



*SHIRE*

*of*

*MEEKATHARRA*

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY MARCH 17, 2007

COMMENCING AT 9.31am.

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**1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:**

1.1 DECLARATION OF OPENING

**The President Cr T R Hutchinson declared the meeting open at 9.31am**

1.2 DISCLAIMER READING

*“No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council’s decision, which will be provided within fourteen (14) days of this Meeting”*

**The President Cr T R Hutchinson read aloud the disclaimer**

**2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE**

**Members**

**Councilor T R Hutchinson (President)**  
**Councilor N L Trenfield**  
**Councilor H Nichols**  
**Councilor A G Burrows**  
**Councilor A E Smith**  
**Councilor B A O’Dwyer**

**Staff**

**Roy McClymont (Chief Executive Officer)**  
**Cameron Watson (Deputy Chief Executive Officer)**  
**Terry Clarke 9.38am – 10.14am (Works Supervisor)**  
**Steve Kelly 10.15am – 10.25am (Ranger/Security Services Officer)**

**Apologies**

**Councilor R K Howden**  
**Councilor S R Bajrai**

**Approved Leave of Absence**

**Councilor M D E Bain**

**Observers**

**Nil**

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**Nil**

**4. PUBLIC QUESTION TIME**

Nil

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**6.1 ORDINARY MEETING HELD 17<sup>TH</sup> FEBRUARY 2007**

**Council Resolution:**

**That the minutes from the Ordinary Meeting of Council held Saturday, 17<sup>th</sup> February 2007 be confirmed.**

**Moved: Cr A G Burrows**

**Seconded: Cr N L Trenfield**

**CARRIED 6/0**

**6.2 HEALTH BUILDING AND TOWN PLANNING COMMITTEE MEETING MINUTES HELD 7<sup>TH</sup> FEBRUARY 2007**

**Council Resolution:**

**That the minutes from the Health Building and Town Planning Committee Meeting Minutes held 7<sup>h</sup> February 2007 be received.**

**Moved: Cr N L Trenfield**

**Seconded: Cr B A O'Dwyer**

**CARRIED 6/0**

**7. PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS**

Cr H Nichols gave a report on Murchison Region Vermin Council - contractors are available to build a small replica section of the Rabbit Proof Fence including a plaque to celebrate 100 years of the Rabbit Proof Fence. These can be installed at museums or historical sites. This would be done at no cost to council.

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Nil

## 9. REPORTS OF COMMITTEES AND OFFICERS

### 9.1 OFFICERS MONTHLY REPORTS

Works Supervisor Terry Clarke joined the meeting at 9.38am

#### 9.1.1 WORK SUPERVISOR'S REPORT – FEBRUARY 2007

##### **Construction:**

##### Landor Road:

This project has now been completed, and now boasts a two coat seal to a point just West of Buttah-Windee. This has had a marked effect already on local road users from that community, whose more than frequent trips into Meekatharra have, in the past created a major maintenance problem, with corrugation being the main problem. Some major floodways have also been sealed to hopefully alleviate the previous problem of washing out after heavy rain.

Guide posts have been placed to give the project a 'finished' appearance, and width markers have been erected at all sealed floodways.

##### Mt. Clere Road:

Earthworks are now in progress on this project, and although we are somewhat undermanned, the construction crew are making good progress. The first programmed section to be re-constructed from .8 slk to 2.2 slk has been completed to a 'convenient' level, utilizing local materials, and the result has been quite pleasing.

Garden Gully creek crossing has been tidied up, with the second branch of the creek receiving a cement stabilization treatment up to concrete wall level. The rest of the construction heading North-West from Garden Gully has been formed up all the way to the first concrete crossing, approximately 6kms further on. Drainage humps are also being constructed at strategic locations to alleviate the problem of fast moving torrents of storm water running down the new formation and causing damage to Council's newly constructed roadway.

##### Yagahong-Nannine Road:

This project has been completed by a contractor, and has included the sheeting of various 'problem' sections, and the clearing and widening of several crests. There have also been some drainage humps constructed at various strategic locations, to alleviate previous drainage

Problems. The materials used on this project were fairly 'ordinary', as more suitable soils were not readily available in the area.

##### Town Streets:

The small project at Regan Street has now been sealed, including the two driveways into Council's housing units. All that remains now is for the contractor to place the appropriate kerbing. This project also included some modifications to drainage at the rear of the corner residence at Connaughton Street, and preparation for the inclusion of barrier kerbing on the West side of Regan Street to alleviate a long lasting problem with drainage associated with the caravan park.

The section directly outside the indoor cricket centre/gymnasium has also been repaired and sealed. The cost of this work will be offset to private works via an order number to be supplied by the Water Authority.

**Maintenance:**

Grading:

One grader has been steadily working his way up the Mt. Clere Road, and the operator should be, weather permitting, in a position to return to the construction crew to boost their numbers on the Mt. Clere project.

Council's regular maintenance grader has commenced grading on the section of the Ashburton Downs Road to Fortnum Mine access. There needs to be a program adopted to improve the section of previous manganese sheeting which stretches from the Fortnum t/off down to a point just South of the Horseshoe Lights t/off. The old material on this stretch needs revitalizing with some clayey substance to increase its binding qualities.

Town Streets:

The 'butt-bins' have now been placed at their programmed locations, and appear to be working quite well.

Some repairs have been made to the brick paved sections of footpath in the central business area of the town, and although not 'perfect' they are a definite improvement on the previous profile. I'm sure that with a little bit more practice our town crew will be able to present a much better result.

Depot Maintenance:

The new signs for the depot have been erected, and include a brief description of services and include relevant telephone numbers for the Works Supervisor, Ranger Services and the Town Office.

The CCTV system for the depot has been installed and will be 'fine tuned' when the technician returns from his annual leave, hopefully very soon. Meanwhile there have been several more 'break-ins'.

Rubbish Tip:

It is imperative that the gate to the upper areas of this facility is locked, as it is becoming most difficult to monitor the intake of 'un-wrapped' asbestos. Only bona-fide users should have access to this area, and should have a key either issued to them or available when required. Temporary users could be charged a deposit for a key.

**Plant Report:**

Not available due to mechanic's annual leave.

Council's new UD prime mover has been delivered and is currently in service. I have selected Robbie Kyanga as the driver as he has shown he is capable of looking after Council's plant etc.

**Terry Clarke**  
**Works Supervisor**

**Officers Recommendation/Council Resolution:**

**That the Works Supervisor report for February 2007 be received.**

**Moved: Cr A G Burrows**

**Seconded: Cr H Nichols**

**CARRIED 6/0**

**Works Supervisor Terry Clarke left the meeting at 10.14am**

**9.1.2 PLANT MECHANIC'S REPORT – FEBRUARY 2007**

*Not available this month as Plant Mechanic has been on Leave. See Works Supervisors Report*

**The Shire President moved discussion to the Ranger's Report Item 9.1.5 to avoid keeping Ranger Steve Kelly waiting.**

**9.1.3 AIRPORT MANAGER'S REPORT – FEBRUARY 2007****Aircraft movement and statistics:**

The month of February saw 14 more aircraft land at Meekatharra than in February 2006, further indicating that increases in smaller type aircraft is continuing. There has been a slight increase of larger Braziliers and Dash 8's over the last two weeks calling in for fuel so figures are picking up overall.

The following table is provided on aircraft movements and fuel sales for the month of **February 2007** with comparisons with **February 2005 and 2006**. The variation is shown between 2005 and 2007.

	<b>2007</b>	<b>2006</b>	<b>2005</b>	<b>Variation</b>
General Aircraft Landed:	181	167	110	+ 64%
Passengers on Board:	2245	2741	1917	+ 17%
Avgas Fuel Sold:	27669	14683	13475	+105%
Jet Fuel Sold:	62924	79297	52556	+20%
Total Fuel Sold	90593	93980	66031	+37%
R.F.D.S.Aircraft Landed:	56	70	46	+19%

**Aerodrome Works:**

There was limited airside maintenance work carried out during the month due to the extreme weather conditions being experienced. two sessions of slashing along the runway strips was carried out and general maintenance of grounds and facilities around the airport was conducted.

**Annual Technical Inspection:**

Extracts from the recommendations of the annual technical inspection have been highlighted and presented to Terry for action and budgeting purposes. Terry attended at the airport where I walked him through the work required and he was to get the Bitumen guys to come out and give us estimates and ideas of the best way to tackle the problems of the cracking taxiway shoulders. RADS grant applications close on 31<sup>st</sup> March and it would be expected that a grant for the upgrade of the taxiway and sealing of the shoulders will be applied for, pending estimates of costs being provided.

**Budget Items:*****(Fire Fighting Unit)***

Unfortunately, the new water tank for the fire fighting unit that arrived did not have a foam chamber built in so this is being rectified and hopefully the correct tank will be installed onto the unit before the end of February. ***(This project should be carried out on the weekend of the 25<sup>th</sup> March 2007.)***



**Upgrade of toilet block:**

The new tiles for the toilet block floor have been received and I am currently seeking quotes to have these laid. *(Update:) Attempts to obtain quotes locally have proved fruitless. It would appear as though the job is too big for our local contractors so efforts will be made to try to attract tilers from Geraldton to complete the job.*

**Upgrade of Airconditioner in Terminal:**

Quotes for the replacement of the airconditioner have been called and contracts let in conjunction with other airconditioning work required in Shire office and houses. MLB Electrical have been issued with the work order so maybe we will have the unit replaced by the beginning of next summer.

**Aerodrome Emergency Exercise:**

At the time of writing, the exercise is in its final planning and preparation stage. Due to be held Saturday 10<sup>th</sup> March.

**General Summary:**

Generally, aircraft numbers increased during February and were above the same month of previous years. In fact the total number of 181 is the highest monthly figure since September 2006 so hopefully growth will continue.

**Officers Recommendation/Council Resolution:**

**That the Airport Manager's report for February 2007 be received.**

**Moved: Cr B A O'Dwyer**

**Seconded: Cr H Nichols**

**CARRIED 6/0**

**Cr A E Smith left the meeting at 10.30am**

#### **9.1.4 COMMUNITY DEVELOPMENT OFFICER'S REPORT – FEBRUARY 2007**

##### **Strategic Plan:**

Throughout the year I have been researching the process of strategic planning in order to prepare a strategic plan for the Community Development Department of the Shire. Through consultation with Anton Rossouw a suitable framework has been decided upon and a planning session will be held in the near future to prepare a draft plan to submit to Council for approval.

##### **Festival:**

The first committee meeting for the year was held on 6<sup>th</sup> February 2007. We had seven people attend and apologies were received from others who couldn't make it to the meeting. It was a very positive meeting and everyone who attended was keen to invite others along so another meeting has been set for this week. Many ideas were discussed regarding the Festival as well as fundraising ideas.

##### **Trails:**

I have been continuing to work on the Drive Trails projects. I am in the process of applying for more funding and obtaining approvals for different sections of the project. It is uncertain how long this process will take but hopefully it won't be too long.

##### **DAIP:**

I have been allocated the task of ensuring that the Shire complies with the Western Australian Disability Services Act 1993 (amended in 2004) requirement that the Shire have a Disability Access and Inclusion Plan by the end of June 2007. Once Council has approved this process the planning and creation of this plan will take place.

##### **International Women's Day:**

The annual event of International Women's Day was celebrated again this year with a luncheon at the Hall. The event was organised through representatives from the Hospital, Shire, DCD, and Yulella, and lunch was donated by Mercator Gold. Approximately \$200 was raised and donated to a cancer charity.

##### **Municipal Inventory:**

Laura Gray has been hired by the Shire to complete a review of the Shire's municipal inventory of heritage places. Laura was due to come to Meekatharra in March but her trip was delayed until some time in April.

##### **Officers Recommendation/Council Resolution:**

**That the Community Development Officer's report for February 2007 be received.**

**Moved: Cr N L Trenfield**

**Seconded: Cr B A O'Dwyer**

**CARRIED 5/0**

**Cr A E Smith returned to the meeting at 10.33am**

**Ranger/Security Officer, Steve Kelly joined the meeting at 10.15am**

**9.1.5 RANGER/SECURITY OFFICER'S REPORT – FEBRUARY 2007**

**Ranger Services:**

1. The month of February has been a quiet one. The number of dogs being impounded is steadily continuing.
2. I have managed to capture and impound another dog off George (a blue heeler).
3. People are still continuing to hand in their unwanted dogs. If this continues in the future there may be fewer dogs with some of these being bitches in heat.
4. I have spoken to owners of some of the dogs on the outskirts of town and advised them to restrain their dogs in their own premises at all times. They assured me that they would heed this advice and endeavour to take the necessary steps to achieve this.

**Security:**

1. So far this month I have had two callouts:
  - Chief Executive Officer's house at 2:38 am 5<sup>th</sup> March 2007
  - Pool Manager's house at 7:30 pm on the 22<sup>nd</sup> February 2007Both were false alarms.
2. Monitoring of all Council properties will continue with extra attention at the Youth Centre and the Red Sandbox due to recent break-ins.
3. Though not owned by the Shire, will incorporate the school animal farm in my patrols. The animals have been targeted with the llama and a horse being viciously beaten resulting in the death of the llama. This is not the first occurrence that has happened recently at the school farm. This may result in a prosecution under the Animal Welfare Act 2002.

**Littering:**

1. Rubbish is still a problem at Meekatharra Creek. I have picked up two large bags of rubbish.
2. A trailer that was headed to the tip lost a bag of rubbish and when I approached the driver he did proceed back to the area and picked up the rubbish and disposed of it in a responsible manner.
3. Peace Gorge has not had any new graffiti/ vandalism, however the littering of beer cans and bottles still remains a problem. I will continue to monitor this.

**Baits:**

1. I found a dead dingo between town and the airport and I believe it may have been poisoned as the dog itself looked healthy.

**Officers Recommendation/Council Resolution:**

**That the Ranger/Security Officer's report for February 2007 be received.**

**Moved: Cr A E Smith**

**Seconded: Cr H Nichols**

**CARRIED 6/0**

**Ranger/Security Officer, Steve Kelly left the meeting at 10.25am**

**9.1.6 STATUS REPORTS**

<b>Priority</b>	<b>Tasks/projects to be done</b>	<b>Status</b>
5	Airport security - engage Geraldton Security Agent to take on emergency security	In progress
1	Airport - review Managers role, relief, fueling tasks etc etc New Position Asst Manager	In progress
	Annual report & electors meeting	Complete
5	Assets - stocktake assets and create procedure to manage major and minor assets	Not started
1	Auditing Have external compliance and situational audit done	Order placed
5	Auditing Review scope of current financial audit	Not started
1	Budget Create budget procedures and timelines for 07/08 budget	Started
1	Buildings create 10 year maintenance and new building program	Started
2	CEO's regulatory responsibilities - ensure compliance - procedures	Not started
2	Cemeteries - review compliance	Not started
2	Cemeteries - review facilities and upgrade - eg. Interment of ashes	Not started
	Code of conduct - Review within 12 months of each election	
5	Committees Review efficiency of current committee structure	Not started
1	Delegations register - review annually - after Policy Manual completed	In progress
5	Disability service act compliance- Access & Inclusion Plan by 30/06/07 + annual report	In progress
5	Dog registration procedures - check compliance	Not started
1	Domestic Violence Service - check legalities, council responsibilities, authorities etc	Complete
1	Employment Contracts/letters - review and change to Workplace Agreements as req'd	In progress
	Employee contracts/agreements review and check conditions being followed	In progress
5	Employee start up and termination procedures create checklist	In progress
1	Evacuation plans - signs etc create/review	Not started
1	First aid kits and training - review	Not started
5	Freedom of information act - Check for compliance & create/update as required	In progress
5	Fuel sales - review legal and moral issues	Not started
3	Fuel use, procurement and systems for monitoring - review and update systems as reqd	Started
2	Fees & charges full review of fees and charges schedule inc Cemeteries	Not started
1	Grant acquittals and reports - road funding, trails etc etc	On-going
5	Gravel pit reinstatement	Not started
5	Gravel pit use - legalise	Started
5	Health - mosquito - create full researched plan	Not started
1	<b>Housing - arrange basic repairs of houses as per tenants reports</b>	In progress
1	<b>Housing - inspect and arrange higher cost maintenance items of houses</b>	In progress
1	<b>Housing - urgent - set up facilities for consultants/contractors</b>	In progress
5	Insurance Claims Procedure review, create check lists etc	Not started
5	Interpretive centre planning, procurement, title, funding etc etc etc	Started
1	Lease Reserves 40845, 40847 - formalise & legalise lease	In progress
1	Lease - Wesfarmers Yard - review lease terms and conditions	In progress
	Leases/contracts review all and create action list	Not started
1	Local laws - enact new ones	In progress
2	Heritage - Municipal Inventory - Review	In progress
1	Occ health and safety compliance - review and ensure compliance	Not started

<b>Priority Tasks/projects to be done</b>		<b>Status</b>
1	Oval lights install plus check and improve power to oval if required	In progress
	Overtime authorities and procedures	OK
1	Overtime of works crews - review efficiencies	OK
	Payroll procedures - timesheets, time in lieu, works reporting - check	OK
1	<b>Performance reviews - review/create procedures and performance indicators - conduct performance reviews - Krys, Terry, Megan, Emilie</b>	In progress
1	Plan for the future - a strategic plan	In progress
4	Plant maintenance - training of operators and management	In progress
1	Plant Replacement Program - review and update	In progress
1	Policy manual - review	Complete
5	Property addressing - clear numbers on houses - research & do agenda item	Started
5	Public Interest Disclosure Act 2003 - implement the legislation	Complete
	Public Safety Check Lists for playgrounds, BMX track etc create & set procedures	In progress
5	Purchasing procedures review, create and implement improved procedures	Started
1	<b>Ranger/security officer - recruit</b>	Complete
5	Records Act - complete review by Sept 06	Complete
5	Recruitment and induction procedures - review, create, improve	In progress
1	<b>Review Administration, Management and Community Development Structure</b>	In progress
5	<b>Roads - update and improve annual road maintenance list (create schedule)</b>	Started
5	<b>Roads - create 5 year road construction program/schedule</b>	Started
5	<b>Roads - create grid improvement program (seal/stabilise approaches)</b>	Not started
5	Roads - list unfenced grids, seek approvals and remove grids	Not started
5	Roads - ensure compliance with Clearing of Land legislation	Not started
1	Rubbish Tip - Improve day to day management - recycling, attended, open times etc	In progress
1	Rubbish tip - set up system to monitor use of Septic Waste Pond (septic, clinical etc)	Not started
5	Stock - gravel metal cement sand etc booking out procedures - review	Not started
5	Stock (filters, oils, parts, cement etc) - set procedures and levels	Not started
5	Tenancies - compliance with Tenancies act - check, improve	Started
5	Tenancies - procedures for Property Conditions reports at start and finish of tenancies	Not started
5	Tenancies - regular inspections of houses and other properties	Not started
5	Tenancies - write rewrite all agreements to comply with act and include bonds	Not started
	Trails projects - review and implement Stage 2	In progress
5	Training - skills, knowledge, qualifications of employees create training program	In progress
5	Work instructions/procedures - none exist - create	Not started
1	Workers Comp Claims Procedure	Not started
1	<b>Works construction - prepare water, gravel etc for Construction Program</b>	On-going
1	<b>Works construction Schedule, cost and program works 06/07</b>	In progress
5	<b>Works crew numbers and efficient requirements - review and create procedures</b>	Started
1	<b>Town Planning Scheme No 3 - finalise process - Planning Commission letters</b>	Started
5	Emergency Management Act 2005 - compliance - committee, plans etc	Started
1	Re-start and organise monthly interagency meetings	Complete
	Contaminated Sites Legislation - report by 1 May 2007	In progress
	Controlled Waste Regulations 2004 - set up reporting system	Started

## BUDGET ITEMS - Action &amp; Status Report

Priority	Description of Work	Budget \$	Status
5	Security Cameras - Mainstreet	30,000	
1	Security Cameras - Depot	50,000	In Progress
5	Refrigerator Council Chambers	2,000	
5	Heatwave Airconditioner (replace)	4,000	
1	Air Conditioner (replace) Airport Terminal	3,700	Started
1	Airconditioner Gym	5,000	Started
	Barbeque & Lights Oval Park	5,000	Quotes rec'd
1	Barbeque Town Hall	8,500	Complete
5	Cornish Lift	6,000	
5	Staff Housing Construct/renovate	301,345	Started
2	Paddy's Flat Power Upgrade	4,205	Complete
1	Oval Lights	140,000	In progress
1	Sand & Treat Floor - Town Hall	10,000	Started
5	Upgrade Pool Change-rooms	50,000	
5	Upgrade Pool Grounds	35,000	
5	Construct Toilets Oval	50,000	
1	Pine Rails Replace around Oval	8,000	Started
1	Water Tank Oval (labour only)	50,000	
5	Practice Wall Tennis	3,000	
1	Repair Ceiling Office	2,000	Order placed
5	Paint External Office Building	6,000	Defer
	Paint Internal & External Airport Terminal	10,000	Complete
1	Refurbish Toilets Airport	10,000	Started
5	Entry Statements & Signs	60,000	
5	Viewing Platform Headframe	7,000	
	Tourist Rest Area's	8,000	In progress
5	Wash Down Bay- Rubbish Tip	10,000	
	Bike Trails BMX	5,000	Complete
3	Office Furniture & CEO	10,000	In progress
3	Office Furniture - Old Railway Stn	12,500	In progress
3	Shelving Archives @ Depot	8,000	Complete
5	Collection Mining Relics	10,000	
3	Upgrade IT Equipment Office	25,900	Started
5	Telephone/ Data Cable Chambers	500	
	MRDT Stage 2	28,500	In progress
	Meeka Heritage Trails	280,000	In progress
	Town Heritage Walk	29,704	In progress
	Replace Vehicle CEO	40,000	Defer
	Replace Vehicle DCEO	30,000	In progress
	Replace Vehicle Works Supervisor	40,000	
	Vehicle New Restructure	40,000	
	Replace Prime Mover (P341)	170,000	Complete
1	Oval Line Marking Machine	750	In progress
5	T A Dolly	10,000	
	Traffic Counters (2)	6,000	Complete
3	Pedestrian Roller	14,000	
3	Rubber Tyred Roller (second Hand)	50,000	
3	Road Sweeper Towable (second hand)	25,000	
5	Maintenance Caravan	65,000	
3	Trailer for Caravan & Fuel Tank	20,000	
3	Bobcat (new)	40,000	

Priority	Description of Work	Budget \$	Status
	Lawn Mower Airport (Self Propelled.Real)	1,500	Complete
	RADS Cones & Pilot Activated Lighting	5,000	Complete
1	Fire Fighting Unit Trailer Airport	5,500	Complete
1	Fire Fighting System Airport	25,000	In progress
1	Youth Centre Build Mtnce	15,523	In progress
2	Municipal Inventory Review	15,000	Started
5	Heritage Survey	20,000	
5	Preservation of Historical Images	22,040	
5	Interperative Centre Consultant Concepts etc	30,000	
3	House Lot 208 Hill Street Consultants	10,000	In progress
3	House Lot 206 Hill Street Megan	10,000	In progress
3	House Lot 246 Adrian	10,000	In progress
3	House Lot 87 Bevan	15,000	In progress
3	Lot 17 Old Bank Units	42,000	In progress
3	1/16 Regan Street	10,000	In progress
3	2/16 Regan Street	10,000	In progress
3	3/16 Regan Street	13,000	In progress
3	4/16 Regan Street	35,000	In progress
3	Airport Residence	10,000	In progress
3	Sports complex residence	10,000	In progress
5	Town cleanups	40,000	
2	Cemetery Plaques	3,000	In progress
5	Hearse & Shed Costs Paint shed	5,000	
1	Town Hall repair roof leaks aircons coolroom	6,000	Started
3	Consultant building inspection + 10 year maint prog	6,500	Quotes called
	25 Mile Well Maintenance	3,000	
	Town Streets	160,000	
	Airport Lighting Technical Report	8,000	Complete
	Airport Digital Site Drawing	5,000	In progress
1	Maintenance Trails and Lookouts	18,000	Order placed

**Officers Recommendation/Council Resolution:**

**That the Status Reports for February 2007 be received.**

Moved: Cr H Nichols  
 Seconded: Cr A E Smith


**CARRIED 6/0**



## 9.2 FINANCE

### 9.2.1 LIST OF ACCOUNTS PERIOD ENDED 28<sup>TH</sup> FEBRUARY 2007

**LOCATION:** N/A  
**APPLICATION:** CAMERON WATSON  
**FILE REF:** F/6  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 12<sup>th</sup> MARCH 2007  
**AUTHOR:** CAMERON WATSON  
DEPUTY CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR:**   
**SENIOR OFFICER:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:** 

#### **Summary:**

Accounts are to be presented to council for payments.

#### **Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
  
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) each account which requires council authorization in that month –
    - (i) the payee's name
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub-regulation (1) or (2) is to be –

(a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

**Comment:**

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount: \$291703.98
Trust Account	Voucher No's	Amount: \$ 0.00
Air BP	Voucher No's VARIOUS	Amount: \$ 3305.73

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

*Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.*

**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid.

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation/Council Resolution:**

**That the accounts as detailed for February 2007 be paid.**

Moved: Cr B A O'Dwyer

Seconded: Cr H Nichols

**CARRIED 6/0**

SHIRE OF MEEKATHARRA  
Accounts Due and Submitted to Finance Committee held on 17th March 2007

Chq/EFT Creditor	MUNICIPAL	AIR BP	TRUST
EFT835 AV TRUCKS	-2,008.06		
EFT836 AG BURROWS PLANT	-8,265.35		
EFT837 AUSTRALIA POST	-490.70		
EFT838 AIR LIQUIDE WA PTY LTD	-10.05		
EFT839 BENET INTERNET SERVICES	-41,253.00		
EFT840 BUNNINGS GROUP LIMITED	-782.80		
EFT841 COATES HIRE	-230.19		
EFT842 CUTTING EDGES PTY LTD	-1,208.59		
EFT843 COOLUP MECHANICAL & ENG. SERVICES	-547.25		
EFT844 DALTON MINING & MAINTENANCE	-3,432.00		
EFT845 FARMER JACKS	-768.51		
EFT846 FIVE STAR BUSINESS EQUIPMENT & COMMUNICATIONS	-746.92		
EFT847 GOULD HELEN	-82.00		
EFT848 HOUSE OF HOMEWARES	-429.25		
EFT849 HARRY ARMSTRONG PTY LTD	-108.00		
EFT850 HOPPY'S PARTS R U	-2,414.97		
EFT851 JR & A HERSEY PTY LTD	-2,549.80		
EFT853 LOCAL GOVERNMENT MANAGERS AUSTRALIA	-624.00		
EFT854 LANDGATE	-495.00		
EFT855 MEEKATHARRA CARAVAN PARK	-7.80		
EFT856 MEEKATHARRA CORNER STORE	-197.72		
EFT857 MIDWEST MOWERS & SMALL ENGINES	-210.00		
EFT858 MIDWEST TOYOTA	-498.59		
EFT859 MARKET CREATIONS	-572.00		
EFT860 MURCHISON ELECTRICAL	-262.57		
EFT861 MLB ELECTRICAL & REFRIGERATION	-352.00		
EFT862 MIDWEST EMBROIDERING	-968.00		
EFT863 MIDWEST SECRETARIAL	-4,754.00		
EFT864 MT MAGNET WASTE DISPOSAL	-11,000.00		
EFT865 NORTHERN PAPER DISTRIBUTORS	-305.58		
EFT866 OFFICEWORKS BUSINESS DIRECT	-2,955.85		
EFT867 PERTH AIRPORT	-300.00		
EFT868 SHENTON ENTERPRISES PTY LTD	-286.00		
EFT869 MARK SMITH PTY LTD	-5,822.46		
EFT870 TRENFIELD B & E	-3,951.40		
EFT871 TOTALLY WORKWEAR MIDLAND	-232.28		
EFT872 VISIMAX SAFETY PRODUCTS	-89.00		
EFT873 WEL-QUIP	-280.26		
EFT874 YULELLA BUILDING AND CONSTRUCTION	-1,449.95		
EFT875 CHILD SUPPORT AGENCY	-638.34		
EFT876 APPRENTICE & TRAINEESHIP CO	-440.44		
PARTS			
ROADWORKS			
POSTAGE			
OXY & ACETYLENE			
SUPPLY & INSTALL SECURITY CAMERAS FOR DEPOT			
HARDWOOD TIMBER			
PLANT HIRE			
PARTS			
REPAIR GATES			
REPAIR & PAINT			
FOOD/DRINKS FOR ROAD INSPECTION TRIP			
PHOTOCOPIING			
FAMILY CAMP EXPENSES			
FAMILY CAMP SUPPLIES			
PADLOCKS			
ASSORTED FILTERS			
GUIDE POSTS			
REGISTRATION LGMA CONFERENCE - C. WASON			
MINING TENEMENTS			
PETROL			
GAS			
ASSORTED ITEMS			
PARTS			
PR CONSULTANCY JANUARY, 2007			
REPLACE AIR COND WATER PUMP			
ELECTRICAL WORK			
SUPPLY & EMBROIDER POLO & T SHIRTS			
TEMP STAFF - K SALMON			
RUBBISH COLLECTION			
TOILET ROLLS & HAND TOWELS			
OFFICE FURNITURE			
AVIATION SECURITY IDENTIFICATION CARD			
WHEEL TUBE ASSEMBLY			
SEWERAGE REPAIRS			
TOWN MAINTENANCE CONTRACT			
SAFETY BOOTS			
FLASHLIGHT			
HEADLIGHT			
REPAIRS TO FOOTBALL ROOM			
PAYROLL DEDUCTIONS			
TRAINEESHIP - KHALIN GINGER			

SHIRE OF MEEKATHARRA  
Accounts Due and Submitted to Finance Committee held on 17th March 2007

Chq/EFT	Creditor	MUNICIPAL	AIR BP	TRUST
EFT877	BURROWS A.G.	-120.00		
EFT878	BATAVIA MOTOR INNE	-113.50		
EFT879	COURIER AUSTRALIA	-55.00		
EFT880	COMMERCIAL HOTEL MEEKATHARRA	-1,234.00		
EFT881	CONTRACT AQUATIC SERVICES	-10,200.77		
EFT882	GERALDTON FUEL COMPANY	-59,459.57		
EFT883	INTERACTIVE TRAINING NETWORK	-1,811.00		
EFT884	LANDGATE	-233.72		
EFT885	LOIS WORKCARE	-11,154.00		
EFT886	R & R TAPE & SAFETY SUPPLIES	-589.60		
EFT887	ROYAL FLYING DOCTOR SERVICE	-8,766.83		
EFT888	SIEMENS	-1,808.40		
EFT889	SAI GLOBAL LIMITED	-374.00		
EFT890	TOLL WEST	-215.47		
EFT891	WESTRAC EQUIPMENT	-8,401.79		
EFT892	WA LOCAL GOVERNMENT ASSOCIATION	-417.98		
EFT893	WESTNET PTY LTD	-773.45		
EFT894	TRENFIELD B & E	-3,981.40		
22534	MEEKATHARRA BAILIFF	-500.00		
22535	MAIN ROADS WA	-600.00		
22536	HORIZON POWER	-73.25		
22537	PETTY CASH	-394.55		
22538	TELSTRA CORPORATION LIMITED	-2,177.90		
22539	AUSTRALIAN SERVICES UNION	-17.20		
22541	DEPARTMENT OF HOUSING & WORKS	-132.00		
22542	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	-756.39		
22543	HORIZON POWER	-4,816.55		
22544	MILGUN PASTORAL CO.	-280.00		
22545	RIVERINA MEDIA GROUP	-471.00		
22546	TELSTRA CORPORATION LIMITED	-220.46		
22547	TRENFIELD MOTORS	-1,143.46		
22548	DEPT FOR PLANNING AND INFRASTRUCTURE (TRANSPORT)	-8.50		
22549	TRENFIELD MOTORS (AIR)	-2,241.00		
22550	TARGET AUSTRALIA PTY LTD	-261.70		
22551	VODAFONE PTY LTD	-10.00		
22552	WATER CORPORATION	-2,047.50		
22553	KANDOO CONSTRUCTION	-2,743.40		
22554	AUSTRALIAN TAXATION OFFICE	-10,208.00		
22555	AV TRUCKS	-187,506.00		
22556	WA LOCAL GOVT. SUPERANNUATION PLAN PTY LTD	-15,434.61		
22557	AUSTRALIAN SERVICES UNION	-17.20		
	MEETING ATTENDANCE FEES			
	FAMILY CAMPS EXPENSE			
	FREIGHT			
	REFRESHMENTS FOR TEACHERS WELCOME			
	CONTRACT MANAGEMENT FEE			
	BULK DIESEL			
	13 PARTICIPANTS FOR SAFETY AWARENESS COURSE			
	TOURING MAPS			
	WORKERS COMP INSURANCE ADJUSTMENT 05/06			
	RIGGERS GLOVES			
	LANDING FEE CONTRIBUTION			
	PUBLIC TELEPHONE			
	ANNUAL FEE - BUYER ADV PROGRAM			
	FREIGHT			
	REPAIRS AND PARTS			
	ADVERTISING VEHICLE TENDER & CSO VACANCY			
	OPTIMA UNLIMITED TOM99			
	TOWN MAINTENANCE CONTRACT			
	BAILIFF COSTS RE PROPERTY SEIZURE			
	HEAVY VEHICLE PERMIT			
	ELECTRICITY CHARGES AUG-DEC 2006			
	PETTY CASH RECoup			
	TELEPHONE			
	PAYROLL DEDUCTIONS			
	REFUND ON INV PAID TWICE			
	ESL RETURN			
	ELECTRICITY CHARGES DEC 06 TO JAN 07			
	FUEL FOR ROAD INSPECTION			
	ADVERT IN WA SENIOR NEWSPAPER			
	TELEPHONE			
	TYRES & FITTING			
	TRANSFER FEE			
	AIRFARE KEITH ANDERSON			
	FAMILY CAMP CGSTS			
	VODAFONE CHARGES			
	USAGE SEPT 06 TO JAN 07			
	UNDERGROUND CABLE WORK			
	JANUARY 2007 BAS			
	2006 UID NISSAN DIESEL TRUCK			
	SUPERANNUATION CONTRIBUTIONS			
	PAYROLL DEDUCTIONS			

SHIRE OF MEEKATHARRA  
Accounts Due and Submitted to Finance Committee held on 17th March 2007

Chq/EFT	Creditor	MUNICIPAL	AIR BP	TRUST
22558	CBUS ADMINISTRATION	-158.22		
22559	DEPT OF CONSUMER & EMPLOYMENT PROTECTION	-200.00		
22560	ESPLANADE	-665.15		
22561	HUTCHINSON T.R.	-240.00		
22562	HOWDEN R.K.	-198.68		
22563	SHIRE OF MEEKATHARRA	-182.65		
22564	NEVERFAIL SPRINGWATER LIMITED	-154.00		
22565	NICHOLS H.J.	-120.00		
22566	ODWYER B.A.	-385.60		
22567	PLANTERCRAFT	-1,782.00		
22568	STARTRACK EXPRESS	-40.09		
22569	SPECTRUM DISTRIBUTORS	-1,226.85		
22570	TRENFIELD, NORMAN	-120.00		
210207	ESANDA FLEET PARTNERS	-488.67		
210207	BP AUSTRALIA LIMITED		-1,705.09	
280207	CHALLENGE BANK		-34.00	
280207	CHALLENGE BANK			
310107	CHALLENGE BANK			
		-328.16		
		-6.90		
		- 449,589.80	- 1,739.09	

THIS SCHEDULE OF ACCOUNTS TO BE PASSED FOR PAYMENT COVERS:


MUNICIPAL ACCOUNT	- 449,589.80
AIR BP ACCOUNT	- 1,739.09
TRUST ACCOUNT	-
	<u>- 451,328.89</u>

TOTALLING \$451,328.89 ANC WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 17TH MARCH 2007 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND AMOUNTS ARE DUE FOR PAYMENT.

ROY McC. YMONIT  
CHIEF EXECUTIVE OFFICER

**9.2.2 MONTHLY FINANCIAL REPORT PERIOD ENDED 28<sup>TH</sup> FEBRUARY 2007**

**LOCATION:** N/A  
**APPLICATION:** CAMERON WATSON  
**FILE REF:** F/6  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 12<sup>th</sup> MARCH 2007  
**AUTHOR:** CAMERON WATSON  
DEPUTY CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR:**   
**SENIOR OFFICER:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:** 

**Summary:**

Monthly Financial Report

**Background:**

*Financial Activity Statement Report – s.6.4*

(1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
- (b) budget estimates to the end of the month to which the statement relates;*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*

(2) *Each statement of financial activity is to be accompanied by documents containing-*

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
- (b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
- (c) such other supporting information as is considered relevant by the local government.*

- (3) *The information in a statement of financial activity may be shown –*
- (a) according to nature and type classification,*
  - (b) by program; or*
  - (c) by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*
- (a) presented to the council –*
    - (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
    - (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*
  - and*
  - (b) recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*
- (6) *In this regulation –*
- }committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;*
  - }restricted assets~ has the same meaning as in AAS 27.*
  - [Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]*
  - [35. Repealed in Gazette 31 Mar 2005 p. 1050.]*

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

*Local Government Act 1995 Section 6.4 Financial Report  
Financial Management Regulations 34 & 35*

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation/Council Resolution:**

**That the financial report for the period ending 28<sup>th</sup> February 2007 be received.**

**Moved: Cr B A O'Dwyer**

**Seconded: Cr H Nichols**

**CARRIED 6/0**





## SHIRE OF MEEKATHARRA FINANCIAL POSITION

28-February-2007

### STATEMENT OF CASH POSITION

Cash on Hand

#### Cash Funds

Municipal Cash on Hand	600.00
Municipal Account - General	2,195,710.12
Municipal Account - Air BP	1,289.41
Investments - Municipal	-
Investments - Reserve Funds	4,713,031.07

<b>Total Cash Funds</b>	<b>\$ 6,910,630.60</b>
-------------------------	------------------------

#### THIS IS REPRESENTED BY ;

#### Cash Reserves

Alternate Water Supply	110,931.62
Plant Replacement	1,279,379.98
Transport	253,356.68
Infrastructure & Economic Development	566,149.61
Buildings	249,268.73
Long Service	38,183.13
Aerodrome - Capital	1,637,914.51
Aerodrome - Operating	577,846.81

<i>Total Reserve Funds</i>	<b>\$ 4,713,031.07</b>
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<b>Available Funds</b>	<b>2,197,599.53</b>
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<b>TOTAL FUNDS</b>	<b>\$ 6,910,630.60</b>
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28-February-2007

**FINANCIAL ACTIVITY - FUNDS AVAILABLE**

	2006/2007 Current Budget \$	2006/2007 YTD Budget \$	2006/2007 YTD Actual \$	Variences Budget to Actual Y-T-D %
<b>OPERATING REVENUES</b>				
Governance	-	-	-	
General Purpose Funding	3,931,643	2,648,471	2,801,077	5.76%
Law, Order, Public Safety	15,895	8,696	13,875	59.56%
Health	100	64	324	405.69%
Education and Welfare	237,377	122,001	181,454	48.73%
Housing	8,820	5,880	4,000	(31.97%)
Community Amenities	85,300	84,243	96,589	14.66%
Recreation and Culture	84,211	75,022	54,075	(27.92%)
Transport	2,315,418	1,212,597	1,602,637	32.17%
Economic Services	238,242	164,991	47,311	(71.33%)
Other Property and Services	16,000	10,000	13,608	36.08%
	6,933,006	4,331,965	4,814,949	11.15%
<b>OPERATING EXPENSES</b>				
Governance	(322,067)	(221,458)	(207,690)	(6.22%)
General Purpose Funding	(209,792)	(144,692)	(126,212)	(12.77%)
Law, Order, Public Safety	(224,133)	(144,689)	(75,047)	(48.13%)
Health	(107,438)	(73,389)	(35,605)	(51.48%)
Education and Welfare	(540,367)	(387,343)	(236,854)	(38.85%)
Housing	(8,820)	(14,411)	(11,469)	(20.42%)
Community Amenities	(287,824)	(194,526)	(136,449)	(29.86%)
Recreation & Culture	(759,872)	(534,994)	(425,340)	(20.50%)
Transport	(2,216,446)	(1,334,621)	(1,957,700)	46.69%
Economic Services	(282,609)	(210,047)	(230,269)	9.63%
Other Property and Services	(44,000)	(44,000)	(244,451)	455.57%
	(5,003,367)	(3,304,170)	(3,687,086)	11.59%
<b>Net Operating Profit/(Loss)</b>	<b>1,929,639</b>	<b>1,027,795</b>	<b>1,127,863</b>	
<b>Adjustments for</b>				
<b>Add Non-Cash Expenditure and Income</b>				
Profit/Loss on Asset Disposals	(26,000)	(26,000)	-	(100.00%)
Depreciation on Assets	1,673,853	936,786	1,644,625	75.56%
Accruals - Long Service, Annual & RDO L	40,000	40,000	-	(100.00%)
<b>Less Capital Expenditure</b>				
Purchase Land and Buildings	(489,550)	(489,550)	(57,531)	(88.25%)
Purchase Infrastructure Assets - Roads	(3,162,009)	(3,162,009)	(1,232,755)	(61.01%)
Purchase Plant and Equipment	(748,750)	(748,750)	(279,999)	(62.60%)
Purchase Furniture and Equipment	(90,100)	(90,100)	(18,666)	(79.28%)
Transfers to Reserves (Restricted Assets)	(370,000)	(370,000)	(180,768)	(51.14%)
Repayment of Loan Principal	-	-	-	
<b>Funding Required</b>	<b>(1,242,917)</b>	<b>(2,881,828)</b>	<b>1,002,769</b>	<b>(134.80%)</b>
<b>Funded From or Represented By</b>				
Realisation on Disposal of Assets	167,000	109,500	-	(100.00%)
Proceeds from Borrowings	-	-	-	
Transfers from Reserves (Restricted Assets)	-	-	-	
ADD Opening Funds/Net Current Assets Ju	1,075,917	1,075,917	1,075,916	(0.00%)
Net Current Assets Year To Date	0	(1,696,411)	2,078,685	(222.53%)
<b>Sub Total Funds Available</b>	<b>1,242,917</b>	<b>(510,994)</b>	<b>3,154,601</b>	<b>(717.35%)</b>

28-February-2007

**NET CURRENT ASSETS**

**Composition of Estimated Net Current Asset Position**

	<b>30-June-2007 Budget</b>	<b>01-July-2006 Brought Fwd \$</b>	<b>2006/2007 YTD \$</b>
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	205,000	1,443,396	2,197,600
Cash - Restricted	5,340,632	4,532,263	4,713,031
Receivables	125,000	164,278	428,187
Inventories	60,000	95,964	135,938
	<b>5,730,632</b>	<b>6,235,901</b>	<b>7,474,755</b>
<b>LESS: CURRENT LIABILITIES</b>			
Creditors Payable	(300,000)	(105,318)	(118,304)
Rates in Advance	(75,000)	(75,439)	(60,424)
Debentures			
Accrued Expenditure	(15,000)	(8,596)	-
Emergency Services Levy		-	(1,070)
Employee Provisions	(50,000)	(69,030)	(69,030)
	<b>(440,000)</b>	<b>(258,383)</b>	<b>(248,828)</b>
<b>NET CURRENT ASSET POSITION</b>	<b>5,290,632</b>	<b>5,977,517</b>	<b>7,225,927</b>
Less Unspent Loans			
Less: Cash - Restricted	(5,340,632)	(4,532,263)	(4,713,031)
Add: Employee Provisions	50,000	69,030	69,030
Sub Total	-	1,514,285	2,581,926
Less Roads To Recovery Grant		(438,369)	(438,369)
<b>NET CURRENT ASSET POSITION (Surplus carried Forward)</b>		<b>1,075,916</b>	<b>2,143,557</b>

**VARIANCE REPORT**

**Revenue**

Economic Services - Trails Grant funding budgeted for not received. \$10,000 Rodeo Income budgeted.

**Expenses**

Transport - Depreciation of Roads - Underbudgeted

SHIRE OF MEEKATHARRA

OPERATING STATEMENT

28-February-2007

REVENUES FROM ORDINARY ACTIVITIES

	Adopted Budget	Budget Amendments	Current Budget	YTD Budget	YTD Actual	YTD Variance (%)
Governance	0	0	0	0	0.00	
General Purpose Funding	3,931,643	0	3,931,643	2,648,471	2,801,076.74	5.76%
Law, Order, Public Safety	15,895	0	15,895	8,696	13,875.00	59.56%
Health	100	0	100	64	323.64	405.69%
Education and Welfare	237,377	0	237,377	122,001	181,453.77	48.73%
Housing	8,820	0	8,820	5,880	4,000.00	-31.97%
Community Amenities	85,300	0	85,300	84,243	96,589.15	14.66%
Recreation and Culture	84,211	0	84,211	75,022	54,074.69	-27.92%
Transport	2,315,418	0	2,315,418	1,212,597	1,602,637.03	32.17%
Economic Services	238,242	0	238,242	164,991	47,310.52	-71.33%
Other Property and Services	16,000	0	16,000	10,000	13,608.14	36.08%
	<b>6,933,006</b>	<b>0</b>	<b>6,933,006</b>	<b>4,331,965</b>	<b>4,814,948.68</b>	

EXPENSES FROM ORDINARY ACTIVITIES

Governance	322,067	0	322,067	221,458	207,690.33	-6.22%
General Purpose Funding	209,792	0	209,792	144,692	126,211.92	-12.77%
Law, Order, Public Safety	224,133	0	224,133	144,689	75,046.70	-48.13%
Health	107,438	0	107,438	73,389	35,605.41	-51.48%
Education and Welfare	540,367	0	540,367	387,343	236,854.37	-38.85%
Housing	8,820	0	8,820	14,411	11,488.84	-20.42%
Community Amenities	287,824	0	287,824	194,526	136,448.68	-29.86%
Recreation & Culture	759,872	0	759,872	534,994	425,340.34	-20.50%
Transport	2,216,446	0	2,216,446	1,334,621	1,957,699.87	46.69%
Economic Services	282,609	0	282,609	210,047	230,288.69	9.63%
Other Property and Services	44,000	0	44,000	44,940	244,450.67	443.95%
	<b>5,003,367</b>	<b>0</b>	<b>5,003,367</b>	<b>3,305,110</b>	<b>3,687,085.82</b>	
<b>NET RESULT</b>	<b>1,929,639</b>	<b>0</b>	<b>1,929,639</b>	<b>1,026,855</b>	<b>1,127,862.86</b>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF MEEKATHARRA

CAPITAL STATEMENT  
28-February-2007

SP	Sub-Programme Description	COA	Job	Description	Adopted Budget	Current Budget	YTD Actual	Variance (%)
56	Unclassified							
		1224		Ceo Vehicle	40,000	40,000	\$0.00	-100.00%
		1234		Archive Shelving	8,000	8,000	\$1,983.40	-75.21%
		1324		Computer Equipment	500	500	\$203.64	-59.27%
		1326		Office Furniture	10,000	10,000	\$0.00	-100.00%
		1327		Office Furniture - Railway Station	12,500	12,500	\$8,688.18	-30.49%
		1328		Repair Office Passageway	2,000	2,000	\$0.00	-100.00%
		1329		Paint External Office Building	6,000	6,000	\$0.00	-100.00%
		1244		Computer Equipment	25,900	25,900	\$4,578.57	-82.32%
		1355		Dceo Vehicle	30,000	30,000	\$0.00	-100.00%
3	Governance	1230		Council Chambers Fridge	2,000	2,000	\$0.00	-100.00%
08	Other Law Order Public Safety	2027		Security Cameras	30,000	30,000	\$0.00	-100.00%
	Domestic Violence	2550		IT Equipment	0	0	\$1,541.82	-100.00%
	Housing	2715		New Staff Housing	301,345	301,345	\$0.00	-100.00%
	Community Amenities	2985		Wash Down Bay _ Rubbish Tip	10,000	10,000	\$0.00	-100.00%
31	Other Community Amenities	3254		Spq McCleary St Paddys Falt	4,205	4,205	\$2,494.00	-40.69%
32	Public Halls.Civic Centres	3483		Resand & Treat Floor ( Town Hall )	10,300	10,000	\$0.00	-100.00%
		3484		BBQ for Town Hall	8,500	8,500	\$1,670.19	-80.35%
41	Recreation Officer	3630		Bike Trail	5,000	5,000	\$11,691.16	133.82%
33	Swimming Areas And Beaches	3666		Pool Upgrade - Capital	35,000	35,000	\$35,794.80	2.27%
34	Other Recreation And Sport	3667		Pool Upgrade - Changerooms	50,000	50,000	\$0.00	-100.00%
		3634		Oval Toilets	50,000	50,000	\$0.00	-100.00%
		3654		Airconditioner - Gym	5,000	5,000	\$0.00	-100.00%
		3664		Oval Lights - Cap Exp	140,000	140,000	\$64,033.89	-54.26%
		3624		Cornish Lift	6,000	6,000	\$0.00	-100.00%
		3784		Rec Centre Light & Bbq	5,000	5,000	\$0.00	-100.00%
		3635		Practice Wall for Tennis Courts	3,000	3,000	\$0.00	-100.00%
		3636		Oval Line Marking Machine	750	750	\$0.00	-100.00%
		3637		Viewing Platform for Head Frame	7,000	7,000	\$0.00	-100.00%
		3638		Pine Rails around Oval	8,000	8,000	\$0.00	-100.00%
		3639		Water Tanks Oval	50,000	50,000	\$0.00	-100.00%
38	Const. Roads,Bridges,Depots	4200		Road Construction Various	0	0	\$24.39	-100.00%
		4200	1257	Signs Various	150,000	150,000	\$2,549.55	-98.30%
		4200	1258	Backspot Funding - Main Street	160,000	160,000	\$8,158.52	-94.90%
		4200	1261	Town Streets Construction	50,000	50,000	\$500.00	-99.00%
		4200	1266	Grids Construction	10,000	10,000	\$0.00	-100.00%
		4200	1268	Water Bores	253,748	253,748	\$3,142.37	-98.76%
		4200	C1	Mt Clere Rd - Construction	326,867	326,867	\$46,582.78	-85.75%
		4200	C66	Landor Rd - Construction				

SHIRE OF MEEKATHARRA

CAPITAL STATEMENT  
28-February-2007

SP Sub-Programme Description	COA	Job	Description	Adopted Budget	Current Budget	YTD Actual	Variance (%)
	4200	C42	Three Rivers - Mulgul	31,500	31,500	\$0.00	-100.00%
	4200	C28	Woodlands - Mt Augustus	42,000	42,000	\$705.82	-98.32%
	4200	C32	Yagahong - Namine Rd	0	0	\$16,190.12	
	4200	C78	Mt Hale - Milleura Bdy	23,000	23,000	\$56,081.16	143.83%
	4200	C60	Donovan St	0	0	\$478.58	
	4200	C88	Sandstone Rd - Construction	146,123	146,123	\$0.00	-100.00%
	4200	C87	Ashburton Downs - Mt Vernon Const.	0	0	\$47,315.02	
	4200	C101	Cameley Rd Construction	0	0	\$0.00	
	4200	F67	Ashburton Downs Rd - Flood	408,734	408,734	\$56,468.30	-86.18%
	4200	F66	Landor Rd - Flood	588,050	588,050	\$840,028.08	42.85%
	4200	F1	Mt Clere Rd - Flood	348,783	348,783	\$42,286.85	-87.88%
	5004		Overseer'S Utility	40,000	40,000	\$0.00	-100.00%
	5014		Misc Plant (Small Equipment)	20,300	20,000	\$3,479.82	-82.60%
	5034		Caravans & Equipment	65,300	65,000	\$0.00	-100.00%
	5124		Truck	170,300	170,000	\$170,460.00	0.27%
	5184		Rubbish Trucks	45,300	45,000	\$45,000.00	0.00%
	5205		Vehicle - Restructure	40,300	40,000	\$0.00	-100.00%
	5206		Rubber Tyred Roller (2nd Hand)	50,000	50,000	\$0.00	-100.00%
	5207		Towable Road Sweeper (Second H)	25,000	25,000	\$0.00	-100.00%
	5208		Pedestrian Roller	14,000	14,000	\$0.00	-100.00%
	5209		Security Cameras - Depot	50,000	50,000	\$35,860.90	-28.28%
	5324		Traffic Counters	6,000	6,000	\$6,703.86	11.73%
	5264		TA Dolly	10,000	10,000	\$0.00	-100.00%
	5284		Pump and Generators	10,000	10,000	\$9,827.21	-1.73%
	5210		Trailer Caravan / Fuel Tank	20,000	20,000	\$0.00	-100.00%
	5211		Bobcat	40,000	40,000	\$0.00	-100.00%
	5377		Airport Lawnmower	1,500	1,500	\$1,400.77	-6.62%
	5375		Rads - Cones and PAL	5,000	5,000	\$2,171.50	-56.57%
	5215		Airport Fire Fighting Unit Trailer	5,500	5,500	\$5,094.64	-7.37%
	5216		Airport Fire Fighting System	25,000	25,000	\$0.00	-100.00%
	5217		Terminal Painting	10,000	10,000	\$19,200.00	92.00%
	5218		Terminal - Aircons	3,700	3,700	\$0.00	-100.00%
	5219		Terminal - Toilet Refurbish	10,000	10,000	\$41.91	-99.58%
	5390		MRDT Stage 2 Canyon Trail	28,500	0	\$0.00	
	5388		Meeka South Drive - Heritage	0	120,016	\$0.00	-100.00%
	5387		Meeka North Drive - Heritage	0	104,752	\$0.00	-100.00%
	5384		Meeka Town Drive - Heritage	280,000	73,732	\$1,251.04	-98.30%
	5389		Meeka Town Walk - Heritage	29,704	39,704	\$29,789.75	-24.97%

SHIRE OF MEEKATHARRA

CAPITAL STATEMENT  
 28-February-2007

SP Sub-Programme Description	COA	Job	Description	Adopted Budget	Current Budget	YTD Actual	Variance (%)
	5395		Tourist Rest Area (Capital)	8 000	8,000	\$5,477.28	-31.53%
	5397		Mining Relics	10 000	10,000	\$0.00	-100.00%
	5424		Entry Statement & Signs	60,000	60,000	\$0.00	-100.00%
	5775		"Heatwave" AirConditioning	4,000	4,000	\$0.00	-100.00%
Rural Services							
				<b>4,490,409</b>	<b>4,490,409</b>	<b>\$1,588,949.87</b>	

Shire of Meekatharra

Road Summary

COA Description		Current Amended Budget					Total
MRD Direct Grant 2006/2007	MRWA Flood Damage 2006/2007	Roads to Recovery 2006/2007	Black Spot 2006/2007	Regional Road Group 2006/2007	Council Funding		
Const. Roads,Bridges,Depots							
4681 MRWA Flood Damage	\$1,009,175.00				\$336,392.00	\$1,345,567.00	
4591 Mrd - Direct Grant	\$140,000.00				\$284,125.00	\$424,125.00	
4621 Roads To Recovery		\$438,369.00			\$438,369.00	\$438,369.00	
4641 Black Spot			\$30,678.00		\$119,322.00	\$150,000.00	
4691 MRD - Roads2020				\$120,496.00	\$60,248.00	\$180,744.00	
		\$438,369.00	\$30,678.00	\$120,496.00	\$800,087.00	\$2,538,805.00	
1258 Blackspot Funding - Main Street			\$30,678.00		\$119,322.00	\$150,000.00	
1261 Town Streets Construction					\$20,000.00	\$160,000.00	
1266 Grids Construction					\$50,000.00	\$50,000.00	
1268 Water Bores					\$10,000.00	\$10,000.00	
C1 Mt Clere Road - Construction		\$146,123.00			\$107,625.00	\$253,748.00	
C28 Woodlands Road Construction					\$42,000.00	\$42,000.00	
C32 Yagahong - Namine Rd					\$0.00	\$0.00	
C42 Three Rivers - Mulgul					\$31,500.00	\$31,500.00	
C60 Donovan Street					\$0.00	\$0.00	
C66 Landor Rd - Construction					\$0.00	\$0.00	
C87 Ashburton Downs-Meekatharra Road - Const		\$146,123.00		\$120,496.00	\$60,248.00	\$326,867.00	
C68 Sandstone Rd - Construction					\$0.00	\$0.00	
C78 Koonmarra-Mt Halls-Mileura Rd - Const		\$146,123.00			\$0.00	\$146,123.00	
C101 Cemetery Rd					\$23,000.00	\$23,000.00	
F67 Ashburton Downs Rd - Flood	\$306,550.00				\$0.00	\$0.00	
F66 Landor Rd - Flood	\$441,038.00				\$102,184.00	\$408,734.00	
F1 Mt Clere Rd - Flood	\$261,587.00				\$147,012.00	\$588,050.00	
		\$438,369.00	\$30,678.00	\$120,496.00	\$800,087.00	\$2,538,805.00	

Roads

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Road Summary

Shire of Meekatharra

COA	Description	Year To Date Actual							
		CurrentBudget	MRD Direct Grant	MRWA Flood Damage	Roads to Recovery	Black Spot	Regional Road Group	Council Funding	Total
	Const. Roads,Bridges,Depots								
4681	MRWA Flood Damage	\$1,345,567.00		\$895,750.76					\$895,750.76
4591	Mrd - Direct Grant	\$424,125.00	\$144,958.00						\$144,958.00
4621	Roads To Recovery	\$438,369.00			\$0.00				\$0.00
4641	Black Spot	\$150,000.00				\$0.00			\$0.00
4691	MRD - Roads2020	\$180,744.00					\$48,198.40		\$48,198.40
		\$2,538,805.00	\$144,958.00	\$895,750.76	\$0.00	\$0.00	\$48,198.40		\$1,088,907.16
1258	Blackspot Funding - Main Street	\$150,000.00						\$2,549.55	\$2,549.55
1261	Town Streets Construction	\$160,000.00						\$8,158.52	\$8,158.52
1266	Grids Construction	\$50,000.00						\$500.00	\$500.00
1268	Water Bores	\$10,000.00						\$0.00	\$0.00
C1	Mt Clere Road - Construction	\$253,748.00						\$3,142.37	\$3,142.37
C28	Woodlands Road Construction	\$42,000.00						\$705.82	\$705.82
C32	Yagahong - Nannine Rd	\$0.00						\$16,190.12	\$16,190.12
C42	Three Rivers - Muigul	\$31,500.00						\$0.00	\$0.00
C60	Donovan Street	\$0.00						\$478.58	\$478.58
C66	Landor Rd - Construction	\$326,867.00						\$46,582.78	\$46,582.78
C67	Ashburton Downs-Meekatharra Road - Const	\$0.00						\$47,315.02	\$47,315.02
C68	Sandstone Rd - Construction	\$146,123.00						\$0.00	\$0.00
C78	Koonmarra-Mt Hale-Milleura Rd - Const	\$23,000.00						\$56,081.16	\$56,081.16
C101	Cemetery Rd	\$0.00						\$0.00	\$0.00
F67	Ashburton Downs Rd - Flood	\$408,734.00		\$56,468.30				\$0.00	\$56,468.30
F66	Landor Rd - Flood	\$588,030.00		\$840,028.08				\$0.00	\$840,028.08
F1	Mt Clere Rd - Flood	\$348,733.00		\$42,286.85				\$0.00	\$42,286.85
		\$2,538,805.00	\$0.00	\$938,783.23	\$0.00	\$0.00	\$0.00	\$181,703.92	\$1,120,487.15

SHIRE OF MEEKATHARRA

EQUITY STATEMENT

Category Description	COA	Description	Opening Balance	YTD Actual	Total Actual
<b>Current Assets</b>					
Cash At Bank/On Hand	6001	Cash - Municipal	\$1,439,855.58	\$755,854.54	\$2,195,710.12
	6003	Cash - Air BP	\$2,940.23	\$1,650.82	\$1,289.41
	7521	Cash On Hand	\$600.00	\$0.00	\$600.00
	7571	Cash Municipal Investments	\$0.00	\$0.00	\$0.00
		<i>Total</i>	\$1,443,395.81	\$754,203.72	\$2,197,599.53
Reserve Accounts	7551	Reserve Fund Bank	\$4,532,262.82	\$180,768.25	\$4,713,031.07
		<i>Total</i>	\$4,532,262.82	\$180,768.25	\$4,713,031.07
Sundry Debtors	6021	S/Debtors -Miscellaneous	\$102,570.71	\$22,600.45	\$125,171.16
	6051	S/Debtors-Rubbish Charges	\$7,979.27	\$4,756.52	\$12,735.79
	6220	Bond - Staff Housing	\$480.00	\$0.00	\$480.00
	7421	Gst Credits Acct	\$0.00	\$33,003.99	\$33,003.99
	7441	S/Debtors-Rates Pensioner	\$0.00	\$1,575.58	\$1,575.58
	7461	S/Debtors-Rates	\$95,303.09	\$201,972.09	\$297,275.18
	7481	Provision For Dbtful Debt	\$42,054.94	\$0.00	\$42,054.94
		<i>Total</i>	\$164,278.13	\$263,908.63	\$428,186.76
Accrued Income	7501	Accrued Income	\$0.00	\$0.00	\$0.00
		<i>Total</i>	\$0.00	\$0.00	\$0.00
Stock On Hand	7491	Stock - Construction Fuel	\$10,646.03	\$66,829.94	\$77,376.07
	7691	Stock - Airport Fuel	\$85,416.96	\$26,855.80	\$58,561.16
		<i>Total</i>	\$95,963.89	\$39,974.14	\$135,938.03
<b>Current Liabilities</b>					
Sundry Creditors	6130	S/Creditors Control Acct	\$105,318.29	\$76,333.79	\$28,984.50
	6150	Payroll Creditors	\$0.00	\$0.04	\$0.04
	6190	Gst Collected - Liability	\$0.00	\$89,319.41	\$89,319.41
	7451	S/Debtors-Rates Excess	\$75,438.87	\$15,015.08	\$60,423.78
		<i>Total</i>	\$180,757.16	\$2,029.51	\$178,727.65
Accrued Expenditure	7640	Accrued Expenditure	\$8,596.04	\$8,596.04	\$0.00
		<i>Total</i>	\$8,596.04	\$8,596.04	\$0.00
Provision Leave	6160	Long Service Leave Liab	\$22,631.89	\$0.00	\$22,631.89
	6170	Provision For Leave	\$46,398.16	\$0.00	\$46,398.16
		<i>Total</i>	\$69,030.05	\$0.00	\$69,030.05
Emergency Services Levy	6110	Esl Control	\$3,778.91	\$4,609.69	\$8,388.60
	7431	Esl Levied	\$3,778.91	\$3,539.20	\$7,318.11
		<i>Total</i>	\$0.00	\$1,070.49	\$1,070.49
<b>Non Current Assets</b>					
Land And Buildings	1328	Repair Office Passageway	\$0.00	\$0.00	\$0.00
	1329	Paint External Building	\$0.00	\$0.00	\$0.00
	3254	SPQ Paddy's Flat	\$0.00	\$2,494.00	\$2,494.00
	3635	Practice Wall for Tennis Courts	\$0.00	\$0.00	\$0.00
	3638	Pine Rails around Oval	\$0.00	\$0.00	\$0.00
	3666	Pool Upgrade - Capital	\$0.00	\$35,794.80	\$35,794.80
	3667	Pool Upgrade - Changerooms	\$0.00	\$0.00	\$0.00
	2715	Proposed New Staff House	\$0.00	\$0.00	\$0.00
	3483	Town Hall re sand Floor	\$0.00	\$0.00	\$0.00
	2026	Airconditioning - Law Order - Capital	\$0.00	\$0.00	\$0.00
	3680	Rec Centre Floor Coverings	\$0.00	\$0.00	\$0.00
	3634	Oval Toilets	\$0.00	\$0.00	\$0.00
	5217	Airport - Terminal Painting	\$0.00	\$19,200.00	\$19,200.00
	5219	Airport - Terminal Toilets Refurbishment	\$0.00	\$41.91	\$41.91
	5396	Interpretive Centre	\$0.00	\$0.00	\$0.00
	6240	Provn For Depn Land/Bldgs	\$1,606,875.24	\$82,038.96	\$1,688,914.20
	6241	Land And Buildings	\$4,030,663.97	\$0.00	\$4,030,663.97
		<i>Total</i>	\$2,423,788.73	\$82,508.25	\$2,399,280.48

SHIRE OF MEEKATHARRA

EQUITY STATEMENT

Category Description	COA	Description	Opening Balance	YTD Actual	Total Actual	
Plant	1694	Vehicle Purchase - Ranger	\$0.00	\$0.00	\$0.00	
	2344	Motor Vehicles - Mrhs	\$0.00	\$0.00	\$0.00	
	2446	Community Bus Purchase	\$0.00	\$0.00	\$0.00	
	1224	CEO Vehicle	\$0.00	\$0.00	\$0.00	
	5004	Overseer'S Utility	\$0.00	\$0.00	\$0.00	
	1355	DCEO Vehicle	\$0.00	\$0.00	\$0.00	
	2374	Mosquito Fogger	\$0.00	\$0.00	\$0.00	
	5084	Utilities - Other	\$0.00	\$0.00	\$0.00	
	5094	Road Sweeper	\$0.00	\$0.00	\$0.00	
	5014	Misc Plant	\$0.00	\$3,479.82	\$3,479.82	
	5034	Caravans	\$0.00	\$0.00	\$0.00	
	5054	Graders	\$0.00	\$0.00	\$0.00	
	5124	Truck	\$0.00	\$170,460.00	\$170,460.00	
	5154	Engines & Pumps	\$0.00	\$0.00	\$0.00	
	5284	Generator	\$0.00	\$9,827.21	\$9,827.21	
	5184	Rubbish Trucks	\$0.00	\$45,000.00	\$45,000.00	
	5304	Dozer	\$0.00	\$0.00	\$0.00	
	5375	RADS Cones and PAL	\$0.00	\$2,171.50	\$2,171.50	
	5376	RADS Cones and PAL	\$0.00	\$0.00	\$0.00	
	5377	Airport Lawn Mower	\$0.00	\$1,400.77	\$1,400.77	
	5324	Traffic Counters	\$0.00	\$6,703.86	\$6,703.86	
	6250	Provn For Depn Plant	\$2,047,065.93	\$294,695.46	\$2,341,761.39	
	6251	Plant	\$4,952,949.29	\$0.00	\$4,952,949.29	
			<i>Total</i>	\$2,905,883.36	\$55,652.30	\$2,850,231.06
		6260	Provn For Depn Equipment	\$152,936.11	\$14,066.36	\$167,002.47
	6261	Machinery & Equipment	\$237,129.01	\$0.00	\$237,129.01	
		<i>Total</i>	\$84,192.90	\$14,066.36	\$70,126.54	
Furniture And Equipment	1234	Archive Shelving	\$0.00	\$1,983.40	\$1,983.40	
	1244	Computer Equipment	\$0.00	\$4,578.57	\$4,578.57	
	1324	Furniture & Equipment	\$0.00	\$203.64	\$203.64	
	1327	Office Furnitue Railway Station	\$0.00	\$8,688.18	\$8,688.18	
	2548	Domestic Violence Furniture	\$0.00	\$0.00	\$0.00	
	2549	Domestic Violence White Goods	\$0.00	\$0.00	\$0.00	
	2550	Domestic Violence IT Equipment	\$0.00	\$1,541.82	\$1,541.82	
	3484	BBQ for Town Hall	\$0.00	\$1,670.19	\$1,670.19	
	3654	Airconditioning - GYM	\$0.00	\$0.00	\$0.00	
	3784	Rec Centre - Light & BBQ	\$0.00	\$0.00	\$0.00	
	6280	Provn For Depn Furn/Equip	\$192,335.50	\$19,711.14	\$212,046.64	
	6281	Furniture & Equipment	\$302,069.92	\$0.00	\$302,069.92	
		<i>Total</i>	\$109,734.42	\$1,045.34	\$108,689.08	
Shire Water Scheme	6290	Provn For Depn Water Schm	\$38,708.75	\$0.00	\$38,708.75	
	6291	Shire Water Scheme	\$38,708.75	\$0.00	\$38,708.75	
		<i>Total</i>	\$0.00	\$0.00	\$0.00	
Airport Infrastructure	5214	Airport Fencing	\$0.00	\$0.00	\$0.00	
	6270	Provn For Depn Runways	\$1,684,095.22	\$105,371.46	\$1,789,466.68	
	6271	Airport Infrastructure	\$3,250,125.33	\$0.00	\$3,250,125.33	
		<i>Total</i>	\$1,566,030.11	\$105,371.46	\$1,460,658.65	

## SHIRE OF MEEKATHARRA

## EQUITY STATEMENT

Category Description	COA	Description	Opening Balance	YTD Actual	Total Actual
Roads	4200	Road Construction Various	\$0.00	\$1,133,939.53	\$1,133,939.53
	4390	Road Projects	\$0.00	\$0.00	\$0.00
	6230	Provn For Depn Roads	\$13,876,632.90	\$1,073,448.24	\$14,950,081.14
	6231	Road Infrastructure	\$27,984,997.49	\$0.00	\$27,984,997.49
		<i>Total</i>	\$11,108,361.59	\$60,401.29	\$14,168,855.00
Other Infrastructure	3944	Lukes Pit Water Scheme	\$0.00	\$0.00	\$0.00
	3624	Cornish Lift	\$0.00	\$0.00	\$0.00
	3904	Playground Equipment	\$0.00	\$0.00	\$0.00
	3924	Main St Reticulation	\$0.00	\$0.00	\$0.00
	3630	Bike Trail	\$0.00	\$11,691.16	\$11,691.16
	3664	Oval Lights	\$0.00	\$64,033.89	\$64,033.89
	4015	Lions Park	\$0.00	\$0.00	\$0.00
	5389	Meeka Town Walk - Heritage	\$0.00	\$29,789.75	\$29,789.75
	5390	MRDT Stage 2 Canyon Trail	\$0.00	\$0.00	\$0.00
	5388	Meeka South Drive - Heritage	\$0.00	\$0.00	\$0.00
	5387	Meeka North Drive - Heritage	\$0.00	\$0.00	\$0.00
	5394	Meeka Town Drive - Heritage	\$0.00	\$1,251.04	\$1,251.04
	5395	Tourist Rest Area (Capital)	\$0.00	\$5,477.28	\$5,477.28
	5424	Entry Statement & Signs	\$0.00	\$0.00	\$0.00
	5397	Mining Relics	\$0.00	\$0.00	\$0.00
	5398	Town Beautification	\$0.00	\$0.00	\$0.00
	5399	Information Bays	\$0.00	\$0.00	\$0.00
	6410	Provn For Depn Infrastruc	\$380,767.91	\$53,888.68	\$434,656.59
	6411	Other Infrastructure	\$2,332,145.82	\$79,704.50	\$2,252,441.32
		<i>Total</i>	\$1,951,377.91	\$21,350.06	\$1,930,027.85
Long Service Leave Defer	6330	Long Service Leave Liab.	\$14,016.94	\$0.00	\$14,016.94
	6320	Annual Leave Liability	\$9,684.57	\$0.00	\$9,684.57
		<i>Total</i>	\$23,701.51	\$0.00	\$23,701.51
Trust Items Held In Trust	6171	Trust Fund Bank	\$21,121.01	\$110.00	\$21,231.01
	6300	Trust Fund	\$21,121.01	\$0.00	\$21,121.01
	9421	Library Deposits (R)	\$0.00	\$0.00	\$0.00
	9420	Library Deposits P)	\$0.00	\$0.00	\$0.00
	9430	Nomination Deposits (P)	\$0.00	\$0.00	\$0.00
	9431	Nomination Deposits (R)	\$0.00	\$0.00	\$0.00
	9610	Unclaimed Monies	\$0.00	\$0.00	\$0.00
	9480	Misc. Deposits (P)	\$0.00	\$40.00	\$40.00
	9481	Misc. Deposits (R)	\$0.00	\$150.00	\$150.00
		<i>Total</i>	\$0.00	\$0.00	\$0.00
Equity Accumulated Surplus	6371	Accumulated Surplus	\$21,702,075.59	\$180,768.25	\$21,521,307.34
	6771	Asset Revaluation Reserve	\$2,868,849.50	\$0.00	\$2,868,849.50
	7010	Infrastructure & Economic Development Reserve	\$544,437.46	\$21,712.15	\$566,149.61
	7015	LSL Reserve Account	\$36,770.64	\$1,412.49	\$38,183.13
	7020	Shire Water Reserve	\$106,691.07	\$4,240.55	\$110,931.62
	7030	Plant Reserve	\$1,230,294.45	\$49,085.53	\$1,279,379.98
	7050	Building Reserve	\$239,706.91	\$9,561.82	\$249,268.73
	7060	Transport Reserve	\$243,634.69	\$9,721.99	\$253,356.68
	7070	Airport Runway Reserve	\$1,575,043.45	\$62,871.06	\$1,637,914.51
	7080	Airport Operating Reserve	\$555,684.15	\$22,162.66	\$577,846.81
		<i>Total</i>	\$29,103,187.91	\$0.00	\$29,103,187.91
			\$0.00	\$1,086,907.32	\$1,086,907.32
		<i>Total Equity</i>			\$30,190,095.23

SHIRE OF MEEKATHARRA

SCHEDULES

Programme PR Sub-Programme SP Description	COA	Description	Adopted Budget Income	Adopted Budget Expenditure	Current Budget Income	Current Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
03 General Purpose Funding											
01 Rate Revenue											
	0031	Rates	1,360,975	0	1,360,975	0	1,360,975	0	\$1,435,671.92	\$0.00	5.49%
	0111	2006/2007	0	0	0	0	0	0	\$0.00	\$0.00	-100.00%
	0161	Ex Gratia Rates	3,000	3,000	3,000	3,000	3,000	3,000	\$4,219.50	\$0.00	40.65%
	0141	Interest On Instalments	3,000	3,000	3,000	3,000	1,500	1,500	\$8,319.69	\$0.00	18.85%
	0151	Interest On Overdue Rates	7,000	7,000	7,000	7,000	3,500	3,500	\$1,935.00	\$0.00	-3.25%
	0221	Instalment Surcharge	2,000	2,000	2,000	2,000	1,000	1,000	\$2,438.90	\$0.00	143.89%
	0281	Legal Fees Recovered	1,000	1,000	1,000	1,000	500	500	\$0.00	\$0.00	-31.53%
	0112	Administration Allocated	70,130	70,130	70,130	70,130	70,130	48,751	\$3,349.31	\$378.68	-33.01%
	0192	Valuation & Title Search	5,000	5,000	5,000	5,000	5,000	25,000	\$0.00	\$0.00	-98.48%
	0233	Rates Written Off	25,000	25,000	25,000	25,000	25,000	5,000	\$9,266.42	\$80,802.37	85.33%
	0342	Legal Expenses - Rates	5,000	5,000	5,000	5,000	5,000	5,000	\$0.00	\$0.00	-100.00%
			1,376,975	105,130	1,376,975	105,130	1,370,475	81,751	\$1,452,585.01	\$6,625.07	-31.98%
02 Other											
	0193	G Commission Expense	3,000	3,000	3,000	3,000	3,000	3,000	\$669,637.18	\$421,014.50	-49.76%
	0332	Administration	9,740	9,740	9,740	9,740	668,854	6,490	\$0.00	\$0.00	-49.76%
	0181	Financial Assist/Ce Grant	1,337,709	1,337,709	1,337,709	1,337,709	418,976	9,490	\$1,090,651.68	\$6,625.07	-0.84%
	0211	Local Roads Grant	837,954	837,954	837,954	837,954	1,087,830	1,500	\$0.10	\$0.00	-28.38%
			2,175,663	12,740	2,175,663	12,740	1,087,830	9,490	\$180,788.25	\$173,071.80	-33.05%
03 Financing											
	0552	Bank Charges	3,000	3,000	3,000	3,000	3,000	1,500	\$2,974.70	\$0.00	-0.84%
	0682	Roundings	0	0	0	0	0	0	\$0.10	\$0.00	-100.00%
	0553	Administration Allocated	77,922	77,922	77,922	77,922	51,951	51,951	\$55,809.88	\$0.00	-100.00%
	0231	Provision for Doubtful Debts	10,000	10,000	10,000	10,000	0	0	\$0.00	\$0.00	-100.00%
	0555	Sundry Debtor Write Offs	1,000	1,000	1,000	1,000	0	0	\$0.00	\$0.00	-100.00%
	0283	Other Minor Income	1,005	1,005	1,005	1,005	502	502	\$4,000.00	\$0.00	-100.00%
	0284	Commissions	4,000	4,000	4,000	4,000	2,664	2,664	\$0.00	\$0.00	0.00%
	0311	ESL Administration Fee	4,000	4,000	4,000	4,000	2,000	2,000	\$180,788.25	\$0.00	-33.05%
	9224	Interest on Reserves	270,000	270,000	270,000	270,000	135,000	135,000	\$73,071.80	\$56,784.46	-26.93%
	9223	Interest On Municipal	100,000	100,000	100,000	100,000	50,000	50,000	\$0.00	\$0.00	-100.00%
			379,005	91,922	379,005	91,922	190,166	53,451	\$257,840.05	\$126,211.92	-50.76%
		Total General Purpose Funding	3,931,643	209,792	3,931,643	209,792	2,348,471	144,692	\$2,801,076.74	\$126,211.92	-85.76%
04 Governance											
04 Members Of Coun	0202	Fax & Email Costs	2,000	2,000	2,000	2,000	2,000	2,000	\$3,054.40	\$0.00	-97.04%
	0212	Conference Expenses	6,000	6,000	6,000	6,000	5,000	5,000	\$8,000.00	\$0.00	0.00%
	0222	Elector Expenses	5,000	5,000	5,000	5,000	8,000	8,000	\$5,490.83	\$0.00	-57.76%
	0232	Presidents Allowances	8,000	8,000	8,000	8,000	13,000	13,000	\$0.00	\$0.00	-100.00%
	0242	Refreshments/Receptions	13,000	13,000	13,000	13,000	8,666	8,666	\$0.00	\$0.00	-100.00%
	1232	Refreshments/Receptions	0	0	0	0	0	0	\$0.00	\$0.00	-100.00%



SHIRE OF MEEKATHARRA

SCHEDULES

Programme PR SP	Sub-Programme Description	COA	Description	Adopted Budget Income	Adopted Budget Expenditure	Current Budget Income	Current Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
	1983 Impounding Fees			0	0	0	0	0	0	\$0.00	\$0.00	0.73%
	1993 Dog Registration			1,500	10,200	1,500	10,200	1,500	6,794	\$1,511.00	\$11,236.12	
				1,600	10,200	1,600	10,200	1,550	6,794	\$1,536.00	\$11,236.12	
11	Ranger Services											
	1602 Salaries - Ranger			135,680	135,680		135,680		90,459		\$8,216.91	-93.94%
	1612 Superannuation - Ranger			5,656	5,656		5,656		3,769		\$733.07	-87.04%
	1601 Administration			7,792	7,792		7,792		5,193		\$5,300.11	-31.98%
	1622 Housing - Ranger			0	0		0		0		\$151.70	
	1632 Vehicle Costs - Ranger			6,000	6,000		6,000		3,000		\$4,039.47	-32.68%
	1642 Miscellaneous Costs - Ranger			7,000	7,000		7,000		3,500		\$6,243.20	-10.81%
	1603 Depreciation			1,000	1,000		1,000		854		\$0.00	-100.00%
	1652 Uniforms - Ranger			1,000	1,000		1,000		1,000		\$552.60	-44.74%
	1625 Insurance - Ranger			1,616	1,616		1,616		1,616		\$1,195.70	-26.01%
	1640 Profit of Sale of Asset			0	0	0	0	0	0	\$0.00	\$0.00	
	1641 Realisation Account			0	0	0	0	0	0	\$0.00	\$0.00	
	1645 Proceed Sale of Asset			0	0	0	0	0	0	\$0.00	\$0.00	
	1643 Reimbursements			0	0	0	0	0	0	\$0.00	\$0.00	
				0	165,743	0	165,743	0	109,201	\$0.00	\$26,432.76	
08	Other Law Order Public Safety											
	1992 Hypo Program Expenses			0	0		0		0		\$0.00	
	2002 State Emergency Services			18,726	18,726		18,726		9,362		\$13,483.45	-28.00%
	2012 Administration			1,948	1,948		1,948		1,296		\$1,325.00	-31.98%
	2014 Patrol Expenses			0	0		0		0		\$0.00	
	2016 Safer Wa Expenses			16,000	16,000		16,000		8,000		\$0.00	-100.00%
	2032 St John Ambulance			2,000	2,000		2,000		1,000		\$0.00	-100.00%
	2003 Ses Operating Grant			10,544	10,544	10,544	10,544	5,272	5,272	\$6,586.82	\$0.00	-37.53%
	2013 Community Safety & Crime Pert			0	0	0	0	0	0	\$1,200.00	\$0.00	
	2023 Hypo Program Grant			0	0	0	0	0	0	\$0.00	\$0.00	
	2025 FESA Contribution to Equip			0	0	0	0	0	0	\$0.00	\$0.00	
	2004 Ses Financial Assistance			0	0	0	0	0	0	\$0.00	\$0.00	
				10,544	38,674	10,544	38,674	5,272	19,658	\$7,786.82	\$14,808.45	
				15,895	224,133	15,895	224,133	8,896	144,689	\$13,875.00	\$75,046.70	
07	Health											
14	Health Admin & Inspection											
	2292 Depreciation			10,000	10,000		10,000		6,666		\$79.55	-99.20%
	2162 Admin Allocated			6,818	6,818		6,818		4,545		\$150.19	-97.80%
	2182 Vehicle Running Expense			0	0		0		0		\$0.00	
	2212 Housing Allocated			0	0		0		0		\$0.00	
	2132 Insurance			4,952	4,952		4,952		4,951		\$4,638.75	-6.32%

SHIRE OF MEEKATHARRA

SCHEDULES

Programme SP Description	COA Description	Adopted Budget Income	Adopted Budget Expenditure	Current Budget Income	Current Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
2192 Insurance		0	0	0	0	0	0	\$790.00	\$790.00	
2342 Loss On Disposal Mths Assets		0	0	0	0	0	0	\$0.00	\$0.00	
2294 MRHS Scheme Charges		0	0	0	0	0	0	\$0.00	\$0.00	
2152 Telephone		0	0	0	0	0	0	\$0.00	\$0.00	
2296 Consultants - Health		50,000	50,000	50,000	50,000	33,330	33,330	\$21,970.75	\$21,970.75	-56.06%
2298 Other Expenses		5,000	5,000	5,000	5,000	3,329	3,329	\$3,293.63	\$3,293.63	-34.13%
2300 Health Fees & Licenses										223.64%
2301 Other Income		100		100		64		\$323.64		
2303 Profit on Sale of Asset		C		C		0		\$0.00		
2365 Proceeds on Sale of Asset		C		C		0		\$0.00		
2305 Realisation Account		C		C		0		\$0.00		
		<b>100</b>	<b>76,770</b>	<b>100</b>	<b>76,770</b>	<b>64</b>	<b>52,821</b>	<b>\$323.64</b>	<b>\$30,922.87</b>	
15 Preventive Svcs - F	2372 Mosquito & Pest Control		28,000		28,000		18,662		\$2,742.48	-90.21%
	2380 Other Pest Control		0		0		0		\$0.00	
	2382 Depreciation - Pest Cont		220		220		110		\$289.26	31.46%
		<b>0</b>	<b>28,220</b>	<b>0</b>	<b>28,220</b>	<b>0</b>	<b>18,772</b>	<b>\$0.00</b>	<b>\$3,031.74</b>	
16 Preventive Service:	2404 Admin Allocated		1,948		1,948		1,296		\$1,325.00	-31.95%
	2406 School Health promotion		0		0		0		\$0.00	
	2402 Analytical Expenses		500		500		500		\$325.80	-34.84%
		<b>0</b>	<b>2,448</b>	<b>0</b>	<b>2,448</b>	<b>0</b>	<b>1,796</b>	<b>\$0.00</b>	<b>\$1,650.80</b>	
Total Health		<b>100</b>	<b>107,436</b>	<b>100</b>	<b>107,438</b>	<b>64</b>	<b>73,389</b>	<b>\$323.64</b>	<b>\$35,605.41</b>	
08 Education & Welfare										
18 Domestic Violence	2530 DVC Unallocated		88,223		88,223		88,223		\$0.00	-100.00%
	2536 DVC Salaries		47,130		47,130		31,418		\$29,076.94	-38.30%
	2538 DVC Superannuation		4,242		4,242		2,825		\$2,021.17	-33.49%
	2539 DVC Housing		7,320		7,320		4,874		\$6,009.87	-17.90%
	2540 DVC Insurance		0		0		0		\$0.00	
	2541 DVC Vehicle Expenses		8,040		8,040		5,354		\$5,041.36	-37.30%
	2543 DVC Stationery		1,440		1,440		953		\$383.99	-73.33%
	2544 DVC Telephone		2,000		2,000		1,329		\$1,521.94	-23.90%
	2551 DVC Misc Grants Expenditure		0		0		0		\$0.00	
	2553 DVC Admin Allocated		5,844		5,844		3,890		\$4,513.92	-22.76%
	2554 DVC Depreciation		1,020		1,020		673		\$1,154.89	13.22%
	2555 DVC Training		5,000		5,000		3,329		\$2,904.15	-41.92%
	2557 DVC Audit Charges		500		500		500		\$300.00	-40.00%
	2558 DVC Consumables (Food, Cleaning)		4,680		4,680		3,113		\$1,087.23	-76.77%
	2559 DVC Utilities		1,000		1,000		664		\$2,567.22	166.72%



SHIRE OF MEEKATHARRA

SCHEDULES

PR SP	Programme Sub-Programme Description	COA	Description	Adopted Budget Income	Adopted Budget Expenditure	Current Budget Income	Current Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
	2560	DVC - Projects		3,000	3,000		3,000		2,000		\$3,221.66	7.39%
	2561	DVC Recruitment		0	0		0		0		\$0.00	
	2563	DVC Building Maintenance		5,000	5,000		5,000		3,329		\$7,879.01	57.58%
	2564	DVC - Resources		7,000	7,000		7,000		4,665		\$2,051.60	
	2556	DVC - Misc Grants Income		0	0	0	0	0	0	\$15,000.00		
	2546	Reimbursements		0	0	0	0	0	0	\$2,592.44		
	2531	Dot - Family & Domestic Violence		130,000	130,000	130,000	130,000	65,000	65,000	\$100,347.18		-22.81%
				130,000	191,439	130,000	191,439	65,000	157,139	\$117,939.62	\$70,634.95	
19	Education											
	2042	Pre-School Donation		200	200		200		200		\$0.00	-100.00%
	2043	Insurance		80	80		80		80		\$100.61	25.76%
	2052	Pre-School Centre Mtce		1,500	1,500		1,500		993		\$1,304.20	-13.05%
	2044	Administration Allocated		7,792	7,792		7,792		5,193		\$5,300.11	-31.98%
	2425	Administration Allocated		0	0		0		0		\$2,650.07	
	2426	Depreciation		500	500		500		328		\$4,083.35	716.67%
	2412	Day Care Centre Maint		9,000	9,000		9,000		5,994		\$3,979.49	-55.78%
	2072	Telecentre Costs		6,295	6,295		6,295		4,200		\$4,805.94	-23.65%
	2033	Telecentre Office Rental		100	100	100	100	50	50	\$0.00		-100.00%
19		2073	Lease Pre-School Centre	200	200	200	200	100	100	\$0.00		-100.00%
	2083	Pre-School Water Reimb.		0	0	0	0	0	0	\$0.00		
				300	25,367	300	25,367	150	16,988	\$0.00	\$22,233.77	
20	Community Development											
	2432	Cdo Activity Expenditure		12,000	12,000		12,000		7,995		\$8,142.29	-32.15%
	2442	Cdo Misc Grants Expenditure		10,000	10,000		10,000		6,666		\$220.95	-97.79%
	2434	Cdo Misc Grants Expenditure		0	0		0		0		\$0.00	
	2450	Administration Allocated		25,325	25,325		25,325		16,878		\$17,278.67	-31.77%
	2452	Depreciation		2,835	2,835		2,835		1,898		\$406.98	-85.64%
	2453	Insurance		1,320	1,320		1,320		1,319		\$1,287.22	-2.48%
	2457	Cdo - Salary		56,650	56,650		56,650		37,764		\$35,950.88	-36.54%
	2458	Cdo Superannuation		7,931	7,931		7,931		5,282		\$3,273.61	-58.72%
	2459	Vehicle Expenses		4,000	4,000		4,000		2,665		\$2,377.15	-40.57%
	2463	Housing CDO		16,284	16,284		16,284		10,851		\$8,114.19	-50.17%
	2464	Staff replacement & Relocation		3,000	3,000		3,000		1,500		\$0.00	-100.00%
	2465	Training & Conferences		2,000	2,000		2,000		1,329		\$109.09	-105.45%
	2467	Consultants - CDO		0	0		0		0		\$0.00	
	2431	Cdo Committe Grant Income		0	0	0	0	0	0	\$0.00		
	2433	Cdo Vehicle Lease Income		0	0	0	0	0	0	\$0.00		
	2460	Cdo - Misc Grants Income		10,000	10,000	10,000	10,000	5,000	5,000	\$2,125.71		-121.26%
	2455	CDO Fundraising		0	0	0	0	0	0	\$0.00		
	2493	Croc Festival Grant Income		0	0	0	0	0	0	\$0.00		

SHIRE OF MEEKATHARRA

SCHEDULES

PR SP	Programme Sub-Programme Description	COA	Description	Adopted Budget Income	Adopted Budget Expenditure	Current Budget Income	Current Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
	2468		CDO Misc Fees & Charges	2,000		2,000		1,329		\$2,000.94		0.05%
	2451		Cdo Reimbursements	3,000		3,000		1,993		\$405.42		-66.48%
				15,000	141,345	15,000	141,345	8,322	94,137	\$280.65	\$76,943.05	
22	Youth Centre											
	2422		Salaries - Youth Centre	62,580	62,580	62,580	62,580		41,717		\$4,092.24	-93.46%
	2524		Salaries - Youth Scholarship	21,464	21,464	21,464	21,464		14,308		\$4,730.38	-77.96%
	2526		Superannuation	7,493	7,493	7,493	7,493		4,993		\$4,566.48	-93.91%
	2552		Administration Allocated	17,532	17,532	17,532	17,532		11,688		\$10,653.92	-39.23%
	2537		Iris Curly Fund Expenses	8,778	8,778	8,778	8,778		5,850		\$0.00	-100.00%
	2416		Youth Grants Other Expenditure	5,000	5,000	5,000	5,000		3,329		\$1,670.00	-96.66%
	2512		Youth Centre Maintenance	15,523	15,523	15,523	15,523		10,339		\$3,235.28	-79.16%
	2513		Youth Centre Operational Costs	2,000	2,000	2,000	2,000		1,329		\$4,325.77	
	2522		Depreciation - Welfare	16,743	16,743	16,743	16,743		8,370		\$7,382.98	-55.90%
	2535		Youth Grants Expense	5,000	5,000	5,000	5,000		3,329		\$5,970.37	19.41%
	2529		Staff Training, Accommodation	500	500	500	500		328		\$0.00	-100.00%
	2523		Insurance	1,320	1,320	1,320	1,320		1,319		\$1,287.22	-2.48%
	2534		Staff Replacement & relocation	2,000	2,000	2,000	2,000		1,329		\$0.00	-100.00%
	2482		Housing Costs Youth	0	0	0	0		0		\$215.34	
	2528		Housing Allocated	16,284	16,284	16,284	16,284		10,851		\$24,535.62	50.68%
	2411		Youth - Contributions & Reimbu	0	0	0	0		0	\$45.45		
	2417		Youth - Grants Other	5,000	5,000	5,000	5,000		3,329		\$0.00	
	2418		Youth Activity Services Grant	11,000	11,000	11,000	11,000		5,500	\$11,084.20		0.77%
	2419		Youth Grant - Oshc And Holiday	10,367	10,367	10,367	10,367		5,182	\$4,967.00		-52.09%
	2415		School Holidays - Youth	1,000	1,000	1,000	1,000		500	\$0.00		-100.00%
	2420		Indigenous Youth Scholarship	10,000	10,000	10,000	10,000		6,664	\$10,000.00		0.00%
	2421		Youth Services Grant - Dot-Wa	54,710	54,710	54,710	54,710		27,354	\$37,136.55		-32.12%
				92,077	182,217	92,077	182,217	48,529	119,079	\$63,233.50	\$67,052.60	
			Total Education & Welfare	237,377	540,367	237,377	540,367	122,001	387,343	\$181,453.77	\$236,854.37	
09	Housing											
23	Housing											
	2562		Lot 303 - Chief Executive	7,350	7,350	7,350	7,350		4,898		\$4,846.11	-34.07%
	2572		Lot 206 - Cdo	12,350	12,350	12,350	12,350		8,234		\$8,866.36	-26.05%
	2582		Lot 220 - Works Overseer	7,350	7,350	7,350	7,350		4,898		\$4,108.75	-44.10%
	2592		Lot 246 - Transport	12,350	12,350	12,350	12,350		8,234		\$5,310.72	-57.00%
	2602		Lot 213 - Sing Pers Ctrs	7,350	7,350	7,350	7,350		4,898		\$2,831.63	-61.47%
	2612		Lot 87 - Transport	17,350	17,350	17,350	17,350		11,571		\$2,623.72	-84.88%
	2622		Lot 304 - Deputy Ceo	2,350	2,350	2,350	2,350		1,568		\$1,273.21	-46.82%
	2632		Lot 255 - Transport	7,350	7,350	7,350	7,350		4,998		\$1,956.53	-73.38%
	2642		Lot 208 - Swim Pool Mgr	12,350	12,350	12,350	12,350		8,234		\$4,630.03	-62.51%
	2652		Sports Complex Residence	12,350	12,350	12,350	12,350		8,234		\$5,989.14	-51.50%

SHIRE OF MEEKATHARRA

SCHEDULES

PR SP	Programme Sub-Programme Description	COA	Description	Adopted Budget Income	Adopted Budget Expenditure	Current Budget Income	Current Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
	2652 Depreciation - Housing			20,025	20,025				13,352		\$18,980.11	-5.17%
	2652 Less Allocation To Prog.			271,393	271,393				180,928		\$162,416.29	-40.15%
	2692 Lot 408 - Transport			7,350	7,350				4,898		\$1,695.70	-76.93%
	2702 Staff Quarters - Lot 17			44,350	44,350				29,568		\$30,625.41	-30.95%
	2712 Airport Manager Residence			12,350	12,350				8,232		\$6,127.34	-50.39%
	2722 1/16 Regan Street			12,350	12,350				12,350		\$5,906.03	-52.18%
	2732 2/16 Regan Street			12,350	12,350				8,234		\$8,149.21	-34.01%
	2742 3/16 Regan Street			15,350	15,350				10,232		\$15,087.95	-1.71%
	2752 4/16 Regan Street			37,350	37,350				24,904		\$25,073.99	-32.87%
	2663 Insurance			13,238	13,238				13,238		\$12,012.05	-8.26%
	2664 Remote Alarm Monitoring			7,000	7,000				4,664		\$4,185.00	-40.21%
	2665 Housing Rental Subsidy			0	0				0		\$3,576.14	
	2693 Lot 206 - Etno								0	\$0.00		
	2713 Lot 246 - Admin.			8,320	8,320	8,320		5,544		\$0.00		-100.00%
	2733 Rent Lot 87			0	0	0		0		\$1,360.00		
	2753 Rent Lot 255 - Admin			0	0	0		0		\$1,360.00		
	2773 Rent Lot 304 - Admin			0	0	0		0		\$720.00		
	2793 Rent Lot 408 Hill Street			0	0	0		0		\$0.00		
	2813 Rent 2/16 Regan St			0	0	0		0		\$560.00		
	2833 Rent 4/16 Regan Street			0	0	0		0		\$0.00		
	2883 Other Reimbursements			500	500	500		336		\$0.00		-100.00%
	2923 Staff Rent Lot 17 Main St			0	0	0		0		\$0.00		
	<b>Total Housing</b>			<b>8,820</b>	<b>8,820</b>	<b>8,820</b>	<b>8,820</b>	<b>5,860</b>	<b>14,411</b>	<b>\$4,000.00</b>	<b>\$11,468.84</b>	
10	Community Amenities											
25	Sanitation-Househ											
	2622 Administration			9,740	9,740				6,490		\$6,625.57	-31.96%
	2632 Domestic Collection			110,000	110,000				73,334		\$43,734.05	-60.24%
	2635 Insurance			1,800	1,800				1,800		\$1,807.74	0.43%
	2642 Refuse Site Maintenance			34,184	34,184				22,783		\$32,690.56	-4.37%
	2914 New Birs And Equipment			1,500	1,500				1,500		\$1,172.71	-21.82%
	2916 Litter Control			41,000	41,000				27,328		\$1,854.65	-95.48%
	2963 Refuse Removal Charges			82,000	82,000	82,000		82,000		\$82,349.52		0.43%
	2915 Sale of Scrap Metal			0	0	0		0		\$11,049.00		
	2903 Levy On Bins & Equipment			1,000	1,000	1,000		664		\$658.63		
	<b>Total Sanitation-Househ</b>			<b>198,224</b>	<b>198,224</b>	<b>198,224</b>	<b>198,224</b>	<b>82,664</b>	<b>133,236</b>	<b>\$94,057.15</b>	<b>\$87,885.28</b>	<b>-34.14%</b>

SHIRE O' MEEKATHARRA

SCHEDULES

PR SP	Programme Sub-Programme Description	COA	Description	Adopted Budget Income	Adopted Budget Expenditure	Current Budget Income	Current Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
27	Sewerage		2970 Administration		3,896	3,896	3,896		2,593		\$2,660.07	-31.98%
			2972 Depreciation - Sewerage		3,096	3,096	3,096		2,057		\$2,060.98	-33.43%
			2974 Insurance		520	520	520		520		\$562.61	8.19%
			2982 Pond Maintenance		19,527	19,527	19,527		13,012		\$2,917.21	-85.06%
			2983 Septic Tank Fees	200		200		200		\$736.00		288.00%
				200	27,039	200	27,039	200	18,182	\$736.00	\$8,190.87	
30	Town Planning & R		3100 Administration		4,870	4,870	4,870		3,241		\$3,339.07	-31.44%
			3101 Scheme Amendments		1,000	1,000	1,000		1,000		\$0.00	-100.00%
			3103 Consultants - Town Planning		1,000	1,000	1,000		500		\$0.00	-100.00%
			3112 Insurance		520	520	520		520		\$562.61	8.19%
			3123 Charges	100		100		50		\$0.00		-100.00%
				100	7,390	100	7,390	50	5,261	\$0.00	\$3,901.68	
31	Other Community		3192 Grave Digging		11,578	11,578	11,578		7,689		\$8,323.89	-28.11%
			3202 Hearse & Shed Costs		5,000	5,000	5,000		2,500		\$151.14	-96.98%
			3212 Cemetery Maintenance		9,882	9,882	9,882		6,578		\$6,933.51	-39.96%
			3222 Spq Mccleary St Mice		2,500	2,500	2,500		1,657		\$2,782.84	11.31%
			3242 Cemetery Directory		3,000	3,000	3,000		3,000		\$18.89	-99.37%
			3252 Public Toilets Mice		10,000	10,000	10,000		6,666		\$6,092.04	-39.08%
			3262 Depreciation - Comm Amen		1,624	1,624	1,624		1,060		\$3,010.41	85.37%
			3282 Administration		8,767	8,767	8,767		5,848		\$5,995.52	-31.61%
			3272 Insurance		520	520	520		520		\$562.61	8.19%
			3032 Tyre Recycling		1,800	1,800	1,800		1,800		\$3,600.00	100.00%
			3034 Waste Oil Facility		500	500	500		500		\$0.00	-100.00%
			3223 Reimbursements - Spq Mccleary Street	2,000	0	0		0		\$0.00		
			3263 Burial Charges	2,000		2,000		1,329		\$1,796.00		-10.20%
				2,000	55,171	2,000	55,171	1,329	37,848	\$1,796.00	\$36,470.85	
				85,300	287,824	85,300	287,824	84,243	194,526	\$86,589.15	\$736,448.68	
Total	Community											
11	Recreation Anc Culture		3362 Maintenance & Cleaning		32,660	32,660	32,660		21,774		\$11,599.68	-64.48%
			3382 Consultant - Building Inspect		6,500	6,500	6,500		6,500		\$0.00	-100.00%
			3342 Insurance		8,439	8,439	8,439		8,439		\$7,925.78	-6.08%
			3372 Depreciation - Halls		11,931	11,931	11,931		7,954		\$7,854.92	-34.16%
			3365 Administration		13,639	13,639	13,639		9,096		\$9,275.20	-32.00%
			3463 Shire Hall Fees	2,000		2,000		1,329		\$1,010.45		-49.48%
				2,000	73,169	2,000	73,169	1,329	53,763	\$1,010.45	\$36,655.58	
33	Swimming Areas A Schedules		3542 Salaries		62,000	62,000	62,000		41,333		\$57,095.12	-7.91%

SHIRE OF MEEKATHARRA

SCHEDULES

PR SP	Programme Sub-Programme Description	COA	Description	Adopted Budget Income	Adopted Budget Expenditure	Current Budget Income	Current Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
	3632		Superannuation	0	0	0	0	0	0	0	\$0.00	
	3532		Administration	5,842	5,842	5,842	5,842	8,000	3,896	\$6,949.64	\$3,992.57	-31.66%
	3552		Chemicals	8,000	8,000	8,000	8,000	3,000	5,330	\$3,000.00	\$3,986.4E	-50.17%
	3562		Insurance	5,160	5,160	5,160	5,160	0	5,160	\$0.00	\$5,294.1C	2.60%
	3572		Water	5,000	5,000	5,000	5,000	0	3,329	\$0.00	\$2,941.1E	-41.18%
	3582		Electricity	9,000	9,000	9,000	9,000	0	5,994	\$0.00	\$6,674.77	-25.84%
	3592		Pool Maintenance	10,500	10,500	10,500	10,500	0	6,994	\$0.00	\$3,148.61	-70.01%
	3602		Housing Costs	16,284	16,284	16,284	16,284	0	10,851	\$7,255.7E	\$10,043.8E	-55.44%
	3652		Depreciation - Pool	12,404	12,404	12,404	12,404	0	6,202	\$0.00	\$0.00	-19.03%
	3672		Training Course	0	0	0	0	0	0	\$0.00	\$0.00	
	3704		Pool Equipment	5,000	5,000	5,000	5,000	8,000	3,329	\$6,949.64	\$358.50	-92.83%
	3643		Charges - Pool Admission	8,000	8,000	8,000	8,000	3,000	3,000	\$3,000.00	\$0.00	-13.13%
	3653		Government Grants	3,000	3,000	3,000	3,000	0	0	\$23,282.60	\$0.00	0.00%
	3663		Dys Grant Plant Room	0	0	0	0	0	0	\$0.00	\$0.00	
	3683		Reimbursements	0	0	0	0	0	0	\$0.00	\$0.00	
				<b>11,000</b>	<b>139,190</b>	<b>11,000</b>	<b>139,190</b>	<b>11,000</b>	<b>92,418</b>	<b>\$33,232.24</b>	<b>\$100,790.91</b>	

34 Other Recreation And Sport

3722	Sports Complex Maintenance	24,660	24,660	24,660	24,660	16,436	\$12,643.60	-48.73%
3732	Oval Maintenance	25,000	25,000	25,000	16,661	\$21,695.35	-13.22%	
3742	Scheme Water	10,000	10,000	10,000	6,666	\$2,036.51	-79.63%	
3810	Housing Costs	16,284	16,284	16,284	10,851	\$5,615.29	-65.52%	
3811	Administration	15,584	15,584	15,584	10,392	\$10,653.23	-31.64%	
3813	Insurance	3,720	3,720	3,720	3,720	\$0.00	-100.00%	
3792	Parks & Gardens	107,188	107,188	107,188	71,453	\$67,370.4E	-37.15%	
3802	Picture Gardens	500	500	500	328	\$308.84	-38.23%	
3812	Retiulation Maintenance	5,000	5,000	5,000	3,329	\$0.00	-100.00%	
3826	Gym Operating Costs	1,000	1,000	1,000	654	\$338.01	-66.20%	
3852	Miscellaneous Costs - Gym	0	0	0	0	\$219.50		
3862	Utilities - Gym	0	0	0	0	\$694.55		
3872	Building Mice - Gym	5,523	5,523	5,523	3,681	\$485.07	-91.22%	
3892	Building Maintenance	2,000	2,000	2,000	1,329	\$1,617.32	-19.13%	
3972	Depreciation - Rec Sport	55,635	55,635	55,635	37,091	\$41,609.24	-25.21%	
3525	Community Bus Expenditure	15,000	15,000	15,000	9,995	\$7,813.13	-47.91%	
3885	Community Bus Fees Income	3,000	3,000	3,000	1,993	\$2,856.82	-4.77%	
3883	Community Bus Grant	0	0	0	0	\$0.00		
3713	Recreation Grants	0	0	0	0	\$0.00		
3893	Oval Contrib From School	12,000	12,000	12,000	7,995	\$3,701.27	-69.16%	
3823	Complex Fees Netball	0	0	0	0	\$0.00		
3543	Complex Fees Tennis	0	0	0	0	\$126.42		
3563	Complex Fees Complex Hire	2,000	2,000	2,000	1,329	\$1,054.99	-47.25%	

SHIRE OF MEEKATHARRA

SCHEDULES

PR SP	Programme Sub-Programme Description	COA Description	Adopted Budget Income	Adopted Budget Expenditure	Current Budget Income	Current Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
		3993 Gym Attendance Fees	4,000		4,000		2,665		\$1,975.30		-50.62%
		3996 Oval Lighting Grant	46,666		46,666		46,666		\$0.00		-100.00%
			<b>67,666</b>	<b>287,094</b>	<b>67,666</b>	<b>287,094</b>	<b>60,648</b>	<b>192,566</b>	<b>\$9,716.71</b>	<b>\$173,100.10</b>	
35	T.V. & Radio Re-Bt	3992 Sharing Costs		6,000		6,000		3,000		\$4,326.02	-27.90%
		3996 Administration		1,948		1,948		1,296		\$1,325.00	-31.98%
		3998 Insurance		120		120		120		\$150.93	25.78%
		3992 Maintenance Costs		1,000		1,000		664		\$0.00	-100.00%
		4082 Depreciation - TV B'Cast		1,188		1,188		785		\$867.97	-26.94%
		<b>C</b>	<b>10,256</b>	<b>10,256</b>	<b>0</b>	<b>10,256</b>	<b>0</b>	<b>5,865</b>	<b>\$0.00</b>	<b>\$6,669.92</b>	
36	Libraries	4002 Salaries		0		0		0		\$0.00	
		4018 Administration		31,558		31,558		21,038		\$21,518.32	-31.81%
		4012 Freight		500		500		328		\$423.26	-15.35%
		4022 Stationery		0		0		0		\$0.00	
		4042 Insurances		120		120		120		\$150.93	25.78%
		4052 Library Operations		3,000		3,000		1,993		\$1,099.64	-63.35%
		4062 Lost Books		100		100		64		\$294.36	184.36%
		4072 Depreciation - Library		751		751		496		\$500.02	-33.42%
		4053 Lost & Damaged Books						25		\$184.30	637.20%
		<b>C</b>	<b>25</b>	<b>36,029</b>	<b>25</b>	<b>36,029</b>	<b>25</b>	<b>24,039</b>	<b>\$184.30</b>	<b>\$23,976.53</b>	
37	Other Culture	3072 Heritage Survey		20,000		20,000		20,000		\$4,988.00	-75.06%
		4132 25 Mile Well Mice		3,000		3,000		3,000		\$286.87	-90.44%
		4142 Mt. Gould Police Stn.		1,100		1,100		1,100		\$641.03	-41.72%
		4152 Museum Maintenance		1,000		1,000		1,000		\$151.70	-84.83%
		4162 Depreciation - Culture		3,164		3,164		2,105		\$2,040.07	-35.52%
		4172 Municipal Inventory Review		15,000		15,000		15,000		\$0.00	-100.00%
		4182 Administration		9,740		9,740		6,490		\$6,625.07	-31.98%
		4112 Insurance		200		200		200		\$251.56	25.78%
		4173 Preservation Of Historical Images		22,040		22,040		22,040		\$0.00	-100.00%
		4153 Masonic Lodge Income	520		520		520		\$236.36		-54.55%
		<b>C</b>	<b>520</b>	<b>75,244</b>	<b>520</b>	<b>75,244</b>	<b>520</b>	<b>70,935</b>	<b>\$236.36</b>	<b>\$14,984.30</b>	
37	Recreation Officer	3616 Depreciation - Recreation		3,370		3,370		2,241		\$0.00	-100.00%
		3620 Recreation Grants Expenditure		4,895		4,895		3,257		\$2,483.84	-49.28%
		3612 Recreation Officer		0		0		0		\$0.00	
		3625 Activities		14,000		14,000		9,331		\$2,177.91	
		3615 Administration		23,377		23,377		15,681		\$15,969.38	-31.69%
		3617 Salaries Rec Officer		49,106		49,106		32,738		\$15,432.47	-68.57%

SHIRE OF MEEKATHARRA

SCHEDULES

PR SP	Programme Sub-Programme Description	COA	Description	Adopted Budget Income	Adopted Budget Expenditure	Current Budget Income	Current Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance Percentage (%)
	3618		Superannuation		4,420		4,420		2,945		\$1,405.02	-68.21%
	3619		Staff Replacement & Relocation		2,000		2,000		1,329		\$0.00	-100.00%
	3702		Housing Costs		16,284		16,284		10,851		\$14,753.25	-9.40%
	3621		Vehicle Operating Costs		13,000		13,000		8,666		\$5,340.37	-58.92%
	3762		Insurance		8,439		8,439		8,439		\$11,600.76	37.47%
	3613		Recreation Grant	0		0		0		\$0.00		
	3623		Reimbursements	0		0		0		\$202.63		
	3626		Misc Grants	3,000		3,000		1,500		\$1,000.00		
	3633		Misc Fees and Charges	0		0		0		\$0.00		
	3628		CSRRF Bike Trails	0		0		0		\$8,492.00		
	3629		Youth Spaces Bike Trails	0		0		0		\$0.00		
			<b>Total Recreation</b>	<b>3,000</b>	<b>138,890</b>	<b>3,000</b>	<b>138,890</b>	<b>1,500</b>	<b>95,378</b>	<b>\$9,694.63</b>	<b>\$69,163.00</b>	<b>-66.67%</b>
				<b>84,211</b>	<b>759,872</b>	<b>84,211</b>	<b>759,872</b>	<b>75,022</b>	<b>534,894</b>	<b>\$54,074.69</b>	<b>\$425,340.34</b>	
12	Transport											
38	Const. Roads,Bridg	4591	Mrd - Direct Grant	140,000		140,000		0		\$144,958.00		3.54%
		4621	Roads To Recovery	438,368		438,369		219,184		\$0.00		-100.00%
		4681	MRWA Flood Damage	1,009,175		1,009,175		504,588		\$895,750.76		-11.24%
		4641	Black Spot	30,678		30,678		30,678		\$0.00		-100.00%
		4691	Mrd Road Project Grant	120,498		120,496		60,248		\$48,198.40		-60.00%
			<b>Total</b>	<b>1,738,718</b>	<b>0</b>	<b>1,738,718</b>	<b>0</b>	<b>614,698</b>	<b>0</b>	<b>\$1,088,907.16</b>	<b>\$0.00</b>	
39	Mtce Roads,Bridge	4750	Road Maintenance Various		428,304		428,304		285,558		\$257,607.57	-39.85%
		4820	Street Maintenance		53,714		53,714		35,795		\$28,023.37	-47.83%
		4840	Street Lighting		25,000		25,000		16,661		\$14,297.66	-42.81%
		4850	Street Cleaning		48,286		48,286		32,178		\$15,434.99	-68.03%
		4880	Depot Maintenance		29,000		29,000		19,326		\$19,318.75	-33.38%
		4855	Gravel Pit Rehabilitation		55,000		55,000		55,000		\$0.00	-100.00%
		4900	Traffic Signs & Control		27,000		27,000		17,997		\$9,281.18	-66.63%
		4872	Upgrade Roman Data		0		0		0		\$0.00	
		4882	Depreciation - Roads		850,000		850,000		425,000		\$1,078,612.51	26.90%
		4902	Administration		68,182		68,182		45,454		\$50,807.05	-25.48%
		4923	Reimbursements - Trans			0		0		\$0.00		
		4843	Street Lighting Subsidy	3,000		3,000		3,000		\$0.00		-100.00%
			<b>Total</b>	<b>3,000</b>	<b>1,584,486</b>	<b>3,000</b>	<b>1,584,486</b>	<b>3,000</b>	<b>932,369</b>	<b>\$0.00</b>	<b>\$1,473,383.06</b>	
40	Road Plant Purcha	5132	Loss On Disposal - Road Plant		4,000		4,000		4,300		\$0.00	4.35%
		5105	Proceeds Of Plant Disposals	115,000		115,000		57,500		\$120,000.00		
		5121	Proceeds on Misc Items	0		0		0		\$0.00		
		5131	Profit On Disposal - Road Plant	30,000		30,000		30,000		\$0.00		-100.00%

SHIRE OF MEEKATHARRA

SCHEDULES

PR SP	Programme Sub-Programme Description	COA	Description	Adopted Budget Income	Adopted Budget Expenditure	Current Budget Income	Current Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
	5136	Asset Realisation - Road Plant		115,000	4,000	115,000	4,000	57,500	4,000	\$0.00	\$0.00	-100.00%
				30,000		30,000		30,000	4,000	\$120,000.00	\$0.00	
42	Aerodromes											
	5002	Salaries		50,100		50,100			33,402		\$42,753.55	-14.66%
	5006	Salaries - Security Airport		0		0			0		\$0.00	
	5012	Superannuation		10,094		10,094			6,723		\$6,363.72	-36.96%
	5090	Security Operating Expenses		0		0			0		\$370.73	
	5142	Administration		5,455		5,455			3,633		\$3,710.03	-31.99%
	5021	Aerodrome Consultancy		13,000		13,000			13,000		\$14,917.50	14.75%
	5022	Utilities		35,000		35,000			23,327		\$33,477.57	-4.35%
	5032	Runway Maintenance		9,500		9,500			6,329		\$7,486.94	-21.19%
	5052	Airport Maintenance - Other		27,000		27,000			17,997		\$21,949.97	-18.70%
	5060	Training and Conferences		0		0			0		\$3,088.80	
	5062	Insurance		10,223		10,223			10,222		\$10,124.70	-0.96%
	5072	Depreciation Airport		172,092		172,092			86,046		\$110,094.62	-36.03%
	5082	Long Service Leave		0		0			0		\$0.00	
	5122	Accrued Annual Leave		0		0			0		\$0.00	
	5162	Housing Costs		16,284		16,284			10,851		\$6,127.34	-62.37%
	6082	Relocation Expenses - Airport		0		0			0		\$0.00	
	5003	Airport Landing Fees		0		0			0		\$0.00	
	5013	Airport Leases		24,400		24,400			16,261		\$8,752.78	-78.82%
	5033	Reimbursements Electricit		18,000		18,000			11,996		\$5,167.00	-10.35%
	5053	Reimbursements Telephone		0		0			0		\$443.82	
	5183	RADS Grant		7,300		7,300			7,300		\$0.00	-100.00%
	5103	RAFP grat		0		0			0		\$0.00	
	5093	Airport Leases Gst-F		0		0			0		\$0.00	
	5193	Rtds Airport Service		10,000		10,000			6,666		\$5,100.00	-49.00%
	5203	Landing Fees		170,000		170,000			113,338		\$113,009.46	-33.52%
	5333	Security - Reimbursements		0		0			0		\$0.00	
				229,700	348,748	229,700	348,748	155,561	211,530	\$148,609.40	\$260,465.47	
		Diesel Sales										
	5042	Fuel Commissions		0		0			0		\$0.00	
	5091	Airport Diesel Wages		10,000		10,000			6,666		\$5,429.99	-45.70%
	5092	Retail Diesel COGS (Issues)		170,000		170,000			113,338		\$153,304.13	-9.82%
	5303	Retail Diesel Sales (Receipts)		185,000		185,000			123,336		\$152,976.79	-17.31%
				185,000	180,000	185,000	180,000	123,336	120,304	\$152,976.79	\$158,734.12	



SHIRE OF MEEKATHARRA

SCHEDULES

Programme PR SP	Sub-Programme Description	COA	Description	Adopted Budget Income	Adopted Budget Expenditure	Current Budget Income	Current Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
43	Air Bp		<b>Air Bp</b>									
		6002	Call Out Wages	10,920	10,920				7,275		\$10,888.00	-0.20%
		6012	Relief Wages	8,000	8,000				5,330		\$2,656.50	-66.79%
		6022	Salaries	12,000	12,000				7,985		\$7,702.16	-35.82%
		6032	Cost Of Fuel Sold	60,000	60,000				39,997		\$38,205.14	-36.32%
		6042	Bank Charges - Bp A/C	400	400				264		\$355.29	-11.18%
		6052	Admin Allocated	7,792	7,792				5,193		\$5,300.11	-31.98%
		6072	Other Expenses - Air Bp	100	100				64		\$0.00	-100.00%
43	Air Bp		Fuel Sales - Cash	62,000		62,000		41,333		\$42,038.97		-32.20%
		5123	Call Our Fees	10,000		10,000		6,666		\$10,470.93		4.71%
		5133	Fuel Sales Commission	C		0		0		\$1,633.73		
		5163	Monthly Retainer - Bp	57,000		57,000		38,003		\$39,000.00		-33.33%
				129,000	99,212	-129,000	99,212	86,002	66,118	\$82,143.63	\$65,117.20	
				2,315,416	2,216,446	2,315,416	2,216,446	1,212,597	1,334,621	\$1,602,637.03	\$1,957,699.87	
13	Economic Services											
45	Tourism And Area											
		5325	Administration	39,935	39,935				26,624		\$25,917.42	-35.10%
		5382	Tourism Promotion	16,000	16,000				10,667		\$9,177.09	-42.64%
		5392	October Festival	30,000	30,000				30,000		\$37,143.65	23.81%
		5401	Croc Festival	30,000	30,000				30,000		\$32,426.14	8.09%
		5403	Meekatharra Rodeo	15,000	15,000				15,000		\$0.00	-100.00%
		5400	Interpretive Centre Consultancy	30,000	30,000				19,998		\$0.00	-100.00%
		5422	Information Bay	4,000	4,000				2,665		\$0.00	-100.00%
		5423	Profit/Lose On Sale Of Asset	0	0				0		\$78,300.20	
		5442	Meeka Dust Salaries	5,000	5,000				3,329		\$1,965.98	-60.69%
		5452	Meeka Dust Expenses Other	0	0				0		\$0.00	
		5462	Maps And Souvenirs	18,500	18,500				12,332		\$1,064.37	-94.25%
		5472	Town Beautification	10,000	10,000				6,666		\$0.00	-100.00%
		5482	Economic & Community Develop	0	0				0		\$0.00	
		5926	Maintenance Trails & Lookouts	18,000	18,000				11,996		\$342.76	-98.10%
		5922	Depreciation - Trails	23,000	23,000				11,500		\$19,870.63	-13.61%
		5391	Centenary Contributions	0	0				0		\$0.00	
		5381	Trails Grant	192,132		192,132		128,088		\$0.00	\$0.00	-100.00%
		5393	October Festival	10,000		10,000		10,000		\$119,739.04		97.39%
		5492	Rodeo Income	10,000		10,000		10,000		\$0.00	\$0.00	-100.00%
		5493	Croc Festival	15,000		15,000		10,000		\$17,426.14		
		5433	Meekatharra Dust Sales	4,000		4,000		2,664		\$611.91		-84.70%
		5483	Reimbursements	0		0		0		\$0.00	\$0.00	

SHIRE OF MEEKATHARRA

SCHEDULES

PR SP	Programme Sub-Programme Description	COA Description	Adopted Budget Income	Adopted Budget Expenditure	Current Budget Income	Current Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
5443	Meeka Dust Advertising		0	0	0	0	0	0	\$110.00		-14.71%
5473	Maps And Souvenir Sales		1,500	0	1,500	0	993	\$1,279.31	\$39,166.40	\$206,208.24	
			<b>232,632</b>	<b>239,435</b>	<b>232,632</b>	<b>239,435</b>	<b>161,745</b>	<b>190,777</b>	<b>\$39,166.40</b>	<b>\$206,208.24</b>	
46	Building Control										
5642	Building Inspection Costs		20,000	20,000	20,000	20,000	13,332	13,332	\$0.00	\$0.00	-100.00%
5772	Administration		974	974	974	648	648	648	\$689.55	\$689.55	-29.21%
5774	Insurance		1,480	1,480	1,480	1,480	1,480	1,480	\$1,496.65	\$1,496.65	1.13%
5683	Charges-Building Permits		1,000	1,000	1,000	664	664	664	\$1,508.18	\$1,508.18	50.82%
5693	Demolition Fees		1,000	1,000	1,000	664	664	664	\$1,050.00	\$1,050.00	5.00%
			<b>2,000</b>	<b>22,454</b>	<b>2,000</b>	<b>22,454</b>	<b>1,328</b>	<b>15,460</b>	<b>\$2,558.18</b>	<b>\$2,186.22</b>	
49	Other Economic S										
5742	Shop Premises (Heatwave)		4,320	4,320	4,320	2,873	2,873	2,873	\$1,022.83	\$1,022.83	-76.32%
5752	Stockyards Maintenance		2,000	2,000	2,000	1,336	1,336	1,336	\$1,307.94	\$1,307.94	-34.60%
5762	Depreciation - Economic		0	0	0	0	0	0	\$13,029.75	\$13,029.75	
5302	MRVC Vermin Control		6,400	6,400	6,400	4,265	4,265	4,265	\$6,513.71	\$6,513.71	1.78%
5312	Weed Control		3,000	3,000	3,000	2,000	2,000	2,000	\$0.00	\$0.00	-100.00%
5754	Assist Community Groups & Organisations		5,000	5,000	5,000	3,336	3,336	3,336	\$0.00	\$0.00	-100.00%
5765	Award To Best Business		0	0	0	0	0	0	\$0.00	\$0.00	
5743	Rent - Ex Bank		0	0	0	0	0	0	\$1,320.00	\$1,320.00	435.67%
5763	Rent - Lot 742 Douglas St		510	510	510	254	254	254	\$2,731.94	\$2,731.94	-81.92%
5773	Reimbursements		2,400	2,400	2,400	1,200	1,200	1,200	\$434.00	\$434.00	-28.57%
8775	Billboard Lease Rental		700	700	700	464	464	464	\$500.00	\$500.00	
			<b>3,610</b>	<b>20,720</b>	<b>3,610</b>	<b>20,720</b>	<b>1,918</b>	<b>13,810</b>	<b>\$5,565.94</b>	<b>\$21,874.23</b>	
	Total Economic Services		<b>238,242</b>	<b>282,609</b>	<b>238,242</b>	<b>282,609</b>	<b>164,991</b>	<b>210,047</b>	<b>\$47,310.52</b>	<b>\$230,258.69</b>	
14	Other Property And Services										
50	Private Works										
5052	Various Private Works		0	0	0	0	0	0	\$798.43	\$798.43	
5063	Income From Private Works		C	0	0	0	0	0	\$798.43	\$798.43	
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$798.43</b>	<b>\$798.43</b>	
51	Administration										
0352	Salaries - Administration		415,708	415,708	415,708	277,163	277,163	277,163	\$186,140.63	\$186,140.63	-55.22%
0362	Long Service Leave		0	0	0	0	0	0	\$0.00	\$0.00	
0382	Admin. Insurance		16,486	16,486	16,486	10,887	10,887	10,887	\$17,190.44	\$17,190.44	4.27%
0392	Industry Superannuation		43,747	43,747	43,747	29,161	29,161	29,161	\$20,391.86	\$20,391.86	-53.39%
0402	Fringe Benefit Tax		20,000	20,000	20,000	13,332	13,332	13,332	\$82,587.66	\$82,587.66	
0422	Office Operations		11,574	11,574	11,574	7,706	7,706	7,706	\$9,673.70	\$9,673.70	-16.42%
0412	Office Maintenance		10,000	10,000	10,000	6,666	6,666	6,666	\$209.87	\$209.87	-97.90%
0432	Advertising		6,000	6,000	6,000	3,994	3,994	3,994	\$6,287.28	\$6,287.28	4.79%
0452	Printing And Stationery		12,000	12,000	12,000	7,995	7,995	7,995	\$5,766.29	\$5,766.29	-51.95%
0462	Staff Training		20,000	20,000	20,000	13,332	13,332	13,332	\$3,254.95	\$3,254.95	-83.73%

SHIRE OF MEEKATHARRA

SCHEDULES

PR Programme SP Sub-Programme	COA Description	Adopted Budget Income	Adopted Budget Expenditure	Current Budget Income	Current Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
0694	Staff Uniforms	3,000	3,000	3,000	3,000	1,993	1,993	\$1,619.06	\$1,619.06	-46.03%
0492	Housing Costs	56,993	56,993	56,993	56,993	37,995	37,995	\$22,035.52	\$22,035.52	-61.34%
0502	Telephone	15,000	15,000	15,000	15,000	9,995	9,995	\$8,255.85	\$8,255.85	-44.96%
0522	Computer hardware	2,000	2,000	2,000	2,000	1,329	1,329	\$0.00	\$0.00	-100.00%
0532	Postage	6,000	6,000	6,000	6,000	3,994	3,994	\$3,522.04	\$3,522.04	-41.30%
0533	Rental Private Accommodation	0	0	0	0	0	0	\$0.00	\$0.00	
0542	Office Equip Maintenance	8,000	8,000	8,000	8,000	5,330	5,330	\$5,214.50	\$5,214.50	-34.82%
0572	General Office Expenses	1,000	1,000	1,000	1,000	664	664	\$30,412.84	\$30,412.84	2941.28%
0602	Vehicle Expenses CEO	6,000	6,000	6,000	6,000	3,994	3,994	\$7,454.28	\$7,454.28	24.24%
0603	Vehicle Expenses DCEO	6,000	6,000	6,000	6,000	3,994	3,994	\$998.73	\$998.73	-83.35%
0642	Staff Recruitment & Relocation	10,000	10,000	10,000	10,000	6,666	6,666	\$5,073.52	\$5,073.52	-49.26%
0662	Accommodation Travelling	0	0	0	0	0	0	\$0.00	\$0.00	
693	Housing Private Rental	0	0	0	0	0	0	\$0.00	\$0.00	
0692	Consulting Fees	50,000	50,000	50,000	50,000	33,330	33,330	\$95,576.76	\$95,576.76	91.15%
0702	Legal Expenses	1,000	1,000	1,000	1,000	664	664	\$2,850.00	\$2,850.00	185.00%
0712	Computer Software	17,000	17,000	17,000	17,000	11,331	11,331	\$12,015.28	\$12,015.28	-29.32%
0722	Depreciation - Administ	35,870	35,870	35,870	35,870	23,911	23,911	\$19,362.77	\$19,362.77	-46.02%
1062	Costs Allocated To Mirhs	0	0	0	0	0	0	\$0.00	\$0.00	
1082	Costs Allocated To Prog.	0	0	0	0	0	0	\$0.00	\$0.00	
1123	Reimbursements Admin	0	0	0	0	0	0	\$4,140.65	\$4,140.65	
1153	Insurance Refunds	0	0	0	0	0	0	\$0.00	\$0.00	
		0	0	0	0	0	58	\$4,140.65	\$51,022.45	
52	Public Works Over	152,100	152,100	152,100	152,100	101,406	101,406	\$46,037.47	\$46,037.47	-69.73%
8012	Overseers Wages	0	0	0	0	0	0	\$7,066.69	\$7,066.69	
8122	Unallocated Wages	1,000	1,000	1,000	1,000	664	664	\$541.73	\$541.73	-45.83%
8032	Sick & Holiday Pay	96,811	96,811	96,811	96,811	65,876	65,876	\$45,996.72	\$45,996.72	-53.45%
8042	Insurance - Workers Comp	37,760	37,760	37,760	37,760	25,175	25,175	\$45,393.63	\$45,393.63	20.22%
8052	Rostered Days Off	0	0	0	0	0	0	\$1,878.52	\$1,878.52	
8062	Camping Requirements	5,000	5,000	5,000	5,000	3,329	3,329	\$163.61	\$163.61	-96.73%
8072	Relocation Expenses	3,000	3,000	3,000	3,000	3,000	3,000	\$0.00	\$0.00	-100.00%
8082	Telephone Expenses	6,000	6,000	6,000	6,000	3,994	3,994	\$8,340.15	\$8,340.15	39.00%
8092	Travel, Conf. & Training	5,000	5,000	5,000	5,000	3,329	3,329	\$0.00	\$0.00	-100.00%
8102	Protective Clothing	5,000	5,000	5,000	5,000	3,329	3,329	\$4,253.14	\$4,253.14	-14.74%
8132	Industry Superannuation	64,666	64,666	64,666	64,666	43,109	43,109	\$31,694.30	\$31,694.30	-50.99%
8142	Light Vehicles Oprn Cost	20,400	20,400	20,400	20,400	13,596	13,596	\$13,591.56	\$13,591.56	-33.37%
8152	Allowances	83,669	83,669	83,669	83,669	55,784	55,784	\$60,435.80	\$60,435.80	-27.77%
8172	Long Service Leave	0	0	0	0	0	0	\$0.00	\$0.00	
8182	Alloc. To Works & Services	652,160	652,160	652,160	652,160	434,776	434,776	\$293,822.85	\$293,822.85	-54.95%
8192	Accrued Annual Leave	0	0	0	0	0	0	\$0.00	\$0.00	
8212	Workers Compensation	0	0	0	0	0	0	\$0.00	\$0.00	

SCHEDULES

SHIRE OF MEEKATHARRA

Programme SP Description	COA	Description	Adopted Budget Income	Adopted Budget Expenditure	Current Budget Income	Current Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
8232		Housing Costs	100,415	100,415	0	100,415	0	66,948	\$0.00	\$44,953.64	-55.23%
8252		Administration	62,338	62,338	0	62,338	0	41,557	\$0.00	\$42,509.64	-31.81%
8272		Occ Health & Safety	7,000	7,000	0	7,000	0	4,665	\$0.00	\$2,954.14	-57.80%
8123		Reimbursements Workers Coml	0	0	0	0	0	0	\$3,008.01	\$3,008.01	
8133		Reimbursements Inc Gst	0	0	0	0	0	985	\$3,008.01	\$58,240.8E	
53	Plant Operation Co	Fuel & Oil	300,000	300,000	0	300,000	0	200,013	\$162,602.90	\$162,602.90	-45.80%
8322		Tyres And Tubes	80,000	80,000	0	80,000	0	53,336	\$57,440.18	\$57,440.18	-28.20%
8323		Mechanics Vehicle	18,000	18,000	0	18,000	0	12,000	\$4,395.04	\$4,395.04	
8332		Parts And Repairs	180,000	180,000	0	180,000	0	120,005	\$177,829.95	\$177,829.95	-1.21%
8342		Repair Wages-Internal	158,638	158,638	0	158,638	0	105,760	\$123,142.08	\$123,142.08	-22.38%
8352		Licences	7,000	7,000	0	7,000	0	4,665	\$7,452.69	\$7,452.69	6.47%
8362		Consumable Stores	10,000	10,000	0	10,000	0	6,666	\$18,728.15	\$18,728.15	87.26%
8382		Plant Insurance	34,935	34,935	0	34,935	0	23,287	\$40,499.19	\$40,499.19	15.93%
8392		Cutting Edges	10,000	10,000	0	10,000	0	6,666	\$6,450.99	\$6,450.99	-35.49%
8301		Administration	28,247	28,247	0	28,247	0	18,830	\$19,244.90	\$19,244.90	-31.87%
8432		Replacement Tools	5,000	5,000	0	5,000	0	3,329	\$8,994.98	\$8,994.98	79.90%
8442		Gst Free Consumables	0	0	0	0	0	0	\$0.00	\$0.00	
8303		Diesel Fuel Rebate	12,000	0	12,000	0	6,000	6,000	\$5,661.00	\$0.00	-52.83%
8413		Insurance Recoup/Rebate	0	0	0	0	0	0	\$0.00	\$0.00	
8402		Sub Total Plant Operation	12,000	831,820	12,000	831,820	6,000	554,557	\$5,661.00	\$526,781.05	
		Alloc.To Works & Services	12,000	831,820	12,000	831,820	6,000	554,544	\$5,661.00	\$636,266.04	-23.51%
								13	\$5,661.00	\$9,484.99	
53	Plant Operation Co	Depreciation - Plant	445,000	445,000	0	445,000	0	296,659	\$301,347.73	\$301,347.73	-32.26%
8404		Depreciation Alloca to Works Services	0	445,000	0	445,000	0	296,659	\$150,088.48	\$150,088.48	-64.03%
		Total Plant	12,000	0	12,000	0	6,000	13	\$5,661.00	\$1,31,774.26	
55	Salaries And Wage	Gross Salaries & Wages	1,835,570	1,835,570	0	1,835,570	0	1,223,831	\$885,357.16	\$885,357.16	-51.77%
8540		Salaries/Wages Allocated	0	1,835,570	0	1,835,570	0	1,223,831	\$886,332.06	\$886,332.06	-51.74%
			0	0	0	0	0	0	\$0.00	\$974.90	

SHIRE OF MEEKATHARRA

SCHEDULES

PR SP	Programme Sub-Programme Description	COA	Description	Adopted Budget Income	Adopted Budget Expenditure	Current Budget Income	Current Budget Expenditure	YTD Budget Income	YTD Budget Expenditure	YTD Actual Income	YTD Actual Expenditure	YTD Variance (%)
		0472	Accrued Annual Leave		40,000	40,000	40,000		40,000		\$0.00	-100.00%
		8920	LSL Payout		0	0	0		0		\$0.00	
		8562	LSL Contributions to Other Shires		0	0	0		0		\$3,589.52	
		1212	Loss on Admin Assets		4,000	4,000	4,000		4,000		\$0.00	-100.00%
		1225	Asset Realisation - Admin	52,000		52,000		52,000		\$0.00		-100.00%
		1325	Proceeds On Disposal Of Asset	52,000		52,000		52,000		\$0.00		-100.00%
		1124	Profit on Sale of Asset	4,000		4,000		4,000		\$0.00		-100.00%
				4,000	44,000	4,000	44,000	4,000	44,000	\$0.00	\$3,589.52	
				16,000	44,000	16,000	44,000	10,000	44,940	\$13,608.4	\$244,450.67	
				6,933,006	5,003,367	6,933,006	5,003,367	4,331,965	3,305,110	\$4,814,948.68	\$3,687,085.82	
			Total Unclassified									
			Grand Total									

## SHIRE OF MEEKATHARRA

## INVESTMENT REGISTER

Total Investments as at 28th February 2007


Account	Institution	Interest Rate	Opening Balance 1/07/2006	Interest Earned to 31/01/2007	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 31/01/2007
946020606	Home Building Society	Variable	4,532,262.81	157,241.07	23,527.18	-	-	4,713,031.06
26-7466	Westpac Bank	Variable	1,507,052.83	57,879.72	9,207.99	2,300,000.00	( 1,825,754.10 )	2,048,386.44
<b>TOTALS</b>			<b>6,039,315.64</b>	<b>215,120.79</b>	<b>32,735.17</b>	<b>2,300,000.00</b>	<b>( 1,025,754.10 )</b>	<b>6,761,417.50</b>

## Investments by Nature

General Ledger Code	Investment Purpose	% of Investment	Opening Balance 1/07/2006	Interest Earned to 31/01/2007	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 31/01/2007
170300	Plant Reserve	27.15%	1,230,294.45	42,683.49	6,386.51	-	-	1,279,364.46
170500	Building Reserve	5.29%	239,706.90	8,316.32	1,244.33	-	-	249,267.55
170200	Water Reserve	2.35%	106,691.07	3,701.51	553.84	-	-	110,946.42
170700	Airport Runway Reserve	34.75%	1,575,043.45	54,644.12	8,176.12	-	-	1,637,863.69
170800	Airport Operations Reserve	12.26%	555,684.15	19,278.75	2,884.58	-	-	577,847.48
170600	Transport Reserve	5.38%	243,634.69	8,452.59	1,264.72	-	-	253,352.00
170100	Infrastructure Reserve	12.01%	544,437.46	18,868.56	2,826.20	-	-	566,152.22
170150	Leave Reserve	0.81%	36,770.64	1,275.71	190.88	-	-	38,237.23
<b>SUB TOTAL ON RESERVES</b>		<b>100.00%</b>	<b>4,532,262.81</b>	<b>157,241.07</b>	<b>23,527.18</b>	<b>-</b>	<b>-</b>	<b>4,713,031.06</b>
Municipal Fund		100.00%	1,507,052.83	57,879.72	9,207.99	2,300,000.00	( 1,825,754.10 )	2,048,386.44
<b>TOTAL INVESTMENTS BY NATURE</b>			<b>6,039,315.64</b>	<b>215,120.79</b>	<b>32,735.17</b>	<b>2,300,000.00</b>	<b>( 1,025,754.10 )</b>	<b>6,761,417.50</b>

### 9.2.3 OUTSTANDING DEBTORS

**LOCATION:** N/A  
**APPLICATION:** NIL  
**FILE REF:** D/15  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 13<sup>th</sup> MARCH 2007  
**AUTHOR:** CAMERON WATSON  
DEPUTY CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR:**   
**SENIOR OFFICER:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:** 

**Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

**Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

**Comment:**

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Loss of revenue

**Strategic Implications:**

Nil

**Voting Requirments:**

Simple Majority

**Officers Recommendation/Council Resolution:**

**That Council receives the outstanding monthly Debtor Trial Balance for 28<sup>th</sup> February 2007.**

**Moved: Cr H Nichols**

**Seconded: Cr B A O'Dwyer**

**CARRIED 6/0**



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SHIRE OF MEEKATHARRA

Debtors Trial Balance  
As at 28.02.2007

Debtor #	Name	30.11.2006 > 90 days	30.12.2006 > 60 days	29.01.2007 > 30 days	28.02.2007 Current	Total
A041	AD ASTRAL AVIATION	0.00	0.00	0.00	82.82	82.82
A345	AERODROME MANAGEMENT SERVICES	0.00	0.00	0.00	14.67	14.67
A049	A-R AUSTRALIA INTERNATIONAL	0.00	0.00	87.75	87.50	175.25
A029	A-R PHOENIX INTERNATIONAL	0.00	0.00	0.00	32.43	32.43
A009	ALGOL HOLDINGS	0.00	0.00	0.00	11.59	11.59
L028	ANTHONY LATHAM	11.47	0.00	0.00	0.00	11.47
A064	AUSTRALASIAN JET PTY. LTD.	0.00	41.91	0.00	83.82	125.73
A045	AUSTRALIAN AERIAL SURVEYS P/LTD	-33.68	0.00	0.00	0.00	-33.68
A073	AVTECH	0.00	0.00	0.00	11.00	11.00
B046	BACK NOMINEES	0.00	0.00	58.36	34.18	102.54
B021	BUNBURY AERO CLUB (IMC)	0.00	0.00	56.00	44.00	110.00
C019	CAGAIR PTY LTD	0.00	0.00	0.00	26.94	26.94
L30	CECIL LANE	0.00	39.33	41.16	0.00	80.49
M21	CHARLES GATES MCELWEE	0.00	0.00	22.79	45.58	68.37
C028	CHRISHINE NOMINEES	0.00	0.00	0.00	17.96	17.96
B022	CLARK BUTSON	0.00	0.00	-26.94	17.95	-8.99
T019	CLARKE TERENCE	0.00	0.00	0.01	0.01	0.02
C023	COLLINS, HAYDN	18.95	18.95	0.00	0.00	37.90
C068	CORPORATE AIR	88.00	-44.00	-44.00	0.00	0.00
D011	D & L ELECTRICS	0.00	0.00	29.44	147.20	176.64
M090	DARREN MOORE	20.75	0.00	0.00	0.00	20.75
D028	DEMORE PTY LTD	-24.75	0.00	0.00	0.00	-24.75
H007	DEPARTMENT OF HOUSING AND WORKS	0.00	0.00	-132.00	0.00	-132.00
D050	DEVEREAUX HOLDINGS PTY LTD	0.00	0.00	21.45	0.00	21.45
K033	DR CARY KALLIS	-53.88	0.00	0.00	0.00	-53.88
E013	ELSAL PTY LTD	-36.26	0.00	0.00	0.00	-36.26
E009	ESPERANCE AIR CHARTER	0.00	37.90	0.00	0.00	37.90
F013	FLIGHT CLUB PTY LTD	67.96	11.98	11.98	44.00	135.92
F028	FUGRO GROUND GEOPHYSICS	0.00	0.00	0.00	88.00	88.00
F012	FUGRO SPATIAL SOLUTIONS	0.00	0.00	0.00	49.15	49.15
G011	GERALDTON AIR CHARTER	0.00	0.00	0.00	-51.06	-51.06
G016	GLOWREE HOLDINGS PTY LTD	0.00	0.00	0.00	37.90	37.90
S038	GREGORY DENNIS STONEY	0.00	0.00	44.39	0.00	44.39
5	HANCOCK PROSPECTING	0.00	0.00	0.00	11.97	11.97
G032	HELEN GOULD	0.00	0.00	52.42	10.07	62.49
H032	HELI-AUST (HELI-MUSTER) PTY LTD	0.00	0.00	44.00	23.10	67.10
H012	HELICOPTERS AUSTRALIA PTY LTD	0.00	0.00	0.00	31.94	31.94
H048	HELITWORK WA	0.00	0.00	0.00	95.76	95.76

SHIRE OF MEEKATHARRA

Debtors Trial Balance  
As at 28.02.2007

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Debtor #	Name	30.11.2006 > 90 days	30.12.2006 > 60 days	29.01.2007 > 30 days	28.02.2007 Current	Total
S047	IVAN SALISBURY	-0.20	0.00	0.00	0.00	-0.20
R050	J ENDE	0.00	0.00	0.00	13.22	13.22
J023	J N ENGINEERING	0.00	0.00	25.70	0.00	25.70
J018	JANDAKOT FLIGHT CENTRE	0.00	0.00	-24.07	0.00	-24.07
J010	JAYROW HELICOPTERS	0.00	0.00	21.45	35.20	56.65
J060	JINGLE HOLDINGS	0.00	0.00	351.37	351.64	703.01
J025	JNJ CONSULTING PTY LTD	0.00	0.00	0.00	13.50	13.50
P055	JULIE PEAKHAM	0.00	0.00	0.00	234.72	234.72
K011	KARRATHA FLYING SERVICES	0.00	0.00	0.00	32.43	32.43
S054	KERRY SALMON	0.00	0.00	0.00	33.72	33.72
K004	KILLARA STATION	0.00	0.00	0.00	1039.32	1039.32
L023	LEONORA AIR SERVICE	80.72	0.00	0.00	0.00	80.72
M058	LINDEN MILLIST	11.47	0.00	0.00	0.00	11.47
M046	MACKELLA INVESTMENTS	0.00	0.00	0.00	644.64	644.64
S004	MARK SMITH PTY LTD	0.00	0.00	0.00	175.00	175.00
MC1D	MEEKATHARRA CARAVAN PARK	-144.90	92.40	0.00	0.00	-52.50
M9	MEEKATHARRA DIST HIGH SCHOOL	4071.40	0.00	0.00	0.00	4071.40
M060	MINOVATION	0.00	0.00	0.00	0.00	0.00
M052	MOBIL OIL AUSTRALIA PTY LTD	0.00	0.00	0.00	14.96	14.96
N009	NANTAY PTY LTD - MAROOBMA	0.00	0.00	0.00	1251.84	1251.84
H016	NAVALIE HOPE	-0.12	0.00	0.00	140.59	140.59
N002	NETWORK AVIATION	0.00	3693.14	2550.02	4913.48	11156.64
F027	NEVILLE FRENCH	0.00	0.00	0.00	13.66	13.66
F047	PARADISE RESOURC3S	24.75	0.00	0.00	0.00	24.75
L011	PAJL LYONS	0.00	0.00	0.00	417.16	417.16
C078	PETER COLLINS	0.00	0.00	0.00	56.88	56.88
H021	PHILIP HOOPER - COCKLES	-13.57	0.00	0.00	0.00	-13.57
Q004	FRESTON QUARTERMAINE	168.45	0.00	0.00	0.00	168.45
L003	RICHIE BRENNAN - LANDOR STN	0.20	0.00	0.00	0.00	0.20
R009	ROYAL AERO CLUB OF WA	0.00	0.00	29.52	12.56	42.08
R005	ROYAL FLYING DOCTOR SERVICE	0.00	0.00	0.00	5181.05	5181.05
R006	ROYAL MAIL HOTEL	0.00	0.00	878.33	0.00	878.33
R053	RUBY MIA	7427.27	0.00	0.00	0.00	7427.27
R010	Reynolds Inspection & Testing Services	0.00	0.00	0.00	14.67	14.67
S051	SHINE AIR	0.00	0.00	-38.10	0.00	-38.10
C3	SHIRE OF CUE	0.00	0.00	0.00	352.00	352.00
S007	SKIPPERS AVIATION	0.00	0.00	5204.70	6132.48	11337.18
S4	SOUTH CITY TRUCK SALES	0.00	0.00	0.00	66000.00	66000.00

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SHIRE OF MEEKATHARRA

Debtor #	Name	Debtors Trial Balance					28.02.2007	Total
		As at 28.02.2007						
		30.11.2006	30.12.2006	29.01.2007	28.02.2007	Current		
		> 90 days	> 60 days	> 30 days				
H023	STANLEY HAUST	0.00	0.00	0.00	0.00	25.44	25.44	
S046	STATE OF WESTERN AUSTRALIA	0.00	0.00	0.00	0.00	52.14	52.14	
S053	SUNLAND AVIATION SERVICE	14.48	0.00	0.00	0.00	0.00	14.48	
T017	TEXRIO PTY LTD	0.00	0.00	0.00	0.00	377.77	377.77	
T011	THREE RIVERS STATION	878.40	0.00	0.00	0.00	0.00	878.40	
P033	TIMOTHY PETTITT	0.00	0.00	0.00	0.00	11.00	11.00	
T018	TRENFIELD MAL	0.00	0.00	0.00	0.00	18.24	18.24	
T007	TROPIC AIR SERVICES	0.00	0.00	32.43	64.86	97.29	97.29	
U002	UCA ASSEMBLY	0.00	0.00	0.00	14.72	14.72	14.72	
U001	UNIVERSAL TRACKING SYSTEMS	54.18	0.00	0.00	572.00	626.18	626.18	
41	WESTPAC BANKING CORPORATION	0.00	0.00	0.00	10050.93	10050.93	10050.93	
Y12	YULELLA BUILDING & CONSTRUCTION	0.00	0.00	0.00	70.00	70.00	70.00	
	Totals	12631.09	3891.61	9318.16	99330.30	125171.15	125171.15	

**9.2.4 WRITE OFF OF SMALL DEBTOR AMOUNTS**

**LOCATION** NIL  
**APPLICANT** NIL  
**FILE REFERENCE** D/15  
**DISCLOSURE OF INTEREST** NIL  
**DATE OF REPORT** 13<sup>TH</sup> FEBRUARY 2007  
**AUTHOR** CAMERON WATSON  
DEPUTY CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR**  
**SENIOR OFFICER**

  
ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER**



**Summary:**

Council is asked to write off certain small debtor amounts owed, predominately landing fees.

**Background:**

Over time, debtor amounts are raised that, for one reason or another, are not recouped and are of a size where it is not cost effective to actively chase small over or under payments which are made and need to be cleared.

**Comment:**

Following is a list of small debtor amounts that remain outstanding.

<b>Debtor No</b>	<b>Debtor Name</b>	<b>Invoice Date</b>	<b>Invoice Amt</b>	<b>Reason for Write Off</b>
L028	Anthony Latham	18/10/06	\$11.47	Landing fees not recovered
T019	Terry Clarke	Various	\$0.02	Rounding on two invoices
S047	Ivan Salisbury	12/04/06	(\$0.20)	Overpayment of invoice
M058	Linden Millist	01/08/06	\$11.47	Landing fees not recovered
H016	Natalie Hope	17/11/06	(\$0.12)	Overpayment of invoice
L003	Landor Station	18/07/06	\$0.20	Underpayment of invoice
S053	Sunland Aviation	17/08/06	\$14.48	Landing fees not recovered
		<b>Total</b>	<b>\$37.32</b>	

In most cases, the landing fees not recovered relate to aircraft that have recently changed hands and Councils records don't reflect this.

**Consultation:**

Kerry Salmon – Debtors/Creditors Officer

**Statutory Environment:**

Local Government Act 1995 Section 6.12 (1)(c)

**Policy Implications:**

Nil

**Financial Implications:**

The write off of these amounts will reduce Councils income mainly in the area of airport landing fees.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officer Recommendation/Council Resolution:**

**That Council approves the write of the following debtor amounts:**

<b>L028</b>	<b>Anthony Latham</b>	<b>\$11.47</b>
<b>T019</b>	<b>Terry Clarke</b>	<b>\$0.02</b>
<b>S047</b>	<b>Ivan Salisbury</b>	<b>(\$0.20)</b>
<b>M058</b>	<b>Linden Millist</b>	<b>\$11.47</b>
<b>H016</b>	<b>Natalie Hope</b>	<b>(\$0.12)</b>
<b>L003</b>	<b>Landor Station</b>	<b>\$0.20</b>
<b>S053</b>	<b>Sunland Aviation</b>	<b>\$14.48</b>

Moved: Cr H Nichols  
 Seconded: Cr A E Smith

**CARRIED 6/0  
 BY ABSOLUTE MAJORITY**

**Council Resolution:**

**That Council go behind closed doors for Item 9.3.1 - CEO Performance Appraisal and 9.3.4 – Management/ Structural Review.**

**Moved: Cr B A O'Dwyer**

**Seconded: Cr A E Smith**

**CARRIED 6/0**

### 9.3 ADMINISTRATION

## CONFIDENTIAL ITEM

#### 9.3.1 CEO PERFORMANCE APPRAISAL

**FILE REF:** S/25/1  
**DISCLOSURE OF INTEREST:**  
**DATE OF REPORT:** 9<sup>TH</sup> March 2007  
**AUTHOR:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR:**



**SENIOR OFFICER:**

ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:**



**Summary:**

Council has informally resolved to conduct a Performance Review of the CEO in accordance with the Contract of Employment.

**Attachments:**

Copy of Council Policy 3.22 – CEO Performance Review

**Background:**

On Monday 26/2/07 Crs Hutchinson, O'Dwyer, Trenfield along with the CEO and Deputy CEO attended a training session on Performance Appraisals of the CEO in Local Government. The session was conducted by Mr John Phillips, Executive Manager, Local Government Workplace Solutions.

Mr Phillips also presented the group with a draft of the assessment forms.

**Comment:**

Mr Phillips suggested that Council (and the CEO) would now need to decide how they would go about the appraisal process. There are no laws or rules that govern how this should be done.

Some of the issues that need to be resolved are:

- Whether to use a consultant (or not)
- Review Panel – decide who will conduct the review
- Measurement Tool - What type of forms will be used (if any)
- Councillor involvement – which Councillors will be involved and at what level

Mr Phillips has provided a recommendation (below) concerning the performance review process.

The Shire President and CEO have both agreed to use Mr Phillips to facilitate the process.

---

Mr Phillips provided the following information and quote in his email of 23 January 2007.

**Appraisal Process:**

I recommend the following support service in relation to the CEO's appraisal:

- Draft and distribute a questionnaire to all nominated parties (at a minimum, CEO and all Councillors). I can also offer the option of a telephone interview for anybody who prefers not to complete a questionnaire;
- Aggregate all feedback and compile a 'Feedback Report (a working paper);

Attend at Meekatharra to facilitate the Appraisal, viz:

- Meeting with the CEO to brief on process for the day, and overview of Feedback Report
- Meeting with Council/Review Committee to also brief on process for the day, and overview of Feedback Report;
- Facilitate Appraisal;
- Review and refine KRA's for 2007/2008;
- Prepare a Final Report and recommendations for Council.

I can quote \$2,500 including GST for this process, which includes all preparation, facilitation of the review, finalisation of documentation and travel time but exclusive of travel costs and associated expenses.

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**Consultation:**

Cr Hutchinson, Shire President

**Statutory Environment:**

Local Government Act S.5.38 and Regulation 18D

**Policy Implications:**

Council Policy 3.22 – CEO Performance Review

**Financial Implications:**



Potential cost of consultant (\$2500 quoted)

**Strategic Implications:**

NIL

**Voting Requirements:**

Simple Majority

**Officer Recommendation/Council Resolution:**

**That Council:**

- 1. Engage Mr John Phillips to facilitate the CEO's performance review process in accordance with Mr Phillips recommended process as above.**
- 2. Appoint the three Councillors who attended the Performance Appraisal Training session to conduct the review (Cr's Hutchinson, O'Dwyer and Trenfield).**
- 3. That the Shire President and CEO, in consultation with Mr Phillips determine the contents of the Appraisal Questionnaire.**

**Moved: Cr A G Burrows**

**Seconded: Cr H Nichols**

**CARRIED 6/0**

**Cr H Nichols left to the meeting at 11.10 am**

**Cr H Nichols returned to the meeting at 11.12 am**

**Shire of Meekatharra Policy Manual**

<b>POLICY:</b>	<b>CEO PERFORMANCE REVIEW</b>	
<b>POLICY NO:</b>	<b>3.22</b>	<b>(NEW)</b>
<b>SECTION:</b>	<b>STAFF</b>	
<b>COUNCIL MEETING HELD:</b>	<b>20 JANUARY 2007</b>	
<b>DATE TO BE REVIEWED:</b>	<b>DECEMBER 2009</b>	

---

**Policy Purpose**

This policy provides a framework and guidance for the CEO performance review. It is designed to ensure a consistent and fair approach is used where the format and assessment criteria are known in advance.

**Timing**

The CEO performance review is to be conducted once in each year.

**Delegation**

The task of conducting the CEO performance review is delegated to a Review Working Group, except that all Councillors shall be provided the opportunity to provide an evaluation to this Committee.

**Review Working Group**

The Review Working Group shall comprise the President, Deputy President and one other Councillor elected by the Council each year.

**Outside Assistance**

The Review Working Group is to conduct the review. If the Committee is of the view that it requires the **assistance of a consultant** or other outside expertise in any particular year, the Committee is to bring the request to the Council for consideration.

**CEO Performance Agreement**

The Review Working Group is to use the CEO Performance Agreement as the basis for the assessment. The Review Working Group is to draw up the CEO Performance Agreement for the year following as part of its task. The CEO Performance Agreement is to contain the following:

- Performance Indicators
- Performance Targets
- Timeframe
- Performance Measure

(Continued next page)

### Shire of Meekatharra Policy Manual

For ease of assessment the Review Working Group shall break down the performance indicators into Key Result Areas. These key result areas may be consistent each year or amended by the Review Working Group with the agreement of the CEO.

#### CEO Report

The CEO is required to submit a report against each performance indicator using the performance measure as evidence. The report is to say whether the performance targets have been reached within the specified timeframe and the effect these have had on the performance of the organisation. If the performance targets have not been reached the report is to include an explanation.

#### Review Working Group Report

The Review Working Group is to use the CEO Report as the basis for its assessment and give consideration to any Councillor evaluations also submitted.

For each Performance Indicator the Review Working Group shall:

- Accept the report of the CEO
- Reject the report of the CEO and include an alternative report
- Amend the report in part.

The report of the CEO, together with any alternative reports or amendments made by the Review Working Group shall be submitted to Council.

#### Appraisal Interview

At the appraisal interview the Review Working Group is to consider the report of the CEO against each of the Performance Indicators. The Review Working Group will use its judgement to decide whether it considers that the CEO Report is an accurate reflection of whether the CEO has reached the performance targets.

If the Review Working Group is not satisfied on the basis of the evidence and the report that the performance targets have been reached, the Review Working Group shall discuss this with the CEO. The discussions shall have regard to the "Description" of the Key Result Area and the "Dominant Skills/Expertise" requirements for that particular Key Result Area contained in the Performance Agreement.

After it has discussed each Performance Indicator with the CEO, the Review Working Group should conclude its findings by accepting the CEO report, or rejecting the CEO report and providing an alternative report or by amending the report in part to reflect the Review Working Group's view.

(Continued next page)

### **Shire of Meekatharra Policy Manual**

#### **Satisfaction Measure**

When all Performance Indicators have been considered and any adjustments have been made to the CEO Report, the Review Working Group is to use the result to record its view of satisfaction with the performance of the CEO.

In using its judgement the Review Working Group shall take the view of whether a "reasonable person" would be satisfied that the performance targets have been reached. It is open to the Review Working Group to make recommendations to the CEO regarding his or her performance and any improvement that are required for the forthcoming review period.

#### **Report to Council**

Once the performance appraisal has been completed the Review Working Group is to provide its report to the Council for information.

At the same time the Review Working Group is to submit to Council the draft of a Performance Agreement for the forthcoming review period. The Performance Agreement is required to be adopted by Council. It is open to the Council to make changes to the draft performance agreement before adoption provided that the CEO agrees to the changes and the minutes of the meeting record this.

**Adopted: 20 January 2007**

**Effective: 1 February 2007**

**9.3.2 SYSTEMIC SUSTAINABILITY STUDY – FINAL REPORT**

**FILE REF:** W/35  
**DISCLOSURE OF INTEREST:**  
**DATE OF REPORT:** 12<sup>TH</sup> March 2007  
**AUTHOR:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR:**



**SENIOR OFFICER:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:**



**Summary:**

**Attachments:**

As a separate document; copy of the Systemic Sustainability Study (SSS) – Final Report – December 2006.

First SSS Taskforce Bulletin.

**Background:**

In January 2006 the WA Local Government Association (WALGA) commissioned a review into the Systemic Sustainability of Local Government in WA. The Final Report has now been released.

**Comment:**

An Industry Forum has been scheduled for 20th April 2007. At a recent meeting of the Murchison Zone Strategy Group it was agreed that members provide comments on the SSS Final Report recommendations to the Secretary by 31st March 2007.

The SSS Taskforce also plans to hold a series of forums in regional and metropolitan locations (dates and locations to be announced).

The 41 recommendations contained in the report appear to be reasonable. However, the recommendations are by necessity very broad and the eventual implementation of these recommendations could have an enormous impact on Local Authorities and in particular smaller rural Councils.

It is therefore important that Councillors keep in touch with the progress of this WALGA initiative to ensure that any changes are implemented for the betterment of the Meekatharra community.

Ultimately any legislative changes can only be recommended to Government by WALGA and would need to go through the normal political control processes.

**Consultation:**

**Statutory Environment:**

NIL

**Policy Implications:**

NIL

**Financial Implications:**

NIL

**Strategic Implications:**

NIL

**Voting Requirements:**

Simple Majority

**Officer Recommendation/Council Resolution:**

**That Councillors read the Systemic Sustainability Study Final Report and advise the CEO of any specific comments and concerns regarding the 41 recommendations contained in the Report.**

**Moved: Cr N L Trenfield**

**Seconded: Cr A G Burrows**

**CARRIED 6/0**



# SSS TASKFORCE BULLETIN



This is the first bulletin in a regular communication process established by the Systemic Sustainability Study Taskforce.

It forms part of a strategy to ensure regular and comprehensive communications are undertaken with Local Government members and other interested parties on the progress of the Taskforce in addressing sustainability issues in the sector.

## THE SYSTEMIC SUSTAINABILITY STUDY

The Systemic Sustainability Study (SSS) represents one of the most comprehensive objective assessments of the condition of Local Government conducted in Australia.

The independent Panel engaged in April 2006 conducted extensive research of the sector, releasing their final report in December 2006.

The SSS Panel, in their final report identified four key challenges that threaten to undermine the strength of Local Government in Western Australia:

- The existing fiscal imbalance within Australia's federation;
- A structure built on outdated social and demographic conditions;
- Asset management practices, past and present; and
- Critical capability issues.

The Panel asserted that these challenges will become progressively worse unless some action is taken to resolve them. Developing the sector's response to these challenges is the key role of the SSS Taskforce.

## THE SSS TASKFORCE

The Taskforce will consider the recommendations made by the Panel and, in conjunction with the sector, will develop an implementation plan on how best to carry out those recommendations.

The Taskforce comprises the following people:

- Cr Bill Mitchell, Chair
- Mayor Troy Pickard
- Mayor Paddi Creevey
- Cr Ian West
- Cr Paul Kelly
- Ricky Burges
- Eric Lumsden (LGMA Representative)\*

- Michael Parker (LGMA Representative)\*
- Wayne Scheggia as Executive Officer
- Nathan Taylor as Executive Officer
- \* subject to approval by State Council

## SSS PANEL RECOMMENDATIONS

The SSS Panel made 41 recommendations and presented a five point plan for the future:

- Leadership in the process of change by Councils, Councillors, senior management and the Association;
- Securing better revenue outcomes for the industry from government and from the sector itself;
- Strengthening practice and technique in all authorities to improve financial and planning disciplines using a best practice approach;
- Strengthening the focus by government and the industry on new models for efficient service delivery at regional and zone levels; and
- Securing talent and investing in expertise to ensure Councillors, Management and Staff are well equipped for the challenges of 21st century Local Government.

The first aim of the SSS Taskforce is to consider these recommendations and prepare them for industry consultation.

## CRITICAL ISSUES

The Taskforce has developed a Business Plan that describes its objectives and the processes it will use to achieve them.

It will undertake deliberations on the recommendations between February and April of this year; engage with the sector between May and November; and propose final implementation plans at a Summit to be held in November 2007.

Outlined below are four key initiatives of the Taskforce from the Business Plan:

### 1. Regional and Metropolitan Workshops

A series of forums will be held in regional and metropolitan locations (dates and locations to be announced)

These workshops will give Local Government representatives an opportunity to question,

discuss and provide input on the models, options and issues that are being developed. The issues raised and results of each workshop will be communicated via regular Bulletins.

**2. Implementation plan**

A plan, *The Five Point Plan for the Future*, will be created on how each of the recommendations will be addressed, including guidelines on how industry groups can progress specific recommendations and an outline of timeframes for the sector to adopt the recommendations.

The Plan will contain:

- Prioritisation of the recommendations and issues that may arise;
- A timeline for the Taskforce to address each of the 41 recommendations and stages for acting on each of them;
- Ways in which input from the Local Government sector can be included;
- Representative models, and protocols to be considered; and

- Reporting requirements for any industry groups providing input to the process.

**3. Industry Forum – Cost Shifting: a Five Point Plan for the Future**

The cost shifting forum, requested from Councils in a resolution at the 2006 AGM, will also publicly launch the SSS Taskforce project.

This forum will allow the sector an opportunity to commit to the implementation of the endorsed SSS recommendations.

The forum is scheduled for **Friday, April 20**. Prior to the Forum, the Taskforce will prioritise recommendations as well as developing the protocols and processes for industry groups.

**4. The SSS Special Summit**

The SSS Special Summit, to be held in November 2007 will represent the culmination of the Taskforce’s work in addressing the recommendations of the SSS.

At this summit the final industry plan will be presented for the endorsement of the Local Government sector.

**Taskforce Workflow Diagram**



The third Taskforce meeting was held on Monday, 19 February  
For further information, please contact Public Relations Officer, Kate Murray  
on 9213 2083 or email [kmurray@walga.asn.au](mailto:kmurray@walga.asn.au)



**9.3.3 ADOPTION OF LOCAL LAWS**

<b>LOCATION</b>	NIL
<b>APPLICANT</b>	NIL
<b>FILE REFERENCE</b>	L/52
<b>DISCLOSURE OF INTEREST</b>	NIL
<b>DATE OF REPORT</b>	12 <sup>th</sup> FEBRUARY 2007
<b>AUTHOR</b>	CAMERON WATSON DEPUTY CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR  
SENIOR OFFICER**

  
ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER**

**Summary:**

Resolution to make Local Laws.

**Background:**

In March of 2005, Council commenced the process of reviewing all its existing local laws. The existing local laws ranged in age from 1916 to 1998 and where no longer relevant. It was decided to repeal all current local laws and issue new ones, this process commenced on the 19<sup>th</sup> of March 2005 when Council resolved to advertise for public comment on its proposal to make the new local laws.

After the expiry of the consultation period, in which no submissions were received, Council intended to adopt the local laws at its full meeting held on 21<sup>st</sup> May 2006. However, due to anticipated changes to the local laws by the Department of Local Government and Regional Development, Council resolved to “let the matter lay” until these changes were finalised. These local laws were then presented to Council for adoption at the full meeting held on the 20<sup>th</sup> January 2007, where Council again “let the matter lay” to allow further time for Councillors to familiarise themselves with the new local laws.

**Comment:**

Due to various reasons the adoption of these local laws has been delayed, however the review is now complete and the local laws are ready for adoption.

The following laws will be repealed:

<i>Gazette Date</i>	<i>Title</i>
25/02/1916	Loan Poll Special Roll
05/07/1929	Poundage Fees
03/01/1936	Stall Keepers – General
19/06/1936	Dogs
11/12/1942	Employees Appointment of
07/01/1943	Roads Stock Using
08/06/1951	Long Service Leave
21/09/1951	Road Damage to
02/04/1953	Straying Stock
26/10/1962	Old Refrigerators and Cabinets – Draft Model by-laws No. 8
21/07/1965	Prevention of Damage to Streets – Draft Model by-laws No. 15
24/05/1966	Memorial Swimming Pool
13/07/1966	Petrol Pumps – Draft Model by-law No. 10
23/03/1967	Deposit of Refuse and Litter – Draft Model by-law No. 16
19/02/1969	Sick Leave
19/02/1969	Storage of Inflammable Liquids – Draft Model by-law No. 12
26/06/1981	Cemeteries
04/08/1995	Trading in Public Places
15/09/1995	Refuse, Rubbish, Litter, Vehicle Bodies, Disused and Unsightly Items or Objects from Lanr, Removal of
13/03/1998	Caravan Parks

Each local law is approximately 30 pages in length and therefore only one copy has been provided for Council's information. These will be tabled separately. At the March 2005 meeting, a summary of the purpose and effect of the following proposed new laws was read aloud by the Shire President.

The proposed new local laws are:

*Dogs Local Law 2007*

Purpose and effect – To control the number of Dogs that can be kept on premises and the manner of keeping those dogs and to prescribe areas in which dogs are prohibited and dog exercise areas.

*Bush Fire Brigades Local Law 2007*

Purpose and Effect – To provide for the organisation, maintenance and equipment of the Bush Fire Brigades.

*Public Cemetery Local Law 2007*

Purpose and Effect – To provide for the orderly management of the Meekatharra Public Cemetery in accordance with established plans, and to create offences for inappropriate behaviour within the cemetery grounds.

*Activities in Thoroughfares and Public Places and Trading Local Law 2007*

Purpose and Effect – To contain within one local law, all local laws regulating activities in thoroughfares and public places.

*Local Government Property Local Law 2007*

Purpose and Effect – To regulate the care, control and management of all property of the local government other than thoroughfares.

*Shire of Meekatharra Health Local Laws 2007*

Purpose and Effect – To provide for proper sanitary and health requirements for people living in the Shire and to maintain appropriate public health standards.

*Standing Orders Local Law 2007*

Purpose and Effect – To provide for the orderly conduct of meetings of the Council and Committees, the manner of making and effective petition to the local government, and for the safe custody and use of the Common Seal.

*Repeal Local Law 2007*

Purpose and Effect – To repeal local laws on a variety of subjects considered to be superfluous, obsolete or defunct.

Council's intention to adopt the proposed local laws were published in the "West Australian" on Wednesday, March 30, 2005 and advertised on the notice board for public comment. During the submission period, which closed on May 17, 2005, no submissions or comments were received. Due to the delay in time Council readvertised in October 2006 with submissions closing on December 4, 2006. Again, no submissions were received.

**Consultation:**

K E Anderson

**Statutory Environment:**

Local Government Act 1995 Section 3.12

**Policy Implications:**

New Local Laws

**Financial Implications:**

Advertising and Gazettal Costs

**Strategic Implications:**

Allows Council to adequately enforce various matters if and when required

**Voting Requirements:**

Absolute Majority

**Officer Recommendation / Council Resolution:**

**That Council adopts and makes the following local laws –**

- **Repeal Local Law 2007**
- **Standing Orders Local Law 2007**
- **Local Government Property Local Law 2007**
- **Activities in Thoroughfares and Public Places and Trading Local Law 2007**
- **Dogs Local Law 2007**
- **Meekatharra Public Cemetery Local Law 2007**
- **Bush Fire Brigades Local Law 2007**
- **Health Local Law 2007**

**Moved: Cr B A O'Dwyer**


**Seconded: Cr H Nichols**

**CARRIED 6/0  
BY ABSOLUTE MAJORITY**

## CONFIDENTIAL ITEM

### 9.3.4 MANAGEMENT/STRUCTURE REVIEW

**FILE REF:** A/15  
**DISCLOSURE OF INTEREST:**  
**DATE OF REPORT:** 13<sup>TH</sup> February 2007  
**AUTHOR:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR:**   
**SENIOR OFFICER:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:** 

**Summary:**

Council is in the process of reviewing its management and structure.  
This item was deferred at the February Council meeting.

**Attachments (Separate to this agenda):**

Organisational Chart as adopted December 2006  
Organisational Chart recommended March 2007  
Proposed packages Works & Services Manager and Administration Assistant.

NOTE: Copies of the draft Position Descriptions were distributed with the February agenda.

**Background:**

At its December meeting, Council resolved:

*That Council;*

- 1. Adopt the recommended organizational structure*
- 2. Authorise the CEO to engage a Human Resource consultant (eg. LOGO Appointments to undertake the Human Resource functions relating to the new management structure and positions.*
- 3. Review all Position Descriptions prior to the implementation of the new structure.*

At its February 2007 meeting Council resolved to defer this item until the March 2007 meeting.

**Comment (repeated from February meeting):**

Staff engaged LOGO Appointments to assist with the review and creation of Position Descriptions.

At the time of writing this item the Position Descriptions had been developed to first draft stage. The CEO will conduct a final review and amendment of the Position Descriptions prior to starting any recruitment process. Any amendments should be of a minor nature.

The draft Position Descriptions should give Council an adequate overview of the roles and responsibilities of each position.

Position Descriptions are always a “live” document being reviewed at least annually as part of the Performance Appraisal process and also prior to undertaking the recruitment process.

Council is reviewing the Airport management as part of a separate item at this meeting.

A further position that Council may consider as part of the review is that of Handyman or Building Maintenance Person. This position could undertake most of the minor building and infrastructure maintenance and assist the Mechanic as required. Council currently engages local tradesmen and handymen to check any problems and undertake repairs. This often proves to be a slow (due to the fact that local tradesmen are always very busy) and quite costly process.

If Council is agreeable to considering a Maintenance Person as a position, staff can undertake further research and present their findings and a draft position description to the next Council meeting.

Staff consider that the title of Operations Manager (Works and Services) should be shortened to Works and Services Manager. This title is what is used more generally in Local Government.

**If Councillors require any further information concerning this review, please contact CEO Roy McClymont so that the information can be gathered and ready, if required, to present to Councillors at the meeting.**

**Comment (March meeting):**

At the February 2007 meeting Councillors made some comments and suggestions concerning the Management Review. The following notes attempt to address these issues:

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The question was raised as to whether an Administration Assistant was necessary.

As can be seen from the Position Description this person would take on a number of the low level tasks that were previously performed by the Deputy CEO thus releasing the Deputy CEO to undertake higher level tasks and projects.

This Position would also provide admin support to the CEO, the Deputy CEO and Manager Works and Services. The position also takes on some housing administration duties that currently are not being done.

In addition, this position would also fulfill relief roles during periods of annual leave, extended sick leave and during recruitment (after someone leaves or resigns).

Looking at annual leave for example, if we aim to provide relief internally (and that should be our aim) the relief requirement for six existing office staff from CEO to Customer Service Officer at 5 weeks leave per year is 30 weeks. Add in periods where we can be one or two people short due to resignations and there is virtually a full time position providing low end relief. The alternative would be to try and find someone local to step into the Customer Service Officer role when required. This may well prove difficult in Meekatharra.

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Another suggestion at the February meeting was that the Deputy CEO can not be paid less than a Manager Works and Services. There is no law, rule, contract, guideline, etiquette or moral obligation that states or suggests that this is the case, however given the very small field that we attracted when we recently advertised the Deputy CEO position it may well be time to review the salary package offered for this position.

If the position title of Deputy CEO creates a perception that that position will automatically relieve the CEO, the position title could be changed to Corporate and Development Services Manager. This title encompasses the management roles of administration, finance, health, building and planning. The Deputy CEO also currently manages Ranger Services.

The title "Deputy CEO" is now being used less and less in Local Government.

The current cash salary range of the Deputy CEO position is \$65,000 to \$80,000.

Increasing the salary range of this position to match the Manager Works and Services (\$70,000 to \$95,000) would on average cost a further \$12,500 per year. As previously reported (December 2006) provisions were made for the new structure in this year's budget. The new structure came in \$109,258 under budget.

When any officer performs higher duties, such as relieving the CEO that officer is paid at a higher rate in accordance with the Award and any contract or agreement that is in place.

The cash salary range for the Manager Works and Services position (\$80,000 to \$95,000) should not be reduced. If Council is to attract any high-quality applicants to this position in the current market this cash salary range will need to be maintained as a minimum.

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It was also suggested that Airport Manager/Contractor should report directly to the CEO. This is not mandatory, however given that the Manager Works and Services (under the adopted structure) already has 6 employees and contractors reporting to him it may be beneficial to have the Airport Manager/Contractor reporting direct to the CEO.

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Given Council's lack of suitable housing for management positions it is proposed that the Works and Services Manager position be offered the option of living in Meekatharra or on a Fly in Fly out basis. Staff consider that this option will provide a greater field of suitable applicants.

The feeling of Council, however seems to be against offering the fly in – fly out option. Lot 408 Hill Street (where the previous Deputy CEO lived) could be allocated for this position. The house is good condition but is very small.

Recruitment would therefore initially be undertaken based on the successful applicant living in Meekatharra.

---

If Council is to have any chance of keeping up with day to day issues, ever increasing compliance requirements, maximising grant funding and generally operating a modern well run organisation it is absolutely essential that a Works and Services Manager be engaged.

**Consultation:**

Ms Belinda Coghlan LOGO Appointments

Mr Steve McKay LOGO Appointments

**Statutory Environment:**

NIL

**Policy Implications:**

NIL

**Financial Implications:**

NIL

**Strategic Implications:**

NIL

**Voting Requirements:**

Simple Majority

**Officer Recommendation/Council Decision:**

**That Council:**

- 1. Approve the draft Position Descriptions and attached amended organisational chart subject to the amendments below in this resolution.**
- 2. Change the title Operation Manager (Works and Services) to Works and Services Manager.**
- 3. Authorise staff to immediately commence recruitment of a Works and Services Manager.**



4. **Allocate the house at Lot 408 Hill Street (last occupied by the previous Deputy CEO) to the Works and Services Manager position.**
5. **Authorise staff to purchase a vehicle (\$40,000 budgeted) for the Works and Services Manager position immediately after the position is filled. Vehicle to be a 4WD station wagon similar to the current CEO vehicle.**
6. **Postpone the recruitment of any additional Community Development people (excepting casuals as required) pending the outcome of the planning process for this department.**
7. **Change the title of Deputy CEO to Corporate and Development Services Manager and increase the cash salary range offered for the position to \$70,000 to \$95,000.**
8. **Change the Airport Manager / Airport Contractor role within the structure to report directly to the CEO.**
9. **Review the new arrangements after 12 months operation.**
10. **Consider a position of Maintenance Person (Building & Structures) during next year's budget deliberations.**

**Moved: Cr N L Trenfield**

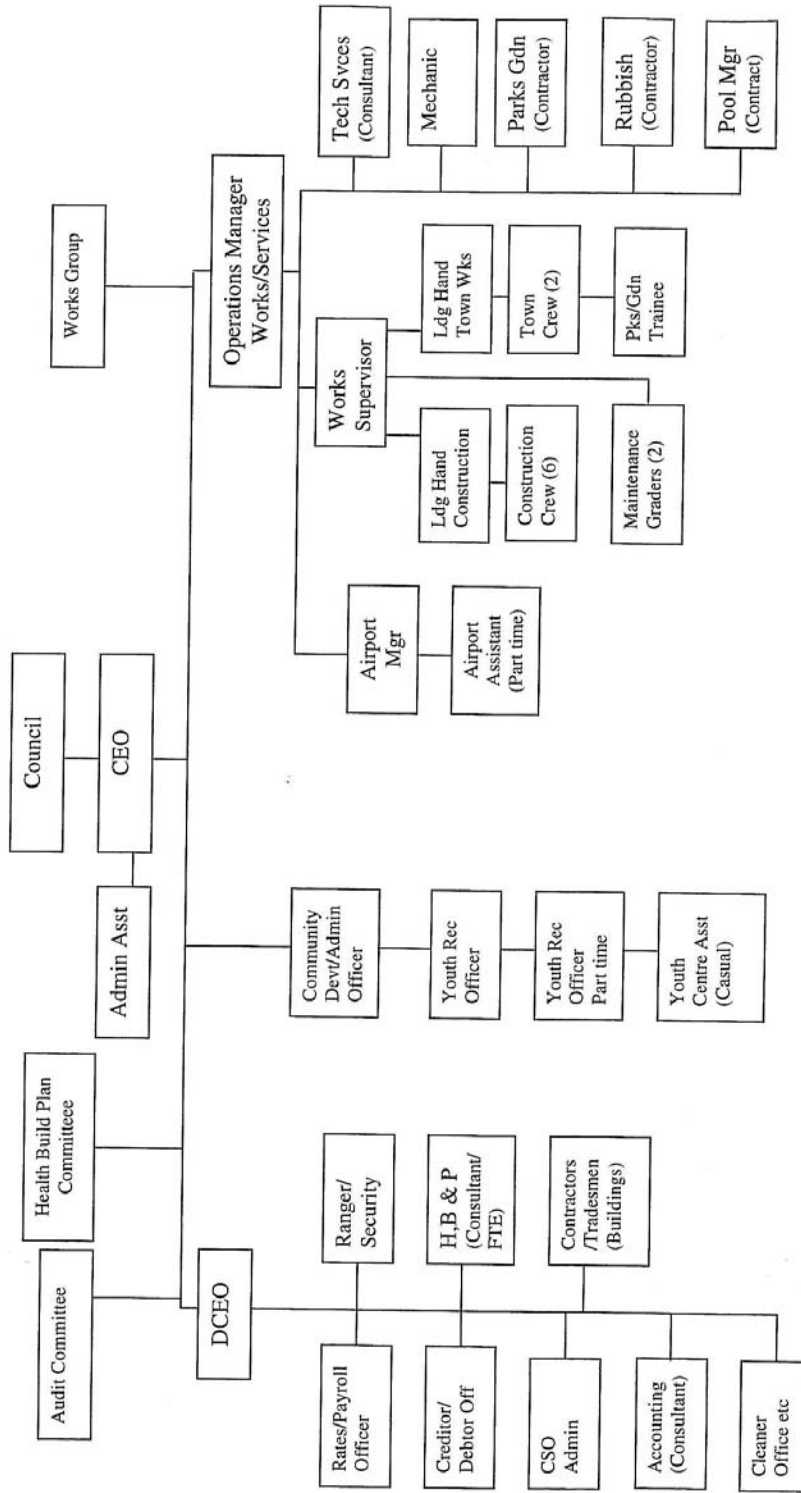
**Seconded: Cr B A O'Dwyer**

**CARRIED 6/0**

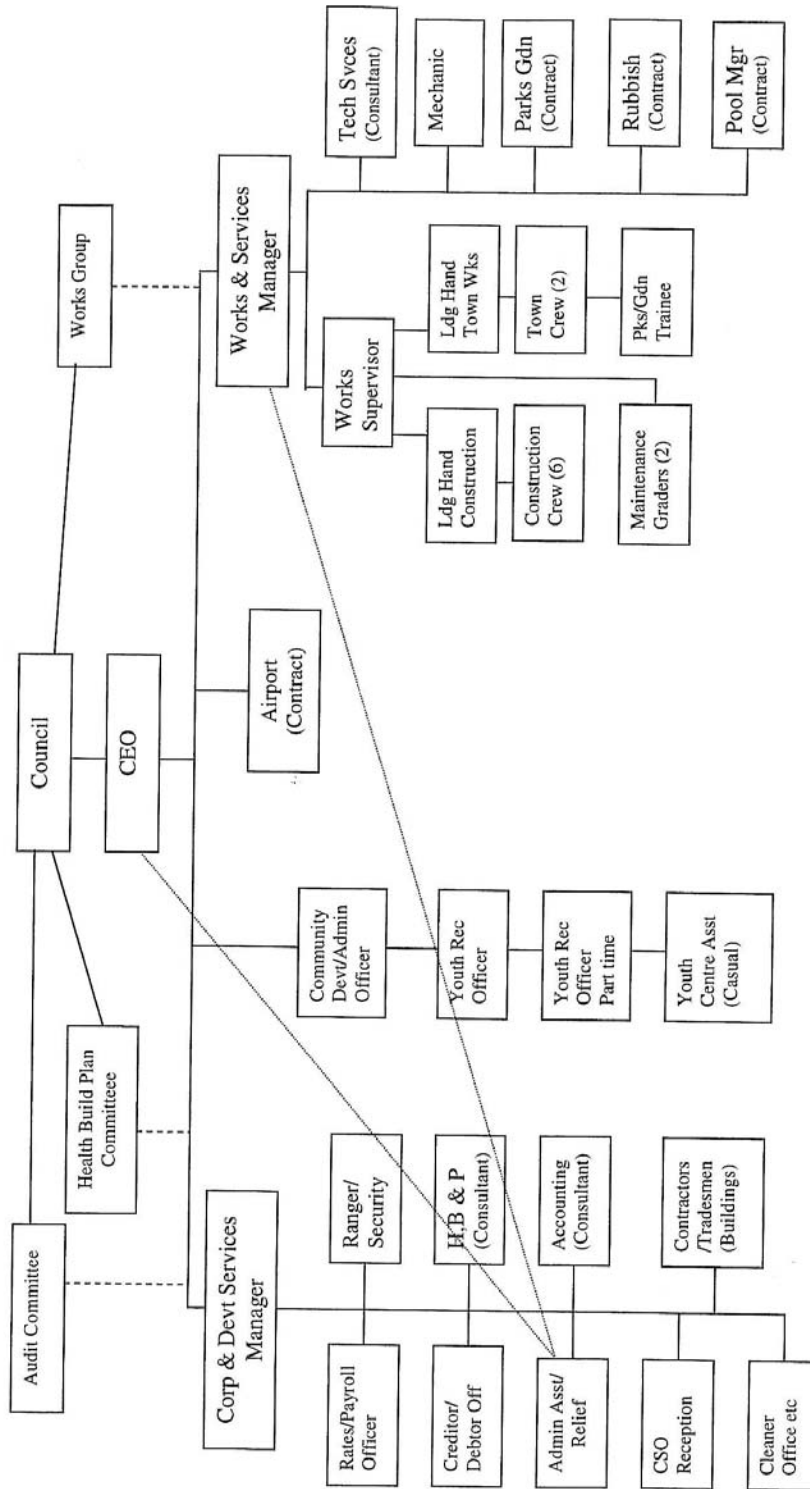
**Cr's Hutchinson, O'Dwyer, Trenfield and Smith indicated their interest in being involved in the selection process for the Works and Services Manager.**

**The CEO stated that he was very happy to have Councillors participate in the selection process for this important position and will include interested Councillors in the short listing and interview processes.**

Shire of Meekatharra – Organisational Chart  
Adopted Dec 2006



Shire of Meekatharra – Organisational Chart  
Recommended March 2007



## Management/Structure Review

### **New Positions under discussion – proposed packages**

Council meeting 17 March 2007

#### **Works and Services Manager**

3 to 5 year performance based contract or Workplace Agreement

Cash Salary range \$80,000 to \$95,000 includes leave loading

House Lot 408 Hill Street – free rent, power, gas and water.

5 Weeks Annual Leave

District Allowance – in accordance with Local Government Officers Award 1999

Vehicle – 4WD Station Wagon – Level 2 use in accordance with Council Policy 5.1

Telephone – officer responsible for all private phone calls. Satellite/Mobile phone provided.

All other conditions in accordance with Council policies.

#### **Administration Assistant/Relief Officer**

Local Government Officers Award Level 4 Step 1 - \$37,813

Plus Council over award payment 15% = \$43,485

Housing – unfurnished house will be provided (if available) in accordance with Council Policy. Housing allowance of \$80.00 per week will be provided if the employee finds their own accommodation.

Annual Leave 5 weeks

All other conditions in accordance with the Local Government Officers Award 1999 and Council Policies.

**9.4 COMMUNITY DEVELOPMENT****9.4.1 DISABILITY ACCESS AND INCLUSION PLAN**

**LOCATION:** N/A  
**APPLICATION:** MEGAN ALCHIN  
**FILE REF:** F/6  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 12<sup>TH</sup> MARCH 2007  
**AUTHOR:** MEGAN ALCHIN  
COMMUNITY DEVELOPMENT OFFICER



**SIGNATURE OF AUTHOR:**  
**SENIOR OFFICER:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER



**SIGNATURE OF SENIOR OFFICER:**

**Summary:**

A committee needs to be formed to create a Disability Access and Inclusion Plan for the Shire of Meekatharra in accordance with the Disability Services Act 1993 (Western Australia, amended 2004). This Plan is to be submitted to the Disability Services Commission by 31<sup>st</sup> July 2007.

**Background:**

The Disability Services Act 1993 (Western Australia, amended 2004), outlines what Council's obligations are regarding the creation of a Disability Access and Inclusion Plan (DAIP).

**28. Disability access and inclusion plans**

- (1) Each public authority must have a disability access and inclusion plan to ensure that in so far as its functions involve dealings with the general public, the performance of those functions furthers the principles in Schedule 1 and meets the objectives in Schedule 2.
- (2) A disability access and inclusion plan must meet any prescribed standards.
- (3) A public authority must lodge its disability access and inclusion plan with the Commission —
  - (a) if the authority was established before the commencement of the *Disability Services Amendment Act 2004*, without delay;

- (b) if the authority is established after the commencement of the *Disability Services Amendment Act 2004*, within 12 months after the day on which it is established.
- (4) A public authority may amend its disability access and inclusion plan at any time.
- (5) A public authority may review its disability access and inclusion plan at any time.
- (6) After reviewing its disability access and inclusion plan, a public authority must lodge a report of the review with the Commission in accordance with subsection (7).
- (7) Not more than 5 years is to elapse —
  - (a) between the day on which a public authority first lodges its disability access and inclusion plan with the Commission and the day it lodges a report of a review of the plan with the Commission; or
  - (b) between the lodgment of the report of one review of a plan and the lodgment of the report of another review of the plan.
- (8) After reviewing its disability access and inclusion plan, a public authority may amend the plan or prepare a new plan.
- (9) If at any time a public authority amends its disability access and inclusion plan or prepares a new plan, whether after a review or not, it must lodge the amended or new plan with the Commission as soon as practicable after doing so.
- (10) A public authority must undertake public consultation in accordance with the procedure specified in the regulations when preparing, reviewing or amending a disability access and inclusion plan.

### **29. Report about disability access and inclusion plan**

- (2) A local government or regional local government that has a disability access and inclusion plan must include in its annual report prepared under section 5.53 of the *Local Government Act 1995* a report about the implementation of the plan.

### **29B. Public authorities to ensure implementation of a disability access and inclusion plan**

A public authority that has a disability access and inclusion plan must take all practicable measures to ensure that the plan is implemented by the public authority and its officers, employees, agents or contractors.

#### **Comment:**

All of Local Government functions and capabilities directly or indirectly have an impact upon the quality of life of the people with disabilities who live, work and socialize in their local communities. In order to develop strategies to improve access and inclusion in Meekatharra, plus create an implementation plan, community consultation is essential. It is therefore a requirement that Council seek community input in the process of developing the plan, and ideally have community members on the committee.

Other stipulations of the Act include the requirement for Council to ensure that the plan is implemented and that a report about this implementation is to appear in the Shire's Annual Report.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

*The Disability Services Act 1993 (Western Australia, amended 2004)*

*Local Government Act 1995*

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation/Council Resolution:**

**That Council:-**

- 1. form a committee of interested Councilors, staff and community members to create a Disability Access and Inclusion Plan and Implementation Plan, to be submitted to the Disability Services Commission by 31<sup>st</sup> July 2007;**
- 2. take all practicable measures to ensure that the plan is implemented by the public authority and its officers, employees, agents or contractors; and**
- 3. include a report about the implementation of the Disability Access and Inclusion Plan in the Shire's Annual Report**

Moved: Cr H Nichols

Seconded: Cr B A O'Dwyer

**CARRIED 6/0**

**Cr O'Dwyer indicated his interest in sitting on the Committee (subject to availability).**

**9.5 HEALTH, BUILDING AND TOWN PLANNING**

**9.5.1 REGENERATION OF AREAS OF THE MEEKATHARRA LANDFILL SITE**

<b>LOCATION</b>	MEEKATHARRA LANDFILL SITE
<b>APPLICANT</b>	CITY & REGIONAL WASTE MANAGEMENT SERVICES
<b>FILE REFERENCE</b>	LOT FILE
<b>DISCLOSURE OF INTEREST</b>	NIL.
<b>DATE OF REPORT</b>	5 <sup>TH</sup> MARCH 2007
<b>AUTHOR</b>	WILLIAM ATYEO PRINCIPAL EHO/ BUILDING SURVEYOR



**SIGNATURE OF AUTHOR  
SENIOR OFFICER**

ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER



**SIGNATURE OF SENIOR OFFICER**

**Summary:**

Steve Williams who represents his Company, City and Regional Waste Management Services, visited and inspected the current Meekatharra landfill site in the presence of Councillors Trenfield and Burrows, and myself on the 7<sup>th</sup> February 2007. This report recommends the acceptance and terms of the offer made by Mr Williams to come to Meekatharra with all his equipment and regenerate the tipping areas as outlined in the attached proposal by City and Regional Waste Services.

**Background:**

There has been a lot of “push” from the State Government and the Department of Environment and Conservation (DEC) towards attaining the outcomes in the Zero Waste 2020 policy put out by the Government some time ago. Also, we have had much stated in regard to the Waste Acceptance and Resource Recovery Bill (WARR) which has a very strong emphasis on reclaiming resources from the landfill sites.



To this end I invited Steve Williams to inspect our tip (at his cost) and advise us on what his Company could do for Meekatharra. After the inspection we spoke at length, and his proposal is attached for Council's consideration and discussion.

**Comment:**

The same day Mr Williams inspected the Meekatharra Landfill site I got him to also inspect Mount Magnet's. This means that there would be cost savings if Mount Magnet and Meekatharra had their landfill sites done at the same time. Mount Magnet have already indicated that they could be in favour of this as both Shires stand to gain much in the financial costs and also the resultant extended life and management of their landfill sites.

Mr Williams is a very passionate person in regard to landfill resource recovery and management of sites, and so the costs for the scope of works almost seem too low. However, I have verified the costings with Mr Williams and he stated that he wanted to see something positive done in rural areas, and this is like a study case for him.

The scope of works stated on Mr Williams' proposal will significantly reduce the management of the tip, and will give back to Council a large area of tipping space, which will allow the Shire many more years of tipping area and reduce significantly the management of the landfill site. Plus it will look very good on our "yet to be developed" zero waste plans that we must submit in time.

The scope of works are as stated:

- Sort and remove steel waste from two open cells, all residue material to be stockpiled on site for future use as day cover.
- Third cell which is covered with soil and is located adjacent to current household waste cell, excavate and remove all steel waste and stockpile soil and rubble etc for later use, leaving the cell open.
- City & Regional to supply various machinery as required for sorting and the construction of waste receival areas i.e. 22 ton excavator and 860 loader.
- City & Regional to be granted salvage rights to materials recovered and will remove the steel waste off site.
- Should any hazardous waste be encountered the EHO will be notified and the management of such material will be agreed on as a separate matter.
- The objective of the works will be to create 3 new cells for later use with the soil being kept for day cover.

Mr Williams anticipated that it could take 14 days to complete the scope of works, and therefore the approx costs to the Meekatharra Shire would be as stated providing Mount Magnet and Meekatharra co-ordinate the works at the same time:

• Mob and Demob (of the two machines)	\$9,600
• Labour say for 14 days as anticipated	\$1,540
• Fuel at 180 litre per day	\$3,780
• Accommodation (may stay at tip with machines)	\$1,400
○ <b>TOTAL</b>	<b><u>\$16,320</u></b>

I feel that this is very fair and reasonable for the costs savings that the Shire would receive.

**Consultation:**

Mr Steve Williams - City and Regional Waste Management Services  
Councillors Trenfield and Burrows  
Peter McConnell – CEO Mount Magnet Shire  
Russell Lockyer – President Mount Magnet Shire

**Statutory Environment:**

Various Acts relating to the sale and transfer of real property including the Sale of Land Act 1970 and the Transfer of Land Act 1893

**Policy Implications:**

Nil

**Financial Implications:**

These monies are unbudgeted at this stage, and will require the Council to either allocate the anticipated costs as outlined, or include this in the next financial budget, depending on the financial position of the Shire. Costs are expected to be in the vicinity of \$20,000 working on the costings of Mr Williams.

**Strategic Implications:**

- The reclaiming for use, for the disposal of rubbish into the future, of tipping space at reasonable cost.
- The recovery of resources from the landfill site for recycling.
- Working towards Zero Waste 2020 in line with the State Government Policy, and compliance with the WARR Bill.
- Increased management and control of the Meekatharra Landfill site.

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That the Committee recommend to Council that:**

**That Council co-ordinate the engagement of City & Regional Waste Management Services together with the Shire of Mount Magnet in regenerating the Meekatharra Landfill site in accordance with the costs and the program placed before Council by Mr Steve Williams and that Council allocate the monies for this to occur.**

**Committee Recommendation:**

**That the Committee recommend to Council that:**

**That Council co-ordinate the engagement of City & Regional Waste Management Services together with the Shire of Mount Magnet in regenerating the Meekatharra**

**Landfill site in accordance with the costs and the program placed before Council by Mr Steve Williams and that Council allocate the monies for this to occur.**

**Moved: Cr T Burrows**

**Seconded: Cr T Hutchinson**

**CARRIED 3/0**

**Council Resolution:**

**That the Committee recommend to Council that:**

**That Council co-ordinate the engagement of City & Regional Waste Management Services together with the Shire of Mount Magnet in regenerating the Meekatharra Landfill site in accordance with the costs and the program placed before Council by Mr Steve Williams and that Council allocate the monies for this to occur.**

**Moved: Cr N L Trenfield**

**Seconded: Cr A G Burrows**

**CARRIED 6/0**

## City & Regional Waste Management Services

ACN 071 771 581 ABN 30 071 771 581

3 Quairading Road York WA 6302

Fax 08 9641 2688 Mob: 042 888 4481

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21<sup>st</sup> February 2007

Mr Bill Atyeo  
Manager of Development Services  
Shire of Meekatharra  
Email: [AEHS@westnet.com.au](mailto:AEHS@westnet.com.au)

Re: Refuse Disposal Site Meekatharra

Dear Bill

I have for your consideration the following price structure in reference to the Meekatharra site.

As inspected on the 7<sup>th</sup> February 2007 City & Regional Waste Management to do the following.

### Scope of Works:

- Sort and remove steel waste from two open cells, all residue material to be stockpiled on site for future use as day cover.
- Third cell which is covered with soil and is located adjacent to current household waste cell, excavate and remove all steel waste and stockpile soil and rubble etc for later use, leaving the cell open.
- City & Regional to supply various machinery as required for sorting and the construction of waste receival areas i.e. 22 ton excavator and 860 loader
- City & Regional to be granted salvage rights to materials recovered and will remove the steel waste off site.
- Should any hazardous waste be encountered the E.H.O will be notified and the management of such material will be agreed on as a separate matter.
- The objective of the works will be to create 3 new cells for later use with the soil being kept for day cover.

### Costing:

- Mob & Demob – \$6 per K.M per machine & GST
- Daily rate \$110 per person (one) & GST
- Shire to supply fuel & Accommodation

I look forward to working with you on this project and hope these budget figures assist you in your decision as to the future of the waste site. Please do not hesitate to contact me should you have any further question.

Yours sincerely

Steve Williams

**9.5.2 PURCHASE LOT 205 HILL STREET MEEKATHARRA**

<b>LOCATION</b>	LOT 205 HILL STREET
<b>APPLICANT</b>	MR & MRS RN JEPSEN
<b>FILE REFERENCE</b>	LOT 205
<b>DISCLOSURE OF INTEREST</b>	NIL.
<b>DATE OF REPORT</b>	6 <sup>TH</sup> MARCH 2007
<b>AUTHOR</b>	WILLIAM V ATYEO PRINCIPAL EHO BUILDING SURVEYOR



**SIGNATURE OF AUTHOR  
SENIOR OFFICER**

ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER



**SIGNATURE OF SENIOR OFFICER**

**Summary:**

This report recommends that council enters into negotiations with the owners of lot 205 Hill Street Meekatharra for the purchase of the said property.

**Background:**

There has been agreement by Council that there is a need to improve the housing stocks for employees of the Shire and to plan and work towards that improvement. Council currently owns or is in negotiations to purchase Lot 207 Hill Street, and already owns Lot 206 and 208 Hill Street.

The owners of Lot 205 have approached me to find out whether or not Council would be interested in purchasing their land, which is next door to what was the EHO's residence. This house is condemned and would need to be demolished should the Shire purchase the property.

**Comment:**

This block of land, if purchased, would mean that the Shire would then own 4 Lots in a row, and this land could be developed to significantly improve the current situation that the Shire finds itself in. The current housing stock is deteriorated and suitable blocks are hard to acquire.

The area is very good and is close to all amenities. Council would have to decide whether or not the block is suitable, and whether there is an advantage in having four allotments together.

**Consultation:**

Mr and Mrs RN Jepsen – Owner of Lot 205 Hill Street

**Statutory Environment:**

Various Acts relating to the sale and transfer of real property including the Sale of Land Act 1970 and the Transfer of Land Act 1893

**Policy Implications:**

Nil

**Financial Implications:**

The purchase of Lot 205 is anticipated to be in the region of \$15,000 with all cost associated with the sale and transfer of the property to be paid for by the Shire of Meekatharra.

**Strategic Implications:**

The purchase of Lot 205 Hill Street would allow flexibility and better management and planning in regard to the future needs and provision of housing for Shire staff for the next ten years.

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

**That the Committee recommends to Council that:**

**Council authorise the Chief Executive Officer and the Shire President to negotiate with the owners of Lot 205 Hill Street Meekatharra in an attempt to purchase the allotment as stated for a maximum of fifteen thousand (15,000) dollars and to sign all relevant paperwork and act on behalf of the Shire of Meekatharra in order to purchase the property at the price stated.**

**Committee Recommendation:**

**That the Committee recommends to Council that:**

**Council authorise the Chief Executive Officer and the Shire President to negotiate with the owners of Lot 205 Hill Street Meekatharra in an attempt to purchase the allotment.**

Moved: Cr T Hutchinson

Seconded: Cr T Burrows

**CARRIED 3/0**

**Reason for change to recommendation:**

**To allow Council to decide on purchase price and associated purchase actions.**

**Council Resolution:**

**That the Committee recommends to Council that:**

**Council authorise the Chief Executive Officer and the Shire President to negotiate with the owners of Lot 205 Hill Street Meekatharra in an attempt to purchase the allotment.**

**Moved: Cr H Nichols**

**Seconded: Cr B A O'Dwyer**

**CARRIED 6/0**

**9.6 WORKS AND PLANT**

Nil



**10. NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING:**

**Council Resolution:**

**That the Late Agenda items be introduced as new business of an urgent nature.**

**Moved: Cr H Nichols**

**Seconded: Cr B A O'Dwyer**

**CARRIED 6/0**

**10.1.1 BUDGET ITEMS (CAPITAL) – POLICY OVERRIDE**

**FILE REF: P/22**

**DISCLOSURE OF INTEREST:**

**DATE OF REPORT: 16<sup>TH</sup> March 2007**

**AUTHOR: ROY MCCLYMONT**

**CHIEF EXECUTIVE OFFICER**

**SIGNATURE OF AUTHOR:**

**SENIOR OFFICER: ROY MCCLYMONT**

**CHIEF EXECUTIVE OFFICER**

**SIGNATURE OF SENIOR OFFICER:**

**Summary:**

Compliance with Councils purchasing policy for some remaining budget items will be difficult due to circumstances and time constraints.

**Attachments:**

Copy of Council Policy 4.2 – Procurement – Quotes and Tenders

**Background:**

**Comment:**

The new Tender Regulations come into operation on 30 March 2007. These new Regulations increase the current tender threshold from \$50,000 to \$100,000 and require local governments to have a purchasing policy for amounts under the new threshold.

A number of budget items remain to be completed. The nature of some of these items makes complying with council's policy very difficult (in some cases impossible), costly and time consuming.

Our location (distance from Perth and major centres) often makes it very difficult to obtain the required number of quotes and to inspect and assess 2<sup>nd</sup> hand budget items.

Essentially Council's policy (in part) requires:

<b>Amount of Purchase</b>	<b>Requirement</b>
\$1,001 - \$19,999	At least 3 verbal or written quotes
\$20,000 - \$39,999	At least 3 written quotes
\$40,000 - \$99,999	At least 3 written quotes containing price and specification of goods and services.

Budget items that Council has given a low priority will not be able to be progressed this financial year. These items can be considered for carry-over into next year's budget during 07/08 budget deliberations.

Budget items that Council has given a high priority and may consider to be procured without fully complying with the policy are:

- Oval Lights (\$140,000)  
Lights have been purchased and now need to be installed.
- Sand and Treat Floor – Town Hall (\$10,000)
- Pine Rails – replace around oval (\$8,000)
- Water Tank Oval (labour only) (\$50,000)
- Refurbish Toilets Airport (\$10,000)
- Office Furniture – CEO Office, Main Office & Old Railway Station (\$22,500)
- Upgrade IT Equipment Office (\$25,900)
- New Vehicle Restructure (\$40,000)
- Pedestrian Roller (\$14,000)
- Rubber Tyred Roller (second hand) (\$50,000)
- Road Sweeper Towable (second hand) (\$25,000)
- Trailer for Caravan & Fuel Tank (\$20,000)
- Bobcat (new) (\$40,000)
- Fire Fighting System Airport (\$25,000)
- Municipal Inventory Review (\$15,000)
- Town Hall repair roof leaks air cons & cool room (\$6,000)

Staff will still make their best endeavour to comply with council policy where ever possible. Staff will also make every effort to ensure that Council obtains the best possible value for money and that in all cases the best possible outcome is achieved for the Shire of Meekatharra.

**Consultation:**

Deputy CEO, Cameron Watson  
Works Group

**Statutory Environment:**

Local Government Act 1995 and Tender Regulations

**Policy Implications:**

Policy 4.2 - override

**Financial Implications:**

NIL

**Strategic Implications:**

NIL

**Voting Requirements:**

Absolute Majority

**Officer Recommendation/Council Resolution:**

**That Council authorise the CEO to override Council Policy – Procurement – Quotes and Tenders Policy 4.2 (specifically the requirements to obtain 3 quotes for purchases between \$1,001 and \$99,999 and to create detailed specifications) when procuring the above listed goods and services.**

**The CEO is authorised to arrange purchase of the above listed goods and services without further referral or approvals from Council.**

**The CEO is to ensure that staff, nonetheless, make their best endeavour to comply with Council Policy 4.2 where ever possible and that staff make every effort to ensure that Council obtains the best possible value for money and that in all cases the best possible outcome is achieved for the Shire of Meekatharra.**

**Moved: Cr N L Trenfield**

**Seconded: Cr B A O'Dwyer**

**CARRIED 6/0  
BY ABSOLUTE MAJORITY**

**10.1.2 REQUEST TO USE TOWN OVAL**

**LOCATION:** N/A  
**APPLICATION:** MEGAN ALCHIN  
**FILE REF:** F/6  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 16<sup>TH</sup> MARCH 2007  
**AUTHOR:** MEGAN ALCHIN  
COMMUNITY DEVELOPMENT OFFICER

**SIGNATURE OF AUTHOR:**   
**SENIOR OFFICER:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:**

**Summary:**

A request has been received from Australian Safari, applying to use the town oval for a 'tented city' camping area on Tuesday 28<sup>th</sup> August 2007.

**Background:**

The following email was received from Marianne Williamson outlining the request.

Dear Roy,

Last Monday 12<sup>th</sup> February, I met with your Shire President, Tom Hutchinson, to discuss the Australian Safari which will be staying overnight in Meekatharra on Tuesday 28<sup>th</sup> August. Our company, Broome & The Kimberley Holidays, has been contracted to organise all accommodation and meals, this includes provision of a suitable area for a tented city which will consist of approximately 100 two man tents.

Our preferred location is the Town Oval, we have already had approval to use other town Ovals including Kununurra, Broome, Port Hedland, Leonora and Kalgoorlie. Tom however advised that we were unable to use the Meekatharra town oval due to the potential damage to the reticulation.

I fully understand the concern however I can assure you that we are using a very reputable company 'Open Road Rentals WA' who have put tented cities in areas such as Perry Lakes and McCallum Park. Their pegs are only 300 millimetres and they check the position of all sprinklers plus the depth of the waterlines prior to setting up the camp. In addition they carry public liability insurance up to \$5 million with SGIO.

For further information on this event, you can check out the official website at [www.australiansafari.com.au](http://www.australiansafari.com.au) this event is owned by Octagon who handle major international sporting events, in addition we are sponsored by Events Corp who I am sure that you are familiar with. This event is not a one off deal. As you will be aware, WA has lost out on the 'Rally Australia', the 'Australian Safari' has never been raced in WA so we need to ensure that this year's

event is very successful in order to keep this event in WA for years to come. It will undoubtedly bring great exposure to our region which is clearly a very positive step forward.

I very much look forward to hearing back from you.

Kind Regards,

**Marianne Williamson**  
**Special Projects Manager**

**Comment:**

The town oval has been used as a camping area in the past, however a hire expense does not appear in the fees and charges section of the 2006/2007 budget. Although the letter outlines that they will ensure that the tents do not cause harm to sprinklers and waterlines, this has been a problem in the past and damage has been done to the sprinkler system. It is therefore recommended that in the event of their stay that all water lines should be clearly marked.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

NIL

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation/Council Resolution:**

**That Council:-**

- 1. approve the request from Australian Safari to camp at the Town Oval on Tuesday 28<sup>th</sup> August 2007 with approximately one hundred two man tents**
- 2. require the water lines on the oval to be clearly marked before tents are set-up**
- 3. require Broome & The Kimberley Holidays to cover repair costs should any damage occur to Council property.**

**Moved: Cr A G Burrows**

**Seconded: Cr N L Trenfield**

**CARRIED 6/0**

**10.1.3**

**MEEKATHARRA CARAVAN PARK**

**FILE REF:** C/10  
**DISCLOSURE OF INTEREST:**  
**DATE OF REPORT:** 17<sup>TH</sup> March 2007  
**AUTHOR:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR:**

**SENIOR OFFICER:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:**

**Summary:**

Mr Mel Steele wrote to Council in January making some claims, requests and assumptions. This letter was distributed to councillors in the January 07 information bulletin.

**Attachments:**

**Background:**

The CEO met with the Caravan Park Manager and inspected the site on 11/1/07 and then inspected the site with Cr Trenfield later on the same day.

The CEO then met with Mr Steele at the Caravan Park on Friday 16/2/07.

**Comment:**

At the meeting with Mr Steele on 16/2/07, Mr Steele asked that Council undertake work on the drain area of the Park that leads down to the culvert under the Highway.

Mr Steele claimed that previous CEO's and also Shire Councillors had verbally promised to do this work.

Mr Steele specifically asked that the drainage/wash area be pushed back up the slop and that an improved gentle spoon drain be created.

The CEO raised the concern that any work of that nature could expose softer material creating scouring and deposit material in the culvert thereby reducing its ability to drain the area. The area is currently reasonably stable and covered in loose blue metal.

Council's current work on the Regan Street area will significantly reduce any water flow from down this area from outside the Caravan Park.

**Consultation:**

**Statutory Environment:**

NIL

**Policy Implications:**

NIL

**Financial Implications:**

NIL

**Strategic Implications:**

NIL

**Voting Requirements:**

Simple Majority

**Officer Recommendation:**

For Council consideration.

**Reason for change:**

To show Council has taken steps to alleviate any problems.

**Council Resolution:**

That Council advise Mr Steele that it will not undertake any work, as requested inside the Meekatharra Caravan Park. Council has recently undertaken substantial work in the Regan and Connaughton Street areas and is currently in the process of completing these works. Council believes that these measures will significantly improve drainage in this area.

Moved: Cr N L Trenfield

Seconded: Cr B A O'Dwyer

**CARRIED 6/0**

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:**  
Nil

**12 CLOSURE OF MEETING:**  
The President Cr T R Hutchinson declared the meeting closed at 12.01pm.