



SHIRE

of

MEEKATHARRA

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY MARCH 17, 2012

COMMENCING AT 10.05 am

1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	2
	1.1 DISCLAIMER READING	2
2	RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE	2
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	2
4	PUBLIC QUESTION TIME	2
5	APPLICATIONS FOR LEAVE OF ABSENCE.....	2
6	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	3
	6.1 ORDINARY COUNCIL MEETING HELD FEBRUARY 18, 2012.....	3
	6.2 ANNUAL ELECTORS MEETING HELD FEBRUARY 18, 2012	3
7	PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS.....	3
8	ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION	3
9	REPORTS OF COMMITTEES AND OFFICERS	4
	9.1 OFFICERS MONTHLY REPORTS	4
	9.1.1 WORKS & SERVICES MANAGER’S REPORT – FEBRUARY 2012.....	4
	9.1.2 AIRPORT MANAGER’S REPORT – FEBRUARY 2012.....	8
	9.1.3 YOUTH CENTRE REPORT – FEBRUARY 2012.....	14
	9.1.4 RECREATION REPORT – FEBRUARY 2012.....	16
	9.1.5 RANGERS REPORT – FEBRUARY 2012	17
	9.1.6 STATUS REPORTS	18
	9.2 FINANCE	25
	9.2.1 MONTHLY FINANCIAL REPORT PERIOD ENDED FEBRUARY 29, 2012	25
	9.2.2 OUTSTANDING DEBTORS.....	55
	9.2.3 LIST OF ACCOUNTS ENDED FEBRUARY 2012.....	60
	9.2.4 2011/12 BUDGET REVIEW	64
	9.3 ADMINISTRATION.....	72
	9.3.1 MEEKATHARRA AIRPORT ADVERTISING	72
	9.3.2 COMPLIANCE AUDIT RETURN 2011	75
	9.4 COMMUNITY DEVELOPMENT.....	85
	9.4.1 BUILDING MAINTENANCE - MEEKATHARRA YOUTH CENTRE	85
	9.4.2 PICTURE GARDENS MAINTENANCE.....	88
	9.4.3 REQUEST FOR OVERNIGHT USE OF THE SPORTS COMPLEX	91
	9.5 HEALTH, BUILDING & TOWN PLANNING.....	94
	9.6 WORKS AND SERVICES	94
	9.6.1 LANDOR ROAD – SEAL ENRICHMENT	94
10	NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING	95
	10.1 TENDERS – CUT OFF WALLS/FLOODWAYS ON LANDOR RD & MT CLERE RD.....	96
11	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN ...	98
12	CLOSURE OF MEETING	98

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President, Cr TR Hutchinson, declared the meeting open at 10:05 am.

1.1 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting

The Shire President, Cr TR Hutchinson, read the disclaimer aloud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

Cr TR Hutchinson - Shire President
Cr NL Trenfield - Deputy President
Cr AG Burrows
Cr HJ Nichols
Cr RK Howden
Cr JE Burgemeister

Staff

Roy McClymont - Chief Executive Officer
Krys East - Corporate & Development Services Manager

Apologies

Cr PS Clancy

Approved Leave of Absence

Nil

Observers

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD FEBRUARY 18, 2012

Council Resolution:

Moved: Cr RK Howden

Seconded: Cr NL Trenfield

That the minutes from the Ordinary Council Meeting held Saturday February 18, 2012 be confirmed.

CARRIED 6/0

6.2 ANNUAL ELECTORS MEETING HELD FEBRUARY 18, 2012

Council Resolution:

Moved: Cr HJ Nichols

Seconded: Cr JE Burgemeister

That the minutes from the Annual Electors Meeting held Saturday February 18, 2012 be confirmed.

CARRIED 6/0

7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Presentation from 9:30 am to 10:05 am prior to the commencement of Ordinary Council Meeting from Mr. Iain McGregor from 'Solar Choice' regarding solar electricity benefits and costs for the Shire of Meekatharra. Councillors were given opportunity to query Mr. McGregor.

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

Nil

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 OFFICERS MONTHLY REPORTS

9.1.1 WORKS & SERVICES MANAGER'S REPORT – FEBRUARY 2012

Road Maintenance Grading

- The Ashburton Downs Road is now being graded to the boundary by contractor P. Elliot, using the Shire's Volvo Grader
- The Shire has employed a new Maintenance Grader Operator for the M Series Grader. The M Series is now grading the Landor Road to the boundary.

Construction Works

- Airport Realignment Rd:
 - This road has now been sealed with a hot bitumen/10ml granite seal – single coat.
 - Shire combined with RNR Contracting has carried out this work.
- Landor Road Bitumen Seal Extension:
 - Work is underway on formation construction for four kilometres from SLK 47400

Flood damage repairs by Northern Goldfields Engineering

Work on Neds Creek Road should be completed by the end of March with Northern Goldfields Engineering (NGE) then to move on to the Ashburton Downs Road. During the last period successful water boring along the Neds Creek Road has completed water requirements for this section. Value of proposed work on the Ashburton Downs Road is \$2.85 million.

New Shire Water Bores

After completing the flood damage water bores Dunlop Drilling was contracted by the Shire and we now have two new water sites, one on Sandstone Road and one on Landor Road.

Cyclone Heidi Flood Damage

At the request of FESA the Shire together with Greenfields Engineering has carried out a detailed road inspection along most of the Shire gravel roads with a new submission passed on to MRD Geraldton.

Town Maintenance-Monthly Report Finishing 9th March 2012

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts and footpaths has continued and is taking up a considerable amount of time to remove.
- The sweeping of town streets is being done in accordance with Council's directive. At a four to six week interval sweeping along all kerb lines is and has been undertaken to avoid sand/leaves build-up. Rubbish has been removed from vacant town blocks.
- The Public Toilets are and have been cleaned on a daily basis each week day.
- Vacant Shire houses lawns mowed
- Block Slashing and Verge Clearing throughout town-site
- Spraying of verges to reduce weeds
- Heritage Trail maintenance
- Signage maintenance – Replace and Repair Directional signs as needed

- Road Maintenance and Bitumen Repairs – Potholes, Edge breaks, Shoulder repairs
- Prepare cemetery plots for ashes
- Assist in bitumen work on Airport Rd
- Assist Works and Services Manager in survey work
- Clear vegetation from sewerage pond

Plant report for the period 11th February 2012 to 9th March 2012

P358 Caterpillar 12 H Grader

Engine replaced
Transmission pre failure rebuild
New hydraulic hoses
Incidental work to make as new

P426 Mazda Ute

Replaced windscreen

P357 Maintenance Caravan

Repaired electric on Kubota genset
Manufacture storage doors and install

P470 Nissan Prime Mover

Repaired gear linkage
Replace PTO

P114 Caterpillar D6N Dozer

Repair ripper saddle

P408 Hino Tipping Truck

Windscreen replaced
Serviced
Driver door latch replaced

P362 Water Tanker

Leak welded on tank
Pump replaced
Clean tank

P318 Water Tank

Repaired water pump

P409 30 Ton Excavator

General service

Officers Recommendation / Council Resolution:

Moved: Cr RK Howden

Seconded: Cr HJ Nichols

That the Works and Services Manager's report for February 2012 be received.

CARRIED 6/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 17, 2012

Shire of Meekatharra

Major Plant Cost Report

As at: 29/02/12

Percentage of year complete: 67%

Please Note: Due to potential errors in recording data and timing issues, the information in this report is not guaranteed to be 100% accurate.

		Date Acquired	Hours/Kms Life	Hours/Kms YTD	Hours/Kms Ave/week	Repairs/Maint Costs YTD	Fuel Costs To 31/12/11	Status/ Condition/Faults	Last Full Service Date	Hrs/Kms	Note
P108	Cat 12H Grader	Oct-05	10215	863	24.9	7,895	11,097		2/02/12	10,054	
P349	Volvo G720 Grader	Jan-02	10387	238	6.9	6,982	657		Jul 09		
P358	Cat 12H Grader	Mar-03	16802	894	25.8	18,940	16,776		30/09/11	16,472	
P419	Cat 12M Grader	Jan-10	2581	430	12.4	21,748	6,304		7/07/11	2,250	
P109	Nissan Prime Mover	Oct-05	Meter out	Meter out		12,270	8,646		6/01/11		
P407	Nissan Prime Mover	Jan-09	71411	12574	362.2	19,111	7,165		26/09/11	65,209	
P387	Nissan Prime Mover	Feb-07	1374858	1259630	36285.6	8,597	11,298		26/09/11	124,491	
P428	Nissan Prime Mover	Feb-11	26902	13616	392.2	5,913	10,606		30/09/11	20,349	
P114	Cat D6N Dozer	Jun-06	3214	513	14.8	9,213	7,464		8/10/11	3,051	
P348	Cat 950G Loader	Jan-02	10358	374	10.8	17,033	7,218		24/07/11	10,068	1
P86	Cat 613 Scraper	May-94	808	340	9.8	3,447	7,520		5/01/12	778	
P338	Side Tipper	May-00				3,727					
P339	Side Tipper	May-00				5,762					
P417	Side Tipper	Dec-09				1,751					
P318	Water Tanker	Dec-97				2,478					
P362	Water Tanker	May-03				12,670					
P356	Multi Tyre Roller	Nov-02	6832	655	18.9	7,686	5,873		10/01/11	5,660	
P396	Bomag Padfoot Vib Roller	Dec-08	1036	291	8.4	3,361	3,243		1/05/12	935	
P418	Vibrator Roller	Jan-10	2070	873	25.1	3,305	11,473		5/01/12	1,875	
P405	Hino 9T Crew Cab	Jan-09	85105	16515	475.7	7,713	5,981		30/09/11	78,465	
P408	Hino 2009 Medium Tipper	May-09	31772	12382	356.7	1,876	2,214				
P360	Cat 924G Loader (Depot)	Apr-03	4306	446	12.8	5,815	5,023		8/10/10	3,499	
P93	JD 315D Backhoe (Depot)	May-95	4403	33	1.0	117	176			4,054	
P102	Traxcavator	Jun-05	2679	80	2.3	6,167	453				

Notes

1. Traded replaced with P433 950h Loader
2. P433 950H Cat loader 252 hr
3. P356 disposed of and replaced by P434 Bomag Multyred Roller
4. P434 23 Hours
- 5.

9.1.2 AIRPORT MANAGER'S REPORT – FEBRUARY 2012**MEEKATHARRA AERODROME****Monthly Report****February 2012***Aircraft Movements and Statistics*

Aircraft movements for the month of January were well down on February 2011. There has been a trend over recent months that light aircraft landings are not as prominent as the past year. This seems to be due to Sandfire Resources and contractors ramping up to a larger operation and contractors utilizing the larger aircraft provided by the parent company in lieu of private charters on small planes. Jet fuel sales are well up but as with the light aircraft landings decreasing, so too is Avgas sales.

RFDS aircraft movements numbered 86 with a total of 93 fuellings. There were a number of occasions that an aircraft was fuelled up to the minimum holding on landing only to request addition fuel prior to their next departure. 57 fuellings were after hours or weekends. The attached graph shows the breakdown of after-hours fuellings that required a call out.

The figures below reflect the difference between February 2011 and February 2012.

	February 2011	February 2012	Variance
General Aircraft Landed:	172	123	-28%
RFDS Aircraft Landed:	82	85	+3%
Avgas	24,333 ltrs	13,631 ltrs	-44%
Jet A-1	35,166 ltrs	63,757 ltrs	+81%
RFDS Jet A-1		32,821 ltrs	+100%
Total Fuel Sold	59,499 ltrs	96,578 ltrs	+62%

As can be seen very good increases in Jet A-1 sales have resulted. This was mainly due to Plutonic runway being out of action for 2 weeks due to soft wet surface and all their planes diverted to Meeka. RFDS have also ramped up their operations as we only fuelled 61 of their aircraft in December and 93 in January.

Aerodrome Works:

Aerodrome works for the month include:

- General maintenance upkeep of facilities and equipment.
- Chipping & Poisoning weeds on around terminal and light aircraft parking area
- Slashing grass from all runway strips and outer vicinity.
- Poisoning new weed growth.
- Tidying up weeds etc from around the workshop compound.

Aerodrome Works Outstanding:

- Finalisation of the fire service system.

Aerodrome Security:

- No breaches this month.
- New regulations have been passed regarding Airport Security Status and classification. Meekatharra has been granted classification 6 which means we do not currently anticipate any changes will be required to our operations in response the new classification system.
- ASIC cards. Until recently, all security controlled airports were required to be ASIC issuing bodies which mean that we issue ASIC cards required for the airport. Due to recent amendments to the Regulations, issuing bodies are now able to become transitional issuing bodies. This means that we maintain responsibility for ASIC's that have already been issued, but do not issue any new ASIC's. Once all remaining ASIC's have expired, our issuing body status is revoked and our ASIC program no longer needs to be maintained. Due to the small number of ASIC cards that we issue each year, the Dept of Infastructure and Transport have granted us ASIC transitional issuing body status. This will mean that we will eventually not have to worry about mainting the ASIC program and will have a larger issuing body issue ASICS's. (In brief, less administrative work for us).

Aerodrome Safety Management:

- No issues recorded this month. Due to have our Safety Committee meeting later this month.

Annual Electrical Inspection

This inspection took place mid November and I am awaiting the report. There were no significant problems identified. *(Still waiting on this report)*

Budget items:

Replacement of Aerodrome boundary fence. - Funding has been applied for through 2 different grant applications. Hopefully we will get at least 1 approved.

Engage Electrical Consultant to carry out audit of the electrical services at the airport. – This project was carried out during December 15th – 17th. *The very comprehensive report has arrived and was tabled at the last meeting.*

Items of Interest

1. Our resident Electrician has moved on into better things and we now need to engage another fully licensed electrical contractor for our airport electrics. To comply with CASA

regulations, the electrician must be a fully licenced electrician and either hold their own contractor's licence or work under a licenced contractor.

2. AirBP have just called to say they have obtained a small trailer mounted fuel facility for RFDS night operations to be based here. It should be on site early March and this will enable RFDS pilots to refuel their own aircraft at night and after hours. *(Still waiting on this equipment to arrive. Last heard of was still in Adelaide awaiting on hose changes but hopefully should be here within the next 2 to 3 weeks)*
3. **Aircraft incident.** On the 22nd February, an aircraft blew a tyre on landing and was disabled in the middle of the runway strip causing us to close the runway. A copy of the incident report is attached.

Mal Trenfield
Airport Manager
8th March 2012

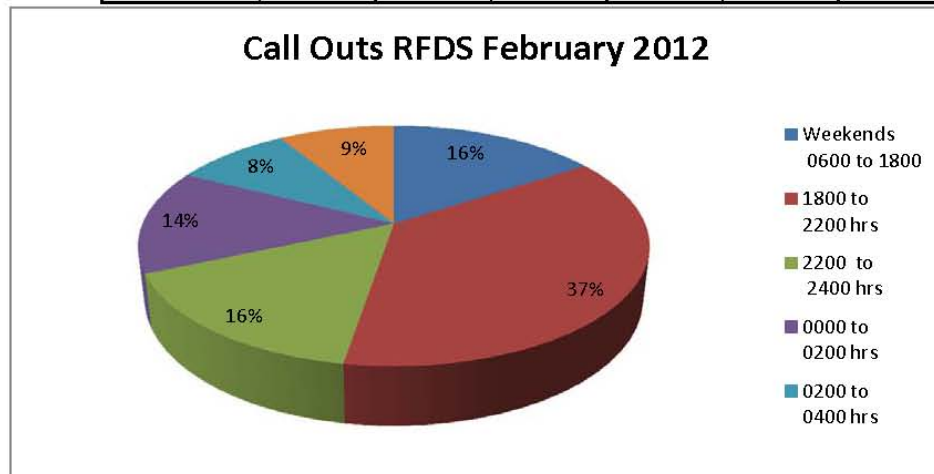
Officers Recommendation / Council Resolution:

Moved: Cr AG Burrows
Seconded: Cr NL Trenfield

That the Airport Manager's report for February 2012 be received.

CARRIED 6/0

Date	Weekends 0600 to 1800	1800 to 2200 hrs	2200 to 2400 hrs	0000 to 0200 hrs	0200 to 0400 hrs	0400 to 0600 hrs	Total
Total	9	21	9	8	5	5	57
1-Feb-12		2			1		3
2-Feb		2					2
3-Feb		1					1
4-Feb					1		1
5-Feb		1			1		2
6-Feb		2			1		3
7-Feb				1			1
8-Feb						1	1
9-Feb		1					1
10-Feb		3		1			4
11-Feb	1		2	1			4
12-Feb	1		1				2
13-Feb			1			1	2
14-Feb		1	1				2
15-Feb				1			1
16-Feb		1		2			3
17-Feb						1	1
18-Feb						1	1
19-Feb	2	1					3
20-Feb	1						1
21-Feb	1						1
22-Feb		1	1			1	3
23-Feb							0
24-Feb		1		1			2
25-Feb	1	1			1		3
26-Feb	2						2
27-Feb							0
28-Feb		1	2	1			4
29-Feb		2	1				3



**Meekatharra Aerodrome
Incident Report**

Day: Wednesday
Date: 22nd February 2012
Type of Incident: Aircraft blew tyre on landing

1120 hrs. R/O Lyon was at the workshop, and while listening to the CTAF radio, a pilot taking off mentioned a disabled aircraft on the Runway strip of 09/27. R/O Lyon immediately conveyed to Airside and found the Aircraft.

R/O Lyon attended the scene and investigated to ensure everything was safe. The left hand tyre had blown after the brakes had been applied to slow the aircraft after landing.

The aircraft was standing approx. 5 metres off the sealed runway.

R/O Lyon contacted ATSB and explained the incident. R/O Lyon contacted the NOTAM office and advised of closure of Runway 09/27. R/O Lyon contacted Melbourne Traffic Control and also advised of Runway Closure. Airlines such as Shine Aviation and Skippers were also notified in case there were any scheduled flights in the coming hours. A displaced threshold could not be made due to the position of the obstruction.

R/O Lyon spoke to the pilot and asked that the aircraft be taxied outside the runway marker cones to avoid closing the runway. The pilot indicated that trying to move the plane would only cause the aircraft to move in circles.

Damon Roberts from RFDS attended the scene to see if the RFDS had a tow bar that would attach to the Aircraft and found that the RFDS tow bar was too big. The Pilot contacted engineers and requested permission to use a snatch strap to tow the aircraft. Permission was given and instructions for attachment were given.

Under direction of the Pilot the Aircraft was attached to the tractor and R/O Lyon slowly towed the Aircraft away from the immediate Runway area. After a few meters the pilot requested the towing to stop as he was concerned for the integrity of the brakes and grease nipple which were approximately 3mm from hitting the ground.

Approximately 1430hrs an Aircraft from Geraldton landed on Runway 15/33 with an engineer and spare wheel on board. The engineer then proceeded to change the blown tyre. The aircraft was then started and taxied off of the Runway strip, onto the apron.

Approximately 1500hrs R/O Lyon the contacted ATSB, NOTAM Office, Melbourne Traffic Control and relevant Airline companies and advised them all of the re-opening of Runway 09/27.

The Pilot refuelled the Aircraft and then departed back to Geraldton.

Thursday 23rd February R/O Lyon then completed ATSB report online (report number E1JRTG3G).

Cian Lyon

A.R.O./W.S.O.

Meekatharra Airport

9.1.3 YOUTH CENTRE REPORT – FEBRUARY 2012

February has seen the school term start, and the beginning of our school term program including the After School Activity Program.

AFTER SCHOOL ACTIVITY PROGRAM

The After School Activity Program offers a range of different activities for young people to participate in after school, and is aimed at school attenders. Due to the weather still being hot, the programs have operated predominantly at the pool as the Youth Centre is still too hot to operate from. Programs for February have included:

Junior Pool Lifeguard Course – which focuses on swimming, lifesaving techniques, community education, fitness, teamwork and leadership skills, and competition. The program also provides an opportunity for young people to develop skills that may lead to future employment and education.

Cooking Program – due to the conditions at the Youth Centre, we have trialled the cooking program at the pool, with young people assisting in preparing healthy food. This has been very successful, with many young people attending.

Inflatable session – a session was included as part of the After School Program, with the inflatable being put out every Wednesday, and again, this had been very successful.

Bike repair program – again, the Bike Repair Program has been conducted from the pool, however this is proving to be difficult, as we transport bikes from the Youth Centre to the pool for repairs. It is envisaged that this program will need to move to the Youth Centre in the next week to minimise the amount of bikes being moved from one location to another.

Music Program – this has continued to be a very popular program, with percussion, bass guitar and acoustic guitar being offered.

EVENING PROGRAMS

Tuesday nights have seen the re-introduction of trips to Karalundi for their personal development program.

Thursday nights have seen the continuation of the bike rides, leaving at 7pm. The number of participants continues to grow, and we are averaging 15 riders per ride, with many other kids wanting to attend but do not have the bikes to do so.

Friday night programming has continued and we are averaging 50 kids per night at the pool. We will move back to the Youth Centre once the weather starts to cool down.

I would like to take this opportunity to say that we would not be able to run such successful programs without the hard work and dedication from our casual staff and volunteers, and the collaboration with Office of Corrections staff. Every Friday night, we have two volunteers, both who work full time in very demanding careers, who sacrifice their time to attend whatever youth activity is being held. Office of Corrections staff also offer to assist when they can on a Friday evening, and we have our three casual staff members who are

extremely dedicated and reliable. Without this team, providing a service for so many young people that attend on Friday night's, would be impossible.

The most exciting news of all was that we were able to secure funding from the WA Police Crime Prevention and Department of Child Protection, in order to purchase camping, bike and music equipment. We have also been funded to run two more Girls Zone Programs, which will be held throughout the year.

Belinda Hicks
Youth Officer

Officers Recommendation / Council Resolution:

Moved: Cr JE Burgemeister

Seconded: Cr HJ Nichols

That the Youth Centre report for February 2012 be received.

CARRIED 6/0

9.1.4 RECREATION REPORT – FEBRUARY 2012

Since starting back in Y&RO position, I have been trying to organise programs for Youth and Adults that they want. I have been talking to Youth and asking them what it is they want and the answer is always the same, "I don't know" or "I'll play whatever is on". A few youth have stated that they are interested in Netball, soccer and Softball but on the chosen day for these sports no-one or very few youth have turned up.

I have been in contact with other shires and their YS&RO to try and organise the winter program which will start in term two (23rd April). These activities will take place on a Sunday either here in Meekatharra or the other towns. Once the program has been set you will be informed. I have been working with Belinda and David from the Youth Centre and hopefully we will be able to work together and support each other's activities.

We were invited to Mullewa for an overnight stay to play Basketball and other activities that their YS&RO Steven Jacobs organised. At the very last minute not all the kids wanted to go so I cancelled the trip. We did invite them to come here on 31st March and hopefully they will take us up on the invite.

I have also been organising the Youth Ball which will go back to the original date during the April school holidays (14th April).

The adult program has yet to get started properly. Monday night is still Netball and Thursday night is Soccer for adults at the Indoor cricket shed.

Thursday 15th March I have advertised a meeting to be held at Sports Complex to try and organise the Adult Program. If people are really interested in what is happening in town then they will attend this meeting.

Saturday 17th March I am attending a Coaching Workshop in Mt Magnet.

Elaine King
Youth and Recreation Officer

Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr JE Burgemeister

That the Recreation report for February 2012 be received.

CARRIED 6/0

9.1.5 RANGERS REPORT – FEBRUARY 2012

Details to report

I attended Meekatharra on Wednesday 1, Thursday 2 and Friday 3 February 2012. Patrols were conducted of the townsite and surrounding areas and license enquiries made. The previous outstanding complaint regarding a dangerous dog was dealt with. The owner signed a written destruction notice and the dog was destroyed.

Three unregistered, unidentifiable dogs were trapped in bush land near 'the tank'. The dogs were not claimed and were destroyed at a later date.

I also visited Meekatharra on Wednesday 22, Thursday 23 and Friday 24 February 2012. On this visit patrols were conducted of the townsite and surrounding areas and license enquiries made. Registration files were checked for compliance.

Trapping was conducted around the townsite and surrounding areas. Two feral cats were trapped and destroyed. Three dogs were handed in by owners for destruction. Four dogs were impounded and will be destroyed after 72 hours if not claimed.

Officers Recommendation / Council Resolution:

Moved: Cr RK Howden

Seconded: Cr NL Trenfield

That the Ranger's report for February 2012 be received.

CARRIED 6/0

9.1.6 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete In progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 17, 2012

Page 19

19/08/06	9.5.2	Sale Meekatharra Lot 922 – St Barbara Mines Request Health, Building and Planning Committee to inspect property and report to Council potential uses of property etc. Advise Dept Planning & Infrastructure that Council has no objections to sale of Lot 922, however Council has interest in old building situated at in North West corner of lot. Request CEO to advise St Barbara Mines that Council may be interested in obtaining tenure of Old Station Masters house on Lot 922.	CEO	Letter sent to Dept 7/9/06 Committee to inspect house obtain costs etc. Settlement imminent (St Barbs to Health Dept) CEO has advised Health Dept that Council may have an interest in old Station Masters house.	Complete In progress
15/12/06	9.5.3	Lease of Reserves 40845 & 40847 Staff re-write the terms and conditions of the lease to ensure that Council and community groups who store items on the reserves can continue to do so with unrestricted access and also to ensure that Council secures the necessary access for the Heritage Trails interpretive sites. Further, that the revised lease be presented to Council for approval.	CEO		
17/2/07	9.4.3	Grant Applications for Drive Trail As the Canyon Trail will no longer be completed it was recommended that requested be made for the funds to be transferred to stage 2 of the Drive Trail Letter have been written to the appropriate funding bodies, but as yet no reply has been received. Council decided to seek the additional funding required to complete the Drive Trail.	CDAO	Letters written to funding bodies - Regional Development Scheme: agreed to transfer funds on the condition that other funding is secured and any changes to budget are also submitted. - Regional Infrastructure Funding Program: confirmation not yet received as several queries are unable to be answered at this stage.	50% Funds Received 16/09/08 Will release funds once approvals have been received for PARs
21/06/08	9.3.6	Plastic shopping bag reduction program. Replace plastic with calico and charge for the calico bags.	CEO	Purchase 10,000 calico bags Consult Retailers Commence project	23/06/08 In Process

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 17, 2012

Page 20

19/07/08	9.4.1	Entry Statements. Contact the water corp about re-painting the tanks	CDAO	Water Corp have verbally approved repainting tank using same colour scheme. Price & availability being sought from contractor. Painting a welcome sign on the south tank.	Complete
21/11/09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advise and order sent 23/11/09 Contractor to build	Complete In progress
18/12/09	9.3.1	Relocation Main Street Park Displays	CEO	Copy to Rigby & Cameron 22/12/09 Works to be undertaken	Complete In progress
20.05.11	9.3.3	Lease K076047 – Meekatharra Lots 589, 590, 591, 598, 599 & 600 – Paddy's Flat	CEO	Email sent 26.05.11 – Renew Lease Check Status, Request freehold Await response from Landgate	Complete Complete Complete In progress
20.05.11	9.3.5	Management/Structure Review	CEO	Liase/advise staff Amend/create PD's & Infopacks	Complete In progress
20.05.11	9.4.1	Meekatharra Trails Project – Financial Reimbursement Mid West Development Commission	CDAO	Advise MWDC & return funds Invoice to be sent & funds returned Awaiting MWDC Invoice	Complete In progress In progress
18.06.11	9.3.3	Council Policy – Camping allowance amendment	CEO	Email WSM, OO, Payroll 20/6/11 Letter to crew 24/6/11 Policy amended 24/6/11 Distribute amendment	Complete Complete Complete In progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 17, 2012

Page 21

18.06.11	10.5	Purchase of Secondhand Landcruiser Ute for Maintenance Grading	CEO	CDSM emailed – budget amendment WSM advised 20/6/11 Find and Purchase suitable ute	Complete Complete In progress
16.07.11	9.3.1	Annual Leave and Local Government Public Holiday Policy	DCEO	Changes made to Payroll Leave Records Letter sent to outside crew informing of change Policy distributed to Policy Manual Holders	Complete Complete In progress
16.07.11	9.6.1	Council Policy – Bituminous Seals	CEO/WSM	Reword Policy and submit to Council	In Progress
16.07.11	9.6.2	Council Policy – Crossovers	CEO/WSM	Update & Distribute Policy	In progress
16.07.11	10.5	New Policy – Councillor Uniforms	CEO	Print and distribute Policy Order uniforms – Svenja	In progress Complete
20.08.11	9.6.1	Tenders – Bitumens and Aggregates 2011/2012	WSM	Specification details being finalised Tenders or quotes to be called	Complete Complete
17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to October Council meeting required	In progress
17.09.11	10.4	Renovations to Lot 208 Hill Street	DCEO	Tender to be written and tenders invited.	In progress
15.10.11	9.3.2	Installation of CCTV in Main Street Meekatharra	CEO	Engage Consultant – rang 20/10/11 Awaiting on consultant to visit Advise local police OIC – email 20/10/11	In progress Complete

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 17, 2012

Page 22

15.10.11	9.3.3	Royalties for Regions – Country Local Government Fund (CLGF) 2011-12 Regional Funds	CEO	Advise Murchison and Upper Gascoyne Shires – email 20/10/11 + MWDC Start business case – Landor Road	Complete
15.10.11	9.3.4	Lloyd's Shops Main Street Meekatharra	CEO	1. Council inspection 2. Community Consultation	Complete Not started
15.10.11	10.3	Plant Purchase – Semi Trailer Flat Top	WSM	Purchase semi trailer flat top for ablution van water tank etc	In progress
19.11.11	10.1	Amendments to the schedule of fees and charges	DCEO	Staff to provide some options	In progress
16.12.11		Council Inspection of old Lloyds shops	DCEO	Secure building and consulted with OPS regarding removal of unwanted items and clean-up of interior	Complete
16.12.11	9.3.2	Goldfields Highway / National Transport Route / Carnarvon Link	CEO	Letters sent to Ministers Grylls and Buswell	Complete
21.01.12	9.2.4	2010/2011 Annual Report	DCEO	Sent via email to Department 23.01.12 Ad for Annual Electors Meeting and Annual Report available placed on notice board	Complete
21.01.12	9.3.1	Integrated Strategic Planning	CEO	Draft Community Plan approved Consultants advised – to create Strategic Community Plan	Complete
21.01.12	9.3.2	Goldfields Highway / National Transport Route / Carnarvon Link	CEO	Advised Wiluna CEO of Council decision. Email sent 24.01.12	In progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 17, 2012

Page 23

21.01.12	9.3.3	Meekatharra Community Resource Centre – Building Extension Proposal	CEO	CRC advised of Council decision. Councillors and CRC reps to meet to discuss further steps.	In progress
21.01.12	9.4.1	Retention of Department of Child Protection funds for the Meekatharra Youth Service	DCEO/CDAO	Youth services submission forwarded to DCP. Awaiting response/outcome	Complete
21.01.12	10.1	Disposal of Land	DCEO	Finalise basic terms of lease Doray advised	Complete
18.02.12	9.2.4	Write off of Debtors Amounts	Finance	Amounts written off as per resolution 21.02.12	Complete
18.02.12	9.3.1	Meekatharra Airport – AC Power Audit	DCEO	Amount noted in Draft Budget	Complete
18.02.12	9.3.2	Meekatharra Airport Advertising	CEO/DCEO	Letters/emails sent out to businesses 21.02.12 awaiting response Amount noted in Draft Budget	In progress Complete
18.02.12	9.4.1	Donation – Meekatharra Family and Domestic Violence Services	CDAO	Letter sent 22.02.12 to DV Waiting on invoice	In progress
18.02.12	9.4.2	Donation – World’s Greatest Shave	CDAO	Donation made 08.03.12 to Kerry Salmon	Complete
18.02.12	9.4.3	Location and Financing of Fitness Equipment	CDAO/DCEO	Amount noted in Budget Review	In progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 17, 2012

Page 24

18.02.12	9.5.1	Meekatharra Cemetery – Cremated Ashes Plot	CEO	Notice placed on Foyer Notice Board and in Midwest Times as per LG Act 1995 Section 6.19	In progress
18.02.12	9.6.1	Landor Road – Seal Enrichment	CEO	Works Group Agenda	In progress
18.02.12	9.6.2	Tenders – Cut Off Walls/Floodways on Landor Road & Mt Clere Road	CEO	Works Group Agenda	In progress
18.02.12	9.6.3	Meekatharra Ashburton Road – Flood Damage	CEO	Letter posted to NGE 22.02.12	Complete

Officers Recommendation / Council Resolution:



Moved: Cr NL Trenfield

Seconded: Cr AG Burrows

That the Status reports be received.

CARRIED 6/0

9.2 FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED FEBRUARY 29, 2012
Agenda/Minute Number:	9.2.1
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	12 March 2012
Author:	Krys East Corporate & Development Services Officer
	 Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	 Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
 - (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
 - (b) *Budget estimates to the end of the month to which the statement relates;*
 - (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *The net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
 - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) *An explanation of each of the material variances referred to in sub-regulation (1)(d); and*
 - (c) *Such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown –*
 - (a) *According to nature and type classification,*
 - (b) *By program; or*
 - (c) *By business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*

(a) presented to the council –

(i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or

(ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;

And

(b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

(6) In this regulation –

} committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;

} restricted assets~ have the same meaning as in AAS 27.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]

[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Ron Back – Local Government Consultant

Statutory Environment:

Local Government Act 1995 Section 6.4 Financial Report

Financial Management Regulations 34 & 35

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr HJ Nichols

That the financial report for the period ending February 29, 2012 be received.

CARRIED 6/0



**Monthly Financial Statements
for the period ended 29 February 2012.**

TABLE OF CONTENTS

	Page
Income Statement	1
Statement of Financial Activity	2
Notes to and forming part of the monthly report	
1 Significant Accounting Policies	5
2 Cash and cash equivalents	5
3 Statement of Net Current Assets	5
4 Non current assets	6
5 Cash Backed Reserves	7
MANAGEMENT BUDGET - SCHEDULES	
Summary	9
General Purpose Funding	10
Governance	11
Law, Order & Public Safety	12
Health	13
Education and Welfare	14
Housing	16
Community Amenities	16
Recreation & Culture	17
Transport	21
Economic Services	23
Other Property & Services	24
Reserve Funds	25
Loan Funds	25
Disposal of Assets	25
Budget Amendments	25
Notes on Variations	25

Shire of Meekatharra		Monthly Financial Report	
<i>for the period ended 29 February 2012.</i>		Income Statement	
	2011/12	2011/12	2011/12
	Budget	YTD Budget	29 Feb 2012
	\$	\$	\$
OPERATING EXPENDITURE			
Governance	633,103	339,339	262,465
General Purpose Funding	219,307	105,708	100,502
Law, Order, & Public Safety	126,167	81,400	73,701
Health	176,409	89,101	80,696
Education and Welfare	682,383	449,654	419,989
Housing	17,500	41,396	316
Community Amenities	551,078	255,899	205,217
Recreation and Culture	1,060,692	603,317	536,845
Transport	3,363,897	2,157,905	2,251,351
Economic Services	367,142	257,735	240,341
Other Property and Services	<u>56,402</u>	<u>(128,184)</u>	<u>(24,242)</u>
OPERATING EXPENDITURE	<u>7,254,080</u>	<u>4,253,270</u>	<u>4,147,179</u>
OPERATING REVENUE			
Governance	27,750	22,667	34,394
General Purpose Funding	5,939,231	5,275,833	5,657,548
Law, Order, & Public Safety	7,973	6,197	4,479
Health	1,250	900	866
Education and Welfare	96,028	87,167	179,388
Housing	17,500	11,667	12,714
Community Amenities	138,100	129,784	99,646
Recreation and Culture	58,900	50,266	45,148
Transport	482,094	460,662	479,747
Economic Services	126,440	93,791	138,749
Other Property and Services	<u>48,000</u>	<u>42,000</u>	<u>40,803</u>
OPERATING REVENUE	<u>6,943,266</u>	<u>6,180,934</u>	<u>6,693,483</u>
GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS			
Transport	<u>5,704,440</u>	<u>593,344</u>	<u>593,344</u>
Total	<u>5,704,440</u>	<u>593,344</u>	<u>593,344</u>
PROFIT/(LOSS) on DISPOSAL			
Governance	10,750	-	-
Housing	-	-	34,044
Transport	<u>98,416</u>	<u>65,000</u>	<u>90,000</u>
PROFIT/(LOSS) on DISPOSAL	<u>109,166</u>	<u>65,000</u>	<u>124,044</u>
NET RESULT	<u>5,502,792</u>	<u>2,586,008</u>	<u>3,263,691</u>

Shire of Meekatharra		Monthly Financial Report			
<i>for the period ended 29 February 2012.</i>		Statement of Financial Activity			
		2011/12			
	Note	2011/12 Budget \$	2011/12 YTD Budget \$	2011/12 29 Feb 2012 \$	
Expenditures					
Governance		(633,103)	(339,339)	(262,465)	23%
General Purpose Funding		(219,307)	(105,708)	(100,502)	6%
Law, Order, Public Safety		(126,167)	(81,400)	(73,701)	9%
Health		(176,409)	(89,101)	(80,696)	9%
Education and Welfare		(682,383)	(449,654)	(419,989)	7%
Housing		(17,500)	(41,396)	(316)	99%
Community Amenities		(551,076)	(255,899)	(205,217)	20%
Recreation and Culture		(1,060,692)	(603,317)	(536,845)	11%
Transport		(3,363,897)	(2,157,905)	(2,251,351)	(4%)
Economic Services		(367,142)	(257,735)	(240,341)	7%
Other Property and Services		(56,402)	128,184	24,242	81%
Less Depreciation on Assets		2,844,970	1,896,648	1,974,689	(4%)
Expenditures	3	<u>(4,409,110)</u>	<u>(2,356,622)</u>	<u>(2,172,490)</u>	8%
Revenues					
Governance		27,750	22,667	34,394	82%
General Purpose Funding		2,628,097	1,964,699	2,069,776	6%
Law, Order, Public Safety		7,973	6,197	4,479	(28%)
Health		1,250	900	866	
Education and Welfare		96,028	87,167	179,388	106%
Housing		17,500	11,667	12,714	9%
Community Amenities		138,100	129,784	99,646	(23%)
Recreation & Culture		58,900	50,266	45,148	(10%)
Transport		482,094	460,662	479,747	4%
Economic Services		126,440	93,791	138,749	48%
Other Property and Services		48,000	42,000	40,803	(3%)
Revenues	1	<u>3,632,132</u>	<u>2,869,800</u>	<u>3,105,711</u>	8%
Adjustments for Non-Cash items					
Non current liabilities/assets		2,549	-	12,950	
Net operating requirements		<u>(774,429)</u>	<u>513,178</u>	<u>946,171</u>	
CAPITAL Income and outlays()					
Contributions/Grants	2	5,704,440	593,344	593,344	0%
Land & Buildings	4	(870,000)	(74,600)	(54,416)	27%
Plant & Equipment	4	(1,644,655)	(366,014)	(371,128)	(1%)
Furniture and Equipment	4	(105,185)	(39,655)	(22,269)	44%
Infrastructure	4	(7,238,440)	(2,275,582)	(2,283,024)	(0%)
Proceeds from Disposal of Assets		315,000	65,000	162,371	(150%)
Transfers to Reserves	5	(1,246,882)	(1,113,440)	(1,296,363)	(16%)
Net capital requirement		<u>(5,085,722)</u>	<u>(3,210,947)</u>	<u>(3,271,485)</u>	
ADD Net Current Assets 1st July B/Fwd		2,159,597	2,159,597	3,759,881	74%
LESS Net Current Assets Year to Date		389,420	(2,772,962)	(5,022,338)	
Amount Raised from Rates		<u>3,311,134</u>	<u>3,311,134</u>	<u>3,587,772</u>	8%

() bracket represents an outflow of funds. This statements is to be read in conjunction with the accompanying notes.

Shire of Meekatharra **Monthly Financial Report**
Statement of Financial Activity
for the period ended 29 February 2012. **2011/12**

SIGNIFICANT VARIANCES IN THE STATEMENT OF FINANCIAL ACTIVITY REPORT

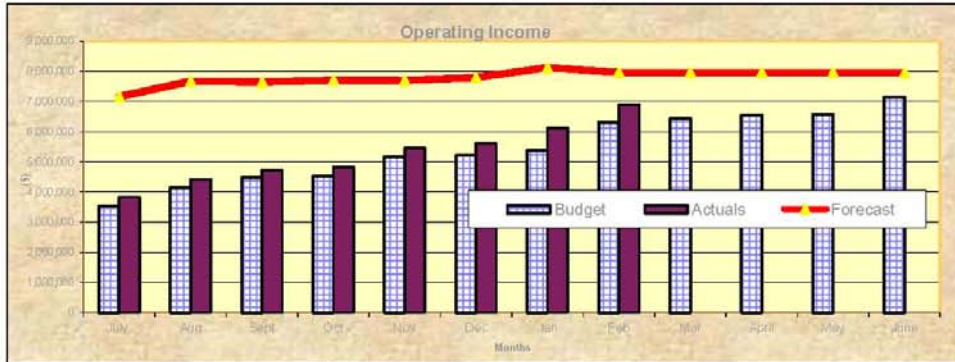
General Comments

Budget generally tracking below budget estimates. Variations arising tend to be from the timing of budget estimates. Notes on variations are included at page 25

REVENUES & CAPITAL INCOME

OPERATING INCOME

Year elapsed 66.% versus income to annual budget 96.4%



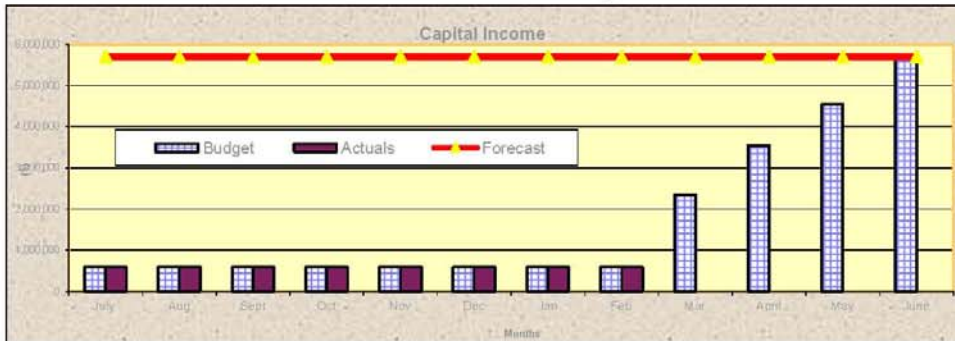
Comments

Budget YTD Budget 29 Feb 2012

- 1 Revenues are within 9.2% of estimated budget as at 29 Feb 2012. There are no material variations.

CAPITAL INCOME/CONTRIBUTIONS

Year elapsed 66.% versus income to annual budget 10.4%



Comments

YTD \$593,344 Total Budget \$5,704,440

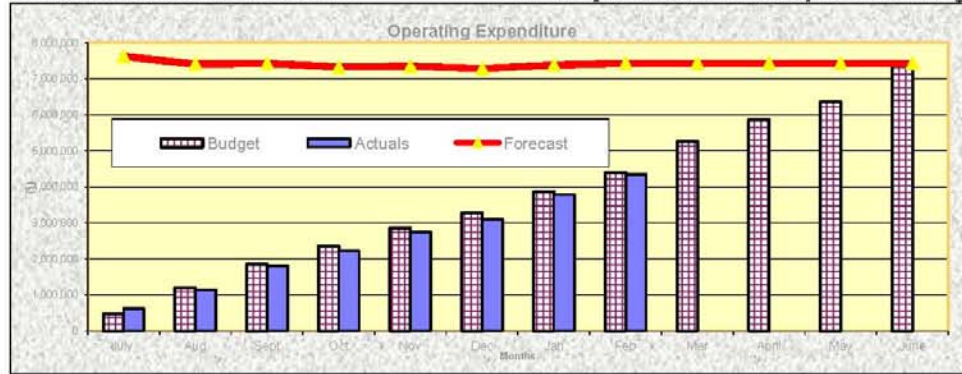
- 2 Revenues are within .% of estimated budget as at 29 Feb 2012. There are no material variations.

Proceeds from asset sales are within budget expectations and there are no material variations.

Shire of Meekatharra **Monthly Financial Report**
Statement of Financial Activity
for the period ended 29 February 2012. **2011/12**

OPERATING EXPENSES & CAPITAL OUTLAYS

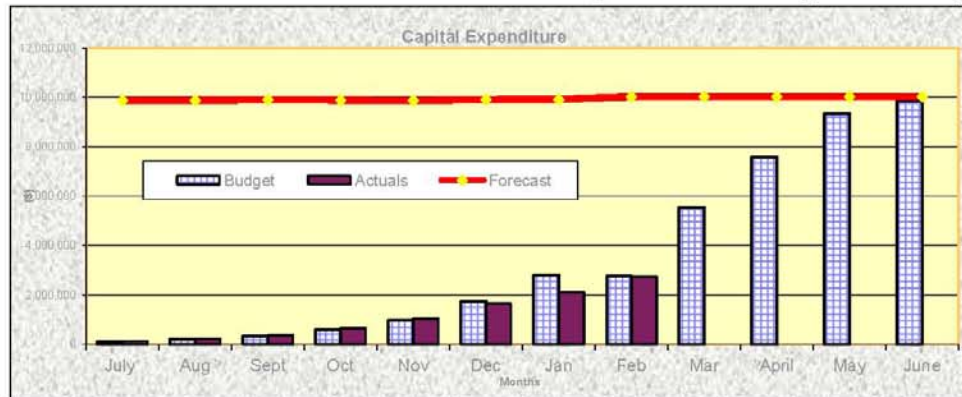
OPERATING EXPENDITURES Year elapsed 66.% versus outlays to annual budget 58.3%



Comments YTD \$4,147,179 Total Budget \$7,464,080

- 3 Total operating expenses are .8% below budget estimates.. Excluding the effect of depreciation the expenses are 4.6% below budget estimates as at 29 Feb 2012

CAPITAL OUTLAYS Year elapsed 66.% versus outlays to annual budget 27.7%



Comments YTD \$2,730,837 Total Budget \$9,858,280

- 4 Total capital expenses are .9% below budget estimates as at 29 Feb 2012. There are no material variations.

Shire of Meekatharra

**Monthly Financial Report
Notes to the Financial Statements**

for the period ended 29 February 2012.

2011/12

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

a) Basis of Accounting

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

2 CASH AND CASH EQUIVALENTS

a) Reconciliation of cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

Cash assets	2011/12 Budget	2011/12 YTD Budget	2011/12 29 Feb 2012
Cash - Unrestricted	63,285	2,250,300	3,447,878
Cash - Restricted	8,872,876	8,739,434	9,541,940
	<u>8,936,161</u>	<u>10,989,734</u>	<u>12,989,819</u>
<i>Cash assets are represented by -</i>			
Cash on hand	600	600	8,950
Municipal Bank Account	62,685	2,249,700	120,109
Bank Term Deposits	-	-	3,938,403
Reserve Accounts Bank	8,872,876	8,739,434	8,922,357
	<u>8,936,161</u>	<u>10,989,734</u>	<u>12,989,819</u>
Cash backed reserves	8,872,876	8,739,434	8,922,357
Grants/Contributions	-	-	619,583
	<u>8,872,876</u>	<u>8,739,434</u>	<u>9,541,940</u>

3 STATEMENT OF NET CURRENT ASSETS

	2011/12 Budget	2011/12 YTD Budget	2011/12 29 Feb 2012
CURRENT ASSETS			
Cash & Cash Equivalents	8,936,161	10,989,734	12,989,819
Trade and other receivables	361,715	1,092,340	996,958
Inventories	35,000	54,506	58,084
	<u>9,332,876</u>	<u>12,136,580</u>	<u>14,044,858</u>
LESS: CURRENT LIABILITIES			
Trade and other payables	849,420	624,184	100,163
Provisions	95,000	92,451	105,434
	<u>944,420</u>	<u>716,635</u>	<u>205,597</u>
NET CURRENT ASSETS	8,388,456	11,419,945	13,839,262
Less: Cash - Restricted	(8,872,876)	(8,739,434)	(8,922,357)
Current Employee Liabilities	95,000	92,451	105,434
ESTIMATED SURPLUS/(DEFICIENCY) C/FWD	<u>(389,420)</u>	<u>2,772,962</u>	<u>5,022,338</u>

Shire of Meekatharra	Monthly Financial Report		
<i>for the period ended 29 February 2012.</i>	Notes to the Financial Statements		
	2011/12		
4 NON CURRENT ASSETS	2011/12	2011/12	2011/12
a) Asset acquisitions by class	Budget	YTD Budget	29 Feb 2012
<u>Land and Buildings</u>			
Paddys Flat Power Upgrade	5,000	5,000	-
Housing - capital improvements	141,000	32,000	30,956
Stage 1 - Lloyd's Renovations	80,000	-	1,507
Upgrade Pool Chanerooms, Kiosk, Grounds	108,000	-	4,000
Construct Oval Toilets	100,000	-	-
Re-Roof Office/Administration Building	215,000	-	-
Depot Improvements	100,000	-	1,534
Race Course Buildings	15,000	15,000	8,360
Town Hall - capital improvements	6,000	6,000	-
Mt Gould Police Station - security	20,000	6,600	-
Youth Centre Office	29,500	19,470	10,475
<u>Plant and Equipment</u>			
Vehicle (DCEO) (Sedan)	40,000	-	-
Managers Vehicle	50,000	-	-
Project Officers Vehicle	35,000	-	-
Works Managers vehicle	35,000	-	-
Security cameras for mainstreet	100,000	-	-
Mosquito Fogger	20,000	-	-
Youth Centre Trailer	3,555	3,555	-
Youth Centre - Furniture/Equipment	12,185	12,185	8,442
Cornish Lift	35,000	-	-
Sports Complex Equipment	37,000	-	580
New Pump/fittings - oval	40,000	-	-
Tank, Fence & Fittings	10,000	10,000	6,577
Gym & Brushcutters	10,400	6,240	5,996
Playground Equipment	28,000	-	-
Miscellaneous Plant (Small Equipment)	64,300	21,219	15,136
Various Utilities	35,000	-	-
Loader	310,000	310,000	322,145
Crew Cab 9T Truck	200,000	-	195
Communication Equipment	46,400	-	1,273
Multi Tyred Roller	200,000	-	175
Caravans and equipment	165,000	-	-
Truck Prime Mover	100,000	-	-
Generators	25,000	25,000	25,629
Airport Fire Fighting System	25,000	-	-
Trailers	30,000	-	-
Sweeper	10,000	-	-
<u>Furniture and Equipment</u>			
New Furniture for Chambers	5,000	5,000	-
Key System	28,000	-	1,073
Install New Telephone System	12,500	-	-
Airconditioner Gym	15,000	-	-
Rec Officer Laptop	3,000	3,000	2,280
<u>Infrastructure Assets</u>			
Road/Infrastructure Construction	6,879,440	2,099,502	1,964,783
Reseal Runway Shoulders	49,000	-	-
Airport Road realignment	150,000	150,000	299,688
Town Streets - reseal	-	-	4,579
Cemetery Improvements	70,000	-	1,482
Entry Statements & Signs	30,000	7,500	-
Parks & Gardens - Capital	20,000	18,580	13,975
Viewing platform at headframe (view mosaics)	30,000	-	-
Lukes Pit Water Scheme	80,000	-	-
	9,858,280	2,755,851	2,730,837

Shire of Meekatharra**Monthly Financial Report
Notes to the Financial Statements**

for the period ended 29 February 2012.

2011/12

5 CASH BACKED RESERVES	2011/12	2011/12	2011/12
	Budget	YTD Budget	29 Feb 2012
a) Infrastructure & Economic Development Res			
Opening Balance	722,653	722,653	722,652
Amount Set Aside / Transfer to Reserve	41,855	29,174	46,426
Amount Used / Transfer from Reserve	-	-	-
	<u>764,508</u>	<u>751,827</u>	<u>769,078</u>
b) Leave Reserve			
Opening Balance	44,323	44,323	44,323
Amount Set Aside / Transfer to Reserve	2,567	1,789	2,847
Amount Used / Transfer from Reserve	-	-	-
	<u>46,890</u>	<u>46,112</u>	<u>47,170</u>
c) Shire Water Reserve			
Opening Balance	141,615	141,615	141,615
Amount Set Aside / Transfer to Reserve	8,202	5,717	9,098
Amount Used / Transfer from Reserve	-	-	-
	<u>149,817</u>	<u>147,332</u>	<u>150,713</u>
d) Plant Reserve			
Opening Balance	1,556,715	1,556,715	1,556,715
Amount Set Aside / Transfer to Reserve	90,164	62,847	100,010
Amount Used / Transfer from Reserve	-	-	-
	<u>1,646,879</u>	<u>1,619,562</u>	<u>1,656,725</u>
e) Building Reserve			
Opening Balance	554,831	554,831	554,831
Amount Set Aside / Transfer to Reserve	402,313	392,469	405,468
Amount Used / Transfer from Reserve	-	-	-
	<u>957,144</u>	<u>947,300</u>	<u>960,298</u>
f) Transport Reserve			
Opening Balance	323,385	323,385	323,385
Amount Set Aside / Transfer to Reserve	205,346	199,671	207,392
Amount Used / Transfer from Reserve	-	-	-
	<u>528,731</u>	<u>523,056</u>	<u>530,777</u>
g) Airport Runway Reserve			
Opening Balance	2,090,615	2,090,615	2,090,614
Amount Set Aside / Transfer to Reserve	121,087	84,401	134,309
Amount Used / Transfer from Reserve	-	-	-
	<u>2,211,702</u>	<u>2,175,016</u>	<u>2,224,924</u>
h) Airport Operating Reserve			
Opening Balance	737,580	737,580	737,581
Amount Set Aside / Transfer to Reserve	42,720	29,777	47,385
Amount Used / Transfer from Reserve	-	-	-
	<u>780,300</u>	<u>767,357</u>	<u>784,966</u>
i) Reseal & Rejuvenation of Sealed Roads Reserve			
Opening Balance	449,020	449,020	449,020
Amount Set Aside / Transfer to Reserve	275,611	267,852	278,847
Amount Used / Transfer from Reserve	-	-	-
	<u>724,631</u>	<u>716,872</u>	<u>727,867</u>
j) Interpretive Centre Reserve			
Opening Balance	850,000	850,000	850,000
Amount Set Aside / Transfer to Reserve	48,025	33,475	54,607
Amount Used / Transfer from Reserve	-	-	-
	<u>898,025</u>	<u>883,475</u>	<u>904,607</u>
k) Digital TV Reserve			
Opening Balance	155,257	155,257	155,257
Amount Set Aside / Transfer to Reserve	8,992	6,268	9,974
Amount Used / Transfer from Reserve	-	-	-
	<u>164,249</u>	<u>161,525</u>	<u>165,232</u>
Total Cash Backed Reserves	<u>8,872,876</u>	<u>8,739,434</u>	<u>8,922,357</u>

All of the above reserve accounts are to be supported by money held in financial institutions.

SHIRE OF MEEKATHARRA

Management Budgets

for the period ended 29 February 2012



Shire of Meekatharra	Management Budget SUMMARY		
<i>for the period ended 29 February 2012.</i>	2011/12		
SUMMARY	2011/12 Budget	2011/12 YTD Budget	2011/12 29 Feb 2012
OPERATING EXPENDITURE	\$	\$	\$
Governance	633,103	339,339	262,465
General Purpose Funding	219,307	105,708	100,502
Law, Order, & Public Safety	126,167	81,400	73,701
Health	176,409	89,101	80,696
Education and Welfare	682,383	449,654	419,989
Housing	17,500	41,396	316
Community Amenities	551,078	255,899	205,217
Recreation and Culture	1,060,692	603,317	536,845
Transport	3,363,897	2,157,905	2,251,351
Economic Services	367,142	257,735	240,341
Other Property and Services	56,402	(128,184)	(24,242)
	<u>7,254,080</u>	<u>4,253,270</u>	<u>4,147,179</u>
LOSS ON DISPOSAL			
Transport	10,961	-	-
	<u>10,961</u>	<u>-</u>	<u>-</u>
OPERATING INCOME			
Governance	27,750	22,667	34,394
General Purpose Funding	5,939,231	5,275,833	5,657,548
Law, Order, & Public Safety	7,973	6,197	4,479
Health	1,250	900	866
Education and Welfare	96,028	87,167	179,388
Housing	17,500	11,667	12,714
Community Amenities	138,100	129,784	99,646
Recreation and Culture	58,900	50,266	45,148
Transport	482,094	460,662	479,747
Economic Services	126,440	93,791	138,749
Other Property and Services	48,000	42,000	40,803
	<u>6,943,266</u>	<u>6,180,934</u>	<u>6,693,483</u>
PROFIT ON SALE			
Governance	10,750	-	-
Housing	-	-	34,044
Transport	109,377	65,000	90,000
	<u>120,127</u>	<u>65,000</u>	<u>124,044</u>
Net operating excl capital contributions	(201,648)	1,992,664	2,670,347
Capital Grants/Contributions	5,704,440	593,344	593,344
Net operating result	<u>5,502,792</u>	<u>2,586,008</u>	<u>3,263,691</u>
CAPITAL GRANTS/CONTRIBUTIONS	Budget	YTD Budget	29 Feb 2012
Transport	5,704,440	593,344	593,344
	<u>5,704,440</u>	<u>593,344</u>	<u>593,344</u>
PROCEED FROM SALES			
Governance	15,000	-	-
Housing	-	-	34,363
Transport	300,000	65,000	128,008
	<u>315,000</u>	<u>65,000</u>	<u>162,371</u>
CAPITAL WORKS			
Governance	385,500	5,000	1,073
Law, Order, & Public Safety	100,000	-	-
Health	20,000	-	-
Education and Welfare	45,240	35,210	18,917
Housing	141,000	32,000	30,956
Community Amenities	75,000	5,000	1,482
Recreation and Culture	637,400	65,420	43,274
Transport	8,424,140	2,605,721	2,635,135
Economic Services	30,000	7,500	-
	<u>9,858,280</u>	<u>2,755,851</u>	<u>2,730,837</u>
Net funding for capital	(3,838,840)	(2,097,507)	(1,975,122)

Shire of Meekatharra		Management Budget General Purpose Funding		
<i>for the period ended 29 February 2012.</i>		2011/12		
RATE REVENUE		2011/12 Budget	2011/12 YTD Budget	2011/12 29 Feb 2012
Operating Expenditure				
101920	Valuation & Title Search	10,000	6,000	4,147
103420	Legal Expenses - Rates	7,500	7,500	-
101120	Administration Allocated	109,492	53,684	50,212
Total Operating Expenditure		126,992	67,184	54,359
Operating Income				
100310	Rates Levied	3,336,134	3,336,134	3,634,870
102330	Rates Written Off	(25,000)	(25,000)	(47,098)
102210	Rate Instalment Fee	6,000	6,000	16,350
101410	Rate Instalment Interest	5,500	5,500	21,963
101510	Rates Non-Payment Penalty	60,000	45,000	22,571
102810	Legal Fees Recovered	3,000	3,000	-
Total Operating Income		3,385,634	3,370,634	3,648,656
GENERAL PURPOSE GRANTS				
Operating Expenditure				
Operating Income				
101810	General Purpose Grant	1,303,878	977,909	1,019,343
102110	Local Road Component Grant	743,943	557,957	559,147
Total Operating Income		2,047,821	1,535,866	1,578,490
OTHER GENERAL PURPOSE FUNDING				
Operating Expenditure				
105520	Bank Charges	3,500	2,333	3,345
105550	Sundry Debtor Write Offs	5,000	-	-
102310	Doubtful Debts Expense	10,000	-	-
105530	Administration allocated	73,815	36,191	42,813
106820	Rounding Adjustment	-	-	(15)
Total Operating Expenditure		92,315	38,524	46,143
Operating Income				
103110	Esl Administration Fee	5,333	5,333	4,000
102830	Other Minor Income	-	-	285
192230	Interest on Municipal Investments	60,000	57,000	117,446
192240	Interest on Reserve Investments	440,443	307,000	308,672
Total Operating Income		505,776	369,333	430,403
Net Funding Demands		5,719,924	5,170,125	5,557,046

Shire of Meekatharra		Management Budget Governance		
<i>for the period ended 29 February 2012.</i>		2011/12	2011/12	2011/12
MEMBERS OF COUNCIL		Budget	YTD Budget	29 Feb 2012
Operating Expenditure				
102320	President's Allowance	8,000	-	8,000
112020	Deputy President Allowance	2,000	-	2,000
103020	Members - Meeting Fees	13,520	9,013	6,930
103120	Members Travelling	2,500	1,667	3,148
102020	Fax & Email Costs	200	133	159
102120	Conference, Training, Uniforms	28,500	12,255	3,308
102420	Refreshments/Receptions	20,000	12,000	6,326
102720	Members Insurance	5,844	5,844	6,359
102820	Members Subscriptions	19,587	19,587	21,384
102920	Members - telephone	500	333	-
103720	Members Expenses	2,600	1,733	1,722
102220	Election Expenses	1,500	1,500	755
102520	Donations	20,250	3,020	6,558
102550	Native Title Claims	4,000	-	-
102620	Council Chambers Mtce	2,000	1,333	1,041
106220	Audit	12,000	6,000	8,200
103220	Depreciation	170	113	111
105620	Admin Alloc-Governance	339,549	166,481	179,055
Total Operating Expenditure		482,720	241,012	255,054
Capital Expenditure				
102540	Furniture & Equipment	5,000	5,000	-
Total Capital Expenditure		5,000	5,000	-
ADMINISTRATION				
Operating Expenditure				
106940	Staff Uniform Expenses	3,000	2,000	1,883
103520	Salaries - Admin	573,746	375,142	265,229
103920	Super - Admin	56,831	37,887	34,090
104720	Accruals - LSL and AL	2,549	-	-
104020	Fringe Benefit Tax	35,000	9,000	12,799
104120	Office Operations	5,000	3,333	-
104220	Office Maintenance	7,341	5,139	16,051
104520	Stationery	7,800	5,200	4,835
105020	Telephone	29,260	14,630	10,121
105320	Postage	4,500	3,000	3,093
104320	Advertising	25,500	17,000	9,106
105420	Equipment Maintenance & Consumabl	30,000	20,000	28,093
107120	Computer Software	26,400	-	190
105220	Computer Hardware	17,500	8,750	1,250
106920	Consulting Services	417,500	83,000	90,508
105720	Other	10,000	5,000	2,516
106020	CEO Vehicle	13,700	9,133	10,081
106030	DCEO Vehicle	8,500	5,667	5,540
106040	Manager Vehicle Expense	8,500	5,667	-
106050	Project Officer Vehicle Expense	8,500	5,667	-
106620	Accommodation/Travel	24,950	10,729	1,691
104620	Training & Conferences	14,550	8,003	5,345
106420	Staff Recruitment &Relocation	10,000	10,000	-
107020	Legal Fees	15,000	10,000	4,588
107220	Depreciation	32,200	21,467	13,396
103820	Insurance	25,657	25,657	22,128
104920	Housing Allocations	93,864	62,576	78,812
110820	Admin Allocated to Functions	(1,356,965)	(665,320)	(613,935)
Total Operating Expenditure		150,383	98,327	7,411

Shire of Meekatharra		Management Budget Governance		
<i>for the period ended 29 February 2012.</i>		2011/12		
continued		2011/12	2011/12	2011/12
Operating Income		Budget	YTD Budget	29 Feb 2012
111230	Reimbursements	12,500	7,500	7,488
111250	Fees And Charges	250	167	290
111530	Insurance - Refunds	15,000	15,000	26,616
111240	Profit Sale Of Asset	10,750	-	-
Total Operating Income		38,500	22,667	34,394
Capital Expenditure				
113550	Vehicle Purchase (DCEO)	40,000	-	-
113230	Key System	28,000	-	1,073
113300	Install New Telephone System	12,500	-	-
113310	Managers Vehicle	50,000	-	-
113320	Project Officers Vehicle	35,000	-	-
113340	Re-Roof Office/Administration	215,000	-	-
Total Capital Expenditure		380,500	-	1,073
Capital Income				
111260	Proceeds from vehicle trade-	15,000	-	-
Total Capital Income		15,000	-	-
Net Funding Demands		(965,103)	(321,672)	(229,144)

8

Shire of Meekatharra		Management Budget Law, Order & Public Safety		
<i>for the period ended 29 February 2012.</i>		2011/12		
FIRE PREVENTION		2011/12	2011/12	2011/12
Operating Expenditure		Budget	YTD Budget	29 Feb 2012
115720	Bush Fire Control	5,100	3,366	1,530
115820	Vehicle Operational Costs	12,000	8,000	10,701
115620	Fire Insurance	3,480	3,480	3,809
115520	Depreciation	570	380	376
115420	Protective Burning	500	500	-
Total Operating Expenditure		21,650	15,726	16,416
Operating Income				
115630	FESA - BFB Grant	352	352	-
Total Operating Income		352	352	-
ANIMAL CONTROL				
Operating Expenditure				
119220	Pound Maintenance	2,000	2,000	360
119020	Animal Control Expenses	47,000	31,333	31,686
119230	Dog Control Expenses Other	10,000	6,667	4,166
Total Operating Expenditure		59,000	40,000	36,211
Operating Income				
119730	Fines & Penalties	400	267	330
119930	Dog Registration	650	650	1,001
Total Operating Income		1,050	917	1,331

Continued...

Shire of Meekatharra		Management Budget Law, Order & Public Safety		
<i>for the period ended 29 February 2012.</i>		2011/12		
continued.....		2011/12	2011/12	2011/12
OTHER LAW, ORDER & PUBLIC SAFETY		Budget	YTD Budget	29 Feb 2012
Operating Expenditure		\$	\$	\$
Ranger Services				
116250	Insurance	2,261	2,261	2,707
116320	Vehicle Operating Costs	6,000	4,000	1,929
116010	Administration Allocated	20,914	10,254	9,232
116420	Miscellaneous	500	333	-
	Ranger Services	29,675	16,848	13,868
Other Expenses				
120020	State Emergency Services	6,000	4,000	2,889
120120	Administration	9,842	4,826	4,316
	Total Operating Expenditure	45,517	25,674	21,073
Operating Income				
120030	FESA - SES Grant	6,571	4,928	3,149
	Total Operating Income	6,571	4,928	3,149
Capital Expenditure				
120270	Security Cameras	100,000	-	-
	Total Capital Expenditure	100,000	-	-
	Net Funding Demands	(218,194)	(75,203)	(69,222)

Shire of Meekatharra		Management Budget Health		
<i>for the period ended 29 February 2012.</i>		2011/12		
INSPECTIONS & ADMINISTRATION		2011/12	2011/12	2011/12
		Budget	YTD Budget	29 Feb 2012
Operating Expenditure				
122960	Health Consultancy	72,350	31,111	31,863
121320	Insurance	4,805	4,805	4,117
122920	Depreciation	120	80	80
121920	Subscriptions & Journals	1,000	500	91
121620	Admin Alloc - Secretarial	19,684	9,651	8,387
122980	Other Expenses	14,000	9,154	3,091
	Total Operating Expenditure	111,959	55,301	47,629
Operating Income				
123000	Health Fees & Licenses	200	133	536
123930	Itinerant vendors Fees	800	600	330
123010	Other Income	250	167	-
	Total Operating Income	1,250	900	866
PREVENTATIVE SERVICES - PEST CONTROL				
		\$	\$	\$
123720	Mosquito Control	8,500	5,667	1,400
123820	Depreciation	450	300	289
	Total Operating Expenditure	8,950	5,967	1,689
PREVENTIVE SERVICES - OTHER				
Operating Expenditure				
124020	Analytical Expenses	500	333	379
	Total Operating Expenditure	500	333	379
Capital Expenditure				
123740	Mosquito Fogger	20,000	-	-
	Total Operating Expenditure	20,000	-	-

Continued...

Shire of Meekatharra <i>for the period ended 29 February 2012.</i>	Management Budget Health		
	2011/12	2011/12	2011/12
continued.....	2011/12	2011/12	2011/12
OTHER HEALTH	Budget	YTD Budget	29 Feb 2012
Operating Expenditure	\$	\$	\$
112220 Donation - RFDS	55,000	27,500	30,999
Total Operating Expenditure	55,000	27,500	30,999
Net Funding Demands	(195,159)	(88,201)	(79,830)

Shire of Meekatharra <i>for the period ended 29 February 2012.</i>	Management Budget Education and Welfare		
	2011/12	2011/12	2011/12
PRE SCHOOL	2011/12	2011/12	2011/12
Operating Expenditure	Budget	YTD Budget	29 Feb 2012
120520 Pre-School Centre Mtce	2,000	1,333	416
120430 Insurance	316	316	-
124260 Depreciation	5,700	3,800	3,763
120440 Administration Allocated	43,059	21,112	18,756
Total Operating Expenditure	51,075	26,561	22,935
OTHER EDUCATION	\$	\$	\$
Operating Expenditure			
120720 Telecentre Costs	7,000	4,667	12,383
Total Operating Expenditure	7,000	4,667	12,383
DAY CARE CENTRE	\$	\$	\$
Operating Expenditure			
124120 Day Care Centre Maintenance	4,000	2,667	1,349
Total Operating Expenditure	4,000	2,667	1,349
COMMUNITY DEVELOPMENT			
Operating Expenditure	\$	\$	\$
124570 Salaries	72,368	48,245	43,236
124580 Superannuation	10,010	6,673	6,267
124640 Staff Replacement & Relocation	5,000	5,000	-
124650 Training & Conferences	4,500	4,500	1,705
124630 Housing	10,914	7,276	9,251
124590 Vehicle Expenses	4,500	3,000	2,900
124530 Insurance	2,118	2,118	2,327
124660 Telephone	200	133	379
124560 Fund Raising Activities	500	-	62
124500 Administration Allocated	75,045	36,795	32,498
124320 Activities	9,000	4,950	8,405
124420 Miscellaneous Grant Expenses	10,000	3,300	-
124520 Depreciation	-	-	671
Total Operating Expenditure	204,155	121,990	107,702
Operating Income			
124600 Miscellaneous Grants	10,000	10,000	-
124510 Reimbursements	500	-	-
Total Operating Income	10,500	10,000	-

Continued...

Shire of Meekatharra	Management Budget Education and Welfare		
<i>for the period ended 29 February 2012.</i>	2011/12		
continued.....	2011/12	2011/12	2011/12
YOUTH CENTRE OPERATIONS	Budget	YTD Budget	29 Feb 2012
Operating Expenditure			
124220 Salaries - Youth Co-ordinator	109,129	69,439	62,504
125260 Superannuation	11,813	7,875	6,054
125290 Staff Training, Accommodation & Travel	6,500	-	986
125340 Staff Replacement and Relocation	3,000	-	-
125280 Housing Allocated	10,914	7,276	8,828
125230 Insurance	4,802	4,802	5,505
125520 Administration Allocated	78,736	38,604	34,767
125220 Depreciation	12,900	8,600	8,906
125120 Youth Centre Building Maintenance	20,054	13,369	9,739
125130 Youth Centre Operational Costs	18,500	12,333	11,112
125210 Vehicle Operational Costs	5,000	3,333	8,160
125350 Activities Expenses Various	20,000	13,333	9,254
124160 Miscellaneous Grants Activity Expense	5,000	5,000	-
Total Operating Expenditure	306,348	183,964	165,815
Operating Income			
124190 OSCH	12,638	12,638	9,765
124210 DCD Youth Services	66,890	58,529	164,040
124170 Miscellaneous Grants	5,000	5,000	5,000
124110 Reimbursements	1,000	1,000	583
Total Operating Income	85,528	77,167	179,388
Capital Expenditure			
124470 Youth Centre Office	29,500	19,470	10,475
124450 Floor Scrubber	12,185	12,185	8,442
124490 Youth Centre Trailer	3,555	3,555	-
Total Capital Expenditure	45,240	35,210	18,917
OTHER WELFARE			
Operating Expenditure			
125660 DVC - Refund Surplus Grant to DCP	109,805	109,805	109,805
Total Operating Expenditure	109,805	109,805	109,805
Net Funding Demands	(631,595)	(397,697)	(259,518)

9

Shire of Meekatharra		Management Budget Housing		
<i>for the period ended 29 February 2012.</i>		2011/12		
STAFF HOUSING		2011/12 Budget	2011/12 YTD Budget	2011/12 29 Feb 2012
Operating Expenditure				
125420	Staff Housing Maintenance	103,391	84,391	85,591
126650	Housing Rental Subsidy	25,000	16,667	16,592
126630	Insurance	34,398	34,398	40,099
126620	Depreciation	73,000	48,667	52,714
126820	Allocated to Function Areas	(218,289)	(142,727)	(194,680)
Total Operating Expenditure		<u>17,500</u>	<u>41,396</u>	<u>316</u>
Operating Income				
127130	Housing Rental - Staff	16,000	10,667	11,823
128830	Reimbursements - Other	1,500	1,000	892
127015	Profit on sale of housing	-	-	34,044
Total Operating Income		<u>17,500</u>	<u>11,667</u>	<u>46,758</u>
Capital Expenditure				
127040	Staff Housing Upgrades	141,000	32,000	30,956
Total Capital Expenditure		<u>141,000</u>	<u>32,000</u>	<u>30,956</u>
Capital Income				
127010	Sale of Staff House	-	-	34,363
Total Capital Income		<u>-</u>	<u>-</u>	<u>34,363</u>
Net Funding Demands		<u>(141,000)</u>	<u>(61,729)</u>	<u>49,849</u>

Shire of Meekatharra		Management Budget Community Amenities		
<i>for the period ended 29 February 2012.</i>		2011/12		
SANITATION		2011/12 Budget	2011/12 YTD Budget	2011/12 29 Feb 2012
- HOUSEHOLD REFUSE				
Operating Expenditure		\$	\$	\$
128320	Refuse Collection	100,362	60,217	53,222
128420	Refuse Site Maintenance	80,180	48,108	41,801
128350	Insurance	2,585	2,585	2,455
129140	New Bins & Equipment	6,000	4,000	5,622
129160	Litter Control/Town Tidying	83,321	23,092	28,575
128220	Administration Allocated	11,072	5,429	5,110
Total Operating Expenditure		<u>283,520</u>	<u>143,431</u>	<u>136,786</u>
Operating Income				
128630	Refuse Collection	110,000	110,000	80,605
129030	Sale of Bins	2,500	1,667	1,038
129150	Sale of scrap	1,000	667	1,350
Total Operating Income		<u>113,500</u>	<u>112,334</u>	<u>82,993</u>
SEWERAGE				
Operating Expenditure				
129920	Sewerage Pond Maintenance	70,000	5,833	3,500
129740	Insurance	1,150	1,150	491
129720	Depreciation	3,100	2,067	2,061
129700	Administration Allocated	3,691	1,810	1,736
Total Operating Expenditure		<u>77,941</u>	<u>10,860</u>	<u>7,788</u>
Operating Income				
129830	Septic Tank Fees	600	450	1,118
Total Operating Income		<u>600</u>	<u>450</u>	<u>1,118</u>

Continued...

Shire of Meekatharra		Management Budget Community Amenities		
<i>for the period ended 29 February 2012.</i>		2011/12		
continued.....		2011/12	2011/12	2011/12
TOWN PLANNING AND REGIONAL DEVELOPMENT				
Operating Expenditure		Budget	YTD Budget	29 Feb 2012
131010	Scheme Amendments	1,000	-	-
131030	Consultants	12,000	-	-
131120	Insurance	1,150	1,150	491
131000	Administration Allocated	24,605	12,064	10,630
131040	Other	5,000	5,000	-
Total Operating Expenditure		<u>43,755</u>	<u>18,214</u>	<u>11,121</u>
PROTECTION OF THE ENVIRONMENT				
Operating Expenditure				
130340	Waste Oil Facility	3,000	3,000	-
130320	Tyre Recycling	15,000	10,000	4,732
Total Operating Expenditure		<u>18,000</u>	<u>13,000</u>	<u>4,732</u>
Operating Income				
132430	Waste Oil Facility Rebate	3,000	3,000	-
Total Operating Income		<u>3,000</u>	<u>3,000</u>	<u>-</u>
OTHER COMMUNITY AMENITIES				
Operating Expenditure				
132120	Cemetery Operations	18,370	12,247	6,304
131920	Burial plot preparations	30,570	20,380	18,245
132020	Hearse & Shed Costs	1,500	1,000	862
132620	Depreciation	1,700	1,133	2,999
132720	Insurance	1,150	1,150	491
132820	Administration Allocated	12,302	6,032	5,744
132520	Public Toilets	29,270	17,562	9,129
132220	SPQ Mcleary St "Paddy's Flat"	33,000	10,890	1,016
Total Operating Expenditure		<u>127,862</u>	<u>70,394</u>	<u>44,790</u>
Operating Income				
132630	Charges - Cemetery Fees	21,000	14,000	15,535
Total Operating Income		<u>21,000</u>	<u>14,000</u>	<u>15,535</u>
Capital Expenditure				
132540	SPQ Mcleary St "Paddy's Flat"	5,000	5,000	-
132920	Cemetery Improvements	70,000	-	1,482
Total Capital Expenditure		<u>75,000</u>	<u>5,000</u>	<u>1,482</u>
Net Funding Demands		<u>(487,978)</u>	<u>(131,115)</u>	<u>(107,052)</u>

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 29 February 2012.</i>		2011/12		
PUBLIC HALLS AND CIVIC CENTRES				
Operating Expenditure		Budget	YTD Budget	29 Feb 2012
133620	Town Hall Maintenance	30,000	20,000	18,421
133420	Insurance	17,431	17,431	20,267
133720	Depreciation	11,700	7,800	7,985
133550	Administration Allocated	31,986	15,683	14,423
Total Operating Expenditure		<u>91,117</u>	<u>60,914</u>	<u>61,096</u>
Operating Income				
134630	Hall Hire Fees	3,500	2,333	2,604
Total Operating Income		<u>3,500</u>	<u>2,333</u>	<u>2,604</u>

Continued...

Shire of Meekatharra	Management Budget Recreation & Culture		
<i>for the period ended 29 February 2012.</i>	2011/12		
continued.....	2011/12	2011/12	2011/12
PUBLIC HALLS AND CIVIC CENTRES	Budget	YTD Budget	29 Feb 2012
Capital Expenditure			
135440 Town Hall - capital improvements	6,000	6,000	-
Total Capital Expenditure	<u>6,000</u>	<u>6,000</u>	<u>-</u>
SWIMMING POOL			
Operating Expenditure			
135420 Swimming Pool Contract	110,000	78,760	71,429
136020 Housing	10,914	7,276	9,651
135620 Insurance	6,702	6,702	6,969
135920 Swimming Pool Maintenance	29,000	16,617	7,968
135720 Swimming Pool Water/Sewerage Rates	6,500	3,250	3,207
135520 Swimming Pool Chemicals/Gas/Freigh	18,000	12,000	6,074
135820 Swimming Pool Electricity	17,000	11,333	14,142
137040 Swimming Pool Other	5,000	2,150	1,260
135220 Pool Consultation	2,000	-	-
136620 Depreciation	16,800	11,200	16,042
135320 Administration Allocated	36,907	18,095	15,983
Total Operating Expenditure	<u>258,823</u>	<u>167,383</u>	<u>152,724</u>
Operating Income			
136530 Swimming Pool Subsidy	3,000	3,000	3,000
136430 Swimming Pool Admission	14,000	10,500	7,002
136830 Reimbursements	500	333	-
Total Operating Income	<u>17,500</u>	<u>13,833</u>	<u>10,002</u>
Capital Expenditure			
136660 Upgrade Pool Grounds	108,000	-	4,000
Total Capital Expenditure	<u>108,000</u>	<u>-</u>	<u>4,000</u>
RECREATION OFFICER			
Operating Expenditure			
136170 Salaries	115,027	37,959	38,184
136180 Superannuation	9,666	6,444	3,484
136190 Staff Replacement & Relocation	4,000	-	-
136210 Vehicle Operating Costs	6,000	6,000	4,547
137020 Housing Allocation	10,914	7,276	8,829
136150 Administration Allocated	76,275	37,398	33,406
137620 Insurance	15,981	15,981	18,561
136220 Staff Training & Travel Expenses	6,000	6,000	2,359
141920 Lloyd's Building Maintenance	20,000	11,000	1,589
136270 Other expenses	1,500	1,000	906
136250 Activities	15,000	15,000	5,256
Total Operating Expenditure	<u>280,363</u>	<u>144,058</u>	<u>117,119</u>
Operating Income			
136230 Reimbursements	500	500	415
136260 Miscellaneous Grants	5,000	5,000	-
138730 CSRRF Grant	9,000	9,000	-
Total Operating Income	<u>14,500</u>	<u>14,500</u>	<u>415</u>
Capital Expenditure			
136730 Rec Officer Laptop	3,000	3,000	2,280
Total Capital Expenditure	<u>3,000</u>	<u>3,000</u>	<u>2,280</u>

Continued...

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 29 February 2012.</i>		2011/12		
continued.....		2011/12	2011/12	2011/12
OTHER RECREATION AND SPORT		Budget	YTD Budget	29 Feb 2012
Operating Expenditure				
138100	Housing Allocation	10,914	7,276	12,034
138120	Reticulation Maintenance	5,000	3,333	139
138020	Picture Gardens	500	333	390
137920	Parks, Gardens & Reserves	78,292	43,061	34,723
137420	Scheme Water	5,000	2,150	970
137320	Sports ground (oval) maintenance	30,000	20,000	20,916
137220	Sports Complex Maintenance	22,000	14,667	13,004
138920	Other Building Maintenance	5,000	3,333	242
138720	Gym Building Maintenance	6,253	4,169	3,891
138260	Gym Operating Costs	1,500	1,000	1,309
138250	Community Bus Operating costs	10,000	6,667	7,227
138520	Miscellaneous Costs - Gym	1,200	800	177
138620	Utilities - Gym	3,000	3,000	269
138130	Insurance	4,737	4,737	5,401
138810	Gym Equipment	3,000	3,000	2,182
139720	Depreciation	79,300	52,867	56,755
138110	Administration Allocated	19,684	9,651	9,165
Total Operating Expenditure		285,380	180,044	168,794
Operating Income				
139630	Complex Fees	2,000	1,333	1,446
139930	Gym Fees	2,500	1,667	5,173
138930	School Oval Contribution	12,000	12,000	20,979
138850	Community Bus fees	6,000	4,000	4,230
139230	Complex Fees Squash	300	200	-
139430	Complex Fees Tennis	-	-	55
Total Operating Income		22,800	19,200	31,883
Capital Expenditure				
139740	Gym & Brushcutters	10,400	6,240	5,996
136340	Construct Oval Toilets	100,000	-	-
136540	Air conditioner Gym	15,000	-	-
139440	Luke Pit Water Scheme	80,000	-	-
139040	Play ground Equipment	28,000	-	-
136240	Cornish Lift	35,000	-	-
136370	Viewing platform at headframe	30,000	-	-
138940	Sports Complex Equipment	37,000	-	580
139140	New Pump/fittings - oval	40,000	-	-
140160	Race Course Buildings	15,000	15,000	8,360
139940	Tank, Fence & Fittings	10,000	10,000	6,577
140260	Parks & Gardens - Capital	20,000	18,580	13,975
Total Capital Expenditure		420,400	49,820	35,488

Continued...

Shire of Meekatharra		Management Budget Recreation & Culture		
<i>for the period ended 29 February 2012.</i>		2011/12		
continued.....		2011/12	2011/12	2011/12
TELEVISION AND RADIO BROADCASTING		Budget	YTD Budget	29 Feb 2012
Operating Expenditure				
139860	Administration Allocated	2,460	1,206	1,233
140820	Depreciation	1,300	867	974
139880	Insurance	475	475	-
139920	Operating Costs	2,000	1,333	-
139820	Site Sharing Costs	6,500	4,333	4,625
Total Operating Expenditure		12,735	8,214	6,833
LIBRARIES				
Operating Expenditure				
140120	Book exchange costs	2,000	1,333	421
140620	Lost/damaged/replaced stock	10,000	6,667	63
140520	Library operations	4,265	2,843	1,423
140420	Insurance	475	475	-
140320	Book Purchases	100	67	332
140180	Administration Allocated	39,860	19,543	18,552
140720	Depreciation	270	180	179
Total Operating Expenditure		56,970	31,108	20,971
Operating Income				
140530	Library Charges	200	133	126
Total Operating Income		200	133	126
OTHER CULTURE				
Operating Expenditure				
141320	25 Mile Well Maintenance	1,500	1,000	-
141420	Mt Gould Police Station	12,400	-	582
141520	Museum Maintenance	1,000	667	194
141720	Municipal Inventory Review	15,000	-	-
141730	Preservation of Historical Images	22,000	-	-
141120	Insurance	791	791	-
140920	War Memorial Research	5,000	-	-
141820	Administration Allocated	14,763	7,238	6,652
141620	Depreciation	2,850	1,900	1,881
Total Operating Expenditure		75,304	11,596	9,308
Operating Income				
141530	Masonic Lodge Income	400	267	118
Total Operating Income		400	267	118
Capital Expenditure				
141810	Mt Gould Police Station - security	20,000	6,600	-
141910	Stage 1 - Lloyd's Renovations	80,000	-	1,507
Total Capital Expenditure		100,000	6,600	1,507
Net Funding Demands		(1,639,192)	(618,471)	(534,971)

Shire of Meekatharra		Management Budget		
<i>for the period ended 29 February 2012.</i>		Transport		
		2011/12	2011/12	2011/12
MAINTENANCE - ROADS, BRIDGES & DEPO		Budget	YTD Budget	29 Feb 2012
Operating Expenditure				
149020	Administration Allocated	93,499	45,843	42,606
148800	Depot Maintenance	39,070	27,500	35,188
148400	Lighting of Streets	42,000	28,000	31,820
148500	Street Cleaning Sweeping	81,142	28,777	18,445
148200	Street Maintenance	52,000	34,667	34,459
149000	Signage of Streets & Roadworks	5,000	-	654
147500	Rural Roads Maintenance - Day Labour	702,140	440,000	426,005
148550	Rehabilitation of Gravel Pits	10,000	-	-
148600	Contract & Consulting Supervision Costs	10,000	10,000	-
148820	Infrastructure Depreciation Expense	1,773,300	1,182,201	1,252,945
Total Operating Expenditure		2,808,151	1,794,988	1,842,122
Operating Income				
145910	Grant - MRWA Direct	150,000	150,000	167,391
148430	Street Lighting - Operating Grant	1,833	1,833	-
Total Operating Income		151,833	151,833	167,391
CONSTRUCTION - ROADS, BRIDGES & DEPOTS				
Capital Expenditure				
142000	Road Construction	-	-	-
	Mt Clere Road - Construction	300,000	-	-
	Rubbish Tip Rd - Construction	40,000	-	-
	Mingah - Mulgul Rd - Council Funding	100,000	100,000	118,846
	Oliver Street - Construction	15,000	-	-
	Connaughton Street - Construction	50,000	-	-
	Sandstone Rd - Construction	220,000	-	105
	Sherwood Station Road - Construction	15,000	-	-
	Yoothapina Station Road - Construction	15,000	-	-
	Beringarra-Mt Gould Road - Construction	100,000	-	270
	Ashburton Downs Rd - Natural Disaster 201	4,240,000	1,060,000	913,295
	Roads to Recovery	-	-	-
	Landor Rd - Roads 2 Recovery Funded	511,096	511,096	521,727
	Regional Road Group	-	-	-
	Sandstone Rd - RRG Funding	100,000	50,000	49,593
	Royalties for Regions	-	-	-
	Landor Rd - Royalties For Regions Funding	500,000	-	8,503
	Landor Road - Royalties For Regions Fundi	593,344	356,006	347,468
	Other	-	-	-
	Grids Construction	30,000	9,900	-
	Water Bores	50,000	12,500	4,977
145300	Town Streets - reseal	-	-	4,579
145200	Airport Road realignment	150,000	150,000	299,688
150440	Depot Improvements	100,000	-	1,534
Total Capital Expenditure		7,129,440	2,249,502	2,270,583
Capital Income				
146210	Grant - Roads to Recovery (R2R)	511,096	-	-
146910	Grant - Roads 2020 (Regional Road Group)	100,000	-	-
146510	Royalties for regions	593,344	593,344	593,344
146710	Royalties for Regions Grant2011/12	500,000	-	-
146010	Natural Disaster grant	4,000,000	-	-
Total Capital Income		5,704,440	593,344	593,344
Operating Expenditure				
151320	Loss on Sale of Asset	10,961	-	-
Total Operating Expenditure		10,961	-	-
Operating Income				
151310	Profit on Sale of Asset	109,377	65,000	90,000
Total Operating Income		109,377	65,000	90,000

Continued...

Shire of Meekatharra	Management Budget Transport		
<i>for the period ended 29 February 2012.</i>	2011/12		
continued.....	2011/12	2011/12	2011/12
	Budget	YTD Budget	29 Feb 2012
ROAD PLANT PURCHASES			
Capital Expenditure			
151640 Single Axle Dolly For Maintenance Float	30,000	-	-
151440 Works Managers vehicle	35,000	-	-
150840 Utility Various	35,000	-	-
151240 Prime Mover	200,000	-	195
152940 Multi Tyred Roller	200,000	-	175
150340 Caravans & Equipment	165,000	-	-
152440 Haul More Side Tipper	100,000	-	-
152840 Gen Set (Construction)	25,000	25,000	25,629
150940 Sweeper	10,000	-	-
153340 Loader	310,000	310,000	322,145
153140 Communication Equipment	46,400	-	1,273
150140 Miscellaneous Plant (Small Equipment)	64,300	21,219	15,136
Total Capital Expenditure	1,220,700	356,219	364,552
Capital Income			
151050 Proceeds Sale of Plant	300,000	65,000	128,008
Total Capital Income	300,000	65,000	128,008
AIR BP			
Operating Expenditure			
160520 Administration Allocated	9,842	4,826	4,608
160320 Cost of Fuel Sold	20,000	13,333	49,255
160420 Bank Charges	450	300	-
160720 Other Charges	100	67	-
Total Operating Expenditure	30,392	18,526	53,863
Operating Income			
151130 Fuel Sales - Cash	40,000	26,667	54,864
151630 BP Monthly Retainer	47,000	31,333	42,750
Total Operating Income	87,000	58,000	97,614
AERODROME			
Operating Expenditure			
151620 Housing Allocations	10,914	7,276	9,261
150210 Consultancy	28,000	11,200	5,192
150220 Utilities & Other Costs	48,000	32,000	27,511
150620 Insurance	12,230	12,230	11,768
150520 Aerodrome Maintenance	32,100	21,400	40,493
150900 Security Operating Expenses	8,000	8,000	595
150720 Depreciation	177,650	118,433	125,044
151420 Administration Allocated	29,034	14,235	12,452
152020 Management contract	179,426	119,617	123,050
Total Operating Expenditure	525,354	344,391	355,366
Operating Income			
152030 Airport Landing Charges	170,349	149,907	159,036
150130 Airport Leases	25,312	15,187	16,441
151930 RFDS Refuelling	12,500	8,333	5,950
150330 Reimbursements	33,500	25,125	17,953
150530 Reimbursements Telephone	1,500	1,000	641
150630 Reimbursements Other	100	100	-
Airport Diesel Operations			
153030 Sales	210,000	184,800	217,659
150920 Fuel Issues	(210,000)	(133,623)	(202,938)
Cost of goods sold	(210,000)	(133,623)	(202,938)
Profit/(Loss) on fuel operations	-	51,177	14,721
Total Operating Income	243,261	250,829	214,741
Capital Expenditure			
152160 Airport Fire Fighting System	25,000	-	-
151040 Airport Improvements	49,000	-	-
Total Capital Expenditure	74,000	-	-
Net Funding Demands	(5,203,087)	(3,579,620)	(3,595,387)

Shire of Meekatharra	Management Budget Economic Services		
<i>for the period ended 29 February 2012.</i>	2011/12		
RURAL SERVICES	2011/12	2011/12	2011/12
Operating Expenditure	Budget	YTD Budget	29 Feb 2012
153020 MRVC Vermin Control	6,550	6,550	6,514
153120 Noxious Weeds and Pests	10,000	6,667	-
157320 Stockyard Maintenance	2,500	1,667	1,477
157420 Shop Premises Maintenance	2,500	1,667	746
157620 Depreciation	12,800	8,533	13,224
Total Operating Expenditure	34,350	25,084	21,961
Operating Income			
157430 Shop Premises Rent	2,600	1,733	2,000
157630 Wesfarmers Yard Lease	550	367	-
187750 Bill Board Rental	790	527	550
157730 Reimbursements	1,500	1,000	647
Total Operating Income	5,440	3,627	3,197
TOURISM AND AREA PROMOTION			
Operating Expenditure			
159250 Administration Allocated	60,282	29,556	27,338
159220 Depreciation	32,050	21,367	21,366
153820 Tourism Promotions	31,500	21,000	20,074
154620 Maps & Souvenirs	-	-	2,624
154220 Information Bays	2,000	1,320	-
159260 Maintenance Trails & Lookouts	31,141	31,141	26,774
153920 Community Events	108,000	75,600	74,425
154030 Meekatharra Rodeo	35,000	35,000	35,206
154420 Local Newspaper Production	2,600	2,600	1,700
154720 Town Beautification	5,000	-	-
Total Operating Expenditure	307,573	217,584	209,507
Operating Income			
153930 Community Events	60,000	42,000	46,317
154920 Meekatharra Rodeo Income	15,000	15,000	2,594
154330 Local Newspaper Revenue	3,500	2,333	2,496
154730 Sale of Maps & Souvenirs	2,500	1,667	2,737
154430 Meeka Dust Advertising	7,500	7,500	5,506
Total Operating Income	88,500	68,500	59,650
Capital Expenditure			
154240 Entry Statements & Signs	30,000	7,500	-
Total Capital Expenditure	30,000	7,500	-
BUILDING CONTROL			
Operating Expenditure			
156420 MRH S Building Costs	2,000	-	-
157740 Insurance	2,226	2,226	1,977
156520 Demolition costs	5,000	5,000	-
157720 Administration Allocated	15,993	7,841	6,896
Total Operating Expenditure	25,219	15,067	8,873
Operating Income			
156830 Building Permit Fees	26,500	17,667	75,736
156930 Building Demolition Fees	1,000	664	165
156730 Building-Reimbursement	5,000	3,333	-
Total Operating Income	32,500	21,664	75,901
Net Funding Demands	(270,702)	(171,444)	(101,592)

18

19

Shire of Meekatharra		Management Budget Other Property & Services			
<i>for the period ended 29 February 2012.</i>		2011/12			
PRIVATE WORKS		2011/12	2011/12	2011/12	
Operating Expenditure		Budget	YTD Budget	29 Feb 2012	
159520	Private Works	8,000	5,333	690	
Operating Income					
159630	Charges - Private Works	8,000	5,333	-	
PUBLIC WORKS OVERHEAD					
Operating Expenditure					
180120	Supervision - Salaries	170,855	111,713	151,921	
181320	Superannuation of Workmen	90,644	59,267	41,902	
180320	Annual Leave, Sick Leave, Public Holiday	56,574	35,359	39,005	
185620	LSL Contribution to other Shires	7,702	7,702	21,683	
180720	Relocation & Recruitment Costs	5,000	-	150	
181520	Allowances and Incentives	86,407	74,224	70,663	
180820	Camping Telephone Costs	10,000	6,667	9,162	
180920	Travelling and Conference Expenses	15,000	15,000	5,283	
181020	Protective Clothing & Equipment	9,000	6,000	1,442	
182320	Allocation from Housing	69,853	46,569	58,105	
180220	Engineering - Office and Other Expenses	6,500	4,250	1,645	
180420	Insurance on Works	55,492	55,492	31,570	
182720	Occupational Health & Safety	7,000	-	-	
181420	Work Supervisors Vehicle	20,000	13,333	10,846	
187730	Lease of parking reserve	700	467	1,917	
182520	Administration Allocated	73,815	36,191	34,214	
181820	Less PWO allocated to works	(666,140)	(435,553)	(525,791)	
Total Operating Expenditure		<u>18,402</u>	<u>36,681</u>	<u>(46,284)</u>	
Operating Income					
181330	Reimbursements - Stores & Telephone	10,000	6,667	2,565	
185630	Reimbursements - Workers Compensation	-	-	(343)	
Total Operating Income		<u>10,000</u>	<u>6,667</u>	<u>2,222</u>	
PLANT OPERATION COSTS		2011/12	2011/12	2011/12	
Operating Expenditure		Budget	YTD Budget	29 Feb 2012	
183020	Fuel and Oil	333,674	183,521	168,201	
183320	Parts and Repairs (external)	430,067	215,034	196,209	
183420	Repairs - Wages	91,088	60,725	56,546	
183220	Tyres	47,698	9,540	4,393	
183620	Consumable Stores	20,000	13,333	4,304	
184320	Replacement Tools	10,500	7,000	1,345	
183520	Licenses	2,000	1,333	159	
183820	Insurance	52,239	52,239	36,547	20
183920	Cutting Edges	13,000	-	3,159	
183010	Administration Allocated	30,756	15,080	14,423	
183720	Radio Maintenance	1,000	667	-	
187740	Minor plant running expenses	-	-	53,603	21
184020	Less Alloc To Works	(1,002,022)	(728,670)	(711,564)	
Total Operating Expenditure		<u>30,000</u>	<u>(170,198)</u>	<u>(172,674)</u>	
Operating Income					
183030	Diesel Fuel Rebate	30,000	30,000	27,256	
PLANT DEPRECIATION					
183120	Depreciation	607,040	404,694	392,927	
184040	Less Plant Depreciation Allocated	(607,040)	(404,694)	(198,902)	22
Total Operating Expenditure		<u>-</u>	<u>-</u>	<u>194,025</u>	
Operating Income					
187630	Sale Of Scrap	-	-	11,325	
SALARIES AND WAGES					
188300	Salaries & Wages	1,893,153	1,262,103	1,016,559	
188400	Salaries & Wages Alloc	(1,893,153)	(1,262,103)	(1,016,559)	
Net Funding Demands		<u>(8,402)</u>	<u>170,184</u>	<u>65,040e ... 24</u>	

Shire of Meekatharra	Management Budget Notes on Variations
<i>for the period ended 29 February 2012.</i>	2011/12

Variations for revenues and expenses that are greater than \$10,000 and 10.0% when compared to the budget year to date estimates. New items reported in this reporting period are identified with an #.

Ref	Act	Description	Anl Budget	YTD Budget	29 Feb 2012
1	102330	Rates Written Off <i>To be reviewed</i>	(25,000)	(25,000)	(47,098) 88%
2	102210	Rate Instalment Fee <i>larger number of rate payers opted for instalment than expected.</i>	6,000	6,000	16,350 172%
3	101410	Rate Instalment Interest <i>as above</i>	5,500	5,500	21,963 299%
4	101510	Rates Non-Payment Penalty <i>A large amount of rates were raised in error as they had not been surrendered corre</i>	60,000	45,000	22,571 50%
5	192230	Interest on Municipal Investments <i>Lower expenditures</i>	60,000	57,000	117,446 # 106%
6	104220	Office Maintenance	7,341	5,139	16,051 # 212%
7	104920	Housing Allocations <i>Allocations adjusted according to actual expenses.</i>	93,864	62,576	78,812 # 26%
8	111530	Insurance - Refunds	15,000	15,000	26,616 # 77%
9	124210	DCD Youth Services <i>Surplus grant to be returned to DVC.</i>	66,890	58,529	164,040 # 180%
10	126820	Allocated to Function Areas <i>Allocations adjusted according to expenses</i>	(218,289)	(142,727)	(194,680) 36%
11	127015	Profit on sale of housing <i>Disposal of Lot 246 Darlot Street</i>	-	-	34,044
12	128630	Refuse Collection <i>Budget incorrect</i>	110,000	110,000	80,605 27%
13	145910	Grant - MRWA Direct <i>Under-budgetted</i>	150,000	150,000	167,391 12%
14	145200	Airport Road realignment	150,000	150,000	299,688 # 100%
15	151050	Proceeds Sale of Plant <i>Invoices raised for sale of Loader and roller.</i>	300,000	65,000	128,008 97%
16	160320	Cost of Fuel Sold <i>Higher turnover and sales.</i>	20,000	13,333	49,255 # 269%
17	150520	Aerodrome Maintenance <i>Allocations to be reviewed.</i>	32,100	21,400	40,493 # 89%
18	154920	Meekatharra Rodeo Income	15,000	15,000	2,594 83%
19	156830	Building Permit Fees <i>Building fees for mining camps</i>	26,500	17,667	75,736 # 329%
20	183820	Insurance <i>Allocations to be reviewed</i>	52,239	52,239	36,547 # 30%
21	187740	Minor plant running expenses <i>Allocations to be reviewed</i>	-	-	53,603
22	184040	Less Plant Depreciation Allocated <i>Allocation to be reviewed</i>	(607,040)	(404,694)	(198,902) 51%

SHIRE OF MEEKATHARRA

INVESTMENT REGISTER

Total Investments as at 29 February 2012



Account	Institution	Account Type	Maturity Date	Interest Rate	Opening Balance 1/07/2010	Interest Earned to 31/01/2012	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 29/02/2012
350243	Westpac	6 month TD	31/07/2012	5.75%	6,747,118.37	474,282.48	-	1,700,956.58	-	8,922,357.43
392347	Westpac	Term Deposit	31/07/2011	5.60%	878,876.00	15,641.58	-	-	(894,517.58)	-
26-7466	Westpac	At Call		Variable	2,037,625.00	122,858.35	12,574.60	4,978,876.00	(3,470,956.58)	3,680,977.37
TOTALS					9,663,619.37	612,782.41	12,574.60	6,679,832.58	(4,365,474.16)	12,603,334.80

Investments by Nature

General Ledger Code	Investment Purpose	% of Investment	Opening Balance 1/07/2010	Interest Earned to 31/01/2012	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 29/02/2012	
170300	Plant Reserve	20.41%	1,556,715.36	100,009.56	-	-	-	1,656,724.92	
170500	Building Reserve	7.28%	554,830.88	35,644.53	-	369,823.00	-	960,298.41	
170200	Water Reserve	1.86%	141,615.07	9,097.91	-	-	-	150,712.98	
170700	Airport Runway Reserve	27.41%	2,090,614.48	134,309.35	-	-	-	2,224,923.83	
170800	Airport Operations Reserve	9.67%	737,580.51	47,385.09	-	-	-	784,965.60	
170600	Transport Reserve	4.24%	323,385.49	20,775.56	-	186,616.00	-	530,777.05	
170100	Infrastructure Reserve	9.48%	722,652.34	46,426.05	-	-	-	769,078.39	
170150	Leave Reserve	0.58%	44,322.75	2,847.47	-	-	-	47,170.22	
170250	Reseal & Rejuvenation Reserve	5.89%	449,020.29	28,846.84	-	250,000.00	-	727,867.13	
173500	Upgrade to Digital TV Reserve	2.04%	155,257.20	9,974.34	-	-	-	165,231.54	
170450	Interpretive Centre Reserve	11.15%	850,000.00	54,607.36	-	-	-	904,607.36	
SUB TOTAL ON RESERVES			100.00%	7,625,994.37	489,924.06	-	806,439.00	-	8,922,357.43
6001	Municipal Fund	100.00%	2,037,625.00	122,858.35	12,574.60	4,978,876.00	(3,470,956.58)	3,680,977.37	
TOTAL INVESTMENTS BY NATURE				9,663,619.37	612,782.41	12,574.60	5,785,315.00	(3,470,956.58)	12,603,334.80

***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO
COUNCIL***

There were no actions that require reporting to Council in February 2012.

Title/Subject:	OUTSTANDING DEBTORS	
Agenda/Minute Number:	9.2.2	
Applicant:	Nil	
File Ref:	ADM 171	
Disclosure of Interest:	Nil	
Date of Report:	12 March 2012	
Author:	Sam Needle Debtors & Creditors	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

Comment:

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr JE Burgemeister
Seconded: Cr AG Burrows

That Council receives the outstanding monthly Debtor Trial Balance for February 29, 2012.

CARRIED 6/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 17, 2012

Page 57

Printed on : 01.03.12 at 10:52

*** SHIRE OF MEEKATHARRA ***

Debtor #	Name	Debtors Trial Balance					Total
		As at today		01.01.2012	31.01.2012	01.03.2012	
		GT 90 days	Age Of Oldest Invoice (90Days)	GT 60 days	GT 30 days	Current	
A038	ACESTAR HOLDINGS PTY LTD	0.00	0	0.00	0.00	67.65	67.65
D046	ACRAMAN HOLDINGS PTY LTD	0.00	0	0.00	22.08	0.00	22.08
B043	ADRIAN BAUMGARTEN	0.00	0	0.00	0.00	94.23	94.23
B092	ADRIAN BAUMGARTEN (JNR)	0.00	0	0.00	1094.25	0.00	1094.25
U001	AEROQUEST AIRBOURNE	0.00	0	0.00	0.00	40.64	40.64
A049	AIR AUSTRALIA INTERNATIONAL	0.00	0	0.00	0.00	34.19	34.19
B2	AIR BP AUSTRALIA PTY LTD -- ATTN: ANN SHA	0.00	0	0.00	0.00	448.20	448.20
E033	ALAN ELLIOT	22.00	231	0.00	0.00	0.00	22.00
A079	ALPINE HILL PTY LTD	0.00	0	0.00	0.00	22.00	22.00
A017	AUSTRALIAN TAXATION OFFI	0.00	0	30311.56	12653.51	39399.64	82364.71
B01	BAYSWATER ROAD PTY LTD T/A AIR PIONEER	0.00	0	0.00	0.00	62.87	62.87
B016	BELELE STATION	624.00	1767	0.00	0.00	0.00	624.00
R081	BRENDA ROBINSON	0.00	0	0.00	0.00	9.21	9.21
S074	BRENT SMOOTHY	44.00	575	0.00	0.00	0.00	44.00
B038	BROOME AIR SERVICES PTY LTD	0.00	0	0.00	51.27	0.00	51.27
B5	BROOME AVIATION PTY LTD	65.49	101	0.00	59.88	0.00	125.37
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0	0.00	348.77	1086.71	1435.48
C105	CHOPPER DOC HANGERS PTY LTD	22.08	318	0.00	0.00	0.00	22.08
B022	CLARK BUTSON	0.00	0	24.93	0.00	0.00	24.93
C100	COATES HIRE	0.00	0	0.00	0.00	66.00	66.00
L006	COLIN LAURITSEN	0.00	0	0.00	0.00	1273.20	1273.20
C011	COMMERCIAL HOTEL	0.00	0	0.00	0.00	66.00	66.00
C021	COMPLETE AVIATION SERVICES	561.36	119	0.00	467.80	842.04	1871.20
D067	DEBRANNE GREEVES	0.00	0	0.00	0.00	23.80	23.80
D1	DEPARTMENT OF EDUCATION	0.00	0	0.00	0.00	5051.29	5051.29
D054	DORAY MINERALS PTY LTD	0.00	0	0.00	0.00	110.00	110.00
E028	EDGAR EDWARDS	0.00	0	0.00	0.00	21.79	21.79
E009	ESPERANCE AIR SERVICES	28.43	210	0.00	0.00	0.00	28.43
F033	FARMER JACKS	0.00	0	0.00	0.00	206.00	206.00
F029	FEAKES, FREDERICK	0.00	0	0.00	0.00	39.67	39.67
F014	FUGRO AIRBORNE SURVEYS	0.00	0	0.00	65.49	92.42	157.91
G057	GIL LAYT'S FLYING SCHOOL PTY. LTD.	0.00	0	22.00	0.00	0.00	22.00
G053	GREEN MINING PTY LTD	0.00	0	0.00	0.00	22.00	22.00
G056	GUMALA ABORIGINAL CORPORATION	0.00	0	286.00	0.00	0.00	286.00
H012	HELICOPTERS AUSTRALIA PTY LTD	37.13	136	0.00	0.00	0.00	37.13

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 17, 2012

Printed on : 01.03.12 at 10:52

*** SHIRE OF MEEKATHARRA ***



Debtor #	Name	Debtors Trial Balance		01.01.2012 GT 60 days	31.01.2012 GT 30 days	01.03.2012 Current	Total
		As at today					
		02.12.2011 GT 90 days	Age Of Oldest Invoice (90Days)				
S086	JOAN SHAY	37.40	254	0.00	0.00	0.00	37.40
D056	JOHN DYER	0.00	0	0.00	0.00	26.25	26.25
K003	KARALUNDI ABORIGINAL EDUCATION CENTRE	0.00	0	66.00	0.00	66.00	132.00
K028	KIMBERLEY HELICOPTERS PTY LTD	23.96	136	0.00	0.00	0.00	23.96
K021	KING LEOPOLD AIR	0.00	0	0.00	0.00	22.00	22.00
L015	LACY CONTRACTING SERVICES	0.00	0	0.00	0.00	23.20	23.20
L029	LEIMAC BUILDING PTY LTD	107.72	456	0.00	0.00	0.00	107.72
R049	LINTON RUMBLE	0.00	0	0.00	0.00	44.00	44.00
G058	MACARTHUR, GRAEME	0.00	0	0.00	0.00	22.08	22.08
MC1D	MEEKATHARRA CARAVAN PARK	0.00	0	0.00	-69.60	106.00	36.40
M021	MEEKATHARRA COMMUNITY RESOURCE CENTRE	0.00	0	0.00	0.00	115.50	115.50
M03D	MEEKATHARRA CORNER STORE	0.00	0	0.00	0.00	23.80	23.80
M27	MEEKATHARRA HOTEL	0.00	0	0.00	0.00	38.50	38.50
M41	MEEKATHARRA PREMIX CONCRETE SUPPLIES	0.00	0	0.00	0.00	66.00	66.00
B052	MICHAEL BRAYBROOK	22.00	290	0.00	0.00	0.00	22.00
H05	MICHAEL HARLEY	8.75	121	0.00	0.00	0.00	8.75
M139	MIDWEST HIRE SERVICE	0.00	0	0.00	0.00	40.50	40.50
M141	MIDWEST SEPTICS	0.00	0	46.50	0.00	0.00	46.50
M023	MILGUN STATION	1677.60	100	0.00	0.00	0.00	1677.60
T2	ML & GJ TRENFIELD CONTRACTING	71.61	90	0.00	0.00	90.09	161.70
M138	MPC GOLD PTY LTD	44.00	210	0.00	0.00	0.00	44.00
M043	MR JAMES MORGAN	0.00	0	0.00	0.00	69.30	69.30
F034	Meekatharra Post Office	0.00	0	0.00	0.00	48.00	48.00
W041	Mr James Williams	0.00	0	0.00	0.00	22.00	22.00
N009	NANTAY PTY LTD - MAROOMBA	0.00	0	0.00	0.00	93.56	93.56
Y017	NAOMI MCCOOKE	66.00	90	0.00	0.00	0.00	66.00
N002	NETWORK AVIATION	0.00	0	0.00	1121.05	896.84	2017.89
U003	NEVILLE ULPH	103.46	659	0.00	0.00	0.00	103.46
N001	NEWMAN VETERINARY HOSPITAL	23.80	90	23.80	23.80	23.80	95.20
O027	OUTBACK ENERGY SUPPLY	0.00	0	0.00	66.00	66.00	132.00
L011	PAUL LYONS AVIATION PTY LTD	0.00	0	0.00	0.00	285.90	285.90
P076	PERCIVAL, SCOTT	0.00	0	0.00	0.00	22.00	22.00
P072	POOL MANAGEMENT SERVICES (PSR)	8.29	184	0.00	0.00	0.00	8.29
P075	PORTWELL PTY LTD	0.00	0	0.00	0.00	22.08	22.08
M26	REBECCA MARU	291.55	296	0.00	0.00	0.00	291.55

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 17, 2012

Printed on : 01.03.12 at 10:52

*** SHIRE OF MEEKATHARRA ***

Debtor #	Name	Debtors Trial Balance As at today		01.01.2012 GT 60 days	31.01.2012 GT 30 days	01.03.2012 Current	Total
		02.12.2011 GT 90 days	Age Of Oldest Invoice (90Days)				
L003	RICHIE BRENNAN - LANDOR STATION	3342.40	135	0.00	0.00	0.00	3342.40
S100	ROBERT SIMPSON	0.00	0	0.00	0.00	80.82	80.82
R032	ROTORWEST PTY LTD	0.00	0	0.00	0.00	72.60	72.60
R005	ROYAL FLYING DOCTOR SERVICE	-1226.24	90	0.00	10523.95	8405.65	17703.36
R006	ROYAL MAIL HOTEL	0.00	0	0.00	0.00	66.00	66.00
P074	SCOTT PARKE	30.00	93	0.00	0.00	0.00	30.00
S055	SHINE AVIATION SERVICES	0.00	0	0.00	0.00	771.65	771.65
S007	SKIPPERS AVIATION	0.00	0	0.00	6158.13	11537.31	17695.44
S014	SKYFUEL AUSTRALIA PTY LTD	44.88	91	0.00	0.00	0.00	44.88
S078	STAR AVIATION PTY LTD	0.00	0	0.00	0.00	368.54	368.54
T032	TRENNY'S	0.00	0	38.50	0.00	0.00	38.50
T050	TUTT BRYANT EQUIPMENT	38500.00	101	0.00	0.00	0.00	38500.00
L060	VERONICA LAMBRECHT	74.80	297	0.00	0.00	0.00	74.80
B070	WATSON-BATES, JOHN	0.00	0	0.00	0.00	14.70	14.70
Y008	YAMATJI MARLPA ABORIGINAL CORPORATION	0.00	0	0.00	0.00	224.40	224.40
Y1D	YULELLA ABORIGINAL CORPORATION	237.87	169	0.00	0.00	0.00	237.87
Y018	YULELLA INCORPORATED	0.00	0	0.00	0.00	38.50	38.50
Totals		44894.34		30819.29	32586.38	72893.12	181193.13

Title/Subject:	LIST OF ACCOUNTS ENDED FEBRUARY 2012	
Agenda/Minute Number:	9.2.3	
Applicant:	Nil	
File Ref:	ADM 171	
Disclosure of Interest:	Nil	
Date of Report:	12 March 2012	
Author:	Sam Needle Debtors & Creditors	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee's name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount: \$	681,684.44
Trust Account	Voucher No's	Amount: \$	0.00
Air BP	Voucher No's	Amount: \$	0.00

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr JE Burgemeister

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 6/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 17, 2012

Page 62

SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the 17 March 2012

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT6446	13/02/2012	AUSTRAL MERCANTILE COLLECTIONS	DEBT COLLECTION COMMISSIONS AND CHARGES	-132.00	-	-
EFT6447	13/02/2012	AUSTRALIA POST	POSTAGE CHARGES JANUARY 2012	-124.91	-	-
EFT6448	13/02/2012	BDO	PROFESSIONAL SERVICES - ROADS TO RECOVERY, DCP AUDIT	-2860.00	-	-
EFT6449	13/02/2012	BROADCAST AUSTRALIA PTY LTD	SHARED SERVICES GWNR	-174.20	-	-
EFT6450	13/02/2012	C & B WILLIAMS	REPAIRS TO HALL GUTTERS, DOWN PIPES AND FLASHING	-2332.00	-	-
EFT6451	13/02/2012	CANINE CONTROL	RANGER SERVICES ON 15TH AND 16TH DECEMBER 2011	-10300.28	-	-
EFT6452	13/02/2012	COMMANDER AUSTRALIA	COMMANDER NETWORK CHARGES CONTRACT	-207.99	-	-
EFT6453	13/02/2012	ELITE ELECTRICAL CONTRACTING	VARIOUS WORKS ON SHIRE BUILDINGS	-3619.55	-	-
EFT6454	13/02/2012	FARMER JACKS	VARIOUS ITEMS	-3295.46	-	-
EFT6455	13/02/2012	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL RETURN JANUARY 2012	-3782.19	-	-
EFT6456	13/02/2012	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIING COLOUR AND BLACK AND WHITE IMPRESSIONS	-2473.67	-	-
EFT6457	13/02/2012	GERALDTON FUEL COMPANY	BULK DIESEL PURCHASE	-19410.50	-	-
EFT6458	13/02/2012	GREAT NORTHERN RURAL SERVICE	ROUNDUP 20LT, BUCTRIL 20LT	-448.04	-	-
EFT6459	13/02/2012	LANDGATE	TITLE SEARCH MINING TENEMENTS	-959.21	-	-
EFT6460	13/02/2012	MARK SMITH PTY LTD	VARIOUS WORKS ON SHIRE BUILDINGS	-3414.02	-	-
EFT6461	13/02/2012	MCDONALDS WHOLESALEERS	LOLLIES FOR CHRISTMAS DAY	-30.30	-	-
EFT6462	13/02/2012	MEEKATHARRA CORNER STORE	VARIOUS ITEMS	-271.35	-	-
EFT6463	13/02/2012	MOSES CONTRACTING	VARIOUS WORKS FOR SHIRE	-17281.00	-	-
EFT6464	13/02/2012	MYCUPPA	COFFEE FOR OFFICE	-157.95	-	-
EFT6465	13/02/2012	NGE NORTHERN GOLDFIELDS EARTHMOVING	FLOOD DAMAGE WORKS	-435704.50	-	-
EFT6466	13/02/2012	OFFICEWORKS BUSINESS DIRECT	STATIONARY SUPPLIES FOR SHIRE OFFICE	-1054.99	-	-
EFT6467	13/02/2012	ORICA AUSTRALIA P/L	CHLORINE CYLINDER RENTAL	-118.62	-	-
EFT6468	13/02/2012	REPCO PTY LTD	HIGH LIFT JACK	-119.00	-	-
EFT6469	13/02/2012	RFDS MEEKATHARRA GENERAL PRACTICE	PRE-EMPLOYMENT HEALTH ASSESSMENT L.PASCU	-165.00	-	-
EFT6470	13/02/2012	RJ BACK	ACCOUNTING & FINANCIAL SUPPORT DECEMBER 2011	-605.00	-	-
EFT6471	13/02/2012	ROYAL LIFE SAVING SOCIETY OF AUSTRALIA	JUNIOR LIFE GUARD CLUB MATERIALS	-111.50	-	-
EFT6472	13/02/2012	SADLEIRS-NEXUS LOGISTICS	FREIGHT FROM VARIOUS	-3463.96	-	-
EFT6473	13/02/2012	SKIPPERS AVIATION PTY LTD	FLIGHTS FOR EHO	-680.00	-	-
EFT6474	13/02/2012	SPOTLIGHT STORES P/L	CRAFT ITEMS FOR AFTER SCHOOL PROGRAM	-91.73	-	-
EFT6475	13/02/2012	SUNNY INDUSTRIAL BRUSHWARE	PARTS FOR TENNANT SWEEPER	-649.00	-	-
EFT6476	13/02/2012	THE GOOD GUYS	IPOD DOCK FOR YOUTH CENTRE	-178.00	-	-
EFT6477	13/02/2012	TOLL IPEC PTY LTD	FREIGHT FROM VARIOUS	-14.19	-	-
EFT6478	13/02/2012	TOTAL EDEN PTY LTD	GARDEN RETIC 109 HILL STREET	-511.00	-	-
EFT6479	13/02/2012	TRENFIELD B & E	PARKS AND GARDENS CONTRACT PAYMENT	-4812.50	-	-
EFT6480	13/02/2012	TRENFIELD MOTORS	NEW GENSET FOR WATER SUPPLY, VARIOUS WORKS	-40977.72	-	-
EFT6481	13/02/2012	WESTRAC EQUIPMENT	REPAIRS AND PARTS SHIRE PLANTS	-4228.50	-	-
EFT6482	17/02/2012	AIR LIQUIDE WA PTY LTD	OXY & ACETYLENE RENTAL	-17.11	-	-
EFT6483	17/02/2012	BUNNINGS GROUP LIMITED	REUSABLE BBQ PLATES YOUTH CENTRE	-29.94	-	-
EFT6484	17/02/2012	BURROWS A.G.	HIRE OF ROAD TRAINS, SIDE TIPPERS FOR FLOOD DAMAGE WORKS	-10586.40	-	-
EFT6485	17/02/2012	G.C. SALES (W.A.)	36 NEW BINS, 12 BIN LOCKING POSTS, 2 KEYS	-5718.90	-	-
EFT6486	17/02/2012	GREAT NORTHERN RURAL SERVICE	WEED SPRAY FOR AIRPORT	-117.08	-	-
EFT6487	17/02/2012	HI-LITE SECURITY & DOG PATROL	SECURITY FOR THE 1000 BACK FESTIVAL, TRAVEL	-9512.86	-	-

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 17, 2012

Page 63

SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the 17 March 2012



Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT6488	17/02/2012	IT VISION COMPUTER SYSTEMS	SOFTWARE SUPPORT	-209.00	-	-
EFT6489	17/02/2012	JOHN PAPAS TRAILERS PTY LTD	REPLACEMENT TRAILER	-3935.00	-	-
EFT6490	17/02/2012	JR & A HERSEY PTY LTD	VARIOUS ITEMS FOR DEPOT	-372.35	-	-
EFT6491	17/02/2012	MAINTENANCE & GLAZING CONTRACTORS	VARIOUS WORKS ON SHIRE BUILDINGS	-2733.50	-	-
EFT6492	17/02/2012	MARK SMITH PTY LTD	REPAIR COPPER PIPES REAR HOSE	-223.85	-	-
EFT6493	17/02/2012	MARKET CREATIONS	CONTENT MANAGEMENT CONTRACT MONTHLY BANNER ADVERTISING	-209.00	-	-
EFT6494	17/02/2012	TENEMENT ADMINISTRATION SERVICES PTY LTD	Rates refund for assessment A5688 E51/1073 PEAK HILL GOLD FIELD PEAK HILL	-118.48	-	-
EFT6495	17/02/2012	TOLL EXPRESS	DELIVERY FROM VARIOUS	-465.52	-	-
EFT6496	17/02/2012	TOLL IPEC PTY LTD	FREIGHT FROM VARIOUS	-78.32	-	-
EFT6497	17/02/2012	TRISSET BOSS PTY LTD	50 PURCHASE ORDER BOOKS #43251 - 45750	-1529.00	-	-
24255	06/02/2012	KEVIN CAMERON	REFUND OF SHIRE HALL HIRE PAYMENT RECEIVED TWICE	-132.00	-	-
24256	13/02/2012	CITY OF GREATER GERALDTON	ENTRY FEES TO GREATER GERALDTON AQUARENA CAMP ACTIVITY	-62.00	-	-
24258	13/02/2012	HORIZON POWER	ELECTRICITY CHARGES 01/01/2012 - 31/01/2012 SHIRE PROPERTIES	-7680.40	-	-
24259	13/02/2012	OPUS LIVING MUSIC	GUITAR REPAIRS	-50.00	-	-
24280	13/02/2012	STACEY NICHOLS	REFUND OF 6 MONTHS UNUSED GYM MEMBERSHIP 2012	-140.00	-	-
24261	13/02/2012	TARGET AUSTRALIA PTY LTD	DVDS FOR YOUTH CENTRE MOVIE NIGHTS	-200.00	-	-
24262	13/02/2012	WATER CORPORATION	WATER CHARGES 13.09.11 - 11.01.12 SHIRE PROPERTIES	-315.55	-	-
24263	17/02/2012	COVS AUTOMOTIVE, MINING AND INDUSTRIAL SUPPLIES	VARIOUS PARTS FOR SHIRE VEHICLES	-2420.00	-	-
24264	17/02/2012	MAIN ROADS WA	HEAVY VEHICLE PERMIT REISSUE	-50.00	-	-
24265	17/02/2012	WESTNET PTY LTD	ANNUAL CHARGE FOR DIALUP OPTIMA SERVICE	-707.80	-	-
DD9622.1	06/02/2012	SWEET FLORAL	DELIVERY OF FLOWERS TO CR BURROWS	-115.00	-	-
DD9636.1	15/02/2012	PHILIPS SAECO AUSTRALIA PTY LIMITED	ACCESSORIES FOR COFFEE MACHINE	-168.00	-	-
DD9636.2	15/02/2012	GM MULTIMEDIA PTY LTD	REPLACE OLD CRT MONITOR	-374.00	-	-
DD9639.1	15/02/2012	RELIANCE PETROLEUM	BULK DIESEL PURCHASE	-68655.55	-	-
				- 681,684.44	-	-

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNICIPAL ACCOUNT	- 681,684.44
AIR BP ACCOUNT	-
TRUST ACCOUNT	-
	- 681,684.44

TOTALLING \$681,684.44 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 17/03/2012 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT
CHIEF EXECUTIVE OFFICER

Title/Subject:	2011/12 BUDGET REVIEW	
Agenda/Minute Number:	9.2.4	
Applicant:	Nil	
File Ref:	ADM 0241	
Disclosure of Interest:	Nil	
Date of Report:	129 th March 2011	
Author:	Krys East Corporate and Development Services Manager	
		
		<i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	
		
		<i>Signature Senior Officer</i>

Summary/Matter for Consideration:

This report presents to Council the 2011/2012 Budget Review and a list of recommended budget amendments identified during the review process

Attachments:

2011/12 Budget Review

Background:

The requirements to perform at least one review during the period 1st January to 31 March on the budget of any given year came into effect 31st March 2005.

Comment:

The budget review is attached to this item.

A few items of note are:

- An allocation of \$3,000 to GL 4192 Lloyd's Building Maintenance to cover maintenance expenditure due to vandalism, which to date have been mostly broken windows.
- An additional \$6,000 be allocated to Job No. 0921 Housing Capital Improvements for Lot 303. An amount of \$6000 was allocated in the 2011/2012 budget for flooring. Staff have received quotes for flooring to the 'CEO's residence'. A quote for vinyl planks, which are more durable and would last longer than standard vinyl, was received for \$12,000. A key benefit of using vinyl planking would mean any damaged planks can easily be removed and replaced ensuring savings in the long term. Alternatively good quality vinyl would cost approximately \$8,500. Either option requires an increase in budget allocation.
- \$41,000 be allocated to GL 5032 for insurance works undertaken by Council on Airport Runway Shoulders. In December 2010 heavy rains washed away the shoulders on Meekatharra Runway making the shoulders below acceptable standard by CASA. Staff proceeded with placing an insurance claim. Initially the work required on the runway shoulders was going to be undertaken by an outside party but with the recruitment of a new

Works and Services Manager it was decided that Council would be able to undertake this work with substantial savings to Councils insurance claim. The works have now been completed and the claim payment is being processed.

- \$50,000 increased costs for an electronic key system. In the 2011-12 Adopted budget an amount of \$28,000 was adopted for a new key system for Council. Since then Staff have researched various key systems, with preference for an electronic key system. The first is a manual masterkey system, which would cost within budget. This system would be a major improvement on what currently exists, however if a key is lost then all locks relevant to that key would need replacing to ensure no unauthorised access. In the long term this could be very costly and inefficient.

An alternative key system is an electronic key system. This will allow all keys to be programmed and usage traced. An electronic key system will eliminate time wastage with searching for keys and any lost keys can be programmed to prevent unauthorised access. Key holders would only be required to have one key with access programmed to designated various locks. In the event that a key is lost that one key would be cancelled and there would be no requirement for lock changes or effect on other key holders. An extra benefit is that all locks and padlocks can be used with this system (not available with the masterkey system). It will mean that when the system is in place that an employee such as the Works and Services Manager can have one key to open the depot and all buildings and locks on site, plus for his own residence and any other required access. If he was to lose the key then the key is deactivated and no unauthorised use can occur.

- \$150,000 be allocated for Wiluna North Road Realignment, Great Northern Highway intersection drainage and resheeting.

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996, Reg 33A

Policy Implications:

Nil

Budget/Financial Implications:

Budget amendments form part of the Officer Recommendation.

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officers Recommendation:

That Council

- **accepts the 20110/121 Budget Review and make any additions, deletions or modifications as it sees fit.**
- **authorizes the following budget amendments:**
 - **\$3,000 be allocated to GL 4192 Lloyd's Building Maintenance.**
 - **Increase Job No. 0921 Housing Capital Improvements for Lot 303 by an additional \$6,000 for flooring.**
 - **\$41,000 be allocated to GL 5032 for insurance works undertaken by Council on Airport Runway Shoulders.**
 - **Increase original budget figure of GL 1323 from \$28,000 to \$78,000 for increased costs of an electronic key system.**
 - **\$150,000 be allocated for Wiluna North Road Realignment, Great Northern Highway intersection drainage and resheeting.**

Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr RK Howden

That Council

- **accepts the 20110/121 Budget Review and make any additions, deletions or modifications as it sees fit.**
- **authorizes the following budget amendments:**
 - **\$3,000 be allocated to GL 4192 Lloyd's Building Maintenance.**
 - **Increase Job No. 0921 Housing Capital Improvements for Lot 303 by an additional \$6,000 for flooring.**
 - **\$41,000 be allocated to GL 5032 for insurance works undertaken by Council on Airport Runway Shoulders.**
 - **Increase original budget figure of GL 1323 from \$28,000 to \$78,000 for increased costs of an electronic key system.**
 - **\$150,000 be allocated for Wiluna North Road Realignment, Great Northern Highway intersection drainage and resheeting.**
 - **Allocate \$10,000 for research costs on Solar Power.**

**CARRIED 6/0
BY AN ABSOLUTE MAJORITY**

Reason for Council decision differing from Officer's Recommendation:

Having been briefed on the potential benefits of Solar power installations immediately prior to the meeting, Council considered that a budget allocation to conduct further research was warranted.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY MARCH 17, 2012

GL Code	Account Description	Budget 2011/2012	Increase/D decrease	Revised Budget	Comments
	Budgetted Surplus	-2159597			
	Actual surplus		-1613268	-3772865	
Income					
0283	Other Income	0	-500	-3594778	Omitted form Original Budget
0031	GRV Rates	-3336134	-258644	-3594778	Increase in rates raised
0181	Financial Assistance Grant	-1303878	-55246	-1359124	Grants received higher than expected
0211	Local Road Grant	-743943	-1586	-745529	Grants received higher than expected
4671	Royalties for Regions Grant - Direct CLGF 11/1	-500000	-21571	-521571	Grants received higher than expected
5183	RADS Grant	0	-25000	-25000	Expected grant - 50% of fencing project
4691	MRD Road Project Grant	-100000	50000	-50000	RRG Funding less than expected
5683	Building Permit Fees	-26500	-73500	-100000	More building than expected in mining camps resulting in increased income
0221	Rate Instalment Surcharge	-6000	-10500	-16500	Larger number of ratepayers opted for instalment option than anticipated.
0141	Interest on Rates Instalment	-5500	-16500	-22000	Larger number of ratepayers opted for instalment option than anticipated.
3873	Lotterywest Grant	-9000	-6000	-15000	Council approved increase in grant funding. Council Resolution February 18, 2012
2863	Refuse Removal Charges	-110000	29000	-81000	Charges incorrectly calculated for budget
4591	MRWA - Direct Grant	-150000	-17391	-167391	Grant received higher than expected
5303	Retail Diesel Sales	-210000	-50000	-260000	Increase in the sales of Diesel
9223	Interest on Municipal Investments	-60000	-70000	-130000	Interest received higher than expected
0151	Interest on Overdue Rates	-60000	25000	-35000	Less than anticipated due to large Outstanding Ratepayer paying overdue Rates
2421	Youth Services Grant - DCP - WA	-66890	-109805	-176695	DVC - Refund Surplus Grant to DCP now retained as per Council Resolution 21 Jan 2012
1126	Proceeds sale of Asset	-15000	-34363	-49363	Sale of Lot 246 Unbudgetted for.
5153	Insurance Claim	0	-41000	-41000	Insurance claim for runway shoulders
Expense					
5084	Purchase of a secondhand landcruiser utility	35000	30000	65000	Resolution of Council meeting June 18 2011.
4192	Lloyd's Building Maintenance	0	3000	3000	Unexpected expense due to vandalism
2704	Lot 208 Capital Improvements	141000	160000	301000	Carry over omitted from previous budget
5925	Admin Allocated (Tourism)	0	60282	60282	Omitted in budget calculations
2566	DVC - Refund Surplus Grant to DCP	0	109805	109805	Omitted in budget calculations
3666	Pool Upgrade - Capital	108000	-53000	55000	Move various expense items into Pool Equipment
1355	DCEO Vehicle	40000	5000	45000	Increase to expense as authorised at Council Meeting 17 September 2011
5144	Works Manager Vehicle	35000	27000	62000	Increase to expense as authorised at Council Meeting 17 September 2011
5084	Various Utilities (leading hand ute)	35000	10000	45000	Increase to expense as authorised at Council Meeting 17 September 2011
3714	Pool Equipment	0	53000	53000	Originally budgetted for under Pool Upgrade - Capital
3544	Town Hall Maintenance - Capital	6000	-6000	0	Move expense items into Hall Equipment
3534	Hall Equipment	0	6000	6000	Originally budgetted for under Town Hall Maintenance - Capital
4026	Parks & Gardens - Capital	20000	-5000	15000	Move expense items into Trailer Recreation
4004	Trailer Recreation	0	5000	5000	Originally budgetted for under Parks & Gardens - Capital
5264	Trailer	0	12000	12000	Purchase of Secondhand Flat Top Semi Trailer as per Council Resolution October 2011
5264	Trailer	0	3600	3600	Purchase of a replacement trailer under insurance
9681	Meekatharra CRC building extension	0	10000	10000	Resolution of Council meeting January 21 2012
0921	Housing Capital Improvements - Lot 303 - Floor	23000	6000	29000	Increased cost for Floor Coverings
0926	Housing Capital Improvements - Lot 87 - Fencir	18500	3700	22200	Increase to expense as authorised at Council Meeting 17 September 2011
0233	Rates written off	25000	21864	46864	Council approved rates higher than anticipated
3784	Rec Centre Light and BBQ	0	740	740	Continued costs to finalise project commenced in 2010-2011
5334	Loader	310000	11950	321950	Loader costs more than expected authorised by Council October 15, 2011
5124	Truck	200,000	6189	206189	UD Prime Mover costs more than expected authorised by Council October 15, 2012
RR68	Sandstone Rd - RRG Funding	100000	-50000	50000	RRG funding less than expected
5032	Runway Maintenance	0	41000	41000	Council undertaking insurance work
2514	Youth Grant - DCP Expenditure	0	37350	37350	DVC - Refund Surplus Grant to DCP now retained as per Council Resolution 21 Jan 2012
1323	Key System	28000	50000	78000	Increased cost for Floor Coverings
4520	Airport Road Realignment	150000	250000	400000	Higher costs than expected
4200	Wiluna North Road Realignment	0	150000	150000	Unbudgetted Expenditure
8776	Solar Power Research	0	10000	10000	Costs associated with Researching Solar Power for Shire owned buildings
5044	Depot Capital Upgrade	0	100000	100000	Error in Original Budget calculation - Railway Goods Shed and Chemical Cubicle
	Total Changes		-1231394		

Shire of Meekatharra
STATEMENT OF BUDGET REVIEW
(Statutory Reporting Program)
For the Period Ended 31st March 2012

	Budget v Actual		Predicted		
	Revised Annual Budget \$ (a)	YTD Actual \$ (b)	Variance Permanent (c)	Variance Timing (Carryover) (d)	
	\$	\$	\$	\$	\$
Operating Revenues					
Governance	0	0			0
General Purpose Funding	5,964,231	4,829,308	387,976		6,352,207 ▲
Law, Order and Public Safety	7,973	1,136			7,973
Health	1,250	866			1,250
Education and Welfare	96,028	65,899	109,805		205,833 ▲
Housing	17,500	10,692			17,500
Community Amenities	138,100	73,521	(29,000)		109,100 ▼
Recreation and Culture	58,900	30,722	6,000		64,900 ▲
Transport	6,505,911	1,222,486	104,962		6,610,873 ▲
Economic Services	126,440	114,329	73,500		199,940 ▲
Other Property and Services	86,500	13,064			86,500
	13,002,833	6,362,024	653,243	0	13,656,076
Operating Expense					
Governance	(472,720)	(188,101)			(472,720)
General Purpose Funding	(244,307)	(115,763)	(21,864)		(266,171) ▲
Law, Order and Public Safety	(126,167)	(50,969)			(126,167)
Health	(121,409)	(36,420)			(121,409)
Education and Welfare	(572,570)	(215,501)	(157,155)		(729,733) ▲
Housing	(17,500)	(32,994)	(3,700)		(21,200) ▲
Community Amenities	(551,070)	(159,344)			(551,070)
Recreation and Culture	(1,060,692)	(344,318)	(3,000)		(1,063,692) ▲
Transport	(3,639,858)	(1,856,628)	(83,000)		(3,722,858) ▲
Economic Services	(306,860)	(208,026)	(60,282)		(367,142) ▲
Other Property and Services	(97,451)	(98,164)	(60,000)		(157,451) ▲
	(7,210,621)	(3,307,027)	(389,001)	0	(7,599,622)
Funding Balance Adjustment					
Add Back Depreciation	2,844,970	1,487,751			2,844,970
Adjust (Profit)/Loss on Asset Disposal	(109,166)	(34,044)	0		(109,166)
Adjust Provisions and Accruals	2,549	2,549			2,549
Net Operating	8,530,565	4,511,252	264,242	0	8,794,807
Capital Revenues					
Proceeds from Disposal of Assets	315,000	34,363	34,363		349,363 ▲
Proceeds from New Debentures	0				0
Proceeds from Sale of Investments	0				0
Proceeds from Advances	0				0
Self-Supporting Loan Principal	0				0
Transfer from Reserves	0				0
	315,000	34,363	34,363	0	349,363
Capital Expenses					
Land Held for Resale					0
Land and Buildings	(734,500)	(6,554)	(261,000)		(995,500) ▲
Plant and Equipment	(1,540,255)	(28,312)	(69,479)		(1,609,734) ▲
Furniture and Equipment	(114,085)	(11,156)			(114,085)
Infrastructure Assets - Roads	(7,029,440)	(1,570,687)	(350,000)		(7,379,440) ▲
Infrastructure Assets - Other	(340,000)	(23,110)			(340,000)
Purchase of Investments	0				0
Repayment of Debentures	0				0
Advances to Community Groups	0				0
Transfer to Reserves	(1,246,882)	(1,023,834)			(1,246,882)
	(11,005,162)	(2,663,653)	(680,479)	0	(11,685,641)
Net Capital	(10,690,162)	(2,629,290)	(646,116)	0	(11,336,278)
Net Operating + Capital	(2,159,597)	1,881,963	(381,874)	0	(2,541,471)
Opening Funding Surplus(Deficit)	2,159,597	3,772,865	1,613,268		3,772,865 ▲
Closing Funding Surplus(Deficit)	(0)	5,654,828	1,231,394	0	1,231,394 ▲

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY 2011/2012
of Projected Variances to 30 June 2011 for the 6 month period 1 July to 31 December 2010

Report on Significant Variances Greater than 10% or \$10,000

Operating Income

General Purpose Funding

- Grants Commission allocation increased by \$56,832. Budgeted \$2,047,821 and allocated \$2,104,653 (Permanent Difference).
- Rates raised were \$258,644 more than calculated due to the late entry of revaluation data due to staff shortages. (Permanent Difference)
- An increase of \$27,000 on Rate Instalment Surcharge & Interest due to Ratepayer with numerous mining tenement opting to pay on instalments (Permanent Difference)
- Interest on Municipal Investment Higher than expected due to decreased expenses. (Permanent Difference)
- Interest on Overdue rates lower than anticipated due to a large amount outstanding being paid (Permanent Difference)

Education And Welfare

- Council budgeted \$109,805 to be Refunded to DCP for unspent DV Grant. DCP have nominated to allow Council to retain these funds for Youth Services (Permanent Difference)

Community Amenities

- Refuse Removal Charges were incorrectly calculated at budget setting (Permanent Difference)

Recreation and Culture

- Council have approved an increase in Grant Funding for Equipment for Pool Park. (Permanent Difference)

Transport

- Royalties for Regions Grant increased by \$21,571. (Permanent Difference)
- Expected RADs Grant of \$25,000 (Permanent Difference)
- \$50,000 less was received for the MRD Road Project Grant than budgeted (Permanent Difference)
- MRWA Direct Grant \$17,391 higher than expected. (Permanent Difference)
- Higher Turnover and Sales resulting in \$50,000 more than anticipated (Permanent Difference)

Economic Services

- Building Permit Charges are projected to be \$100,000 approx with a budget allocation of \$26,500. due largely to increase building of mining camps (Permanent Difference)

Operating Expenditure

General Purpose Funding

- Council approved the write-off of \$21,864 for rates higher than expected mainly due to the sale last financial year of properties for non-payment of rates not recovering all outstanding rates (Permanent Difference)

Education and Welfare

- Error in Adopted budget calculation. Refund of DV Surplus Grant of \$109,805 (Permanent Difference)
- Retention of DV Surplus Grant for Youth Services as per Council Resolution 21.01.12 (Permanent Difference)
- Council authorised \$10,000 for CRC Extensions at Council meeting 21.01.12 (Permanent Difference)

Recreation and Culture

- Unexpected expense due to vandalism on Council owned building (Permanent Difference)

Transport

- Unbudgetted amount of \$41,000 spent on Runway Maintenance as Insurance work (Permanent Difference)

Economic Services

- Amount of \$60,282 omitted for Tourism Admin Allocated from Adopted Budget calculations (Permanent Difference)

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY 2011/2012
of Projected Variances to 30 June 2011 for the 6 month period 1 July to 31 December 2010
Report on Significant Variances Greater than 10% or \$10,000

Capital Expenditure

Land and Buildings

- Omitted an amount of \$160,000 from Adopted Budget for Lot 246 Capital Improvements (Permanent Difference)
- Housing Capital Improvements Lot 303 Darlot Street. Increased flooring costs (Permanent Difference)

Plant and Equipment

- Unbudgetted \$30,000 for purchase of secondhand Landcruiser Utility as per Council Resolution June 18, 2011 (Permanent Difference)
- Unbudgetted \$12,000 for purchase of secondhand Flat Top Semi Trailer as per Council Resolution October 2011 (Permanent Difference)
- Increased cost for loader. Budgetted \$310,000 Actual \$321,950 (Permanent Difference)
- Increased cost for Prime Mover. Budgetted \$200,000 Actual \$206,189 (Permanent Difference)
- Unbudgetted amount of \$3600 for the purchase of replacement trailer through insurance (Permanent Difference)

Infrastructure Assets - Roads

- RRG Funding reduced by \$50,000 therefore expense on Job RR68 reduced by \$50,000 (Permanent Difference)
- Airport Road Realignment under budgetted by \$250,000 due to increased drainage works beyond the original scope and to provide a quality product that will be trafficable in most weather elements. (Permanent Difference)
- Unbudgetted amount of \$150,000 for the Wiluna North Road Realignment, Great Northern Highway intersection drainage and resheeting (Permanent Difference)

Shire of Meekatharra
NOTES TO THE BUDGET REVIEW REPORT
For the Period Ended 31st March 2012

NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		2011-2012		
Note	Adopted Budget	Variance	Reviewed Budget	
	\$	\$	\$	
Current Assets				
Cash Unrestricted	63,285	1,231,394	1,294,679	
Cash Restricted	8,872,876		8,872,876	
Receivables - Rates and Rubbish	300,000		300,000	
Receivables -Other	61,715		61,715	
Inventories	35,000		35,000	
	9,332,876	1,231,394	10,564,270	
Less: Current Liabilities				
Payables	(460,000)	0	(460,000)	
Provisions	(95,000)	0	(95,000)	
	(555,000)	0	(555,000)	
Less: Cash Restricted	(8,872,876)	0	(8,872,876)	
Add: Provisions	95,000	0	95,000	
Net Current Funding Position	0	1,231,394	1,231,394	

9.3 ADMINISTRATION

Title/Subject:	MEEKATHARRA AIRPORT ADVERTISING
Agenda/Minute Number:	9.3.1
Applicant:	Nil
File Ref:	ADM 123
Disclosure of Interest:	Nil
Date of Report:	28 February 2012
Author:	John Read Acting Chief Executive Officer
Senior Officer:	Roy McClymont Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary/Matter for Consideration:

Council at its February meeting requested the item Meekatharra Airport Advertising lay on the table until its March, 2012 ordinary meeting pending results of a survey to local businesses, gauging their level of support for such a facility.

Attachments:

Nil

Background:

In response to a request received from Mid West Hire to place an advertising sign at the airport, Council requested staff to prepare Council Policy for Council's consideration. Council agreed to give Mid West Hire temporary approval to place a small sign in the airport terminal building until it established policy.

Comment:

The Meekatharra Airport facility currently has numerous mandatory statutory signs in and around the tarmac and terminal building, required by the Civil Aviation Authority. Business advertising signs supported by buildings, fences or upright pole structures at the airport is not considered aesthetically desirable.

Consideration was given towards providing the toilet block wall adjacent to the terminal building for business sign advertising, however discussions with the Airport Manager reveal that this wall is asbestos painted over and fixing signs to this would invoke OH&S provisions. Replacing the wall is not considered viable.

The previous recommendation to Council at its February meeting promoting a TV monitor and media player facility at the airport terminal to promote local business, town facilities and local tourism is again recommended for Council's consideration.

Results of the survey of local businesses are as follows:

Of 27 local businesses that were contacted responses from three (3) businesses were received. The Meekatharra Community Resource Centre, C & B Williams and Meeka FM showed interest in the proposed advertising facility. Other businesses either didn't reply or showed no interest.

Consultation:

Chief Executive Officer, Roy McClymont
Airport Manager, Mal Trenfield

Statutory Environment:

Local Government Act 1995

Policy Implications:

Council's consideration towards adopting Policy relating to Meekatharra Airport Advertising is detailed in the recommendation contained in this report.

Budget/Financial Implications:

Consideration be given towards provision being made in the 2012/13 budget for \$6,000 for the purchase and installation of the TV monitor and media player system, as per Council's February, 2012 meeting decision.

Voting requirements:

Absolute Majority as Fees and Charges are being adopted.

Officers Recommendation:

That Council

- (i) **formally adopts the following as Policy for inclusion in its Policy Manual:**

MEEKATHARRA AIRPORT ADVERTISING

- A. A person or organisation shall not erect, affix or maintain any business advertising sign within the Meekatharra Airport area other than those existing signs, unless where special circumstances apply, the Council decides otherwise.**
- B. A TV monitor and media player facility wall mounted within the airport terminal building, shall be used to advertise business organisations as well as promote Meekatharra's recreational facilities, tourism areas and other services and information of interest to the visiting public.**
- C. Media advertising shall consist of slides displayed at 10 second intervals and videos of business services up to a maximum of 30 seconds duration. Video promoting tourism etc. such as the video displayed on the Shire of Meekatharra's website, may be played for longer duration. Advertising organisations are responsible for producing their own slides / videos in a suitable format.**
- D. The following annual fees apply to businesses advertising on the Meekatharra Airport terminal's TV / Media Player and shall be added to Council's Schedule of Fees and Charges:**
Slides \$200.00, Videos \$350.00
Not for profit organisations and similar organisations, as determined by the Council's CEO, are exempted from paying the annual fee.



- E. The slides and videos are to be displayed in a continuous loop mode, with one complete loop of all slides & videos being restricted to a maximum of 10 minutes duration.**
 - F. The TV advertising facility shall be in operation one hour prior to a scheduled passenger flight arrival and half an hour after a flight's departure with additional operation as determined by the Airport Manager.**
- (ii) Based on the survey response from local businesses, agrees to provide for the purchase and installation of a wall mounted 60" LED TV and Media Player, Software (media player) in the Meekatharra Airport terminal in next year's 2012/13 budget.**

Council Resolution:

Moved: Cr RK Howden
Seconded: Cr JE Burgemeister

This item to lay on the table due to lack of community response/interest.

CARRIED 6/0

Title/Subject:	COMPLIANCE AUDIT RETURN 2011	
Agenda/Minute Number:	9.3.2	
Applicant:	Nil	
File Ref:	ADM 206	
Disclosure of Interest:	Nil	
Date of Report:	12 March 2012	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council is required to annually complete a Compliance Audit Return and submit it to the Local Government Department. The return focuses primarily on the Local Government Act but also addresses parts of the Caravan Parks and Camping Grounds Act 1995, the Cemeteries Act 1986 and the Local Government Grants Act 1978.

Attachments:

Meekatharra's Compliance Audit Return 2011

Background:

This year the return has been simplified down to 78 questions. Previous returns averaged about 300 questions. The last five returns have been completed by independent consultants. This was a prudent practice because it gave Council an independent opinion of their compliance. However, with less than 80 questions to research and answer, staff consider that the engagement of a consultant is not practical. One consultant has advised that he has undertaken two Compliance Audit Returns this year with each taking just 5 hours to complete. Clearly the cost of airfares and travel is not warranted for potentially up to 5 hours work for a consultant.

Staff (CEO and DCEO) have therefore jointly compiled the return with each checking the other persons area of responsibility in an effort to maintain a reasonable level of independence.

Comment:

In terms of compliance requirements, this audit covers a very small sample of the legislation that imposes tasks/responsibilities on Local Government. The last count from a reliable source suggested that there are over 114 separate pieces of legislation that involve Local Government.

Our compliance is assessed at 93.6%. This is the slightly down on last year (97.5%). Four of the five questions that were negative relate to the audit and the audit agreement.

The other question related to the annual review of all delegations which was not done in the 2010/11 financial year. The last full review of delegations was done in November 2009. Staff will ensure that delegations are reviewed prior to the end of this financial year.

Staff will also, as far as possible, address the other non-compliance issues in the Return.

Consultation:

Consultant Murray Brown

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr AG Burrows

That Council adopt the attached Compliance Audit Return 2011 and submit it to the Director General, Department of Local Government.

CARRIED 6/0

Department of Local Government - Compliance Audit Return



Government of Western Australia
Department of Local Government

Meekatharra - Compliance Audit Return 2011

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2011.	N/A		Roy McClymont
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2011.	N/A		Roy McClymont
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2011.	N/A		Roy McClymont
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2011.	N/A		Roy McClymont
5	s3.59(5)	Did the Council, during 2011, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Roy McClymont

COPY ONLY

Department of Local Government - Compliance Audit Return



Government of Western Australia
Department of Local Government

Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A		Roy McDymont
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Roy McDymont
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Roy McDymont
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Roy McDymont
5	s5.18	Has Council reviewed delegations to its committees in the 2010/2011 financial year.	N/A		Roy McDymont
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Roy McDymont
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Roy McDymont
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Roy McDymont
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Roy McDymont
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes		Roy McDymont
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Roy McDymont
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2010/2011 financial year.	No		Roy McDymont
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Roy McDymont

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Roy McDymont
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	N/A		Roy McDymont

Department of Local Government - Compliance Audit Return



Government of Western Australia
Department of Local Government

No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Roy McClymont
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Roy McClymont
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Roy McClymont
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2011.	Yes		Roy McClymont
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2011.	Yes		Roy McClymont
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Roy McClymont
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Roy McClymont
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Roy McClymont
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Roy McClymont
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Roy McClymont
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Roy McClymont
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Roy McClymont

Department of Local Government - Compliance Audit Return



Government of Western Australia
Department of Local Government

No	Reference	Question	Response	Comments	Respondent
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	N/A		Roy McClymont
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Roy McClymont

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	Yes		Roy McClymont
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	Yes		Roy McClymont

Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	Yes		Roy McClymont

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Roy McClymont
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A		Roy McClymont
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Roy McClymont
4	s7.3	Was the person(s) appointed by the local government to be its auditor, an approved auditor.	Yes		Roy McClymont
5	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Roy McClymont

Department of Local Government - Compliance Audit Return



Government of Western Australia
Department of Local Government

No	Reference	Question	Response	Comments	Respondent
6	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2011 received by the local government within 30 days of completion of the audit.	Yes		Roy McClymont
7	s7.9(1)	Was the Auditor's report for 2010/2011 received by the local government by 31 December 2011.	No	Auditor did not complete by 31/12/11 - apparently due to other work commitments	Roy McClymont
8	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Roy McClymont
9	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Roy McClymont
10	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Roy McClymont
11	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	No		Roy McClymont
12	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Roy McClymont
13	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Roy McClymont
14	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	No	Audit contract was tendered and auditor and remuneration in accordance with tender was appointed by Council.	Roy McClymont
15	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	No		Roy McClymont

Department of Local Government - Compliance Audit Return



Government of Western Australia
Department of Local Government

Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Roy McClymont
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	N/A		Roy McClymont
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Roy McClymont
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Roy McClymont
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A		Roy McClymont

Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A		Roy McClymont
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Roy McClymont
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Roy McClymont
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Roy McClymont
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Roy McClymont
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) (c).	Yes		Roy McClymont

Department of Local Government - Compliance Audit Return



Government of Western Australia
Department of Local Government

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Roy McClymont
2	F&G Reg 12	Has the local government entered into multiple contracts only where avoiding the requirement to call tenders for a single contract in accordance with F&G Reg 11(1) was not a significant reason for doing so.	N/A		Roy McClymont
3	F&G Reg 14(1)	Did the local government invite tenders via Statewide public notice.	Yes		Roy McClymont
4	F&G Reg 14, 15 & 16	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Roy McClymont
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	N/A		Roy McClymont
6	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	N/A		Roy McClymont
7	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Roy McClymont
8	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Roy McClymont
9	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Roy McClymont
10	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A		Roy McClymont
11	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Roy McClymont



Department of Local Government - Compliance Audit Return



Government of Western Australia
Department of Local Government

No	Reference	Question	Response	Comments	Respondent
12	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Roy McClymont
13	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Roy McClymont
14	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Roy McClymont
15	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100,000 or less.	Yes		Roy McClymont

9.4 COMMUNITY DEVELOPMENT

Title/Subject:	BUILDING MAINTENANCE - MEEKATHARRA YOUTH CENTRE
Agenda/Minute Number:	9.4.1
Applicant:	Kelly Fuhrmann
File Ref:	ADM 122
Disclosure of Interest:	Nil
Date of Report:	8 March 2012
Author:	Kelly Fuhrmann Community Development/Admin Officer
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council has budgeted \$29,500 in the 2011/12 financial year for Building Maintenance – Capital. With all budgeted works nearing completion the Community Development Team would like authorisation to spend the surplus of \$9,722 on improvements at the Youth Centre.

Attachments:

Nil

Background:

Council has budgeted for a number of capital works at the Meekatharra Youth Centre in the 2011/12 financial year. These works include:

- Lower and enlarge paved outdoor patio area
- Wheelchair access
- Replace office carpets
- Improve drainage
- Air conditioner for the program room

These works have all been completed or are nearing completion and there is currently a surplus of \$9,722 remaining.

Youth Officers David and Belinda Hicks and Community Development /Administration Officer Kelly Fuhrmann met with Council's Environmental Health and Building Surveyor Bill Atyeo on Wednesday 7th March 2012 to discuss alterations and improvements to the Meekatharra Youth Centre. A number of projects were identified as important to increasing the usability of the Centre. The Community Development/Administration Officer will provide a proposal to Council for funds to support these additions and alterations during the 2012/13 budget deliberations.

Two projects were identified as current priorities by Youth Officers Belinda and David Hicks for which the use of the surplus funds are requested. These projects are:

1. An emergency exit door on the eastern side of the building (required by law) which will also incorporate a new corridor as part of the works that will transform an existing, unused program room in to a storeroom.
2. An external double door on the southern side of the building and associated alarm pad allowing easy access in to the building to collect bikes and camping equipment for the bike program and when preparing for camps.

Comment:

Quotes have not yet been obtained for these works. It is anticipated that they should not exceed the \$9,722 surplus funds remaining for capital works in the 2011/12 budget. Quotes will be obtained after authorisation from Council and works will only be undertaken within the amount of remaining surplus funds.

Due to the way the Youth Service operates, an existing and lockable internal door currently separates the building in two parts. Bill Atyeo has advised that by law another emergency exit door is required in the northern part of the in order to control large numbers of youth. As part of the installation of this door it is proposed to create a corridor to exit the building. This corridor will enable an existing, currently unused program room to become a storeroom for art and craft items and sporting equipment.

The Youth Service needs an area in which to appropriately store a large number of bikes and camping equipment. A large and easily accessible area is required on a regular basis due to the popularity and frequency of the bike repair workshops. An external double door on the southern side of the building will allow access to a large room which is currently used to store art and craft products. This room will become a secure storage area for the bikes and camping equipment. Camping equipment will be easily able to be shifted from this area to the new camping trailer which was budgeted for in the 2011/12 budget and is currently being built.

A second alarm pad will be required to be installed in this room so that staff can access this room without having to enter the rest of the building to turn off the Centre's alarm.

Consultation:

Bill Atyeo
Krys East

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Absolute Majority

Officers Recommendation / Council Resolution:



Moved: Cr HJ Nichols
Seconded: Cr AG Burrows

That Council;

Approves the expenditure of the remaining \$9,722 allocated to Building Maintenance for the Youth Centre to be allocated to the following projects:

- 1. An emergency exit Door plus required corridor to create a storage room**
- 2. An external double door on the southern side of the building including associated alarm pad**

CARRIED 6/0
BY AN ABSOLUTE MAJORITY

Title/Subject:	PICTURE GARDENS MAINTENANCE
Agenda/Minute Number:	9.4.2
Applicant:	Kelly Fuhrmann
File Ref:	ADM 0264
Disclosure of Interest:	Nil
Date of Report:	9 March 2012
Author:	Kelly Fuhrmann Community Development/Admin Officer
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

The Community Development/Administration Officer seeks authorisation to apply for grants to revitalise the Meekatharra Picture Gardens along with a consideration for a 2012/13 budget commitment from Council to ensure this asset is able to be enjoyed by the community.

Attachments:

Nil

Background:

A formal arrangement between the Shire of Meekatharra and Mr A Darcy Evans regarding the use of the Meekatharra Picture Gardens was entered in to on 15th April 1998. Clause F of this agreement states that if the premises were not maintained as set out within the agreement, or if movies cease to be shown, then the Shire of Meekatharra would resume control of the premises and the arrangement will be at an end.

A meeting was held on 17th January 2012 with Corporate and Development Services Manager Krys East, Community Development/Administration Officer Kelly Fuhrmann and Mr A Darcy Evans. This meeting was held on site at the Meekatharra Picture Gardens. During this meeting Darcy Evans provided an overview of the works required to bring the Meekatharra Picture Gardens up to the standard required for operation. Darcy stated during this meeting that he would appreciate the Shire taking over the operations of the Picture Gardens and that he would be happy to work with the Community Development/Administration Officer to see this happen. He also stated that he would be happy to support the Shire in a voluntary capacity to see movies being shown on a semi-regular basis.

After this on-site meeting Darcy provided a list of works that he believed would be required in order to re-open the Picture Gardens. This list included:

- Repairs to the toilets including un-blocking of drains
- Fitting mesh over the damaged ticket box
- Replacing the fence which has fallen down under the screen
- Replacing a broken water pipe
- Repairing the projection box

- Replacing canvas seats
- Re-painting the screen
- Removing of weeds and debris

As the damaged ticket box provided a possible entry point for unauthorised entry to the premises this work was authorised by Krys East and undertaken to ensure the security of the premises.

On Tuesday 7th February 2012 Brian Williams from Meekatharra Maintenance and Glazing, Kelly Fuhrmann, and Environmental Health and Building Surveyor, Bill Atyeo met on-site at the Picture Gardens. Bill's expertise was sought as to any building requirements that would need to be met when preparing a scope of works for upgrading the facility. As a result of this meeting a scope of works was sought from appropriate contractors with approximate costings for the works. The following items were included in the scope of works:

- Reclad main building – projector box – Approx. 6.5m x 3.4 m
- Tidy – repair doorways and paint
- Kiosk – renew counter and top, tidy inside and paint
- Toilet block – line internal walls – paint, replace windows x 3
- Concrete bitumen areas – approx. 150m²
- Repair and repaint screen (note, special paint required)
- Repaint fences.
- Renew fences under screen with one gate
- Tidy and paint storage shed next to screen
- Install 2 x fire exits
- Electrical works
- Plumbing – upgrade toilets – basins – fire hose reel
- Speaker wiring

Estimated costs for the above works are approximately \$50,000 for building (Meekatharra Maintenance and Glazing), approximately \$5,000 for electrical work (Elite Electrical), and approximately \$9,000 for plumbing upgrade (Mark Smith Pty Ltd). Other costs to be considered are replacing the canvas seats, speaker wiring plus any other incidental costs, approximately \$12,000. The total approximate costs for upgrading this community facility for usage would be approximately \$84,000.

Comment:

There is a possibility of accessing a portion of the funds required to undertake the above works from the Mid-West Development Commission. The Shire of Meekatharra returned just over \$31,000 from the Canyon Trail Project in 2007. There has not been an official commitment of funds from the Mid-West Development Commission, however Murchison Project Manager, Brendin Flanigan has asked to be kept abreast of the Project. He has indicated that should the Shire show some form of financial commitment towards the Project that there may be opportunities to access a partial amount of the funds previously returned by the Shire.

The Meekatharra Picture Gardens is a community asset that is currently not utilised. Its use could provide fundraising opportunities for both the Festival Committee and the Meekatharra Youth Service. With the support of Darcy Evans to 'learn the ropes' the Shire would be able to provide entertainment options for a wide cross-section of the Community which is currently lacking within Meekatharra.

The facility is unique and a part of the history of Meekatharra and would provide an important means of engaging tourists both in the form of entertainment and viewing the old movie projection equipment.

Consultation:

Krys East
Bill Atyeo

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

For consideration in the 2012/13 budget

Strategic Implications:

Simple Majority



Officers Recommendation / Council Resolution:

Moved: Cr HJ Nichols
Seconded: Cr NL Trenfield

That Council;

- 1. Authorises the Community Development/Administration Officer to begin researching grant opportunities for the upgrade of the Meekatharra Picture Gardens.**
- 2. Considers budgeting \$42,000 income and \$84,000 expenditure during its 2012/13 budget deliberations for the purpose of preserving and upgrading the Meekatharra Picture Gardens for community use.**
- 3. Considers budgeting an extra \$10,000 annually to cover running costs associated with ongoing use of the Meekatharra Picture Gardens such as water, electricity and purchase of films and associated licenses.**

CARRIED 6/0

Title/Subject:	REQUEST FOR OVERNIGHT USE OF THE SPORTS COMPLEX
Agenda/Minute Number:	9.4.3
Applicant:	Kelly Fuhrmann
File Ref:	ADM 122
Disclosure of Interest:	Nil
Date of Report:	7 March 2012
Author:	Kelly Fuhrmann Community Development/Admin Officer
	
	<i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

Summary/Matter for Consideration:

The Shire of Meekatharra's full time Youth and Recreation Officer, Elaine King and Youth Officer Steven Jacobs from the Shire of Mullewa have requested overnight use of the Sports Complex for 4 visiting basketball teams partaking in a carnival (date to be confirmed) over the coming months. Further to this Elaine King has also requested overnight use of the complex for youth from outside of Meekatharra on Saturday 14th April 2012 who are taking part in the Meekatharra Youth Ball.

Attachments:

Nil

Background:

Two youth basketball teams from Meekatharra will be travelling to Mullewa over the coming months to take part in a basketball carnival. The teams will be supervised and coached by Elaine King and Shannon Mongoo. During their overnight stay, the Shire of Mullewa has confirmed they will be accommodating the two teams in a fully furnished Shire house and providing entertainment options along with all main meals for the duration of their stay. The Shire of Meekatharra will only need to purchase snacks/lunch for the youth on their bus trips and breakfast on the morning of their departure from Mullewa.

In a return event the Shire of Mullewa will be bringing four basketball teams to Meekatharra to participate in a mini-carnival (date to be confirmed). The Shire of Mullewa has been generous in their offer of hospitality towards the youth from our town. To this end, Elaine King and Stephen Jacobs have approached the Meekatharra Shire Council to use the Sports Complex as a venue for their basketball teams to stay overnight. The group is happy to use swags and camp inside the building and will be travelling with four supervisors and approximately 32 youth.

The Meekatharra Youth Ball will be held on Saturday 14th April 2012. Youth from Mt Magnet, Cue, Wiluna and Mullewa have been invited to attend this event which runs from 7pm – 11pm at the Shire Hall. Given the finish time of the event it would not be feasible for these groups to travel back to their home town. It is for this reason that Elaine King has requested overnight use of the sports complex to accommodate these groups.

Comment:

Council does not waive its fees and charges for hire of facilities. In this instance as camping is not generally permitted at the complex there are no fees and charges associated with overnight use of the facility. Given the circumstances, Council may consider allowing the Shire of Mullewa free overnight use of the Sports Complex as this is a Shire of Meekatharra (Council) run event. The proposed carnival is seen as important in invigorating the young people's interest in sport and recreation activities which has dwindled over the past twelve months. The Shire of Mullewa have been generous in their offer to house visiting Meekatharra sports teams free of charge and it would make for good relations between the towns and future interactions if the Shire of Meekatharra could offer a similar arrangement.

Youth from Mt Magnet, Cue, Wiluna and Mullewa will be travelling to Meekatharra for the 2012 Youth Ball on Saturday 14th April 2012 With varying distances to travel, towns such as Cue may choose to travel back home however the distances to Mt Magnet, Wiluna and Mullewa make it potentially unsafe for these groups to travel to their home town.

Each group attending the Youth Ball has committed to a set number of supervisors appropriate to the numbers of youth attending. They have also confirmed they would be happy to bring tents and swags for their use should the Sports Complex not have the capacity to hold the numbers of youth and supervisors attending.

Consultation:

Roy McClymont

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr HJ Nichols

For Council consideration:

That Council allows free (supervised) overnight use of the Meekatharra Sports Complex, (date to be confirmed) by the Shire of Mullewa Youth Basketball Teams for the purpose of accommodation as part of the upcoming basketball carnival.

That Council allows free (supervised) overnight use of the Meekatharra Sports Complex on the evening of Saturday 14th April 2012 for youth from Mt Magnet, Cue, Wiluna and Yalgoo, for the purpose of attending the 2012 Meekatharra Youth Ball.


CARRIED 6/0

9.5 HEALTH, BUILDING & TOWN PLANNING

9.6 WORKS AND SERVICES

Title/Subject:	LANDOR ROAD – SEAL ENRICHMENT
Agenda/Minute Number:	9.6.1
Applicant:	Nil
File Ref:	RD 066
Disclosure of Interest:	Nil
Date of Report:	27 th February 2012
Author:	John Read Acting Chief Executive Officer
Senior Officer:	Roy McClymont Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary/Matter for Consideration:

The Works Group recommend to Council that the Seal Enrichment work proposed on the Landor Road be deferred until the new financial year.

Attachments:

Nil

Background:

The section of Landor Road affected was sealed by Boral Group Ltd in November 2010 and the cause of the stripping failure is believed to be that not enough bitumen was applied (applied too thin) to hold the metal down.

Council at its February, 2012 ordinary meeting referred this item to its Works Group for consideration. A view was expressed at the Council meeting that Council ought to consider undertaking a trial of the worst affected section(s) and monitor this trial's effectiveness before embarking on the seal enrichment of the entire 12.72 kms length affected. The WSM estimated the cost of the 12.72 kms seal enrichment of Landor Road @ 7.2m wide (91,584 m²) at \$62,000 to \$64,500

Comment:

The Works Group at its meeting held on 20th February, 2012 determined that the seal enrichment work is not an urgent matter and recommended to Council that it defer the work until next financial year.

Consultation:

Works & Services Manager, John Dyer

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

For 2012/13 Budget consideration

Voting requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr RK Howden

Seconded: Cr AG Burrows

That Council agree with the Works Group recommendation to defer the proposed 12.72 km (SLK 4.7 to SLK 17.5) seal enrichment work on the Landor Road until next financial year.

CARRIED 6/0

Cr NL Trenfield suggested that Belele Station be approached regarding the Shire using the Belele Station Shearing Accommodation to house the Road Crew whilst Council work is undertaken in the Belele area on Landor Road.



10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Moved: Cr HJ Nichols

Seconded: Cr NL Trenfield

That the urgent new business be discussed.

CARRIED 6/0

Title/Subject:	TENDERS – CUT OFF WALLS/FLOODWAYS ON LANDOR RD & MT CLERE RD	
Agenda/Minute Number:	10.1	
Applicant:	Nil	
File Ref:	RD001 & RD066	
Disclosure of Interest:	Nil	
Date of Report:	29 June 2010	
Author:	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Before inviting tenders a Local Government is to “determine in writing the criteria for deciding which tender should be accepted.”

Council discussed this matter at its February ordinary meeting, however no decision was made concerning the criteria for deciding the tender.

Attachments:

Nil

Background:

Several cut off walls and floodway crossings are required to be concreted / constructed on Landor Road and Mt Clere Road as part of the current year’s road construction program.

At the 18 February 2012 ordinary Council meeting Council resolved:

That Council requests staff to invite tenders/quotes as needed on behalf of Council in accordance with the Local Government Act, Local Government Regulations and Council Policies for contract services in the construction of a Concrete Floodway and Cut-Off Walls, including supply of concrete and materials in respect of Landor Road and Mt Clere Road.

Reason for Resolution Differing from Officers Recommendation:

Council decided that Greenfields consultation and additional cost is not deemed necessary. Also as the concreting works at specific (creek crossing) locations can only be carried out simultaneously to when associated construction works are carried out, it is not practical for a contractor to carry out the entire concreting work in one contract, but rather on an ‘as needed’ basis.

On 22 February 2012 Council’s Works Group resolved:

It was Agreed that the following recommendation be put to the next meeting of Council:

That

- 1. Council meet the expected \$150,000 (approximately) for works in addition to remedial flood damage work and the funding approval estimate (expenditure \$242,830) on the Mt Clere Road that relates to the Second Flood Damage Event, from Council’s budgeted funds.*
- 2. Tenders be called for the construction of a cut-off wall and floodway to be constructed on Mt Clere Road.*

Comment:

Council is required to “determine in writing the criteria for deciding which tender should be accepted.”

It may be beneficial (and relatively timely) for the Works Group to assist staff in drafting specifications and tender requirements for these works.

Staff may also engage suitable consultants to assist with the tender process.

Consultation:

Works & Services Manager, John Dyer
Works Group Chairman, Cr Norm Trenfield
Shire President, Cr Tom Hutchinson

Statutory Environment:

Local Government Act 1995 Section 3.57
Local Government (Functions and General) Regulations 1996
Local Government Regulation 14 (2a):

Local Government (Functions and General) Regulations 1996

Part 4 Provision of goods and services

Division 2 Tenders for providing goods or services (s. 3.57)₁

r. 14

(2a) If a local government —

(a) is required to invite a tender; or

(b) not being required to invite a tender, decides to invite a tender,

the local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.

Policy Implications:

Purchasing Policies may apply

Budget/Financial Implications:

The 2011/12 Budget provides for road construction works on the Landor and Mt Clere roads.

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers/Works Group Recommendation / Council Resolution:

Moved: Cr NL Trenfield

Seconded: Cr HJ Nichols

That Council requests staff to invite tenders, in consultation with Council's Works Group, for cut off walls and floodway crossings on the Landor and Mt Clere Roads with the following criteria being used to decide the tender:

Price:	50%
Experience:	25%
Availability/Flexibility:	15%
Plant and Equipment:	10%

Further, as recommended by the Works Group, that Council meet the expected \$150,000 (approximately) for works in addition to remedial flood damage work and the funding approval estimate (expenditure \$242,830) on the Mt Clere Road that relates to the Second Flood Damage Event, from Council's budgeted funds.

CARRIED 6/0

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CLOSURE OF MEETING

The Shire President, Cr TR Hutchinson, declared the meeting closed at 11:28 am.