



*SHIRE*  
*of*  
*MEEKATHARRA*

MINUTES  
of  
COUNCIL MEETING  
held  
AT THE COUNCIL CHAMBERS, MEEKATHARRA  
on  
SATURDAY 17 MARCH 2018  
COMMENCED AT 9:30AM



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**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

**1.1 DECLARATION OF OPENING**

**The Shire President, Cr NL Trenfield declared the meeting opened at 9:30am.**

**1.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting*

**The Shire President, Cr NL Trenfield, read the disclaimer out loud.**

**2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE**

**Members**

<b>Cr NL Trenfield</b>	<b>Shire President</b>
<b>Cr PS Clancy</b>	<b>Deputy Shire President</b>
<b>Cr AJ Binsiar</b>	
<b>Cr DK Hodder</b>	<b>Left the meeting at 11:05am</b>
<b>Cr HJ Nichols</b>	

**Staff**

<b>Roy McClymont</b>	<b>Chief Executive Officer (via telephone 10:05am to 11:06am)</b>
<b>Krys East</b>	<b>Deputy Chief Executive Officer</b>
<b>Geoff Carberry</b>	<b>Community &amp; Development Services Manager</b>
<b>Emily Bailey</b>	<b>Community Development Officer Left 10:57am.</b>

**Apologies**

**Cr PW Curley**

**Approved Leave of Absence**

**Cr MR Hall**

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**Nil**

**4 PUBLIC QUESTION TIME**

**Nil**

**Item 5 was deferred and discussed after item 9.3.4**

**5 APPLICATION FOR LEAVE OF ABSENCE Considered after item 9.3.4**

**Nil**



## **6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **6.1 ORDINARY COUNCIL MEETING HELD 17 FEBRUARY 2018**

#### **Council Resolution:**

Moved: Cr PS Clancy  
Seconded: Cr DK Hodder

That the minutes from the Ordinary Council Meeting held Saturday 17 February 2018 be confirmed.

### **6.2 HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 17 FEBRUARY 2018**

**CARRIED 5/0**

#### **Council Resolution:**

Moved: Cr DK Hodder  
Seconded: Cr PS Clancy

That the Minutes from Health Building Town Planning Meeting held Saturday 17 February 2018 be received.

**CARRIED 5/0**

## **7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

**Nil**

## **8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

- The Shire President Norm Trenfield and Deputy Shire President Peter Clancy met with Chief Executive Officer Roy McClymont and Deputy Chief Executive Officer Krys East as per resolution from January 2018 OCM Item number 9.3.1. Management/Structure Review – 12 March 2018.
- The Shire President Norm Trenfield and Chief Executive Officer Roy McClymont met with Hon. Melissa Price MP seeking support for the Landor Road Grant application – 12 March 2018.
- The Shire President Norm Trenfield, Chief Executive Officer Roy McClymont and Works and Service Manager Doug Davey met with Rob Camarda Managing Director of Three Ocean Maritime Pty Ltd regarding Mt Seabrook talc haulage and road bond agreement – 15 March 2018.
- Chief Executive Officer Roy McClymont attended Murchison Executive Group (MEG) meeting in Sandstone on 9 March 2018. This was Brendin Flanigan's last day with the Mid West Development Commission and his last MEG as executive officer. WALGA have agreed to take over Executive role.
- Community Development Officer attended Meekatharra Human Services Providers Group meeting – 14 March 2018.

- **Community & Development Services Manager Geoff Carberry met with Royal Flying Doctor Services Chief Executive Officer Rebecca Tomkinson - 1 March 2018.**
- **Community & Development Services Manager Geoff Carberry and Chief Executive Officer Roy McClymont attended a teleconference with Aviation Community Consultation Group – 7 March 2018.**
- **Cr HJ Nichols attended Murchison Regional Biosecurity Group meeting.**
- **Acting Chief Executive Officer Krys East attended a meeting with Peter Sims Business Development Manager from Rivet Mining Services who will be hauling for Horseshoe Manganese Pty Ltd. – 27 March 2018.**
- **Community & Development Services Manager Geoff Carberry and CEO Roy McClymont attended a Local Emergency Management Committee meeting – 8 March 2018.**
- **A Welcome to Meeka and Volunteer recognition event was held on 16 March 2018.**

## **9 REPORTS OF COMMITTEES AND OFFICERS**

### **9.1 OFFICERS MONTHLY REPORTS**

#### **9.1.1 WORKS & SERVICES MANAGER'S REPORT – FEBRUARY 2018**

##### **Construction Work**

- Landor Meekatharra Road YY66 - Reconstruction of 3.6km is almost completed and sealing works will be carried out on 5 April 2018.
- Landor Road RR66 Regional Road Funding - Works in progress on widening a further 6km.
- Landor Road A66 Enrichment Seals - Enrichment seals will be carried out to two sections. One section 1km in length and one section of 5km commencing 7 April 2018.
- Meekatharra Main Street - Drainage has been installed, kerbing removed and profiling of surface in progress, this project should be completed by Monday 19 March 2018 weather permitting.

##### **Road Maintenance and Grading**

- Maintenance grading has been completed on sections of the following roads; Meekatharra Sandstone, Ashburton Downs and Jigalong Roads. The contract grader has been stood down at various times due to inclement weather.

##### **Flood Damage**

- All roads affected by flood damage have now been assessed and information is being evaluated by MRDWA.
- MTF are reinstating sections of the Murchison Downs Road and Killara Road.
- NGE are doing reinstatement works on the Ashburton Downs Road.

##### **Town Maintenance**

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking up a considerable amount of time to remove.
- Sweeping of Main St was done in accordance with Council's directive during Shires work period
- Heritage Trail maintenance.
- Mowing has taken place and vegetation trimmed on boardwalk, laneways, Kidzone and Youth Centre
- Vacant Shire housing mowed
- Spraying weeds on verges and laneways
- Rubbish removed from Lookout and Peace Gorge
- Street/road signs replaced and erected
- Regular maintenances to plant used by town crew
- Cleaning drains around town
- Assist in Main St preparation for drainage works
- Preparation for kerbing repairs
- Commenced preparation of grave

**Plant Report**

**P506 2017 HOLDEN COLORADO UTE**

Serviced

**P24 3" WATER PUMP**

Serviced

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy

**Seconded:** Cr AJ Binsiar

**That the Works and Services Manager's report for February 2018 be received.**

**CARRIED 5/0**

**9.1.2 AIRPORT MANAGER'S REPORT – FEBRUARY 2018*****Aircraft Movements and Statistics***

General aircraft movements for the month of February 2018 were up by approx 4% compared with February 2017. RFDS landings were down by 3.9% compared with February 2017 landings.

Avgas sales for the month were on par compared to February 2017 and Jet A1 sales for the month increased by 3.7% compared to February 2017.

Overall, fuel figures are slightly above February 2018. General aviation numbers are on par with to date figures for 2017. Jet A-1 sales see RFDS continuing to be the largest customer with the majority of Skippers Aviation RPT flights taking fuel.

The figures below reflect the differences between February 2017 and February 2018 and also the YTD differences between 2017 and 2018.

Cobham Aviation commenced an additional Bae146 Jet service on behalf of WestGold from Tuesday January 09<sup>th</sup> for a period of 3 months to increase seat capacity for WestGold. Initial passenger numbers on this additional flight were low as expected (Approx. 25 in/out) with passenger numbers now stabilizing to approx. 40 to 50 pax in/out.

Westgold are currently in the process of assessing upgrades to the Fortnum (Peak Hill) & Cue runways for direct flights. Should this occur there will likely be a decrease in charter flights for Westgold into Meekatharra. This process is ongoing with no advice received to date of change to charter flight arrangements to Meekatharra.

	<b>February 2017</b>	<b>February 2018</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	59	61	+3.4%
<b>RFDS Landed</b>	77	74	-3.9%
<b>Avgas</b>	5240	5225	0%
<b>Jet A1</b>	43583	45192	+3.7%
<b>Total Fuel Sold</b>	48823	50417	+3.25%

	<b>YTD 2017</b>	<b>YTD 2018</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	135	117	-13%
<b>RFDS Landed</b>	165	162	-2%
<b>Avgas</b>	12130	8594	-29%
<b>Jet A1</b>	100462	97617	-2.8%
<b>Total Fuel Sold</b>	112592	106211	-5.6%

***Aerodrome Works:***

Aerodrome works for the month include:

- World Fuel Services(WFS) representatives attended the airport on Monday 12<sup>th</sup> February to inspect the WFS RFDS fuel facility. Initial discussions held indicate the facility will be decommissioned late March 2018 with a work plan and process to be agreed upon before scheduling the required works. *(World Fuel Services (WFS) are expected to remove the decommissioned fuel facility located opposite the RFDS base at Meekatharra in mid to late February 2018. Initial processes have commenced to ensure any disruptions to the aerodrome & RFDS facilities will be kept to a minimum during the removal of the facility equipment)*
- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Due to increased and regular rainfall in the area weed growth has increased across the airport. Regular clearing and spraying of weeds and long grass from various Airport areas continues
- The airport water bore pump failed on Friday 9<sup>th</sup> February. This pump has been in place for approx. 25 years and has been used to fill the airport water tank, water trees along the entry road and fill the water tank at the hot rod track for shire use. Replacement of the bore pump has commenced and is expected to be commissioned by mid March 2018.

***Aerodrome Security:***

Nothing to report for airside security.

***Safety Management System:***

Nil report.

***Budget items still to be commenced:***

All budget items have now been finalized apart from:

- Initial inspections of the work areas to be sealed between the apron and airside security fence have been conducted by Shire employees with works scheduled to commence mid march and completed by late March 2018. *(The sealing of the area between the fueling bowsers and the apron and fence areas was partially completed in early December with the area between the carpark fence and fuel bowsers sealed first. The area in front of the terminal will be completed in January/February 2018 with a second sealing of the existing area completed at the same time)*

***Airport Emergency:***

There were no emergency incidents reported during the month of February 2018

***Bird/Animal Activity:***

Bird & animal activity around the Meekatharra aerodrome has remained a low risk, with no reported activity within the flight operations areas. Ongoing monitoring is conducted daily to further reduce the risk.

Mike Cuthbertson

Airport Manager

01/03/2018

**Officers Recommendation / Council Resolution:**

**Moved:** Cr AJ Binsiar

**Seconded:** Cr HJ Nichols

**That the Airport Manager's report for February 2018 be received.**

**CARRIED 5/0**

### 9.1.3 YOUTH AND RECREATION SERVICES REPORT – FEBRUARY 2018

#### YOUTH SERVICE – Combined Program

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Youth Centre Drop in - After School	34	15	23	10	82	18	5
Youth Centre Drop in - Afternoon	6	6	6	6	24	12	2
After School @ Pool	10	5	6	0	21	4	5
SM Foundation	1	3	1	0	5	1	5
Girls Group	2	10	0	0	12	4	3
Boys Group	0	0	2	9	11	4	3

Due to staffing issues with casual staff not being available, activities remained combined.

Numbers remained very low as did the numbers attending school.

Numbers started to pick up at the very end of the month.

Philippa Vile has been appointed to the Youth Sport & Recreation position with Wesley Ward being appointed as PPT Youth Officer.

#### **Officers Recommendation / Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr DK Hodder**

**That the Youth Sport and Recreation Services Officer's report for February 2018 be received.**

**CARRIED 5/0**

**9.1.4 RANGER'S REPORT – FEBRUARY 2018**

I visited Meekatharra on Thursday 8, Friday 9 and Saturday 10 February 2018. One complaint was received regarding a nuisance dog that was aggressive towards the complainant. I attended at the dog owner's home. The dog was found to be old and has started to become unpredictable. The owner was reluctant to have the dog euthanised and assured me she would keep it in her own yard. She understood her obligations and the consequences if further complaints were received.

Trapping was conducted during the evenings. Two feral cats were caught. One unregistered dog was caught. The owner was known to me. When I informed him that impound fees and other costs would need to be paid, the dog was surrendered for destruction.

Patrols were conducted of the townsite and surrounding areas including the Race Track and Rubbish tip. No animals were sighted.

I also attended Meekatharra on Sunday 25, Monday 26 and Tuesday 27 February 2018. I arrived at 4:00pm on the Sunday and immediately conducted patrols to determine suitable locations for trapping cages in the evening. The cages were set a little later and monitored throughout the evening, a further two feral cats were caught.

The cages were removed the following morning, two dogs had been caught in cages on the outskirts of town. The dogs were unregistered and had no identification. They were quite aggressive and unsuitable for rehoming.

I attended at the Shire office to attend to administrative tasks. Two requests for microchipping had been received. I attended at the home where the dogs lived and this task was completed. The dogs were then registered.

Patrols were conducted of the Race Course, Cemetery and Golf Course. No animal activity was sighted.

I conducted an extended patrol of the rubbish tip. Two feral cats were caught.

Cages were set again during the evening but no animals were caught on the second occasion.

**Officers Recommendation / Council Resolution:**

**Moved: Cr DK Hodder**

**Seconded: Cr HJ Nichols**

**That the Ranger's Report for February 2018 be received.**

**CARRIED 5/0**



**9.1.5 STATUS REPORTS**

## Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete  Complete  In Progress
15.07.06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street  Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands  Process to be completed by DOLI	Complete  In Progress
15.07.06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite	CEO/ CONS/ CDAO	Letter sent to Dept	Complete

		That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.			In Progress
21.11.09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advise and order sent 23/11/09 Contractor to build	Complete In Progress
17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to Council required upon response from DoE Waiting on Reserve boundaries to be changed by DoE	In Progress In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In Progress
12.04.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14 Mapping to be done	In Progress
18.10.14	9.3.1	Lot 82 Main Street- Ministerial Approval	DCEO	Letter to Minister sent 22/10/14	In Progress
21.02.15	9.3.1	Shire Roads – Review/Update	CEO	Amendments emailed to Greenfields for inclusion in road database – complete Asset Management Plan updated. Check and present to Council	Complete Complete In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term	In Progress

				Financial Plan. Check and present to Council	
19.09.15	9.4.1	Meekatharra Solar Consortium – Non Binding Agreement	CDSM	Applicant advised. Further information required. Awaiting response.	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for final approval from Dept	Complete In Progress
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16/07/16. Contamination clearance in process.	In Progress
19.11.16	9.4.2	Proposed lease of “speedway” for dirt cart racing	DCEO	Council lawyers prepared draft lease. First draft rec’d To be checked and provided to lessee for perusal.	In Progress
16.12.16	9.5.1	Revitalisation – Lloyds Building	CDSM	Consultation complete. Architect to incorporate committee’s changes Design & tender docs to be provided from architect Design received To be presented to Committee for consideration Architect preparing final plans	Complete Complete Complete Complete Complete In Progress
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements Maps of bore location to be prepared and included on agreements	Complete In Progress
20.05.17	9.4.2	Small Wheel (Skate) Park	CDSM	Preliminary investigations	Complete

				done. Research to be presented to Council	Complete
				RFT to go to council for park design and construction	Complete
				RFT issued – closing date 02.03.18	In Progress
19.08.17	9.7.3	Panel Tender Electrical Works – Material and Hourly Rate	PO/CEO	See 18.11.17 9.6.1 Tender requirements to be clarified.	In Progress
21.10.17	9.4.1	Lease – Red Sandbox – Yulella Aboriginal Corporation	CDSM	Lease sent for signing 23.10.17 Send to minister for approval	In Progress
18.11.17	9.6.1	Panel Tender Mechanical Works Hourly Rate & Supply Parts	CEO	Staff to seek further clarification on tender requirements	In Progress
20.01.18	9.3.1	Management Structure Review	DCEO/CEO	Date to be set for meeting at a time when all available	In Progress
20.01.18	9.3.3	Draft Establishment Agreement/Withdrawal Murchison Regional Vermin Council	CEO	Emailed MRVC 25.01.18 & letter sent 30.01.18 Emailed Lawyer 30.01.18	In progress
20.01.18	9.3.4	Murchison Geotourism Proposal	CDO/CEO	Midwest Development Commission emailed 30.01.18	In Progress
20.01.18	9.4.1	RFT17/18-03 Design and Construction of Meekatharra Small Wheel Facility	CDSM	Tender issued 23.01.18	In Progress
20.01.18	9.7.1	Ex-Employee Housing Debt	FINANCE	Processed Write off 23.01.18. Attempts to contact ex-employee not successful to date	In Progress
20.01.18	9.7.2	Lease Renewal Lot 742 Meekatharra	DCEO	Lessee advised 29.01.18 & amendments to Lease presented to Council	Complete
20.01.18	10.2	Works Group Recommendation : Landor RD Seal and Main St Kerbs	WSM	Main St Drainage & Kerbing will commence end of February.	In Progress

				Landor Road commence Reconstruction on 29.01.18	
17.02.18	9.4.1	Mining Licenses – Aragon Resources Pty Ltd	CDSM	Letter sent 19.02.18	Complete
17.02.18	9.4.2	Donation – Meekatharra Gymkhana Club	CDSM	Letter sent, Donation made 19.02.18	Complete
17.02.18	9.5.1	Transfer of Patio from Lot 304 to Lot 204	DCEO	Project Manager advised & will project manage patio relocation	In Progress
17.02.18	9.6.1	Ashburton Downs Road – Restricted access vehicle network amendment request	DCEO	MR Heavy Vehicle Services advised of council decision not to support RAV TD5.3 as unable to support only one sub-category (TD5.3)	In Progress
17.02.18	9.71	Lease Renewal Lot 742 Meekatharra	DCEO	Advertised in accordance with section 3.58 (3) LG Act. No submissions received. Prepare Lease agreement and give to Lessee	In Progress
17.02.18	10.1	Miscellaneous Licence 69/28 – Kalium Lakes Potash Pty Ltd	CDSM	Letter sent 19.02.18	Complete
17.02.18	10.2	Miscellaneous Licence 20/189 and 52/187 – Kalium Lakes Potash Pty Ltd	CDSM	Letter sent 19.02.18	Complete

**Officers Recommendation / Council Resolution:****Moved: Cr PS Clancy****Seconded: Cr HJ Nichols****That the Status report be received.****CARRIED 5/0**

## 9.2 FINANCE

**Title/Subject:** MONTHLY FINANCIAL REPORT PERIOD ENDED  
FEBRUARY 2018

**Agenda/Minute Number:** 9.2.1

**Applicant:** Nil

**File Ref:** ADM 171

**Date of Report:** 8 March 2018

**Disclosure of Interest:** Nil

**Author:** Krys East  
Deputy Chief Executive Officer



Signature of Author

**Senior Officer:** Roy McClymont  
Chief Executive Officer



Signature Senior Officer

### **Summary:**

Monthly Financial Report

### **Background:**

*Financial Activity Statement Report – s.6.4*

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
  - (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or(c);*
  - (b) *Budget estimates to the end of the month to which the statement relates;*
  - (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) *The net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
  - (a) *An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *An explanation of each of the material variances referred to in sub-regulation (1) (d); and*
  - (c) *Such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown –*
  - (a) *According to nature and type classification,*
  - (b) *By program; or*
  - (c) *By business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*

*(a) presented to the council –*

- (i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
- (ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*

*And*

*(b) Recorded in the minutes of the meeting at which it is presented.*

*(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*

*(6) In this regulation –*

*} committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;*

*} restricted assets~ have the same meaning as in AAS 27.*

*[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]*

*[35. Repealed in Gazette 31 Mar 2005 p. 1050.]*

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Megan Shirt – Local Government Consultant

**Statutory Environment:**

*Local Government Act 1995 Section 6.4 Financial Report  
Financial Management Regulations 34*

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr HJ Nichols**

**That the financial report for the period ending 28 February 2018 be received.**

**CARRIED 5/0**

**SHIRE OF MEEKATHARRA**

**MONTHLY FINANCIAL REPORT**

**For the Period Ended 28 February 2018**

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Note 9 Capital Disposals

**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

\* Indicates Statutory Report

**Statement of Financial Activity**

Is presented on page 2 and 3 and shows a surplus as at 28 February 2018 of \$8,690,016.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.



**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 28 February 2018**

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
<b>Operating Revenues</b>		\$		\$	\$	\$	%
Rates		3,935,465	3,927,172	3,925,501	4,032,177	106,676	2.72%
Operating Grants, Subsidies and Contributions	7	2,422,570	2,174,566	1,630,805	1,629,482	(1,323)	(0.08%)
Fees and Charges		1,364,294	1,364,294	967,450	976,407	8,958	0.93%
Service Charges		0	0	0	0	0	
Interest Earnings		597,797	597,797	326,876	315,613	(11,263)	(3.45%)
Other Revenue		1,278,718	1,455,918	342,896	368,772	25,876	7.55%
Profit on Disposal of Assets	9	5,992	5,992	5,437	295	(5,142)	(94.58%)
<b>Total Operating Revenue</b>		<b>9,604,835</b>	<b>9,525,738</b>	<b>7,198,965</b>	<b>7,322,747</b>	<b>123,782</b>	
<b>Operating Expense</b>							
Employee Costs		(1,636,283)	(1,636,283)	(1,016,027)	(886,511)	(129,515)	(12.75%)
Materials and Contracts		(3,362,004)	(3,416,756)	(1,425,787)	(1,291,525)	(134,262)	(9.42%)
Utility Charges		(283,040)	(283,040)	(188,532)	(206,949)	18,417	9.77%
Depreciation on Non-Current Assets		(5,671,846)	(5,671,846)	(3,780,766)	(4,161,729)	380,963	10.08%
Interest Expenses		0	0	0	0	0	
Insurance Expenses		(213,754)	(213,754)	(213,743)	(209,646)	(4,097)	(1.92%)
Other Expenditure		(326,113)	(467,211)	(361,015)	(379,384)	18,369	5.09%
Loss on Disposal of Assets	9	(59,789)	(63,109)	(9,775)	(10,150)	375	(3.84%)
<b>Total Operating Expenditure</b>		<b>(11,552,829)</b>	<b>(11,751,998)</b>	<b>(6,995,645)</b>	<b>(7,145,894)</b>	<b>150,250</b>	
<b>Funding Balance Adjustments</b>							
Add back Depreciation		5,671,846	5,671,846	3,780,766	4,161,729	380,963	10.08%
Adjust (Profit)/Loss on Asset Disposal	9	53,798	57,118	9,775	9,856	81	0.82%
Adjust Accruals/Rounding			0	0	0	0	
<b>Net Cash from Operations</b>		<b>3,777,650</b>	<b>3,502,703</b>	<b>3,993,861</b>	<b>4,348,437</b>	<b>354,575</b>	
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	7	8,283,453	8,346,662	2,925,545	2,993,282	67,737	2.32%
Proceeds from Disposal of Assets	9	237,800	276,527	120,000	120,000	0	0.00%
<b>Total Capital Revenues</b>		<b>8,521,253</b>	<b>8,623,189</b>	<b>3,045,545</b>	<b>3,113,282</b>	<b>67,737</b>	
<b>Capital Expenses</b>							
Land Held for Resale		0	0	0	0	0	
Land and Buildings	8	(2,093,575)	(2,356,661)	(489,613)	(502,623)	13,010	2.66%
Furniture and Equipment	8	(43,600)	(30,600)	(11,500)	(11,284)	(216)	(1.88%)
Plant and Equipment	8	(745,000)	(813,000)	(314,500)	(365,295)	50,795	16.15%
Infrastructure - Roads	8	(11,827,506)	(12,027,403)	(5,580,631)	(5,346,006)	(234,625)	(4.20%)
Infrastructure - Footpaths	8	(160,000)	(160,000)	0	0	0	
Infrastructure - Airports	8	(26,000)	(46,000)	(20,000)	(14,669)	(5,331)	(26.66%)
Infrastructure - Other	8	(1,747,298)	(1,761,298)	(52,700)	(96,115)	43,415	82.38%
<b>Total Capital Expenditure</b>		<b>(16,642,979)</b>	<b>(17,194,962)</b>	<b>(6,468,944)</b>	<b>(6,335,992)</b>	<b>(132,952)</b>	
<b>Net Cash from Capital Activities</b>		<b>(8,121,726)</b>	<b>(8,571,773)</b>	<b>(3,423,399)</b>	<b>(3,222,709)</b>	<b>200,689</b>	
<b>Financing</b>							
Transfer to Reserves	6	(3,403,699)	(3,403,699)	(202,531)	(202,531)	0	0.00%
Transfer from Reserves	6	1,394,681	1,646,452	1,240,000	1,240,000	0	0.00%
<b>Net Cash from Financing Activities</b>		<b>(2,009,018)</b>	<b>(1,757,247)</b>	<b>1,037,469</b>	<b>1,037,469</b>	<b>0</b>	
<b>Net Operations, Capital and Financing</b>		<b>(6,353,095)</b>	<b>(6,826,317)</b>	<b>1,607,932</b>	<b>2,163,197</b>	<b>555,264</b>	
<b>Opening Funding Surplus(Deficit)</b>	2	<b>6,353,095</b>	<b>6,353,095</b>	<b>6,353,095</b>	<b>6,526,819</b>	<b>173,724</b>	<b>2.73%</b>
<b>Closing Funding Surplus(Deficit)</b>	2	<b>0</b>	<b>(473,223)</b>	<b>7,961,027</b>	<b>8,690,016</b>	<b>728,989</b>	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 28 February 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	%	
Governance		160	160	0	(160)	(100.00%)	
General Purpose Funding - Rates		3,927,172	3,925,501	4,032,177	106,676	2.72%	
General Purpose Funding - Other		2,271,775	1,582,191	1,571,358	(10,833)	(0.68%)	
Law, Order and Public Safety		15,722	9,524	14,156	4,632	48.63%	
Health		5,935	5,935	2,951	(2,984)	(50.28%)	
Education and Welfare		137,338	92,108	91,786	(322)	(0.35%)	
Housing		25,500	16,989	18,455	1,466	8.63%	
Community Amenities		136,942	125,190	111,642	(13,548)	(10.82%)	▼
Recreation and Culture		369,474	54,891	49,158	(5,733)	(10.44%)	
Transport		9,497,769	3,923,066	4,018,272	95,206	2.43%	
Economic Services		198,283	142,058	142,587	529	0.37%	
Other Property and Services		1,286,330	246,897	263,486	16,589	6.72%	
<b>Total Operating Revenue</b>		<b>17,872,400</b>	<b>10,124,510</b>	<b>10,316,029</b>	<b>191,519</b>		
<b>Operating Expense</b>							
Governance		(571,441)	(357,497)	(347,997)	(9,500)	(2.66%)	
General Purpose Funding		(216,309)	(139,163)	(141,439)	2,276	1.64%	
Law, Order and Public Safety		(178,526)	(112,860)	(109,617)	(3,243)	(2.87%)	
Health		(80,500)	(55,270)	(52,506)	(2,764)	(5.00%)	
Education and Welfare		(660,001)	(417,882)	(351,626)	(66,256)	(15.86%)	▼
Housing		(34,500)	(28,110)	(20,603)	(7,507)	(26.70%)	
Community Amenities		(675,163)	(393,823)	(362,316)	(31,507)	(8.00%)	
Recreation and Culture		(1,495,750)	(1,048,574)	(975,174)	(73,400)	(7.00%)	
Transport		(6,069,072)	(4,000,324)	(3,967,979)	(32,345)	(0.81%)	
Economic Services		(526,923)	(339,419)	(358,423)	19,004	5.60%	
Other Property and Services		(1,243,814)	(102,723)	(458,213)	355,490	346.07%	▲
<b>Total Operating Expenditure</b>		<b>(11,751,998)</b>	<b>(6,995,645)</b>	<b>(7,145,894)</b>	<b>150,250</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation		5,671,846	3,780,766	4,161,729	380,963	10.08%	▲
Adjust (Profit)/Loss on Asset Disposal	9	57,118	9,775	9,856	81	0.82%	
Adjust Accruals/Rounding		-	0	0	0		
<b>Net Cash from Operations</b>		<b>11,849,365</b>	<b>6,919,406</b>	<b>7,341,719</b>	<b>422,312</b>		
<b>Capital Revenues</b>							
Proceeds from Disposal of Assets	9	276,527	120,000	120,000	0	0.00%	
<b>Total Capital Revenues</b>		<b>276,527</b>	<b>120,000</b>	<b>120,000</b>	<b>0</b>		
<b>Capital Expenses</b>							
Land and Buildings	8	(2,356,661)	(489,613)	(502,623)	13,010	2.66%	
Furniture and Equipment	8	(30,600)	(11,500)	(11,284)	(216)	(1.88%)	
Plant and Equipment	8	(813,000)	(314,500)	(365,295)	50,795	16.15%	▲
Infrastructure - Roads	8	(12,027,403)	(5,580,631)	(5,346,006)	(234,625)	(4.20%)	
Infrastructure - Footpaths		(160,000)	0	0	0		
Infrastructure - Airports	8	(46,000)	(20,000)	(14,669)	(5,331)	(26.66%)	
Infrastructure - Other	8	(1,761,298)	(52,700)	(96,115)	43,415	82.38%	▲
<b>Total Capital Expenditure</b>		<b>(17,194,962)</b>	<b>(6,468,944)</b>	<b>(6,335,992)</b>	<b>(132,952)</b>		
<b>Net Cash from Capital Activities</b>		<b>(16,918,435)</b>	<b>(6,348,944)</b>	<b>(6,215,991)</b>	<b>(132,952)</b>		
Transfer to Reserves	6	(3,403,699)	(202,531)	(202,531)	0	0.00%	
Transfer from Reserves	6	1,646,452	1,240,000	1,240,000	0	0.00%	
<b>Net Cash from Financing Activities</b>		<b>(1,757,247)</b>	<b>1,037,469</b>	<b>1,037,469</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>		<b>(6,826,317)</b>	<b>1,607,932</b>	<b>2,163,197</b>	<b>555,265</b>		
<b>Opening Funding Surplus(Deficit)</b>	2	<b>6,353,095</b>	<b>6,353,095</b>	<b>6,526,819</b>	<b>173,724</b>	<b>2.73%</b>	
<b>Closing Funding Surplus(Deficit)</b>	2	<b>(473,223)</b>	<b>7,961,027</b>	<b>8,690,016</b>	<b>728,989</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA  
STATEMENT OF BUDGET AMENDMENTS  
(Statutory Reporting Program)  
For the Period Ended 28 February 2018

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
<b>Operating Revenues</b>	\$	\$	\$	\$
Governance	160	0	160	160
General Purpose Funding - Rates	3,935,465	(8,293)	3,927,172	3,925,501
General Purpose Funding - Other	2,517,176	(245,401)	2,271,775	1,582,191
Law, Order and Public Safety	15,722	0	15,722	9,524
Health	5,935	0	5,935	5,935
Education and Welfare	144,903	(7,565)	137,338	92,108
Housing	25,500	0	25,500	16,989
Community Amenities	136,942	0	136,942	125,190
Recreation and Culture	389,474	(20,000)	369,474	54,891
Transport	9,408,598	89,171	9,497,769	3,923,066
Economic Services	198,283	0	198,283	142,058
Other Property and Services	1,110,130	176,200	1,286,330	246,897
<b>Total Operating Revenue</b>	<b>17,888,288</b>	<b>(15,888)</b>	<b>17,872,400</b>	<b>10,124,510</b>
<b>Operating Expense</b>				
Governance	(571,441)	0	(571,441)	(357,497)
General Purpose Funding	(196,309)	(20,000)	(216,309)	(139,163)
Law, Order and Public Safety	(178,526)	0	(178,526)	(112,860)
Health	(80,500)	0	(80,500)	(55,270)
Education and Welfare	(660,001)	0	(660,001)	(417,882)
Housing	(25,500)	(9,000)	(34,500)	(28,110)
Community Amenities	(675,163)	0	(675,163)	(393,823)
Recreation and Culture	(1,495,750)	0	(1,495,750)	(1,048,574)
Transport	(5,939,154)	(129,918)	(6,069,072)	(4,000,324)
Economic Services	(526,923)	0	(526,923)	(339,419)
Other Property and Services	(1,203,563)	(40,251)	(1,243,814)	(102,723)
<b>Total Operating Expenditure</b>	<b>(11,552,829)</b>	<b>(199,169)</b>	<b>(11,751,998)</b>	<b>(6,995,645)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	5,671,846	0	5,671,846	3,780,766
Adjust (Profit)/Loss on Asset Disposal	53,798	3,320	57,118	9,775
Adjust Provisions and Accruals	0	0	0	0
<b>Net Cash from Operations</b>	<b>12,061,102</b>	<b>(211,737)</b>	<b>11,849,365</b>	<b>6,919,406</b>
<b>Capital Revenues</b>				
Proceeds from Disposal of Assets	237,800	38,727	276,527	120,000
<b>Total Capital Revenues</b>	<b>237,800</b>	<b>38,727</b>	<b>276,527</b>	<b>120,000</b>
<b>Capital Expenses</b>				
Land and Buildings	(2,093,575)	(263,086)	(2,356,661)	(489,613)
Furniture and Equipment	(43,600)	13,000	(30,600)	(11,500)
Plant and Equipment	(745,000)	(68,000)	(813,000)	(314,500)
Infrastructure - Roads	(11,827,506)	(199,897)	(12,027,403)	(5,580,631)
Infrastructure - Footpaths	(160,000)	0	(160,000)	0
Infrastructure - Airports	(26,000)	(20,000)	(46,000)	(20,000)
Infrastructure - Other	(1,747,298)	(14,000)	(1,761,298)	(52,700)
<b>Total Capital Expenditure</b>	<b>(16,642,979)</b>	<b>(551,983)</b>	<b>(17,194,962)</b>	<b>(6,468,944)</b>
<b>Net Cash from Capital Activities</b>	<b>(16,405,179)</b>	<b>(513,256)</b>	<b>(16,918,435)</b>	<b>(6,348,944)</b>
<b>Financing</b>				
Transfer to Reserves	(3,403,699)	0	(3,403,699)	(202,531)
Transfer from Reserves	1,394,681	251,771	1,646,452	1,240,000
<b>Net Cash from Financing Activities</b>	<b>(2,009,018)</b>	<b>251,771</b>	<b>(1,757,247)</b>	<b>1,037,469</b>
<b>Net Operations, Capital and Financing</b>	<b>(6,353,095)</b>	<b>(473,222)</b>	<b>(6,826,317)</b>	<b>1,607,932</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>6,353,095</b>	<b>0</b>	<b>6,353,095</b>	<b>6,353,095</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>(473,223)</b>	<b>(473,223)</b>	<b>7,961,027</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 MARCH 2018  
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**SHIRE OF MEEKATHARRA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Program)**  
**For the Period Ended 28 February 2018**

**Note 1: EXPLANATION OF MATERIAL VARIANCES**

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	(160)	(100.00%)			Under variance reporting threshold
General Purpose Funding - Rates	106,676	2.72%			Under variance reporting threshold
General Purpose Funding - Other	(10,833)	(0.68%)			Under variance reporting threshold
Law, Order and Public Safety	4,632	48.63%			Under variance reporting threshold
Health	(2,984)	(50.28%)			Under variance reporting threshold
Education and Welfare	(322)	(0.35%)			Under variance reporting threshold
Housing	1,466	8.63%			Under variance reporting threshold
Community Amenities	(13,548)	(10.82%)	▼	Permanent	Refuse removal charges are \$10k lower than YTD budget due to a correction in pensioner vs general rubbish charges.
Recreation and Culture	(5,733)	(10.44%)			Under variance reporting threshold
Transport	95,206	2.43%			Under variance reporting threshold
Economic Services	529	0.37%			Under variance reporting threshold
Other Property and Services	16,589	6.72%			Under variance reporting threshold
<b>Operating Expense</b>					
Governance	(9,500)	(2.66%)			Under variance reporting threshold
General Purpose Funding	2,276	1.64%			Under variance reporting threshold
Law, Order and Public Safety	(3,243)	(2.87%)			Under variance reporting threshold
Health	(2,764)	(5.00%)			Under variance reporting threshold
Education and Welfare	(66,256)	(15.86%)	▼	Timing	Youth costs are \$64K a lower than YTD budget due to low levels of staffing in the first few months of the year. There may be savings in this area that will be considered with the next budget review.
Housing	(7,507)	(26.70%)			Under variance reporting threshold
Community Amenities	(31,507)	(8.00%)			Under variance reporting threshold
Recreation and Culture	(73,400)	(7.00%)			Under variance reporting threshold
Transport	(32,345)	(0.81%)			Under variance reporting threshold
Economic Services	19,004	5.60%			Under variance reporting threshold
Other Property and Services	355,490	346.07%	▲	Timing	Depreciation is \$63K higher than YTD budget and Staff housing recoveries are \$56K higher than YTD budget. Plant Operation costs are \$145K higher than being recovered. These matters will be reviewed with the budget review.
<b>Funding Balance Adjustments</b>					
Add back Depreciation	380,963	10.08%	▲	Timing	Depreciation is \$380K higher than YTD budget, with the highest differences relating to the asset classes of Buildings & Infrastructure. Staff will review recent revaluations and correct allocations with the budget review.
Adjust (Profit)/Loss on Asset Disposal	81	0.82%			Under variance reporting threshold
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	67,737	2.32%			Under variance reporting threshold
Proceeds from Disposal of Assets	0	0.00%			Under variance reporting threshold
<b>Capital Expenses</b>					
Land and Buildings	13,010	2.66%			Refer to Note 8A for project details
Furniture and Equipment	(216)	(1.88%)			Refer to Note 8A for project details
Plant and Equipment	50,795	16.15%	▲		Refer to Note 8A for project details
Infrastructure - Roads	(234,625)	(4.20%)			Refer to Note 8A for project details
Infrastructure - Airports	(5,331)	(26.66%)			Refer to Note 8A for project details
Infrastructure - Other	43,415	82.38%	▲		Refer to Note 8A for project details
<b>Opening Funding Surplus(Deficit)</b>	173,724	2.73%			Under variance reporting threshold.

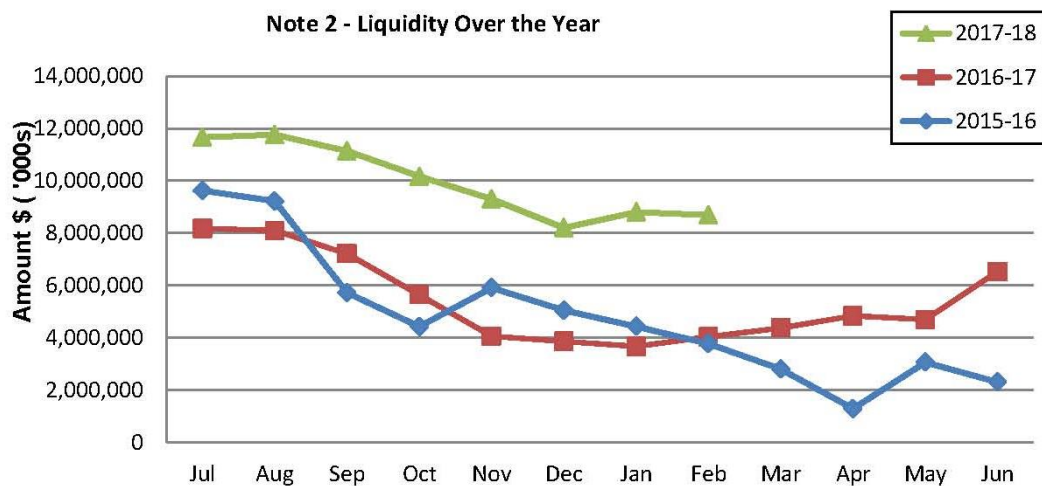
**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**Note 2: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)		
Note		YTD 28 Feb 2018	Previous Month	YTD 28 Feb 2017
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	3	6,599,949	5,384,579	1,703,146
Cash Restricted	3	16,524,113	16,523,925	17,035,771
Receivables - Rates and Rubbish	5	1,517,287	1,502,936	1,328,040
Receivables -Other	5	488,937	1,806,382	907,207
Interest / ATO Receivable/Trust		66,146	71,378	44,982
Inventories		142,665	102,638	134,916
		<b>25,339,096</b>	<b>25,391,839</b>	<b>21,154,063</b>
<b>Less: Current Liabilities</b>				
Payables		(124,969)	(63,439)	(84,005)
Provisions		(339,540)	(339,540)	(267,262)
		<b>(464,509)</b>	<b>(402,978)</b>	<b>(351,267)</b>
Less: Cash Reserves	6	(16,524,113)	(16,523,925)	(17,035,771)
Plus Provisions		339,540	339,540	267,262
<b>Net Current Funding Position</b>		<b>8,690,016</b>	<b>8,804,475</b>	<b>4,034,287</b>

Cash Restricted includes an accounting transaction processed as at 30 June 2016 for the Landor Rd WATC investment, that have previously been recognised by the Shire as Trust Funds. These fund are still invested with WATC.

**Comments - Net Current Funding Position**



**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**Note 3: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) <b>Cash Deposits</b>							
Municipal Bank Account	Variable	860,720			860,720	Westpac	At Call
Trust Bank Account	Variable			91,931	91,931	Westpac	At Call
Air BP	Variable	65,766			65,766	Westpac	At Call
Maxi Account	Variable	6,184,687			6,184,687	Westpac	At Call
(b) <b>Term Deposits</b>							
* 74-758-0859	2.54%		16,371,609		16,371,609	NAB	29-Jun-18
# OCDF	1.45%		152,316		152,316	WATC	At Call
<b>Total</b>		<b>7,111,173</b>	<b>16,523,925</b>	<b>91,931</b>	<b>23,727,028</b>		

**Comments/Notes - Investments**

This note reflects the Actual Bank Balances as per the Shire Bank Statements

Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.

# The Shire received \$3M Funding for Landor Rd in 15/16. These monies are invested with WATC accruing interest and will be drawn down as the Shire utilises the funds.

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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2018

**Note 4: BUDGET AMENDMENTS**

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		24/06/2017	Original Budget Surplus			\$	\$	\$	\$
							0	0	0
<b>Revenue</b>									
2419	Youth Grant - O.S.H.C. Program	16/09/2017 Item 9.2.5	Operating Revenue	38,732	31,167		0	(7,565)	(7,565)
3603	Dept Sport & Recreation - Kidsport Program Grant	16/09/2017 Item 9.2.5	Operating Revenue	20,000	0		0	(20,000)	(27,565)
4591	Mainroads Direct Grant	16/09/2017 Item 9.2.5	Operating Revenue	260,586	164,450		0	(96,136)	(123,701)
5137	Rebate on Vehicle Purchases	16/09/2017 Item 9.2.5	Operating Revenue	0	1,000		1,000	0	(122,701)
8313	Misc Income - Vehicle Licences Refunded by DoT	16/09/2017 Item 9.2.5	Operating Revenue	0	111,700		111,700	0	(11,001)
8303	Diesel Fuel Rebate	16/09/2017 Item 9.2.5	Operating Revenue	40,000	104,500		64,500	0	53,499
0181	Financial Assistance Grant	16/09/2017 Item 9.2.5	Operating Revenue	1,247,642	1,103,907		0	(143,735)	(90,236)
0211	Local Road Grant	16/09/2017 Item 9.2.5	Operating Revenue	653,887	552,221		0	(101,666)	(191,902)
4601	Natural Disaster (Flood Damage) Grant	16/09/2017 Item 9.2.5	Operating Revenue	6,784,125	6,847,334		63,209	0	(128,693)
0031	Rates Raised	16/09/2017 Item 9.2.5	Operating Revenue	3,930,465	3,922,172		0	(8,293)	(136,987)
3733	Proceeds on Sale of Assets - Sport & Rec	16/09/2017 Item 9.2.5	Capital Revenue	4,000	0		0	(4,000)	(140,987)
5105	Proceeds on Sale of Assets	16/09/2017 Item 9.2.5	Capital Revenue	60,000	102,727		42,727	0	(98,260)
<b>Operating Expenditure</b>									
0961	Lot 294 Hill St - Maintenance (new house)	16/09/2017 Item 9.2.5	Operating Expenses	0	9,000		0	(9,000)	(107,260)
4820	Street Maintenance	16/09/2017 Item 9.2.5	Operating Expenses	66,180	71,680		0	(5,500)	(112,760)
0712	Computer Software	16/09/2017 Item 9.2.5	Operating Expenses	24,066	44,317		0	(20,251)	(133,011)
	Consulting - (Additional: Economic Impact Assessment/Business								
0692	Case Landor Rd)	16/09/2017 Item 9.2.5	Operating Expenses	100,572	120,572		0	(20,000)	(153,011)
5132	Loss on Sale of Asset	16/09/2017 Item 9.2.5	Operating Expenses	0	3,320	3,320	0	(3,320)	(153,011)
0555	Sundry Debts Write Off	20/01/2018 Item 9.2.5	Operating Expenses	5,000	25,000		0	(20,000)	(173,011)
<b>Capital Expenditure</b>									
2715	New Staff Housing - Lot 294 Hill St	22/07/2017 Item 9.7.1	Capital Expenses	0	251,771		0	(251,771)	(424,782)
0980	Lot 927 McCleary St - (Additional: Replace Lights with LEDs)	16/09/2017 Item 9.2.5	Capital Expenses	54,500	57,000		0	(2,500)	(427,282)
0981	Lot 294 Hill St - CCTV and install alarm	16/09/2017 Item 9.2.5	Capital Expenses	0	3,815		0	(3,815)	(431,097)
3544	Shire Hall	16/09/2017 Item 9.2.5	Capital Expenses	147,250	152,250		0	(5,000)	(436,097)
DC5	Washdown Bay - Petrol and Oil Separator	16/09/2017 Item 9.2.5	Capital Expenses	12,000	26,000		0	(14,000)	(450,097)
DC10	Depot Office - Paint Internal and External	16/09/2017 Item 9.2.5	Capital Expenses	15,000	10,000		5,000	0	(445,097)
DC12	Works Manager Office Upgrade	16/09/2017 Item 9.2.5	Capital Expenses	0	5,000		0	(5,000)	(450,097)
5144	Works Manager Vehicle Upgrade (Offset by trade in P487)	16/09/2017 Item 9.2.5	Capital Expenses	0	45,000		0	(45,000)	(495,097)
AA66	Landor Rd - R2R Funded - 15.5-25SLK Reseal	16/09/2017 Item 9.2.5	Capital Expenses	0	35,688		0	(35,688)	(530,785)
A66	Landor Rd - R2R Funded - various reseals (25.5km total)	16/09/2017 Item 9.2.5	Capital Expenses	400,000	786,219		0	(386,219)	(917,004)
A30	Murchison Downs Rd - R2R Funded - reseal	16/09/2017 Item 9.2.5	Capital Expenses	200,000	101,602		98,398	0	(818,606)
1261	Various Town Streets - R2R Funded - reseals and imprvmnts	16/09/2017 Item 9.2.5	Capital Expenses	350,000	163,179		186,821	0	(631,785)
1215	Airport Apron & Parking Area - Bitumen works	16/09/2017 Item 9.2.5	Capital Expenses	0	20,000		0	(20,000)	(651,785)
5114	Airport Tractor Mower-Sprayer Unit	16/09/2017 Item 9.2.5	Capital Expenses	42,000	65,000		0	(23,000)	(674,785)
Z63	Tangadee Road AGRN743 Flood Damage Works	16/09/2017 Item 9.2.5	Capital Expenses	56,674	119,883		0	(63,209)	(737,994)
1324	Admin Office Equipment - Shredder	16/09/2017 Item 9.2.5	Capital Expenses	19,500	6,500		13,000	0	(724,994)
<b>Capital Revenue</b>									
8961/7050	Transfer from Reserves - Building Reserve	22/07/2017 Item 9.7.1	Capital Revenue	0	251,771		251,771	0	(473,223)

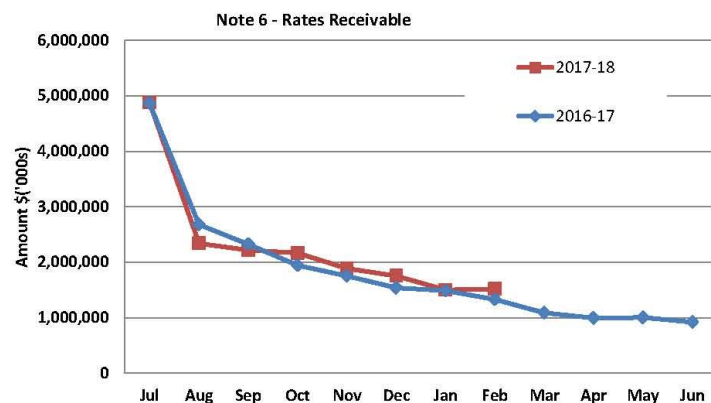


SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2018

**Note 5: RECEIVABLES**

**Receivables - Rates and Rubbish Receivable**

	YTD 28 Feb 2018	30 June 2017
	\$	\$
Opening Arrears Previous Years	921,486	921,486
Levied this year	3,886,912	
Less Collections to date	(3,291,111)	
Equals Current Outstanding	1,517,287	921,486
<b>Net Rates and Rubbish Collectable</b>	<b>1,517,287</b>	<b>921,486</b>
% Collected	68.45%	



**Comments/Notes - Receivables Rates**

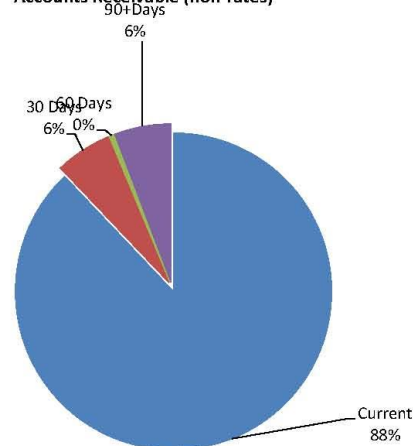
Rates were levied on 20 July 2017  
Full Payment or Instalment 1 due 26 August 2017  
Instalment 2 due 30 October 2017  
Instalment 3 due 3 January 2018  
Instalment 4 due 9 March 2018

**Receivables - General**

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	521,701	34,372	2,992	34,384
<b>Total Sundry Debtors</b>				<b>593,448</b>

Amounts shown above include GST (where applicable)

**Note 6 - Accounts Receivable (non-rates)**



**Comments/Notes - Other Receivables**



SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2018

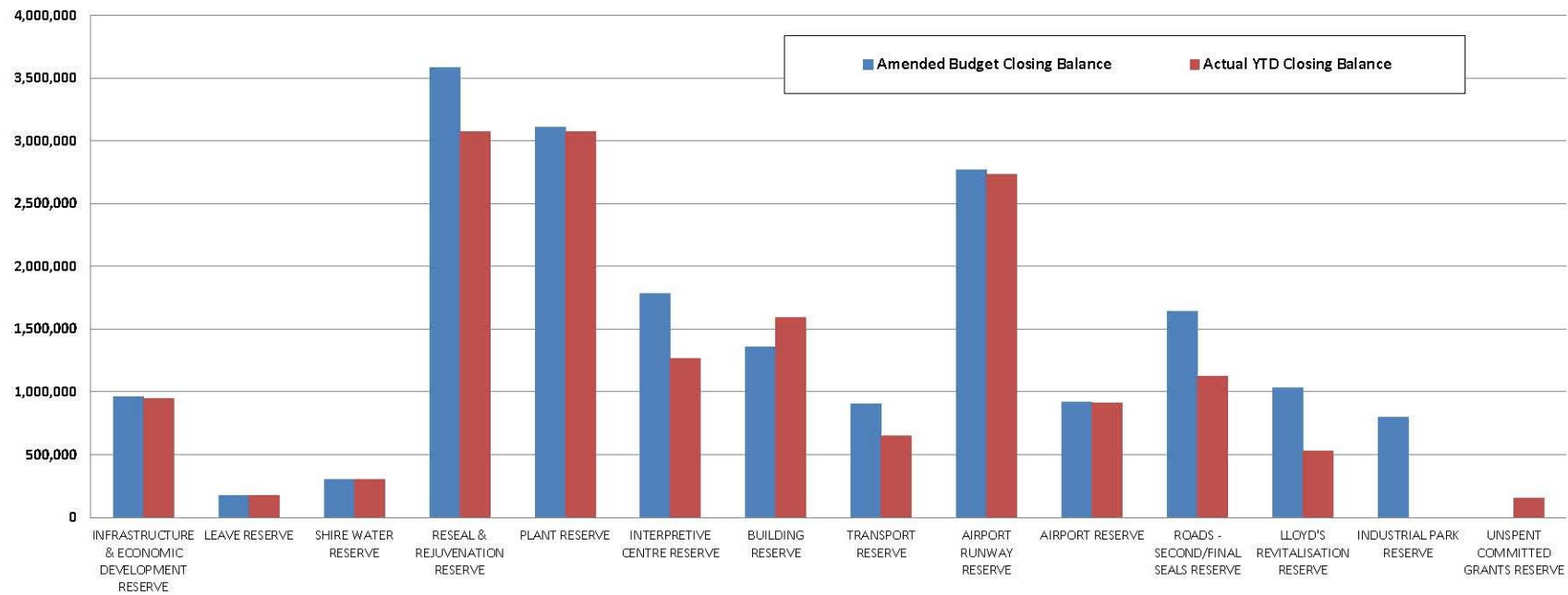
**Note 6: Cash Backed Reserves**

Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	933,728	24,464	11,665	0	0	0	0	958,192	945,393
LEAVE RESERVE	170,430	4,465	2,129	0	0	0	0	174,895	172,559
SHIRE WATER RESERVE	296,120	7,758	3,699	0	0	0	0	303,878	299,819
RESEAL & REJUVENATION RESERVE	3,042,005	79,701	31,414	460,000	0	0	0	3,581,706	3,073,419
PLANT RESERVE	3,032,837	79,460	37,808	0	0	0	0	3,112,297	3,070,645
INTERPRETIVE CENTRE RESERVE	1,248,253	32,704	15,594	500,000	0	0	0	1,780,957	1,263,847
BUILDING RESERVE	1,571,902	41,184	22,363	0	0	(251,771)	0	1,361,315	1,594,265
TRANSPORT RESERVE	644,380	16,883	8,050	243,902	0	0	0	905,165	652,430
AIRPORT RUNWAY RESERVE	2,701,200	70,771	33,746	0	0	0	0	2,771,971	2,734,945
AIRPORT RESERVE	898,004	23,528	11,906	0	0	0	0	921,532	909,910
ROADS - SECOND/FINAL SEALS RESERVE	1,114,081	29,189	13,786	500,000	0	0	0	1,643,270	1,127,867
LLOYD'S REVITALISATION RESERVE	520,073	13,626	6,435	500,000	0	0	0	1,033,699	526,509
INDUSTRIAL PARK RESERVE	0	0	0	800,000	0	0	0	800,000	0
UNSPENT COMMITTED GRANTS RESERVE	1,388,569	6,064	3,935	0	0	(1,394,681)	(1,240,000)	0	152,504
	<b>17,561,582</b>	<b>429,797</b>	<b>202,531</b>	<b>3,003,902</b>	<b>0</b>	<b>(1,646,452)</b>	<b>(1,240,000)</b>	<b>19,348,877</b>	<b>16,524,113</b>

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2018

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 MARCH 2018

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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2018

Note7: GRANTS

Program/Details			2017-18	Variations	2017-18	Operating	Non- Operating	Recoup Status	
GL	TYPE		Original Budget	Additions (Deletions)	Amended Budget			Received	Balance
			\$	\$		\$	\$	\$	\$
<b>General Purpose Funding</b>									
0181	Operating Grant	Financial Assistance Grant	1,247,642	(143,735)	1,103,907	1,103,907	0	827,930	275,977
0211	Operating Grant	Local Road Grant	653,887	(101,666)	552,221	552,221	0	414,166	138,055
<b>Law, Order, Public Safety</b>									
1563	Operating Grant	Dfes Operating Grant	7,890	0	7,890	7,890	0	7,890	0
2003	Operating Grant	Ses Operating Grant	3,832	0	3,832	3,832	0	3,832	0
<b>Education &amp; Welfare</b>									
2417	Operating Grant	Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
2419	Operating Grant	Youth Grant - O.S.H.C. Program	38,732	(7,565)	31,167	31,167	0	27,625	3,542
2421	Operating Grant	Youth Services Grant - D.C.P. - W.A.	84,571	0	84,571	84,571	0	62,491	22,080
2460	Operating Grant	C.D.O. - Misc Income	10,000	0	10,000	10,000	0	0	10,000
<b>Community Amenities</b>									
3243	Operating Grant	Waste Oil Facility Rebate	1,000	0	1,000	1,000	0	0	1,000
<b>Recreation And Culture</b>									
3603	Operating Grant	Dept Sport & Rec - Kidsport Program	20,000	(20,000)	0	0	0	0	0
3623	Operating Grant	Reimbursements Rec Officer	500		500	500	0	0	500
3626	Operating Grant	Miscellaneous Grants - Rec Off	10,000		10,000	10,000	0	0	10,000
3683	Operating Grant	Reimbursements	500		500	500	0	0	500
3713	Operating Grant	Recreation Grants	20,000		20,000	20,000	0	0	20,000
4163	Operating Grant	Misc Grants	42,500		42,500	42,500	0	0	42,500
3873	Non-Operating	Lotterywest Grant	200,000		200,000	0	200,000	0	200,000
<b>Transport</b>									
4591	Operating Grant	Mrd - Direct Grant	260,586	24,962	285,548	285,548	0	285,548	0
4651	Operating Grant	Royalties For Regions Grant - Direct	0	0	0	0	0	0	0
4843	Operating Grant	Street - Lighting - Operating Grant	4,930	0	4,930	4,930	0	0	4,930
4601	Non-Operating	Wandrra - Natural Disaster	6,784,125	63,209	6,847,334	0	6,847,334	1,942,287	4,905,047
4621	Non-Operating	R2R Grant	1,050,995	0	1,050,995	0	1,050,995	1,050,995	0
4691	Non-Operating	Mrd Road Project Grant	248,333	0	248,333	0	248,333	0	248,333
5183	Non-Operating	R.A.D.S./R.A.F.P./R.A.A.P. Grant Income	0	0	0	0	0	0	0
<b>Economic Services</b>									
5381	Operating Grant	Trails Grant	0	0	0	0	0	0	0
5391	Operating Grant	Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
<b>TOTALS</b>			<b>10,706,023</b>	<b>(184,795)</b>	<b>10,521,228</b>	<b>2,174,566</b>	<b>8,346,662</b>	<b>4,622,764</b>	<b>5,898,463</b>
Operating Grant			2,422,570		2,174,566			1,629,482	545,083
Non-Operating			8,283,453		8,346,662			2,993,282	5,353,380
			<u>10,706,023</u>		<u>10,521,228</u>			<u>4,622,764</u>	<u>5,898,463</u>

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 MARCH 2018

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SHIRE OF MEEKATHARRA								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 28 February 2018								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Buildings</b>								
KEY SYSTEM	1323	40,000	0	40,000	0	700	700	
ADMIN BUILDING IMPROVEMENTS	1328	152,200	0	152,200	53,200	40,966	(12,234)	
YOUTH CENTRE BUILDING - UPGRADE	2437	44,500	0	44,500	11,125	4,621	(6,504)	
LOT 852 KIDS ZONE BUILDING - RENEWAL	2439	15,000	0	15,000	7,500	5,892	(1,608)	
YOUTH CENTRE BUILDING - RENEWAL	2447	10,000	0	10,000	10,000	10,277	277	
HOUSING - CAPITAL IMPROVEMENTS	2704	483,975	6,315	490,290	106,338	130,040	23,702	
NEW STAFF HOUSING	2715	0	251,771	251,771	251,771	251,782	11	
PUBLIC TOILETS CAPITAL EXPENDITURE	3094	6,000	0	6,000	0	0	0	
TOWN HALL - BUILDING	3544	147,250	5,000	152,250	6,867	5,071	(1,796)	
SPORTS COMPLEX BUILDINGS	3680	18,000	0	18,000	3,250	3,250	0	
GYM BUILDING	3884	0	0	0	0	538	538	
GOLF CLUB HOUSE	3962	41,000	0	41,000	0	0	0	
MEEKA FM BUILDING - UPGRADES - CAPITAL	3987	9,750	0	9,750	0	3,636	3,636	
SPORTS COMPLEX - SHEDS & STORAGE	4019	10,000	0	10,000	10,000	10,000	0	
INDOOR CRICKET CENTRE	4036	30,000	0	30,000	12,602	12,602	0	
MASONIC LODGE - CAPITAL	4171	4,000	0	4,000	0	600	600	
MT GOULD POLICE STATION - CAPITAL	4181	112,500	0	112,500	0	0	0	
STAGE 1 - LLOYD'S RENOVATIONS	4191	800,000	0	800,000	0	5,550	5,550	
DEPOT CAPITAL IMPROVEMENTS - LAND & BUILDINGS	5044	136,000	0	136,000	15,000	14,043	(957)	
AIRPORT - TERMINAL	5219	27,000	0	27,000	0	0	0	
COMMUNITY RESOURCE CENTRE - BUILDING	9681	6,400	0	6,400	1,960	3,055	1,095	
<b>Buildings Total</b>		<b>2,093,575</b>	<b>263,086</b>	<b>2,356,661</b>	<b>489,613</b>	<b>502,623</b>	<b>13,010</b>	
<b>Furniture &amp; Office Equip.</b>								
FURNITURE AND EQUIPMENT	0254	15,000	0	15,000	5,000	5,015	15	
ADMIN OFFICE EQUIPMENT	1324	19,500	-13,000	6,500	6,500	5,875	(625)	
TOWN HALL - EQUIPMENT	3534	1,600	0	1,600	0	230	230	
POOL - FURNITURE & EQUIPMENT	3714	7,500	0	7,500	0	164	164	
<b>Furniture &amp; Office Equip. Total</b>		<b>43,600</b>	<b>-13,000</b>	<b>30,600</b>	<b>11,500</b>	<b>11,284</b>	<b>(216)</b>	
<b>Plant, Equip. &amp; Vehicles</b>								
CEO VEHICLE	1224	65,000	0	65,000	65,000	57,548	(7,452)	
CDSM VEHICLE	1331	53,000	0	53,000	53,000	51,990	(1,010)	
PROJECT OFFICERS VEHICLE	1332	53,000	0	53,000	53,000	48,356	(4,644)	
DCEO VEHICLE	1355	53,000	0	53,000	0	0	0	
C.D.O. VEHICLE PURCHASE	2444	30,000	0	30,000	30,000	29,483	(517)	
MISC PLANT (SMALL EQUIPMENT)	5014	42,500	0	42,500	0	1,745	1,745	
CARAVANS & EQUIPMENT	5034	78,000	0	78,000	0	464	464	
TRACTOR MOWER - SPRAYER UNIT	5114	42,000	23,000	65,000	65,000	52,018	(12,982)	
TRUCK	5124	100,000	0	100,000	0	75,887	75,887	
WORKS MANAGER VEHICLE	5144	0	45,000	45,000	45,000	44,904	(96)	
ENGINES & PUMPS	5154	20,000	0	20,000	0	0	0	
TRAILER	5264	5,000	0	5,000	0	0	0	
EXCAVATOR	5331	10,000	0	10,000	0	0	0	
VIBRATING ROLLER	5332	190,000	0	190,000	0	0	0	
PLANT	5434	3,500	0	3,500	3,500	2,900	(600)	
<b>Plant, Equip. &amp; Vehicles Total</b>		<b>745,000</b>	<b>68,000</b>	<b>813,000</b>	<b>314,500</b>	<b>365,295</b>	<b>50,795</b>	

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
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Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Roads Infrastructure</b>								
ROAD CONSTRUCTION VARIOUS	4200	11,827,506	199,897	12,027,403	5,580,631	5,346,006	(234,625)	See Note 8b for detail
<b>Roads Infrastructure Total</b>		<b>11,827,506</b>	<b>199,897</b>	<b>12,027,403</b>	<b>5,580,631</b>	<b>5,346,006</b>	<b>(234,625)</b>	
<b>Footpath Infrastructure</b>								
FOOTPATHS - NEW AND RENEWAL	5046	160,000	0	160,000	0	0	0	
<b>Airport Infrastructure Total</b>		<b>160,000</b>	<b>0</b>	<b>160,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Airport Infrastructure</b>								
AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING A	5104	26,000	20,000	46,000	20,000	14,669	(5,331)	
<b>Airport Infrastructure Total</b>		<b>26,000</b>	<b>20,000</b>	<b>46,000</b>	<b>20,000</b>	<b>14,669</b>	<b>(5,331)</b>	
FENCE - SES/MEKA FM YARD	2029	6,200	0	6,200	6,200	7,671	1,471	
YOUTH CENTRE - OTHER INFRASTRUCTURE - NEW	2436	11,500	0	11,500	11,500	10,318	(1,182)	
SEWERAGE LAGOONS AND TRANSFER LINES	2984	17,000	0	17,000	0	0	0	
INDUSTRIAL PARK - CAPITAL WORKS - OTHER INFRASTRUCTURE	3154	500,000	0	500,000	0	0	0	
CEMETERY - OTHER INFRASTRUCTURE	3274	30,000	0	30,000	0	0	0	
NANNINE CEMETERY	3285	28,000	0	28,000	0	0	0	
CORNISH LIFT	3624	35,000	0	35,000	0	0	0	
VIEWING PLATFORM FOR HEADFRAME	3637	36,000	0	36,000	0	0	0	
OVAL LIGHTS	3664	3,500	0	3,500	3,500	3,899	399	
POOL - MAIN POOL, WADING POOL & OTHER INFRASTRUCTURE	3694	73,000	0	73,000	0	0	0	
POWER TO SPORTS COMPLEX	3744	0	0	0	0	14,043	14,043	Expenditure to be addressed with Budget Review
NEW PUMP & FITTINGS	3914	19,895	0	19,895	7,000	6,538	(462)	
LUKES PIT WATER SCHEME	3944	50,000	0	50,000	0	0	0	
TANK, FENCE & FITTINGS	3994	26,000	0	26,000	0	25,443	25,443	
LIONS PARK	4015	400,000	0	400,000	0	0	0	
MEEKATHARRA RACE COURSE IMPROVEMENTS	4016	12,500	0	12,500	0	0	0	
BASKETBALL AND TENNIS COURTS	4046	12,000	0	12,000	9,000	9,276	276	
MAIN STREET SCAPING	4984	32,000	0	32,000	0	0	0	
DEPOT CAPITAL IMPROVEMENTS - OTHER INFRASTRUCTURE	5045	109,000	14,000	123,000	15,000	17,550	2,550	
MEEKA NORTH DRIVE - HERITAGE	5387	90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388	120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389	24,500	0	24,500	0	1,376	1,376	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390	10,000	0	10,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394	70,885	0	70,885	500	0	(500)	
WELCOME PARK & INFORMATION BAY CAPITAL EXPENDITURE	5399	30,000	0	30,000	0	0	0	
<b>Other Infrastructure Total</b>		<b>1,747,298</b>	<b>14,000</b>	<b>1,761,298</b>	<b>52,700</b>	<b>96,115</b>	<b>43,415</b>	
<b>Capital Expenditure Total</b>		<b>16,642,979</b>	<b>551,983</b>	<b>17,194,962</b>	<b>6,468,944</b>	<b>6,335,992</b>	<b>(132,952)</b>	



**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail**

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Town Streets Construction	1261	350,000	163,179	0	0	(163,179)
Grids Construction	1266	200,000	200,000	53,418	50,439	(149,561)
Road Construction Misc	1267	600,000	600,000	150,001	0	(600,000)
Water Bores	1268	150,000	150,000	37,499	2,500	(147,500)
Cut Off Walls And Drainage General	1269	350,000	350,000	87,500	0	(350,000)
Council Funded - Natural Disaster Trigger Amount	1277	143,200	0	0	0	0
Murchison Downs Road - Roads To Recovery Funded	A30	200,000	101,602	101,602	102,215	613
High Street - Roads To Recovery Funded	A43	0	0	0	43,820	43,820
Savage St - Roads To Recovery Funded	A44	0	0	0	69,831	69,831
Porter Street - Roads To Recovery Funded	A45	0	0	0	47,220	47,220
Roberts Street - Roads To Recovery Funded	A46	0	0	0	53,510	53,510
Landor Rd - Roads To Recovery Funded	A66	400,000	786,219	662,609	690,620	(95,599)
Landor Road - Roads To Recovery Funded	AA66	0	35,688	35,688	12,917	(22,771)
Mt Clere Rd - Construction	C1	0	0	0	1,467	1,467
Main Street Service Rd - Construction	C118	300,000	300,000	0	3,500	(296,500)
Sylvania Rd - Construction	C19	100,000	100,000	0	0	(100,000)
Munarra Rd - Construction	C31	150,000	150,000	500	500	(149,500)
Gabanintha - Nannine Rd - Construction	C32	0	0	0	73,754	73,754
Landor Rd - Council Funding	C66	0	0	0	147,486	147,486
Ashburton Downs-Meekatharra Rd - Construction	C67	0	0	0	85,430	85,430
Agm: 661 (Feb/March 2015) General Expense	D00	6,784,125	0	0	0	0
Landor Rd - Regional Road Group Funding	RR66	372,500	372,500	8,027	151,988	(220,512)
Landor Road - Business Case -R4R Funding, R2R And Council Funded	YY66	1,727,681	1,727,681	1,390,493	1,477,562	(250,119)
Agm: 743 (Jan/Feb 2017) General Expense	Z00	0	0	0	1,664	1,664
Agm: 743 (Jan/Feb 2017) Meekatharra - Mount Clere Road	Z11	0	141,188	0	0	(141,188)
Agm: 743 (Jan/Feb 2017) Cashmans Access Road	Z111	0	189,317	189,317	174,200	(15,117)
Agm: 743 (Jan/Feb 2017) Peak Hill - Horseshoe Lights Road	Z114	0	188,313	18,000	25,735	(162,578)
Agm: 743 (Jan/Feb 2017) Fortnum Gold Access Road	Z120	0	68,432	0	0	(68,432)
Agm: 743 (Jan/Feb 2017) Weelarrana Road	Z18	0	83,821	0	0	(83,821)
Agm: 743 (Jan/Feb 2017) Sylvania Road	Z19	0	111,019	0	0	(111,019)
Agm: 743 (Jan/Feb 2017) Peak Hill - Three Rivers Road	Z2	0	240,312	0	0	(240,312)
Agm: 743 (Jan/Feb 2017) Youno Downs Road	Z22	0	341,384	321,384	323,019	(18,365)
Agm: 743 (Jan/Feb 2017) Milgun - Yarlalweelor Road	Z26	0	190,927	150,000	174,900	(16,027)
Agm: 743 (Jan/Feb 2017) Woodlands - Mount Augustus Road	Z28	0	209,632	171,560	171,560	(38,072)
Agm: 743 (Jan/Feb 2017) Murchison Downs Road	Z30	0	155,863	0	0	(155,863)
Agm: 743 (Jan/Feb 2017) Munarra Station Road	Z31	0	19,743	19,743	16,033	(3,711)
Agm: 743 (Jan/Feb 2017) Gabanintha - Nannine Road	Z32	0	56,596	56,596	53,955	(2,641)
Agm: 743 (Jan/Feb 2017) Marymia Road	Z33	0	59,212	17,145	17,145	(42,067)
Agm: 743 (Jan/Feb 2017) Annean Road	Z34	0	130,328	130,328	125,626	(4,703)
Agm: 743 (Jan/Feb 2017) Mingah Springs Road	Z41	0	404,351	32,055	100,640	(303,711)
Agm: 743 (Jan/Feb 2017) Wiluna North Road	Z5	0	317,159	0	0	(317,159)
Agm: 743 (Jan/Feb 2017) Tangadee Road	Z63	0	119,883	0	0	(119,883)
Agm: 743 (Jan/Feb 2017) Jigalong Community Road	Z65	0	338,224	0	0	(338,224)
Agm: 743 (Jan/Feb 2017) Landor - Meekatharra Road	Z66	0	258,638	258,638	240,019	(18,619)
Agm: 743 (Jan/Feb 2017) Ashburton Downs - Meekatharra Road	Z67	0	2,561,051	507,919	632,404	(1,928,647)
Agm: 743 (Jan/Feb 2017) Meekatharra - Sandstone Road	Z68	0	27,216	0	20,168	(7,048)
Agm: 743 (Jan/Feb 2017) Pingandy Road	Z69	0	226,998	0	0	(226,998)
Agm: 743 (Jan/Feb 2017) Paroo Road	Z7	0	56,601	0	0	(56,601)
Agm: 743 (Jan/Feb 2017) Beringarra - Mount Gould Road	Z77	0	11,816	5,908	9,876	(1,940)
Agm: 743 (Jan/Feb 2017) Moorarie - Trillbar Road	Z79	0	270,494	270,494	242,806	(27,688)
Agm: 743 (Jan/Feb 2017) Killara Road	Z8	0	142,675	0	0	(142,675)
Agm: 743 (Jan/Feb 2017) Horseshoe Lights Access Road	Z83	0	69,342	0	0	(69,342)
<b>Roads Infrastructure Total</b>		<b>11,827,506</b>	<b>12,027,403</b>	<b>4,676,423</b>	<b>5,344,507</b>	<b>(6,682,897)</b>

Comments

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2018**

**Note 9: CAPITAL DISPOSALS**

Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$					
3,446	4,000	554	<b>Other Sport &amp; Rec</b> P385 - Holden Rodeo 2005 - YSRO (MK3685				
			<b>Transport</b>				
83,334	60,000	(23,334)	P396 - Bomag 16.60 Tonne Padfoot Vibratory Roller				
			<b>Other Properties and Services</b>				
77,166	50,000	(27,166)	Lot 255 Darlot Street				
0	0	0	P487 - 2014 Landcruiser ( Works)	45,520	42,727	(2,793)	
36,823	37,100	277	P470 - 2013 Prado GXL (MK004)	33,958	31,818	(2,140)	
19,289	10,000	(9,289)	P422 - 2009 Toyota Prado GXL - Project Officer (1EKA761)	18,796	19,091	295	
37,292	39,700	2,408	P474 - 2014 Ford Ranger Wildtrak (1EPP427)	0	0	0	
34,248	37,000	2,752	P459 - 2013 Toyota Prado GX (1EGN 476)	31,581	26,364	(5,217)	
<b>291,598</b>	<b>237,800</b>	<b>(53,798)</b>		<b>129,856</b>	<b>120,000</b>	<b>(9,855)</b>	

Comments

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***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL***

Write Offs

There were no actions taken under delegated powers that require reporting to Council in February 2018.

Purchase Orders

There are no purchase orders to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.



## 9.2.2 OUTSTANDING DEBTORS

**Title/Subject:** OUTSTANDING DEBTORS  
**Agenda/Minute Number:** 9.2.2  
**Applicant:** Nil  
**File Ref:** ADM 171  
**Disclosure of Interest:** Nil  
**Date of Report:** 8 March 2018  
**Author:** Svenja Clare  
Finance Officer



*Signature of Author*

**Senior Officer:** Roy McClymont  
Chief Executive Officer



*Signature Senior Officer*

### **Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

### **Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

### **Comment:**

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

### **Consultation:**

Roy McClymont – Chief Executive Officer

### **Statutory Environment:**

Nil

### **Policy Implications:**

Nil

### **Financial Implications:**

Loss of revenue

### **Strategic Implications:**

Nil

### **Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr AJ Binsiar**

**Seconded: Cr PS Clancy**

**That Council receives the outstanding monthly Debtor Trial Balance for February 2018.**

**CARRIED 5/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 MARCH 2018

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

		Debtors Trial Balance					
		As at 28.02.2018					
Debtor #	Name	Credit Limit	30.11.2017	30.12.2017	29.01.2018	28.02.2018	Total
			GT 90 days	GT 60 days	GT 30 days	Current	
			Age				
			Of				
			Oldest				
			Invoice				
			(90Days)				
A041	AD ASTRAL AVIATION SERVICE		26470.42	742	0.00	0.00	26470.42
B043	ADRIAN BAUMGARTEN		0.00	0	0.00	795.21	795.21
A114	AERO JACKS PTY LTD		142.25	177	0.00	0.00	142.25
A045	AIRFLITE PTY LTD		0.00	0	22.00	0.00	22.00
C7	AIRSERVICES AUSTRALIA		356.50	132	0.00	0.00	356.50
A130	ARNHEM LAND COMMUNITY AIRL		0.00	0	0.00	29.93	29.93
A127	AUSTRALIAN TAX COLLEGE (AT		495.00	443	0.00	0.00	495.00
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	0.00	-9.15
A039	AUSWEST AIRLINES		0.00	0	0.00	93.56	93.56
D087	AVIATION UTILITIES PTY LTD		0.01	177	0.00	0.00	0.01
B126	BOWDEN INDUSTRIES PTY LTD		26.93	331	0.00	0.00	26.93
B2	BP AUSTRALIA PTY LTD		0.00	0	0.00	194.30	194.30
B035	BRISTOW HELICOPTERS PTY LT		686.84	448	0.00	528.88	1215.72
B064	BROWN, CLINTON		22.00	205	44.00	0.00	66.00
C159	CAPER PTY LTD		73.72	147	0.00	0.00	73.72
F014	CGG AVIATION (AUSTRALIA) P		0.00	0	0.00	278.44	278.44
C026	CHINA SOUTHERN W/AUSTRALIA		0.00	0	0.00	0.00	-608.00
C113	COBHAM AVIATION		0.00	0	0.00	91825.90	91825.90
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	93.56	93.56
C160	DAVID COMISKEY		0.00	0	22.00	0.00	22.00
D1	DEPARTMENT OF EDUCATION		0.00	0	0.00	25501.91	25501.91
D101	DOUG DAVEY		0.00	0	0.00	6.63	6.63
D071	DRILLPOWER		0.00	0	0.00	4476.55	4476.55
B132	EMILY BAILEY		0.00	0	0.00	36.68	36.68
F059	FERNIHOUGH TREVOR JAMES		0.00	0	0.00	22.00	22.00
F046	FRIG TECH SERVICES		0.00	0	0.00	43.10	43.10
C128	GEOFFREY CARBERRY		0.00	0	0.00	68.12	68.12
G011	GERALDTON AIR CHARTER		243.65	205	0.00	135.93	379.58
G008	GOLDFIELDS AIR SERVICES		72.22	240	0.00	0.00	72.22
G053	GREEN MINING PTY LTD		123.25	504	0.00	0.00	123.25
G075	GROWTH CHURCH		1908.49	302	0.00	0.00	1908.49
G102	GUERINONI NOMINEES		0.00	0	0.00	22.00	22.00
H077	HANDEL AVIATION PTY LTD		28.43	301	28.43	0.00	56.86
H092	HOARE, STEPHEN		0.00	0	0.00	44.76	44.76
E014	IAN EVANS		0.00	0	0.00	22.08	22.08

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

Debtors Trial Balance											
As at 28.02.2018											
Debtor #	Name	Credit Limit	30.11.2017		30.12.2017	29.01.2018	28.02.2018	Total			
			GT	90 days	Age	GT	60 days	GT	30 days	Current	
					Of						
					Oldest						
					Invoice						
					(90Days)						
J010	JAYROW HELICOPTERS		28.30	301		28.30		0.00		0.00	56.60
D056	JOHN DYER		70.78	251		0.00		0.00		0.00	70.78
K043	KADISEN KING		137.90	93		0.00		0.00		0.00	137.90
K063	KIMBERLEY AVIATION PTY LTD		28.45	392		0.00		0.00		0.00	28.45
K027	KYANGA, ROBERT		0.00	0		700.00		0.00		1497.71	2197.71
L044	LILLBROOK PTY LTD		0.00	0		0.00		0.00		101.00	101.00
M4	MAIN ROADS		0.00	0		0.00		0.00		372705.37	372705.37
S004	MARK SMITH PTY LTD		0.00	0		0.00		0.00		1350.00	1350.00
S134	MARK STURGEON		0.00	0		0.00		0.00		589.12	589.12
M188	MEEKATHARRA ABORIGINAL REF		37.77	111		0.00		0.00		0.00	37.77
MC1D	MEEKATHARRA CARAVAN PARK		118.80	131		80.60		0.00		93.10	292.50
M114	MICHAEL WALLEY		201.71	132		0.00		0.00		0.00	201.71
M141	MIDWEST SEPTICS		0.00	0		74.05		0.00		450.00	524.05
T2	ML & GJ TRENFIELD CONTRACT		59.99	218		0.00		0.00		30.16	90.15
C029	MR THOMAS CULLITY		23.10	205		0.00		0.00		0.00	23.10
M173	MT AUGUSTUS TOURIST PARK		0.00	0		0.00		0.00		24.65	24.65
N009	NANTAY PTY LTD - MAROOMBA		0.00	0		0.00		0.00		0.00	-935.79
N043	NORWEST AIR WORK PTY LTD		0.00	0		0.00		0.00		26.93	26.93
P006	PAROO STATION		0.00	0		0.00		0.00		0.00	-0.10
P098	PARRY RUSSELL JOHN		0.00	0		0.00		0.00		22.00	22.00
L011	PAUL LYONS AVIATION PTY LT		73.72	177		436.68		0.00		51.27	561.67
P078	PEAKALL, DARREN RAY		44.00	177		22.00		0.00		0.00	66.00
P058	POLICE AIR WING SUPPORT UN		0.00	0		0.00		0.00		31.43	31.43
R037	RAAF PEARCE BULLSBROOK		0.00	0		671.00		0.00		0.00	671.00
B028	RL & MA BELL		0.00	0		0.00		0.00		12000.00	12000.00
R013	ROYAL ANTEDILUVIAN ORDER O		0.00	0		0.00		0.00		58.15	58.15
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0		0.00		0.00		17914.70	17914.70
R006	ROYAL MAIL HOTEL		0.00	0		74.05		0.00		0.00	74.05
S096	S&K ELECTRICAL CONTRACTING		0.00	0		74.05		74.05		74.05	222.15
S23	SANDFIRE RESOURCES NL		0.00	0		0.00		0.00		15080.83	15080.83
S068	SECONDHAND SHOP		0.00	0		0.00		0.00		0.00	-294.29
S055	SHINE AVIATION SERVICES		0.00	0		0.00		0.00		826.22	826.22
S005	SHOAL AIR PTY LTD		28.43	147		0.00		0.00		0.00	28.43
W045	SIMON WILDING		0.00	0		0.00		0.00		0.00	-50.10
S007	SKIPPERS AVIATION		0.00	0		0.00		8332.40		374.65	8707.05

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 MARCH 2018


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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

		Debtors Trial Balance						
		As at 28.02.2018						
Debtor #	Name	Credit Limit	30.11.2017		30.12.2017	29.01.2018	28.02.2018	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
			Of					
			Oldest					
			Invoice					
			(90Days)					
S078	STAR AVIATION PTY LTD		1068.05	392	654.92	0.00	426.63	2149.60
T017	TEXRIO PTY LTD		0.00	0	0.00	0.00	0.00	-72.22
T074	TIROLO INVESTMENTS PTY LTD		0.00	0	0.00	0.00	22.00	22.00
T041	TWINCREEK HOLDINGS PTY LTD		0.00	0	0.00	0.00	0.00	-25.25
V032	VALENTIN KARL HEINZ		0.00	0	0.00	0.00	22.44	22.44
R093	WAYNE ROSER		0.00	0	0.00	422.59	0.00	422.59
W081	WELLINGTON ELECTRICAL		0.00	0	0.00	0.00	74.05	74.05
W062	WEST COAST AIR SERVICES PT		0.00	0	59.88	0.00	0.00	59.88
W104	WESTERN AUSTRALIA POLICE		0.00	0	0.00	0.00	156.42	156.42
H091	WILLIAM HUCKLE		0.00	0	0.00	39.65	0.00	39.65
W117	WITHERSPOON, JOHN CLIVE O		0.00	0	0.00	0.00	22.00	22.00
W064	WORLD FUEL SERVICES AUSTRA		0.00	0	0.00	0.00	683.16	683.16
Y004	YARLARWHEELOR STATION		1813.04	153	0.00	0.00	0.00	1813.04
Y018	YULELLA INCORPORATED		0.00	0	0.00	0.00	270.28	270.28
Totals --- Credit Balances:		-1994.90	34383.75		2991.96	34370.60	523695.95	593447.36

<b>Title/Subject:</b>	<b>LIST OF ACCOUNTS ENDED 28 FEBRUARY 2018</b>
<b>Agenda/Minute Number:</b>	9.2.3
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 171
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	8 March 2018
<b>Author:</b>	Svenja Clare Finance Officer
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer

  
*Signature of Author*

  
*Signature Senior Officer*

**Summary:**

Accounts are to be presented to council for payments.

**Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) each account which requires council authorization in that month –
    - (i) the payee's name
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
  - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

**Comment:**

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount:	\$ 754,126.77
Trust Account	Voucher No's	Amount:	\$ -
Air BP	Voucher No's	Amount:	\$ 720.25
		<b>Total</b>	<b>\$ 754,847.02</b>

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr PS Clancy

Seconded: Cr AJ Binsiar

**That Council receives the attached list of creditor accounts paid under delegated power.**

**CARRIED 5/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 MARCH 2018

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
17-Mar-18

			MUNI	AIR BP	TRUST
EFT14332	05/02/2018 DEPARTMENT OF COMMERCE - BUILDING COMMISSION (BRB)	BUILDING LEVY FOR RANGECON AT LOT 1017 HIGH ST & CONSTRUCTION OF A NEW PATIO AT 204 HILL ST	-113.30		
EFT14333	05/02/2018 ML & GJ TRENFIELD CONTRACTING	AERODROME & AIR BP CONTRACT FOR MONTH OF JANUARY 2018	-22049.50		
EFT14334	05/02/2018 MURCHISON RUBBISH SERVICES	JANUARY 2018 RUBBISH CONTRACT	-19998.00		
EFT14335	15/02/2018 AIT SPECIALISTS PTY LTD	PREPARE PAPERWORK FOR FUEL TAX CREDITS FOR PERIOD 01.10.2017 TILL 31.12.2017	-1708.19		
EFT14336	15/02/2018 AMD AUDIT & ASSURANCE PTY LTD	AUDIT OF FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017	-6881.97		
EFT14338	15/02/2018 ATLAS IRON LIMITED	RATES REFUND FOR A5699 UNIT CAMP E52/1630 PEAK HILL GOLD FIELD	-223.87		
EFT14339	15/02/2018 AUSKI INLAND MOTEL	3 NIGHTS ACCOMMODATION AND MEALS FOR GEOFF DAVIS (MRDWA)	-915.00		
EFT14340	15/02/2018 AUSTRALIA POST	POSTAGE FOR JANUARY 2018	-388.16		
EFT14341	15/02/2018 AUSTRALIAN INSTITUTE OF MANAGEMENT (AIM WA)	CORPORATE BRONZE MEMBERSHIP FROM 01.04.18 TILL 31.03.19	-550.00		
EFT14342	15/02/2018 B & E TRENFIELD	HELP REMOVE TANK AT SPORT COMPLEX TO MAKE WAY FOR NEW TANK	-660.00		
EFT14343	15/02/2018 BIOMAX	CHLORINE TABS FOR ATU AND SUPPLY LID FOR ATU	-627.00		
EFT14344	15/02/2018 BOC GASES	CYLINDER RENT OXY & ACETYLENE	-151.23		
EFT14345	15/02/2018 CANINE CONTROL	RANGER SERVICES ON 8/2, 9/2 & 10/2 2018 & CAT & DOG REGISTRATION TAGS	-3725.58		
EFT14346	15/02/2018 CLARE, SVENJA	REIMBURSEMENT FOR GET WELL FLOWERS FOR SAM PERKINS - STAFF MEMBER	-90.00		
EFT14347	15/02/2018 CLEANPAK TOTAL SOLUTIONS	8 X CARTONS OF 2PLY TOILET PAPER FOR SHIRE OFFICE, DEPOT, COMPLEX & HALL	-347.60		
EFT14348	15/02/2018 CONTRACT AQUATIC SERVICES	POOL CONTRACT MANAGEMENT FEE FOR JANUARY 2018	-24313.66		
EFT14349	15/02/2018 COURIER AUSTRALIA	FREIGHT FROM VARIOUS SUPPLIERS IN PERTH	-96.82		
EFT14350	15/02/2018 COVS AUTOMOTIVE, MINING AND INDUSTRIAL SUPPLIES	RELAY FOR ROAD SWEEPER, FAN BELTS FOR COMPRESSOR AT DEPOT, HEAVY DUTY RACHET, FLEXIGUN	-457.94		
EFT14351	15/02/2018 DINGO DESIGN	PREPARE COUNCIL NEWS FOR INCLUSION IN THE FEBRUARY 2018 DUST (2 PAGES)	-350.00		
EFT14352	15/02/2018 DUNNING INVESTMENTS P/L	SUPPLY AND DELIVER 49,903LTS DIESEL @ \$1.2596 PER LT	-62857.77		
EFT14353	15/02/2018 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 07/02/2018	-648.64		
EFT14354	15/02/2018 FARMER JACKS	SUPPLY CLOTHES LINE FOR SPORT COMPLEX HOUSE & OTHER VARIOUS PURCHASES	-664.47		
EFT14355	15/02/2018 FRIG TECH SERVICES	SUPPLY AND INSTALL SPLIT AIRCON IN CRC OFFICE SERVER ROOM; VARIOUS REPAIRS & AIR CON MAINTENANCE AT SHIRE PROPERTIES	-2078.00		
EFT14356	15/02/2018 FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING FOR JANUARY 2018 (SHIRE OFFICE & DEPOT)	-632.61		
EFT14357	15/02/2018 GREAT NORTHERN RURAL SERVICE (CRT)	REPLACEMENT PUMP AT SPORTS COMPLEX RESIDENCE	-679.69		
EFT14358	15/02/2018 HAYS RECRUITMENT MANAGEMENT	TEMP FINANCE OFFICER FLORLINDA PADDON WEEKENDING 21.01.2018 & 28.01.2018	-4982.03		
EFT14359	15/02/2018 HERITAGE WATER TANKS	SUPPLY AND INSTALL 375400 LITRE TANK AT SPORTING COMPLEX	-24300.00		
EFT14360	15/02/2018 HIGHWAYS TRAFFIC PTY LTD	PROVIDE TRAFFIC MANAGEMENT PLAN FOR MAIN STREET WORKS	-3850.00		
EFT14361	15/02/2018 HOLLY'S CLEAN 'N GREEN TRUST	CLEAN PUBLIC TOILETS, GYM, YOUTH CENTRE, CONSULTANT QUARTERS, OFFICE, DEPOT JANUARY 2018	-4329.60		
EFT14362	15/02/2018 HOWDEN CONTRACTING AND TRANSPORT	PRUNE TREES AT LOTS 303 & 220 DARLOT STREET INCLUDING TIDY UP & REMOVAL OF WASTE	-1947.00		
EFT14363	15/02/2018 IXOM OPERATIONS PTY LTD (ORICA)	CHEMICALS FOR POOL FOR FEBRUARY 2018	-118.67		
EFT14364	15/02/2018 JAY'S ELECTRICAL SERVICE	TEST, LOCATE AND REPAIR FAULT ON SUBMERSIBLE PUMP AT ROAD HOUSE BORE	-330.00		
EFT14365	15/02/2018 JAYBRO CIVIL & SAFETY PRODUCTS (HJD INDUSTRIES)	STRAIGHT EDGE GUIDE POSTS FOR TRAFFIC CONTROL	-7403.00		
EFT14366	15/02/2018 LANDGATE	RURAL UV INTERIM VALUATION SHARED - R2018/1 & MINING TENEMENTS M2018/1	-127.10		
EFT14367	15/02/2018 LONGMUIR TRANSPORT SERVICES PTY LTD	DISPOSAL OF A SEMI SIDE TIPPER LOAD OF USED TYRES TO CASHMAN'S TYRE DISPOSAL SITE	-7040.00		
EFT14368	15/02/2018 MARKETFORCE PTY LTD	ADVERTS IN VARIOUS WA NEWSPAPERS FOR YOUTH SPORT RECREATION OFFICER, ANNUAL ELECTORS MEETING	-1137.97		
EFT14369	15/02/2018 MEEKATHARRA CORNER STORE	2X 45KGM GAS FOR OUTSIDE ROAD CREW CAMP; 10X 15L WATER FOR OFFICE & SEVERAL KEYS CUT	-929.08		
EFT14371	15/02/2018 MURCHISON CARPENTRY	REPLACE BROKEN TILES MALE URINAL AT AIRPORT	-77.00		
EFT14372	15/02/2018 MURCHISON CLUB HOTEL	2 ROOMS FOR SHIRE PRESIDENT & CEO ONE NIGHT - NOV 17 FOR CUE PARLIAMENT	-286.00		



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EFT14373	15/02/2018 MURCHISON FABRICATION PTY LTD	REPAIR CRACK IN CHASSIS ON 2008 DONGARA BODY BUILDERS SIDETIPPER REGO IR 5411	-550.00		
EFT14374	15/02/2018 MURCHISON POWER SERVICES	TREE TRIMMING NEAR POWER LINES AT VARIOUS SHIRE LOCATIONS	-1936.00		
EFT14375	15/02/2018 MUSEUMS AUSTRALIA MIDWEST CHAPTER	MUSEUM AFFILIATION FEE FROM NOVEMBER 2017 TILL NOVEMBER 2018	-10.00		
EFT14376	15/02/2018 NORTHAMPTON GRADER HIRE	MAINTENANCE GRADE WORKS ON THE ASHBURTON DOWNS ROAD	-14712.50		
EFT14377	15/02/2018 PAINT INDUSTRIES PTY LTD	3 X 20L YELLOW RUNWAY PAINT	-577.17		
EFT14378	15/02/2018 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	3 X 1 TB HARD DRIVES & MONTHLY MONITORING FEE FOR JANUARY 2018	-670.00		
EFT14379	15/02/2018 PETER SHANE CLANCY	DEPUTY PRESIDENT ALLOWANCE FROM 16/11/17 TILL 15/02/18	-500.00		
EFT14380	15/02/2018 QUALITY PUBLISHING AUSTRALIA	30 COPIES EACH OF NORTH WEST MAPS & NORTH WEST MAP BOOKS	-262.68		
EFT14381	15/02/2018 QUBE LOGISTICS	FREIGHT FROM IXOM OPERATIONS TO MEEKATHARRA - 2 ITEMS (CHLORINE)	-215.97		
EFT14382	15/02/2018 REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	BULK DIESEL PURCHASE & FUEL PURCHASES FOR SHIRE VEHICLES	-18249.91		
EFT14383	15/02/2018 S&K ELECTRICAL CONTRACTING PTY LTD	VARIOUS ELECTRICAL TESTING (TOWN OVAL PUMP, AIRPORT RETIC PUMP); REPLACEMENT OF TOWN OVAL PUMP SWITCH	-1884.77		
EFT14384	15/02/2018 SPORTSPower GERALDTON	SPORTS EQUIPMENT FOR YOUTH PROGRAMS	-370.10		
EFT14385	15/02/2018 SQUIRE PATTON BOGGS (AU)	LEGAL ADVICE FOR VARIOUS NATIVE TITLE CLAIMS	-7788.00		
EFT14386	15/02/2018 T-QUIP	VARIOUS PARTS FOR ROAD SWEEPER	-162.90		
EFT14387	15/02/2018 TENDERLINK	TENDER ADVERTS FOR WHEEL PARK	-168.30		
EFT14388	15/02/2018 TOLL EXPRESS	FREIGHT FOR OFFICE STATIONERY	-19.73		
EFT14389	15/02/2018 TOTALLY WORKWEAR GERALDTON (TWW) - USE T110 INSTEAD	STAFF AND COUNCILLOR UNIFORMS	-198.52		
EFT14390	15/02/2018 TRENFIELD MOTORS	FIT 2 VAN BELTS ON 2012 NISSAN PRIME MOVER; SERVICE TANKER ON 2012 BAILEY TRI AXLE WATER TANKER TRAILER; REPAIR AIR CON ON ROAD SWEEPER; SERVICE AIR CON ON 2007 MACK SUPERLINER; REPAIR GATE ON SHED AT TIP; SUPPLY & FIT BATTERY TO RODEO UTE (SPORT & REC); REPLACE GEARBOX & CLUTCH ON 2012 TOYOTA HILUX UTE	-10240.12		
EFT14391	15/02/2018 TRENFIELD, NORMAN	PRESIDENT ALLOWANCE FROM 16/11/17 TILL 15/02/18	-2000.00		
EFT14392	15/02/2018 TRUCK CENTRE WESTERN AUSTRALIA	RADIATOR PART FOR 2012 NISSAN PRIME MOVER; BRAKE BOOSTER FOR UD NISSAN TRUCK	-3617.75		
EFT14393	15/02/2018 TUTT BRYANT EQUIPMENT	V BELT TIGHTENER FOR BOMAG ROLLER	-688.06		
EFT14394	15/02/2018 WESTERN INDEPENDENT FOODS	FREIGHT FOR STAFF UNIFORMS AND BULK TOILET PAPER FROM GERALDTON	-60.12		
EFT14395	15/02/2018 WESTRAC EQUIPMENT	SCARIFIER BOOTS TO SUIT 2006 140H CATERPILLAR GRADER	-324.52		
EFT14396	15/02/2018 AMPAC DEBT RECOVERY (WA) PTY LTD	PROFESSIONAL FEES RELATING TO A6575	-69.85		
EFT14397	23/02/2018 STEPHEN HOARE	REIMBURSE FOR USE OF PERSONAL VEHICLE TO TRAVEL TO LANDOR RD (RETURN) TO CLEAR DEBRIS FROM ROAD - 246KM IN TOTAL @ \$0.9901/KM	-243.56		
EFT14398	28/02/2018 ALL ABOUT CANVAS	1 X PVC BANNER FOR 2018 BANNERS IN THE TERRACE COMPETITION	-118.80		
EFT14399	28/02/2018 AMPAC DEBT RECOVERY (WA) PTY LTD	COMMISSION FOR RATES RECOVERY FOR A191	-3.85		
EFT14400	28/02/2018 ANDREW BINSIAR	MEETING FEE OCM & HBTP MEETING 17.02.2018	-300.00		
EFT14401	28/02/2018 AUSKI INLAND MOTEL	1X NIGHT ACCOMMODATION & MEALS FOR MRDWA GEOFF DAVIS	-199.00		
EFT14402	28/02/2018 B & E TRENFIELD	MAINTENANCE CONTRACT FOR JANUARY 2018 & CORRECTION OF TWO UNDERPAID INVOICES	-11514.08		
EFT14403	28/02/2018 CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS FOR FORTNIGHTS ENDING 7 & 21 FEB 2018	-153.14		
EFT14404	28/02/2018 COMMERCIAL HOTEL MEEKATHARRA	4X NIGHTS ACCOMMODATION FOR 3 CONTRACTORS (ERECT TANK AT OVAL) & LUNCHES FOR COUNCILLORS AFTER 17.02.18 ORDINARY COUNCIL MEETING	-853.40		
EFT14405	28/02/2018 COURIER AUSTRALIA	FREIGHT FROM VARIOUS SUPPLIERS IN PERTH	-204.66		
EFT14406	28/02/2018 DAVID KENNETH HODDER	MEETING FEE OCM & HBTP MEETING 17.02.2018	-300.00		
EFT14407	28/02/2018 DELTAZONE NOMINEES PTY LTD (MIDWEST FIRE PROTECTION / EYE SPY SECURITY)	MAINTENANCE ON VARIOUS CAMERAS; FIX FM RADIO LOOP & TRANSMISSION ISSUES	-489.50		
EFT14408	28/02/2018 DEPARTMENT OF COMMERCE - BUILDING COMMISSION (BRB)	BSL BUILDING REFUND BP18-001 DAVID HODDER	-56.65		

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EFT14409	28/02/2018 DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	ESL RETURN 3RD QUARTER 2017/18	-20206.49		
EFT14410	28/02/2018 DIRECT FASTENER & INDUSTRIAL SUPPLIES	EPOXY FOR CHEMICAL ANCHORS TO SECURE METAL GRIDS TO CONCRETE BASE	-341.64		
EFT14411	28/02/2018 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FOR FORTNIGHT ENDING 21/02/2018	-648.64		
EFT14412	28/02/2018 EASTLINE PTY LTD (BEDSHED)	2X BED BASES FOR UNIT 1 AND 2 AT LOT 208 HILL STREET	-800.00		
EFT14413	28/02/2018 FIRST AID DISTRIBUTIONS	ANTIBACTERIAL FOAMING HAND SOAP FOR PUBLIC TOILETS	-236.50		
EFT14414	28/02/2018 HOLLY'S CLEAN 'N GREEN TRUST	CLEAN PUBLIC TOILETS, GYM, YOUTH CENTRE, CONSULTANT QUARTERS, OFFICE, DEPOT FEBRUARY 2018	-2851.20		
EFT14415	28/02/2018 JASON SIGNMAKERS	SCRAP METAL SIGNS INCLUDING BRACKET SET	-479.16		
EFT14416	28/02/2018 LETS PARTY	2017 MEEKA FESTIVAL HIRE (RED CARPET, BOLLARDS, ROPE FOR BOLLARDS & SASHES)	-220.00		
EFT14417	28/02/2018 LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	-38.80		
EFT14418	28/02/2018 MAJOR MOTORS PTY LTD	PURCHASE OF 2018 ISUZU FH FRR 107-210 TIPPER, TRADE IN OF P408	-53472.20		
EFT14419	28/02/2018 MATTHEW HALL	TRAVEL FEE FOR OCM MEETING - 17.02.2018 & CORRECTION OF PREVIOUSLY UNDERPAID TRAVEL	-676.37		
EFT14420	28/02/2018 MEEKATHARRA GYMKHANA CLUB	\$500 DONATION TO THE MEEKATHARRA GYMKHANA CLUB	-500.00		
EFT14421	28/02/2018 MEEKATHARRA SPEEDWAY CLUB	DONATION TO MEEKATHARRA SPEEDWAY CLUB	-1500.00		
EFT14422	28/02/2018 MITCHELL & BROWN COMMUNICATIONS PTY LTD (VIDGUARD)	MONITORING FEES FROM 01/01/18 TO 31/03/18 FOR SHIRE PROPERTIES	-2871.00		
EFT14423	28/02/2018 ML & GJ TRENFIELD CONTRACTING	AERODROME CONTRACT FOR MONTH OF FEBRUARY 2018	-22049.50		
EFT14424	28/02/2018 MOORE STEPHENS (UHY)	ONLINE WEBINARS FOR SUPERANNUATION; CAR FRINGE BENEFITS; 2018 GST AND FEES AND CHARGES, 2018 REMOTE AREA FRINGE BENEFIT	-825.00		
EFT14425	28/02/2018 MTF SERVICES	AGRN 743 FLOOD DAMAGE REPAIRS ON SANDSTONE & PEAKHILL HORSESHOE RD	-30099.30		
EFT14426	28/02/2018 MURCHISON RUBBISH SERVICES	FEBRUARY 2018 RUBBISH CONTRACT	-19998.00		
EFT14427	28/02/2018 NGE NORTHERN GOLDFIELDS EARTHMOVING	AGRN 743 FLOOD DAMAGE REPAIRS TO ASHBURTON DOWNS RD / MEEKATHARRA RD, MINGAH SPRINGS RD & MILGUN YARLARWEELOE RD	-236857.50		
EFT14428	28/02/2018 NICHOLS H.J.	MEETING FEE OCM & HBTP MEETING 17.02.2018	-300.00		
EFT14429	28/02/2018 PHILLIP WAYNE CURLEY	MEETING FEE OCM MEETING 17.02.2018	-200.00		
EFT14430	28/02/2018 PSA PARTS PTY LTD (DURACELL DIRECT)	BATTERIES FOR CYBER KEYS	-459.47		
EFT14431	28/02/2018 RAYMOND GEORGE SIMPSON	RATES REFUND FOR ASSESSMENT A399 29 CONSOLS ROAD	-200.00		
EFT14432	28/02/2018 S&K ELECTRICAL CONTRACTING PTY LTD	SUPPLY & INSTALL AIR CON AT 87 MAIN STREET; CLEAN AIR CON HEAD IN AIRPORT KITCHEN	-2805.20		
EFT14433	28/02/2018 SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS (RATES & INVOICES)	-2313.06		
EFT14434	28/02/2018 SKIPPERS AVIATION PTY LTD	RETURN FLIGHTS FOR ALLAN ADAMS (TRAINER) FROM PERTH TO MEEKATHARRA, 6TH TILL 8TH JUNE 2018	-600.00		
EFT14435	28/02/2018 SUNNY SIGN PTY LTD	SUPPLY SIGN BACKING FOR OFFICE SIGNAGE & DECAL ROAD SIGNAGE FOR 2018 FESTIVAL	-143.00		
EFT14436	28/02/2018 T-QUIP	RUBBER STRIP FOR ROAD SWEEPER	-60.60		
EFT14437	28/02/2018 TOLL EXPRESS	FREIGHT FOR WATER TANK AT SPORTS COMPLEX	-357.51		
EFT14438	28/02/2018 TOTALLY WORKWEAR - BELMONT (TWW)	LOGO SET UP FEE	-55.00		
EFT14439	28/02/2018 TOTALLY WORKWEAR GERALDTON (TWW)	DAVID MACDONALD 1X WORK BOOTS	-112.50		
EFT14440	28/02/2018 TRENFIELD MOTORS	SUPPLY AND FIT BATTERY TO RODEO UTE SPORT AND REC	-242.00		
EFT14441	28/02/2018 TRENFIELD, NORMAN	FEBRUARY 2018 OCM & HBTP MEETING FEE	-400.00		
EFT14442	28/02/2018 TRISET BOSS PTY LTD	1000X C/4 A4 ENVELOPES	-792.00		
EFT14443	28/02/2018 WELLINGTON ELECTRICAL	REPLACE LIGHTS AND INSTALL SMOKE ALARMS IN UNITS 1,3 AND 4 REGAN STREET WITH LED LIGHTS; REPLACE CEILING FAN AT 101 HILL ST	-7064.97		
EFT14444	28/02/2018 WESTRAC EQUIPMENT	PARTS & LABOUR TO ADJUST TURNING CIRCLE ON GRADER	-2720.39		

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			MUNI	AIR BP	TRUST
EFT14445	28/02/2018 YULELLA BUILDING AND CONSTRUCTION	FIX FENCE AT LOT 255 DARLOT ST; FIX AIR CON WATER LEAK AT YC; VARIOUS REPAIRS AT RADIO STATION; REPAIR NORTHERN END OF VERANDAH & OTHER REPAIRS AT LLOYDS BUILDING; REMOVE OLD AIR CON ON SOUTHERN WALL & FILL HOLE AT MASONIC LODGE	-3811.60		
25577	15/02/2018 TELSTRA CORPORATION LIMITED	JANUARY 2018 MOBILE CHARGES FOR SHIRE STAFF	-403.68		
25578	15/02/2018 WATER CORPORATION	WATER CHARGES FOR SHIRE PROPERTIES - 11.12.17 TILL 05.02.18	-15320.33		
25579	15/02/2018 WEST AUSTRALIAN NEWSPAPERS LIMITED	ONLINE NEWSPAPER SUBSCRIPTION TO THE WEST AUSTRALIAN & SUNDAY TIMES DATE RANGE: 13.02.18 TILL 08.05.18	-72.00		
25580	19/02/2018 HORIZON POWER	ELECTRICITY CHARGES ROM 03.02.2018 TILL 01.02.2018 & SUPPLY DESIGN FOR LLOYDS RENOVATIONS	-14893.78		
DD12384.1	07/02/2018 WA SUPER	PAYROLL DEDUCTIONS	-6055.86		
DD12384.2	07/02/2018 AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-701.23		
DD12384.3	07/02/2018 AMP RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	-577.81		
DD12384.4	07/02/2018 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-469.94		
DD12384.5	07/02/2018 AUSTRALIAN EXECUTOR TRUSTEES	SUPERANNUATION CONTRIBUTIONS	-401.92		
DD12384.6	07/02/2018 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-384.27		
DD12384.7	07/02/2018 HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-163.69		
DD12401.1	20/02/2018 WESTPAC CREDIT CARD	8 5T RUBBER RECESS FORMERS FROM ITW CONSTRUCTION SYSTEMS - FOR GRID CONSTRUCTION	-378.40		
DD12401.1	20/02/2018 WESTPAC CREDIT CARD	MONTHLY SUBSCRIPTION TO THE WEST AUSTRALIAN AND SUNDAY TIMES NEWSPAPERS JAN/FEB18	-22.15		
DD12403.1	21/02/2018 WA SUPER	PAYROLL DEDUCTIONS	-6406.05		
DD12403.2	21/02/2018 AUSTRALIAN ETHICAL SUPER	SUPERANNUATION CONTRIBUTIONS	-960.14		
DD12403.3	21/02/2018 AMP RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	-484.96		
DD12403.4	21/02/2018 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	SUPERANNUATION CONTRIBUTIONS	-413.90		
DD12403.5	21/02/2018 AUSTRALIAN EXECUTOR TRUSTEES	SUPERANNUATION CONTRIBUTIONS	-401.92		
DD12403.6	21/02/2018 AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	-326.07		
DD12403.7	21/02/2018 HOSTPLUS	SUPERANNUATION CONTRIBUTIONS	-200.01		
DD12407.1	21/02/2018 BP OIL (AIR BP)	JANUARY 2018 AVGAS PURCHASES		-720.25	
			<u>-\$ 754,126.77</u>	<u>-\$ 720.25</u>	<u>\$ -</u>

TOTALLING \$754,847.02 AND WAS SUBMITTED TO EACH MEMBER OF 17/03/2018  
AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER

**Attendance by Telephone/Instantaneous Communication**

In accordance with regulation 14A of the Local Government (Administration) Regulations 1996 Council must approve (by absolute majority) the attendance of a person, not physically present at a meeting of council, by audio contact. The person must be in a 'suitable place' as approved (by absolute majority) by Council, and must be a townsite or other residential area located 150km or further from the place of the meeting.

**Moved:** Cr HJ Nichols



**Seconded:** Cr PS Clancy

**That Council approve Chief Executive Officer Roy McClymont to attend the meeting via telephone whilst he is in Claremont, in accordance with regulation 14A(1) of the Local Government (Administration) Regulations 1996.**

**CARRIED 5/0  
BY AN ABSOLUTE MAJORITY**

**Chief Executive Officer Roy McClymont joined the meeting at 10:05am via telephone.**

**9.3 ADMINISTRATION**

<b>Title/Subject:</b>	<b>COMPLIANCE AUDIT RETURN 2017</b>
<b>Agenda/Minute Number:</b>	9.3.1
<b>Applicant:</b>	
<b>File Ref:</b>	ADM 206
<b>Disclosure of Interest:</b>	
<b>Date of Report:</b>	5 March 2018
<b>Author:</b>	Krys East Deputy Chief Executive Officer
	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council is required to annually complete a Compliance Audit Return and submit it to the Local Government Department.

**Attachments:**

Meekatharra's Compliance Audit Return 2017

**Background:**

In 2011 Regulation 14 of the Local Government (Audit) Regulations 1996 was amended by the insertion of subregulation (3A) to require the Audit Committee to review the Compliance Audit return prior to its submission to Council.

This year the return consists of 87 of the same questions as last year plus an additional 7 questions pertaining to Integrated Planning and Reporting. Prior to 2011 returns averaged about 300 questions. For the last three years the return was completed by the Deputy CEO and in the year prior to that by the CEO with assistance from the Deputy CEO. The previous five returns were completed by independent consultants. This was a prudent practice because it gave Council an independent opinion of their compliance.

However, given that there are a significant reduction in the number of questions to research and answer, staff again consider that the engagement of a consultant is not practical. In 2013 one consultant advised that he had undertaken two Compliance Audit Returns during that year with each taking just 5 hours to complete. Clearly the cost of airfares and travel is not warranted for potentially up to 5 hours work for a consultant.

In January 2013 Acting CEO, Murray Brown compiled the 2012 return and could also be considered to be independent.

**Comment:**

In terms of compliance requirements, this audit covers a very small sample of the legislation that imposes tasks/responsibilities on Local Government. The last count from a reliable source suggested that there are over 114 separate pieces of legislation that involve Local Government.

The one area of compliance that can be improved on (and staff are working towards) is review of the Asset Management Plans, Corporate Business Plan and Long Term Financial Plans. Most of these were adopted by Council in 2013 so are due for review and amending. Staff are in the final draft stage before presenting to Council for adoption. This should happen in the next few months.

**Consultation:**

Nil

**Statutory Environment:**

Regulation 14 of the Local Government (Audit) Regulations 1996

*“14. Compliance audits by local governments*

- (1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*
- (2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
- (3A) The local government’s audit committee is to review the compliance audit return and is to report to the council the results of that review.*
- (3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —*
  - (a) presented to the council at a meeting of the council; and*
  - (b) adopted by the council; and*
  - (c) recorded in the minutes of the meeting at which it is adopted.”*

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Committee Recommendation / Council Resolution:**

Moved: Cr PS Clancy

Seconded: Cr DK Hodder

**That Council adopt the attached Compliance Audit Return 2017 and submit it to the Director General, Department of Local Government, Sport and Cultural Industries.**

**CARRIED 5/0**

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of  
Local Government, Sport  
and Cultural Industries

## Meekatharra - Compliance Audit Return 2017

### Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2017.	N/A		Krys East
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2017.	N/A		Krys East
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2017.	N/A		Krys East
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2017.	N/A		Krys East
5	s3.59(5)	Did the Council, during 2017, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Krys East

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of  
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Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A	No delegations made to committee	Krys East
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Krys East
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Krys East
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Krys East
5	s5.18	Has Council reviewed delegations to its committees in the 2016/2017 financial year.	N/A		Krys East
6	s5.42(1), 5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Krys East
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes	OCM June 2017 Item 9.3.1	Krys East
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Krys East
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Krys East
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes	OCM June 2017 Item 9.3.1	Krys East
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Krys East
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2016/2017 financial year.	Yes		Krys East
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Krys East

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Krys East
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	N/A	Nobody declaring an interest remained in the meeting for the discussion of the item	Krys East



Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



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No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Krys East
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Krys East
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Krys East
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2017.	Yes		Krys East
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2017.	Yes		Krys East
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Krys East
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Krys East
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Krys East
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Krys East
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Krys East
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	N/A	No instance where this situation occurred.	Krys East
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Krys East

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of  
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No	Reference	Question	Response	Comments	Respondent
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Krys East
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Krys East

#### Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Krys East
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Krys East

#### Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	Yes		Krys East

#### Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Krys East
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A	The Audit Committee has no delegated powers under part 7 of the Act	Krys East
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Krys East
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Krys East

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No	Reference	Question	Response	Comments	Respondent
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2017 received by the local government within 30 days of completion of the audit.	Yes		Krys East
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2017 received by the local government by 31 December 2017.	Yes		Krys East
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Krys East
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Krys East
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Krys East
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Krys East
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Krys East
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Krys East
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Krys East
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Krys East

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Integrated Planning and Reporting					
No	Reference	Question	Response	Comments	Respondent
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	19 Oct 2013 - in the process of being reviewed with Adoption early 2018	Krys East
2	s5.56 Admin Reg 19DA (6)	Has the local government adopted a modification to the most recent Corporate Business Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	No		Krys East
3	s5.56 Admin Reg 19C (7)	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	21 October 2017	Krys East
4	s5.56 Admin Reg 19C (7)	Has the local government adopted a modification to the most recent Strategic Community Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	No		Krys East
5	S5.56	Has the local government adopted an Asset Management Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	Various AMP with adoption dates from June 2013 to Dec 2014. All are in the process of being reviewed with Adoption early 2018	Krys East
6	S5.56	Has the local government adopted a Long Term Financial Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	20 July 2013 - in the process of being reviewed with Adoption early 2018	Krys East
7	S5.56	Has the local government adopted a Workforce Plan. If Yes, in Comments please provide date of the most recent Plan plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	20 June 2015 - Possibly looking at reviewing in 2018	Krys East

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Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A	No vacancy	Krys East
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	N/A	No vacancy	Krys East
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Krys East
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Krys East
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A	Only one senior employee tendered their resignation of their own volition during the period. This position was not filled in the current year	Krys East

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



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Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A	CEO is the complaints officer	Krys East
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Krys East
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Krys East
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Krys East
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Krys East
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		Krys East

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Krys East
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	N/A		Krys East
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		Krys East
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Krys East

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No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Krys East
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Krys East
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Krys East
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Krys East
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Krys East
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Krys East
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A	No expressions of interest were called	Krys East
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Krys East
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Krys East
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Krys East
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	N/A	No panel of pre-qualified suppliers were invited this year	Krys East
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A		Krys East
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A		Krys East

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



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No	Reference	Question	Response	Comments	Respondent
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A		Krys East
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A		Krys East
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A		Krys East
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application(s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		Krys East
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A		Krys East
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A		Krys East
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Krys East
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	N/A		Krys East
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes		Krys East



Department of Local Government, Sport and Cultural Industries - Compliance Audit Return




Department of  
**Local Government, Sport  
and Cultural Industries**


I certify this Compliance Audit return has been adopted by Council at its meeting on \_\_\_\_\_

\_\_\_\_\_  
Signed Mayor / President, Meekatharra

\_\_\_\_\_  
Signed CEO, Meekatharra

<b>Title/Subject:</b>	<b>2018 FESTIVAL PRE-BUDGET FUNDS ALLOCATION</b>
<b>Agenda/Minute Number:</b>	9.3.2
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 0116
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	7 March 2018
<b>Author:</b>	Emily Bailey Community Development Officer
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer

  
*Signature of Author*

  
*Signature Senior Officer*

**Summary/Matter for Consideration:**

It is recommended that Council make a pre-budget provision for the 2018 Meeka Outback Festival; including all events and activities, along with a provision for fundraising activities.

**Attachments:**

Attachment 1: Campdraft & rodeo cost estimates

Attachment 2: 'What are the welfare issues associated with rodeos?' (article taken from RSPCA.org.au).

**Background:**

Council has been financially contributing to ensure the success and sustainability of large community development events within Meekatharra since 2005.

**Financial Year/Event:**

2016/17	Budget Expenditure	Actual Expenditure	Budget Income	Actual Income	Budgeted Deficit	Cost to Council
Meeka Festival	\$85,000	\$54,927	\$55,000	\$48,291	\$30,000	\$6,636
Fund Raising	\$5,000	\$0	\$6,000	\$0	+\$1,000	\$0
Other Supporting Events	\$35,000	\$35,500	\$20,000	\$0	\$15,000	\$35,500
	<b>\$125,000</b>	<b>\$90,427</b>	<b>\$81,000</b>	<b>\$48,291</b>	<b>\$44,000</b>	<b>\$42,136</b>

<b>2017/18</b>	<b>Budget Expenditure</b>	<b>Actual Expenditure</b>	<b>Budget Income</b>	<b>Actual Income</b>	<b>Budgeted Deficit</b>	<b>Cost to Council</b>
<b>Meeka Festival</b>	\$75,000	\$62,916	\$22,500	\$56,377	\$52,500	\$6,539
<b>Fund Raising</b>	\$5,000	\$0	\$6,000	\$0	+\$1000	\$0
<b>Other Supporting Events</b>	\$35,000	\$30,450	\$20,000	\$0	\$15,000	\$30,450
	<b>\$115,000</b>	<b>\$93,366</b>	<b>\$48,500</b>	<b>\$56,377</b>	<b>\$66,500</b>	<b>\$36,989</b>

<b>2018/19</b>	<b>Requested Budget</b>	<b>Expected Income</b>	<b>Cost to Council</b>
<b>Meeka Festival</b>	\$57,000	\$36,000*	\$21,000
<b>Campdraft &amp; Rodeo</b>	\$42,000	\$0	\$42,000
<b>Other Supporting Events</b>	\$36,000	\$0	\$36,000
<b>Fund Raising</b>	\$5,000	\$6,000	+\$1,000
	<b>\$140,000</b>	<b>\$42,000</b>	<b>\$98,000</b>

**\*\$20,000 Lotterywest grant received in past years has been omitted as campdraft/rodeo event requires approval by an animal welfare group to be sponsored by Lotterywest**

### **2018/19 Projected Festival Expenditure**

**Meeka Festival: \$57,000**

Fireworks: \$9,000

Merchandise: \$2,500

Photographer: \$4,500

DJ: \$4,500

Colour Run: \$1,500

Band: \$10,000

Ball (catering, bar, decorations, prizes): \$3,500

Media: \$3,500  
Accommodation for performers/volunteers: \$4,000  
Security: \$5,000  
Misc.: \$9,000

Campdraft & Rodeo (including bar): **\$41,786**

Figures in attachment

Other Supporting Events: **\$36,000**

Flights for performers/volunteers: \$10,000  
Whip-Cracking Performance & Workshop: \$3,900  
Reptile Display: \$3,100  
Gold Panning: \$5,000  
Bush Balladeer: \$5,000  
Richard Walley: \$5,000  
Don Smith – Roving Clown: \$2,000  
Other: \$2,000

Fundraising: **\$5,000**

Quiz nights, etc.

**Total:** **\$140,00**

**Comment:**

In order to provide sufficient time to organise events for 2018, Council is requested to make a pre-budget commitment to funding the Meeka Outback Festival in the 2018/19 financial year. This will also ensure that the Community Development Officer and working group are aware of any budgetary constraints during the early planning for these events.

The 2017 event saw the return of Lunar Circus. It has been agreed upon by the Festival Committee that a different entertainment act will be sought for the 2018 event for the sake of variety.

As in previous years, major costs for the event were entertainment and security. The cost of security and the band for the Festival weekend was again reduced through sharing these costs with the Meekatharra Race Club. The Races are in doubt for 2018, which will need to be taken into budgetary considerations.

With several successful grant applications/sponsorships, actual income levels far exceeded budgeted income for 2017 (\$22,500 vs. \$56,377).

Festival Committee members have strongly advocated for bringing the rodeo back. The Community Development Officer has been approached by community members about bringing the rodeo back far more than any other event/feature of the Festival.

The Community Development Officer has sought cost-effective quotes for the rodeo. Amanda and Alistair Oversby, who are involved with the Australian Bushmen's Campdraft & Rodeo Association LTD. (ABRCA), have provided a cost estimate (details in document attached). A generous estimate of \$45,000 would be sufficient to run the campdraft & rodeo event. It is a condition of Lotterywest that the rodeo be approved by animal welfare group Royal Society for the Protection of Animals (RSPCA). Failure to secure this approval will put the Lotterywest funding in jeopardy. Please see attachments for a document on the RSPCA's stance on rodeos.

The main events (street festival, fireworks and Outback Ball) will remain unchanged; however the committee is looking at options for new events/entertainment.

The requested amounts are \$20,000 more than 2017/18's allocation, and in line with 2016/17's allocation. New sponsorship options are also being investigated.

It is the opinion of the Community Development Officer that only large key note events (i.e. campdraft & rodeo) will be successful in attracting people from outside of town into Meekatharra for the long weekend. The Community Development Officer recognises that an increased sustained investment in the Festival will benefit the town economically and socially. This may take a number of years to foment.

As it stands, the Race Club is also experiencing issues obtaining committee members and volunteers, placing the 2018 Races in jeopardy. If the Races were to not go ahead, Council will need to front the entire cost of the band and security (which traditionally have been split with the Race Club).

It is of the opinion of the Community Development Officer that the funding amount requested is necessary to host an Outback Festival that people can get excited about. If there is little support for the Outback Festival in Council, Council should consider re-allocating Festival funds to different community events.

The net figure request is of \$98,000.

**Consultation:**

CDSM (Geoff Carberry)  
Grants Empire  
Lotteries West

**Statutory Environment:**

*Local Government Act 1995*s.3.1 (1)

The general function of the local government is to provide for the good government of persons in its district.

**Policy Implications:**

Nil

**Budget/Financial Implications:**

2018/19 Budget Provisions

**Strategic Implications:**

Strategic Plan 2012-22. Key Result Area - Social – Building a sense of community

**Voting Requirements:**

Absolute Majority

**Officers Recommended Options:**

**Option A**

**That Council:**

- allocate \$57,000 expenditure and \$36,000 income to the 2018/19 Annual Budget to hold the Meekatharra Festival (net cost to Council \$21,000)
- allocate \$42,000 expenditure and \$0 income to the 2018/19 Annual Budget to hold a Campdraft & Rodeo (net cost to Council \$42,000)
- allocate \$36,000 expenditure and \$0 income to the 2018/19 Annual Budget for Other Supporting Events (net cost to Council of \$36,000)
- allocate \$5,000 expenditure and \$6,000 income to the 2018/19 Annual Budget for Fundraising (net surplus to the Council of \$1,000)

**OR**

**Option B**

**That Council:**

- allocate \$85,000 and \$15,000 income to the 2018/19 Annual Budget to hold smaller events throughout the financial year (net cost to Council \$70,000)

**Council Resolution:**

**Moved: Cr DK Hodder**

**Seconded: Cr PS Clancy**

**That Council adopt “Option A” as presented with the exception of the second dot point:**

- *“allocate \$42,000 expenditure and \$0 income to the 2018/19 Annual Budget to hold a Campdraft & Rodeo (net cost to Council \$42,000)”*

**The cost of holding a Campdraft and Rodeo is not an acceptable expense.**

**CARRIED 5/0  
BY AN ABSOLUTE MAJORITY**

Attachment 1: Campdraft & Rodeo costs estimates

	Estimates
Bucking Bulls- Open and Novice	\$2,750
Time Event stock & Junior Steers	\$2,750
Transport Cattle	\$3,500
 Bronc Horses - Saddle and Bareback	 \$2,200
Transport Horses	\$3,080
 <b>Stock and Cartage</b>	 <b>\$14,280</b>
 Judge #1	 \$400
Judge # 2	\$400
Pickup Men #1	\$600
Pickup Men #2	\$600
Protection Clowns #1	\$500
Protection Clowns #2	\$500
Announcer	\$600
Office Administrator	\$500
Timer #1	\$200
Timer #2	\$200
 <b>Total Personal costs</b>	 <b>\$4,500</b>
 <b>ABCRA - Costs &amp; Insurance</b>	
ABRCA- Rodeo Day	\$580
ABCRA - Year	\$300
ABCRA - Affiliation	\$66
Ad in ABCRA Mag B&W half page	\$160
 <b>ABCRA Costs- minimum</b>	 <b>\$1,106</b>
 <b>Other Items - To be considered</b>	
Arena Hire - ABCRA	\$650
Comedy Clown	
DJ	
Sound System	
Potable Toilets	
Beverage Facilities	
Arena Surface - sand	
Ambulance	
Vet	
Security	
Seating	
Advertising	

**Prize Money - Only Indications**

Open Bull Riding	1000
Open Bareback	1000
Open Saddlebronc	1000
Open Team Roping	1000
Open Calf Roping	1000
Open Steer Wrestling	1000
Ladies Barrel Race	1000
Ladies Steer Undecorating	1000
Ladies Breakaway	1000
Novice Bull Riding	500
Novice Barrel Racing (optional)	500

Junior Barrel U18	100
Junior Barrel U18	100
Junior Barrel U18	100
Junior Steer Ride U 18	100
Junior Steer Ride U 18	100
Junior Steer Ride U 18	100
Junior Breakaway	100

Local Steer Ride - Optional	500
Local Barrel Race - Optional	500

<b>Prize Money - Indication</b>	<b>\$11,700</b>
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ARENA TRANSPORT	\$4,550
BAL	\$5,000

TOTAL	\$41,786
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## **What are the welfare issues associated with rodeos?**

A rodeo is a form of entertainment or sport where untrained horses and cattle are used to demonstrate riding and handling skills. Events include bronco riding, bull riding, calf roping and steer wrestling. The RSPCA is opposed to rodeos and rodeo schools because of the potential for significant injury, suffering or distress to the animals involved. Rodeos are held in all States in Australia except for the Australian Capital Territory where they are prohibited.

Arguments put forward in support of the use of horses, bulls, steers and calves in rodeos tend to focus on these events being a traditional part of country life, that they are good for the local community and that the animals are well treated and they 'enjoy' their work.

Based on observed behaviour, there is very little evidence that the animals 'enjoy' the rodeo experience. Rodeo horses and bulls buck repeatedly as an instinctive reaction to being kicked with spurs and to the tightened flank strap around their sensitive underbelly. Horses and cattle are prey animals and their reaction to being ridden in this way is the same as their reaction to being attacked by a predator, a situation where they experience increased fear, stress and panic. It is not uncommon to see horses and bulls hurl themselves at solid objects in order to rid themselves of the rider. Only when the rider has been thrown or dismounts and the flank straps loosened do they quieten down. Also, some ridden animals are so distressed that they then charge the rider on the ground, further demonstrating this very strong fear response.

Although all rodeo events pose significant risks, calf roping (also known as 'rope and tie') raises serious concerns. Calf roping involves releasing the animal ahead of the contestant/roper who is on horseback. The rider will chase and lasso the calf by throwing a rope over the neck. The contestant then dismounts and runs to the animal, relying on his horse to keep the calf from running by maintaining tension on the rope. After catching the animal, the rider forces the calf to the ground to then tie three legs with rope.

The risks of injury due to calf roping include;

- damage to the windpipe and soft tissues of the neck due to being suddenly jerked in a different direction to which they are running;
- bruising and broken ribs as they are forced to the ground;
- choking from being dragged along the ground.

The following video footage of calf roping has been provided with permission and shows 'white eye', bellowing and tongue lolling demonstrating these calves are experiencing pain and/or fear when being yanked off their feet, thrown, choked and leg tied. Warning: this footage is graphic and requires parental discretion.

The natural response to being separated from other calves and chased by a 'predator' is fear, leading to stress. A recent study undertaken by the University of Queensland has demonstrated that even calves who had previously experienced roping showed elevated stress hormone levels in the blood after being roped [1]. In terms of behaviour, all calves in the study showed 'white eye', where the eye rolls to reveal about 50% of the white of the eye, and they ran faster during roping in an attempt to flee the chasing rider. 'White eye' is believed to be a behavioural response to shut out environmental input which may be overwhelming for the calf to see. The same study also found that calves that had never been exposed to a holding pen or chute had increased stress hormones after they had been marshalled and moved across the arena by a rider and horse.

Calf roping is effectively banned in two states, Victoria and South Australia, through a mandated minimum body weight of 200 kg for cattle used in rodeos. In other states, calves as light as 100 kg can be used for roping and there are no laws prohibiting the use of unweaned or recently weaned calves. There are ongoing efforts by the RSPCA and other advocacy groups for all jurisdictions to mandate a minimum body weight of 200 kg for cattle used in rodeos.

A new form of rodeo being promoted in Australia is professional bull riding where bulls are ridden while subjected to loud noises and pyrotechnics amid clapping and cheering. In December 2017, a bull suffered a broken leg and had to be euthanased during one of these events in Adelaide. Forcing animals to endure this

suffering for sport and entertainment is unnecessary and inhumane.

Where rodeos are permitted to be conducted, the RSPCA advocates the adoption of compulsory registration and licensing. Compliance with national standards for the management, housing and transport of rodeo animals must be made a condition of licensing. Attendance by a veterinary surgeon should also be mandatory at all rodeo events to ensure that only fit animals are used and that any injured animal is treated appropriately or humanely killed.

Also read:

[RSPCA Policy C08 Rodeos](#)

### **Reference**

[1] Sinclair M, Keeley T, Lefebvre A, and Phillips C (2016) Behavioural and physiological responses of calves to marshalling and roping in a simulated rodeo event. *Animals* 6(30).

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Article ID: 710

Last updated: 17 Dec, 2017

Revision: 6

Sport, entertainment and working animals -> What are the welfare issues associated with rodeos?

<http://kb.rspca.org.au/entry/710/>

<b>Title/Subject:</b>	<b>2017/2018 BUDGET REVIEW</b>
<b>Agenda/Minute Number:</b>	9.3.3
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 0241
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	6 March 2018
<b>Author:</b>	Svenja Clare Acting DCEO



*Signature of Author*

<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
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*Signature Senior Officer*

**Summary/Matter for Consideration:**

This report presents to Council a list of recommended budget amendments identified during a review process.

**Attachments:**

2017/2018 Budget Review

**Background:**

The Local Government (Financial Management) Regulations 1996, regulation 33A as amended, came into effect 31<sup>st</sup> March 2005 and requires that local governments conduct at least one budget review between 1 January and 31 March in each financial year.

The draft budget is presented to Council in May, and at this time staff are only able to provide financial estimates regarding future spending. A review of the adopted budget was held in September 2017 after the completion of the draft 2016/17 financial report figures as staff had identified some necessary amendments to these initial financial estimates.

This budget review addresses the mandatory requirement and some recommendations due to the completion of the final 2016/17 financial report.

**Comment:**

The requested amendments are as follows:

**Adjustment to 2016/17 surplus**

1. As previously presented to Council during the January audit committee and ordinary council meeting the actual Budget Surplus was \$6,526,819 as opposed to the original surplus of \$6,353,095 – an increase of \$173,724.

**Variations to Budgeted Figures**

2. Lot 255 Darlot Street was earmarked to be sold this year and was expected to bring \$50,000 in proceeds. The house has now been tenanted and therefore is recommended not to be sold at this stage.
3. All land parcels and radio towers owned by Telstra are now being rated in accordance with legislation and were able to be back-rated for five years. The budgeted revenue needs to be amended to reflect this, from \$4,000 to \$32,000.

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4. Interest on overdue rates is likely going to come in above budget mainly due to one ratepayer still owing a large sum of money which is being paid off slowly. The revenue is expected to increase by \$22,000.
  5. The income from Refuse Removal Charges need to be reduced by \$10,184 due to corrections made to pensioners' rubbish charges.
  6. As there was no Community Development Officer for the first one and a half months of the financial year the budget for salaries can be reduced by \$13,060.
  7. Due to low staffing and changes in Youth Officers the Youth Coordinators Salaries account can also be reduced from \$173,281 to \$110,000.
  8. Wages for Works Overseers are higher than budgeted and need an increase of \$22,084 (from \$212,916 to \$235,000). This is due to an overlap of the new Works and Services Manager with the Acting Works and Services Manager in July 2017.
  9. Two airconditioners failed at the Community Resource Centre and needed to be replaced. This, combined with a couple of invoices for works from the previous year that weren't received until later this year, means the capital budget needs to be increased by \$5,600.
  10. The Landor Road R2R funded reseal job (AA66) that was carried over from last year and budgeted at \$35,688 has been completed now and came in below budget at \$12,434, resulting in savings of \$23,254.
  11. Council had budgeted expenditures and income from a grant for partial restoration works at the Mount Gould Police Station. The scope of works was amended and the budgeted expenditure needs to be decreased from \$112,500 to \$61,500 and the grant revenue from \$42,500 to \$28,750.
  12. Council had a \$100,000 budget for a new truck (prime mover). The Works and Services Manager has assessed the Shire's fleet and recommends not purchasing any further prime movers at this stage. However as a matter of urgency a new tipper truck was purchased for \$75,887 (\$24,113 savings) and an old 2009 Hino tipper truck was traded in, as it needed major works and was not worth the repairs. The trade-in resulted in additional revenue of \$27,273.
  13. The budgeted Miscellaneous Income from Plant Hire needs to be increased by \$10,000 due to plant hire by a contractor as previously tabled at the October 2017 ordinary council meeting.
  14. An additional \$12,000 is required for Cemetery Maintenance. This is to cover the cost of cemetery markers and also allows for the Nannine Cemetery Survey to be carried out prior to the budgeted clean-up. The survey will use a ground penetrating radar to identify grave sites that may have visually disappeared due to the age of the cemetery and erosion, moving sand etc at this location.
  15. Council have budgeted \$5,000 for updated Roman (road) data. The quote for this however came in at \$42,000. As it is a statutory requirement to have infrastructure valued every three years it is necessary to increase the budget expenditure by \$37,000 to allow for the valuation to happen by 30<sup>th</sup> June 2018.
  16. The Youth Centre maintenance budget was set quite high (as maintenance requirements are often unforeseeable) and can be reduced from \$33,999 to \$25,000 resulting in savings of approx. \$9k.
  17. The Maintenance Trails & Lookout budget was set very high at \$97,124 with the expectation that further improvements would be carried out by the Handyman. As Council have not had a Handyman for most of the year this budget can be reduced to \$40,000 resulting in savings of over \$57k.
  18. The Youth Centre Building Upgrade needs an overall increase from \$44,500 to \$53,000 to cover the west wall insulation and installation of the false ceiling, both of which are more expensive than first thought. The BBQ cover for \$4,000 can be cancelled as this was to be an in-house project where the Youth Sport and Recreation Officer (as a qualified carpenter) would teach carpentry to the youth. As he has left the employ of the Shire this project will not be completed as planned and requires either cancellation or an increase in budget. At

this time the recommendation is to cancel this job. Overall the Youth Centre Building Upgrade budget requires an increase of \$8,500.

19. The capital improvements at Lot 213 Darlot Street have cost \$8,200 less than anticipated, so the budget can be reduced from \$24,200 to \$16,000.
20. The building on Lot 304 Darlot Street as per recent council resolution is going to be offered for removal so therefore it is not worth investing any money into it and the \$20,000 budget for capital improvements can be reduced to nil.
21. The retiling of the two Admin building entrances, based on quotes received, is going to cost \$8,000 instead of the previously budgeted \$3,000, requiring an increase of \$5,000.
22. \$12,000 was budgeted for security cameras to cover the depot dog pound and shire plant. The electric fence however has greatly reduced depot vandalism and damage and therefore this expense is not deemed necessary and can be reduced to nil.
23. The Council Chambers table previously budgeted at \$8,000 is going to cost \$16,000. This is for a similar but improved configuration to the existing table and designed to match the Chambers buffet.
24. An additional \$6,000 is required for the Airport Apron & Parking Area as the earthworks need to be reworked before the bitumen can be put down.
25. The new Airport Tractor was previously budgeted at \$65,000. The selected model came in cheaper at \$52,018.
26. The Kidzone Building Improvements budget can be reduced by \$9,108 as the flooring works came in much cheaper than expected, despite the budget figure being based on a quote.
27. An additional \$12,000 is required for the Depot Capital Improvements to the Railway Goods Shed to be carried out properly. Instead of \$13,000 it is going to cost \$25,000 mainly due to Council having to use contractors rather than their own Handyman and additional cost of painting it which will add to the longevity of the renewed sheet doors and facias.
28. Water Bores for the year are mostly complete so the budget of \$150,000 can be reduced to \$100,000.
29. The Airport Terminal Improvements has a budget of \$27,500 to cover concreting around terminal, internal and external painting and replacing external lights. It was previously thought to simply concrete over the existing concrete slabs but in consultation with concreting contractors this was deemed not advisable. To pull up the slabs and to concrete around the terminal would cost approx. \$62,500 which is \$53,500 more than budgeted.
30. Raising the drain level on the Main Street was previously budgeted at \$300,000. This job is anticipated to come in much cheaper with approx. \$110,000 savings. The Works and Services Manager recommends allocating \$110,000 towards gravel sheeting the Mt Clere Road.

#### Timing Differences

31. There were a number of invoices for plumbing/kitchen/bathroom capital works that were budgeted for and completed in 2016/2017 but the invoices were not received from the contractor until much later, January 2018. This throws out this year's budget and therefore increases are needed as follows:
  - \$4,283 (from \$9,450 to \$13,733) for Sports Complex Residence
  - \$1,240 (from \$54,450 to \$55,690) for Lot 204 Hill Street
  - \$1,600 (from \$152,200 to \$153,800) for Shire Office
32. \$14,043 expenditure is showing for the Power to Sports Complex. This was a job from previous year's budget that was not completed and invoiced until 2017/18.

#### Request for New Budget Items

33. At the October meeting Council resolved to grant the lease of the Red Sand Box to Yulella. Their lease fee (\$1000) and electricity reimbursements (approx. \$2000) were not budgeted for and will increase the operating revenue by about \$3,000.

- 
34. As at 30/06/2017 the Leave Reserve had a balance of \$170,430. The long service leave and annual leave provisions as at 30/06/2017 however were \$365,385. A transfer of \$200,000 to the Leave Reserve is required to match the provisions.
  35. Last year the water tank south of the roadhouse burst and was replaced through insurance. The new tank is in place and already shows marks and dents from rocks and ging shots and was also damaged by vandals dropping a rock into it, damaging the lining. It is suggested that \$11,500 be allocated towards erecting a fence to prevent easy access for vandals.

#### Non Cash Differences

36. Depreciation is higher across the board due to increased fair values of building assets resulting in higher depreciation and inclusion of buildings or renewal of assets. Overall an increase of approx. \$464,030 is needed. Depreciation does not affect the overall budget but needs to be recorded and increased correctly for the different categories:
  - Education \$16,600
  - Youth \$15,530
  - Housing \$129,500
  - Sports, Park, Gym \$80,200
  - Airport \$55,200
  - Trails \$57,000
  - Economic \$70,000
  - Administration \$40,000
37. The increased Housing depreciation has a flow on effect resulting in the Housing Allocations to Admin and to Works to be increased by \$83,500 and \$46,000 respectively and the Housing – Less Allocation to Program account to be decreased accordingly (\$129,500). This, too, does not have any effect on the overall budget deficit/surplus.
38. A loss of \$27,166 was expected for the sale of Lot 255 Darlot Street. If the sale is not going ahead anymore (due to the house being tenanted now) then this loss can be reduced to nil.
39. Selling the 2009 Hino Tipper resulted in a loss of \$1,421.

The overall budget impact of all these changes, if adopted as presented by Council, combined with previously adopted budget amendments, is that there will be a deficit of approx. \$232,389. To provide a balanced budget Council may resolve to amend budgeted transfers from the Reserves as they deem fit. However, historically it is likely that the budget will at the end of the financial year be in surplus, therefore it may be prudent to not make any budget balancing amendments at this time.

#### **At the meeting:**

Staff have identified further budget amendments required since the agenda item was written. The two items offset each other so have nil impact on the budget surplus/deficit.

The two items are reducing the footpaths works from \$160,000 to \$0 as this is no longer going to be carried out this year & increasing the budget for Council funded works on Mt Clere road by \$160,000. The road has had heavier than usual truck traffic on it.

#### **Consultation:**

Roy McClymont – Chief Executive Officer

Krys East – Deputy Chief Executive Officer

Doug Davey - Works and Services Manager

Geoff Carberry - Community Development Services Manager

David Macdonald - Project Officer

Megan Shirt – Financial Consultant

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996, Reg 33A requires:

- “(1) *Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.*
- (2A) *The review of an annual budget for a financial year must —*
- (a) consider the local government’s financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
  - (b) consider the local government’s financial position as at the date of the review; and*
  - (c) review the outcomes for the end of that financial year that are forecast in the budget.*
- (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (3) *A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*
- \*Absolute majority required.*
- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.”*

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Budget amendments form part of the Officer Recommendation.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation:**

That Council confirms all budget amendments previously adopted by Council totalling \$-473,223 and the 2016/17 surplus as being \$6,526,819 and adopts the following new amendments totalling \$240,834:

**1. Carryovers from 2016/17 not included in adopted budget:**

*Expenditure*

- **0930 Sports Complex Residence Capital Improvements +\$4,283**
- **0979 Lot 204 Hill St Capital Improvements +\$1,240**
- **1328 Shire Office Capital Improvements +\$1,600**
- **3744 Power to Sports Complex +\$14,043**

**2. Income Accounts:**

*Reduced*

- **1126 Proceeds on Sale of Lot 255 Darlot St -\$50,000**
- **4163 Mt Gould Police Station Restoration Grant -\$13,750**
- **2863 Refuse Removal Charges -\$10,184**

***Increased***

- **0131 Back Rates Raised +\$28,000**
- **5105 Sale of Hino Tipper +\$27,273**
- **0151 Interest on Overdue Rates +\$22,000**
- **8313 Misc Income Plant Hire +\$10,000**

***New***

- **2073 Lease of Red Sand Box +\$1000**
- **2063 Reimbursement of Red Sand Box utilities +\$2,000**

**3. Expense Accounts:**

***Reduced***

- **2457 Community Development Salary -\$13,060**
- **2422 Youth Salaries -\$63,281**
- **2512 Youth Centre Maintenance -\$8,999**
- **5926 Maintenance Trail & Lookout -\$57,124**
- **AA66 Landor Rd R2R Funded Reseal -\$23,254**
- **4181 Mt Gould Police Station Restoration -\$51,000**
- **5124 Road Plant Purchases Truck/Tipper -\$24,113**
- **0925 Lot 213 Darlot St Capital Improvements -\$8,200**
- **0931 Lot 304 Darlot St Capital Improvements -\$20,000**
- **DC8 Depot Security Cameras -\$12,000**
- **5114 Airport Tractor -\$12,982**
- **2439 Kidzone Capital Improvements -\$9,108**
- **1268 Water Bores -\$50,000**
- **C118 Main Street Drain Levels -\$110,000**

***Increased***

- **8012 Overseer Wages +\$22,084**
- **9681 Community Resource Centre Building +\$5,600**
- **3212 Cemetery Maintenance +\$12,000**
- **4872 Update Roman Data +\$37,000**
- **2437 Youth Centre Building Upgrade +\$8,500**
- **AC2 Admin Building Entrance Tiling +\$5,000**
- **0254 Council Chambers Table +\$8,000**
- **1215 Airport Apron & Parking Area +\$6,000**
- **DC9 Depot Railway Goods Shed +\$12,000**
- **5219 Airport Terminal +\$53,500**
- **M1 Mt Clere Rd Maintenance +\$110,000**

***New***

- **SR02 Fence for Tank South of Roadhouse +\$11,500**
- **8960/7015 Transfer to Leave Reserve +\$200,000**

**4. Non Cash Adjustments:**

- **5132 Loss on Sale of Asset P408 Tipper +\$1,421**
- **0732 Loss on Sale of Asset Lot 255 Darlot St -\$27,166**
- **2426 Depreciation Education +\$16,600**
- **2522 Depreciation Youth +\$15,530**
- **2662 Depreciation Housing +\$129,500**
- **3972 Depreciation Sports, Park, Gym +\$80,200**
- **5072 Depreciation Airport +\$55,200**
- **5922 Depreciation Trails +\$57,000**
- **5762 Depreciation Economic +\$70,000**



- **0722 Depreciation Administration +\$40,000**
- **0492 Housing Allocated to Administration +\$83,500**
- **8232 Housing Allocated to Works +\$46,000**
- **2682 Housing – Less Allocation to Program -\$129,500**

**Council Resolution:**

**Moved: Cr PS Clancy**  
**Seconded: Cr DK Hodder**

**That Council confirms and adopts the Officers Recommendation as presented with the addition of the following two amendments:**

- **Decrease expense account 5046 Footpaths – New and Renewal -\$160,000 and**
- **Increase expense account C1 – Mt Clere Road Construction + \$160,000**

**CARRIED 5/0**  
**BY AN ABSOLUTE MAJORITY**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 MARCH 2018

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SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2018

**Note 4: BUDGET AMENDMENTS**

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			Audited Budget Surplus	6,353,095	6,526,819	\$	\$	\$	\$
							173,724	0	173,724
<b>Revenue</b>									
2419	Youth Grant - O.S.H.C. Program	16/09/2017 Item 9.2.5	Operating Revenue	38,732	31,167		0	(7,565)	166,159
3603	Dept Sport & Recreation - Kidsport Program Grant	16/09/2017 Item 9.2.5	Operating Revenue	20,000	0		0	(20,000)	146,159
4591	Mainroads Direct Grant	16/09/2017 Item 9.2.5	Operating Revenue	260,586	285,548		24,962	0	171,121
5137	Rebate on Vehicle Purchases	16/09/2017 Item 9.2.5	Operating Revenue	0	1,000		1,000	0	172,121
8313	Misc Income - Vehicle Licences Refunded by DoT	16/09/2017 Item 9.2.5	Operating Revenue	0	111,700		111,700	0	283,821
8303	Diesel Fuel Rebate	16/09/2017 Item 9.2.5	Operating Revenue	40,000	104,500		64,500	0	348,321
0181	Financial Assistance Grant	16/09/2017 Item 9.2.5	Operating Revenue	1,247,642	1,103,907		0	(143,735)	204,586
0211	Local Road Grant	16/09/2017 Item 9.2.5	Operating Revenue	653,887	552,221		0	(101,666)	102,920
4601	Natural Disaster (Flood Damage) Grant	16/09/2017 Item 9.2.5	Operating Revenue	6,784,125	6,847,334		63,209	0	166,129
0031	Rates Raised	16/09/2017 Item 9.2.5	Operating Revenue	3,930,465	3,922,172		0	(8,293)	157,835
2073	Lease of Red Sand Box		Operating Revenue	0	1,000		1,000	0	158,835
2063	Reimbursement of Red Sand Box Utilities		Operating Revenue	0	2,000		2,000	0	160,835
0131	Back Rates Raised		Operating Revenue	4,000	32,000		28,000	0	188,835
4163	Mt Gould Police Station Restoration Grant		Operating Revenue	42,500	28,750		0	(13,750)	175,085
0151	Interest on Overdue Rates		Operating Revenue	95,000	117,000		22,000	0	197,085
2863	Refuse Removal Charges		Operating Revenue	101,742	91,558		0	(10,184)	186,901
8313	Misc Income - Plant Hire		Operating Revenue	111,700	121,700		10,000	0	196,901
<b>Operating Expenditure</b>									
0961	Lot 294 Hill St - Maintenance (new house)	16/09/2017 Item 9.2.5	Operating Expenses	0	9,000		0	(9,000)	187,901
4820	Street Maintenance	16/09/2017 Item 9.2.5	Operating Expenses	66,180	71,680		0	(5,500)	182,401
0712	Computer Software	16/09/2017 Item 9.2.5	Operating Expenses	24,066	44,317		0	(20,251)	162,150
	Consulting - (Additional: Economic Impact Assessment/Business Case Landor Rd)	16/09/2017 Item 9.2.5	Operating Expenses	100,572	120,572		0	(20,000)	142,150
4692	Refund of Grant Monies	16/09/2017 Item 9.2.5	Operating Expenses	0	121,098		0	(121,098)	21,052
0555	Sundry Debtor Write Off	20/01/2018 Item 9.2.5	Operating Expenses	5,000	25,000		0	(20,000)	1,052
5132	Loss on Sale of Asset	16/09/2017 Item 9.2.5	Non Cash Item	0	3,320	3,320	0	(3,320)	1,052
2457	Salaries - Community Development		Operating Expenses	64,060	51,000		13,060	0	14,112
2422	Salaries - Youth Coordinators		Operating Expenses	173,281	110,000		63,281	0	77,393
8012	Overseers Wages		Operating Expenses	212,916	235,000		0	(22,084)	55,309
3212	Cemetery Maintenance		Operating Expenses	40,444	52,444		0	(12,000)	43,309
4872	Update Roman Data		Operating Expenses	5,000	42,000		0	(37,000)	6,309
2512	Youth Centre Maintenance		Operating Expenses	33,999	25,000		8,999	0	15,308
5926	Maintenance Trails & Lookout		Operating Expenses	97,124	40,000		57,124	0	72,432
M1	Mt Clere Road Maintenance		Operating Expenses	0	110,000		0	(110,000)	(37,568)
5132	Loss on Sale of Asset - P408 2009 Hino Tipper		Non Cash Item	0	1,421	1,421	0	(1,421)	(37,568)
0732	Loss on Sale of Admin Asset - Lot 255 Darlot St		Non Cash Item	27,166	0	(27,166)	27,166	0	(37,568)
2426	Depreciation - Education		Non Cash Item	15,500	32,100	16,600	0	(16,600)	(37,568)
2522	Depreciation - Youth		Non Cash Item	40,270	55,800	15,530	0	(15,530)	(37,568)
2662	Depreciation - Housing		Non Cash Item	53,500	183,000	129,500	0	(129,500)	(37,568)
3972	Depreciation - Sports, Parks, Gym		Non Cash Item	212,300	292,500	80,200	0	(80,200)	(37,568)
5072	Depreciation - Airport		Non Cash Item	255,300	310,500	55,200	0	(55,200)	(37,568)

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 MARCH 2018

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GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
5922	Depreciation - Trails		Non Cash Item	10,500	67,500	57,000	0	(57,000)	(37,568)
5762	Depreciation - Economic		Non Cash Item	10,500	80,500	70,000	0	(70,000)	(37,568)
0722	Depreciation - Administration		Non Cash Item	41,000	81,000	40,000	0	(40,000)	(37,568)
0492	Housing - Allocated to Administration		Non Cash Item	117,918	201,418	83,500	0	(83,500)	(37,568)
8232	Housing - Allocated to Works		Non Cash Item	104,816	150,816	46,000	0	(46,000)	(37,568)
2682	Housing - Less Allocation to Program		Non Cash Item	(301,345)	(431,345)	(129,500)	129,500	0	(37,568)
<b>Capital Expenditure</b>									
2715	New Staff Housing - Lot 294 Hill St	22/07/2017 Item 9.7.1	Capital Expenses	0	251,771		0	(251,771)	(289,339)
0980	Lot 927 McCleary St - (Additional: Replace Lights with LEDs)	16/09/2017 Item 9.2.5	Capital Expenses	54,500	57,000		0	(2,500)	(291,839)
0981	Lot 294 Hill St - CCTV and install alarm	16/09/2017 Item 9.2.5	Capital Expenses	0	3,815		0	(3,815)	(295,654)
3544	Shire Hall	16/09/2017 Item 9.2.5	Capital Expenses	147,250	152,250		0	(5,000)	(300,654)
DC5	Washdown Bay - Petrol and Oil Separator	16/09/2017 Item 9.2.5	Capital Expenses	12,000	26,000		0	(14,000)	(314,654)
DC10	Depot Office - Paint Internal and External	16/09/2017 Item 9.2.5	Capital Expenses	15,000	10,000		5,000	0	(309,654)
DC12	Works Manager Office Upgrade	16/09/2017 Item 9.2.5	Capital Expenses	0	5,000		0	(5,000)	(314,654)
5144	Works Manager Vehicle Upgrade (Offset by trade in P487)	16/09/2017 Item 9.2.5	Capital Expenses	0	45,000		0	(45,000)	(359,654)
AA66	Landor Rd - R2R Funded - 15.5-25SLK Reseal	16/09/2017 Item 9.2.5	Capital Expenses	0	35,688		0	(35,688)	(395,342)
A66	Landor Rd - R2R Funded - various reseals (25.5km total)	16/09/2017 Item 9.2.5	Capital Expenses	400,000	786,219		0	(386,219)	(781,561)
A30	Murchison Downs Rd - R2R Funded - reseal	16/09/2017 Item 9.2.5	Capital Expenses	200,000	101,602		98,398	0	(683,163)
1261	Various Town Streets - R2R Funded - reseals and imprvmnts	16/09/2017 Item 9.2.5	Capital Expenses	350,000	163,179		186,821	0	(496,342)
1215	Airport Apron & Parking Area - Bitumen works	16/09/2017 Item 9.2.5	Capital Expenses	0	20,000		0	(20,000)	(516,342)
5114	Airport Tractor Mower-Sprayer Unit	16/09/2017 Item 9.2.5	Capital Expenses	42,000	65,000		0	(23,000)	(539,342)
263	Tangadee Road AGRN743 Flood Damage Works	16/09/2017 Item 9.2.5	Capital Expenses	56,674	119,883		0	(63,209)	(602,551)
1324	Admin Office Equipment - Shredder	16/09/2017 Item 9.2.5	Capital Expenses	19,500	6,500		13,000	0	(589,551)
9681	Community Resource Centre - Building		Capital Expenses	6,400	12,000		0	(5,600)	(595,151)
AA66	Landor Rd - R2R Funded - 15.5-25SLK Reseal		Capital Expenses	35,688	12,434		23,254	0	(571,897)
8960/7015	Transfer to Reserves - Leave Reserve		Capital Expenses	0	200,000		0	(200,000)	(771,897)
0930	Sports Complex Residence - Capital Improvements 16/17		Capital Expenses	9,450	13,733		0	(4,283)	(776,180)
0979	Lot 204 Hill St - Capital Improvements from 16/17		Capital Expenses	54,450	55,690		0	(1,240)	(777,420)
1328	Shire Office - Capital Improvements from 16/17		Capital Expenses	152,200	153,800		0	(1,600)	(779,020)
SR02	Fence for tank south of Roadhouse		Capital Expenses	0	11,500		0	(11,500)	(790,520)
4181	Mt Gould Police Station Restoration		Capital Expenses	112,500	61,500		51,000	0	(739,520)
5124	Road Plant Purchases - Truck / Tipper		Capital Expenses	100,000	75,887		24,113	0	(715,407)
2437	Youth Centre Building Upgrade		Capital Expenses	44,500	53,000		0	(8,500)	(723,907)
0925	Lot 213 Darlot St - Capital Improvements		Capital Expenses	24,200	16,000		8,200	0	(715,707)
0931	Lot 304 Darlot St - Capital Improvements		Capital Expenses	20,000	0		20,000	0	(695,707)
3744	Power to Sports Complex		Capital Expenses	0	14,043		0	(14,043)	(709,750)
AC2	Admin Building - Retile two entrances		Capital Expenses	3,000	8,000		0	(5,000)	(714,750)
DC8	Depot Capital Improvements - Security Cameras		Capital Expenses	12,000	0		12,000	0	(702,750)
0254	Council Chambers Table		Capital Expenses	8,000	16,000		0	(8,000)	(710,750)
1215	Airport Apron & Parking Area		Capital Expenses	20,000	26,000		0	(6,000)	(716,750)
5114	Airport Tractor Mower-Sprayer Unit		Capital Expenses	65,000	52,018		12,982	0	(703,768)
2439	Kidzone Building Improvements		Capital Expenses	15,000	5,892		9,108	0	(694,660)
DC9	Depot Capital Improvements - Railway Goods Shed		Capital Expenses	13,000	25,000		0	(12,000)	(706,660)
1268	Water Bores		Capital Expenses	150,000	100,000		50,000	0	(656,660)
5219	Airport Terminal		Capital Expenses	27,000	80,500		0	(53,500)	(710,160)
C118	Main Street Service Road - Construction		Capital Expenses	300,000	190,000		110,000	0	(600,160)
C1	Mt Clere Road Construction		Capital Expenses	0	160,000		0	(160,000)	(760,160)
5046	Footpaths - new and renewal		Capital Expenses	160,000	0		160,000	0	(600,160)

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GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
<b>Capital Revenue</b>									
8961/7050	Transfer from Reserves - Building Reserve	22/07/2017 Item 9.7.1	Capital Revenue	0	251,771		251,771	0	(348,389)
3733	Proceeds on Sale of Assets - Sport & Rec	16/09/2017 Item 9.2.5	Capital Revenue	4,000	0		0	(4,000)	(352,389)
5105	Proceeds on Sale of Assets	16/09/2017 Item 9.2.5	Capital Revenue	60,000	102,727		42,727	0	(309,662)
5105	Proceeds on Sale of Assets - add: P408 2009 Hino Tipper		Capital Revenue	102,727	130,000		27,273	0	(282,389)
1126	Proceeds on Sale of Assets - Administration - Lot 255 Darlot St		Capital Revenue	50,000	0		50,000	0	(232,389)
						441,605	1,956,872	(2,630,866)	

**That the order of business in the agenda be changed to allow item 5 to be discussed after item 9.3.4.**

<b>Title/Subject:</b>	<b>APRIL 2018 MEETING DATE</b>
<b>Agenda/Minute Number:</b>	9.3.4
<b>Applicant:</b>	Nil
<b>File Ref:</b>	
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	13 March 2018
<b>Author:</b>	Krys East Deputy Chief Executive Officer



*Signature of Author*

<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
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*Signature Senior Officer*

**Summary/Matter for Consideration:**

This report requests Council give consideration to the April 2018 Ordinary Council meeting date for both Ordinary Council meeting (OCM) and Health Building and Town Planning Committee (HB&TP) meeting.

**Attachments:**

Nil

**Background:**

21 April 2018 has been advertised as the date for the April meeting for the OCM. The HB&TP meeting is held on the same day. Staff have become aware that the local Annual Gymkhana event occurs on this day which is a major annual event for the pastoralists and brings competitors and spectators to our shire.

As per Council policy the April OCM meeting is when Council consider the rate in the dollar based on the estimate of the preliminary draft budget deficiency.

Two Councillors are likely to miss this meeting due to commitments with the Annual Gymkhana.

**Comment:**

Setting the rate in the dollar is an important decision to be made each year and the input of all Councillors is desirable.

It may be sensible to take into account how the Annual Gymkhana event may impact Councillor attendance at the April meeting each year and Council may wish to consider

including in the resolution that the date of the April meeting for future years is set with regards to the date of the Annual Gymkhana.

Given the lack of major events held in Meekatharra and the reliance of volunteers to participate and make these events successful Council may deem that attendance at such unique events to be equally as important as participating in Council discussions and warrants rescheduling of a meeting date. This would allow the two Councillors to attend both meeting and Gymkhana.

The Annual Rifle Club meet is also held on a Saturday and the date does usually conflict with the OCM, however there is no significant policy defined resolution required at this meeting. Councillors can comfortably attend the OCM and still assist with the Annual Rifle Club.

The Annual Golf meet generally does not conflict with Council meeting dates.

Council could consider changing the meeting date to:

- Saturday 14 April 2018 (a week earlier); or
- Friday 20 April 2018 (the day prior to the advertised date); or
- Saturday 28 April 2018 (a week later); or

leaving it on the Saturday 21 April 2018 (the advertised date).

The Health Building and Town Planning which does not require advertising as it is not open to the public will be held on the same day prior to the Ordinary Council Meeting.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Section 5.25 (1) (g) of the Local Government Act 1995

Section 12 (2) of the Local Government (Administration) Regs 1996

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommended Options:**

**Option A**

**That Council do not authorise a change in the advertised April 2018 meeting date for the Ordinary Council meeting. The meeting date will remain the 21 April 2018.**

**OR**



**Option B**

**Council authorise a change in the advertised April 2018 meeting date for the Ordinary Council meeting from the 21 April 2018 to \_\_\_\_\_. Furthermore Council authorise staff to advertise the new meeting date as required by Section 12 (2) of the Local Government (Administration) Regs 1996.**

**In future years when setting the April meeting date staff are requested to present alternative dates if there is likely to be a conflict with the Annual Gymkhana to assist Councillors who wish to attend both the option of being able to.**

**Council Resolution:**

**Moved: Cr HJ Nichols  
Seconded: Cr AJ Binsiar**

**Council endorse “Option B” and authorise the change of date for the April 2018 meeting to Friday 20 April 2018 commencing at 3pm.**

**CARRIED 5/0**

<b>Title/Subject:</b>	<b>MANAGEMENT/STRUCTURE REVIEW</b>
<b>Agenda/Minute Number:</b>	9.3.5
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM113
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	13 March 2018
<b>Author:</b>	Krys East Deputy Chief Executive Officer



*Signature of Author*

<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
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*Signature Senior Officer*

**Summary/Matter for Consideration:**

That Council consider a review of the Organisational Chart and creating a new position for an Assistant Finance Officer.

This item was presented at the January 2018 OCM where Council resolved to:

*“That the item lay on the table to allow for discussion between Shire President Norm Trenfield, Deputy President Peter Clancy, Chief Executive Officer Roy McClymont and Deputy Chief Executive Officer Krys East.”*

This meeting has now taken place and a few amendments have been made. The item is again presented to Council for their consideration.

**Attachments:**

Current Organisational Structure dated April 2015  
Draft January 2018 Organisational Structure

**Background:**

The administration team of the Shire of Meekatharra has for many years been playing catch up on a lot of tasks. The backlog of tasks combined with ever increasing statutory requirements (audits, reports, compulsory surveys, checks and balances that are necessary for transparency and good governance) means currently many tasks fall behind. Furthermore the Shire operates with an internal relief structure during periods of leave which requires and enables staff members to step up into higher duties rather than getting a temporary fill-in contract worker. This has proven to be very effective and works well. The benefits are staff filling in are familiar with our procedures and workplace so no time is wasted with alternative relief staff having to learn how the Shire of Meekatharra administration operates, when vacancies occur the Shire can promote in-house and generally as the person has already gained experience in their new role continuity can be maintained in meeting requirements.



**Comment:**

Staff in the administration department have over the last seven months gauged and measured the workload in order to explore the reason for the seemingly ever increasing pile of work to be done and have identified three main reasons:

1. Existing backlog of tasks
2. More complex and involved statutory requirements such as audits etc
3. Internal relief structure

The existing backlog of tasks cannot be changed and simply requires manpower and time to resolve.

The increasing statutory requirements are outside of the Shire's control and are something that simply has to be complied with. The audits etc are imposed to ensure transparency and lawfulness and are therefore important, albeit time consuming.

The internal relief structure has been identified as the one point that can be improved upon.

Currently the Administration Officer fills in when either the Finance Officer or Customer Service Officer is away.

The Finance Officer steps into the DCEO role when the DCEO is away or relieving.

The DCEO steps into the CEO's role when the CEO is away.



The Administration Officer position was created as a "relief" for either the Finance Officer or the Customer Service Officer when they were absent from their roles. Initially this role was given minimal tasks assigned to the role. However, over time the position has morphed into a full time position in its own right. There are two main reasons this has happened. The first being that everybody is constantly "playing catchup" on their time critical and mandatory tasks so have no time to take on other tasks and the second is that certain tasks do not really fall within the other job descriptions.

Up to now some of the non-critical tasks have waited until the Administration Officer return to their position but performing those time critical tasks such as Minutes, Agendas, Info Bulletin, funerals and property condition reports still requires other staff members to neglect their own duties (therefore themselves getting behind) or puts extra stress on the Administration Officer to complete those tasks in conjunction with their relief tasks.

Based on each officer's annual leave entitlements there is the potential for a cumulative period of about 27 weeks every year (over half the year) that the Administration Officer is not in their own role without even considering long service leave. At the time of writing this both the CEO and DCEO are entitled to long service leave.

Since 1 July 2017 the Administration Officer did 621.50 hours relieving the Finance Officer. Considering that there were only a maximum of 942 hours in this six month period that equates to the Administration Officer spending 66% of their work time in the Finance Officer

role. This pattern looks to continue into the future and may increase especially if the more senior positions use their Long Service Leave entitlements.

Additionally the Records Officer assists with tasks that fall outside of their Position Description. 38% of their time is spent doing non-records tasks of which 13% of this is finance related.

When the Administration Officer step up into Finance Officer they do the best they can and manage to stay on top of the most urgent tasks (creditor payments, payroll etc) but many other tasks fall behind in both roles. This means the Finance Officer always has tasks to catch up on, on top of the everyday incoming stream of tasks. This catch up is never happening completely as every few weeks the Finance Officer is acting again in a higher position or on leave. There are many tasks that should be done more regularly or more thoroughly (e.g. rates debt collection or following up on outstanding debtors).

It is normal and to be expected that whilst someone is relieving in a position they are not going to be able to work quite as efficiently as the person that is normally in that role. This results in the more involved tasks being put to one side for completion by the Finance Officer on their return.

The creation of another full-time position, Assistant Finance Officer, would assist the administration team in not only catching up on those tasks that are required to be completed but maybe even allow for review of current procedures to allow for the administration operations to improve.

With relief of positions continuing in house it is proposed that the Administration Officer remains a full time position and is the relief for the Customer Service Officer. This would reduce their relief time to possibly 5 weeks a year.

The Records Officer is currently part-time but flexibility with this position is required. Given the monotonous nature of this position, when the Records Officer is at work she assists the Customer Service Officer by taking phone calls and attending to the front counter and would back up the Administration Officer when filling in as Customer Service Officer.

The Assistant Finance Officer would be employed to do the routine, time critical tasks. This will mostly be creditor/debtor related.

The Finance Officer would be assigned overseeing of all finance tasks undertaken currently by Finance Officer. The Finance Officer would also be responsible for tasks associated with payroll and those duties that require more time than they currently receive such as debt collection and sale of properties that have not paid their rates for more than three (3) years. The last time sale of properties was undertaken was in 2010. Additionally ad hoc tasks that are not required to be done regularly but only as needed such as vehicle licensing, audit preparation, attending to rates queries and writing agenda items for debtor and rates write-offs will be included in the Finance Officer's position description.

Furthermore the Assistant Finance Officer should be able to fulfil the duties of Finance Officer whilst relieving them more thoroughly than is being done at present as they would be more familiar with the role.

Position Descriptions (PD's) will be amended or created for these two positions but will be reviewed regularly to ensure that workloads are appropriate. It is to be expected that the initial PD will require modifying during the first year until they clearly define the tasks for each role. An additional advantage of creating the new position could possibly be that the Finance Officer may be able to assist the DCEO allowing for more pro-active tasks to be undertaken by the DCEO.

Thought has been given to the physical workspace for the new position. At present the central area is where the administration team predominately work. The Customer Service Officer and Records Officer both work near/at the front counter area. The main central area is currently assigned to the Finance Officer and the Administration Officer. It is suggested that the Records Officer will relocate to the area where the visiting Environmental Health Officer currently works. Another desk will be added to the area. The Environmental Health Officer is only in attendance at the office one week a month and provides his own laptop. Only minor expense will be required to facilitate the changes to accommodate another person in this area.

The Administration Officer will move to the desk near the front counter. This will make it easier for the Administration Officer to assist with front counter enquiries as necessary.

The central area will then have the Assistant Finance Officer and Finance Officer working in the same area. This makes sense as they will be required to work together to ensure that all assigned tasks are done on time and accurately with no double-up.

If Council approve this request, initial consultation has shown that a current employee is already interested in the Assistant Finance Officer position.

Housing for the Assistant Finance Officer will be provided in accordance with Council Policy. At this time there are 4 one bedroom units and 1 three bedroom unit vacant.

It has been determined that an Assistant Finance Officer would be working at level 6 of the Local Government Industry Award 2010. If an appointment was made commencing on the 25 January 2018 an increase to the 2017/18 budgets for Administration Salaries of \$25,184 and to Industry Superannuation for \$2,392 is needed to meet payroll obligations for the new position. The current year to date Administration Salaries and Industry Superannuation budgets are on target for the end of the financial year end so the new position cannot be funded out of these without amendment. Staff will be undertaking the mandatory budget review, which will include an increase of \$173,724 to the budgeted 2016/17 financial year surplus so part of this surplus could be utilised to fund the new positions salary and superannuation expense.

Other requested changes to the Organisational chart are:

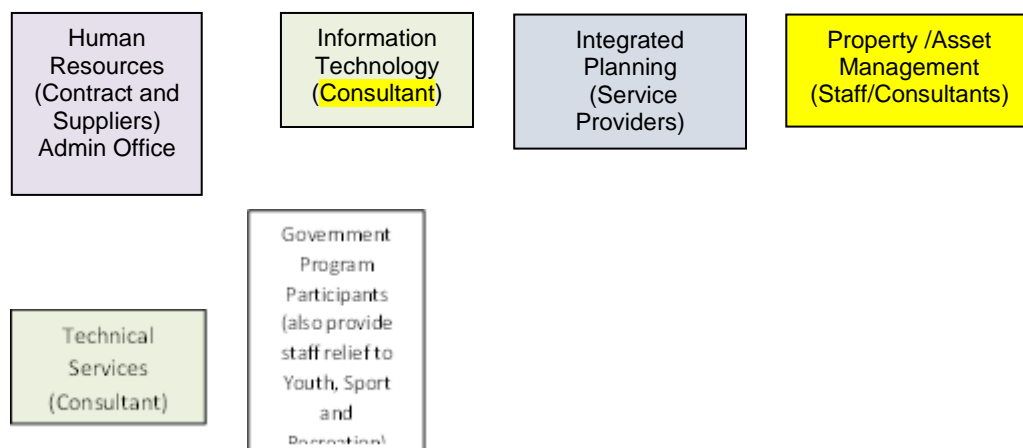
### **Clarity of terms**

In the current chart there are a number of terms used that only serve to create confusion over what is being indicated. These include; contract, suppliers, contractor, consultant, service providers and preferred suppliers. For clarity these have been reviewed to more accurately reflect the intention. The term "contract" has only been applied to the six permanent contracts (Airport, Rubbish, Town Maintenance, Swimming Pool, Health and Ranger).

Where applicable it has also been noted that specific positions may be filled on a Full Time (FT), Part Time (PT) or Casual basis (depending on the demand from time to time for the particular services).

### **Functions - removal**

Over time the Organisational Chart has incorporated some functions and services that might be more appropriate in a functional chart. These functions and services are often undertaken by each department on an as required, irregular basis. It would be appropriate to remove these functions from the Org Chart and to include them in a functional chart/hierarchy, should one ever be developed. Therefore the following boxes have been removed;



### **Maintenance Person and Records Officer**

Under the current structure property maintenance falls under the Deputy CEO as a function. This includes the supervision of a handyman or maintenance person when engaged. However in reality when a maintenance person is engaged, the Project Officer is the predominant supervisor of that person. Over the last two years this role has been performed by an employee and more recently by a contractor. Therefore a Maintenance Person has been included in the Structure under the Project Officer. It provides for this position to be filled by an employee and/or contractor/s. An employee would be engaged on Full Time, Part Time or Casual basis, depending on the organisational requirements at the time. The same employee tenure options apply for the Records Officer position.

### **Mechanic**

The mechanic position/services have been changed from “Mechanic (Preferred Suppliers)” to “HD Mechanic (Employee and/or Contractors)”. The only mechanical “preferred supplier” that we currently deal with is Westrac and it is debateable as to whether they are a true WALGA Preferred Supplier of mechanical services. The description has therefore been changed to indicate that a Heavy Duty (HD) mechanic is required and to allow staff flexibility in hiring an employee and/or contractors depending on availability and requirements from time to time.

### **Road Maintenance**

As above for the Mechanic, the description has been amended for clarity to allow staff flexibility in hiring employee/s and/or contractor/s depending on availability and requirements from time to time.

### **Natural Disaster Relief (Flood Damage)**

Previously the chart hasn't provided for this work when it happens and is approved. A box has been added to indicate that this work, when and if it happens, is to be undertaken by external contractors (both supervision and actual earth works). It is now possible for these works to be undertaken by shire crews, however our Construction Crew is always fully employed undertaking our own shire projects. For the foreseeable future it is suggested that flood damage works and supervision be undertaken by contractors.

**Additional information since the January 2018 meeting:**

Staff have amended the draft Organisational Chart to include provision for the CEO to assist the different Shire departments (Works Department, Community Development Department etc) as the CEO deems necessary especially during periods of leave or increased workloads (such as Flood Damage claims) by temporary reallocating either Administration staff or engaging a temporary person. This will ultimately improve overall performance for the Shire and may reduce Management stress.

**Consultation:**

Doug Davey – Works and Services Manager

Geoff Carberry – Community and Development Services Manager

Svenja Clare – Finance Officer

**Statutory Environment:**

5.36. *Local government employees*

(1) *A local government is to employ —*

- (a) *a person to be the CEO of the local government; and*
- (b) *such other persons as the council believes are necessary to enable the functions of the local government and the functions of the council to be performed.*

5.41. *Functions of CEO*

*The CEO's functions are to —*

- 1 (g) *be responsible for the employment, management supervision, direction and dismissal of other employees (subject to section 5.37(2) in relation to senior employees);*

**Policy Implications:**

Nil

**Financial Implications:**

Salary and Superannuation until the 30 June 2018 would be \$27,576 for the new position. This could be funded through the increased 2016/17 surplus as per the audited financials.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority (Budget amendment)

**Officer Recommendation / Council Resolution:**

**Moved: Cr AJ Binsiar**

**Seconded: Cr HJ Nichols**

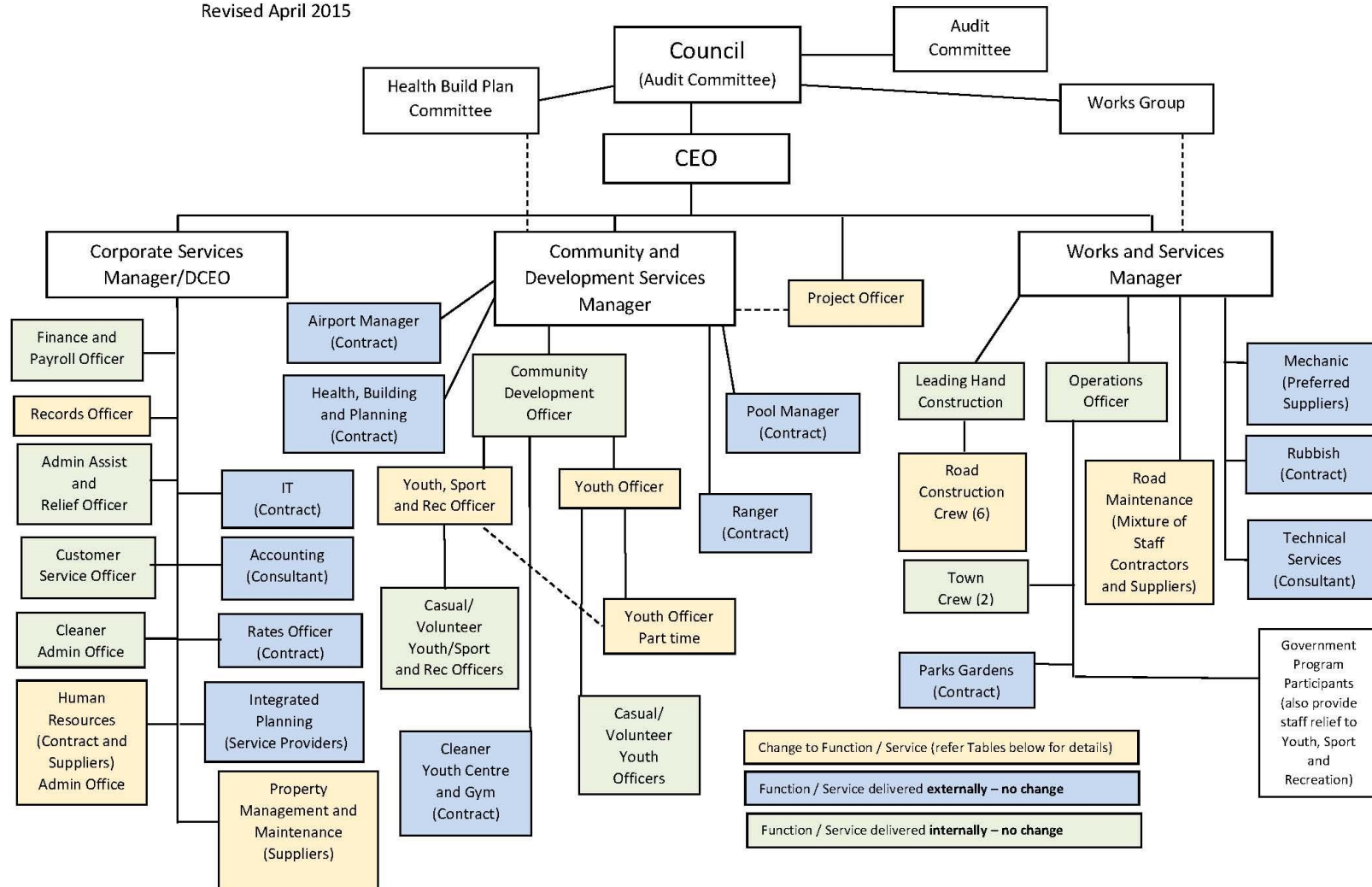
**That Council:**

- **adopt the Draft January 2018 Organisational Structure as presented; and**
- **authorise increases to the 2017/18 budgets for Salaries – Administration (GL 0352) of \$25,184 and Industry Superannuation (GL0392) of \$2,392 to fund the new position of Assistant Finance Officer until 30 June 2018.**

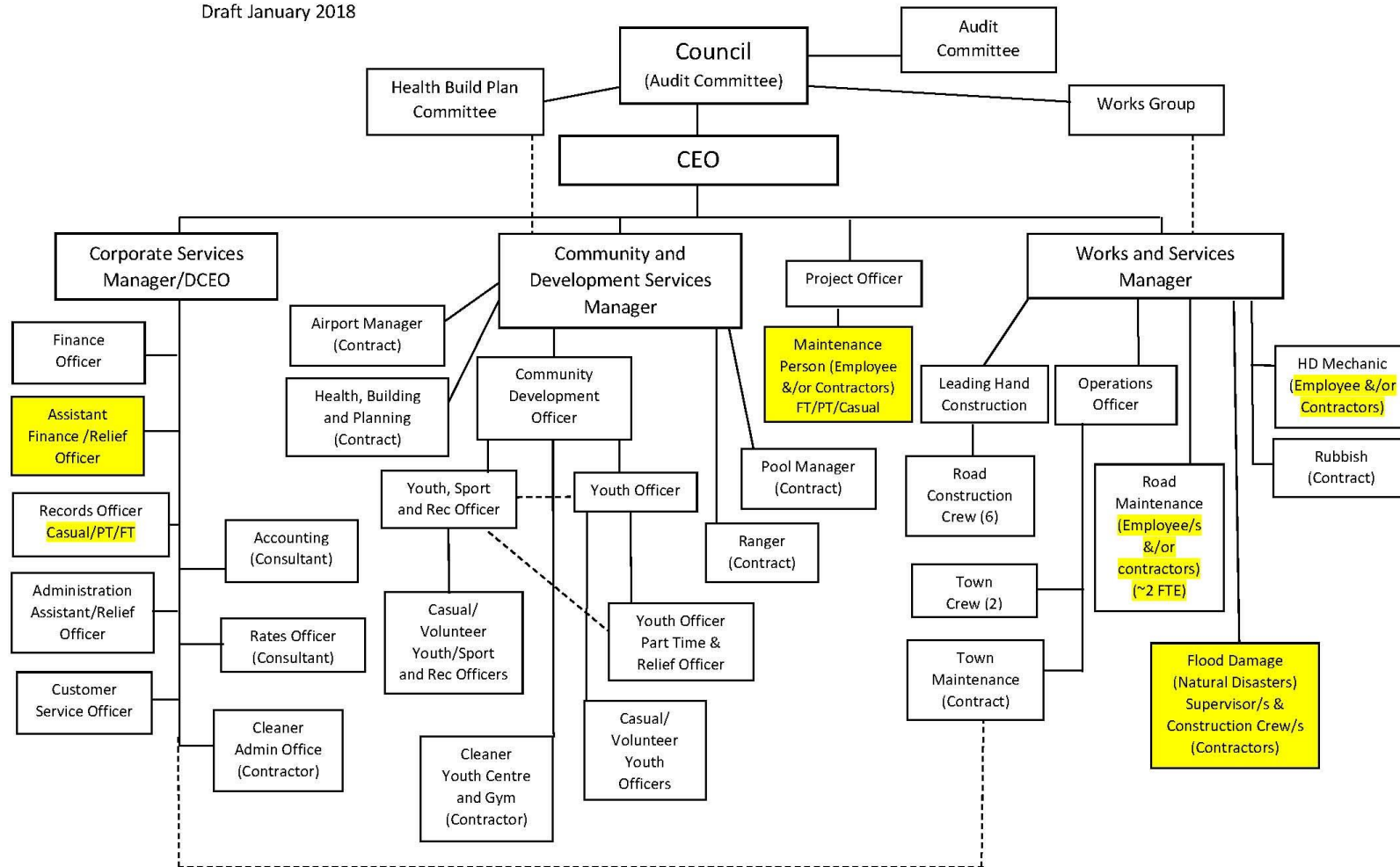
**CARRIED 5/0  
BY AN ABSOLUTE MAJORITY**

**Shire of Meekatharra – Organisational Chart**

Revised April 2015



Draft January 2018





The CEO is to assess the best use of Human Resources to assist the various departments in times of excess workloads (such as flood damage claims) or periods of leave. This can be through temporary reallocation of administration/finance staff or via the engagement of external personnel.



## 9.4 COMMUNITY DEVELOPMENT

<b>Title/Subject:</b>	<b>MISCELLANEOUS LICENCE 52/188 – DAMPIER (PLUTONIC) PTY LTD</b>
<b>Agenda/Minute Number:</b>	9.4.1
<b>Applicant:</b>	M&M Walter Consulting
<b>File Ref:</b>	ADM 0210
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	2 March 2018
<b>Author:</b>	Geoffrey Carberry Community and Development Services Manager
<b>Senior Officer:</b>	Krys East A/Chief Executive Officer

  
*Signature of Author*

  
*Signature Senior Officer*

### **Summary/Matter for Consideration:**

This item is to advise Council of an application for a Miscellaneous Licence (52/188) by Dampier (Plutonic) Pty Ltd within the Shire of Meekatharra.

### **Attachments:**

Application

### **Background:**

Nil

### **Comment:**

L52/188 covers a tract of land, approximately 24km in length from a mining tenement north to the Marymia Road (RD33) as indicated on the application.

Only part of this road/track appears on the Shires road inventory as Marymia Road (RD 33).

Whilst the application has been made on behalf of Dampier (Plutonic) Pty Ltd the maps refer to Vango Mining Limited – northern access track.

Imagery shows a well-used track that follows the alignment of this application.

This along with other recent applications may cause increased pressures on Marymia Road (RD 33)

### **Consultation:**

Krys East – Acting Chief Executive Officer

### **Statutory Environment:**

Mining Act 1978 – provides Local Government opportunity to make comment of objection.

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr HJ Nichols

Seconded: Cr DK Hodder

That Council advise the Department of Mines and Petroleum Mining Registrar in accordance with Section 23 to 26 of the Mining Act 1978, the Shire of Meekatharra submits that Miscellaneous Licence 52/1088 should be subject to the following terms and conditions:

- No mining or activity whatsoever is to be undertaken on any Road Reserve, Road or track controlled or maintained by the Shire of Meekatharra.
- The applicant is to liaise with the Shire of Meekatharra concerning all works that are planned near or on any road, including haulage activities.

CARRIED 5/0



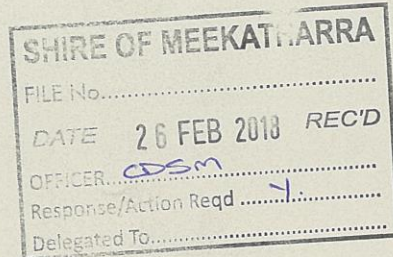
FIND IT. MINE IT. CLOSE IT.



M&M Walter Consulting  
MINING TITLES AND NATIVE TITLE MANAGEMENT

ABN 39 802 269 835  
Suite 2, 257 York Street Subiaco WA 6008  
PO Box 8197 Subiaco East WA 6008  
T: (08) 9381 5866 F: (08) 9381 5877

20 February 2018



By Registered Post

Chief Executive Officer  
Shire of Meekatharra  
PO Box 129  
**MEEKATHARRA WA 6642**

Dear Sir / Madam

**APPLICATION FOR MISCELLANEOUS LICENCE 52/188 BY DAMPIER (PLUTONIC) PTY LTD**

On behalf of our client, Dampier (Plutonic) Pty Ltd, we hereby advise that they have made application for the abovementioned miscellaneous licence, which is located within the Shire of Meekatharra, on 13 February 2018.

As required by the Mining Act 1978 WA (as amended), a copy of the Form 21 application along with a map showing the boundaries of the area applied for are enclosed for your reference.

Please do not hesitate to contact this office should you have any queries in regard to the application.

Yours faithfully

**Jeff Woodman**  
**Senior Mining Title Consultant**  
(For and on behalf of Dampier (Plutonic) Pty Ltd)

[jeff@mmwc.com.au](mailto:jeff@mmwc.com.au)

Online Lodgement - Submission: 13/02/2018 09:20:28; Receipt: 13/02/2018 09:20:28

Form 21

WESTERN AUSTRALIA

Mining Act 1978

(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Miscellaneous Licence	No. L 52/188
(b) Time & Date marked out (where applicable)	(b) a.m./p.m. / /	(c) PEAK HILL
(c) Mineral Field		
For each applicant:	(d) and (e)	(f) Shares
(d) Full Name and ACN/ABN	DAMPIER (PLUTONIC) PTY LTD (ACN: 131 670 963)	100
(e) Address	C/- M & M WALTER CONSULTING, PO BOX 8197, SUBIACO EAST, WA, 6008	
(f) No. of shares		(g) Total 100
(g) Total No. of shares		
DESCRIPTION OF GROUND APPLIED FOR:	(h) Northern Muster Road	
(For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(i) GDA94 MGA Z50 Datum situated at 778981mE 7221184mN	
(h) Locality	(j) Boundaries	
(i) Datum Peg		
(j) Boundaries		

Online Lodgement - Submission: 13/02/2018 09:20:28; Receipt: 13/02/2018 09:20:28

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Online Lodgement - Submission: 13/02/2018 09:20:28; Receipt: 13/02/2018 09:20:28

OFFICIAL USE

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 20th day of March 2018  
(See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	09:20:28	on	13 February	2018	with fees of
Application	\$476.00				
Rent	\$1,497.60				
TOTAL	\$1,973.60				
Receipt No:	81162506509				

*Mining Registrar*

NOTES

**Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

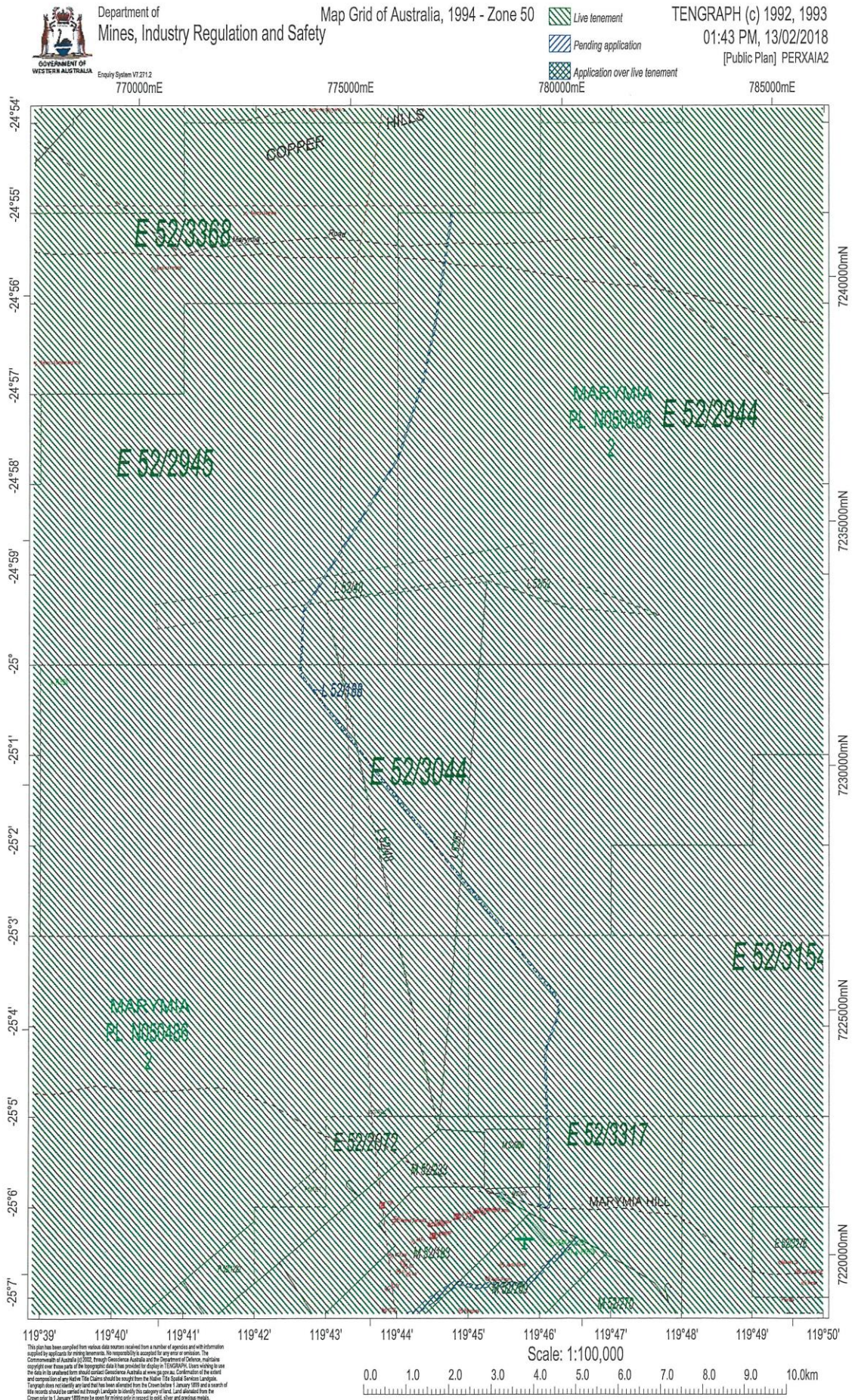
**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  - (a) public plan search; (b) register search; (c) ground inspection.

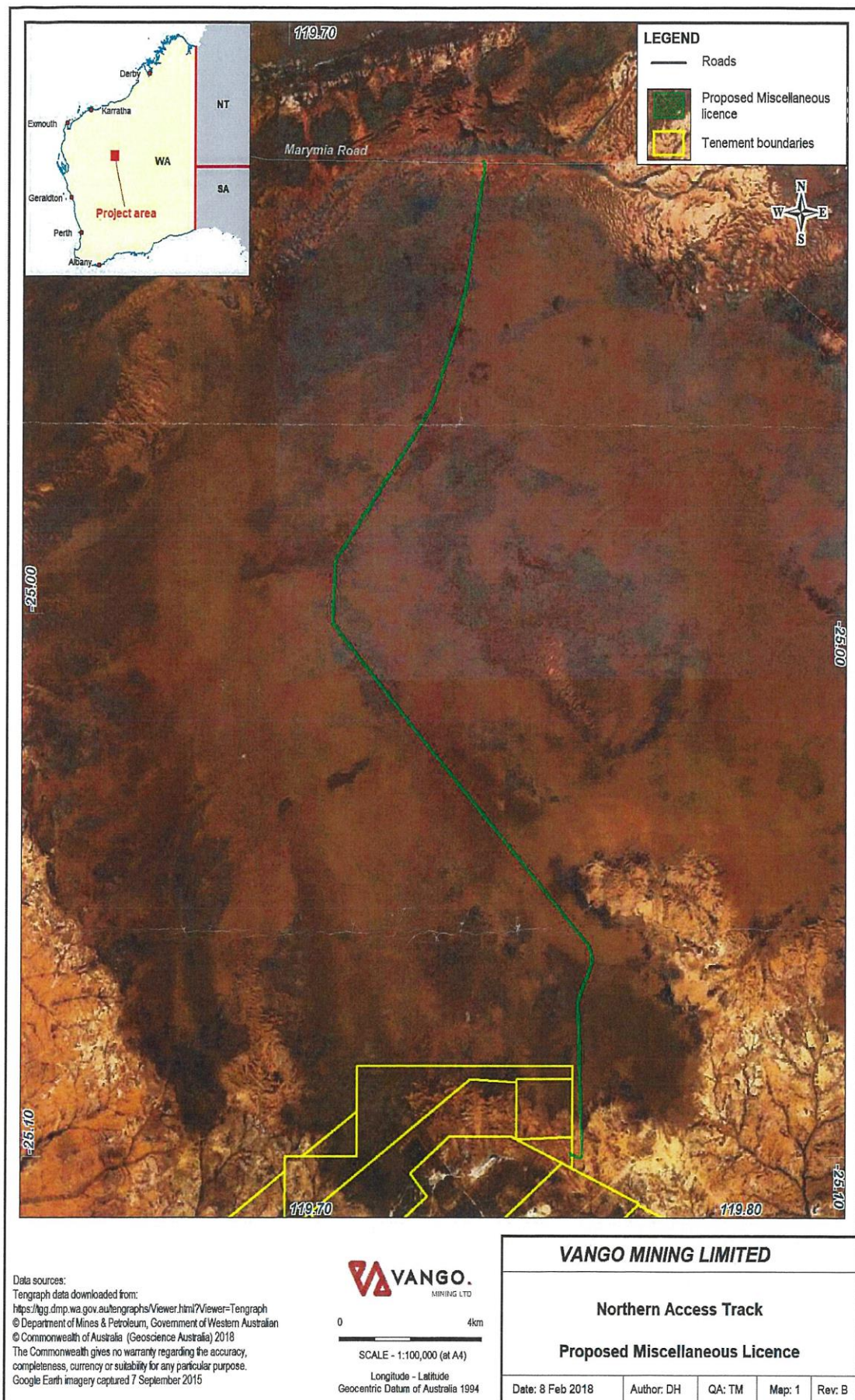
**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.










<b>Title/Subject:</b>	<b>AIRPORT APRON REMEDIAL WORKS BAY 2</b>
<b>Agenda/Minute Number:</b>	9.4.2
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 0085
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	12 March 2018
<b>Author:</b>	Geoff Carberry Community & Development Services Manager

  
*Signature of Author*

<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
------------------------	--

  
*Signature Senior Officer*

**Summary:**

This item is to advise Council of a pavement failure on the airport apron that requires rectification.

**Background:**

Upon extension of the main apron area, parking bay areas were reallocated to allow for the required aircraft clearance distances.

**Comment:**

Airport staff have been monitoring what appeared to be a slight depression in the apron on bay 2, it was thought that the BAE146 sitting on the bay for 8 hours for the Doray operations was contributing to the depressions. These flights have since ceased.

Recently it has been noted that the depressions have deteriorated into pavement failure.

The Works and Services Manager inspected the site and has recommended concrete “rafts” be installed as an option that will cause least disruption to the airport operations.

It is proposed that three (3) 6m x 2.5m x 250mm reinforced concrete sections be installed. The areas would be cut and boxed out to ensure there is no further under lying issues.

This coverage will be sufficient to handle BAE 146 and Fokker F100 aircraft being the two aircraft that use the airport on a regular basis.

Bay 1 which handles the same aircraft has not experienced any issues.

This area is on an old part of the apron that would not have previously seen a lot of traffic let alone had large aircraft parked on it. It is unknown as to what materials were used in its construction.

Quotes are being sought and should be available for the meeting of Council, the amount in the resolution is a maximum allowing for MPA40 reinforced concrete and installation costs.

**Consultation:**

Doug Davey – Manager of Works  
Roy McClymont – Chief Executive Officer

Mal Trenfield – Airport Manager  
Mike Cuthbertson – Relief Airport Manager

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

This work was not allocated in the 2017/2018 budget

Quotes are being sort and should be available for the meeting of Council; the amount in the resolution is a maximum allowing for MPA40 concrete and installation costs. It makes some allowance for any knowns found when boxing out the areas.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority (Budget amendment)

**Officers Recommendation / Council Resolution:**

Moved: Cr AJ Binsiar  
Seconded: Cr DK Hodder

**That Council approves expenditure of up to \$25,000 ex GST for urgent remedial works on the airport apron with the required funds being transferred from the Airport Reserve (G/L 7080).**

**CARRIED 5/0  
BY AN ABSOLUTE MAJORITY**

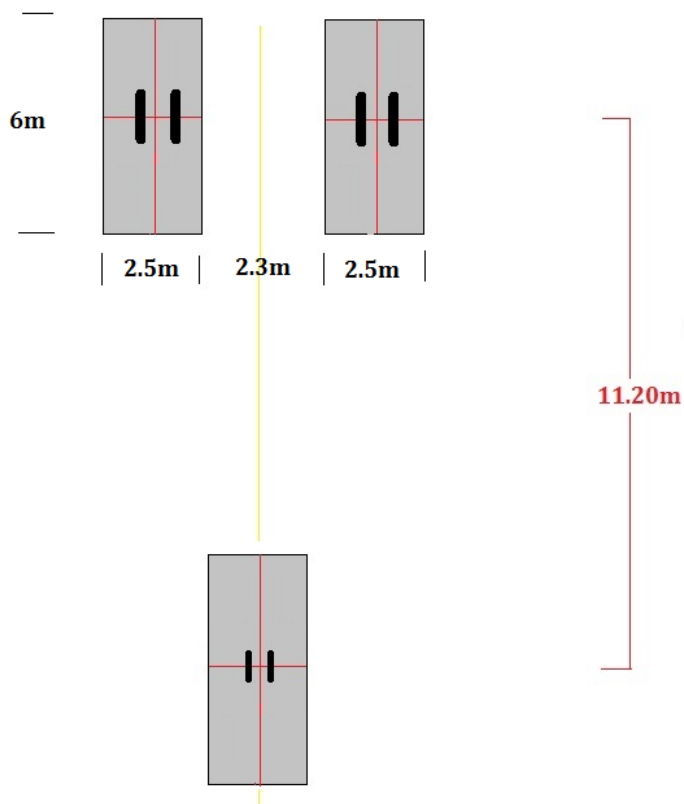










**Photos do not provide a clear indication of depth at the worst point but it ranges to 100mm below the normal apron level.**



**9.5 HEALTH BUILDING AND TOWN PLANNING**  
Nil

**9.6 WORKS AND SERVICE**

<b>Title/Subject:</b>	<b>YOOOTHAPINA ROAD REALIGNMENT – CENTRAL MURCHISON GOLD PROJECT</b>
<b>Agenda/Minute Number:</b>	
<b>Applicant:</b>	Central Murchison Gold Project
<b>File Ref:</b>	RD76
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	2 March 2018
<b>Author:</b>	Geoffrey Carberry Community and Development Services Manager
<b>Senior Officer:</b>	Krys East A/Chief Executive Officer
	 Signature of Author
	 Signature Senior Officer

**Summary/Matter for Consideration:**

This item is for Councils to consider a request by Central Murchison Gold Project – Big Bell Gold Operations Pty Ltd (BBGO) for approval to carry out a realignment of the Yoothapina Road (RD76)

**Attachments:**

Application

**Background:**

From the application it appears that some consultation has occurred with the Shire President regarding the realignment of the Yoothapina Road to facilitate an expansion of the “5 Mile open cut pit”

**Comment:**

Yoothapina Road provides access to the Yoothapina Station Homestead. The realignment is on Sherwood Station.

There seems to have been some misunderstanding by Westgold as to the process involved for approval for this realignment. A third party request such as this, for a road realignment, should be approved by Council.

Council may wish to consider a number of issues including;

- Design
- Construction Standards
- Aboriginal Heritage Act 1972 clearances
- Recovery of costs and overheads
- Agreement of the pastoral lessees involved
- Approval of the Department Planning Lands and Heritage

The application shows an intended route for the realignment but does not mention what standard of road is to be built or a timeframe.

No mention is made of possible Aboriginal Heritage ramifications or of any other approvals being sought or granted.

The application indicates that a Shire supervisor can be present during construction.

Council may wish to consider who should supervise the work and whether costs be recovered from the applicant.

The application contains a very brief “Formal Agreement” that the applicant would like signed. Council may wish to have a more detailed agreement put in place.

The applicant has verbally advised that the Pastoralists involved have agreed to the realignment and that full clearance under the Aboriginal Heritage Act has been obtained.

**Consultation:**

Krys East – Acting Chief Executive Officer  
Roy McClymont - CEO

**Statutory Environment:**

Yoothpina Road appears on the Shire road inventory and is controlled by the Shire of Meekatharra

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr PS Clancy  
Seconded: Cr HJ Nichols

That Council advise the applicant of its approval subject to:

- the provision of a road design that is acceptable to the Shire Works Manager
- the provision of a construction plan and construction standards that are acceptable to the Shire Works Manager
- the provision of a suitable traffic management plan to the satisfaction of the Shire Works Manager
- providing information on the sourcing of road building materials including gravel and water – to be approved by the Shire Works Manager
- payment of a fee of \$5,000 plus GST to cover shire inspections and incidental administration costs



- **provision of evidence that the project area has Aboriginal Heritage clearance and the approval of affected pastoral lessees**
- **approval for the realignment from the Department of Planning, Lands and Heritage**
- **a quote for the works being requested from the Shire of Meekatharra and considered on reasonable grounds by the applicant**

**Note: Supervision - If Westgold needs the Shire of Meekatharra to supervise works being undertaken by Westgold or a third party, the Shire will quote on this separately subject to availability.**

**CARRIED 5/0**

**Meeka Customer Service Officer**

---

**From:** Elizabeth Von Perger <Elizabeth.VonPerger@westgold.com.au>  
**Sent:** Thursday, 1 March 2018 7:48 AM  
**To:** Meeka Customer Service Officer  
**Subject:** Agreement Statement - Yoothapina Road Realignment  
**Attachments:** 180228-Five Mile Road Realignment Agreement Statement-Shire of Meeka.docx

Hi Tania,

I'm not sure if I'm going through the correct channels! Point me in the right direction if I'm not!

Clarrie Lauritsen has been in discussion with Norm regarding the minor realignment of the Yoothapina Road in order to extend the Five Mile open pit. The Department of Mines has now requested that we have written confirmation from the Shire of Meekatharra saying they agree to the changes. I've drafted up an agreement statement and am hoping to have Norm sign it and have it emailed back?

Are you able to forward this email onto Norm or print out the agreement for him and have him sign it?

Feel free to give me a call if you have any queries – 9980 2112

Kind Regards,

**Lizzy von Perger**  
Environmental Superintendent



Central Murchison Gold Project  
Big Bell Gold Operations Pty Ltd

t: +61 8 9980 2112  
m: +61 401 824 820  
[Elizabeth.vonperger@westgold.com.au](mailto:Elizabeth.vonperger@westgold.com.au)

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<b>SHIRE OF MEEKATHARRA</b>	
FILE No.....	
DATE	- 1 MAR 2018 REC'D
OFFICER	CDSM
Response/Action Req'd	1
Delegated To.....	



<b>Big Bell Gold Operations Pty Ltd</b>	<b>ABN 84 090 642 809</b>
<b>Central Murchison Gold Project</b>	<b>Head Office</b>
Great Northern Highway	PO Box 1959, West Perth WA 6872
Meekatharra WA 6642	T: +61 8 9462 3400
PO Box 6, Meekatharra WA 6642	F: +61 8 9462 3499
T: +61 8 9980 2199	W: www.westgold.com.au

28 February 2018

Norm Trenfield  
Shire President  
Shire of Meekatharra  
PO Box  
Meekatharra, WA 6642

Dear Norm,

**RE: YOTHAPINA ROAD REALIGNMENT**

Big Bell Gold Operations Pty Ltd (BBGO) propose to extend the existing Five Mile open pit, located approximately 8 km north of Meekatharra and directly west of the Great Northern Highway. As previously discussed with you, the extension places the existing Yothapina Road within the zone of instability and as a result a minor realignment of the road is proposed. The proposed realignment is shown in the Figure attached with this letter (Page 2). BBGO acknowledge that the Shire would like to be informed as to the timing of the road realignment so that a Shire representative may be present to supervise road works.

This letter serves as a formal agreement that states that the Shire of Meekatharra consent to the realignment of the Yothapina Road as shown in the attached Figure (Page 2) and Big Bell Gold Operations Pty Ltd agree to informing the Shire of Meekatharra before the commencement of realignment road works.

**Acknowledgement:**

\_\_\_\_\_  
Shire of Meekatharra  
Shire President – Norm Trenfield

\_\_\_\_\_  
Date

\_\_\_\_\_  
Big Bell Gold Operations Pty Ltd  
Environmental Superintendent – Elizabeth von Perger

\_\_\_\_\_  
Date

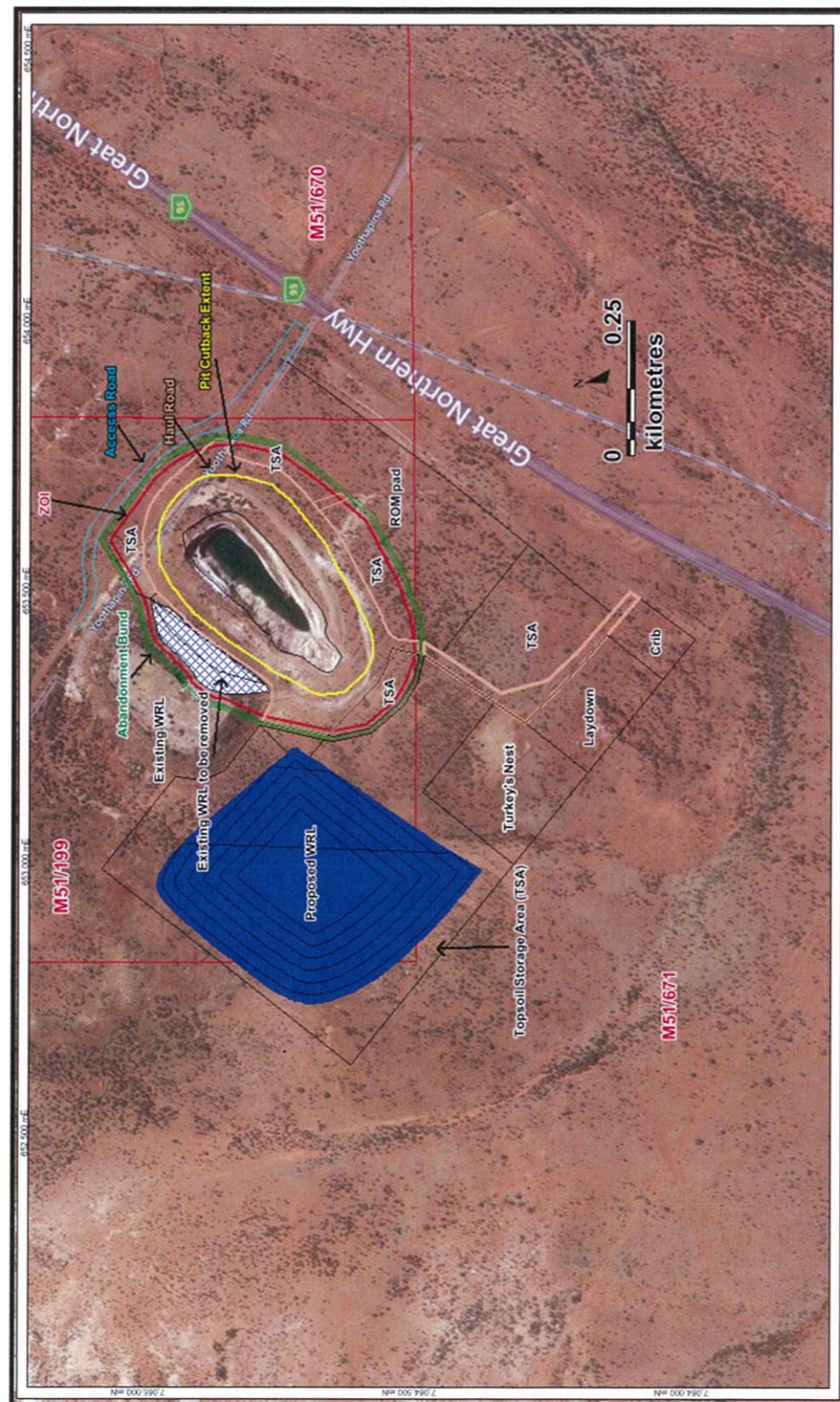
Regards,

Elizabeth von Perger  
**Environmental Superintendent**





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<b>Title/Subject:</b>	<b>ASHBURTON DOWNS ROAD – RESTRICTED ACCESS VEHICLE NETWORK AMENDMENT REQUEST</b>
<b>Agenda/Minute Number:</b>	9.6.2
<b>Applicant:</b>	Main Roads WA/Rivet Mining Services
<b>File Ref:</b>	RD 067
<b>Disclosure of Interest:</b>	
<b>Date of Report:</b>	13 March 2018
<b>Author:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council may wish to reconsider the request from Main Roads WA/Rivet Mining to amend the Restricted Access Vehicle (RAV) rating on Ashburton Downs Meekatharra Road (7030067).

**Attachments:**

Nil

**Background:**

At its meeting of 17 February 2018, council resolved:

*“That Council does not support the application to amend the section of Ashburton Downs-Meekatharra Road 7030067 from SLK 0km to SLK 70km, from RAV Network Category 10 to Tri Drive Concessional Network TD5.3 (53.5m) due to the increased risk of damage to the road by the configurations permissible under the TD5.3 network. However, Council will support an application to amend the rating for the required section to TD5.3 subcategory (A) only, if Main Roads Heavy Vehicle Services will consider Shire support for a subcategory rather than a whole category.”*

Ashburton Downs Meekatharra Road is 355.44 kms in length from Great Northern Highway to the Shire boundary. Rivet Mining Services are requesting the 70km section of road from the from the Great Northern Highway turnoff to the Horseshoe Manganese Mine be amended to Tri Drive Category TD5.3 and seek Council support.

**Comment:**

Rivet Mining Services plan to commence carting from the end of February and realise that approval for amendment to the RAV rating is not likely prior to this.

Ashburton Downs Road is currently rated as a Network 10 with the following conditions;

Network Conditions

No operation on unsealed road segment when visibly wet, without road owner's approval.

Speed Conditions

30 km/h below posted speed limit

Peter Sims, the Business Development Manager advised that Rivet Mining Services will be running two water carts and a grader to maintain the road and intend carting day and night. They will operate under RAV 10 conditions and limitations until the rating is amended.

Six roads in the Meekatharra Shire are rated as Network 10. These are:

- Ashburton Downs- Meekatharra Road
- Meekatharra - Mount Clere Road
- Murchison Downs Road
- Peak Hill – Three Rivers Road
- Sylvania Road
- Trillbar Road

The following tables show the vehicle combinations for the two different ratings. The first is Network 10 which is what the Ashburton Downs – Meekatharra road is currently restricted to and the second table is for the Tri Drive Concessional Network TD5.3 that Rivet Mining Services would like the restricted access changed to:

Network 10	Length (m)	Max Mass (T)	Axle
a) Prime mover, semi trailer towing 2 x dog trailers	>36.5, ≤53.5	127.5	7
b) B-double towing a converter dolly connected to 2 semi trailers	>36.5, ≤53.5	127.5	7
c) Prime mover, semi trailer towing B triple	>36.5, ≤53.5	127.5	7
d) B-double towing 2 dog trailers	>36.5, ≤53.5	147.5	8
e) Double road train towing B-double trailers	>36.5, ≤53.5	147.5	8
f) Prime mover, semi trailer towing a 6 axle dog trailer and converter dolly.	>36.5, ≤53.5	87.5 + d	6

\*\*Note d = converter dolly

Tri Drive Concessional Network TD5.3	Length (m)	Max Mass (T)
a) Prime mover, semi trailer towing 2 x dog trailers	>36.5, ≤53.5	152
b) Double B Double	>36.5, ≤53.5	152
c) Prime mover and two semi trailers towing a B double	>36.5, ≤53.5	175.5

The RAV Network system is quite complicated and the process for approving an amendment to a network road is also complicated and not entirely clear. We do not have any internal expertise to properly manage these processes.

The Main Roads have advised that approval can't be given for part of a category. It also seems that there may have been some confusion as to what level of approval was being requested. Essentially the approval being requested is to allow Tri Drive Trucks with the existing approved truck configurations.

Tri drive trucks have been known to do additional damage to roads – especially on curves and corners. So it is possible that additional damage could occur (for example) at the entry to Ashburton Downs Road and the T junction with Great Northern Highway. However the maintenance agreement and performance bond should mitigate this potential problem for Council.

Under the RAV system RAV category TD 5.3 is the highest available tonnage available; with a maximum vehicle mass of 175.5 tonnes.

**Consultation:**

Main Roads Heavy Vehicle Services

Peter Sims – Business Development Manager for Rivet Mining Services

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr HJ Nichols

Seconded: Cr PS Clancy

**That Council revokes its decision of 17 February 2018, minute number 9.6.1 being;**

*“That Council does not support the application to amend the section of Ashburton Downs- Meekatharra Road 7030067 from SLK 0km to SLK 70km, from RAV Network Category 10 to Tri Drive Concessional Network TD5.3 (53.5m) due to the increased risk of damage to the road by the configurations permissible under the TD5.3 network. However, Council will support an application to amend the rating for the required section to TD5.3 subcategory (A) only, if Main Roads Heavy Vehicle Services will consider Shire support for a subcategory rather than a whole category.”*

**Further; that Council supports the application to amend the section of Ashburton Downs-Meekatharra Road 7030067 from SLK 0km to SLK 70km, from RAV Network Category 10 to Tri Drive Concessional Network TD5.3 (53.5m) subject to the following conditions:**

- **Max Speed: 60 km/h**
- **All operators must carry current written approval from the road asset owner permitting use of the road.**
- **No operation on unsealed road segment when visibly wet, without road owner's approval.**

**CARRIED 5/0**

## **9.7 CONFIDENTIAL ITEMS**

**Moved:** Cr HJ Nichols  
**Seconded:** Cr PS Clancy

**That the meeting be closed to members of the public to allow Council to discuss item 9.7.1 which concerns a matter of confidential nature.**

**CARRIED 5/0**

Community Development Officer Emily Bailey left the meeting at 10:57am and didn't return.

## **CONFIDENTIAL ITEMS (ALL CONFIDENTIAL ITEMS REMOVED)**

Cr DK Hodder left the meeting at 11:05am and did not return.

**Moved:** Cr HJ Nichols  
**Seconded:** Cr AJ Binsiar

**CARRIED 4/0**

**That the meeting be opened to the public.**

### **10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

Nil

### **11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

### **12 CLOSURE OF MEETING**

The Shire President, Cr NL Trenfield, declared the meeting closed at 11:06am.