



*SHIRE*

*of*

*MEEKATHARRA*

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 16 SEPTEMBER 2017

COMMENCED AT 9:32 AM



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## **1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

### **1.1 DECLARATION OF OPENING**

**The Shire President, Cr NL Trenfield declared the meeting open at 9:32 am.**

### **1.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting*

**The Shire President, Cr NL Trenfield, read the disclaimer out loud.**

## **2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE**

### **Members**

<b>Cr NL Trenfield</b>	<b>Shire President</b>
<b>Cr PS Clancy</b>	<b>Deputy Shire President</b>
<b>Cr HJ Nichols</b>	
<b>Cr RK Howden</b>	
<b>Cr AJ Binsiar</b>	
<b>Cr PW Curley</b>	

### **Staff**

<b>Roy McClymont</b>	<b>Chief Executive Officer</b>
<b>Krys East</b>	<b>Deputy Chief Executive Officer</b>
<b>Svenja Clare</b>	<b>Acting Deputy Chief Executive Officer</b>
<b>Geoff Carberry</b>	<b>Community and Development Services Manager</b>

### **Apologies**

**Cr DK Hodder**

### **Approved Leave of Absence**

**Nil**

## **3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**Nil**

## **4 PUBLIC QUESTION TIME**

**Nil**

## **5 APPLICATION FOR LEAVE OF ABSENCE**

**Moved: Cr PS Clancy**

**Seconded: Cr AJ Binsiar**

**That Cr HJ Nichols be granted Leave of Absence for the 21 October 2017 Ordinary Council Meeting.**

**CARRIED 6/0**

## **6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **6.1 ORDINARY COUNCIL MEETING HELD 19 AUGUST 2017**

#### **Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr HJ Nichols**

**That the minutes from the Ordinary Council Meeting held Saturday 19 August 2017 be confirmed.**

**CARRIED 6/0**

### **6.2 HEALTH BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 22 AUGUST 2017**

#### **Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr HJ Nichols**

**That the minutes from the Health Building & Town Planning Committee Meeting held Tuesday 22 August 2017 be received.**

**CARRIED 6/0**

## **7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

**Nil**

## **8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

- **Chief Executive Officer, Roy McClymont attended the Midwest Strategic Infrastructure Group and Midwest Transport Strategy Steering Committee 22 August 2017.**
- **Chief Executive Officer, Roy McClymont attended the Works Group meeting 24 August 2017.**
- **Chief Executive Officer, Roy McClymont and Community and Development Services Manager, Geoff Carberry attended the Airport Safety Committee meeting 25 August 2017.**
- **Community and Development Services Manager, Geoff Carberry attended the Meekatharra, Mt Magnet and Wiluna Aviation Community Consultation Group meeting 29 August 2017.**
- **Chief Executive Officer, Roy McClymont and Shire President, Norm Trenfield met with Vince Catania MLA 31 August 2017.**
- **Chief Executive Officer, Roy McClymont and Shire President, Norm Trenfield met with Andrew Klein, West Australian Community Health Scheme 6 September 2017.**
- **Chief Executive Officer, Roy McClymont and Community and Development Services Manager, Geoff Carberry attended the Local Emergency Management Committee 7 September 2017.**
- **Chief Executive Officer, Roy McClymont attended the Works Group meeting 7 September 2017.**

- **Community and Development Services Manager, Geoff Carberry and Community Development Officer Emily Bailey attended the Meekatharra Human Services and Provider Group Meeting 13 September 2017.**
- **Councillor Peter Clancy and Chief Executive Officer, Roy McClymont met with Western Australia Primary Health Alliance 13 September.**
- **Chief Executive Officer, Roy McClymont, Shire President, Norm Trenfield and Deputy Chief Executive Officer, Krys East teleconferenced with Main Roads, Midwest Development Commission, Shire of Wiluna and City of Kalgoorlie regarding sealing of the Goldfields Highway.**
- **Chief Executive Officer, Roy McClymont advised Council that an Ordinary Election will take place on the 21 October 2017 as five nominations were received for the three vacancies.**

## **9 REPORTS OF COMMITTEES AND OFFICERS**

### **9.1 OFFICERS MONTHLY REPORTS**

#### **9.1.1 WORKS & SERVICES MANAGER'S REPORT – AUGUST 2017**

##### **Road Maintenance Grading**

- Maintenance grading to the Mount Clere Road. Contract grader operator has been out on break and will commence back on Wednesday.
- Bitumen patching to Landor Meekatharra Road, Murchison Downs Road and Town Streets completed.

##### **Construction Work**

- Installation of culverts in progress, stabilisation of flood ways to commence on Wednesday 13<sup>th</sup> September and cartage of base course is in progress.

##### **Flood Damage**

- Annean Road flood damage completed by MTF
- Ashburton Downs Road work in progress by NGE
- Cashmans Access Road completed by NGE
- Munarra Station Road completed by NGE
- Landor Road in progress by MTF

##### **Town Maintenance-Monthly Report Finishing 10<sup>th</sup> August 2017**

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking up a considerable amount of time to remove.
- Sweeping of Main St was done in accordance with Council's directive.
- Heritage Trail maintenance.
- Mowing has taken place and vegetation trimmed on Boardwalk, laneways and youth centres.
- Vacant Shire housing and duplexes mowed
- Maintenance and signage work carried out on Landor Rd
- Spraying of weeds is in progress around town
- Rubbish removed from Lookout and Peace Gorge
- Street signs replaced
- Regular maintenances to plant used by town crew

##### **Plant Report**

###### **P484 14H CATERPILLAR GRADER**

Serviced  
Adjusted circle

###### **P418 2008 CAT CS56 ROAD ROLLER**

Full service

###### **P497 CATERPILLAR HYDRAULIC EXCAVATOR 336D2 L**

Serviced

**P487 2014 TOYOTA LANDCRUISER REGO MK3800**

Serviced and repaired body work  
Repaired de-rating problem

**P36 2002 URSUS 2812 TRACTOR**

Repaired steering ram

**P499 HOWARD PORTER SIDE TIPPING TRAILER**

Replaced hydraulic ram for door

**P311 2012 TRAILER TANDEM FUEL TANKER - GENSET 2**

Serviced

**P463 2012 CUSTOM MADE BOX TRAILER FOR GENSET 4**

Serviced

**P67 1992 XAS 55 ATLAS COPCO AIR COMPRESSOR**

Replaced battery

**P433 CATERPILLAR 950HSW WHEEL LOADER**

Serviced

**Officers Recommendation / Council Resolution:**

**Moved: Cr AJ Binsiar**

**Seconded: Cr RK Howden**

**That the Works and Services Manager's report for August 2017 be received.**

**CARRIED 6/0**



## 9.1.2 AIRPORT MANAGER'S REPORT – AUGUST 2017

### Aircraft Movements and Statistics

General aircraft movements for the month of August 2017 were on a par with August 2016. RFDS landings were also on a par with August 2016 landings.

Avgas sales for the month remained strong with an increase of 18% on the same period in 2016. Avgas drum sales accounted for 54% (9200 litres) with local pastoralists continuing to purchase throughout August for cattle mustering. There has also been an increase in the number of Geological survey companies refueling at the Aerodrome through the Avgas Bowser and Avgas Drum sales with 75% (6800 litres) of the Avgas drum sales purchased by Magspec Geological Surveys.

Overall, figures are down only marginally on August 2016 with the exception of the Avgas. General aviation numbers have remained steady. Jet A-1 sales see RFDS continuing to be the largest customer with the majority of Skippers Aviation RPT flights taking fuel. JetA1 sales may increase due to the suspension of JetA1 fuel at Wiluna Aerodrome in late August 2017.

The figures below reflect the differences between August 2016 and August 2017 and also the YTD differences between 2016 and 2017.

	<b>August 2016</b>	<b>August 2017</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	90	88	-2%
<b>RFDS Landed</b>	90	93	+3%
<b>Avgas</b>	14488	17135	+18.25%
<b>Jet A1</b>	58941	54500	-7.50%
<b>Total Fuel Sold</b>	<b>73429</b>	<b>71635</b>	<b>-2.40%</b>

	<b>YTD 2016</b>	<b>YTD 2017</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	848	677	-20%
<b>RFDS Landed</b>	790	696	-12%
<b>Avgas</b>	91549	86291	-5.75%
<b>Jet A1</b>	531226	424243	-20%
<b>Total Fuel Sold</b>	<b>622775</b>	<b>510534</b>	<b>-18%</b>

### Aerodrome Works:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Continued clearing of weeds and long grass from various Airport areas.
- Complete tidy up of workshop yard.
- Repaint Piano Keys & Runway Designators on Rwy 09/27

**Aerodrome Security:**

Nil

**Safety Management System:**

The Safety Committee Meeting was held August 25<sup>th</sup> with no issues raised.

**Budget items still to be commenced:**

All budget items have now been finalized apart from the sealing of the area between the fueling bowsers and the apron and fence. Replacement of the Aerodrome tractor is to be finalized with the ordering of the tractor in due course.

**Airport Emergency:**

There were no emergency incidents reported during the month of August 2017.

Cobham Aviation had several engineering issues with BAE146 aircraft with one plane grounded at Meekatharra for 11 hours and another for 5 hours. Cross hire charters of other aircraft resulted in Cobham Aviation ensuring passengers were transported to and from Meekatharra Aerodrome. No issues arose from the Cobham Aviation engineering issues.

Foreign Object Debris (FOD) being a wing protector fueling mat was located on runway 09/27 on 10/08/17 during daily inspections. The mat is owned by RFDS Meekatharra and further investigations identified that an RFDS PC12 aircraft lost a wing fuel cap during the night of 09/10 August. The missing fuel cap was located on the morning of 11/08/17 on the edge of runway 09/27. (See attached report).

**Bird/Animal Activity:**

Bird & Animal activity around the Meekatharra aerodrome has remained a low risk, however increased Kangaroo activity has been noted outside the aerodrome perimeter fence with monitoring continuing.

A bird strike to a Cobham Aviation BAE146 aircraft occurred on the morning of 24/08/17 with the ingestion of a small hawk into Engine # 3 identified by flight crew on aircraft inspection. There was no major damage to the aircraft engine with Cobham Aviation flying aircraft engineers to Meekatharra to inspect and clean the engine. The aircraft departed Meekatharra on time the afternoon of 24/08/17. A report was lodge to the Australian Transportation Safety Bureau (ATSB), as required.

Mike Cuthbertson  
Airport Manager  
1<sup>st</sup> September 2017

**Officers Recommendation / Council Resolution:**

**Moved: Cr PS Clancy**  
**Seconded: Cr PW Curley**

**That the Airport Manager's report for August 2017 be received.**

**CARRIED 6/0**

### 9.1.3 YOUTH AND RECREATION SERVICES REPORT – AUGUST 2017

#### YOUTH SERVICE

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Youth Centre Drop in - Afternoon	67	24	84	64	239	20	12
Youth Centre Drop in - Nights	28	27	35	25	115	8	14
Girls Group	15	12	0	0	27	4	7
Boys Group	0	0	6	16	22	4	6
SM Foundation	6	2	3	2	13	1	13
Kidzone	65	2	88	1	156	10	16

Permanent Part Time Youth Officer Position has been advertised following the resignation of Noleen Mongoo. Noleen will still continue to assist when required as a casual.

#### SPORT & RECREATION

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Boys Sport	0	0	30	40	70	4	18
Girls Sport	50	28	0	0	78	4	20
3pm sport	8	0	91	0	99	20	5
Basketball	50	21	46	40	157	4	39
Wednesday Sport	18	0	15	20	53	4	13
Friday Sport	5	0	7	0	12	2	6

#### Officers Recommendation / Council Resolution:

Moved: Cr PW Curley  
Seconded: Cr PS Clancy

That the Youth Sport and Recreation Services Officer's report for August 2017 be received.

**CARRIED 6/0**

#### **9.1.4 RANGER'S REPORT – AUGUST 2017**

I visited Meekatharra on Thursday 10, Friday 11 and Saturday 12 August 2017. Patrols were conducted around the town site and at various locations including the racetrack, Peace Gorge, Rubbish Tip and Main Street. Several dogs were seen wandering in town.

Trapping cages were set in the evening near the locations where dogs had been sighted wandering. The cages were checked throughout the night but no dogs were caught.

I attended at the Shire office. No new written or verbal complaints were outstanding.

Trapping cages were set at various locations in the Main Street throughout the day and monitored. No dogs were caught.

I also attended Meekatharra on Tuesday 22, Wednesday 23 and Thursday 24 August 2017.

Meekatharra Police reported an alleged dog attack at the front of the Royal Mail Hotel in the Main Street of Meekatharra. I attended at the Meekatharra Police Station where I was briefed about the incident and given the complainant's details. I left the police station and attended at the complainant's address where the complainant was able to provide more information and identify the dog in question. Enquiries were made and the dog was located. The owner of the dog was questioned about her dog. The dog at the time was unregistered and not microchipped. After explaining what the dog had done, the owner surrendered the dog. She signed the Disposal Order and the matter was dealt with.

A large dog that had come to my attention on a previous visit when it had been involved in an altercation with another dog at the front of Farmer Jacks was reported to be involved in another attack. This dog was also subject to a dog attack a week earlier.

I followed the dog to a resident's address and spoke to the dog owner and reiterated the events his dog had been involved in. He stated that the dog had just wandered in to his yard and made himself at home. He didn't want the dog so a Disposal Order was completed and signed and the matter was dealt with.

Enquiries are continuing with a local resident regarding the large number of dogs he owns, following multiple attempts being made to resolve the issue, including attendance by Police, family members and community members. It is intended to have some of the dogs surrendered and rehomed and the others sterilised, licensed and returned to him.

There was a complaint regarding two dogs that were outside the yard of a light industrial property and a further two dogs that were inside the yard. The basis of the complaint was that the two dogs on the outside had been chasing people as they walked past. The other issue is the limitation of dogs at the property.

I attended the property and spoke to the owner regarding the matter. Three of the dogs were already microchipped. A short time later the owner attended at the shire office and registered the three dogs. The fourth dog was microchipped and rehomed. The owner was reminded of his responsibilities to keep his dogs in the yard.

Peter Smith  
Ranger

**Officers Recommendation / Council Resolution:**

**Moved: Cr AJ Binsiar**

**Seconded: Cr RK Howden**

**That the Ranger's Report for August 2017 be received.**

**CARRIED 6/0**

**9.1.5 STATUS REPORTS**

## Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete  Complete  In Progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street  Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands  Process to be completed by DOLI	Complete  In Progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete  In Progress
21/11/09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advise and order sent 23/11/09 Contractor to build	Complete In Progress
16.07.11	9.6.1	Council Policy – Bituminous Seals	CEO/WSM	Reword Policy and submit to Council	In Progress

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17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to Council required	In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In progress
12.4.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14 Mapping to be done	In Progress
17.5.14	9.3.3	Administration Building Roof Upgrade	CDSM/PO	Met with architect Staff to seek quotes from local contractors to relocate aircons etc and repair/replace roof Waiting quotes local suppliers	Complete In Progress Waiting response from contractor
19.7.14	10.2	Liquor restrictions – Police commissioner’s comments	CEO	Meet with Minister & Commissioner Rang Minister’s Office 21/7/14 Emails sent requesting meeting	In Progress
18.10.14	9.3.1	Lot 82 Main Street- Ministerial Approval	DCEO	Letter to Minister sent 22/10/14.	In Progress
21.02.15	9.3.1	Shire Roads – Review/Update	CEO	Amendments emailed to Greenfields for inclusion in road database – complete Asset Management Plan to be updated	Complete Complete In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan	In Progress
19.09.15	9.4.1	Meekatharra Solar Consortium – Non Binding Agreement	CDSM	Applicant advised. Further information required.	Awaiting response
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for response	In Progress
19.03.16	9.7.3	Heritage Protection Discussions	CEO	Email sent 21/03/16. Letter sent 23/03/16	In Progress
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16/07/16	In Progress
19.11.16	9.4.2	Proposed lease of “speedway” for dirt cart racing	DCEO	Council lawyers preparing draft lease 21.11.16	In Progress
16.12.16	9.3.2	Draft establishment agreement – Murchison Regional Vermin Council	CEO	Letter to Wiluna Shire, MRVC, and relevant stations	In Progress

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16.12.16	9.4.1	Youth Service Operations	CDSM	In progress 18/12/16	In Progress
16.12.16	9.5.1	Revitalisation – Lloyds Building	CDSM	Consultation in progress 18/12/16	In Progress
18.02.17	9.4.1	Reallocation of Budgeted Funds to Provide Standard Desks at the Airport	CDSM	Requested quotes 20.02.17 Award works	Completed In progress
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements	In Progress
18.03.17	9.4.2	Use of part reserve 9469 by Meekatharra Model Aircraft club	CDSM	Meekatharra Model Aircraft Club advised	In progress
18.03.17	9.4.3	Swimming pool bowl repaint	CDSM	Contractor Advised	In progress
22.04.17	9.2.4	2017/2018 Setting of the annual rate in the dollar	DCEO	Advertised in West Australian 3/5/17 and put on noticeboard	In progress
22.04.17	9.2.5	Annual Review of the Schedule of Fees & Charges	DCEO	Airport users advised no change to airport rates. Cemetery changes gazetted, advertised on notice board	In progress
22.04.17	9.2.7	2017/2018 Councillor sitting fees and President and Deputy President allowance	DCEO	Budget 2017/18 to be prepared with adopted figures	In progress
22.04.17	9.4.1	Donation Request- Meeka FM	CDSM	Finance to provide donation 24/4/17	In progress
22.04.17	9.4.2	Cancellation of lease – Red Sandbox Growth Church	CDSM	In progress 24/4/17	In Progress
22.04.17	9.4.3	Picture Garden Lease	CDSM	In progress 24/4/17	In Progress
22.04.17	9.4.4	Meeka Goes Green Lease	CDSM	In progress 24/4/17	In Progress
22.04.17	9.5.1	Advertising signs for Meekatharra Caravan Park	CDSM	Environmental Health Officer advised 24/4/17	In Progress
22.04.17	9.6.1	Ashburton Downs Road – Heavy Haulage	CEO	Emailed 28/4/17 Letter emailed 5/5/17	In Progress
20.05.17	9.2.5	2017/2018 Draft Management Budget	DCEO	Amendments made and preparation of Statutory Budget Commenced	In progress
20.05.17	9.4.1	Meekatharra War memorial swimming pool management contract tender	CDSM	RFT Developed and advertised 25.05.17	In progress
20.05.17	9.4.2	Small wheel (skate) park	CDSM	Preliminary investigations 25.05.17	In progress
24.06.17	9.2.7	Adoption of 2017/18 Annual Budget	DCEO	Sent to the Department as per regulations 29.06.17	In progress
24.06.17	9.4.1	Donation for NAIDOC 2017 Events	CDSM	Applicant Advised	In progress
24.06.17	9.6.1	Tenders- NDRRA- Flooding in WA (January and February 2017) AGRN 743 Tender No 16/17 – 3	CEO	Emailed consultant 26/6/17	In progress
24.06.17	9.6.2	Tender – Supervision of Contracts	CEO	Advertised 8/7/17 closes 27/7/17	In progress



24.06.17	9.6.3	Mt Clere Road – Heavy Haulage	CEO	Emailed Rob Camarda 27/6/17	In progress
24.06.17	9.6.4	Mt Clere Road - Restricted Access Vehicle Network amendment request	CEO	Emailed Main Roads 26/6/17	In Progress
19.08.17	9.2.4	Purchase of lots 564 and 650 Queen Road	DCEO	Emailed Mrs Tyler 24/8/17	Complete
19.08.17	9.4.1	Bureau of Meteorology Buildings	CDSM	Completed 21/8/17	Complete
19.08.17	9.7.1	Tenders – Supervision of Contracts	CEO	Letters to Tenders 24/8/17	Complete
19.08.17	9.7.2	Tenders Flood Damage Reinstatement	CEO	Emailed Consultant 13/8/17	Complete
19.08.17	9.7.3	Panel Tender Electrical Works – Material and Hourly Rate	PO/CEO	Emailed tender to Roy for reviewing	In Progress

**Officers Recommendation / Council Resolution:**

**Moved: Cr HJ Nichols**

**Seconded: Cr PS Clancy**

**That the Status report be received.**

**CARRIED 6/0**

## 9.2 FINANCE

<b>Title/Subject:</b>	<b>MONTHLY FINANCIAL REPORT PERIOD ENDED AUGUST 2017</b>
<b>Agenda/Minute Number:</b>	9.2.1
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 171
<b>Date of Report:</b>	1 September 2017
<b>Disclosure of Interest:</b>	Nil
<b>Author:</b>	Svenja Clare Acting Deputy Chief Executive Officer

  
Signature of Author

<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
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Signature Senior Officer

### **Summary:**

Monthly Financial Report

### **Background:**

*Financial Activity Statement Report – s.6.4*

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
  - (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or(c);*
  - (b) *Budget estimates to the end of the month to which the statement relates;*
  - (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *The net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
  - (a) *An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *An explanation of each of the material variances referred to in sub-regulation (1) (d); and*
  - (c) *Such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown –*
  - (a) *According to nature and type classification,*
  - (b) *By program; or*
  - (c) *By business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*

(a) presented to the council –

- (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or
- (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;

And

(b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

(6) In this regulation –

} committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;

} restricted assets~ have the same meaning as in AAS 27.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]

[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Megan Shirt – Local Government Consultant

**Statutory Environment:**

Local Government Act 1995 Section 6.4 Financial Report  
Financial Management Regulations 34 & 35

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr PS Clancy

Seconded: Cr HJ Nichols

**That the financial report for the period ending 31 August 2017 be received.**

**CARRIED 6/0**

**SHIRE OF MEEKATHARRA**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 August 2017**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

\* Indicates Statutory Report

**Statement of Financial Activity**

Is presented on page 2 and 3 and shows a surplus as at 31 August 2017 of \$11,772,465.  
This surplus may change with end of year transaction processing.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 31 August 2017

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
<b>Operating Revenues</b>		\$		\$	\$	\$	%
Rates		3,935,465	3,935,465	3,931,298	3,796,661	(134,637)	(3.42%)
Operating Grants, Subsidies and Contributions	7	2,422,570	2,422,570	766,193	725,609	(40,584)	(5.30%)
Fees and Charges		1,364,294	1,364,294	380,587	341,450	(39,137)	(10.28%)
Service Charges		0	0	0	0	0	0
Interest Earnings		597,797	597,797	7,505	29,022	21,517	286.70%
Other Revenue		1,278,718	1,278,718	27,850	211,900	184,050	660.86%
Profit on Disposal of Assets	9	5,992	5,992	0	0	0	0
<b>Total Operating Revenue</b>		<b>9,604,835</b>	<b>9,604,835</b>	<b>5,113,493</b>	<b>5,104,642</b>	<b>(8,790)</b>	
<b>Operating Expense</b>							
Employee Costs		(1,636,283)	(1,636,283)	(243,499)	(239,961)	(3,538)	(1.45%)
Materials and Contracts		(3,362,004)	(3,362,005)	(268,831)	(246,810)	(22,022)	(8.19%)
Utility Charges		(283,040)	(283,040)	(47,166)	(42,084)	(5,083)	(10.78%)
Depreciation on Non-Current Assets		(5,671,846)	(5,671,846)	(946,042)	0	(946,042)	(100.00%)
Interest Expenses		0	0	0	0	0	0
Insurance Expenses		(213,754)	(213,754)	(213,743)	(137,978)	(75,765)	(35.45%)
Other Expenditure		(326,113)	(326,113)	(132,296)	(134,345)	2,049	1.55%
Loss on Disposal of Assets	9	(59,789)	(59,789)	0	0	0	0
<b>Total Operating Expenditure</b>		<b>(11,552,829)</b>	<b>(11,552,829)</b>	<b>(1,851,577)</b>	<b>(801,177)</b>	<b>(1,050,400)</b>	
<b>Funding Balance Adjustments</b>							
Add back Depreciation		5,671,846	5,671,846	946,042	0	(946,042)	(100.00%)
Adjust (Profit)/Loss on Asset Disposal	9	53,798	53,798	0	0	0	0
Adjust Accruals/Rounding		0	0	0	0	0	0
<b>Net Cash from Operations</b>		<b>3,777,650</b>	<b>3,777,649</b>	<b>4,207,898</b>	<b>4,303,465</b>	<b>95,567</b>	
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	7	8,283,453	8,283,453	0	0	0	0
Proceeds from Disposal of Assets	9	237,800	237,800	0	0	0	0
<b>Total Capital Revenues</b>		<b>8,521,253</b>	<b>8,521,253</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Capital Expenses</b>							
Land Held for Resale		0	0	0	0	0	0
Land and Buildings	8	(2,093,575)	(2,093,575)	0	(24,163)	24,163	0.00%
Furniture and Equipment	8	(43,600)	(43,600)	0	(10,890)	10,890	0.00%
Plant and Equipment	8	(745,000)	(745,000)	(3,500)	(4,628)	1,128	0.00%
Infrastructure - Roads	8	(11,827,506)	(11,827,506)	(482,362)	(267,130)	(215,231)	(44.62%)
Infrastructure - Footpaths	8	(160,000)	(160,000)	0	0	0	0.00%
Infrastructure - Airports	8	(26,000)	(26,000)	0	0	0	0.00%
Infrastructure - Other	8	(1,747,298)	(1,747,298)	(8,867)	(1,216)	(7,651)	(86.29%)
<b>Total Capital Expenditure</b>		<b>(16,642,979)</b>	<b>(16,642,979)</b>	<b>(494,729)</b>	<b>(308,028)</b>	<b>(186,701)</b>	
<b>Net Cash from Capital Activities</b>		<b>(8,121,726)</b>	<b>(8,121,726)</b>	<b>(494,729)</b>	<b>(308,028)</b>	<b>186,701</b>	
<b>Financing</b>							
Transfer to Reserves	6	(3,403,699)	(3,403,699)	(1,655)	(1,655)	0	0.00%
Transfer from Reserves	6	1,394,681	1,394,681	1,240,000	1,240,000	0	0.00%
<b>Net Cash from Financing Activities</b>		<b>(2,009,018)</b>	<b>(2,009,018)</b>	<b>1,238,345</b>	<b>1,238,345</b>	<b>0</b>	
<b>Net Operations, Capital and Financing</b>		<b>(6,353,095)</b>	<b>(6,353,095)</b>	<b>4,951,514</b>	<b>5,233,782</b>	<b>282,268</b>	
<b>Opening Funding Surplus(Deficit)</b>	2	<b>6,353,095</b>	<b>6,353,095</b>	<b>6,353,095</b>	<b>6,538,683</b>	<b>185,588</b>	2.92%
<b>Closing Funding Surplus(Deficit)</b>	2	<b>0</b>	<b>0</b>	<b>11,304,609</b>	<b>11,772,465</b>	<b>467,856</b>	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 31 August 2017**

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>	\$	\$	\$	\$	%	
Governance	160	0	0	0		
General Purpose Funding - Rates	3,935,465	3,931,298	3,796,661	(134,637)	(3.42%)	
General Purpose Funding - Other	2,517,176	485,193	450,587	(34,606)	(7.13%)	
Law, Order and Public Safety	15,722	166	2,057	1,891	1139.16%	
Health	5,935	5,635	2,527	(3,108)	(55.15%)	
Education and Welfare	144,903	23,073	24,372	1,299	5.63%	
Housing	25,500	4,251	9,173	4,922	115.78%	
Community Amenities	136,942	107,604	105,873	(1,731)	(1.61%)	
Recreation and Culture	389,474	12,789	3,712	(9,077)	(70.98%)	
Transport	9,408,598	437,324	422,560	(14,764)	(3.38%)	
Economic Services	198,283	92,282	96,454	4,172	4.52%	
Other Property and Services	1,110,130	13,818	190,667	176,849	1279.84%	▲
<b>Total Operating Revenue</b>	<b>17,888,288</b>	<b>5,113,433</b>	<b>5,104,642</b>	<b>(8,790)</b>		
<b>Operating Expense</b>						
Governance	(571,441)	(94,641)	(87,002)	(7,639)	(8.07%)	
General Purpose Funding	(196,309)	(31,068)	(28,400)	(2,668)	(8.59%)	
Law, Order and Public Safety	(178,526)	(27,426)	(20,564)	(6,862)	(25.02%)	
Health	(80,500)	(17,476)	(17,708)	232	1.33%	
Education and Welfare	(660,001)	(105,706)	(67,168)	(38,538)	(36.46%)	▼
Housing	(25,500)	(32,328)	(4,452)	(27,876)	100.00%	
Community Amenities	(675,163)	(98,811)	(82,387)	(16,424)	(16.62%)	▼
Recreation and Culture	(1,495,750)	(241,728)	(136,156)	(105,572)	(43.67%)	▼
Transport	(5,939,154)	(966,833)	(268,134)	(698,699)	(72.27%)	▼
Economic Services	(526,923)	(56,098)	(57,077)	979	1.75%	
Other Property and Services	(1,203,563)	(179,462)	(32,128)	(147,334)	(82.10%)	▼
<b>Total Operating Expenditure</b>	<b>(11,552,829)</b>	<b>(1,851,577)</b>	<b>(801,177)</b>	<b>(1,050,400)</b>		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	5,671,846	946,042	0	(946,042)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	53,798	0	0	0		
Adjust Accruals/Rounding	-	0	0	0		
<b>Net Cash from Operations</b>	<b>12,061,103</b>	<b>4,207,898</b>	<b>4,303,465</b>	<b>95,567</b>		
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets	237,800	0	0	0		
<b>Total Capital Revenues</b>	<b>237,800</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Capital Expenses</b>						
Land and Buildings	(2,093,575)	0	(24,163)	24,163		
Furniture and Equipment	(43,600)	0	(10,890)	10,890		
Plant and Equipment	(745,000)	(3,500)	(4,628)	1,128	32.23%	
Infrastructure - Roads	(11,827,506)	(482,362)	(267,130)	(215,231)	(44.62%)	▼
Infrastructure - Footpaths	(160,000)	0	0	0		
Infrastructure - Airports	(26,000)	0	0	0		
Infrastructure - Other	(1,747,298)	(8,867)	(1,216)	(7,651)	(86.29%)	
<b>Total Capital Expenditure</b>	<b>(16,642,979)</b>	<b>(494,729)</b>	<b>(308,028)</b>	<b>(186,701)</b>		
<b>Net Cash from Capital Activities</b>	<b>-16,405,179</b>	<b>(494,729)</b>	<b>(308,028)</b>	<b>(186,701)</b>		
Transfer to Reserves	(3,403,699)	(1,655)	(1,655)	0	0.00%	
Transfer from Reserves	1,394,681	1,240,000	1,240,000	0	0.00%	
<b>Net Cash from Financing Activities</b>	<b>(2,009,018)</b>	<b>1,238,345</b>	<b>1,238,345</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>	<b>(6,353,095)</b>	<b>4,951,514</b>	<b>5,233,782</b>	<b>282,268</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>6,353,095</b>	<b>6,353,095</b>	<b>6,538,683</b>	<b>185,588</b>	<b>2.92%</b>	
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>11,304,609</b>	<b>11,772,465</b>	<b>467,856</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF BUDGET AMENDMENTS**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 August 2017**

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
<b>Operating Revenues</b>				
Governance	160	0	160	0
General Purpose Funding - Rates	3,935,465	0	3,935,465	3,931,298
General Purpose Funding - Other	2,517,176	0	2,517,176	485,193
Law, Order and Public Safety	15,722	0	15,722	166
Health	5,935	0	5,935	5,635
Education and Welfare	144,903	0	144,903	23,073
Housing	25,500	0	25,500	4,251
Community Amenities	136,942	0	136,942	107,604
Recreation and Culture	389,474	0	389,474	12,789
Transport	9,408,598	0	9,408,598	437,324
Economic Services	198,283	0	198,283	92,282
Other Property and Services	1,110,130	0	1,110,130	13,818
<b>Total Operating Revenue</b>	<b>17,888,288</b>	<b>0</b>	<b>17,888,288</b>	<b>5,113,433</b>
<b>Operating Expense</b>				
Governance	(571,441)	0	(571,441)	(94,641)
General Purpose Funding	(196,309)	0	(196,309)	(31,068)
Law, Order and Public Safety	(178,526)	0	(178,526)	(27,426)
Health	(80,500)	0	(80,500)	(17,476)
Education and Welfare	(660,001)	0	(660,001)	(105,706)
Housing	(25,500)	0	(25,500)	(32,328)
Community Amenities	(675,163)	0	(675,163)	(98,811)
Recreation and Culture	(1,495,750)	0	(1,495,750)	(241,728)
Transport	(5,939,154)	0	(5,939,154)	(966,833)
Economic Services	(526,923)	0	(526,923)	(56,098)
Other Property and Services	(1,203,563)	0	(1,203,563)	(179,462)
<b>Total Operating Expenditure</b>	<b>(11,552,829)</b>	<b>0</b>	<b>(11,552,829)</b>	<b>(1,851,577)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	5,671,846	0	5,671,846	946,042
Adjust (Profit)/Loss on Asset Disposal	53,798	0	53,798	0
Adjust Provisions and Accruals	0	0	0	0
<b>Net Cash from Operations</b>	<b>12,061,103</b>	<b>0</b>	<b>12,061,103</b>	<b>4,207,898</b>
<b>Capital Revenues</b>				
Proceeds from Disposal of Assets	237,800	0	237,800	0
<b>Total Capital Revenues</b>	<b>237,800</b>	<b>0</b>	<b>237,800</b>	<b>0</b>
<b>Capital Expenses</b>				
Land and Buildings	(2,093,575)	0	(2,093,575)	0
Furniture and Equipment	(43,600)	0	(43,600)	0
Plant and Equipment	(745,000)	0	(745,000)	(3,500)
Infrastructure - Roads	(11,827,506)	(0)	(11,827,506)	(482,362)
Infrastructure - Footpaths	(160,000)	0	(160,000)	0
Infrastructure - Airports	(26,000)	0	(26,000)	0
Infrastructure - Other	(1,747,298)	0	(1,747,298)	(8,867)
<b>Total Capital Expenditure</b>	<b>(16,642,979)</b>	<b>(0)</b>	<b>(16,642,979)</b>	<b>(494,729)</b>
<b>Net Cash from Capital Activities</b>	<b>(16,405,179)</b>	<b>(0)</b>	<b>(16,405,179)</b>	<b>(494,729)</b>
<b>Financing</b>				
Transfer to Reserves	(3,403,699)	0	(3,403,699)	(1,655)
Transfer from Reserves	1,394,681	0	1,394,681	1,240,000
<b>Net Cash from Financing Activities</b>	<b>(2,009,018)</b>	<b>0</b>	<b>(2,009,018)</b>	<b>1,238,345</b>
<b>Net Operations, Capital and Financing</b>	<b>(6,353,095)</b>	<b>(0)</b>	<b>(6,353,095)</b>	<b>4,951,514</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>6,353,095</b>	<b>0</b>	<b>6,353,095</b>	<b>6,353,095</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>11,304,609</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(By Program)  
For the Period Ended 31 August 2017

**Note 1: EXPLANATION OF MATERIAL VARIANCES**

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	0				Under variance reporting threshold
General Purpose Funding - Rates	(134,637)	(3.42%)			Under variance reporting threshold
General Purpose Funding - Other	(34,606)	(7.13%)			Under variance reporting threshold
Law, Order and Public Safety	1,891	1139.16%			Under variance reporting threshold
Health	(3,108)	(55.15%)			Under variance reporting threshold
Education and Welfare	1,299	5.63%			Under variance reporting threshold
Housing	4,922	115.78%			Under variance reporting threshold
Community Amenities	(1,731)	(1.61%)			Under variance reporting threshold
Recreation and Culture	(9,077)	(70.98%)			Under variance reporting threshold
Transport	(14,764)	(3.38%)			Under variance reporting threshold
Economic Services	4,172	4.52%			Under variance reporting threshold
Other Property and Services	176,849	1279.84%	▲	Permanent	Diesel fuel rebate of \$64K was not claimed last year and has been brought to account with the ATO in July. A DOT refund of \$112K has been received for overpaid license fees. This increases in revenue will be corrected with the budget review.
<b>Operating Expense</b>					
Governance	(7,639)	(8.07%)			Under variance reporting threshold
General Purpose Funding	(2,668)	(8.59%)			Under variance reporting threshold
Law, Order and Public Safety	(6,862)	(25.02%)			Under variance reporting threshold
Health	232	1.33%			Under variance reporting threshold
Education and Welfare	(38,538)	(36.46%)	▼	Timing	Community Development Salaries and general expenditure in operations are \$24K lower than YTD budget. The CDO position has recently been filled which will increase expenditure in future months, and depreciation of \$10K for FY18 has not yet been processed.
Housing	(27,876)	100.00%			Under variance reporting threshold
Community Amenities	(16,424)	(16.62%)	▼	Timing	Cemetery costs are \$13K lower than YTD Budget, this may even out over the year.
Recreation and Culture	(105,572)	(43.67%)	▼	Timing	Insurance payments are \$25K lower than YTD budget, pending payment of the 2nd instalment. Depreciation of \$68K for FY18 has not been processed pending finalisation of June 17 transactions.
Transport	(698,699)	(72.27%)	▼	Timing	Depreciation of \$682K for FY18 has not been processed pending finalisation of June 17 transactions.
Economic Services	979	1.75%			Under variance reporting threshold
Other Property and Services	(147,334)	(82.10%)	▼	Timing	Depreciation of \$170K for FY18 has not been processed pending finalisation of June 17 transactions. Insurances are \$12K lower pending payment of the 2nd instalment, Plant and minor plant costs are also lower than YTD budget. This may even out over the year.
<b>Funding Balance Adjustments</b>					
Add back Depreciation	(946,042)	(100.00%)	▼	Timing	Depreciation for July & August has not been processed pending finalisation of June 17 transactions and audit.
Adjust (Profit)/Loss on Asset Disposal	0				Under variance reporting threshold
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	0				Under variance reporting threshold
Proceeds from Disposal of Assets	0				Under variance reporting threshold
<b>Capital Expenses</b>					
Land and Buildings	24,163				Refer to Note 8A for project details
Furniture and Equipment	10,890				Refer to Note 8A for project details
Plant and Equipment	1,128	32.23%			Refer to Note 8A for project details
Infrastructure - Roads	(215,231)	(44.62%)	▼		Refer to Note 8A for project details
Infrastructure - Airports	0				Refer to Note 8A for project details
Infrastructure - Other	(7,651)	(86.29%)			Refer to Note 8A for project details
<b>Opening Funding Surplus(Deficit)</b>	185,588	2.92%			Under variance reporting threshold



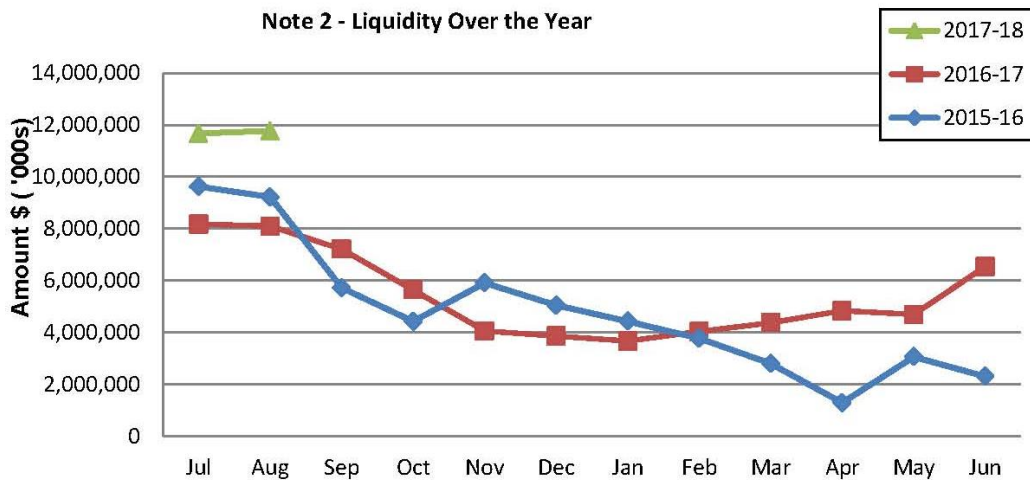
**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 August 2017**

**Note 2: NET CURRENT FUNDING POSITION**

				Positive=Surplus (Negative=Deficit)		
				YTD 31 Aug 2017	Previous Month	YTD 31 Aug 2016
Note				\$	\$	\$
<b>Current Assets</b>						
3	Cash Unrestricted			9,199,012	7,125,785	4,914,249
3	Cash Restricted			16,323,237	16,323,237	17,769,335
5	Receivables - Rates and Rubbish			2,340,306	4,877,467	2,676,613
5	Receivables -Other			96,854	106,480	1,490,901
	Interest / ATO Receivable/Trust			34,881	49,046	128,676
	Inventories			173,546	79,766	91,843
				<b>28,167,835</b>	<b>28,561,779</b>	<b>27,071,617</b>
<b>Less: Current Liabilities</b>						
	Payables			(72,132)	(564,382)	(1,190,569)
	Provisions			(267,262)	(267,262)	(267,262)
				<b>(339,394)</b>	<b>(831,644)</b>	<b>(1,457,831)</b>
6	Less: Cash Reserves			(16,323,237)	(16,323,237)	(17,769,335)
	Plus Provisions			267,262	267,262	267,262
	<b>Net Current Funding Position</b>			<b>11,772,465</b>	<b>11,674,161</b>	<b>8,111,713</b>

Cash Restricted includes an accounting transaction processed as at 30 June 2016 for the Landor Rd WATC investment, that have previously been recognised by the Shire as Trust Funds. These fund are still invested with WATC.

**Comments - Net Current Funding Position**



**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 August 2017**

**Note 3: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Bank Account	Variable	824,424			824,424	Westpac	At Call
Trust Bank Account	Variable			92,369	92,369	Westpac	At Call
Air BP	Variable	65,681			65,681	Westpac	At Call
Maxi Account	Variable	8,646,046			8,646,046	Westpac	At Call
<b>(b) Term Deposits</b>							
* 74-758-0859	2.49%		16,173,013		16,173,013	NAB	27-Dec-17
# OCDF	1.45%		150,223		150,223	WATC	At Call
<b>Total</b>		<b>9,536,151</b>	<b>16,323,237</b>	<b>92,369</b>	<b>25,951,757</b>		

**Comments/Notes - Investments**

This note reflects the Actual Bank Balances as per the Shire Bank Statements

Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.

# The Shire received \$3M Funding for Landor Rd in 15/16. These monies are invested with WATC accruing interest and will be drawn down as the Shire utilises the funds.

SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 August 2017

Note 4 - ADOPTED BUDGET AMENDMENTS

There have been no budget amendments to date

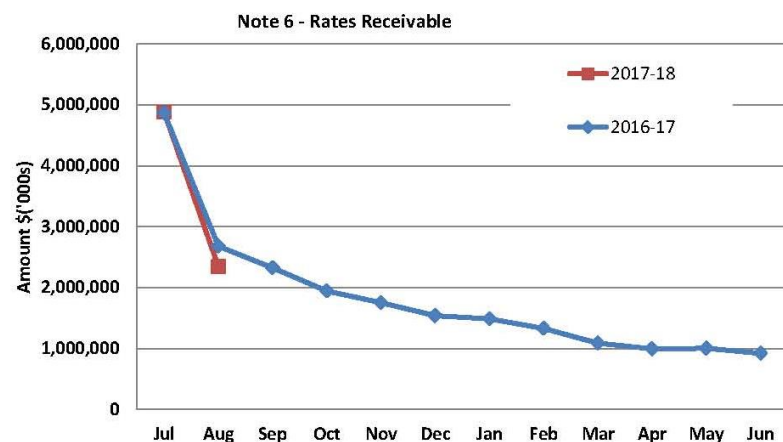
GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		24/06/2017	Original Budget Closing Surplus	0	0	\$	\$	\$	\$
							0	(0)	0

SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 August 2017

**Note 5: RECEIVABLES**

Receivables - Rates and Rubbish Receivable

	YTD 31 Aug 2017	30 June 2017
Opening Arrears Previous Years	\$ 921,486	\$ 921,486
Levied this year	3,898,044	
Less Collections to date	(2,479,224)	
Equals Current Outstanding	<b>2,340,306</b>	<b>921,486</b>
<b>Net Rates and Rubbish Collectable</b>	<b>2,340,306</b>	<b>921,486</b>
% Collected	51.44%	



Comments/Notes - Receivables Rates

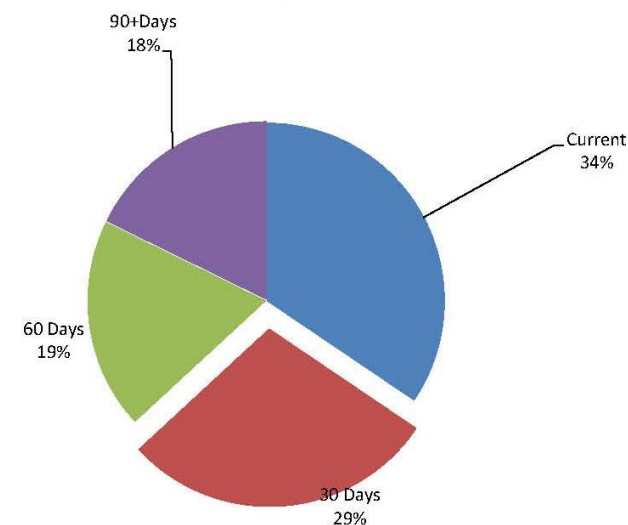
Rates were levied on 20 July 2017  
 Full Payment or Instalment 1 due 26 August 2017  
 Instalment 2 due 30 October 2017  
 Instalment 3 due 3 January 2018  
 Instalment 4 due 9 March 2018

Receivables - General

	Current	30 Days	60 Days	90+Days
Receivables - Sundry Debtors	\$ 66,297	\$ 55,205	\$ 36,797	\$ 34,123
<b>Total Sundry Debtors</b>				<b>192,421</b>

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Other Receivables

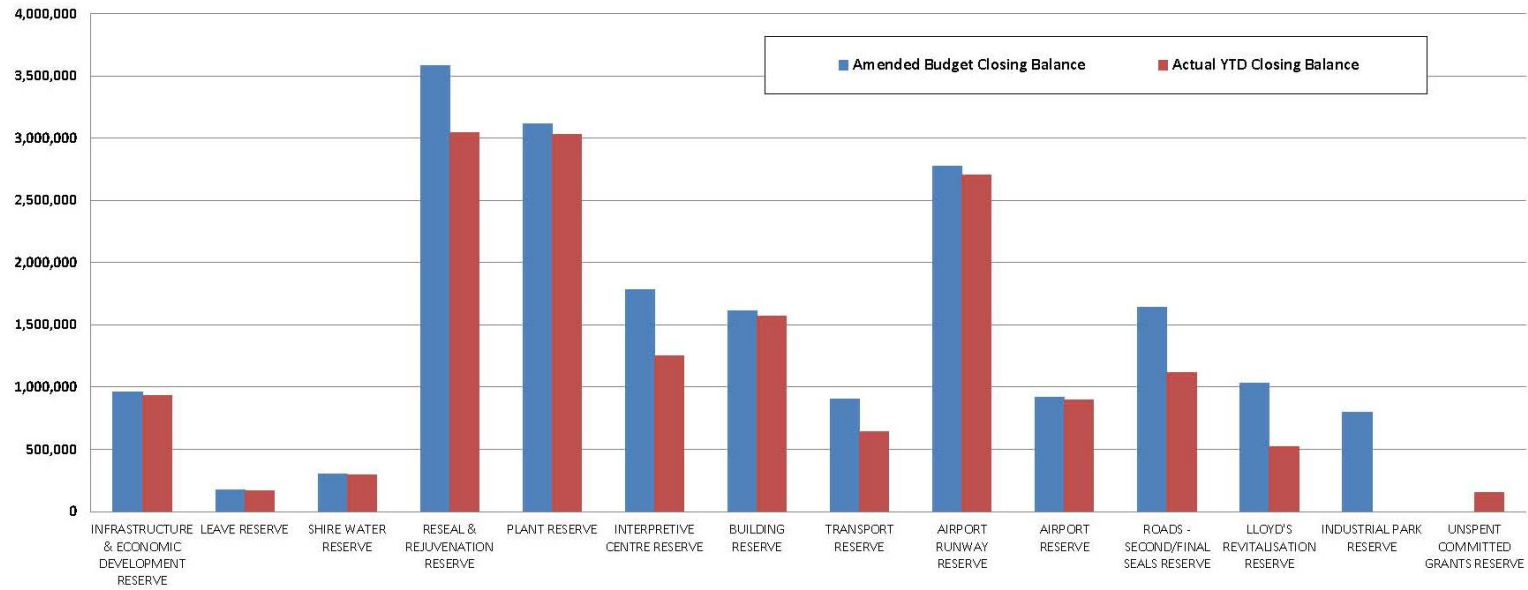
SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 August 2017

**Note 6: Cash Backed Reserves**

2016-17									
Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	\$ 933,728	\$ 24,464	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 958,192	\$ 933,728
LEAVE RESERVE	170,430	4,465	0	0	0	0	0	174,895	170,430
SHIRE WATER RESERVE	296,120	7,758	0	0	0	0	0	303,878	296,120
RESEAL & REJUVENATION RESERVE	3,042,005	79,701	0	460,000	0	0	0	3,581,706	3,042,005
PLANT RESERVE	3,032,837	79,460	0	0	0	0	0	3,112,297	3,032,837
INTERPRETIVE CENTRE RESERVE	1,248,253	32,704	0	500,000	0	0	0	1,780,957	1,248,253
BUILDING RESERVE	1,571,902	41,184	0	0	0	0	0	1,613,086	1,571,902
TRANSPORT RESERVE	644,380	16,883	0	243,902	0	0	0	905,165	644,380
AIRPORT RUNWAY RESERVE	2,701,200	70,771	0	0	0	0	0	2,771,971	2,701,200
AIRPORT RESERVE	898,004	23,528	0	0	0	0	0	921,532	898,004
ROADS - SECOND/FINAL SEALS RESERVE	1,114,081	29,189	0	500,000	0	0	0	1,643,270	1,114,081
LLOYD'S REVITALISATION RESERVE	520,073	13,626	0	500,000	0	0	0	1,033,699	520,073
INDUSTRIAL PARK RESERVE	0	0	0	800,000	0	0	0	800,000	0
UNSPENT COMMITTED GRANTS RESERVE	1,388,569	6,064	1,655	0	0	(1,394,681)	(1,240,000)	0	150,223
	<b>17,561,582</b>	<b>429,797</b>	<b>1,655</b>	<b>3,003,902</b>	<b>0</b>	<b>(1,394,681)</b>	<b>(1,240,000)</b>	<b>19,600,648</b>	<b>16,323,237</b>

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 SEPTEMBER 2017

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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 August 2017

Note7: GRANTS

Program/Details			2017-18 Original Budget	Variations Additions (Deletions)	2017-18 Amended Budget	Operating	Non- Operating	Recoup Status	
GL	TYPE	Received						Balance	
			\$	\$		\$	\$	\$	\$
<b>General Purpose Funding</b>									
0181	Operating Grant	Financial Assistance Grant	1,247,642	0	1,247,642	1,247,642	0	275,977	971,665
0211	Operating Grant	Local Road Grant	653,887	0	653,887	653,887	0	138,055	515,832
<b>Law, Order, Public Safety</b>									
1563	Operating Grant	Dfes Operating Grant	7,890	0	7,890	7,890	0	1,973	5,918
2003	Operating Grant	Ses Operating Grant	3,832	0	3,832	3,832	0	(316)	4,148
<b>Education &amp; Welfare</b>									
2417	Operating Grant	Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
2419	Operating Grant	Youth Grant - O.S.H.C. Program	38,732	0	38,732	38,732	0	3,542	35,190
2421	Operating Grant	Youth Services Grant - D.C.P. - W.A.	84,571	0	84,571	84,571	0	20,830	63,740
2460	Operating Grant	C.D.O. - Misc Income	10,000	0	10,000	10,000	0	0	10,000
<b>Community Amenities</b>									
3243	Operating Grant	Waste Oil Facility Rebate	1,000	0	1,000	1,000	0	0	1,000
<b>Recreation And Culture</b>									
3603	Operating Grant	Dept Sport & Rec - Kidsport Program	20,000	0	20,000	20,000	0	0	20,000
3623	Operating Grant	Reimbursements Rec Officer	500	0	500	500	0	0	500
3626	Operating Grant	Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
3683	Operating Grant	Reimbursements	500	0	500	500	0	0	500
3713	Operating Grant	Recreation Grants	20,000	0	20,000	20,000	0	0	20,000
4163	Operating Grant	Misc Grants	42,500	0	42,500	42,500	0	0	42,500
3873	Non-Operating	Lotterywest Grant	200,000	0	200,000	0	200,000	0	200,000
<b>Transport</b>									
4591	Operating Grant	Mrd - Direct Grant	260,586	0	260,586	260,586	0	285,548	(24,962)
4651	Operating Grant	Royalties For Regions Grant - Direct	0	0	0	0	0	0	0
4843	Operating Grant	Street - Lighting - Operating Grant	4,930	0	4,930	4,930	0	0	4,930
4601	Non-Operating	Wandrra - Natural Disaster	6,784,125	0	6,784,125	0	6,784,125	0	6,784,125
4621	Non-Operating	R2R Grant	1,050,995	0	1,050,995	0	1,050,995	0	1,050,995
4691	Non-Operating	Mrd Road Project Grant	248,333	0	248,333	0	248,333	0	248,333
5183	Non-Operating	R.A.D.S./R.A.F.P./R.A.A.P. Grant Income	0	0	0	0	0	0	0
<b>Economic Services</b>									
5381	Operating Grant	Trails Grant	0	0	0	0	0	0	0
5391	Operating Grant	Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
<b>TOTALS</b>			<b>10,706,023</b>	<b>0</b>	<b>10,706,023</b>	<b>2,422,570</b>	<b>8,283,453</b>	<b>725,609</b>	<b>9,980,414</b>
Operating Grant			2,422,570		2,422,570			725,609	1,696,961
Non-Operating			8,283,453		8,283,453			0	8,283,453
			<u>10,706,023</u>		<u>10,706,023</u>			<u>725,609</u>	<u>9,980,414</u>

SHIRE OF MEEKATHARRA								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 August 2017								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Buildings</b>								
KEY SYSTEM	1323	40,000	0	40,000	0	0	0	
ADMIN BUILDING IMPROVEMENTS	1328	152,200	0	152,200	0	1,760	1,760	
YOUTH CENTRE BUILDING - UPGRADE	2437	44,500	0	44,500	0	2,611	2,611	
LOT 852 KIDS ZONE BUILDING - RENEWAL	2439	15,000	0	15,000	0	0	0	
YOUTH CENTRE BUILDING - RENEWAL	2447	10,000	0	10,000	0	0	0	
HOUSING - CAPITAL IMPROVEMENTS	2704	483,975	0	483,975	0	8,487	8,487	
PUBLIC TOILETS CAPITAL EXPENDITURE	3094	6,000	0	6,000	0	0	0	
TOWN HALL - BUILDING	3544	147,250	0	147,250	0	2,630	2,630	
SPORTS COMPLEX BUILDINGS	3680	18,000	0	18,000	0	0	0	
GOLF CLUB HOUSE	3962	41,000	0	41,000	0	0	0	
MEEKAFM BUILDING - UPGRADES - CAPITAL	3987	9,750	0	9,750	0	0	0	
SPORTS COMPLEX - SHEDS & STORAGE	4019	10,000	0	10,000	0	0	0	
INDOOR CRICKET CENTRE	4036	30,000	0	30,000	0	842	842	
MASONIC LODGE - CAPITAL	4171	4,000	0	4,000	0	0	0	
MT GOULD POLICE STATION - CAPITAL	4181	112,500	0	112,500	0	0	0	
STAGE 1 - LLOYDS RENOVATIONS	4191	800,000	0	800,000	0	0	0	
DEPOT CAPITAL IMPROVEMENTS - LAND & BUILDINGS	5044	136,000	0	136,000	0	7,820	7,820	
AIRPORT - TERMINAL	5219	27,000	0	27,000	0	0	0	
COMMUNITY RESOURCE CENTRE - BUILDING	9681	6,400	0	6,400	0	13	13	
<b>Buildings Total</b>		<b>2,093,575</b>	<b>0</b>	<b>2,093,575</b>	<b>0</b>	<b>24,163</b>	<b>24,163</b>	
<b>Furniture &amp; Office Equip.</b>								
FURNITURE AND EQUIPMENT	0254	15,000	0	15,000	0	5,015	5,015	
ADMIN OFFICE EQUIPMENT	1324	19,500	0	19,500	0	5,875	5,875	
TOWN HALL - EQUIPMENT	3534	1,600	0	1,600	0	0	0	
POOL - FURNITURE & EQUIPMENT	3714	7,500	0	7,500	0	0	0	
<b>Furniture &amp; Office Equip. Total</b>		<b>43,600</b>	<b>0</b>	<b>43,600</b>	<b>0</b>	<b>10,890</b>	<b>10,890</b>	
<b>Plant , Equip. &amp; Vehicles</b>								
CEO VEHICLE	1224	65,000	0	65,000	0	0	0	
CDSM VEHICLE	1331	53,000	0	53,000	0	0	0	
PROJECT OFFICERS VEHICLE	1332	53,000	0	53,000	0	0	0	
DCEO VEHICLE	1355	53,000	0	53,000	0	0	0	
C.D.O. VEHICLE PURCHASE	2444	30,000	0	30,000	0	0	0	
MISC PLANT (SMALL EQUIPMENT)	5014	42,500	0	42,500	0	1,728	1,728	
CARAVANS & EQUIPMENT	5034	78,000	0	78,000	0	0	0	
TRACTOR MOWER - SPRAYER UNIT	5114	42,000	0	42,000	0	0	0	
TRUCK	5124	100,000	0	100,000	0	0	0	
ENGINES & PUMPS	5154	20,000	0	20,000	0	0	0	
TRAILER	5264	5,000	0	5,000	0	0	0	
EXCAVATOR	5331	10,000	0	10,000	0	0	0	
VIBRATING ROLLER	5332	190,000	0	190,000	0	0	0	
PLANT	5434	3,500	0	3,500	3,500	2,900	(600)	
<b>Plant, Equip. &amp; Vehicles Total</b>		<b>745,000</b>	<b>0</b>	<b>745,000</b>	<b>3,500</b>	<b>4,628</b>	<b>1,128</b>	



SHIRE OF MEEKATHARRA NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 31 August 2017								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Roads Infrastructure</b>								
ROAD CONSTRUCTION VARIOUS	4200	11,827,506	0	11,827,506	482,362	267,130	(215,231)	See Note 8b for detail
<b>Roads Infrastructure Total</b>		<b>11,827,506</b>	<b>0</b>	<b>11,827,506</b>	<b>482,362</b>	<b>267,130</b>	<b>(215,231)</b>	
<b>Footpath Infrastructure</b>								
FOOTPATHS - NEW AND RENEWAL	5046	160,000	0	160,000	0	0	0	
<b>Airport Infrastructure Total</b>		<b>160,000</b>	<b>0</b>	<b>160,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Airport Infrastructure</b>								
AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING A	5104	26,000	0	26,000	0	0	0	
<b>Airport Infrastructure Total</b>		<b>26,000</b>	<b>0</b>	<b>26,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
FENCE - SES/MEEKA FM YARD	2029	6,200	0	6,200	0	0	0	
YOUTH CENTRE - OTHER INFRASTRUCTURE - NEW	2436	11,500	0	11,500	0	0	0	
SEWERAGE LAGOONS AND TRANSFER LINES	2984	17,000	0	17,000	0	0	0	
INDUSTRIAL PARK - CAPITAL WORKS - OTHER INFRASTRUCTURE	3154	500,000	0	500,000	0	0	0	
CEMETERY - OTHER INFRASTRUCTURE	3274	30,000	0	30,000	0	0	0	
NANNINE CEMETERY	3285	28,000	0	28,000	0	0	0	
CORNISH LIFT	3624	35,000	0	35,000	0	0	0	
VIEWING PLATFORM FOR HEADFRAME	3637	36,000	0	36,000	0	0	0	
OVAL LIGHTS	3664	3,500	0	3,500	0	0	0	
POOL - MAIN POOL, WADING POOL & OTHER INFRASTRUCTURE	3694	73,000	0	73,000	0	0	0	
NEW PUMP & FITTINGS	3914	19,895	0	19,895	0	0	0	
LUKES PIT WATER SCHEME	3944	50,000	0	50,000	0	0	0	
TANK, FENCE & FITTINGS	3994	26,000	0	26,000	0	0	0	
LIONS PARK	4015	400,000	0	400,000	0	0	0	
MEEKATHARRA RACE COURSE IMPROVEMENTS	4016	12,500	0	12,500	0	0	0	
BASKETBALL AND TENNIS COURTS	4046	12,000	0	12,000	0	0	0	
MAIN STREET SCAPING	4984	32,000	0	32,000	0	0	0	
DEPOT CAPITAL IMPROVEMENTS - OTHER INFRASTRUCTURE	5045	109,000	0	109,000	0	0	0	
MEEKKA NORTH DRIVE - HERITAGE	5387	90,302	0	90,302	0	0	0	
MEEKKA SOUTH DRIVE - HERITAGE	5388	120,016	0	120,016	0	0	0	
MEEKKA TOWN WALK - HERITAGE	5389	24,500	0	24,500	2,045	908	(1,137)	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390	10,000	0	10,000	0	0	0	
MEEKKA TOWN DRIVE - HERITAGE	5394	70,885	0	70,885	6,822	308	(6,514)	
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399	30,000	0	30,000	0	0	0	
<b>Other Infrastructure Total</b>		<b>1,747,298</b>	<b>0</b>	<b>1,747,298</b>	<b>8,867</b>	<b>1,216</b>	<b>(1,651)</b>	
<b>Capital Expenditure Total</b>		<b>16,642,979</b>	<b>0</b>	<b>16,642,979</b>	<b>494,729</b>	<b>308,028</b>	<b>(186,701)</b>	

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 August 2017

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Town Streets Construction	1261	350,000	350,000	0	0	(350,000)
Grids Construction	1266	200,000	200,000	0	0	(200,000)
Road Construction Misc	1267	600,000	600,000	0	0	(600,000)
Water Bores	1268	150,000	150,000	0	0	(150,000)
Cut Off Walls And Drainage General	1269	350,000	350,000	0	0	(350,000)
Council Funded - Natural Disaster Trigger Amount	1277	143,200	0	0	0	0
Murchison Downs Road - Roads To Recovery Funded	A30	200,000	200,000	0	0	(200,000)
Landor Rd - Roads To Recovery Funded	A66	400,000	400,000	0	0	(400,000)
Main Street Service Rd - Construction	C118	300,000	300,000	0	0	(300,000)
Sylvania Rd - Construction	C19	100,000	100,000	0	0	(100,000)
Munarra Rd - Construction	C31	150,000	150,000	0	0	(150,000)
Agrn: 661 (Feb/March 2015) General Expense	D00	6,784,125	0	0	0	0
Landor Rd - Regional Road Group Funding	RR66	372,500	372,500	0	0	(372,500)
Landor Road - Business Case -R4R Funding, R2R And Council Funded	YY66	1,727,681	1,727,681	236,449	265,467	(1,462,214)
Agrn: 743 (Jan/Feb 2017) General Expense	Z00	0	0	0	1,664	1,664
Agrn: 743 (Jan/Feb 2017) Meekatharra - Mount Clere Road	Z1	0	141,188	0	0	(141,188)
Agrn: 743 (Jan/Feb 2017) Cashmans Access Road	Z111	0	189,317	189,317	0	(189,317)
Agrn: 743 (Jan/Feb 2017) Peak Hill - Horseshoe Lights Road	Z114	0	188,313	0	0	(188,313)
Agrn: 743 (Jan/Feb 2017) Fortnum Gold Access Road	Z120	0	68,432	0	0	(68,432)
Agrn: 743 (Jan/Feb 2017) Weelarrana Road	Z18	0	83,821	0	0	(83,821)
Agrn: 743 (Jan/Feb 2017) Sylvania Road	Z19	0	111,019	0	0	(111,019)
Agrn: 743 (Jan/Feb 2017) Peak Hill - Three Rivers Road	Z2	0	240,312	0	0	(240,312)
Agrn: 743 (Jan/Feb 2017) Youno Downs Road	Z22	0	341,384	0	0	(341,384)
Agrn: 743 (Jan/Feb 2017) Millgun - Yarlswheelor Road	Z26	0	190,927	0	0	(190,927)
Agrn: 743 (Jan/Feb 2017) Woodlands - Mount Augustus Road	Z28	0	209,632	0	0	(209,632)
Agrn: 743 (Jan/Feb 2017) Murchison Downs Road	Z30	0	155,863	0	0	(155,863)
Agrn: 743 (Jan/Feb 2017) Munarra Station Road	Z31	0	19,743	0	0	(19,743)
Agrn: 743 (Jan/Feb 2017) Gabanintha - Nannine Road	Z32	0	56,596	56,596	0	(56,596)
Agrn: 743 (Jan/Feb 2017) Marymia Road	Z33	0	59,212	0	0	(59,212)
Agrn: 743 (Jan/Feb 2017) Annean Road	Z34	0	130,328	0	0	(130,328)
Agrn: 743 (Jan/Feb 2017) Mingah Springs Road	Z41	0	404,351	0	0	(404,351)
Agrn: 743 (Jan/Feb 2017) Wiluna North Road	Z5	0	317,159	0	0	(317,159)
Agrn: 743 (Jan/Feb 2017) Tangadee Road	Z63	0	56,674	0	0	(56,674)
Agrn: 743 (Jan/Feb 2017) Jigalong Community Road	Z65	0	338,224	0	0	(338,224)
Agrn: 743 (Jan/Feb 2017) Landor - Meekatharra Road	Z66	0	258,638	0	0	(258,638)
Agrn: 743 (Jan/Feb 2017) Ashburton Downs - Meekatharra Road	Z67	0	2,561,051	0	0	(2,561,051)
Agrn: 743 (Jan/Feb 2017) Meekatharra - Sandstone Road	Z68	0	27,216	0	0	(27,216)
Agrn: 743 (Jan/Feb 2017) Pingandy Road	Z69	0	226,998	0	0	(226,998)
Agrn: 743 (Jan/Feb 2017) Paroo Road	Z7	0	56,601	0	0	(56,601)
Agrn: 743 (Jan/Feb 2017) Beringarra - Mount Gould Road	Z77	0	11,816	0	0	(11,816)
Agrn: 743 (Jan/Feb 2017) Moorarie - Trillbar Road	Z79	0	270,494	0	0	(270,494)
Agrn: 743 (Jan/Feb 2017) Killara Road	Z8	0	142,675	0	0	(142,675)
Agrn: 743 (Jan/Feb 2017) Horseshoe Lights Access Road	Z83	0	69,342	0	0	(69,342)
<b>Roads Infrastructure Total</b>		<b>11,827,506</b>	<b>11,827,506</b>	<b>482,362</b>	<b>267,130</b>	<b>(11,560,376)</b>

Comments

SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 31 August 2017

**Note 9: CAPITAL DISPOSALS**

Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
3,446	4,000	554	<b>Other Sport &amp; Rec</b> P385 - Holden Rodeo 2005 - YSRO (MK3685)				
83,334	60,000	(23,334)	<b>Transport</b> P396 - Bomag 16.60 Tonne Padfoot Vibratory Roller				
77,166	50,000	(27,166)	<b>Other Properties and Services</b> Lot 255 Darlot Street				
36,823	37,100	277	P470 - 2013 Prado GXL (MK004)				
19,289	10,000	(9,289)	P422 - 2009 Toyota Prado GXL - Project Officer (1EKA761)				
37,292	39,700	2,408	P474 - 2014 Ford Ranger Wildtrak (1EPP427)				
34,248	37,000	2,752	P459 - 2013 Toyota Prado GX (1EGN 476)				
<b>291,598</b>	<b>237,800</b>	<b>(53,798)</b>		<b>0</b>	<b>0</b>	<b>0</b>	

Comments

There have been no disposals to date.

***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL***

Write Offs

There were no actions taken under delegated powers that require reporting to Council in September 2017.

Purchase Orders

There are no purchase orders to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

**Title/Subject:** OUTSTANDING DEBTORS  
**Agenda/Minute Number:** 9.2.2  
**Applicant:** Nil  
**File Ref:** ADM 171  
**Disclosure of Interest:** Nil  
**Date of Report:** 1 September 2017  
**Author:** Kadisen King  
Acting Finance Officer



*Signature of Author*

**Senior Officer:** Roy McClymont  
Chief Executive Officer



*Signature Senior Officer*

**Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

**Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

**Comment:**

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Loss of revenue

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr AJ Binsiar**

**Seconded: Cr PW Curley**

**That Council receives the outstanding monthly Debtor Trial Balance for August 2017.**

**CARRIED 6/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 SEPTEMBER 2017

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

		Debtors Trial Balance						
		As at 31.08.2017						
Debtor #	Name	Credit Limit	02.06.2017		02.07.2017	01.08.2017	31.08.2017	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
		Of						
		Oldest						
		Invoice						
		(90Days)						
A041	AD ASTRAL AVIATION SERVICE	26470.42	561	0.00	0.00	165.64	26636.06	
B043	ADRIAN BAUMGARTEN	0.00	0	0.00	250.46	0.00	250.46	
A124	AEROMETREX PTY LTD	0.00	0	0.00	0.00	502.96	502.96	
A049	AIR AUSTRALIA INTERNATIONAL	0.00	0	0.00	0.00	48.64	48.64	
A099	ASHWORTH NOMINEES (WA) PTY	0.00	0	0.00	0.00	52.39	52.39	
A127	AUSTRALIAN TAX COLLEGE (AT	495.00	262	0.00	0.00	0.00	495.00	
A017	AUSTRALIAN TAXATION OFFICE	0.00	0	0.00	0.00	0.00	-8.89	
A11	BILL ATYEO	0.00	0	0.00	0.00	0.00	-0.36	
B125	BINSIAR, BRADY	1148.88	198	0.00	0.00	0.00	1148.88	
B126	BOWDEN INDUSTRIES PTY LTD	26.93	150	0.00	0.00	0.00	26.93	
B035	BRISTOW HELICOPTERS PTY LT	140.80	267	0.00	0.00	0.00	140.80	
B064	BROWN, CLINTON	0.00	0	0.00	0.00	44.00	44.00	
B130	BULHARI HOLDINGS	0.00	0	0.00	0.00	1280.80	1280.80	
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0	0.00	0.00	0.00	-608.00	
C113	COBHAM AVIATION	0.00	0	0.00	52858.31	48847.65	101705.96	
C021	COMPLETE AVIATION SERVICES	0.00	0	0.00	0.00	145.92	145.92	
D036	DESERT - AIR SAFARIS PTY L	0.00	0	0.00	0.00	52.39	52.39	
D054	DORAY MINERALS PTY LTD	0.00	0	0.00	0.00	5000.00	5000.00	
E041	ENERGISE CAFE	0.00	0	0.00	1870.00	0.00	1870.00	
F033	FARMER JACKS	0.00	0	0.00	0.00	174.60	174.60	
F046	FRIG TECH SERVICES	0.00	0	0.00	0.00	43.10	43.10	
G011	GERALDTON AIR CHARTER	0.00	0	0.00	0.00	189.79	189.79	
G008	GOLDFIELDS AIR SERVICES	0.00	0	0.00	72.22	0.00	72.22	
G053	GREEN MINING PTY LTD	123.25	323	0.00	0.00	0.00	123.25	
G075	GROWTH CHURCH	1908.49	121	0.00	0.00	0.00	1908.49	
H077	HANDEL AVIATION PTY LTD	28.43	120	0.00	0.00	0.00	28.43	
L041	HELEN RUBY LANE	0.00	0	11000.00	0.00	0.00	11000.00	
D076	HOWDEN CONTRACTING AND TRA	60.25	114	0.00	0.00	0.00	60.25	
I028	INLAND TRUCK CENTRES PTY L	0.00	0	0.00	0.00	25.44	25.44	
I025	IVESON, TRAVIS	916.82	167	0.00	0.00	0.00	916.82	
J010	JAYROW HELICOPTERS	28.30	120	0.00	0.00	0.00	28.30	
D056	JOHN DYER	0.00	0	70.78	0.00	0.00	70.78	
D079	JOHN NELSON HOLLOWAY	0.00	0	11000.00	0.00	0.00	11000.00	
K063	KIMBERLEY AVIATION PTY LTD	28.45	211	0.00	0.00	0.00	28.45	
K100	KINETIC IT - KINETIC AVIAT	0.00	0	0.00	0.00	41.25	41.25	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 SEPTEMBER 2017

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

		Debtors Trial Balance						
		As at 31.08.2017						
Debtor #	Name	Credit Limit	02.06.2017		02.07.2017	01.08.2017	31.08.2017	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of					
			Oldest					
			Invoice					
			(90Days)					
K042	KUCHEL PRIVATE AIR PTY LTD		0.00	0	0.00	0.00	28.81	28.81
K027	KYANGA, ROBERT		0.00	0	0.00	0.00	474.12	474.12
M166	MEEKATHARRA BAKERY		0.00	0	176.00	0.00	0.00	176.00
MC1D	MEEKATHARRA CARAVAN PARK		0.00	0	0.00	0.00	46.05	46.05
M021	MEEKATHARRA COMMUNITY RESO		0.00	0	14454.00	0.00	0.00	14454.00
M14	MEEKATHARRA HOSPITAL		0.00	0	0.00	0.00	39.65	39.65
F054	MICHAEL FLETCHER		0.00	0	0.00	0.00	22.00	22.00
27	MICHAEL HARCOURT-SMITH		0.00	0	0.00	0.00	26.94	26.94
T2	ML & GJ TRENFIELD CONTRACT		0.00	0	0.00	59.99	0.00	59.99
M177	MOSHOVIS, KIRIAKOS KIM		0.00	0	22.00	0.00	0.00	22.00
C029	MR THOMAS CULLITY		0.00	0	0.00	0.00	23.10	23.10
N009	NANTAY PTY LTD - MAROOMBA		0.00	0	0.00	0.00	187.38	187.38
P006	PAROO STATION		0.00	0	0.00	0.00	0.00	-0.10
P058	POLICE AIR WING SUPPORT UN		0.00	0	0.00	0.00	78.21	78.21
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	0.00	8055.63	8055.63
S096	S&K ELECTRICAL CONTRACTING		0.00	0	74.05	0.00	74.05	148.10
S068	SECONDHAND SHOP		0.00	0	0.00	0.00	49.55	49.55
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	674.57	674.57
W045	SIMON WILDING		0.00	0	0.00	0.00	0.00	-50.10
J048	SPOOKFISH AVIATION PTY LTD		0.00	0	0.00	0.00	28.43	28.43
S078	STAR AVIATION PTY LTD		360.74	211	0.00	93.56	0.00	454.30
I026	THE INTEGRITY GROUP PTY LT		0.00	0	0.00	0.00	201.30	201.30
T041	TWINCREEK HOLDINGS PTY LTD		0.00	0	0.00	0.00	0.00	-25.25
W061	WALKER, DAVID		2386.29	525	0.00	0.00	0.00	2386.29
R093	WAYNE ROSER		0.00	0	0.00	0.00	365.04	365.04
Totals --- Credit Balances:		-692.70	34123.05		36796.83	55204.54	66989.40	192421.12



**Title/Subject:** LIST OF ACCOUNTS ENDED AUGUST 2017  
**Agenda/Minute Number:** 9.2.3  
**Applicant:** Nil  
**File Ref:** ADM 171  
**Disclosure of Interest:** Nil  
**Date of Report:** 1 September 2017  
**Author:** Kadisen King  
Acting Finance Officer



*Signature of Author*

**Senior Officer:** Roy McClymont  
Chief Executive Officer



*Signature Senior Officer*

**Summary:**

Accounts are to be presented to council for payments.

**Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
  
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) each account which requires council authorization in that month –
    - (i) the payee's name
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
  
- (3) A list prepared under sub-regulation (1) or (2) is to be –
  - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

**Comment:**

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount:	\$ 908,168.31
Trust Account	Voucher No's	Amount:	\$ 0.00
Air BP	Voucher No's	Amount:	\$ 9,745.44

**Total**      **\$ 917,913.75**

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy

**Seconded:** Cr PW Curley

**That Council receives the attached list of creditor accounts paid under delegated power.**

**CARRIED 6/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 SEPTEMBER 2017

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SHIRE OF MEEKATHARRA  
Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
16-Sep-17

			AIR BP	TRUST
EFT13659	01/08/2017 AUSKI INLAND MOTEL	ACCOMMODATION AND MEALS FOR MR DOUG AND RUTH DAVEY FRIDAY 21/7/17 - SUNDAY 23/7/17	-400.00	
EFT13660	01/08/2017 AUSRECORD	200 WHITE 2D EXTRA FILES AS PER QUOTE	-198.00	
EFT13661	01/08/2017 AUSTRALIA DAY COUNCIL OF WA INC	STANDARD MEMBERSHIP FOR 17/18 FINANCIAL YEAR	-242.00	
EFT13662	01/08/2017 B & E TRENFIELD	TOWN MAINTENANCE CONTRACT FOR JULY 2017	-11290.52	
EFT13663	01/08/2017 BUNNINGS GROUP LIMITED	PLANTS AND INDOOR POTS FOR OFFICE AND FLY SCREEN FOR 206 HILL STREET	-733.56	
EFT13664	01/08/2017 CABCHARGE AUSTRALIA LIMITED	ACCOUNT KEEPING FEE JULY	-6.00	
EFT13665	01/08/2017 CANINE CONTROL	RANGER SERVICES ON 20/7/17 - 22/7/17	-3442.44	
EFT13666	01/08/2017 CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-808.39	
EFT13667	01/08/2017 COMMERCIAL HOTEL MEEKATHARRA	LUNCHES AND REFRESHMENTS FOR COUNCIL MEETING 22/7/17	-340.90	
EFT13668	01/08/2017 CONTRACT PROPERTY SERVICES	REPAIR DOORS AND WINDOWS AT LOT 206 HILL ST	-1496.00	
EFT13669	01/08/2017 COURIER AUSTRALIA	VARIOUS FREIGHT	-223.83	
EFT13670	01/08/2017 DAVID KENNETH HODDER	MEETING FEE OCM & HBTP MEETING ON 22/7/17	-300.00	
EFT13671	01/08/2017 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 26/7/17	-648.64	
EFT13672	01/08/2017 GERALDTON CERAMICS	SUPPLY TILES AS PER QUOTE FOR CRC FRONT ENTRANCE	-870.00	
EFT13673	01/08/2017 GM FREIGHT (GERALDTON MURCHISON FREIGHT)	DELIVERY FROM PS CHESTER 1 SLIDING DOOR	-660.00	
EFT13674	01/08/2017 GREAT NORTHERN RURAL SERVICE (CRT)	VARIOUS PARTS FOR PARKS AND GARDENS MAINTENANCE	-37.10	
EFT13675	01/08/2017 HODDZ CLEANING & GLAZING SERVICES	REMOVE TREE IN BACK YARD LOT 204 HILL ST	-3850.00	
EFT13676	01/08/2017 HOLLY'S CLEAN 'N GREEN TRUST	VARIOUS CLEANS JULY 17	-3036.00	
EFT13677	01/08/2017 IT SUPPLIES DIRECT	3 X ERGOTRON SIT / STAND WORKFIT-TL	-1745.50	
EFT13678	01/08/2017 J.GUY REMOVALS	DELIVERY OF FURNITURE FOR DOUG DAVEY	-1285.00	
EFT13679	01/08/2017 LGIS INSURANCE BROKING	INSURANCE 2017/18	-159513.43	
EFT13680	01/08/2017 LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	-58.20	
EFT13681	01/08/2017 LO-GO APPOINTMENTS	SUPPLY ACTING WORKS AND SERVICES MANAGER, BRETT EDWARDS @ \$73.40 PER HOUR	-21278.81	
EFT13682	01/08/2017 LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	ANALYTICAL SERVICES 17/18	-500.50	
EFT13683	01/08/2017 MIDWEST WINDSCREENS & WINDOW TINTING	SUPPLY SHOWER SCREEN LOT 207 HILL STREET	-269.50	
EFT13684	01/08/2017 MINERS REST	ACCOMMODATION FOR ROY MCCLYMONT 24/7/2017 FOR MURCHISON EXECUTIVE GROUP MEETING	-115.00	
EFT13685	01/08/2017 ML & GJ TRENFIELD CONTRACTING	AERODROME CONTRACT FOR MONTH OF JULY 2017	-22049.50	
EFT13686	01/08/2017 MURCHISON CARPENTRY	PROVIDE TRENCHING AND CONCRETE FOR GATE INSTALLATION AT AIRPORT	-2948.00	
EFT13687	01/08/2017 MURCHISON FABRICATION PTY LTD	SUPPLY WALKWAY FRAMES AND HAND RAILS FOR CREEK TRAIL AS PER QUOTE 0133	-44644.20	
EFT13688	01/08/2017 MURCHISON RUBBISH SERVICES	DOMESTIC COLLECTION JULY 17	-19998.00	
EFT13689	01/08/2017 NAVSDRON PTY LTD (MEGAN SHIRT)	FINANCIAL ASSISTANCE WITH MONTHLY REPORTS, BUDGETS AND ANNUAL REPORTS FOR 2017/18	-9130.00	
EFT13690	01/08/2017 NGE NORTHERN GOLDFIELDS EARTHMOVING	RECONSTRUCT FLOODWAY APPROACHES, CLEAN UP SITE AND REMOVE EXCESS MATERIAL	-21450.00	
EFT13691	01/08/2017 NICHOLS H.J.	MEETING FEE OCM & HBTP MEETING ON 22/7/17	-300.00	
EFT13692	01/08/2017 NORTHAMPTON GRADER HIRE	MAINTENANCE GRADE WILUNA NORTH ROAD USING STEEL ROLLER AND MULTI TYRE ROLLER	-13365.00	
EFT13693	01/08/2017 PETER SHANE CLANCY	MEETING FEE OCM & HBTP MEETING ON 22/7/17	-300.00	
EFT13694	01/08/2017 PHILLIP WAYNE CURLEY	MEETING FEE OCM MEETING ON 22/7/17	-200.00	
EFT13695	01/08/2017 REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	BULK DIESEL DELIVERED PO 64549 AND FUEL CARD PURCHASES FOR JULY 17	-23987.44	
EFT13696	01/08/2017 SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	-1906.35	
EFT13697	01/08/2017 TOLL EXPRESS	VARIOUS FREIGHT JULY 2017	-188.08	
EFT13698	01/08/2017 TRENFIELD MOTORS	REPAIR POWER STEERING AND REPAIR FRONT TYRE ON P75 1987 TRACTOR	-944.35	
EFT13699	01/08/2017 TRENFIELD, NORMAN	MEETING FEE OCM & HBTP MEETING ON 22/7/17	-400.00	
EFT13700	01/08/2017 TRUCK CENTRE WESTERN AUSTRALIA	COMPRESSOR OIL FEED HOSE	-77.00	
EFT13701	01/08/2017 WELLINGTON ELECTRICAL	PRE PROJECT -ELECTRICAL SAFETY WORKS AT LLOYDS BUILDING	-1925.00	
EFT13702	01/08/2017 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA MEMBERSHIP FOR 2017/2018	-23334.13	
EFT13703	01/08/2017 WESTRAC EQUIPMENT	UPPER FRONT GLASS FOR MINI EXCAVATOR	-373.91	
EFT13704	01/08/2017 ZIP HEATERS (AUST) PTY LTD	SUPPLY HANDLES FOR BILKO URN	-20.25	
EFT13707	17/08/2017 AMD AUDIT & ASSURANCE PTY LTD	ACQUITTAL AUDIT MEEKATHARRA RANGELANDS DISCOVERY 30/6/17	-1265.00	
EFT13708	17/08/2017 AMPAC DEBT RECOVERY (WA) PTY LTD	COMMISSION FOR RATES RECOVERY JULY 17	-7.70	
EFT13709	17/08/2017 ATLAS IRON LIMITED	Rates refund for assessment A5697 E52/1815 PEAK HILL GOLD FIELD PEAK HILL 6642	-168.76	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 SEPTEMBER 2017

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
16-Sep-17

			AIR BP	TRUST
EFT13710	17/08/2017 AUSTRALASIAN CEMETERIES & CREMATORIA ASSOCIATION	ORDINARY MEMBERSHIP FOR 17/18 FINANCIAL YEAR	-275.00	
EFT13711	17/08/2017 AUSTRALIA POST	POSTAGE JULY 17	-1186.72	
EFT13712	17/08/2017 AUSTRALIAN TAXATION OFFICE	PAYG DEDUCTED AND GST ON SALES & PURCHASES	-13061.54	
EFT13713	17/08/2017 BOC GASES	CYLINDER RENT OXY & ACETYLENE JULY 17	-72.71	
EFT13714	17/08/2017 BULLDOG CONTRACTING	SUPPLY CONCRETE PAD FOR SHED AND CARPORT AT UNIT 2/16 REGAN STREET	-9600.03	
EFT13715	17/08/2017 BUNNINGS GROUP LIMITED	PLANTS, POTS & PLANTING ACCESSORIES FOR OFFICE AND LASER MEASURER	-338.89	
EFT13716	17/08/2017 CONTRACT PROPERTY SERVICES	REGROUTING OF WADING SWIMMING POOL	-2750.00	
EFT13717	17/08/2017 DINGO DESIGN	MONTHLY COUNCIL NEWS FOR MONTH OF AUGUST 17	-350.00	
EFT13718	17/08/2017 DUNNING INVESTMENTS PL	50,799 LTS DIESEL @ \$1.076 AIRPORT DIESEL STOCK	-54659.63	
EFT13719	17/08/2017 DYNASTY RESOURCES LIMITED	Rates refund for assessment A6054 E52/2024 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-1142.76	
EFT13720	17/08/2017 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 9/8/17	-648.64	
EFT13721	17/08/2017 FIRST AID DISTRIBUTIONS	CARTONS CONSISTING OF 2 X 1 LITRE CARTRIDGES OF OPS FOAM	-159.50	
EFT13722	17/08/2017 FRIG TECH SERVICES	REPAIR ELECTRICAL WIRING IN ABLUTION INDOOR CRICKET CENTRE	-715.21	
EFT13723	17/08/2017 FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING AND PRINTING 601180 JULY 2017	-645.49	
EFT13724	17/08/2017 GERALDTON INDEPENDENT BUILDING SUPPLIES PTY LTD	SUPPLY BOLTS AND SCREWS FOR WALKWAY	-705.47	
EFT13725	17/08/2017 GERALDTON MOWER & REPAIR SPECIALISTS	DRIVE CLUTCH CABLE PART NUMBER 54510EK3R40 FOR HONDA HRU 216 MOWER	-47.40	
EFT13726	17/08/2017 GM FREIGHT (GERALDTON MURCHISON FREIGHT)	VARIOUS FREIGHT JULY 2017	-1507.00	
EFT13727	17/08/2017 GREENFIELD TECHNICAL SERVICES	ASSIST WITH PREPARATION, ANALYSIS AND FOLLOW UP OF REQUEST FOR TENDER NO 16/17 - 3	-1496.00	
EFT13728	17/08/2017 HOLLY'S CLEAN 'N GREEN TRUST	VARIOUS CLEANS AUGUST 2017 INCLUDING CONSULTANT QUARTERS	-4481.40	
EFT13729	17/08/2017 IXOM OPERATIONS PTY LTD (ORICA)	MONTHLY SERVICE FEE FOR CHLORINE GAS AT POOL - FOR 2017/18	-84.57	
EFT13730	17/08/2017 LANDGATE	RURAL UV INTERIM VALUATION SCHEDULE NO: R2017/2	-291.40	
EFT13731	17/08/2017 LO-GO APPOINTMENTS	SUPPLY WORKS AND SERVICES MANAGER, BRETT EDWARDS @\$73.40 PER HOUR	-6592.33	
EFT13732	17/08/2017 LONGMUIR TRANSPORT SERVICES PTY LTD	SEMI TIPPER LOADS OF USED TYRES TO CASHMANS TYRE DISPOSAL SITE	-13200.00	
EFT13733	17/08/2017 MARKET CREATIONS	500 X WORKS & SERVICES MANAGER BUSINESS CARDS	-165.00	
EFT13734	17/08/2017 MARKETFORCE PTY LTD	LOCAL GOVT TENDERS ADVERTISEMENT JULY 2017	-362.45	
EFT13735	17/08/2017 MEEKATHARRA CORNER STORE	VARIOUS PURCHASES FOR JULY 2017	-631.59	
EFT13736	17/08/2017 MTF SERVICES	TO CARRY OUT MAINTENANCE ALONG THE ASHBURTON DOWNS ROAD	-36503.50	
EFT13737	17/08/2017 NORTHHAMPTON GRADER HIRE	MAINTENANCE GRADING ASHBURTON DOWNS ROAD	-24131.25	
EFT13738	17/08/2017 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	IT ASSISTANCE AND MONTHLY MONITORING FEE & DISASTER RECOVERY - JULY 2017	-467.50	
EFT13739	17/08/2017 REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	FUEL PURCHASES JULY 17 WSM	-1487.81	
EFT13740	17/08/2017 RENZ AUSTRALIA PTY LTD	HSM SECURIO PAPER SHREDDER & FREIGHT	-6462.50	
EFT13742	17/08/2017 ROTARY CLUB OF CANTERBURY	30 X AUSSIE PRIDE BADGES FOR CITIZENSHIP CEREMONIES (INCLUDING FREIGHT)	-102.00	
EFT13743	17/08/2017 S&K ELECTRICAL CONTRACTING PTY LTD	SUPPLY AND INSTALL 2 X AIRCON AT SHIRE CHAMBERS	-9815.30	
EFT13744	17/08/2017 SKIPPERS AVIATION PTY LTD	PERTH RETURN FLIGHTS FOR BRETT EDWARDS - 4/8/17 - 7/8/17	-636.00	
EFT13745	17/08/2017 SPORTSPOWER GERALDTON	POOL TABLE TO REPLACE DONATED UNIT AT YOUTH CENTRE	-939.00	
EFT13746	17/08/2017 ST JOHN AMBULANCE, MEEKATHARRA SUB CENTRE	RESTOCK FIRST AID KITS (2) AND NEW LOCATION SIGNAGE (3)	-136.97	
EFT13747	17/08/2017 STATE LIBRARY OF WA	LOST AND DAMAGED BOOKS 2017/18	-220.00	
EFT13748	17/08/2017 SUNNY INDUSTRIAL BRUSHWARE	BROOMS TO FIT 2015 HAKO CITY MASTER 1250 ROAD SWEEPER	-770.00	
EFT13749	17/08/2017 TENDERLINK	SELECTIVE QUOTES @ \$50 EACH AND PUBLIC TENDERS/QUOTES @ \$150 EACH	-220.00	
EFT13750	17/08/2017 WELLINGTON ELECTRICAL	CHECK REQUIREMENTS FOR POWER BOARD FOR POWER GENERATOR TO ENABLE POWER BOARD	-492.80	
EFT13751	17/08/2017 WEST COAST FIREWORKS	FIREWORKS FOR 2017 FESTIVAL	-9857.00	
EFT13752	17/08/2017 WESTRAC EQUIPMENT	LARGE REAR SLIDING WINDOW FOR TRAXCAVATOR	-159.97	
EFT13753	23/08/2017 COVS AUTOMOTIVE, MINING AND INDUSTRIAL SUPPLIES	VARIOUS PARTS FOR VARIOUS PLANT	-1623.03	
EFT13754	23/08/2017 DEPARTMENT OF ENVIRONMENT REGULATION	ANNUAL RENEWAL FOR REFUSE SITE 17/18	-854.40	
EFT13755	23/08/2017 ROGER TOY	REPAINT INTERNAL AND EXTERNAL OF SHIRE DEPOT OFFICE BLOCK	-5940.00	
EFT13756	23/08/2017 TRENFIELD MOTORS	PROVIDE INSPECTION AND SUPERVISION OF FLOOD DAMAGE REPAIRS AS PER RTF 12/13 - 3	-1829.96	
EFT13757	31/08/2017 ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES JULY AND AUGUST 2017	-6388.25	
EFT13758	31/08/2017 ALLIED PICKFORDS	RELOCATION OF FURNITURE FOR CDO EMILY BAILEY	-2622.40	
EFT13759	31/08/2017 ANDREW BINSIAR	MEETING FEE OCM ON 19/8/17	-200.00	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 SEPTEMBER 2017

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
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			AIR BP	TRUST
EFT13760	31/08/2017 B & E TRENFIELD	TOWN MAINTENANCE CONTRACT FOR AUGUST 2017	-11290.52	
EFT13761	31/08/2017 BATAVIA FURNITURE & BEDDING	2 X KRISTEN" BLACK 3 SEATER SOFA" FOR UNIT 2/87 MAIN ST AND STORAGE	-1678.00	
EFT13762	31/08/2017 BUNNINGS GROUP LIMITED	SHOWER HEAD FOR UNIT 2 REGAN STREET	-151.05	
EFT13763	31/08/2017 CABCHARGE AUSTRALIA LIMITED	CAB CHARGE ADMIN FEE JULY	-6.00	
EFT13764	31/08/2017 CANINE CONTROL	RANGER SERVICES ON 10,11 AND 12 AUGUST 17	-6884.88	
EFT13765	31/08/2017 CEMETERIES & CREMATORIA ASSOCIATION OF WA	MEMBERSHIP RENEWAL 17/18 YEAR	-120.00	
EFT13766	31/08/2017 CHILD SUPPORT AGENCY	Payroll deductions	-116.45	
EFT13767	31/08/2017 CIVIC LEGAL PTY LTD	SHIRE EMPLOYMENT CONTRACTS/EMPLOYMENT CONTRACT FOR CDO	-7272.10	
EFT13768	31/08/2017 COMMERCIAL HOTEL MEEKATHARRA	LUNCH AND REFRESHMENTS FOR COUNCIL MEETING HELD 19 AUGUST 2017	-217.50	
EFT13769	31/08/2017 COMMERCIAL LOCKSMITHS	SUPPLY 6 X TOILET DOOR LOCKS FOR PUBLIC TOILETS	-214.50	
EFT13770	31/08/2017 COURIER AUSTRALIA	FREIGHT FROM GSR 10/8/17	-86.93	
EFT13771	31/08/2017 D-TRANS	HYDRAULIC RAM TO FIT 2009 HOWARD PORTER SIDE TIPPING TRAILER	-534.00	
EFT13772	31/08/2017 DAVID KENNETH HODDER	MEETING FEE OCM ON 19/8/17	-200.00	
EFT13773	31/08/2017 DOUG DAVEY	REIMBURSEMENT FOR ACCOMMODATION AND VARIOUS PARTS FOR MAINTENANCE @ 207 HILL ST	-352.71	
EFT13774	31/08/2017 DOWNER EDI WORKS PTY LTD	BITUMEN FOR ROAD MAINTENANCE	-2750.00	
EFT13775	31/08/2017 DUNNING INVESTMENTS P/L	50,000 LTS DIESEL (AIRPORT STOCK) @ \$1.106	-57496.25	
EFT13776	31/08/2017 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 23/8/17	-648.64	
EFT13777	31/08/2017 FIRST AID DISTRIBUTIONS	1X OPS VANDAL PROOF SOAP DISPENSER	-170.50	
EFT13778	31/08/2017 FUJI XEROX AUSTRALIA PTY LTD	64 REAMS OF PERFORMER PAPER FUJI XEROX ORDER REF NO. D206077	-2808.96	
EFT13779	31/08/2017 GERALDTON TOYOTA	FIX FAULT THAT IS CAUSING THE MOTOR TO DERATE ON P487 AND REPLACE FM/AM AERIAL	-265.91	
EFT13780	31/08/2017 GM FREIGHT (GERALDTON MURCHISON FREIGHT)	DELIVERY FROM WESTRAC 23/8/17	-148.50	
EFT13781	31/08/2017 GSR LASER TOOLS - GEODETIC SUPPLY & REPAIR PTY LTD	SPECTRA TRIMBLE LL300N HR450 KIT IN CASE FOR VARIOUS PLANT	-1881.00	
EFT13782	31/08/2017 HODDZ CLEANING & GLAZING SERVICES	SUPPLY AND INSTALL 13 WINDOWS AT SHIRE DEPOT WITH 6.38 LAMI GLASS	-2420.00	
EFT13783	31/08/2017 HOLLY'S CLEAN 'N GREEN TRUST	VARIOUS CLEANS AUGUST 2017 INCLUDING CONSULTANT QUARTERS	-3240.60	
EFT13784	31/08/2017 JR & A HERSEY PTY LTD	VARIOUS TOOLS FOR DEPOT	-313.50	
EFT13785	31/08/2017 LANDGATE	RURAL UV'S CHARGEABLE	-1444.72	
EFT13786	31/08/2017 LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	Payroll deductions	-38.80	
EFT13787	31/08/2017 LO-GO APPOINTMENTS	SUPPLY WORKS AND SERVICES MANAGER. BRETT EDWARDS @ \$73.40 PER HOUR PLUS GST	-7239.14	
EFT13788	31/08/2017 LOMAX MEDIA	UPDATING OF FESTIVAL TV COMMERCIAL	-539.00	
EFT13789	31/08/2017 ML & GJ TRENFIELD CONTRACTING	AERODROME CONTRACT FOR MONTH OF AUGUST 17	-22049.50	
EFT13790	31/08/2017 MURCHISON FABRICATION PTY LTD	FABRICATE 2 X DOOR FRAMES PAINT AND INSTALL AT TOWN HALL	-6130.74	
EFT13791	31/08/2017 MURCHISON RUBBISH SERVICES	DOMESTIC COLLECTION AUGUST 17	-19998.00	
EFT13792	31/08/2017 NICHOLS H.J.	MEETING FEE OCM ON 19/8/17	-300.00	
EFT13793	31/08/2017 OCEAN CENTRE HOTEL	ROOM, DINNER AND BREAKFAST FOR ROY MCCLYMONT 21/7/17 TRANSPORT MEETINGS AT MWDC	-289.00	
EFT13794	31/08/2017 OLIVIER MARILL	PHOTOGRAPHY, VIDEOGRAPHY & DRONE FOR THE 2017 MEEKA OUTBACK FESTIVAL	-2575.00	
EFT13795	31/08/2017 PAINT INDUSTRIES PTY LTD	2 X 20L BLACK RUNWAY PAINT	-272.91	
EFT13796	31/08/2017 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	INSTALL WINRAR, RESET IE SETTINGS, CONFIGURE 2 NEW PC'S AND SORT SYNERGY LOGIN ISSUES	-425.00	
EFT13797	31/08/2017 PETER SHANE CLANCY	MEETING FEE OCM ON 19/8/17	-300.00	
EFT13798	31/08/2017 ROGER TOY	PAINT UNITS 1,2 AND 3 213 DARLOT STREET INCLUDING LAUNDRY	-4395.00	
EFT13799	31/08/2017 ST JOHN AMBULANCE, MEEKATHARRA SUB CENTRE	SUPPLY FIRST AID KIT FOR INDOOR CRICKET CENTRE STOCK NUMBER 1225	-220.00	
EFT13800	31/08/2017 SUNNY SIGN PTY LTD	UPDATED SIGNAGE FOR FESTIVAL	-33.00	
EFT13801	31/08/2017 THUNDELARRA LIMITED	Rates refund for assessment A6462 M52/597 NANNINE GOLD FIELD MEEKATHARRA WA 6642	-3155.49	
EFT13802	31/08/2017 TRENFIELD MOTORS	REPAIR OR SUPPLY AND FIT, IF NECESSARY, TYRES FOR ALL PLANT FOR THE MONTH OF MAY 2017	-8929.80	
EFT13803	31/08/2017 TRENFIELD, NORMAN	MEETING FEE OCM ON 19/8/17	-400.00	
EFT13804	31/08/2017 VENTNOR PILBARA PTY LTD	Rates refund for assessment A6363 P52/1283 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642	-89.18	
EFT13805	31/08/2017 WA COUNTRY HEALTH SERVICE (MEEKATHARRA GP CLINIC)	PRE-EMPLOYMENT MEDICAL EMILY BAILY (CDO)	-198.00	
EFT13806	31/08/2017 WELLINGTON ELECTRICAL	SUPPLY AND INSTALL LED LIGHTS AT REGAN STREET UNIT 2 AS PER QUOTE 2717	-1448.70	
EFT13807	31/08/2017 WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	REGISTER 2017 WALGA CONVENTION - CR TRENFIELD - FULL DELEGATE	-1475.00	
EFT13808	31/08/2017 YULELLA BUILDING AND CONSTRUCTION	REPAIR FLASHING AND SCOFFITTS AT SHIRE OFFICE AS PER QUOTE 0937	-1936.00	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 SEPTEMBER 2017

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
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			AIR BP	TRUST
EFT13809	31/08/2017	SHIRE OF MEEKATHARRA		
		Payroll deductions		-648.35
25504	01/08/2017	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR		-708.72
		SATELLITE PHONE JUN - JULY		
25505	01/08/2017	TELSTRA CORPORATION LIMITED		-3116.16
		TELEPHONE CHARGES JULY 17 - ADMIN		
25506	17/08/2017	BHP BILLITON MINERALS PTY LTD		-3707.05
		Rates refund for assessment A7540 E52/2896 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642		
25507	17/08/2017	ESSENTIAL LABOUR SOLUTIONS PTY LTD (ELS)		-181.43
		SUPPLY AND FIT HYDRAULIC HOSE P407 PRIME MOVER		
25508	17/08/2017	HORIZON POWER		-7008.76
		ELECTRICITY CHARGES STREET LIGHTING 1/7/17 - 31/7/17		
25509	17/08/2017	TELSTRA CORPORATION LIMITED		-174.58
		MOBILE CHARGES JULY 2017		
25510	17/08/2017	WATER CORPORATION		-13758.05
		WATER CHARGES - 07.06.17 - 09.08.17		
25511	31/08/2017	ALLKARRI HOLDING PTY LTD		-232.28
		Rates refund for assessment A7187 E52/2832 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642		
25512	31/08/2017	DEPARTMENT OF COMMUNITIES		-300.16
		Rates refund for assessment A396 17,19 CONSOLS ROAD MEEKATHARRA 6642		
25513	31/08/2017	GERALDTON TV & RADIO SERVICES CO		-497.00
		REPAIR OF YOUTH CENTRE PROJECTOR		
25514	31/08/2017	HORIZON POWER		-17400.06
		ELECTRICITY CHARGES 16/6/17 - 14/8/17		
25515	31/08/2017	KRONOS GOLD LLC		-874.84
		Rates refund for assessment A7649 E69/3205 PEAK HILL GOLD FIELD MEEKATHARRA WA 6642		
25516	31/08/2017	LACONIA RESOURCES LIMITED		-254.09
		Rates refund for assessment A6989 E52/2688 PEAK HILL GOLD FIELD MEEKATHARRA 6642		
25517	31/08/2017	MMM WA PTY LTD		-17361.52
		REPAIR BITUMEN SEAL LANDOR- MEEKATHARRA RD SLK 93 TO 103		
25518	31/08/2017	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR		-1162.02
		SATELLITE PHONE JULY 17		
25519	31/08/2017	POLICE DEPARTMENT (TRAFFIC & LICENSING)		-124.00
		FIRE ARM LICENSES RENEWAL FEE		
25520	31/08/2017	TELSTRA CORPORATION LIMITED		-3117.90
		TELEPHONE LANDLINE CHARGES AUGUST 2017		
25521	31/08/2017	MONTEZUMA MINING COMPANY LTD		-364.34
		Rates refund for assessment A7405 E51/1573 NANNINE GOLD FIELD MEEKATHARRA WA 6642		
DD12132.1	09/08/2017	WA SUPER		-6733.79
		PAYROLL DEDUCTIONS		
DD12132.2	09/08/2017	AUSTRALIAN ETHICAL SUPER		-244.56
		Superannuation contributions		
DD12132.3	09/08/2017	AMP RETIREMENT TRUST		-284.03
		Superannuation contributions		
DD12132.4	09/08/2017	AUSTRALIAN EXECUTOR TRUSTEES		-401.92
		Superannuation contributions		
DD12132.5	09/08/2017	BT SUPER FOR LIFE		-226.00
		Superannuation contributions		
DD12132.6	09/08/2017	HOSTPLUS		-184.35
		Superannuation contributions		
DD12132.7	09/08/2017	CBUS ADMINISTRATION		-209.34
		Superannuation contributions		
DD12132.8	09/08/2017	COLONIAL FIRST STATE		-182.69
		Superannuation contributions		
DD12132.9	09/08/2017	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)		-62.08
		Superannuation contributions		
DD12148.1	23/08/2017	WA SUPER		-6604.21
		PAYROLL DEDUCTIONS		
DD12148.2	23/08/2017	RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)		-71.63
		Superannuation contributions		
DD12148.3	23/08/2017	AUSTRALIAN ETHICAL SUPER		-766.20
		Superannuation contributions		
DD12148.4	23/08/2017	AMP RETIREMENT TRUST		-299.24
		Superannuation contributions		
DD12148.5	23/08/2017	AUSTRALIAN EXECUTOR TRUSTEES		-401.92
		Superannuation contributions		
DD12148.6	23/08/2017	BT SUPER FOR LIFE		-228.99
		Superannuation contributions		
DD12148.7	23/08/2017	AUSTRALIAN SUPER		-160.77
		Superannuation contributions		
DD12148.8	23/08/2017	HOSTPLUS		-92.21
		Superannuation contributions		
DD12148.9	23/08/2017	CBUS ADMINISTRATION		-203.98
		Superannuation contributions		
DD12150.1	17/08/2017	WESTPAC CREDIT CARD		-5123.56
		FLOWERS AND CARD FOR LANIE TRENFIELD TO BE DELIVERED TO ST JOHN OF GOD MURDOCH		
DD12152.1	21/08/2017	BP OIL (AIR BP)		
		JULY 2017 AVGAS PURCHASES DUE 21/8/17		-9745.44
DD12148.10	23/08/2017	COLONIAL FIRST STATE		-182.69
		Superannuation contributions		
			-\$	908,168.31
			-\$	9,745.44
			\$	-

TOTALLING \$917,913.75 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 19/08/2017 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER

<b>Title/Subject:</b>	<b>MAINROADS DIRECT GRANT REDUCTION</b>
<b>Agenda/Minute Number:</b>	9.2.4
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 215
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	11 September 2017
<b>Author:</b>	Roy McClymont Chief Executive Officer
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature of Author</i>
	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council may consider how it would like to pay back the reduction in this years Direct Grant.

**Attachments:**

Letter from Main Roads undated – emailed 6/8/17  
Email from Main Roads Regional Manager, Bernie Miller 6/9/17  
Copy of reports provided by Main Roads (Grant amount reductions)

**Background:**

Nil

**Comment:**

Meekatharra's Direct Grant of \$285,548 was paid on 28 July 2017.

Since then the State Government has decided to reduce the Direct Grant allocation across the State by \$10.3M. Meekatharra's grant was reduced By \$121,098 to \$164,450.

Main Roads now require that Meekatharra Shire pays them the amount of \$121,098. They will consider any requests as to how Council would like to handle this however the simplest approach will be to make a budget amendment and repay the amount.

The Budget amendment will be considered separately in today's agenda.

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr PW Curley**

**That Council pays Main Roads the amount of \$121,098 upon presentation of an invoice for that amount.**

**CARRIED 6/0**





Enquiries: Kevin Pethick (9323 4496)  
Our Ref: 11/3799-02

Mr Roy McClymont  
Chief Executive Officer  
Shire of Meekatharra  
PO Box 129  
MEEKATHARRA WA 6642

Dear Mr McClymont

### Vehicle Licence Concessions and Direct Grants

As you may be aware, the decision to discontinue vehicle licence concessions for local government authorities from 1 July 2017 was made by the previous Government.

On 27 June 2017, a motion to disallow the Road Traffic (Vehicles) Amendment Regulations (No. 2) 2017 was passed by the Legislative Council with the support of the now Opposition and other non-Government Members.

The McGowan Labor Government is committed to budget repair, with all sectors of the community contributing to that outcome, and must therefore respond to neutralise this setback by making offsetting reductions in expenditure.

As such, the Government has made the decision to reduce the Direct Grants pool of the State Road Funds to Local Government Program by the values of \$10.3 million in 2017/18 and \$9.8 million in subsequent years. This will result in a near 42% reduction to each Local Government's previous 2017/18 Direct Grant indicative allocation.

A finalised allocation is currently being updated and shall be distributed with the overall 2017/18 program which is expected shortly.

Yours sincerely

Maurice Cammack  
Director Budget & Investment Planning

SHIRE OF MEEKATHARRA	
FILED	.....
DATE	- 9 AUG 2017 REC'D
OFFICER	DCB
RESPONSIBLE OFFICER	.....
DELIVERED	.....

## Roy McClymont

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**From:** Meeka Customer Service Officer  
**Sent:** Wednesday, 6 September 2017 3:57 PM  
**To:** Roy McClymont  
**Cc:** Krys East  
**Subject:** FW: Repayment of Overpaid Direct Grants  
**Attachments:** Direct Grants 2017-18 breakdown to individual councils - Recalculated Ju....xlsx

*Kind Regards,  
Sam Perkins*



*PO Box 129, Meekatharra WA 6642  
Ph: 08 9980 0600  
Fx: 08 9981 1505  
[cs@meekashire.wa.gov.au](mailto:cs@meekashire.wa.gov.au)*

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**From:** MILLER Bernie (RMMW-G) [<mailto:bernie.miller@mainroads.wa.gov.au>]  
**Sent:** Wednesday, 6 September 2017 3:40 PM  
**To:** Martin Whitely ([ceo@mingenew.wa.gov.au](mailto:ceo@mingenew.wa.gov.au)); 'ceo@carnamah.wa.gov.au'; Ali Mills ([ceo@perenjori.wa.gov.au](mailto:ceo@perenjori.wa.gov.au)); [ceo@cue.wa.gov.au](mailto:ceo@cue.wa.gov.au); 'ceo@coorow.wa.gov.au'; 'ceo@yalgoo.wa.gov.au'; 'ceo@uppergascoyne.wa.gov.au'; 'ceo@carnarvon.wa.gov.au'; 'ceo@cgg.wa.gov.au'; [ceo@chapmanvalley.wa.gov.au](mailto:ceo@chapmanvalley.wa.gov.au); 'ceo@exmouth.wa.gov.au'; Meeka Customer Service Officer; 'ceo@sharkbay.wa.gov.au'; Garry Keeffe  
**Cc:** PAGE Sarah (CSM); PITCHER Andrea (CSM); DUNCAN Robyn (BSC); REYNOLDS Ernie (OMC)  
**Subject:** Repayment of Overpaid Direct Grants

### MWG Shire CEOs

I refer to my previous email of 31 July 2017 on this matter and apologise for the delay in getting back to you.

Attached is a spreadsheet outlining the value of Direct Grants that had already been paid to each Council at the time of the decision. The overpaid amount will now need to be refunded to Main Roads. Shortly Sarah (for Mid West RRG Shires) and Andrea (for Gascoyne RRG Shires) will be in touch with you regarding your ability to make this repayment within the next 2-3 months.

Unfortunately we are unable to amend our payment terms, which will remain at 30 days. We can, however, delay sending the invoice to align with your desired payment time if you need to seek your Council's endorsement to the refund payment. Alternatively, the refund can be deducted from next year's Direct Grant. I would urge you to consider how much this option may leave you with in 2018/19 and your ability to manage with that reduced amount. It will not be possible to decrease Road Project Grant payments as a way to make the repayment.

I am more than happy to discuss any other alternatives you may consider.

Regards,

**Bernie Miller**  
Regional Manager  
Mid West-Gascoyne Region

COUNCIL	RA	Direct Grant Allocation 2017-18	Already Paid Incorrect Amount	Amount to be Repaid
Carnamah	4	53,241	92,447	\$39,206
Chapman Valley	4	68,366	118,710	\$50,344
Coorow	4	73,520	127,659	\$54,139
Cue	4	43,926	76,272	\$32,346
Geraldton City	4	266,134	462,111	\$195,977
Irwin	4	44,820		
Meekatharra	4	164,450	285,548	\$121,098
Minegenew	4	42,113	73,124	\$31,011
Morawa	4	75,208		
Mount Magnet	4	42,149		
Murchison	4	118,401		
Northampton	4	94,370	163,862	\$69,492
Perenjori	4	112,166	194,763	\$82,597
Sandstone	4	59,847		
Three Springs	4	59,256		
Yalgoo	4	76,520	132,867	\$56,347
Carnarvon	3	158,320	260,473	\$102,153
Exmouth	3	55,980	95,891	\$39,911
Shark Bay	3	57,908	99,131	\$41,223
Upper Gascoyne	3	117,239	198,729	\$81,490
		<b>1,783,932</b>		<b>997,335</b>

ORIGINAL October 2016

Region	Direct Grant Allocation 2017-18
Great Southern	\$ 2,003,429
South West	\$ 2,883,606
Gascoyne	\$ 676,230
Mid West	\$ 2,421,361
Goldfields	\$ 2,078,856
Kimberley	\$ 789,804
Wheatbelt South	\$ 2,439,376
Wheatbelt North	\$ 3,599,194
Pilbara	\$ 1,058,479
Metro	\$ 6,336,945
<b>Total</b>	<b>\$ 24,287,280</b>



24,287,280

REVISED July 2017

Region	Direct Grant Allocation 2017-18
Great Southern	\$ 1,153,793
South West	\$ 1,660,697
Gascoyne	\$ 389,447
Mid West	\$ 1,394,485
Goldfields	\$ 1,197,234
Kimberley	\$ 454,856
Wheatbelt South	\$ 1,404,861
Wheatbelt North	\$ 2,072,810
Pilbara	\$ 609,588
Metro	\$ 3,649,509
<b>Total</b>	<b>\$ 13,987,280</b>

13,987,280

10,300,000

<b>Title/Subject:</b>	<b>2017/2018 BUDGET REVIEW</b>
<b>Agenda/Minute Number:</b>	9.2.5
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM0241
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	6 September 2017
<b>Author:</b>	Svenja Clare Acting Corporate Services Manager/DCEO
	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

This agenda item replaces agenda item 9.2.5 previously posted to Councillors and was provided to Councillors prior to the meeting.

**Summary/Matter for Consideration:**

This report presents to Council a list of recommended budget amendments identified during a review process.

**Attachments:**

Proposed Budget Amendments  
Statement of Budget Amendments

**Background:**

The requirements to perform at least one review during the period 1<sup>st</sup> January to 31 March on the budget of any given year came into effect 31<sup>st</sup> March 2005. Council may however have as many budget reviews as required. The draft budget is presented to Council in May, and at this time staff are only able to provide financial estimates regarding future spending and grant revenue. Since the adoption of the 2017/2018 budget and preparing the preliminary 2016/2017 financial report figures, staff have identified some necessary amendments to these initial financial estimates.

**Comment:**

The requested amendments are as follows:

Adjustment to 2016/17 surplus

1. At this stage there is an anticipated surplus of \$6,538,683 (\$185,588 more than budgeted) but amendment will not be made until after the audit has confirmed the surplus.

Variations to Budgeted Figures

2. The value of rateable land in the Shire was slightly lower than expected due to Mining Tenement Revaluations processed since rates modelling was undertaken. This has resulted in \$8,293 less rates raised.

3. The actual figures have been received for the Financial Assistance Grant (FAG) and Local Road Grant (LRG). The total FAG is \$2,351,549 less \$1,247,642 already received as a prepayment last financial year, leaving \$1,103,907 for this financial year, \$143,735 less than budgeted. The total LRG is \$1,206,108 less a prepayment of \$653,887 leaving \$552,221, \$101,666 less than budgeted.
4. The budget for the Youth Grant from the Department of Education was incorrect at \$38,732 and needs to be reduced to \$31,167.
5. \$20,000 grant revenue was expected from the Department of Sport & Recreation for the Kidsport Program. The hub scenario where the Shire can receive the grant instead of individual clubs is no longer valid therefore we will not receive this grant and the budget needs to be reduced to nil.
6. Due to a Government decision (see previous agenda item) all Local Governments will need to repay part of the Mainroads Direct Grant. The budget was \$260,586 (an estimate based on previous year's figure), the actual money received was \$285,548, now the figure has been reduced to \$164,450, requiring a refund of \$121,098 and a reduction in budget revenue of \$96,136.
7. The \$12,000 budget allocated towards the Petrol and Oil Separator for the Depot Washdown Bay is insufficient and needs to be increased to \$26,000.
8. The Depot Office painting came in \$5,000 cheaper than budgeted. This savings of \$5,000 however was needed for other Depot Office upgrades such as a new air conditioner and switchboard upgrade, therefore the overall budget for this account is not affected.
9. The budget figures for the Roads to Recovery funded expenditure on Landor Road, Murchison Downs Road and various Town Streets were a rough estimate. More accurate expenditure calculations have now been undertaken and require the following changes to the budget: Landor Rd reseal increase by \$386,219 (from \$400,000 to \$786,219), Murchison Downs Rd reseal decrease by \$98,398 (from \$200,000 to \$101,602), Town Streets reseals and improvements decrease by \$186,821 (from \$350,000 to \$163,179). Overall this is an expenditure increase of \$101,000 but meets the \$1,050M grant allocation.
10. The \$42,000 budget for an Airport Tractor Mower-Sprayer unit replacement was for a basic tractor only. Further quotes of suppliers have now shown that a price of \$65,000 is more realistic to get a value tractor with all required attachments, needing an increase of \$23,000.
11. There was an error in Mainroads' calculations resulting in the Tangadee Road Flood Damage amount being incorrect. The budgeted expenditure needs to be increased from \$56,674 to \$119,883. Likewise the grant income to be received increased also, from \$6,784,125 to \$6,847,334.
12. The Admin Office Equipment shredder came in much cheaper than budgeted (\$6,500 instead of \$19,500), resulting in savings of \$13,000.
13. \$4,000 for the Proceeds on Sale of Assets – Sport and Recreation accidentally got included in the budget but was not supposed to and needs to be reduced to \$0.

#### Timing Differences

14. The diesel fuel rebates from 2016/17 were not received until this financial year, requiring the revenue to be increased by \$64,500 (from \$40,000 to \$104,500).
15. The bitumen works on the Airport Apron and Parking Area did not get done last year and require a budget expenditure increase of \$20,000.
16. \$35,688 worth of Roads to Recovery funded Landor Road resealing wasn't completed last year and needs to be included in this year's budget.

#### Omitted in Adopted Budget

17. \$20,251 was omitted from the budget and needs to be added to cover the computer software provided by IT Vision.
18. The lights in all houses are being replaced with LEDs this year to facilitate energy savings however the McCleary Street house was missed when drafting the budget. It makes sense to get all houses done in one sweep, so an increase of \$2,500 is requested.

#### Request for New Budget Items

19. At the Works Group meeting held 24.08.2017 it was decided to trade-in the Works Manager's vehicle to a more appropriate model. A new Holden Colorado was purchased for just under \$45,000 which is largely offset by the sale of the Landcruiser for which we received \$42,727 (all excl. GST).
20. Isuzu gave us a \$1,000 rebate under their Fleet Boost Campaign for the new leading hand vehicle we purchased last year.
21. The Government decided to refund the excess vehicle registration fees that local governments had to pay this year. This resulted in an unbudgeted income of \$111,700.
22. A basic maintenance budget allowance needs to be made for the new house Lot 294 Hill St that council recently purchased. \$9,000 should be adequate to cover utilities, alarm monitoring and general maintenance. This is similar to the maintenance budgets of the other houses.
23. An increase of \$3,815 to the capital improvement budget of Lot 294 Hill St is required for the existing alarm to be maintained and upgraded (to bring in line with our alarm system) and for the CCTV installation that took part for all other houses.
24. A request was received from St John Ambulance Meekatharra to (re-)paint house numbers on the kerbs throughout town in a reflective paint to assist emergency services with finding addresses promptly. Kerb numbers were last painted in 2010 and have faded or been chipped off in many places. The Street Maintenance budget could be increased from \$66,180 to \$71,680 (+\$5,500) to accommodate this request.
25. The Shire Hall front steps have been badly chipped and damaged again so that even last year's fresh coat of paint looks shabby now. A long term solution would be to tile the front steps (same tough tiles as are now outside the CRC). This would cost \$5,000.

- 
26. An additional \$20,000 is requested for the consulting budget (currently \$100,572) to allow for an economic impact assessment/Business Case to be created for Landor Road. Developing robust documents is important for future grant applications.

If Council approve all these proposed amendments without change the impact to the 2017/18 budget will be a \$453,223 deficit, not yet taking into account the surplus which is yet to be accurately determined. To provide a balanced budget Council may resolve to amend transfers from the Reserves as they deem fit. However, historically it is likely that the budget will at the end of the year be in surplus, therefore it may be prudent to not make any budget amendments to balance at this time but address the discrepancy closer to the end of the financial year.

**Consultation:**

Roy McClymont – Chief Executive Officer

Krys East – Corporate Services Manager/Deputy CEO

Geoff Carberry –Community & Development Services Manager

Dave Macdonald – Project Officer

Doug Davey - Works and Services Manager

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996, Reg 33A

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Budget amendments form part of the Officer Recommendation.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PW Curley

**Seconded:** Cr PS Clancy

**That Council considers the following budget amendments:**

**1. Carryovers from 2016/17 not included in adopted budget:**

***Income***

- 8303 Diesel Fuel Rebate +\$64,500

***Expenditure***

- AA66 Landor Rd R2R Funded Reseal +\$35,688
- 1215 Airport Apron & Parking Bitumen Works +\$20,000

**2. Income Accounts:**

***Reduced***

- 2419 Youth Grant -\$7,565

- 
- **3603 Kidsport Grant -\$20,000**
  - **4591 Mainroads Direct Grant -\$96,136**
  - **0181 Financial Assistance Grant -\$143,735**
  - **0211 Local Road Grant -\$101,666**
  - **0031 Rates Raised -\$8,293**
  - **3733 Proceeds on Sale of Assets – Sport & Rec -\$4,000**

*Increased*

- **4601 Flood Damage Grant +\$63,209**

*New*

- **5105 Proceeds of Sale of P487 WSM Landcruiser +\$42,727**
- **5137 Rebate on Vehicle Purchases +\$1,000**
- **8313 Vehicle Licences refunded by DoT +\$111,700**

**3. Expense Accounts:**

*Reduced*

- **DC10 Depot Office Painting -\$5,000**
- **A30 Murchison Downs Rd R2R Funded Reseal -\$98,398**
- **1261 Town Streets R2R Funded Reseal -\$186,821**
- **1324 Admin Office Shredder -\$13,000**

*Increased*

- **DC5 Depot Washdown Bay Petrol and Oil Separator +\$14,000**
- **A66 Landor Rd R2R Funded Reseal +\$386,219**
- **5114 Airport Tractor Mower Sprayer Unit +\$23,000**
- **Z63 Tangadee Flood Damage Works +\$63,209**

*Omitted*

- **0712 Computer Software IT Vision +\$20,251**
- **0980 Lot 927 McCleary Street LEDs +\$2,500**

*New*

- **0961 Lot 294 Hill St Maintenance +\$9,000**
- **0981 Lot 294 Hill St Alarm & CCTV +\$3,815**
- **4820 Street Maintenance Paint Numbers on Kerbs +\$5,500**
- **0692 Consulting Landor Rd Business Case +\$20,000**
- **3544 Shire Hall Front Steps Tiling +\$5,000**
- **DC12 Works Manager Office Upgrade +\$5,000**
- **5144 Works Manager Vehicle Upgrade +\$45,000 (offset by trade-in)**
- **5132 Loss on Sale of Asset – P487 WSM Landcruiser +\$3,320**

**CARRIED 6/0  
BY AN ABSOLUTE MAJORITY**



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 16 SEPTEMBER 2017

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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 August 2017

For the Period Ended 31 August 2017

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$	\$
		24/06/2017	Original Budget Surplus				0	0	0
<b>Operating Revenue</b>									
2419	Youth Grant - O.S.H.C. Program		Operating Revenue	38,732	31,167		0	(7,565)	(7,565)
3603	Dept Sport & Recreation - Kidsport Program Grant		Operating Revenue	20,000	0		0	(20,000)	(27,565)
4591	Mainroads Direct Grant		Operating Revenue	260,586	164,450		0	(96,136)	(123,701)
5137	Rebate on Vehicle Purchases		Operating Revenue	0	1,000		1,000	0	(122,701)
8313	Misc Income - Vehicle Licences Refunded by DoT		Operating Revenue	0	111,700		111,700	0	(11,001)
8303	Diesel Fuel Rebate		Operating Revenue	40,000	104,500		64,500	0	53,499
0181	Financial Assistance Grant		Operating Revenue	1,247,642	1,103,907		0	(143,735)	(90,236)
0211	Local Road Grant		Operating Revenue	653,887	552,221		0	(101,666)	(191,902)
4601	Natural Disaster (Flood Damage) Grant		Operating Revenue	6,784,125	6,847,334		63,209	0	(128,693)
0031	Rates Raised		Operating Revenue	3,930,465	3,922,172		0	(8,293)	(136,987)
3733	Proceeds on Sale of Assets - Sport & Rec		Operating Revenue	4,000	0		0	(4,000)	(140,987)
5105	Proceeds on Sale of Assets		Operating Revenue	60,000	102,727		42,727	0	(98,260)
<b>Operating Expenditure</b>									
0961	Lot 294 Hill St - Maintenance (new house)		Operating Expenses	0	9,000		0	(9,000)	(107,260)
4820	Street Maintenance		Operating Expenses	66,180	71,680		0	(5,500)	(112,760)
0712	Computer Software		Operating Expenses	24,066	44,317		0	(20,251)	(133,011)
0692	Consulting - (Additional: Economic Impact Assessment/Business Case Landor Rd)		Operating Expenses	100,572	120,572		0	(20,000)	(153,011)
5132	Loss on Sale of Asset		Operating Expenses	0	3,320	3,320	0	(3,320)	(153,011)
<b>Capital Expenditure</b>									
2715	New Staff Housing - Lot 294 Hill St	22/07/2017 Item 9.7.1	Capital Expenses	0	251,771		0	(251,771)	(404,782)
0980	Lot 927 McCleary St - (Additional: Replace Lights with LEDs)		Capital Expenses	79,500	82,000		0	(2,500)	(407,282)
0981	Lot 294 Hill St - CCTV and install alarm		Capital Expenses	0	3,815		0	(3,815)	(411,097)
3544	Shire Hall		Capital Expenses	147,250	152,250		0	(5,000)	(416,097)
DC5	Washdown Bay - Petrol and Oil Separator		Capital Expenses	12,000	26,000		0	(14,000)	(430,097)
DC10	Depot Office - Paint Internal and External		Capital Expenses	15,000	10,000		5,000	0	(425,097)
DC12	Works Manager Office Upgrade		Capital Expenses	0	5,000		0	(5,000)	(430,097)
5144	Works Manager Vehicle Upgrade (Offset by trade in P487)		Capital Expenses	0	45,000		0	(45,000)	(475,097)
AA66	Landor Rd - R2R Funded - 15.5-25SLK Reseal		Capital Expenses	0	35,688		0	(35,688)	(510,785)
A66	Landor Rd - R2R Funded - various reseals (25.5km total)		Capital Expenses	400,000	786,219		0	(386,219)	(897,004)
A30	Murchison Downs Rd - R2R Funded - reseal		Capital Expenses	200,000	101,602		98,398	0	(798,606)
1261	Various Town Streets - R2R Funded - reseals and imprvments		Capital Expenses	350,000	163,179		186,821	0	(611,785)
1215	Airport Apron & Parking Area - Bitumen works		Capital Expenses	0	20,000		0	(20,000)	(631,785)
5114	Airport Tractor Mower-Sprayer Unit		Capital Expenses	42,000	65,000		0	(23,000)	(654,785)
Z63	Tangadee Road AGRN743 Flood Damage Works		Capital Expenses	56,674	119,883		0	(63,209)	(717,994)
1324	Admin Office Equipment - Shredder		Capital Expenses	19,500	6,500		13,000	0	(704,994)
<b>Capital Revenue</b>									
8961/7050	Transfer from Reserves - Building Reserve	22/07/2017 Item 9.7.1	Operating Revenue	0	251,771		251,771	0	(453,223)

SHIRE OF MEEKATHARRA  
STATEMENT OF BUDGET AMENDMENTS  
(Statutory Reporting Program)  
For the Period Ended 31 August 2017

	Adopted Budget	Previously Adopted Budget Amendments (Note 4)	Proposed Budget Amendments	Amended Annual Budget
	\$	\$		\$
<b>Operating Revenues</b>				
Governance	160	0	0	160
General Purpose Funding - Rates	3,935,465	0	(8,293)	3,927,172
General Purpose Funding - Other	2,517,176	0	(245,401)	2,271,775
Law, Order and Public Safety	15,722	0		15,722
Health	5,935	0		5,935
Education and Welfare	144,903	0	(7,565)	137,338
Housing	25,500	0		25,500
Community Amenities	136,942	0		136,942
Recreation and Culture	389,474	0	(24,000)	365,474
Transport	9,408,598	0	10,800	9,419,398
Economic Services	198,283	0		198,283
Other Property and Services	1,110,130	0	176,200	1,286,330
<b>Total Operating Revenue</b>	<b>17,888,288</b>	<b>0</b>	<b>(98,260)</b>	<b>17,790,028</b>
<b>Operating Expense</b>				
Governance	(571,441)	0		(571,441)
General Purpose Funding	(196,309)	0		(196,309)
Law, Order and Public Safety	(178,526)	0		(178,526)
Health	(80,500)	0		(80,500)
Education and Welfare	(660,001)	0		(660,001)
Housing	(25,500)	0	(9,000)	(34,500)
Community Amenities	(675,163)	0		(675,163)
Recreation and Culture	(1,495,750)	0		(1,495,750)
Transport	(5,939,154)	0	(8,820)	(5,947,974)
Economic Services	(526,923)	0		(526,923)
Other Property and Services	(1,203,563)	0	(40,251)	(1,243,814)
<b>Total Operating Expenditure</b>	<b>(11,552,829)</b>	<b>0</b>	<b>(58,071)</b>	<b>(11,610,900)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	5,671,846	0		5,671,846
Adjust (Profit)/Loss on Asset Disposal	53,798	0	3,320	57,118
Adjust Provisions and Accruals	0	0		0
<b>Net Cash from Operations</b>	<b>12,061,103</b>	<b>0</b>	<b>(153,011)</b>	<b>11,908,092</b>
<b>Capital Revenues</b>				
Proceeds from Disposal of Assets	237,800	0		237,800
<b>Total Capital Revenues</b>	<b>237,800</b>	<b>0</b>	<b>0</b>	<b>237,800</b>
<b>Capital Expenses</b>				
Land and Buildings	(2,093,575)	(251,771)	(11,315)	(2,356,661)
Furniture and Equipment	(43,600)	0	13,000	(30,600)
Plant and Equipment	(745,000)	0	(68,000)	(813,000)
Infrastructure - Roads	(11,827,506)	0	(199,897)	(12,027,403)
Infrastructure - Footpaths	(160,000)	0		(160,000)
Infrastructure - Airports	(26,000)	0	(20,000)	(46,000)
Infrastructure - Other	(1,747,298)	0	(14,000)	(1,761,298)
<b>Total Capital Expenditure</b>	<b>(16,642,979)</b>	<b>(251,771)</b>	<b>(300,212)</b>	<b>(17,194,962)</b>
<b>Net Cash from Capital Activities</b>	<b>(16,405,179)</b>	<b>(251,771)</b>	<b>(300,212)</b>	<b>(16,957,162)</b>
<b>Financing</b>				
Transfer to Reserves	(3,403,699)	0		(3,403,699)
Transfer from Reserves	1,394,681	251,771		1,646,452
<b>Net Cash from Financing Activities</b>	<b>(2,009,018)</b>	<b>251,771</b>	<b>0</b>	<b>(1,757,247)</b>
<b>Net Operations, Capital and Financing</b>	<b>(6,353,095)</b>	<b>0</b>	<b>(453,223)</b>	<b>(6,806,317)</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>6,353,095</b>	<b>0</b>	<b>0</b>	<b>6,353,095</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>0</b>	<b>(453,223)</b>	<b>(453,222)</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

**9.3 ADMINISTRATION**

**9.4 COMMUNITY DEVELOPMENT**

**9.5 HEALTH BUILDING AND TOWN PLANNING**

**9.6 WORKS AND SERVICE**

<b>Title/Subject:</b>	<b>ASHBURTON DOWNS ROAD – HEAVY HAULAGE</b>
<b>Agenda/Minute Number:</b>	9.6.1
<b>Applicant:</b>	Aragon Resources Pty Ltd
<b>File Ref:</b>	RD 067
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	8 September 2017
<b>Author:</b>	Roy McClymont Chief Executive Officer
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 Signature of Author
	 Signature Senior Officer

**Summary/Matter for Consideration:**

Council may consider a further request from Aragon Resources Pty Ltd who intend to transport ore from their mine site at Harmony mine to the newly commissioned Fortnum processing facility. The haul route will include a section of Ashburton Downs Road and Fortnum Gold Access Road.

**Attachments:**

Letter from Aragon Resources Pty Ltd 1 Sept 2017

**Background:**

Aragon Resources are part of the Westgold/Metals X group.

Council considered a similar request from Aragon in April this year.

The Aragon haul task is for 200,000 tonnes out of harmony equating to about 2,670 loaded road trains from Harmony. The Harmony distance is about 49 kilometres on Council Roads.

The bond amount requested for the Horseshoe haul was \$240,000.

**Comment:**

Council considered the following bond calculations in April 2017;

Horseshoe Mine to Fortnum: 36 kms = \$450,000

Horseshoe to Fortnum excluding the Fortnum Gold Access Road: 19 kms = \$237,500

Harmony Mine to Fortnum: 52 kms = \$650,000

Harmony Mine to Fortnum excluding the Fortnum Gold Access Road: 32 kms = \$400,000

Aragon have verbally requested that the bond of \$240,000 be held to cover both the Horseshoe and Harmony haul programs.

The programs will be hauled using triple road trains with dual drive prime movers. Three trailers 39.5m long hauling 75 tonnes of ore per trip.

The Harmony haul program is scheduled for a duration of 12 to 14 weeks.

Aragon have been doing a satisfactory job of looking after the Shire's roads during the Horseshoe program – so far.

**Consultation:**

Works Group

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**At the Meeting:**

The Chief Executive Officer, Roy McClymont provided an additional dot point to the Works Group recommendation.

- The Shire will require a performance bond or bank guarantee to be granted by Aragon Resources Pty Ltd in favour of the Shire to secure the performance of Aragon's obligations regarding the preservation and maintenance of the Shire roads. The bond amount will be \$240,000 and will cover both the Horseshoe and Harmony Mine haul programs.

**Works Group Recommendation:**

**That Council:**

**Requires the following conditions for the Harmony mine haul project;**

- **All ore trucks (loaded and empty) are to restrict their speed to a maximum of 60 kmh.**
- **Ore trucks are restricted to a maximum of 16 loaded truck movements per day and maximum of 75 tonne ore load per RAV Category 10 (A) vehicle.**
- **Aragon Resources Pty Ltd to provide as a minimum two semi water trucks with a capacity of 25,000 to 30,000 litres to water the haul roads on days that their road trains are running, and as required otherwise, with a minimum of 600,000 litres of water per day being sprayed on the road. Watering should concentrate on maintaining the integrity of the road with a focus, as required, on sections that are more susceptible to damage.**

- **Aragon Resources Pty Ltd to provide a suitable grader, roller and additional water truck along with competent operators to maintain the road to a satisfactory strict standard as required by Council and as instructed by Council's Works and Services Manager. This equipment and operators must be on constant stand by with the ability to mobilise to the site within 48 hours of notice being provided by the Shire to undertake road maintenance.**
- **Aragon Resources Pty Ltd is permitted to use Council water facilities except when required for Council use. There is one Shire owned bore in the section of road.**
- **Aragon Resources Pty Ltd is to provide pumps and generators to supply sufficient water for the purpose and to the satisfaction of the Shire. Three phase submersible pumps should be used with a maximum capacity of up to 15 tonnes per hour. The Shire recommends Grundfos KRC SP14-8A or similar.**
- **The Shire water facilities are to be used only for road maintenance on Ashburton Downs Road and not under any circumstances for mining operations.**
- **The Shire will monitor the condition of the road and may, if necessary, require Aragon Resources Pty Ltd to increase maintenance operations, including but not limited to, the provision of a third water truck for watering the road.**
- **Signage to be placed on the road warning of 'Road Trains Entering' on either side of the entry intersections onto Ashburton Downs Road.**
- **Signs stating words to effect of "Warning; Road Trains travelling at 60 kmh over next 32 kms" are to be placed at the start of the haul section at both ends of the haul route on Ashburton Downs Road.**
- **Stop signs are to be placed at the intersection from existing haul road onto the Ashburton Downs Road.**
- **Any road maintenance or construction work on the haul road from the mine site to Ashburton Downs Road is to be constructed to the Shires satisfaction in terms of location and design (in order to avoid damage to Ashburton Downs Road).**

**Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr AJ Binsiar**

**That the item be adopted as presented with the following inclusions:**

- **The Shire will require a performance bond or bank guarantee to be granted by Aragon Resources Pty Ltd in favour of the Shire to secure the performance of Aragon's obligations regarding the preservation and maintenance of the Shire roads. The bond amount will be \$240,000 and will cover both the Horseshoe and Harmony Mine haul programs.**

**CARRIED 6/0**



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Meekatharra Shire,

Aragon Resources (owner of the Fortnum Gold Mine and a subsidiary of West Gold Resources) is writing to the Meekatharra Shire for approval to commence haulage of low grade stockpile inventories along the Ashburton Downs – Meekatharra Road in mid-September 2017.

Furthermore, Aragon Resources would like to amend details relating to the Harmony Pit low grade stockpile as described in letter titled "Approval for LG Haulage along the Ashburton Downs Road" submitted via email notification to Meekatharra Shire on 28 February 2017.

Aragon Resources wishes to amend the proposed haulage route for cartage of stockpile from the Harmony Pit to the Ashburton Downs Road. The proposed haulage route is a more direct route and will eliminate approximately 15.5 km off the original route, of which 12.6 km was via Shire roads on the Peak Hills Road and Ashburton Downs Road.

The proposed route will utilise an existing historical haul road associated with the Harmony mine site. Aragon Resources has secured mining tenure over this road and will additionally require approval from Department of Mines and Petroleum for the haulage of the Harmony Stockpiles. The proposed new route can be viewed in Figures 1 and 2 of this document.

Aragon Resources has made phone call notification of the proposed haulage from Harmony with Yulga Jinna Community, Yarlalweelor Station and Milgun Station.

Water for dust suppression purposes will be extracted from the Harmony Pit through a Groundwater Extraction Licence issued by Department of Water.

All other conditions relating to road maintenance and public safety remain the same as described in Letter "Approval for LG Haulage along the Ashburton Downs Road" 28 February 2017.

CITY OF MEEKATHARRA	
FILE No.....	
DATE - 4 SEP 2017	REC'D
OFFICER.....	CEO
Response/Action Req'd.....	Y-
Delegated To.....	

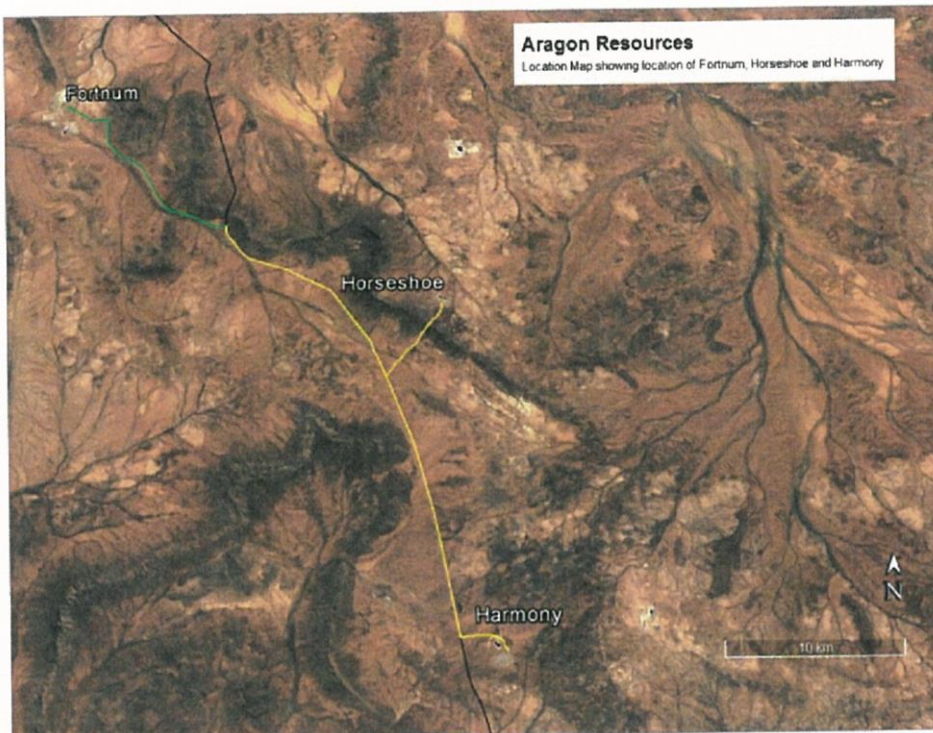


Figure 1: Map showing sections of Ashburton Downs Road to be utilised during ore haulage.

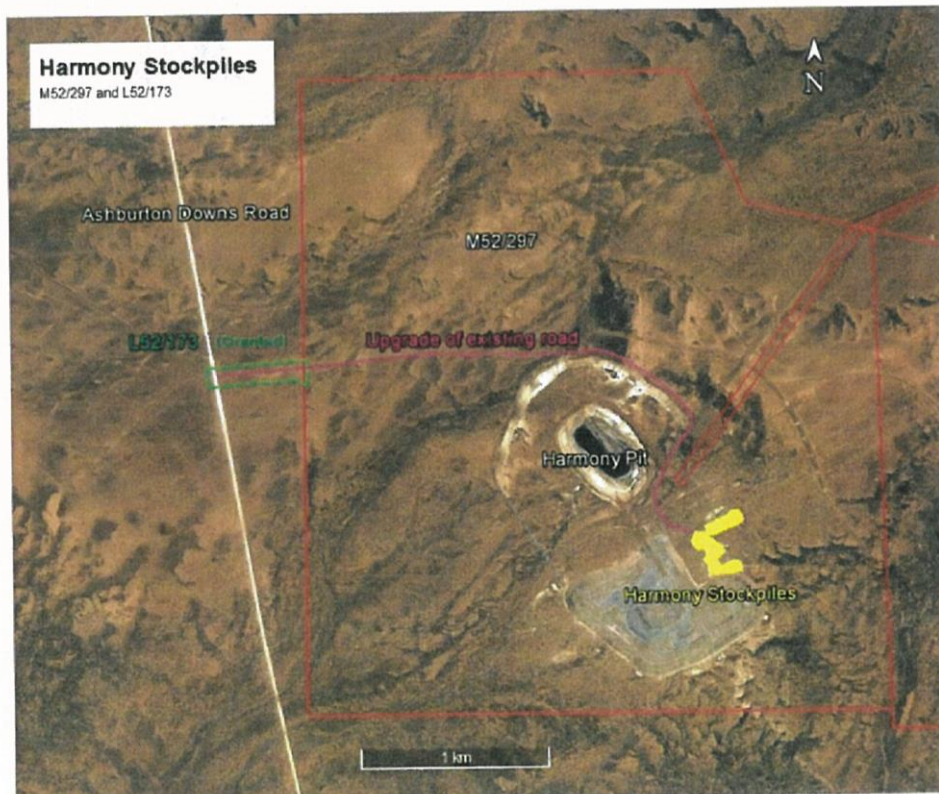


Figure 2: Map view showing proposed road to be utilised for haulage out of Harmony. Please note that the Yulga Jinna turn off is a further 2km North of the proposed road linking Harmony to the Ashburton Downs Road.

*Table 1: Distances for Ore Stockpile haulage to Fortnum Processing Plant*

Harmony Mine to Fortnum ROM	Harmony Access	3.0 km
	Ashburton Downs Road	31.75 km
	Fortnum Mine Road	17.0 km
		51.75 km

Aragon Resources trusts that the information provided in this Letter meets the requirements of Meekatharra Shire in utilising the Ashburton Downs Road for ore stockpile haulage from Harmony mine to the Fortnum processing plant.

Should you require any additional information and have any questions relating to the proposed road usage, please contact Aragon Resources, contact details provided below.

Regards,



1 SEPT 2017

Chris Mardon  
General Manager  
Aragon Resources – Fortnum  
t: 08 9981 4501  
e: [chris.mardon@westgold.com.au](mailto:chris.mardon@westgold.com.au)

Mathew Green  
Environment Officer  
Aragon Resources - Fortnum  
e: [mathew.green@westgold.com.au](mailto:mathew.green@westgold.com.au)



**Roy McClymont**

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**From:** Chris Mardon <chris.mardon@westgold.com.au>  
**Sent:** Friday, 1 September 2017 1:24 PM  
**To:** Roy McClymont  
**Cc:** Mathew Green; Westgold Compliance  
**Subject:** Haulage from Harmony pit on the Ashburton road  
**Attachments:** Ashburton Road Haulage 20170901.pdf

Hi Roy,  
Further to previous correspondence and discussions on Haulage on the Ashburton road haulage, please find attached an updated proposal for which we are seeking shire approval.  
regards

**Chris Mardon**  
General Manager



Fortnum Gold Mine  
Aragon Resources Pty Ltd

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**9.7 and 9.7.1 CEO PERFORMANCE REVIEW/CONTRACT EXTENSION considered after items 10 and 10.1.**

**9.7 CONFIDENTIAL ITEMS**

**Moved: Cr HJ Nichols**

**Seconded: Cr AJ Binsiar**

**That the meeting be closed to members of the public to allow Council to discuss item 9.7.1 which concerns a matter of confidential nature.**

**This is in accordance with the Act:**

- **Section 5.23 (2)(e)(ii) a matter that if disclosed, would reveal information that has a commercial value to a person.**
- **Section 5.23 (2)(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.**

**CARRIED 6/0**

**Chief Executive Officer, Roy McClymont prior to leaving the meeting at 10:21am, declared a financial interest in item 9.7.1.**

**Deputy Chief Executive Officer, Krys East, Acting Deputy Chief Executive Officer, Svenja Clare and Community and Development Services Manager, Geoff Carberry left the meeting at 10.21am.**

## **CONFIDENTIAL ITEM**

***(all confidential items removed)***

**Moved: Cr HJ Nichols**

**Seconded: Cr AJ Binsiar**

**That the meeting be opened to the public.**

**CARRIED 6/0**



**Deputy Chief Executive Officer, Krys East, Acting Deputy Chief Executive Officer, Svenja Clare and Community and Development Services Manager, Geoff Carberry returned to the meeting at 10.39am.**

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

**Moved:** Cr HJ Nichols  
**Seconded:** Cr AJ Binsiar

**That the urgent new business be discussed.**

**CARRIED 6/0**

<b>Title/Subject:</b>	<b>BITUMEN &amp; AGGREGATE SEAL QUOTES</b>
<b>Agenda/Minute Number:</b>	10.1
<b>Applicant:</b>	Nil
<b>File Ref:</b>	RD 066
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	12 September 2017
<b>Author:</b>	Roy McClymont Chief Executive Officer
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature of Author</i>
	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council may consider endorsing staff actions in obtaining quotes and appointing a successful quoter to undertake various sealing and resealing works.

**Attachments:**

Copies of quotes will be available at the meeting or can be obtained from the CEO.  
Copy of the quote request document provide to quoters.

**Background:**

Quotations were called for on the 31<sup>st</sup> August 2017 for the supply and spray of bitumen products, the quotation requested details of all aspects for a total service quote at a cost per M2  
Quotes were sent via e-mail to Colas and hand delivered to Bitutek Pty Ltd representative at the Meekatharra Shire Depot Office. Colas e-mailed their quote on the Saturday 9<sup>th</sup> September 2017 and Bitutek on Monday the 11<sup>th</sup> September 2017. Only two quotes were obtained as both companies had representatives in the area at the time. There was no time span stipulated for the delivery of quotes.

**Comment:**

Council has provided authority to the CEO to authorise this work, however as the total value of the work will be approximately \$1,300,000 the CEO seeks Councils acknowledgement of the process undertaken under Delegation 02 – Purchase Order Authorisation.

**Pricing Based on Cost Per M2**

<b>COLAS</b>	<b>Quantity</b>	<b>Rate</b>	<b>Cost</b>
Re Seal Landor Rd	136,500 M2	\$5.56	\$758.940

Re Seal Town St	38,700 M2	\$6.12	\$236,844
Enrichment Landor RD	39,240	\$0.90	\$35,316
Single Coat Seal Landor Road	70,000M2	\$3.47	\$242,900
Mobe / Demobe	1	\$21,500	\$21,500
		Total	\$1,295,500

<u>BITUTEK</u>	<u>Quantity</u>	<u>Rate</u>	<u>Cost</u>
<u>Reseal Landor Rd</u>	<u>136,500 M2</u>	<u>\$5.14</u>	<u>\$701,610</u>
<u>Re Seal Town St</u>	<u>\$38,700 M2</u>	<u>\$5.74</u>	<u>\$222,138</u>
<u>Enrichment Seal Landor Rd</u>	<u>39,240 M2</u>	<u>\$0.75</u>	<u>\$29,430</u>
<u>Single Coat Seal Landor Rd</u>	<u>70,000 M2</u>	<u>\$3.50</u>	<u>\$245,000</u>
<u>Mobe/ Demobe</u>	<u>1</u>	<u>\$16,500</u>	<u>\$16,500</u>
		<u>Total</u>	<u>\$1,214,678</u>

**Consultation:**

Doug Davey, Works and Services Manager

**Statutory Environment:**

Local Government Act 1995 including section 3.57

Local Government (Functions and General) Regulations 1996 – Division 2

**Policy Implications:**

Purchasing Policy - 4.2

Delegation 02 – Purchase Order Authorisation

The following is excerpts from Delegation 02 and Policy 4.2. However Councillors have copies of the Policy Manual and Delegation Register and should read relevant policies and delegations in full to ensure all relevant information is taken into account.

Delegation 02 – Purchase Order Authorisation provides the following (in part):

*“Limits on amounts:*

- a) *Level 1 (CEO) - \$150,000 excluding the purchase of freehold land and real estate. When authorised by Council resolution, and subject to compliance with the relevant tender legislation, the CEO can issue Purchase Orders for amounts in excess of \$150,000. This includes purchases under pre-qualified shire panel tenders and other shire tenders where the contract/s provide for flexibility in terms of the volume and/or value of goods and services. This also includes the purchase of bitumen and aggregate goods and services when the purchase is conducted through the WALGA Preferred Supplier system and in accordance with Council Policy.”*

Policy 4.2 – Purchasing Policy provides the following (in part):

“

<i>Over \$50,000 and up to \$150,000</i>	<i>Obtain at least three (3) written quotations from suppliers by formal invitation under a Request for Quotation, containing price and detailed specification of goods and services required. The procurement decision is to be based on pre-determined evaluation criteria that assesses all value for money considerations in</i>
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	<p><i>accordance with the definition stated within this Policy.</i></p> <p><i>Quotations within this threshold may be obtained from:</i></p> <ul style="list-style-type: none"><li><i>• an existing panel of pre-qualified suppliers administered by the Shire; or</i></li><li><i>• a pre-qualified supplier on the WALGA Preferred Supply Program or State Government CUA; or</i></li><li><i>• from the open market.</i></li></ul> <p><i>Requests for quotation from suppliers pre-qualified on the WALGA Preferred Supply Program or State Government CUA are not required to be invited using a Request for Quotation form, however at least three written quotes are still required to be obtained.</i></p>
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**NOTES:** *The general principles relating to written quotations are;*

- An appropriately detailed specification should communicate requirement(s) in a clear, concise and logical fashion.*
- The request for written quotation should include as a minimum:*
  - Written Specification*
  - Selection Criteria to be applied*
  - Price Schedule*
  - Conditions of responding*
  - Validity period of offer*
- Invitations to quote should be issued simultaneously to ensure that all parties receive an equal opportunity to respond.*
- Offer to all prospective suppliers at the same time any new information that is likely to change the requirements.*
- Responses should be assessed for compliance, then against the selection criteria, and then value for money and all evaluations documented.*
- Respondents should be advised in writing as soon as possible after the final determination is made and approved.*

*Council acknowledges that it will not always be possible, cost effective or in Council's best interest to obtain more than one quote or estimate. The CEO is to use his/her discretion in applying this policy.*

*The CEO is to ensure that staff nonetheless make their best possible endeavour to comply with Council Policy 4.2 where ever possible and that staff make every effort to ensure that Council obtains the best possible value for money and that in all cases the best possible outcome is achieved for the Shire of Meekatharra."*

**Budget/Financial Implications:**

All works are budgeted for in 2017/2018

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority (Absolute Majority required to amend a Delegation)

**Officers Recommendation:**

**That Council:**

- 1. endorses staff actions in calling for quotes for Bitumen Sealing Works (including aggregates) through the WA Local Government Associations Preferred Supplier system and in accordance with Council Delegation 02.**
- 2. notes and accepts the awarding of the quote for works estimated to value \$1,300,000 to Bitutek Pty Ltd.**
- 3. acknowledges the potential effect of the application of Delegation 02 – Purchase Order Authorisation (a) Level 1 and confirms the delegation.**

**OR (alternative for point 3)**

- 3. acknowledges the potential effect of the application of Delegation 02 – Purchase Order Authorisation (a) Level 1 and amends the Delegation to provide an overall maximum limit of \$ \_\_\_\_\_ on Level 1.**

**Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr HJ Nichols**

**That Council:**

- 1. endorses staff actions in calling for quotes for Bitumen Sealing Works (including aggregates) through the WA Local Government Associations Preferred Supplier system and in accordance with Council Delegation 02.**
- 2. notes and accepts the awarding of the quote for works estimated to value \$1,300,000 to Bitutek Pty Ltd.**
- 3. acknowledges the potential effect of the application of Delegation 02 – Purchase Order Authorisation (a) Level 1 and confirms the delegation.**

**CARRIED 6/0**

2<sup>nd</sup> September 2017

**Meekatharra Shire Request for Quotation Bitumen Sealing**

Council is requesting quotations under the WA Local Government Association (WALGA) Preferred Supply Contract system Contract No C033-13

The quotation will be for a complete service the only involvement the Shire of Meekatharra will have is to supply **One Water Truck and mark out the spray line.**

The Contractor will be responsible for all equipment, materials, labour, accommodation, traffic management, pre coating of sealing aggregate and all application rates for all product sprayed. ( Seal Design ) sealing aggregate to comply with MRD WA specification

Stockpile sites will be provided by the Shire of Meekatharra and be within 5Km of the works and be suitable for road train delivery.

Contractor to define warranty provided on workmanship and materials.

Provide mobilisation and demobilisation costs.

It is envisaged the works will commence in early October 2017

Area of reseals 136,500 M2 14mm aggregate

Area of enrichment seal 39,240 M2

Area of prima seal 70,000 M2 10 mm aggregate

Town Streets Reseal 61,956 M2 10mm aggregate

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**Nil**

**12 CLOSURE OF MEETING**

**The Shire President, Cr NL Trenfield, declared the meeting closed at 10:45am.**