		
<i>for the period ended 31 July 2008.</i>		2008/09		
		2008/09 Budget \$	2008/09 YTD Budget \$	2008/09 31 Jul 2008 \$
STAFF HOUSING				
Operating Expenditure				
125420	Staff Housing Maintenance	153,000	-	616
125620	Lot 303 - CEO	-	-	224
126220	Lot 304	-	-	224
126420	Lot 208 Hill	-	-	224
125720	Lot 206 -Hill	-	-	224
125820	Lot 220 - Works Supervisor	-	-	741
125920	Lot 246 - Transport	-	-	224
126020	Lot 213 - Transport - SPQ	-	-	123
126120	Lot 87 - Transport	-	-	224
126320	Lot 255 - Transport	-	-	229
126920	Lot 408 - Transport	-	-	224
127020	Lot 17 Staff (Heatwave)	-	-	1,127
127220	1/16 Regan Street	-	-	1,068
126520	Sports Complex Residence	-	-	177
126640	Remote Alarm Monitoring	7,500	625	1,620
126650	Housing Rental Subsidy	24,960	2,080	1,600
127620	Lot 207 Hill	-	-	177
126630	Insurance	22,586	-	6,636
126620	Depreciation	25,000	2,083	2,877
126820	Allocated to Function Areas	(211,206)	-	-
Total Operating Expenditure		<u>21,840</u>	<u>4,788</u>	<u>18,558</u>
Operating Income				
127130	Housing Rental - Staff	21,840	1,820	1,029
128830	Reimbursements - Other	1,700	142	-
Total Operating Income		<u>23,540</u>	<u>1,962</u>	<u>1,029</u>
Capital Expenditure				
127040	Staff Housing Upgrades	1,035,691	20,000	18,788
Total Capital Expenditure		<u>1,035,691</u>	<u>20,000</u>	<u>18,788</u>
Net Funding Demands		<u>(1,033,991)</u>	<u>(22,826)</u>	<u>(36,317)</u>

Shire of Meekatharra		Management Budget Community Amenities		
<i>for the period ended 31 July 2008.</i>		2008/09		
		2008/09 Budget \$	2008/09 YTD Budget \$	2008/09 31 Jul 2008 \$
SANITATION - HOUSEHOLD REFUSE				
Operating Expenditure				
128320	Refuse Collection	84,150	7,012	12,623
128420	Refuse Site Maintenance	78,575	-	3,203
128350	Insurance	2,509	-	1,398
129140	New Bins & Equipment	1,500	-	-
129160	Litter Control/Town Tidying	52,075	-	-
128220	Administration Allocated	11,222	935	-
Total Operating Expenditure		<u>230,031</u>	<u>7,947</u>	<u>17,223</u>
Operating Income				
128630	Refuse Collection	94,710	94,710	80,983
129150	Sale of scrap	3,000	250	-
Total Operating Income		<u>97,710</u>	<u>94,960</u>	<u>80,983</u>
SEWERAGE				
Operating Expenditure				
129920	Sewerage Pond Maintenance	15,000	-	378
129740	Insurance	1,116	-	876
129720	Depreciation	3,000	250	263
129700	Administration Allocated	4,489	374	-
Total Operating Expenditure		<u>23,605</u>	<u>624</u>	<u>1,517</u>
TOWN PLANNING AND REGIONAL DEVELOPMENT				
Operating Expenditure				
131010	Scheme Amendments	1,000	-	-
131030	Consultants	1,000	-	-
131120	Insurance	1,116	-	876
131000	Administration Allocated	5,611	468	-
Total Operating Expenditure		<u>8,727</u>	<u>468</u>	<u>876</u>
PROTECTION OF THE ENVIRONMENT				
Operating Expenditure				
130340	Waste Oil Facility	500	-	-
130320	Tyre Recycling	6,000	500	-
Total Operating Expenditure		<u>6,500</u>	<u>500</u>	<u>-</u>
OTHER COMMUNITY AMENITIES				
Operating Expenditure				
132120	Cemetery Operations	76,000	6,333	371
131920	Burial plot preparations	30,000	2,500	-
132020	Hearse & Shed Costs	1,000	83	14
132420	Cemetery Plaques	8,000	-	-
132620	Depreciation	5,000	417	138
132720	Insurance	1,116	-	876
132820	Administration Allocated	10,100	842	-
132520	Public Toilets	15,000	1,250	854
132220	SPQ Mcleary St "Paddy's Flat"	3,500	292	2,050
Total Operating Expenditure		<u>149,716</u>	<u>11,717</u>	<u>4,304</u>
Operating Income				
132630	Charges - Cemetery Fees	5,000	417	-
Total Operating Income		<u>5,000</u>	<u>417</u>	<u>-</u>
Net Funding Demands		<u>(315,869)</u>	<u>74,121</u>	<u>57,062</u>

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 31 July 2008.</i>		2008/09		
		2008/09 Budget	2008/09 YTD Budget	2008/09 31 Jul 2008
PUBLIC HALLS AND CIVIC CENTRES				
Operating Expenditure				
133620	Town Hall Maintenance	25,000	2,083	983
133420	Insurance	12,783	-	4,477
133820	Consultant building inspection	25,000	2,083	-
133720	Depreciation	12,000	1,000	844
133850	Administration Allocated	15,710	1,309	-
Total Operating Expenditure		<u>90,493</u>	<u>6,475</u>	<u>6,304</u>
Operating Income				
134630	Hall Hire Fees	2,500	208	58
Total Operating Income		<u>2,500</u>	<u>208</u>	<u>58</u>
Capital Expenditure				
135340	Hall Equipment	600	-	-
135440	Town Hall - capital improvemen	75,000	-	54
Total Capital Expenditure		<u>75,600</u>	<u>-</u>	<u>54</u>
SWIMMING AREAS AND BEACHES				
Operating Expenditure				
135420	Swimming Pool Contract	70,500	-	-
136020	Housing	11,116	926	-
135620	Insurance	6,506	-	2,888
135920	Swimming Pool Maintenance	19,000	1,583	277
135720	Swimming Pool Water/Sewerag	1,000	83	-
135820	Swimming Pool Chemicals/Gas,	8,000	667	-
135820	Swimming Pool Electricity	10,000	-	-
137040	Swimming Pool Other	5,000	417	-
136620	Depreciation	14,500	1,208	1,315
135320	Administration Allocated	6,733	561	-
Total Operating Expenditure		<u>152,355</u>	<u>5,445</u>	<u>4,481</u>
Operating Income				
136530	Swimming Pool Subsidy	3,000	-	-
136430	Swimming Pool Admission	8,000	-	45
136830	Reimbursements	1,000	83	-
Total Operating Income		<u>12,000</u>	<u>83</u>	<u>45</u>
Capital Expenditure				
136670	Upgrade Pool Change rooms	110,000	-	-
137140	Pool Equipment	14,500	-	-
Total Capital Expenditure		<u>124,500</u>	<u>-</u>	<u>-</u>

Continued...

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 31 July 2008.</i>		2008/09		
continued.....		2008/09 Budget	2008/09 YTD Budget	2008/09 31 Jul 2008
RECREATION OFFICER				
Operating Expenditure				
136170	Salaries	71,962	5,536	310
136180	Superannuation	6,334	528	220
136190	Staff Replacement & Relocation	2,000	-	-
136210	Vehicle Operating Costs	8,000	667	398
137020	Housing Allocation	11,116	926	-
136150	Administration Allocated	26,932	2,244	-
137620	Insurance	4,899	-	6,387
136220	Staff Training & Travel Expense	7,000	583	-
136250	Activities	24,100	-	-
136200	Misc Grant Activities	5,000	417	-
Total Operating Expenditure		<u>167,043</u>	<u>10,901</u>	<u>7,314</u>
Operating Income				
136230	Reimbursements	500	-	-
136260	Miscellaneous Grants	5,000	417	-
Total Operating Income		<u>5,500</u>	<u>417</u>	<u>-</u>
OTHER RECREATION AND SPORT				
Operating Expenditure				
138100	Housing Allocation	11,116	926	-
138120	Reticulation Maintenance	5,000	417	-
138020	Picture Gardens	500	42	-
137920	Parks, Gardens & Reserves	54,000	4,500	5,853
137420	Scheme Water	5,000	-	177
137320	Sports ground (oval) maintenance	32,000	2,667	2,117
137220	Sports Complex Maintenance	28,500	2,375	870
138920	Other Building Maintenance	7,000	583	-
138720	Gym Building Maintenance	6,500	542	33
138260	Gym Operating Costs	1,000	83	-
138250	Community Bus Operating costs	15,000	-	758
138620	Utilities - Gym	1,000	-	493
138130	Insurance	4,899	-	-
138810	Gym Equipment	2,000	-	-
139720	Depreciation	60,000	5,000	5,911
138110	Administration Allocated	17,955	1,496	-
Total Operating Expenditure		<u>251,170</u>	<u>18,631</u>	<u>16,212</u>
Operating Income				
139630	Complex Fees	2,500	208	-
139930	Gym Fees	4,500	375	886
138930	School Oval Contribution	15,000	-	-
138850	Community Bus fees	1,500	125	200
Total Operating Income		<u>23,500</u>	<u>708</u>	<u>1,086</u>

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 31 July 2008.</i>		2008/09		
continued.....		2008/09	2008/09	2008/09
OTHER RECREATION AND SPORT		Budget	YTD Budget	31 Jul 2008
Capital Expenditure				
136340	Construct Oval Toilets	100,000	-	-
136350	Practice wall for tennis courts	3,000	-	-
136540	Air conditioner Gym	10,000	-	-
137840	BBQ & Light	12,000	-	-
136240	Cornish Lift	35,000	-	-
136370	Viewing platform at headframe	30,000	-	-
136380	Replace pine rails around oval	6,000	-	-
138940	Sports Complex Equipment	21,000	10,500	9,178
139140	New Pump/fittings - oval	15,000	-	-
140160	Race Course Buildings	20,000	-	-
14aaa0	Parks & Gardens - Capital	88,000	-	-
Total Capital Expenditure		340,000	10,500	9,178
TELEVISION AND RADIO BROADCASTING				
Operating Expenditure				
139860	Administration Allocated	2,244	187	-
140820	Depreciation	1,220	102	111
139880	Insurance	461	-	448
139920	Operating Costs	1,500	125	-
139820	Site Sharing Costs	6,000	500	3,690
Total Operating Expenditure		11,425	914	4,248
LIBRARIES				
Operating Expenditure				
140120	Book exchange costs	1,000	83	-
140620	Lost/damaged/replaced stock	7,000	583	-
140520	Library operations	6,200	517	-
140420	Insurance	461	-	448
140320	Book Purchases	1,000	83	32
140180	Administration Allocated	36,358	3,030	-
140720	Depreciation	700	58	65
Total Operating Expenditure		52,719	4,354	544
Operating Income				
140530	Library Charges	200	17	(48)
Total Operating Income		200	17	(48)
OTHER CULTURE				
Operating Expenditure				
141320	25 Mile Well Maintenance	6,000	500	-
141420	Mt Gould Police Station	6,000	500	-
141520	Museum Maintenance	1,000	83	177
141720	Municipal Inventory Review	15,000	-	-
141730	Preservation of Historical Image	22,000	-	-
141120	Insurance	768	-	746
141820	Administration Allocated	11,222	935	-
141620	Depreciation	3,100	258	260
Total Operating Expenditure		65,090	2,276	1,183
Operating Income				
141530	Masonic Lodge Income	350	29	(47)
Total Operating Income		350	29	(47)
Capital Expenditure				
141810	Mt Gould Police Station - securit	6,500	-	-
Total Capital Expenditure		6,500	-	-
Net Funding Demands		(1,292,845)	(58,034)	(48,424)

Shire of Meekatharra		Management Budget Transport		
<i>for the period ended 31 July 2008.</i>		2008/09		
		2008/09 Budget	2008/09 YTD Budget	2008/09 31 Jul 2008
MAINTENANCE - STREETS, ROADS, BRIDGES & DEPOTS				
Operating Expenditure				
149020	Administration Allocated	78,552	6,546	-
148800	Depot Maintenance	100,000	-	1,513
148720	Upgrade of Roman	15,000	1,250	-
148400	Lighting of Streets	25,000	2,083	-
148900	Street Cleaning Sweeping	55,000	4,231	427
148200	Street Maintenance	55,325	-	2,095
149000	Signage of Streets & Roadworks	45,000	-	-
147500	Rural Roads Maintenance - Day Lab	540,000	41,538	23,770
148550	Rehabilitation of Gravel Pits	55,325	-	-
148600	Contract & Consulting Supervision	10,000	-	-
148820	Infrastructure Depreciation Expenses	1,450,000	120,833	130,477
Total Operating Expenditure		<u>2,429,202</u>	<u>176,481</u>	<u>158,281</u>
Operating Income				
145910	Grant - MRWA Direct	146,418	146,418	146,418
148230	Reimbursements	-	-	73
Total Operating Income		<u>146,418</u>	<u>146,418</u>	<u>146,491</u>
CONSTRUCTION - STREETS, ROADS, BRIDGES & DEPOTS				
Capital Expenditure				
142000	Road Construction	2,263,299	118,000	112,581
	Kerb Construction	-	-	158
	Town Streets - reseal	350,000	-	-
Total Capital Expenditure		<u>2,613,299</u>	<u>118,000</u>	<u>112,739</u>
Capital Income				
146210	Grant - Roads to Recovery (R2R)	519,824	-	-
146410	Black Spot - Main Street	180,678	-	-
146910	Grant - Roads 2020 (Regional Road)	200,000	-	-
Total Capital Income		<u>900,502</u>	<u>-</u>	<u>-</u>

Continued...

Shire of Meekatharra		Management Budget Transport		
<i>for the period ended 31 July 2008.</i>		2008/09		
continued.....		2008/09	2008/09	2008/09
ROAD PLANT PURCHASES		Budget	YTD Budget	31 Jul 2008
Operating Income				
181310	Profit on Sale of Asset	51,000	-	-
Total Operating Income		51,000	-	-
Capital Expenditure				
181440	Toyota L/Cruiser - Works	80,000	-	-
182440	Prime Mover	180,000	-	-
182840	Gen Set (Construction)	25,000	-	-
181540	Pumps	20,000	-	-
182100	Trailer for Caravan & Fuel Tank	70,000	-	-
180240	Crew Cab 9T Truck	205,000	-	-
182540	Fuel Tanker	15,000	-	-
183240	Traffic Counters	7,000	-	-
182ab0	Vibrating Roller	230,000	-	-
182aa0	Excavator	95,000	-	-
180140	Miscellaneous Plant (Small Equipment)	13,800	3,450	3,973
Total Capital Expenditure		940,800	3,450	3,973
Capital Income				
181050	Proceeds Sale of Plant	186,000	-	-
170300U	Transfers from Plant Reserve	199,000	-	-
Total Capital Income		385,000	-	-
AIR BP				
Operating Expenditure				
160520	Administration Allocated	8,977	748	-
160320	Cost of Fuel Sold	65,000	6,500	-
160420	Bank Charges	450	37	-
160720	Other Charges	100	8	-
Total Operating Expenditure		74,527	7,293	-
Operating Income				
181130	Fuel Sales - Cash	71,500	5,958	4,493
181630	BP Monthly Retainer	57,000	4,750	4,750
Total Operating Income		128,500	10,708	9,243
AERODROME				
Operating Expenditure				
181620	Housing Allocations	11,116	926	-
180210	Consultancy	24,000	-	-
180220	Utilities & Other Costs	-	-	6,557
180620	Insurance	10,952	-	7,837
180320	Aerodrome Operations (Air)	-	-	103
180520	Aerodrome Maintenance	93,000	-	369
180900	Security Operating Expenses	5,000	417	-
180720	Depreciation	160,000	13,333	14,728
181420	Administration Allocated	6,284	524	-
182020	Management contract	171,000	-	-
Total Operating Expenditure		481,352	15,200	29,595

Shire of Meekatharra				
<i>for the period ended 31 August 2007.</i>		2007/08		
continued.....		2008/09	2008/09	2008/09
AERODROME		Budget	YTD Budget	31 Jul 2008
Operating Income				
192030	Airport Landing Charges	190,000	15,833	15,846
190130	Airport Leases	24,000	-	750
191930	RFDS Refuelling	10,000	833	850
190330	Reimbursements	20,000	1,667	1,313
190530	Reimbursements Telephone	1,000	83	-
Airport Diesel Operations				
193030	Sales	350,000	29,167	21,506
190920	Issues	(310,000)	(25,833)	(14,899)
	Cost of goods sold	(310,000)	(25,833)	(14,899)
	Profit/(Loss) on operations	40,000	3,334	6,607
Total Operating Income		285,000	21,750	25,366
Capital Expenditure				
191040	Airport Construction	300,000	-	-
Total Capital Expenditure		300,000	-	-
Net Funding Demands		(4,942,760)	(141,548)	(123,489)

Shire of Meekatharra		Management Budget Economic Services		
<i>for the period ended 31 July 2008.</i>		2008/09		
		2008/09 Budget	2008/09 YTD Budget	2008/09 31 Jul 2008
RURAL SERVICES				
Operating Expenditure				
183020	MRVC Vermin Control	6,500	-	-
183120	Noxious Weeds and Pests	3,000	250	-
187520	Stockyard Maintenance	2,000	167	948
187420	Shop Premises Maintenance	2,500	208	-
187620	Depreciation	19,000	1,583	1,035
Total Operating Expenditure		<u>33,000</u>	<u>2,208</u>	<u>1,983</u>
Operating Income				
187430	Shop Premises Rent	2,600	217	-
187630	Wesfarmers Yard Lease	540	45	-
187750	Bill Board Rental	790	66	63
187730	Reimbursements	600	50	-
Total Operating Income		<u>4,530</u>	<u>378</u>	<u>63</u>
TOURISM AND AREA PROMOTION				
Operating Expenditure				
189250	Administration Allocated	46,009	3,834	-
189220	Depreciation	29,000	2,417	2,677
183820	Tourism Promotions	25,000	2,083	-
184620	Maps & Souvenirs	10,000	-	50
184220	Information Bays	4,000	333	-
189260	Maintenance Trails & Lookouts	25,000	1,923	841
183920	Centenary Celebrations	88,000	14,080	12,017
184030	Meekatharra Rodeo	40,000	-	-
184420	Local Newspaper Production	5,000	417	307
184720	Town Beautification	10,000	-	-
Total Operating Expenditure		<u>282,009</u>	<u>25,087</u>	<u>15,892</u>
Operating Income				
183930	Centenary Income	80,000	-	2,105
184920	Meekatharra Rodeo Income	1,000	-	-
184330	Local Newspaper Revenue	1,500	125	25
184730	Sale of Maps & Souvenirs	2,000	167	348
184430	Meeka Dust Advertising	1,500	125	1
Total Operating Income		<u>86,000</u>	<u>417</u>	<u>2,479</u>

Continued...

Shire of Meekatharra		Management Budget Economic Services		
<i>for the period ended 31 July 2008.</i>		2008/09		
		2008/09 Budget	2008/09 YTD Budget	2008/09 31 Jul 2008
TOURISM AND AREA PROMOTION ...continued				
Capital Expenditure				
153940	Meeka Heritage Drive Trails	279,603	-	-
153970	Collection of Mining Relics	10,000	-	-
154240	Entry Statements & Signs	30,000	-	-
Total Capital Expenditure		<u>319,603</u>	<u>-</u>	<u>-</u>
Capital Income				
153810	Trails Grant	192,132	-	-
Total Capital Income		<u>192,132</u>	<u>-</u>	<u>-</u>
BUILDING CONTROL				
Operating Expenditure				
156420	MRH S Building Costs	2,000	-	-
157740	Insurance	2,161	-	1,267
156520	Demolition costs	90,000	-	-
157720	Administration Allocated	1,122	93	-
Total Operating Expenditure		<u>95,283</u>	<u>93</u>	<u>1,267</u>
Operating Income				
156830	Building Permit Fees	1,000	83	70
156930	Building Demolition Fees	81,000	6,750	-
Total Operating Income		<u>82,000</u>	<u>6,833</u>	<u>70</u>
Net Funding Demands		<u>(365,233)</u>	<u>(19,760)</u>	<u>(16,531)</u>

Shire of Meekatharra		Management Budget Other Property & Services		
<i>for the period ended 31 July 2008.</i>		2008/09		
		2008/09 Budget	2008/09 YTD Budget	2008/09 31 Jul 2008
PRIVATE WORKS				
Operating Expenditure				
189520	Private Works	1,000	-	132
Total Operating Expenditure		1,000	-	132
Operating Income				
189630	Charges - Private Works	1,600	-	137
Total Operating Income		1,600	-	137
PUBLIC WORKS OVERHEAD				
Operating Expenditure				
180120	Supervision - Salaries	171,162	-	9,939
181320	Superannuation of Workmen	66,624	-	4,408
180320	Annual Leave, Sick Leave, Publi	49,424	-	557
180520	Rostered days Off	-	-	1,031
180720	Relocation & Recruitment Costs	25,000	2,083	-
181520	Allowances and Incentives	40,191	4,421	7,864
180620	Camping Requirements	12,000	1,000	9
180820	Camping Telephone Costs	9,000	750	371
180920	Travelling and Conference Exp	29,500	-	21
181020	Protective Clothing & Equipmer	6,000	500	-
182320	Allocation from Housing	77,813	-	-
180220	Engineering - Office and Other	8,000	615	-
180420	Insurance on Works	50,396	25,198	19,395
182720	Occupational Health & Safety	7,000	-	-
181420	Work Supervisors Vehicle	25,000	2,083	1,370
182520	Administration Allocated	71,819	5,985	-
181820	Less PWO allocated to works	(635,229)	(48,864)	(25,107)
Total Operating Expenditure		13,700	(6,229)	19,857
Operating Income				
181330	Reimbursements - Stores & Tele	10,000	833	-
Total Operating Income		10,000	833	-
PLANT OPERATION COSTS				
Operating Expenditure				
183020	Fuel and Oil	300,000	27,270	35,887
183320	Parts and Repairs (external)	315,000	26,250	17,649
183420	Repairs - Wages	24,000	2,000	6,209
183220	Tyres	80,000	6,667	3,750
183620	Consumable Stores	40,000	4,000	1,058
184320	Replacement Tools	10,000	833	26
183520	Licenses	12,000	1,000	43
183820	Insurance	41,417	41,417	39,529
183230	Mechanics Vehicle	12,000	1,000	1,700
183920	Cutting Edges	10,000	-	-
183010	Administration Allocated	32,543	2,712	-
184020	Less Alloc To Works	(876,960)	(67,458)	(71,384)
Total Operating Expenditure		-	45,691	34,467
Operating Income				
183030	Diesel Fuel Rebate	18,000	1,500	1,861
Total Operating Income		18,000	1,500	1,861

Shire of Meekatharra		Management Budget Other Property & Services		
<i>for the period ended 31 March 2007.</i>		2006-07		
continued.....		2006/07 Budget	2006/07 YTD Budget	2006/07 31 Mar 2007
PLANT DEPRECIATION				
Operating Expenditure				
183120	Depreciation	385,000	32,083	40,484
184040	Less Plant Depreciation Allocate	(385,000)	(32,083)	(17,130)
Total Operating Expenditure		-	-	23,355
Operating Income				
187630	Sale Of Scrap	1,500	125	305
Total Operating Income		1,500	125	305
SALARIES AND WAGES				
185300	Salaries & Wages	1,631,772	135,980	87,635
185400	Salaries & Wages Alloc	(1,631,772)	(135,980)	(88,063)
Total Operating Expenditure		-	-	(428)
Net Funding Demands		16,400	(37,004)	(75,082)

***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO
COUNCIL***

There were no actions taken under delegated powers that require reporting to Council in July 2008.

SHIRE OF MEEKATHARRA

INVESTMENT REGISTER

Total Investments as at 31st July 2008

Account	Institution	Account Type	Interest Rate	Opening Balance 1/07/2008	Interest Earned to 30/06/2008	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 31/07/2008
946020606	Home Building Society	At Call	Variable	6,015,045.84	-	28,105.92	-	(6,043,151.76)	-
252057588	Home Building Society	90 Day TD	8.15%	-	-	-	1,000,000.00	-	1,000,000.00
252057589	Home Building Society	180 Day TD	8.50%	-	-	-	5,043,151.76	-	5,043,151.76
26-7466	Westpac Bank	At Call	Variable	2,442,655.87	-	12,250.06	-	(650,000.00)	1,804,905.93
TOTALS				8,457,701.71	-	40,355.98	6,043,151.76	(6,693,151.76)	7,848,057.69

Investments by Nature

General Ledger Code	Investment Purpose	% of Investment	Opening Balance 1/07/2008	Interest Earned to 30/06/2008	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 31/07/2008
170300	Plant Reserve	25.46%	1,531,187.87	-	7,154.63	-	-	1,538,342.50
170500	Building Reserve	16.30%	980,191.95	-	4,580.05	-	-	984,772.00
170200	Water Reserve	2.03%	122,204.70	-	571.01	-	-	122,775.71
170700	Airport Runway Reserve	29.99%	1,804,065.78	-	8,429.68	-	-	1,812,495.46
170800	Airport Operations Reserve	10.58%	636,484.51	-	2,974.04	-	-	639,458.55
170600	Transport Reserve	4.64%	279,060.88	-	1,303.94	-	-	280,364.82
170100	Infrastructure Reserve	10.37%	623,602.48	-	2,913.85	-	-	626,516.33
170150	Leave Reserve	0.64%	38,247.67	-	178.72	-	-	38,426.39
SUB TOTAL ON RESERVES			6,015,045.84	-	28,105.92	-	-	6,043,151.76
6001	Municipal Fund	100.00%	2,442,655.87	-	12,250.06	-	(650,000.00)	1,804,905.93
TOTAL INVESTMENTS BY NATURE			8,457,701.71	-	40,355.98	-	(650,000.00)	7,848,057.69

9.2.2 OUTSTANDING DEBTORS

LOCATION: NIL
APPLICATION: NIL
FILE REF: ADM 171
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 7 AUGUST 2008
AUTHOR: CAMERON WATSON
CORPORATE & DEVELOPMENT
SERVICES MANAGER



SIGNATURE OF AUTHOR:
SENIOR OFFICER:

ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER:

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr J E Burgemeister

Seconded: Cr A B Downing

That Council receives the outstanding monthly Debtor Trial Balance for July 31, 2008.

CARRIED 5/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 16 AUGUST, 2008

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SHIRE OF MEEKATHARRA

		Debtors Trial Balance				
		As at 31.07.2008				
Debtor #	Name	02.05.2008 > 90 days	01.06.2008 > 60 days	01.07.2008 > 30 days	31.07.2008 Current	Total
A085	ABRA MINING LIMITED	0.00	0.00	110.00	0.00	110.00
A041	AD ASTRAL AVIATION	0.00	0.00	0.00	248.55	248.55
B043	ADRIAN BAUMGARTEN	0.00	0.00	0.00	79.95	79.95
A345	AERODROME MANAGEMENT SERVICES	0.00	0.00	0.00	17.60	17.60
A049	AIR AUSTRALIA INTERNATIONAL	0.00	0.00	50.14	96.26	146.40
B2	AIR BP AUSTRALIA PTY LTD - ATTN: ANN SHA	0.00	0.00	0.00	389.00	389.00
A029	AIR PHOENIX INTERNATIONAL	0.00	0.00	246.42	334.25	580.67
A074	AIRLINES OF TASMANIA PTY LTD	0.00	0.00	0.00	46.70	46.70
C7	AIRSERVICES AUSTRALIA	0.00	1412.05	0.00	2477.19	3889.24
A061	ALCHIN MEGAN	0.00	0.00	0.00	21.10	21.10
L1	ANTHONY LLOYD	0.00	0.00	-159.37	142.25	-17.12
A046	AUSTRALIAN AERIAL SURVEYS P/LTD	-33.68	0.00	0.00	0.00	-33.68
A017	AUSTRALIAN TAXATION OFFI	0.00	0.00	31266.51	0.00	31266.51
B8	BALI AIR CHARTER	8.00	0.00	0.00	0.00	8.00
B070	BATES, JOHN WATSON	0.00	0.00	0.00	41.20	41.20
B016	BELELE STATION	624.00	0.00	0.00	0.00	624.00
B035	BRISTOW HELICOPTERS PTY LTD	0.00	0.00	0.00	308.81	308.81
B038	BROOME AIR SERVICES PTY LTD	0.00	59.26	0.00	20.86	80.12
W036	CAMERON WATSON	3013.76	0.00	0.00	0.00	3013.76
C019	CASAIR PTY LTD	0.00	0.00	137.22	16.50	153.72
C076	CENTACARE FAMILY SERVICES	0.00	0.00	0.00	27.50	27.50
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0.00	219.15	204.95	424.10
L09	CHRIS LANE	122.40	50.70	0.00	17.05	190.15
C028	CHRISHINE NOMINEES	0.00	0.00	0.00	254.20	254.20
B022	CLARK BUTSON	0.00	0.00	0.00	32.35	32.35
T019	CLARKE TERENCE	-83.00	0.00	0.00	0.00	-83.00
C080	CLASSIC HOLIDAYS	0.00	0.00	0.00	300.31	300.31
C021	COMPLETE AVIATION SERVICES	0.00	0.00	0.00	403.57	403.57
C15	COURIER AUSTRALIA	-46.50	0.00	0.00	0.00	-46.50
D1	DEPT OF EDUCATION & TRAINING	0.00	0.00	200.00	6393.24	6593.24
D036	DESERT - AIR SAFARIS PTY LTD	0.00	0.00	0.00	41.90	41.90
E013	EDSAL PTY LTD	-62.55	0.00	0.00	0.00	-62.55
K1	ELAINE KING	0.00	501.50	104.65	20.60	626.75
E018	ETICUP GRAZING PTY LTD	0.00	0.00	0.00	12.62	12.62
F013	FLIGHT CLUB PTY LTD	0.00	0.00	0.00	26.36	26.36
F1	FOSSILS ENTERPRISES PTY LTD	0.00	0.00	0.00	1860.53	1860.53
F014	FUGRO AIRBORNE SURVEYS	0.00	0.00	0.00	511.02	511.02
G011	GERALDTON AIR CHARTER	0.00	0.00	0.00	722.93	722.93
G008	GOLDFIELDS AIR SERVICES	0.00	0.00	0.00	41.00	41.00

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 16 AUGUST, 2008

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SHIRE OF MEEKATHARRA

		Debtors Trial Balance				SHIRK
		As at 31.07.2008				
Debtor #	Name	02.05.2008 > 90 days	01.06.2008 > 60 days	01.07.2008 > 30 days	31.07.2008 Current	Total
5	HANCOCK PROSPECTING	0.00	0.00	0.00	16.50	16.50
H014	HELIBITS PTY LTD	0.00	0.00	54.46	101.06	155.52
H012	HELICOPTERS AUSTRALIA PTY LTD	0.00	23.60	0.00	0.00	23.60
J018	JANDAKOT FLIGHT CENTRE	0.00	0.00	-24.25	194.44	170.19
J060	JINGLE HOLDINGS	0.00	0.00	254.10	492.80	746.90
P055	JULIE PEAKHAM	194.72	0.00	0.00	0.00	194.72
K023	K & G AVIATION PTY LTD	-47.39	0.00	0.00	0.00	-47.39
D15	K. DERSCHOW & S. GILBERT	-55.00	0.00	0.00	0.00	-55.00
K035	KIMBERLEY SEAPLANES	0.00	0.00	0.00	22.85	22.85
K099	KITTYHAWK HOLDINGS	21.18	0.00	0.00	0.00	21.18
L049	LEANNE SHARROCK	0.00	0.00	0.00	190.00	190.00
M4	MAIN ROADS WA	0.00	0.00	0.00	146418.00	146418.00
B063	MARK BETTINI	0.00	0.00	0.00	16.50	16.50
S004	MARK SMITH PTY LTD	100.00	0.00	0.00	0.00	100.00
S15	MAUREEN STACK	155.50	0.00	0.00	0.00	155.50
18	MEDISYS AUSTRALIA PTY LTD	0.00	0.00	0.00	19.80	19.80
M035	MISSION AUSTRALIA	500.00	0.00	0.00	0.00	500.00
M052	MOBIL OIL AUSTRALIA PTY LTD	0.00	0.00	0.00	2516.36	2516.36
T022	MR ARTHUR TAYLOR	0.00	0.00	0.00	45.62	45.62
D022	MR DAVID WESLEY FORD	0.00	0.00	0.00	16.75	16.75
F006	MR JACOB FLENTRI	41.66	0.00	20.85	0.00	62.51
N009	NANTAY PTY LTD - MAROOMBA	0.00	0.00	0.00	358.80	358.80
N002	NETWORK AVIATION	0.00	0.00	3229.99	4950.68	8180.67
U003	NEVILLE ULPH	0.00	0.00	-122.15	469.65	347.50
N020	NORTHAM AIR SERVICES	0.00	0.00	17.01	18.55	35.56
H033	NYSSA HENDERSON	0.00	0.00	0.00	154.05	154.05
P028	PANORAMA ELECTRONICS PTY LTD	-18.63	0.00	0.00	0.00	-18.63
P079	PAUL DARLEY	0.00	0.00	12.62	0.00	12.62
L011	PAUL LYONS	0.00	0.00	0.00	72.75	72.75
P061	PEPPI NOMINEES PTY LTD	37.59	37.59	0.00	0.00	75.18
C078	PETER COLLINS	0.00	20.86	41.72	0.00	62.58
P07	PETER COLLIS	0.00	0.00	0.00	130.00	130.00
H021	PHILIP HOOPER - COCKLES	0.00	-13.57	0.00	0.00	-13.57
P021	POLAR AVIATION	0.00	15.37	0.00	0.00	15.37
P058	POLICE AIR WING SUPPORT UNIT	0.00	0.00	0.00	62.50	62.50
L003	RICHEL BRENNAN - LANDOR STN	0.00	0.00	0.00	793.60	793.60
R009	ROYAL AERO CLUB OF WA	0.00	0.00	0.00	48.54	48.54
R005	ROYAL FLYING DOCTOR SERVICE	0.00	0.00	0.00	5513.24	5513.24
B004	S. BAJRAI	0.00	200.00	0.00	0.00	200.00

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 16 AUGUST, 2008

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SHIRE OF MEEKATHARRA

		Debtors Trial Balance				
		As at 31.07.2008				
Debtor #	Name	02.05.2008 > 90 days	01.06.2008 > 60 days	01.07.2008 > 30 days	31.07.2008 Current	Total
S051	SHINE AIR PTY LTD	0.00	0.00	0.00	-19.15	-19.15
M3	SHIRE OF MT MAGNET	436.45	0.00	0.00	0.00	436.45
W2	SHIRE OF WILUNA	614.95	0.00	0.00	0.00	614.95
S007	SKIPPERS AVIATION	0.00	0.00	7738.43	10131.29	17869.72
S078	STAR AVIATION PTY LTD	0.00	0.00	0.00	387.18	387.18
K045	STEVE KELLY	152.44	0.00	0.00	0.00	152.44
S069	STRATHALAN NOMINEES	0.00	0.00	18.66	0.00	18.66
S041	SUNSATIN HOLDINGS PTY LTD	0.00	0.00	0.00	13.16	13.16
C035	THE AEROPLANE COMPANY	0.00	0.00	41.70	0.00	41.70
T038	TRANFIELD SERVICES	0.00	0.00	0.00	3331.02	3331.02
T044	TRENK CONTRACTING	0.00	0.00	0.00	85.33	85.33
T007	TROPIC AIR SERVICES	0.00	0.00	184.41	181.40	365.81
T045	TROY ROBERT THOMAS	0.00	20.85	0.00	0.00	20.85
T034	TS AIR CHARTER PTY LIMITED	0.00	0.00	38.42	38.42	76.84
U001	UNIVERSAL TRACKING SYSTEMS	-175.82	0.00	0.00	0.00	-175.82
U005	UTS AVIATION	175.82	0.00	0.00	0.00	175.82
V015	VALERIVER PTY LTD	0.00	0.00	0.00	21.55	21.55
V004	VEE-H AVIATION	0.00	0.00	432.48	0.00	432.48
W100	WARD JOHN	0.00	-15.37	0.00	0.00	-15.37
A071	WAYNE AUSTIN	25.08	0.00	0.00	0.00	25.08
M104	WAYNE MOORE	11.00	108.35	0.00	0.00	119.35
W040	WELLSPRING RURAL SERVICES PTY LTD	0.00	0.00	0.00	13.16	13.16
R3	William E. Riley	266.93	0.00	0.00	0.00	266.93
Totals		5978.91	2421.19	44113.17	191916.75	244430.02

9.2.3 LIST OF ACCOUNTS PERIOD ENDED JULY 2008

LOCATION: N/A
APPLICATION: CAMERON WATSON
FILE REF: ADM 171
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 6 AUGUST 2008
AUTHOR: CAMERON WATSON
 CORPORATE & DEVELOPMENT
 SERVICES MANAGER



SIGNATURE OF AUTHOR:

SENIOR OFFICER: ROY MCCLYMONT
 CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER:

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount: \$ 871426.33
Trust Account	Voucher No's	Amount: \$ 1837.19
Air BP	Voucher No's VARIOUS	Amount: \$.00

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

That the accounts as detailed for June 2008 be paid.

Officers Recommendation / Council Resolution:

Moved: Cr J E Burgemeister

Seconded: Cr R Howden

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 5/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 16 AUGUST, 2008

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SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the 16th August 2008

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
EFT2210	01/07/2008	WA LOCAL GOVT. SUPERANNUATION PLAN PTY	SUPERANNUATION CONTRIBUTIONS	-12,026.68		
EFT2211	01/07/2008	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-398.42		
EFT2212	01/07/2008	AV TRUCKS	GEAR BOX EXCHANGE	-19,821.28		
EFT2213	01/07/2008	AG BURROWS PLANT	HIRE OF ROAD TRAIN TO HALL GRAVEL	-9,928.00		
EFT2214	01/07/2008	AIRPORT LIGHTING SPECIALISTS	RUNWAY EDGE LIGHTS	-4,378.00		
EFT2215	01/07/2008	BURROWS A.G.	MEETING ATTENDANCE FEES	-120.00		
EFT2216	01/07/2008	BUNNINGS GROUP LIMITED	PAINT FOR BANNER IN THE TERRACE COMPETITION	-507.08		
EFT2217	01/07/2008	COURIER AUSTRALIA	FREIGHT HOPPYS, WESTRAC & FUJI	-253.44		
EFT2218	01/07/2008	COATES HIRE	HIRE OF SMALL PLANT	-481.23		
EFT2219	01/07/2008	CANINE CONTROL	RANGER SERVICES ON 24, 25 MAY & 4/5/6 UNE 08	-6,838.60		
EFT2220	01/07/2008	COMMERCIAL HOTEL MEEKATHARRA	ALCOHOL FOR TRIVIA NIGHT	-445.50		
EFT2221	01/07/2008	A B DOWNING	MEETING ATTENDANCE FEES	-180.00		
EFT2222	01/07/2008	THE DOBSON SUPER FUND	SUPERANNUATION CONTRIBUTIONS	-210.67		
EFT2223	01/07/2008	FARMER JACKS	FENCE DROPPERS, QTY - 5	-1,982.71		
EFT2224	01/07/2008	G&T FAMILY TRUST	RUBBISH COLLECTION CONTRACT JUNE 08	-15,427.50		
EFT2225	01/07/2008	GERALDTON FUEL COMPANY	205 L RANDO L	-1,368.60		
EFT2226	01/07/2008	PIVOTEL SATELLITE PTY LTD	SATELLITE PHONE - CALL CHARGES UPTO 14 JUNE 08	-380.71		
EFT2227	01/07/2008	UHY HAINES NORTON CHARTERED	2008 FINANCIAL REPORTING MANUAL & CD	-660.00		
EFT2228	01/07/2008	TOLL IPEC PTY LTD	FREIGHT FROM JASON SIGMAKER	-1,060.18		
EFT2229	01/07/2008	KILLARA STATION CO.	INSTALL REMOTE CONTROL DOOR AT SES SHED IN MEEKA	-8,512.06		
EFT2230	01/07/2008	KNIGHTLINE COMPUTERS	SET UP SERVERS & WORK STATIONS	-2,260.50		
EFT2231	01/07/2008	KANDOO CONSTRUCTIONS	ADDITIONAL WORKS NOT INCLUDED AS PART OF TENDER	-27,425.20		
EFT2232	01/07/2008	ELAINE KING	REIMBURSEMENT FOR GROCERIES FOR NETBALL CAMP FUND	-196.73		
EFT2233	01/07/2008	LANDGATE	TITLE SEARCH MAY 08	-288.95		
EFT2234	01/07/2008	MITCHELL & BROWN	OVEN, & 5 PROGRAM ELECTRONIC DISHWASHER	-4,554.00		
EFT2235	01/07/2008	MOSES CONTRACTING	BALANCE PAYMENT OF FLOODWAY CONTRACT	-129,562.00		
EFT2236	01/07/2008	ROY MCCLYMONT	INTERNET REIMBURSEMENT FROM 1/09/06 TO 1/05/08	-998.47		
EFT2237	01/07/2008	MLB CONTRACTING	INSTALL CIRCUIT BREAKER, POWER LEAD & POWER POINT	-1,977.22		
EFT2238	01/07/2008	MODERN TEACHING AIDS PTY LTD	EQUIPMENT FROM YOUTH GRANT	-4,463.91		
EFT2239	01/07/2008	PAROO STATION	GRAVEL CARTING 146 HRS @ \$ 145 PER HR PLUS GST	-29,447.00		
EFT2240	01/07/2008	MARK SMITH PTY LTD	SUPPLY & INSTALL SOLAHART	-9,228.31		
EFT2241	01/07/2008	SUNNY BRUSHWARE SUPPLIES PTY LTD	REBRUSHES QTY -5	-786.50		
EFT2242	01/07/2008	TRENFELD B & E	TOWN MAINTENANCE CONTRACT	-3,991.40		
EFT2243	01/07/2008	IT VISION COMPUTER SYSTEMS	FINANCIAL RERESHER WORKSHOP FOR HITESH ON 5-6/05/08	-880.00		
EFT2244	01/07/2008	TOLL WEST	FRIEGHT FROM ORICA AUSTRALIA PTY	-256.75		
EFT2246	01/07/2008	WA LOCAL GOVERNMENT ASSOCIATION	MAY 08 MARKET FORCE ADVERTISING	-2,758.63		
EFT2247	01/07/2008	WILSONS SIGN SOLUTIONS	PLATES FOR HONOUR BOARD & NAME BADGES	-162.80		
EFT2248	01/07/2008	WESTNET PTY LTD	INTERNET FROM 1/07 - 1/08/08	-274.70		
EFT2249	01/07/2008	YAKKA PTY LTD	SHIRT FOR ROY	-38.28		
EFT2250	01/07/2008	YULELLA ABORIGINAL CORPORATION	LABOUR HIRE	-7,216.00		
EFT2251	01/07/2008	YULELLA VISION	LG REFRIGRATOR	-1,695.00		
EFT2252	01/07/2008	WESTRAC EQUIPMENT	PERFORMANCE 2000 SVC HOUR MAINTENANCE	-8,562.93		
EFT2253	01/07/2008	MITCHELL & BROWN	GAS HEATER LPG FOR LOT 206	-830.00		
EFT2254	01/07/2008	RIPPER ENGINES	INSPECTION OF THE BUS	-134.50		
EFT2255	15/07/2008	ABCO PRODUCTS	COMPACT DISPENSER	-113.82		
EFT2256	15/07/2008	AG BURROWS PLANT	HIRE OF PLANT FOR THE ESTABLISHMENT OF TOWN HERITAGE DRIVE	-7,673.00		
EFT2257	15/07/2008	AUSTRALIA POST	POSTAGE - JUNE 08	-389.54		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 16 AUGUST, 2008

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SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the 16th August 2008

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
EFT2258	15/07/2008	AIR LIQUIDE WA PTY LTD	OXY & ACETYLENE - JUNE 08	-9.22		
EFT2259	15/07/2008	COURIER AUSTRALIA	FREIGHT	-299.19		
EFT2260	15/07/2008	COMMERCIAL HOTEL MEEKATHARRA	COUNCIL LUNCHES, 5 MEALS & REFRESHMENT	-143.10		
EFT2261	15/07/2008	CAMPS AUSTRALIA WIDE PTY LTD	CAMPS SPIRAL BOUND QTY - 6	-197.82		
EFT2262	15/07/2008	ENZED KALGOORLIE	ASSORTED HOSES	-2,606.31		
EFT2263	15/07/2008	FOSSIL'S ENTERPRISES PTY LTD	PUSH GRAVEL & TRAVEL TO PICK UP DOZER	-9,535.35		
EFT2264	15/07/2008	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING JUNE 08	-361.04		
EFT2265	15/07/2008	FARMER JACKS	OVEN,RANGEHOO GRIDDLE & DISHWASHER	-566.85		
EFT2266	15/07/2008	FILTERS PLUS	FULL SET OF FILTER	-251.63		
EFT2267	15/07/2008	GERALDTON FUEL COMPANY	FUEL COMSUMPTION	-3,312.76		
EFT2268	15/07/2008	HOPPY'S PARTS R U	12 V SELF PRIMING PUMP	-606.13		
EFT2269	15/07/2008	THE IT VISION USER GROUP	ANNUAL SUBSCRIPTION 2008-09 (USER GROUP)	-462.00		
EFT2270	15/07/2008	TOLL IPEC PTY LTD	FREIGHT FROM AV TRUCKS & FILTERS PLUS	-149.38		
EFT2271	15/07/2008	KNIGHTLINE COMPUTERS	POWER SHIELD 650 V & POWER SUPPLY 500W	-329.00		
EFT2272	15/07/2008	LANDGATE	RURAL UV GENERAL REVALUATION	-1,225.74		
EFT2273	15/07/2008	MEEKATHARRA CORNER STORE	ULP	-965.60		
EFT2274	15/07/2008	LGIS INSURANCE BROKING	INSURANCE 2008/09, MOTOR VEHICLE	-84,486.02		
EFT2275	15/07/2008	MARKET CREATIONS	MONTHLY PR CONTRACT JUNE 08	-572.00		
EFT2276	15/07/2008	MOSES CONTRACTING	FLOOD WAY RECONSTRUCTION	-11,000.00		
EFT2277	15/07/2008	MLB CONTRACTING	CHECK POWER, RCD SWITCH FOR LIGHTS	-286.00		
EFT2278	15/07/2008	MIDWEST SOLUTIONS PTY LTD	REVIEW & AUDIT OF AIRPOERT TRANSPORT SECURITY	-2,750.00		
EFT2279	15/07/2008	MARY G ENTERPRISES	AIRFAIR & ACCOMODATION FRO BATTLE OF THE BANDS	-992.00		
EFT2280	15/07/2008	MODERN TEACHING AIDS PTY LTD	EQUIPMENT FOR YOUTH CENTRE	-150.48		
EFT2281	15/07/2008	ORICA AUSTRALIA P/L	CHLORINE CYLINDER, \$1.14/DAY 861BILLABLE DAYS	-114.11		
EFT2282	15/07/2008	OFFICEWORKS BUSINESS DIRECT	URN, 5L , QTY -2 & FRIEGHT	-441.40		
EFT2283	15/07/2008	RJ BACK	MAY FINANCIAL REPORTS & PREPARE BUDGET STATEMENTS	-2,873.75		
EFT2284	15/07/2008	ST JOHN AMBULANCE AUSTRALIA	FIRST AIR KIT FOR BUS QTY -2	-310.00		
EFT2285	15/07/2008	MARK SMITH PTY LTD	REPAIR BROKEN GAS CONNECTION & REGULATOR	-159.72		
EFT2286	15/07/2008	TRENFIELD B & E	TOWN MAINTENANCE CONTRACT	-4,158.90		
EFT2287	15/07/2008	ML & GJ TRENFIELD CONTRACTING	MANAGEMENT SERVICE TO MEEKA AIRPORT	-15,675.00		
EFT2288	15/07/2008	THE DIESEL ENGINE COMPANY PTY LTD	3 OIL FILTERS, 3 FUEL FILTERS	-172.70		
EFT2289	15/07/2008	IT VISION COMPUTER SYSTEMS	RENEW OF ANNUAL LICENSE FEES TO 30/06/09	-14,338.50		
EFT2290	15/07/2008	VIDGUARD SECURITY SYSTEMS	MONITORING FEES F OR VARIOUS SHIRE BUILDING	-1,584.00		
EFT2291	15/07/2008	TOLL WEST	FRIEGHT DIESEL ENGINE COMPANY & SHEFFIELD WIRE PRODUCTS	-350.53		
EFT2292	15/07/2008	YULELLA VISION	QUEEN SIZE QUILT COVER -6 & SHEETS-2	-517.05		
EFT2293	23/07/2008	ABCO PRODUCTS	CLEANING PRODUCTS	-749.99		
EFT2294	23/07/2008	BURROWS A.G.	MEETING ATTENDANCE FEES 19.07.08	-120.00		
EFT2295	23/07/2008	BOC GASES	CYLINDER RENT OXY & ACETYLENE	-112.76		
EFT2296	23/07/2008	GERALDTON FUEL COMPANY	BULK DIESEL DELIVERED TO ASHBURTON DOWN ROAD	-38,468.41		
EFT2297	23/07/2008	KANDOO CONSTRUCTIONS	PAINT THE UNIT AS PER QUOTE	-13,638.90		
EFT2298	23/07/2008	LANDGATE	TITLE SEARCH JUNE06	-161.90		
EFT2299	23/07/2008	SHERIDAN'S FOR BADGES	NAME BAR FOR ALLEN KENT	-33.93		
EFT2300	23/07/2008	WESTNET PTY LTD	INTERNET FROM 1/08 TO 1/09/08	-274.70		
EFT2301	31/07/2008	AV TRUCKS	ELEMENTQTY -4	-585.78		
EFT2302	31/07/2008	AUSTRALIAN VALUATION PARTNERS PTY LTD	PROFESSIONAL VALUATION SERVICE, MEEKA AIRPORT	-2,200.00		
EFT2303	31/07/2008	ATYEO'S ENVIROMENTAL HEALTH SERVICES PL	EHO DUTIES FOR THE MONTH OF JULY 08, 40.25 HRS @ \$82.5 PER HR	-4,166.28		
EFT2304	31/07/2008	COURIER AUSTRALIA	FREIGHT FROM HOPPY'S PART	-33.72		

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SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the 16th August 2008

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
EFT2305	31/07/2008	COATES HIRE	PLANT HIRE, COLD WATER WASHER	-222.75		
EFT2306	31/07/2008	COMMERCIAL HOTEL MEEKATHARRA	COUNCIL LUNCH & GOVERNORS LUNCHEON	-1,084.10		
EFT2307	31/07/2008	COMMANDER AUSTRALIA LIMITED	MAINTENANCE CONTRACT ON COMMANDER PHONE SYSTEM	-155.60		
EFT2308	31/07/2008	DALWALLINU CONCRETE	LIGHT OUTDOOR SETTINGS QTY -2, OUTDOOR BARBY -1	-4,009.50		
EFT2309	31/07/2008	E & MJ ROSHER PTY LTD	KEY STARTER	-25.80		
EFT2310	31/07/2008	ENZED KALGOORLIE	HOSES	-834.86		
EFT2311	31/07/2008	FOSSIL'S ENTERPRISES PTY LTD	PLANT REPAIRS, 15 HRS @ \$50 PER HR	-9,192.15		
EFT2312	31/07/2008	FARMER JACKS	FOOD & DRINKS FOR FANCY DRESS BALL	-608.17		
EFT2313	31/07/2008	G&T FAMILY TRUST	RUBBISH COLLECTION CONTRACT JULY 08	-15,427.50		
EFT2314	31/07/2008	GERALDTON FUEL COMPANY	LIPLEX EP2	-102.29		
EFT2315	31/07/2008	PIVOTEL SATELLITE PTY LTD	SATELLITE PHONE - CALL CHARGES UPTILL 14 JULY 08	-408.20		
EFT2316	31/07/2008	GLOWSTIX AUSTRALIA PTY LTD	GLOW PRODUCTS FOR MEEKA FESTIVAL	-295.08		
EFT2317	31/07/2008	HOPPY'S PARTS R U	PARTS	-890.64		
EFT2318	31/07/2008	TOLL IPEC PTY LTD	FREIGHT FROM WESTRAC	-10.36		
EFT2319	31/07/2008	JASON SIGNMAKERS	OVERSIZE & LONG VEHICLE SIGNS QTY - 6 EACH	-633.60		
EFT2320	31/07/2008	KILLARA STATION CO.	REPLACE FENCE AIRPORT ROAD FOR HERITAGE TRAIL	-5,841.00		
EFT2321	31/07/2008	KANDOO CONSTRUCTIONS	PAINTING & REPLACE LIGHT FITTINGS	-6,843.10		
EFT2322	31/07/2008	LET'S PARTY	DECORATION FOR FANCY DRESS BALL	-345.55		
EFT2323	31/07/2008	LANDGATE	VALUATION ROLLS, CONSOLIDATED MINING TENEMENT TOLL	-62.00		
EFT2324	31/07/2008	LGIS WORKCARE	WORKERS COMP INSURANCE ADJUSTMENT 08/09	-28,200.15		
EFT2325	31/07/2008	LGIS LIABILITY	LIABILITY INSURANCE 2008/09	-14,340.15		
EFT2326	31/07/2008	MERCURY FIRESAFETY PTY LTD	9 LT AW FIRE EXTINGUISHER QTY -2 & 3.5 KG CO2 FIRE EXTINGUISHER	-2,085.05		
EFT2327	31/07/2008	MLB CONTRACTING	REPAIR ELECTRICAL FAILURE AT YOUTH CENTRE	-99.00		
EFT2328	31/07/2008	MURCHISON COUNTRY ZONE WALGA	MEMBERSHIP OF MURCHINSON COUNTRY ZONE OF WALGA 2008/09	-2,100.00		
EFT2329	31/07/2008	BROADCAST AUSTRALIA PTY LTD	ANALOGUE SERVICE, FEE FOR USAGE GWN TV, 01/07/08 TO 30/06/09	-4,059.20		
EFT2330	31/07/2008	NAOMI PIGRAM	WORKSHOP & PERFORMANCE OFR BATTLE OF THE BANDS	-6,780.00		
EFT2331	31/07/2008	QUALITY PUBLISHING AUSTRALIA	WEST AUSTRALIAN - MAP BOOK	-54.78		
EFT2332	31/07/2008	MARK SMITH PTY LTD	SUPPLY & INSTALL SOLAR HWS SPORT COMPLEX HOUSE	-9,150.31		
EFT2333	31/07/2008	SEA VIEW PRESS PTY LTD	MEEKATHARRA- FROM GOLD DUST TO BULL DUST	-35.10		
EFT2334	31/07/2008	TRENFIELD MOTORS	RECTIC OF COMPLEX LAWN	-17,573.23		
EFT2335	31/07/2008	TRENFIELD B & E	TOWN MAINTENANCE CONTRACT	-4,158.90		
EFT2336	31/07/2008	VIDGUARD SECURITY SYSTEMS	SUPPLY & INSTALL SECURITY SYSTEM	-6,736.35		
EFT2337	31/07/2008	TOLL WEST	FREIGHT FORM H POLESY & CO.	-294.27		
EFT2338	31/07/2008	WESTRAC EQUIPMENT	SUSPENSION & SEAT	-6,482.11		
EFT2339	31/07/2008	WA LOCAL GOVERNMENT ASSOCIATION	ANNUAL SUBSCRIPTION 2008/09	-13,268.20		
EFT2340	31/07/2008	WURTH AUSTRALIA PTY LTD	BOX OF CUT OFF DISC	-162.25		
EFT2341	31/07/2008	YULELLA VISION	ENAMEL & STEEL MUGS QTY - 20	-57.60		
23077	02/07/2008	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	-147.60		
23078	02/07/2008	JO-ANNE BURGEMEISTER	MEETING ATTENDANCE FEE	-120.00		
23079	02/07/2008	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL RETURN	-5,416.27		
23080	04/07/2008	DEPARTMENT OF PLANNING AND	THIRD PARTY INSURANCE TILL 30/06/09	-262.25		
23081	10/07/2008	STORM CO. SEVENTH DAY ADVENTIST CHURCH	STORMCO DONATION	-550.00		
23082	15/07/2008	DEPARTMENT OF PLANNING AND	HC PERMIT FRO MATTHEW GRAHAM AS MINUTES OF THE MEETING	-154.50		
23083	15/07/2008	STATE EMERGENCY SERVICE MEEKATHARRA	OFFICE WORKS LINE ITEM - 1	-890.94		
23084	15/07/2008	AUSKI INLAND MOTEL	LUNCH FOR 11 PEOPLE FOR FESA CONFERENCE	-266.20		
23085	15/07/2008	CHADSON ENGINEERING PTY LTD	INDUSTRIAL 2 HOSES PLUS FITTINGS QTY -2"	-473.15		
23086	15/07/2008	LP DOWNING	KEY CUTS FOR PADLOCK	-110.00		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY 16 AUGUST, 2008

65

SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the 16th August 2008

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
23087	15/07/2008	HIGHLINE	TRANSPORT COST FOR THE HIGHLINE TANK	-5,260.95		
23088	15/07/2008	HORIZON POWER	ELECTRICITY CHARGES 30 MAY 08 TO 28 JUN 08	-9,225.50		
23089	15/07/2008	KLEENHEAT GAS	GAS CYLINDER RENTAL 2008-09	-1,111.55		
23090	15/07/2008	DEPT FOR PLANNING & INFRASTRUCTURE	LEASE RENT FOR LOT 589,590,591,598,599 & 600	-416.97		
23091	15/07/2008	MT MAGNET SHIRE COUNCIL	COUNCILLOR TRAINING IN MT MAGNET ON 14-15 FEB 08	-1,974.32		
23092	15/07/2008	MEEKATHARRA RACE CLUB	PAYMENT FOR UPGRADE OF JOCKEY ROOMS & TOILETS	-19,783.81		
23093	15/07/2008	TELSTRA CORPORATION LIMITED	TELEPHONE USAGE CHARGES TILL 16 JUNE 08	-2,469.02		
23094	15/07/2008	TRENFIELD MOTORS	MATERIAL FOR THE UPGRADE OF MEEKA RACE COURSE	-35,829.64		
23095	15/07/2008	VODAFONE PTY LTD	VODAFONE CHARGES JULY 08	-10.00		
23096	22/07/2008	FLEETWOOD PTY LTD	DEPOSIT OF HOUSE - 207 HILL STREET	-33,878.92		
23097	22/07/2008	SHIRE OF MEEKATHARRA	FLOAT FOR THE FANCY DRESS BALL	-600.00		
23098	22/07/2008	PETTY CASH	PETTY CASH RECOUP	-378.05		
23099	22/07/2008	TELSTRA CORPORATION LIMITED	TELEPHONE - 0438993013 ANTHONY	-329.98		
23100	22/07/2008	WATER CORPORATION	ANNUAL SERVICE CHARGES 08/09	-11,508.20		
23101	23/07/2008	JO-ANNE BURGEMEISTER	MEETING ATTENDANCE FEE ORDINARY & FEDERAL	-150.00		
23102	23/07/2008	PIVOTEL SATELLITE PTY LTD	IRIDIUM TRADE-UP OFFER	-2,185.00		
23103	23/07/2008	HUTCHINSON T.R.	08/09	-8,240.00		
23104	23/07/2008	HOWDEN R.K.	MEETING ATTENDANCE FEE 19.07.08	-199.70		
23105	23/07/2008	NICHOLS H.J.	MEETING ATTENDANCE FEE 19.07.08	-120.00		
23106	23/07/2008	TRENFIELD, NORMAN	MEMBERS MEETING FEES D/PRESIDENT ALLOWANCE 08/09	-2,120.00		
23107	23/07/2008	PIVOTEL SATELLITE PTY LTD	IRIDIUM TRADE-UP OFFER	-2,185.00		
23108	31/07/2008	CREDIPAC AUSTRALIA	DEBT COLLECTION - RATES	-230.50		
23109	31/07/2008	CORPORATE EXPRESS	STATIONARY FOR OFFICE	-296.70		
23110	31/07/2008	DEPARTMENT OF PLANNING AND	THIRD PATRY REGISTRATION TILL 14/08/09	-46.30		
23111	31/07/2008	DENNIS J SHAW	TRAVEL FOR THE GENERAL PROCEDURE CLAIM DOCUMENT	-72.00		
23112	31/07/2008	LP DOWNING	PICK BACK DOOR LOCK	-185.00		
23113	31/07/2008	GERALDTON TOYOTA	SET OF FUEL FILTERS	-201.86		
23114	31/07/2008	SHIRE OF MEEKATHARRA	CHEQUE FOR THE PRIZE MONEY OF BATTLE OF THE BANDS	-2,500.00		
23115	31/07/2008	TRENFIELD MOTORS (AIR)	FLIGHT FOR TANIA & MARK FOR BATTLE OF THE BANDS	-2,305.00		
23116	31/07/2008	UNIVERSAL PUBLISHERS PTY LTD	UBD WA CITIES	-792.00		
23117	31/07/2008	WATER CORPORATION	ANNUAL SERVICE CHARGES 08/09	-2,154.10		
100804	10/07/2008	BUILDING & CONSTRUCTION IND TRAINING FUND	FORM NUMBERS 719108, 719107 & 698116			-1,837.19
				<u>- 871,426.33</u>	<u>-</u>	<u>- 1,837.19</u>

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNICIPAL ACCOUNT -	871,426.33
AIR BP ACCOUNT	-
TRUST ACCOUNT -	1,837.19
	<u>- 873,263.52</u>


TOTALLING \$873,263.52 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 16TH AUGUST 2008 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

9.3 ADMINISTRATION

9.3.1 DONATION – MEEKATHARRA SCHOOL OF THE AIR P & C

LOCATION: MEEKATHARRA DISTRICT
APPLICANT: MEEKATHARRA SCHOOL OF THE AIR P & C
FILE REF: ADM0063
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 7 AUGUST 2008
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

Mrs Tanya Brown, President, MSOTA Parents and Citizens has emailed a request for a donation towards graduation rewards (books) for the School of the Air children.

Attachments:

Emails to/from Tanya Brown 24/7/08, 25/7/08 & 28/7/08.

Comment:

Mrs Brown states that there are currently 15 School of the Air children that reside within the Meekatharra Shire area. The P & C plan to spend \$18 per book on average.

If Council were to allow \$25 for each locally based child the total donation for 15 children would be \$375.

Consultation:

Statutory Environment:

Policy Implications:

Council Policy 2.9 - Donations

Financial Implications:

Budget 08/09 includes an allocation for Other donations of \$6,000 which is currently unspent.

Strategic Implications:

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr R Howden

Seconded: Cr H Nichols

That Council donate \$375 to the Meekatharra School of the Air Parents and Citizens Association to assist with purchase of end of year graduation books for students along with 2 copies of the book “Meekatharra The Gold beyond the Rivers” by Hugh Edwards.

CARRIED 5/0

Roy McClymont

From: Reception [reception@meekashire.wa.gov.au]
Sent: Thursday, 24 July 2008 12:34 PM
To: 'Roy McClymont'
Subject: FW: Meekatharra School of the Air

Meg Coulthard
Customer Services Officer

Shire of Meekatharra
PO Box 129
Meekatharra WA 6642
ph: 08 9981 1002
fax: 08 9981 1505
email: reception@meekashire.wa.gov.au

-----Original Message-----

From: gabyon@activ8.net.au [mailto:gabyon@activ8.net.au]
Sent: Thursday, 24 July 2008 12:18 PM
To: ceo@meekashire.wa.gov.au
Subject: Meekatharra School of the Air

Dear Mr McClymont,

I write to you on behalf of the P & C Association, Meekatharra School of the Air. We are currently seeking donations to help provide an end of year graduation book for each of our students within our school. Currently we have nine families within the Meekatharra shire and we were wondering if the Meekatharra Shire would be interested in donating a small amount towards our very good cause. As you are no doubt aware our school has suffered many major disruptions in the past few years and we are still trying to get the school back up to the level it used to be when based in Meekatharra. This book award that we are trying to raise funds for is to make each individual child in our school community feel important and recognise the achievements they have made during the school year. If you feel that the Meekatharra Shire would like to assist us please feel free to give me a call or alternatively reply to this email at your earliest convenience. Mr McClymont you are also most welcome to attend our Graduation ceremony to be held in Meekatharra on the 22nd October to hand out some of the awards if you would like to, we would consider it an honour to have you there.

I look forward to your response.

Kind regards
Tanya Brown
P & C President
MSOTA
99637 993

No virus found in this incoming message.
Checked by AVG - <http://www.avg.com>
Version: 8.0.138 / Virus Database: 270.5.5/1569 - Release Date: 7/23/2008 1:31 PM

No virus found in this incoming message.
Checked by AVG.
Version: 7.5.524 / Virus Database: 270.5.5/1569 - Release Date: 23/07/2008 1:31 PM

Roy McClymont

From: Roy McClymont [executive@meekashire.wa.gov.au]
Sent: Friday, 25 July 2008 9:49 AM
To: 'gabyon@activ8.net.au'
Subject: RE: Meekatharra School of the Air

Hi Tanya

Thanks for your email.

I will be grateful if you can answer the following questions regarding your request:

How many children are involved (in our Shire)?
Roughly how much are you planning to spend in total?
Do you have an amount in mind from us?

Donation amounts over \$100 must go to a full Council meeting for consideration (I can authorise up to \$100).

Our next council meeting will be held on 16 August 2008.

If any of the children are old enough, and you consider the books are suitable, we could also supply some "Meekatharra The Gold Beyond the Rivers" by Hugh Edwards. The book is an interesting historical account of Meeka with numerous colour and black and white photos.

Kind regards

Roy McClymont
Chief Executive Officer
Shire of Meekatharra
Tel: (08) 9981 1002 Fax: (08) 9981 1505

Roy McClymont

From: gabyon@activ8.net.au
Sent: Monday, 28 July 2008 8:11 PM
To: executive@meekashire.wa.gov.au
Subject: MSOTA Info as required

Dear Roy,

Sorry about the delay in my response to your email but I wanted to get the exact details from the school so that the number of children in your shire was correct.

At the moment we currently have 15 children enrolled in MSOTA that live within the Meekatharra shire. (62 current enrolments within MSOTA)

We are looking to raise a minimum of \$1200.00 which would cover the cost of a book for each of our students. East Pilbara Shire have kindly donated \$500 to our cause which leaves us a short fall of \$700.00.

The amount you donate is completely up to yourselves. We are averaging spending \$18 per child on a book, so I hope this helps you work out something.

We are extremely lucky to have such generous people out there who are willing to donate at all, and we would appreciate anything that the Meekatharra Shire is willing to give.

In answer to your question re: the book about the history of Meeka, we have several older students who would appreciate a book such as this, or more importantly if you are interested I would like to give a copy of this special book out as an award book donated by the shire. The award books are separate again to my initial request for funding, these awards at the moment are mainly sponsored by politicians, they are awarded for Maths, Science etc. If you would like to award one in this manner please let me know, and also if you would like to be present to award it on Graduation day.

Hope this all helps, if I can be of any more assistance please don't hesitate to contact me. I thank you for taking the time to consider donating to the Meekatharra School of the Air P&C Association.

Kind regards

Tanya Brown

President

MSOTA P&C

99637 993


No virus found in this incoming message.

Checked by AVG.

Version: 7.5.524 / Virus Database: 270.5.6/1576 - Release Date: 27/07/2008 4:16 PM

9.3.2 RED SAND BOX

LOCATION: MEEKATHARRA TOWN
APPLICANT: FRONTIER SERVICES
FILE REF: ADM 0081
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 8 AUGUST 2008
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR: 
SENIOR OFFICER: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER: 

Summary:

Frontier Services are requesting permission to continue to use the Red Sand Box building.

Attachments:

Letter from Frontier Services 13/7/08 including attachment.

Background:

Council met with representatives from Frontier Services at its meeting of 16/2/08. Council discussed this matter and resolved to allow Frontier Services to use the Red Sand Box for the purpose of financial advocacy services for a 6 month period (until August 2008).

Comment:

It is clearly in Council's best interest to have this building being used and maintained on a daily basis.

Until such time as there is the will and the need in the community for a Child Care Centre, it would seem reasonable to allow Frontier Services to use the building for other purposes.

Consultation:

A formal agreement exists between the Shire of Meekatharra and Frontier Services (Uniting Church).

Clause 7.2 – Use of Centre – states: “The Lessee shall only use or permit the centre to be used as a Child Care Centre for children or for associated activities and shall not use or permit the centre to be used for and other purposes PROVIDED ALWAYS that the centre may be used for some other purpose not incompatible

with the use of the centre as a Child Care Centre at a time outside the hours the centre is open.”

Staff consider that this clause covers Councils desire that the building always remain available for use as a Child Care Centre when and if required. This clause also permits Frontier Services to use the building for other purposes.

Therefore providing Frontier Services comply with the terms and conditions of the existing agreement, the centre can be used for purposes other than child care.

Statutory Environment:

Local Government Act 1995

Policy Implications:

Financial Implications:

Nil

Strategic Implications:

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr A B Downing

Seconded: Cr H Nichols

That Council advise Frontier Services that clause 7.2 of the current agreement covers use of the centre for purposes other than child care and that Frontier Services should continue to operate in accordance with the terms and conditions of the agreement.

CARRIED 5/0

13th July 2008

Tom Hutchinson
President
Shire of Meekatharra
MEEKATHARRA WA 6642

SHIRE OF MEEKATHARRA	
FILE No.	ADM 0081
DATE RECD	15 JUL 2008
OFFICER	CEO
Meeting Date	



Frontier Services
Serving Outback Australia

Patron Hon Tim Fischer AC

Dear Tom Hutchinson

Re: Meekatharra Child Care Centre (Red Sandbox)

Further to my conversation with Roy McClymont yesterday, I am writing to confirm that I am in receipt of a letter from Lynette Wong, Business Manager, WA office of the Commonwealth Government Department of Education, Employment and Workplace Relations in regards to the Meekatharra Child Care Centre (or the Red Sandbox). The letter states that the Commonwealth will not take action to recover any funds paid under the tripartite agreement between Frontier Services as the lessee and operator of the building, the Meekatharra Shire Council as the lessee and owner and the Commonwealth as the funder of capital works on the building. I have attached a copy of the letter for your information.

We are very pleased to be the lessee of this building which is now unencumbered in relation to the agreement.

As you are aware, we are currently operating the Murchison Financial Advocacy Service (MFAS) from this building and I would be grateful if Council could give consideration to extending the use of the Red Sandbox beyond the current agreement to August until such time that using the office for the MFAS compromises the successful operation of a child care service should one be set up again.

Whilst the agreement is for a Child Care Centre, we believe circumstances in Meekatharra currently inhibit the operation of a child care service from this building. However the building is increasingly being used for a number of family related activities and once we get the windows repaired, it will be more accessible. We would therefore seek Council's approval to ease this requirement of the agreement and consider the use of the building for a range of community services activity, as appropriate.

Please contact me on 08 9274 7544 should you wish to discuss this letter further.

With best wishes

Yours sincerely

0471 666588

Nina Boydell
WA Regional Manager

Enc: letter from Lynette Wong, 30/6/08

Frontier Services
ABN 77 231 384 646

West Australian Regional Office Suite 25 Stafford Court 8-12 Stafford St Midland WA 6056
T 08 9274 7544 F 08 9274 7067 E fs.perth@bigpond.com W www.frontierservices.org





Australian Government

Department of Education, Employment and Workplace Relations

Ms Nina Boydell
Uniting Church Assembly (UCA) Ltd
Suite 25 Stafford Court
8-12 Stafford Street
Midland
WA 6056

Dear Ms Boydell

I am writing concerning the capital funding agreement between Uniting Church Assembly (UCA) Ltd and the Commonwealth that commenced June 2001 in relation to Meekathara Child Care Centre and to advise you of the status of this capital agreement.

This letter is confirmation that the Commonwealth will not take action to recover any funds paid under this capital agreement. Accordingly, the capital agreement should be regarded as terminated.

The property for which the original capital funding was to be applied is now unencumbered in relation to that agreement.

If you have any queries regarding this letter, then please contact Marian Roeger in the Western Australia State Office on 08 9229 1568.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lynette Wong'.

Lynette Wong
Business Manager

30 June 2008



9.3.3 DONATION – DEPARTMENT OF EDUCATION AND TRAINING

LOCATION: GERALDTON
APPLICANT: DEPT OF EDUCATION AND TRAINING
FILE REF: ADM0063
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 11 AUGUST 2008
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER:


ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:

Summary:

The Dept of Education and Training Geraldton Office have requested a donation towards the Vocational Education and Training in Schools Top Students Awards.

Attachments:

Letter from DET 30/7/08 and Sponsorship Form

Comment:

Staff are not aware of Council supporting this event in the past as stated in Mr Nairns letter.

Staff consider that should Council wish to contribute towards education in any form, there would be more benefit in concentrating on local issues and problems.

Consultation:

Statutory Environment:

Policy Implications:

Council Policy 2.9 - Donations

Financial Implications:

Budget 08/09 includes an allocation for Other donations of \$6,000 which is currently unspent.

Strategic Implications:

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr H Nichols
Seconded: Cr A B Downing

That Council advise the Department of Education and Training Mid West District Education Office that it will not be contributing to towards the VET Top Student Awards 2008 on this occasion.

CARRIED 5/0



Department of Education and Training
Government of Western Australia
Mid West District Education Office

30 July 2008

Mr Roy McClymont
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

SHIRE OF MEEKATHARRA	
FILE No	
DATE	04 AUG 2008
REC'D	
OFFICER	
Meeting Date	

Dear Mr McClymont

Opportunity to sponsor the Mid West 'Top Student' Awards 2008

The Mid West Enterprise and Vocational Education Partnership is again conducting the *Vocational Education and Training in Schools (VETiS) Top Student Awards in 2008* to recognise and promote excellence in achievement for students in school, training and the workplace.

Vet in Schools is one of the initiatives in combating national, state & local skill shortages in preparing students in making the successful transition from school. After the success of the inaugural employer's awards last year and also inviting the participation of Parents for the first time we will again be providing these opportunities as a part of the VET in Schools awards in the Mid West.

The Mid West Enterprise and Vocational Education Partnership would be most appreciative if you would sponsor the ceremony by completing the sponsorship form attached. In the past the Shire of Meekatharra has made a generous donation towards this event. It should also be noted that the awards for 2007 were well represented from students all over the Mid West Gascoyne regions.

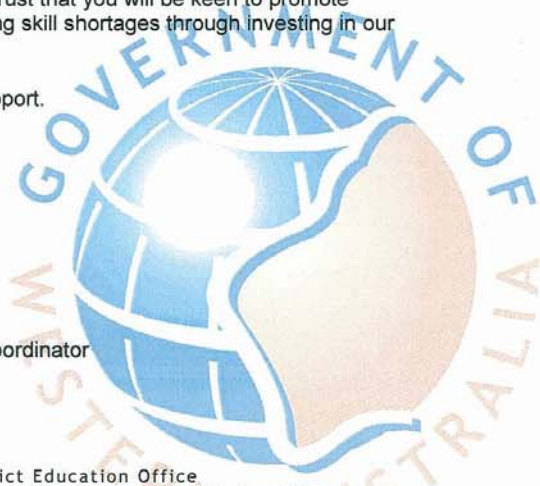
The Mid West District 'Top Students' will be announced at an Awards Breakfast Ceremony in October 2008 at a venue in Geraldton yet to be determined. All sponsors will receive a formal invitation. To assist with organising this event, I would appreciate your reply by Friday 5th September 2008.

I look forward to hearing from you and trust that you will be keen to promote community spirit and assist in addressing skill shortages through investing in our youth by being involved in this event.

Thanking you in anticipation of your support.

Yours sincerely

Greg Nairn
Enterprise and Vocational Education Coordinator
Mid West District Education Office



Mid West District Education Office
Level 2, SGIO Building, 45 Cathedral Avenue (PO Box 63)
GERALDTON WA 6530
Phone: (08) 9956 1600 Fax: (08) 9964 1391

Shire of Meekatharra.doc

30 July 2008



Department of Education and Training
Government of Western Australia
Mid West District Education Office

Mid West Vocational Education and Training Top Student Awards for 2008

Sponsorship Form

Please return this form to:
Mid West District Education Office
Attention: Greg Nairn
PO Box 63
GERALDTON WA 6531

Business Name: _____

Business Representative: _____

I / We would like to sponsor \$ _____ towards the Mid West Vocational Education and Training (VET) Top Student Awards 2008.

- ☐ Please find a cheque enclosed for the above amount
- ☐ Please invoice me for the amount above
- ☐ I will be accepting your invitation to attend the breakfast ceremony (venue to be advised)
If you cannot attend you can nominate a representative to attend in your place. Formal invitations will be sent out closer to the date of the ceremony.

*Thank you very much.
Your generosity will be appreciated for many
years to come*

Mid West District Education Office
Level 2, SGIO Building, 45 Cathedral Avenue (PO Box 63)
GERALDTON WA 6530
Phone: (08) 9956 1600 Fax: (08) 9964 1391

9.4 COMMUNITY DEVELOPMENT

Nil

9.5 HEALTH, BUILDING & TOWN PLANNING

9.5.1 LEASES - VALUATIONS AND GENERAL

LOCATION: MEEKATHARRA AERODROME
APPLICANT: VARIOUS
FILE REF: LEGAL DOCUMENTS
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 8 AUGUST 2008
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF AUTHOR:
SENIOR OFFICER:

ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER



SIGNATURE OF SENIOR OFFICER:

Summary:

Staff have had five ground leases at the Aerodrome valued. Council can now provide some general guidance to staff to progress lease renewals and increases.

Attachments:

Nil

Comment:

The Meeka Airport runs at an annual operating loss of around \$200,000 making it “unsustainable”. Clearly we should be aiming to have the Airport break even or return a surplus. Therefore any additional income or reduction of expenses will help us move towards that goal.

The table below displays the current rents paid and the new valuations for rent.

LESSEE	EXPIRES	CURRENT RENT PA	VALUED RENT PA	RENT INCREASE
Mobil Oil	2017	\$3,526	\$4,800	\$1,274
BP Australia	2008	\$3,526	\$6,950	\$3,424
BP Airside area		Nil	\$700	\$700
St Barbara (RFDS)	2009	\$972	\$3,600	\$2,628
RFDS		\$972	\$9,350	\$8,378
Globalstar	2008	\$11,194	\$17,000	\$5,806
			TOTAL	\$22,210

The Local Government Act 1995 section 3.58 requires that Council must, before agreeing to lease a property, advertise the details inviting submissions and then

consider any submissions received. Council will therefore have the opportunity to consider each lease prior to finalization.

BP Australia have not objected to the lease valuation.

The Royal Flying Doctor Service landing fees last financial year were \$43,500. Council currently donates these fees back to the RFDS.

The RFDS are currently undertaking extensions on their lease. It is possible that these works may extend outside the current lease area.

The RFDS parasol hangar is not included in the current RFDS lease.

The recommendation below provides for all market valuations to be incorporated into the relevant leases.

Should council wish to discount any lease valuations, such as the RFDS leases, it would be helpful to provide staff with guidance on any discounts now.

Consultation:

AVP Valuers

Statutory Environment:

Local Government Act 1995

Policy Implications:

Financial Implications:

Potential increased lease rental income.

Strategic Implications:

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council request staff to take the following actions concerning leases:

- **Contact Mobil Oil Australia Ltd seeking their agreement to a contract variation increasing the current lease rental up to \$4800 per year.**
- **BP Australia Ltd – Process a new lease (including the addition of an airside area of 119m2) at a total annual rental of \$7650**
- **St Barbara Mines Ltd (Royal Flying Doctor Service) – process the lease of the hangar to RFDS upon expiry of the current lease (30/6/09) at the valued rental of \$3,600 per year. In this case staff are directed not to comply with section 3.58(4)© of the Local Government Act 1995 which requires a valuation within 6 months of the lease commencement.**
- **Royal Flying Doctor Service – Hangar 131 – when current renovation work on the existing lease are complete establish if any change has occurred to the lease area and incorporate any such change into a new lease. Include the addition of the parasol hangar into the new lease. Negotiate with RFDS concerning increasing the annual rental amount to \$9350.**
- **Localstar Pty Ltd (Globalstar) – Renew the lease on expiry (31/12/08) at an annual rental of \$17,000 as valued.**

Council Resolution:

Moved: Cr R Howden
Seconded: Cr A B Downing

That Council request staff to take the following actions concerning leases:

- **Contact Mobil Oil Australia Ltd seeking their agreement to a contract variation increasing the current lease rental up to \$4800 per year.**
- **BP Australia Ltd – Process a new lease (including the addition of an airside area of 119m2) at a total annual rental of \$7650**
- **St Barbara Mines Ltd (Royal Flying Doctor Service) – process the lease of the hangar to RFDS upon expiry of the current lease (30/6/09) at the valued rental of \$3,600 per year. In this case staff are directed not to comply with section 3.58(4)(C) of the Local Government Act 1995 which requires a valuation within 6 months of the lease commencement.**
- **Royal Flying Doctor Service – Hangar 131 – when current renovation work on the existing lease are complete establish if any change has occurred to the lease area and incorporate any such change into a new lease. Include**

the addition of the parasol hangar into the new lease. Negotiate with RFDS concerning increasing the annual rental amount to \$9350.

- **Localstar Pty Ltd (Globalstar) – Renew the lease on expiry (31/12/08) at an annual rental of \$17,000 as valued.**
- **The Royal Flying Doctor Leases as above are to be discounted by 50% by means of Council donating 50% of the lease payments back to RFDS with this donation being recorded as a Bona Fide medical donation for Grants Commission purposes.**

CARRIED 5/0

Reason for Council Resolution Differing from Staff Recommendation:

Council desired to discount lease charges on RFDS.

9.6 WORKS & SERVICES

9.6.1 WILUNA NORTH ROAD – WATER BORES

LOCATION:

APPLICANT:

FILE REF:

RD 005

DISCLOSURE OF INTEREST:

NIL

DATE OF REPORT:

8 AUGUST 2008

AUTHOR:

ROY MCCLYMONT

CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:



SENIOR OFFICER:

ROY MCCLYMONT

CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

There is a requirement for water to be available for water binding on the Wiluna North Road.

Attachments:

Nil

Background:

Comment:

Traffic counts on Wiluna North Road have shown an average of 13 vehicle a day which is comparable with Mt Clere Road.

Currently we have gravel material windrowed on the side of the road over approximately 7 kms. This material will require moisture to be used effectively for re-sheeting. Sections of bull dust have also developed along the construction area.

Waiting on nature to deliver the correct quantity of rain now seems to be rather ambitious.

Depending on drill rig availability this work may have commenced prior to the Council Meeting.

Consultation:

Works Group

Statutory Environment:

Policy Implications:

Financial Implications:

Potential budget overrun account 4200/1268 (budget 08/09 \$25,000)

Strategic Implications:

Water being available on Wiluna North Road will improve Council's ability to repair and maintain this road.

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr A B Downing

Seconded: Cr R Howden

That Council endeavours (subject to water being found) to establish two water bores on Wiluna North Road at approx the 65 SLK and 94 SLK at an estimated cost of \$20,000.

CARRIED 5/0

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

10.1 THAT THE LATE AGENDA ITEMS BE INTRODUCED AS NEW BUSINESS OF AN URGENT NATURE

Moved: Cr H Nichols
Seconded: Cr J E Burgemeister

CARRIED 5/0

10.1.1 ASHBURTON DOWNS ROAD – HEAVY HAULAGE

LOCATION:

APPLICANT:

PROCESS MINERALS INTERNATIONAL
PTY LTD (PMI)

FILE REF:

RD 0067

DISCLOSURE OF INTEREST:

NIL

DATE OF REPORT:

13 AUGUST 2008

AUTHOR:

ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:



SENIOR OFFICER:

ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:



Summary:

PMI have been carting manganese from their mine at Horseshoe on the Ashburton Downs Road. This has caused our construction work on the road to be prolonged due to the necessity to repair problems caused by the trucks. Council's crew will complete its work on this road next week and will move to another location.

The concern is that without regular watering and maintenance grading, sections of the road may be destroyed.

Attachments:

Letter to Process Minerals International 7/4/08

Background:

Mr David Geraghty, Managing Director, PMI, attended the Council Meeting of 15 March 2008. At that meeting agreement was reached concerning certain aspects of PMI's operations. The attached letter defines these agreements.

The agreements made at that time did not specifically address maintenance and watering requirements on the road.

At our request, a phone meeting was held between PMI representatives and Council's Works Group at 4.00pm on Wednesday 13/8/08. Cr Trenfield, Cr Bergemeister, Allen Kent WSM and Roy McClymont CEO attended the meeting on Council's behalf and David Geraghty Managing Director and David Leaney attended for PMI.

The following is a summary of discussions at the meeting:

- Council will have spent over \$300,000 during the last 3 months working on this road.
- Our construction on this road has been prolonged due to the need to frequently repair damage done by road train movements. Consequently our unit costs are significantly higher than normal.
- PMI plan to continue to haul 500 tonne of product per week from the mine site (approx 15,000 tonnes per year). This volume will continue over the short term. Current indications are a life of two years or more.
- This equates to 6 road trains per day on average. PMI have applied to Main Roads for a concessional loading permit which will reduce the number of vehicle movements required to shift their product but will have little affect on the potential to damage our road.
- PMI have engaged a local contractor to grade the section of road from Yulga Jinna to the mine about once a week.
- PMI have stated that they are endeavouring to purchase a semi water cart and a 12G grader but have been unable to obtain either due to the scarcity of good quality second hand equipment currently on the market.
- PMI seem to have been staying to the 60kmh speed limit reasonably well (as far as we can tell).
- Council reps indicated that PMI can use Council water facilities (bores, dams etc) however PMI would need to provide their own pumps and gen-sets.
- PMI indicated that they have concerns about theft and vandalism relating to equipment left at bores.
- David Geraghty indicated that he will be in Meekatharra in about 2 weeks time and that he will be available to meet with Council representatives at that time.
- Council is very concerned about the potential for damage from road trains over the new section of road between the Murchison River and Julga Jinna. Without regular and constant watering this section could well be destroyed in a very short period of time.

Comment:

PMI's actions so far would indicate that there is a lack of urgency in their efforts to ensure that our road asset is maintained.

Currently PMI's haulage operates under the Class 2/3 Period Permit for Restricted Access Vehicles (RAV). Ashburton Downs Road is listed by Main Roads (with Council approval) to allow road train use under this system.

Council can gain control over RAV access on a road by following a 2 step process:

1. Withdraw Councils support of Ashburton Downs Road under the RAV Period Permit system.
2. Request that a “CAO 7 Condition” be placed over the road requiring heavy mass vehicles to carry a valid letter of support from Council authorising them to use the road.

Should Council wish to stop the use of Road Trains by PMI on Ashburton Downs Road, a letter can be emailed to the Main Roads advising that Council withdraws its support of Ashburton Downs Road under the Restricted Access Vehicle network. Main Roads have indicated that they would action any such request within 24 hours and that they would make direct contact with any entities known to be using the road under the Period Permit system. This would effectively close Ashburton Downs Road to all but “as of right” or general access vehicles for all road users.

The following is a definition of general access vehicles:

“General access vehicles (Austroads classes 3, 4, 5, 6, 7, 8 and 9) are all vehicles with up to 6 axles, as well as those with 3 axle groups (see [what is an axle group?](#)) and 7 or more axles. They may operate state-wide provided they are:

- not a road train or b-double
- within [regulation axle mass limits](#)
- 19.0m or less in length (or a maximum 12.5m for rigid vehicles)
- total mass less than 42.5t
- width less than 2.5m (excluding mirrors and lights)
- height less than 4.3m”

Under this scenario, initially anyone wishing to use the road for other than general access vehicles would need to apply for a permit to do so through the Main Roads.

However once a “CAO 7 Condition” is placed over the road, anyone wishing to use the road for other than general access vehicles would only need to carry a valid letter of support from Council authorising their use of the road.

Consultation:

Cr Trenfield

Allen Kent, Works and Services Manager

John Horton, Main Roads WA

Jim Epis CEO Shire of Leonora

Statutory Environment:

Numerous statutes apply.

Policy Implications:

Financial Implications:

Potential cost of reinstating damage to Ashburton Downs Road Est. \$300,000 to \$500,000.

Strategic Implications:

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council advise Process Mineral International Pty Ltd (PMI) that Council requires the following measures to be taken

By Monday 25th August 2008:

A water truck with a minimum capacity 25,000 litres to be provided to water the Ashburton Downs Road on days that their road trains are running with a minimum of 10 full loads per day being sprayed over the road. The section of road between the Murchison River and the Julga Jinna community is to be specifically kept well watered. Other sections should be watered where road conditions indicate.

PMI are to continue to grade sections of the road where maintenance grading will be of benefit.

Further, that council resolve what action staff should take in the event that PMI fails to comply with the above requests and what other actions, if any, that staff should take concerning this matter.

Council Resolution

Moved: Cr A B Downing

Seconded: Cr J E Burgemeister

That Council advise Process Mineral International Pty Ltd (PMI) that Council requires the following measures to be taken

By Monday 25th August 2008:

A water truck with a minimum capacity 25,000 litres to be provided to water the Ashburton Downs Road on days that their road trains are running with a minimum of 10 full loads per day being sprayed over the road. The section of road between the Murchison River and the Yulga Jinna community is to be specifically kept well watered. Other sections should be watered where road conditions indicate.

PMI are to continue to grade sections of the road where maintenance grading will be of benefit.

That should PMI indicate that they are unable to comply with these requests, the CEO, in consultation with the Works Group, is authorised to take whatever action is deemed necessary.

CARRIED 5/0



Your Ref:
Our Ref: RD067
Enquiries: Cameron Watson

Monday, 7 April 2008

David Geraghty
Technical Director
Process Minerals International
25 Wellard Street
BIBRA LAKE WA 6163

USE OF ASHBURTON DOWNS – MEEKATHARRA RD

Dear David

Thank you for attending the Council Meeting on Saturday, March 15th and explaining your requirements for the use of Ashburton Downs – Meekatharra Rd. The following was agreed:

- The Shire of Meekatharra would perform an immediate maintenance grade on the Ashburton Downs – Meekatharra Rd between Great Northern Highway and the Peak Hill Three Rivers Rd turnoff with the remainder to the Horseshoe Mine being completed dependant on man power and funds being available;
- The Shire of Meekatharra will allow your company access to its bores with the water being used to water the road and for dust suppressant on site;
- Process Minerals International agrees to limit the speed of laden and unladen trucks to 60kph and to limit use in times of adverse weather conditions to minimise any damage; and
- Process Minerals International agrees to, wherever possible, assist the Shire of Meekatharra with cartage of road material and maintenance grading and to regularly advise the Shire of Meekatharra as to the condition of the road.

Should you have any questions on this matter, please don't hesitate to contact Councils Works and Services Manager, Mr Allen Kent.

Yours faithfully

Cameron Watson
CORPORATE & DEVELOPMENT SERVICES MANAGER

10.1.2 SUSTAINABILITY – “THE JOURNEY” – WALGA FINAL DRAFT REPORT

LOCATION: WA STATE
APPLICANT: WALGA
FILE REF: ADM0286
DISCLOSURE OF INTEREST: NIL
DATE OF REPORT: 15 AUGUST 2008
AUTHOR: ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF AUTHOR:
SENIOR OFFICER:

ROY MCCLYMONT
CHIEF EXECUTIVE OFFICER

SIGNATURE OF SENIOR OFFICER:

Summary:

Following responses from the industry, WALGA has released an amended draft report – “The Journey”.

WALGA will conduct a Special Forum to debate the amended report. This forum will be held in Perth on Monday 15th September 2008.

Attachments:

Letter from WALGA 7/8/08

A copy of the draft final report “The Journey” will be provided to Councillors as a separate document.

Background:

Council discussed “the Journey” at its meeting in May 2008.

Since then, we have submitted our response to the report (a copy was provided to Councillors) and the CEO and Corporate & Development Services manager attended the WALGA AGM in Perth to support Sandstones motion concerning the report. At the AGM, an amendment to Sandstones motion (but along similar lines), moved by Dardanup was carried by the narrowest of margins – one vote!

The resolution from the AGM has brought about the Special Forum.

Comment:

Council may now consider what action, if any, it would like to take on this matter:

- 1.Does Council wish to send representatives to the Special Forum (two voting delegates are allowed from each Council) – and if so who will attend.
- 2.Does Council wish to raise any specific issues for discussion at the forum?
- 3.If so, does Council desire Staff to provide comments, cost estimates etc on specific issues that we wish to have discussed at the special forum?

Given the short time frame and lack of opportunity for Councillors to consider these questions it will be difficult to provide staff with any considered response at this time. At this stage, even staff have not yet had a chance to read or digest the final draft report.

Council can however at this time still resolve whether it wishes to send representatives to the Forum, and if so whom.

Should councillors, after reading the final draft report, have any specific issues that they would like to be discussed at the forum, they can pass this information on to the CEO.

Please note that the deadline for notifying WALGA of issues for discussion is 8 September 2008 and if any research or costings are required the CEO will need time to compile this information.

Consultation:

Statutory Environment:

“The Journey” proposes a number of legislative amendments.

Policy Implications:

Financial Implications:

Potential costs – staff time and travel costs for the forum.

Strategic Implications:

Voting Requirements:

Simple Majority

Officers Recommendation

For council consideration; whether to send delegate/s to the Special Forum 15 Sept 2008 and if so who will attend.

Councillors to advise the CEO of any issues that they wish to have discussed at the Forum by 8 September 2008 at latest.

Council Resolution:

Moved: Cr R Howden

Seconded: Cr H Nichols

Councillors to advise the CEO of any issues that they wish to have discussed at the Forum by 8 September 2008 at latest and the CEO is to raise, with WALGA, any other issues he deems necessary.

Further that Cr Downing and Cr Bergemeister to attend the Forum if circumstances permit.

CARRIED 5/0



7 August 2008

Our Ref: 05-034-02-0003\BM:VH

Cr Tom Hutchinson
Shire President
Shire of Meekatharra
PO Box 129
MEEKATHARRA WA 6642

Dear Cr Hutchinson

The finalisation of the SSS *10 Year plan for the Future* is vital to positioning the sector in the lead up to the next State election. The plan has evolved as part of a process that began in 2004 and has involved substantial independent and sector lead research, state-wide consultation and AGM debate.

The 2008 WALGA AGM resolved that a Special Forum be held to enable all Local Governments to debate the amended report, and the State Council directed that the amended report be drafted based on the revised recommendations, as amended for the State Council's consideration of the input of all Local Governments via the July/August zone meeting process.

Arrangements have been made for the Special Forum to be conducted at the **City of Stirling**, 25 Cedric Street, Stirling, on **Monday, September 15th**, commencing at **10.00am**, to enable the sector to review and respond to the amended report. Morning tea will be available on arrival from 9.30am, and a light lunch will be provided.

The 39 revised recommendations were distributed as part of the zone meeting process in July and the August State Council meeting resolved some slight amendments to these recommendations in the following terms;

- In recommendations 2 & 3 the term "**models**" be replaced with the term "**examples**";
- The addition of the words "**banded levels of compliance**" as an additional dot point in recommendation 7;
- Deletion of the proposed "**gross debt to economically realisable assets**" indicator from recommendation 15;
- Recommendation 19(b) be altered to read "***That the WA Local Government Cost Index be delivered via a website; managed by the Department of Local Government and Regional Development; that allows local governments and/or regions to input individual expenditure to customise their weightings and develop an index tailored to their circumstances.***"

Local Government House
15 Altona Street
West Perth WA 6005
PO Box 1544
West Perth WA 6872

Telephone: (08) 9321 5055
Facsimile: (08) 9322 2611
Email: info@walga.asn.au
Website: www.walga.asn.au

It is our ambition to provide a genuinely open and inclusive discussion environment at the Special Forum, and to this end a professional facilitator will be on hand to moderate the discussion and ensure all issues are appropriately considered. All delegates will be encouraged to contribute to the discussion, and only in the event of the need to move to a formal vote on any issue will participation be restricted to voting delegates.

The outcomes of the Special Forum will be considered at a Special State Council meeting following the Special Forum, to determine the final report.

State Council has also resolved that member Local Governments be requested to advise of the recommendations and/or issues that they specifically wish to discuss at the Special Forum to facilitate the agenda for the day.

The amended final report and appropriate supporting documentation will be distributed to all local Governments in the next few days.

In the interim, Local Governments are asked to;

- Determine their representation for the Special Forum (*recognizing that only two delegates from each Local Government will be assigned voting rights at the Forum*).
- Advise the Secretariat of their delegate details via email to Emily Ward (eward@walga.asn.au), including which delegates will carry voting entitlements, by **September 8th**.
- Advise the Secretariat of the specific issues that they wish to have discussed at the forum, via email to Wayne Scheggia (wscheggia@walga.asn.au) , by **September 8th**.

Your earliest replies would be greatly appreciated.

Many thanks,



W (Bill) Mitchell
President

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CLOSURE OF MEETING

The Deputy Shire President, Cr N Trenfield, declared the meeting closed at 11.55am.