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MINUTES

1. DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:

THE PRESIDENT CR HUTCHINSON DECLARED THE MEETING OPEN AT 10.29AM

2. RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE:

ATTENDANCE

CR HUTCHINSON (PRESIDENT)
CR O'DWYER (DEPUTY PRESIDENT)
CR BAIN
CR BURROWS
CR BAJRAI
CR TRENFIELD
TA HARTMAN (CHIEF EXECUTIVE OFFICER)
NJ HOLMES (DEPUTY CHIEF EXECUTIVE OFFICER)

APOLOGIES

CR HOWDEN
CR NICHOLS

APPROVED LEAVE OF ABSENCE

CR HUNT

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:

NIL

4. PUBLIC QUESTION TIME:

NIL

5. APPLICATIONS FOR LEAVE OF ABSENCE:

Council Resolution

RESOLVED: (Moved by Cr. Bain Seconded by Cr. Bajrai)

**THAT LEAVE BE GRANTED TO CR BURROWS FOR THE AUGUST 2004
ORDINARY MEETING**

CARRIED 6.0

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS:

5.1 ORDINARY MEETING HELD 19th JUNE 2004.

Council Resolution

RESOLVED: (Moved by Cr. O'Dwyer Seconded by Cr. Trenfield)

**THAT THE MINUTES OF THE ORDINARY COUNCIL MEETING OF THE SHIRE
OF MEEKATHARRA HELD IN THE COUNCIL CHAMBERS ON 19TH JUNE 2004 BE
CONFIRMED**

CARRIED 6.0

7. PETITION/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS:

NIL

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION:

THE PRESIDENT OUTLINED MATTERS CONCERNING CONDUCT FOR FUTURE
DEBATE

10. REPORTS OF COUNCILLORS:

CR O'DWYER INFORMED OF THE RRG TELECONFERENCE MEETING
REGARDING THE RECOMMENDATIONS OF THE TECHNICAL WORKING
GROUP.

**10.1 CHIEF EXECUTIVE OFFICER REPORT SUBMITTED TO THE
FULL COUNCIL MEETING TO BE HELD JULY 17TH 2004.**

10.1.1 BUDGET ADOPTION: 2004/05

File Ref: B/25

Reporting Officer: Tom Hartman CEO.

Disclosure of Interest: Nil.

Date of Report: 9th July 2004

Summary: Report refers to the Budget papers for consideration for the 2004/05 budget.

Background: The draft budget for the 2004/05 financial year is attached to the Agenda. A separate sheet is also attached summarising major items of expenditure and comments.

Comment: Appropriate comments will be made on the budget deliberations.

Consultation: Various Councillors, residents, suppliers and funding organisations.

Statutory Environment: Section 6.2 Local Government Act

Policy Implications: Nil.

Financial Implications: Budget is the major financial document of the year

Strategic Implications: Budget has positive Implications

Voting Requirements: Absolute Majority.

Recommendation:

THAT THE DRAFT BUDGET BE ADOPTED AS PRESENTED FOR THE 2004/2005 FINANCIAL YEAR AND THE FOLLOWING RATES AND CHARGES BE ADOPTED

- a) The Annual Budget for the year ending 30th June 2005 as shown in the attachment;
- b) Funds to be transferred to Reserves, as shown on page 26 of the draft budget;
- c) The differential rate in the dollar and the minimum rate as shown on page 29 of the budget;

GRV Town	8.587 cents in the dollar
UV Pastoral	5.795 cents in the dollar
UV Mining	8.9284 cents in the dollar
Minimum Rate	\$123.00

- d) The following due dates for payment of rates by instalment;
- | | | |
|----|---------------------------|---------------------|
| a) | Due date/first instalment | 13th September 2004 |
| b) | Second instalment | 15th November 2004 |
| c) | Third instalment | 15th January 2005 |
| d) | Fourth instalment | 15th March 2005 |
- e) A charge of \$15 per instalment, for payment of rates by instalment to apply to the second, third and fourth instalments;
- f) An interest rate of 5.5% to be imposed on instalments to apply to the second, third and fourth instalment;
- g) An interest rate of 10% to be imposed on all outstanding rates after 13th September 2004 or, in the case of instalments plans, on all outstanding rate amounts after the due date for payment of the instalment;
- h) The total valuations as supplied by the Valuer General and detailed below be included in the rate book for use in the 2004/2005 year:-

GRV	2,548,890
UV	10,225,099

- i) The Reserve fund budget as shown on page 26 of the Budget;
- j) Refuse collection charges as shown at Appendix 1 of the budget; and
- k) The schedule of Fees and Charges as shown at Appendix 1 of the budget.

Council Resolution:

RESOLVED: (Moved by Cr O'Dwyer Seconded by Cr Trenfield)

THAT THE DRAFT BUDGET BE ADOPTED AS PRESENTED FOR THE 2004/2005 FINANCIAL YEAR AND THE FOLLOWING RATES AND CHARGES BE ADOPTED:-

- 1) THE ANNUAL BUDGET FOR THE YEAR ENDING 30TH JUNE 2005 AS SHOWN IN THE ATTACHMENT;**

m) FUNDS TO BE TRANSFERRED TO RESERVES, AS SHOWN ON PAGE 26 OF THE DRAFT BUDGET;

n) THE DIFFERENTIAL RATE IN THE DOLLAR AND THE MINIMUM RATE AS SHOWN ON PAGE 29 OF THE BUDGET;

GRV TOWN	8.587 CENTS IN THE DOLLAR
UV PASTORAL	5.795 CENTS IN THE DOLLAR
UV MINING	8.9284 CENTS IN THE DOLLAR
MINIMUM RATE	\$123.00

o) THE FOLLOWING DUE DATES FOR PAYMENT OF RATES BY INSTALMENT;

A)	DUE DATE/FIRST INSTALMENT	13TH SEPTEMBER 2004
B)	SECOND INSTALMENT	15TH NOVEMBER 2004
C)	THIRD INSTALMENT	15TH JANUARY 2005
D)	FOURTH INSTALMENT	15TH MARCH 2005

p) A CHARGE OF \$15 PER INSTALMENT, FOR PAYMENT OF RATES BY INSTALMENT TO APPLY TO THE SECOND, THIRD AND FOURTH INSTALMENTS;

q) AN INTEREST RATE OF 5.5% TO BE IMPOSED ON INSTALMENTS TO APPLY TO THE SECOND, THIRD AND FOURTH INSTALMENT;

r) AN INTEREST RATE OF 10% TO BE IMPOSED ON ALL OUTSTANDING RATES AFTER 13TH SEPTEMBER 2004 OR, IN THE CASE OF INSTALMENTS PLANS, ON ALL OUTSTANDING RATE AMOUNTS AFTER THE DUE DATE FOR PAYMENT OF THE INSTALMENT;

s) THE TOTAL VALUATIONS AS SUPPLIED BY THE VALUER GENERAL AND DETAILED BELOW BE INCLUDED IN THE RATE BOOK FOR USE IN THE 2004/2005 YEAR:-

GRV	2,548,890
UV	10,225,099

t) THE RESERVE FUND BUDGET AS SHOWN ON PAGE 26 OF THE BUDGET;

u) REFUSE COLLECTION CHARGES AS SHOWN AT APPENDIX 1 OF THE BUDGET; AND

THE SCHEDULE OF FEES AND CHARGES AS SHOWN AT APPENDIX 1 OF THE BUDGET

10.1.2

MEEKATHARRA DISTRICT HIGH SCHOOL- DONATION

File Ref: D/40

Reporting Officer: Tom Hartman CEO.

Disclosure of Interest: Nil.

Date of Report: 9th July 2004

Summary: School is requesting council consider supporting the annual High School Country Sports Week.

Background: Copy of the letter received is attached

Comment: Council contributed \$1,000 last year for this event.

Consultation: Nil.

Statutory Environment: Nil.

Policy Implications: Nil.

Financial Implications: Council have funds available for this

Strategic Implications: Would have a positive impact on Council's relationship with its community

Voting Requirements: Simple Majority

Recommendation:

THAT COUNCIL DONATE \$500 TOWARDS THE MEEKATHARRA HIGH SCHOOL COUNTRY WEEK

Council Resolution:

Resolved: (Moved by Cr Trenfield Seconded by Cr Burrows)

THAT COUNCIL DONATE \$500 TOWARDS THE MEEKATHARRA HIGH SCHOOL COUNTRY WEEK

CARRIED 6.0

10.1.3

MEEKATHARRA SCHOOL OF THE AIR DONATION

File Ref: D/40

Reporting Officer: Tom Hartman - CEO

Disclosure of Interest: Nil

Date of Report: 9th June 2004

Summary: School of the Air requesting support for their end of year celebration

Background: Copy of the letter received is attached

Comment: The School of the Air have their end of year wind up in Meekatharra and should be supported.

Consultation: Nil.

Statutory Environment: Nil.

Policy Implications: Nil

Financial Implications:

Strategic Implications: Would have a positive impact on Council's relationship with its Community

Voting Requirements: Simple Majority

Recommendation:

THAT COUNCIL DONATE \$500 TOWARDS THE SCHOOL OF THE AIR END OF YEAR CELEBRATION.

Council Resolution:

Resolved: (Cr Bajrai Seconded by Cr Bain)

THAT COUNCIL DONATE \$500 TOWARDS THE SCHOOL OF THE AIR END OF YEAR CELEBRATION.

CARRIED 6.0

10.1.4 **VACANCY- MEEKATHARRA Z C A**

File Ref: A/25

Reporting Officer: Tom Hartman - CEO

Disclosure of Interest: Nil

Date of Report: 9th July 2004

Summary: APB requires Council to indicate it's position on the vacancy.

Background: A copy of the letter received from the APB is attached, which outlines the steps for Council to take.

Comment: Nil.

Consultation: Nil.

Statutory Environment: Agricultural Protection Act.

Policy Implications: Nil

Financial Implications: Nil.

Strategic Implications: Nil

Voting Requirements: Simple majority

Recommendation:

THAT COUNCIL ENDORSE THE APPOINTMENT OF ASHLEY DOWDEN AS A MEMBER OF THE MEEKATHARRA ZCA

Council Resolution:

Resolved: (Moved by Cr O'Dwyer Seconded by Cr Bain)

THAT COUNCIL ENDORSE THE APPOINTMENT OF ASHLEY DOWDEN AS A MEMBER OF THE MEEKATHARRA ZCA

CARRIED 6.0

10.1.5 **PRINCIPAL ACTIVITIES PLAN**

File Ref: P/50

Reporting Officer: Tom Hartman CEO.

Disclosure of Interest: Nil.

Date of Report: 9th July 2004

Summary Principal Activities Plan 2004-2008

Background: The Local Government Act 1995 requires the Shire to prepare a Plan of its principal activities for the next four years. The Plan must be developed and the Ratepayers and Residents given an opportunity to make submissions on the Plan. The Council is required to consider these submissions, prior to the adoption of the Principal Activities Plan. This Principal Activity Plan is an overview of the financial resources allocated to significant programs and activities proposed by the Council over the next four years.

Public advertisement was placed inviting submissions in respect of the plan for a period of 42 days expiring on 12th July, 2004.

Comment: At the time of writing this report, no submissions on the plan had been received. By Council accepting the Principal Activities Plan 2003-2007 ratepayers can reasonably expect Council and officers to pursue delivery of the activities outlined in the plan.

Consultation: Nil.

Statutory Environment: Local Government Act Section 5.58 – Acceptance of Plan for Principal Activities.

Policy Implications: Nil.

Financial Implications: Preparation of the annual budget is to have regard to the principal activities accepted by the Council.

Strategic Implications: Nil.

Voting Requirements: Simple majority

Recommendation:

THAT COUNCIL ADOPT THE PRINCIPAL ACTIVITIES PLAN 2004 – 2008 AS ADVERTISED.

Council Resolution:**Resolved: (Moved by Cr Trenfield Seconded by Cr Burrows)**

THAT COUNCIL ADOPT THE PRINCIPAL ACTIVITIES PLAN 2004 – 2008 AS ADVERTISED.

CARRIED 6.0**10.1.6****PROPOSED MEMORANDUM OF UNDERSTANDING
DEPARTMENT OF CONSERVATION AND LAND
MANAGEMENT****File Ref:** C/40**Reporting Officer:** Tom Hartman – C.E.O.**Disclosure of Interest:** Nil.**Date of Report:** 9th July 2004**Summary:** CALM would like to enter into an MOU with Council on the Rates from the Pastoral stations Doolgunna and Mooloogool**Background:** A copy of the letter received from CALM is attached**Comment:** CALM are prepared to pay the equivalent to this years rate**Consultation:** Nil.**Statutory Environment:** Local Govt. Act s6.26 Crow Exemption**Policy Implications:** Nil.**Financial Implications:** Council will get the equivalent to rates in the MOU**Strategic Implications:** Nil.**Voting Requirements:** Simple Majority**Recommendation:****THAT COUNCIL ENTER INTO A MOU WITH CALM FOR THE PAYMENT OF A RATE EQUIVALENT FOR THE AREA OF THE FORMER PASTORAL LEASES DOOLGUNNA AND MOOLOOGOO STATIONS**

Council Resolution:

Resolved: (Moved by Cr Trenfield Seconded by Cr Burrows)

THAT COUNCIL ENTER INTO A MOU WITH CALM FOR THE PAYMENT OF A RATE EQUIVALENT FOR THE AREA OF THE FORMER PASTORAL LEASES DOOLGUNNA AND MOOLOOGOO STATIONS

CARRIED 6.0

10.2 **DEPUTY CHIEF EXECUTIVE OFFICER REPORT SUBMITTED TO THE FULL COUNCIL MEETING TO BE HELD JULY 17TH 2004.**

10.2.1 **ACCOUNTS TO BE PAID**

File Ref: F/6

Reporting Officer: Noelene Holmes, Deputy C.E.O.

Disclosure of Interest: Nil.

Date of Report: 17th July, 2004

Summary: The following accounts are presented to Council for payment:

Municipal -	Voucher No.s 19359-19468	Amount:	\$456,902.33
Air BP -	Voucher No.s Various	Amount:	\$12,345.85

Voting Requirements: Simple majority.

Recommendation:

THAT THE ACCOUNTS AS DETAILED BE PAID.

Council Resolution:

Resolved: (Moved by Cr O'Dwyer Seconded by Cr Bajrai)

THAT THE ACCOUNTS AS DETAILED BE PAID.

CARRIED BY 6.0

10.2.3 **SCHEDULE 26**

File Ref: F/6

Reporting Officer: Noelene Holmes, Deputy C.E.O.

Disclosure of Interest: Nil.

Date of Report: 17th July, 2004

Summary: Schedule 26 summarising the Shire's cash position will be presented at the meeting.

Voting Requirements: Simple majority

Recommendation:
THAT SCHEDULE 26 BE RECEIVED.

Council Resolution:
Resolved: (Moved by Cr O'Dwyer Seconded by Cr Bajrai)

THAT SCHEDULE 26 BE RECEIVED.

CARRIED 6.0

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:

NIL

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING:

NIL

13. CLOSURE OF MEETING:

11.44am