



SHIRE

of

MEEKATHARRA

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 17 AUGUST 2019

COMMENCED AT 9.31 am

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Shire President, Cr NL Trenfield declared the meeting opened at 9:31am.

1.2 DISCLAIMER READING

No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.

It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting.

The Shire President, Cr NL Trenfield, read the disclaimer out loud.

2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE

Members

**Cr NL Trenfield
Cr PS Clancy
Cr HJ Nichols
Cr DK Hodder
Cr AJ Binsiar
Cr MR Hall**

**Shire President
Deputy Shire President**

Staff

**Roy McClymont
Svenja Clare
Tralee Cable**

**Chief Executive Officer
Acting Deputy Chief Executive Officer
Community & Development Services Manager**

Apologies

Cr PW Curley

Approved Leave of Absence

Nil

Observers

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATION FOR LEAVE OF ABSENCE

**Moved: Cr AJ Binsiar
Seconded: Cr DK Hodder**

That Cr's PW Curley, PS Clancy and MR Hall be granted Leave of Absence for the 21 September 2019 Ordinary Council Meeting.

CARRIED 6/0

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

6.1 ORDINARY COUNCIL MEETING HELD 20 JULY 2019

Council Resolution:

**Moved: Cr HJ Nichols
Seconded: Cr DK Hodder**

That the minutes from the Ordinary Council Meeting held Saturday 20 July 2019 be confirmed.

CARRIED 6/0

**6.2 HEALTH, BUILDING & TOWN PLANNING COMMITTEE MEETING HELD
20 JULY 2019**

Council Resolution:

**Moved: Cr HJ Nichols
Seconded: Cr PS Clancy**

That the Minutes from Health Building Town Planning Meeting held Saturday 20 July 2019 be received.

CARRIED 6/0

7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION

- **Chief Executive Officer Roy McClymont, Community & Development Services Manager Tralee Cable and Airport Manager Mike Cuthbertson attended an Airport Safety and Security Meeting on 22 July 2019.**
- **Chief Executive Officer Roy McClymont and Shire President Cr NL Trenfield attended a meeting with St John Ambulance Representatives 25 July 2019.**
- **Community & Development Services Manager Tralee Cable and Community Development Officer Emily Bailey attended the Outback Festival Committee Meeting 13 August 2019.**
- **Chief Executive Officer Roy McClymont and Shire President Cr NL Trenfield accompanied The Hon Roger Cook MLA, Minister for Health, the Director of Health, Executive Officer, Regional Manager and the Deputy Chair of Western Australian Country Health Services, on an inspection of the Hospital 31 July 2019.**
- **Chief Executive Officer Roy McClymont and Shire President Cr NL Trenfield met with Andrew Reid, Nick Holthouse and Jamie Bradford of Hastings Technology 14 August 2019.**
- **Community & Development Services Manager Tralee Cable and Community Development Officer Emily Bailey attended a Human Services Provider Group Meeting 14 August 2019.**
- **Shire President Cr NL Trenfield attended the WALGA Convention 15 August 2019.**
- **Works Group Meeting held 15 August 2019.**

9 REPORTS OF COMMITTEES AND OFFICERS**9.1 OFFICERS MONTHLY REPORTS****9.1.1 WORKS & SERVICES MANAGER'S REPORT – JULY 2019****Construction Work - Mt Clere Road**

- C1 Council Funded – 2018/2019 (SLK 0.20 TO SLK 5.8)
- Remaining - Works shall be completed today SLK 1.66 to 2.56 (Re-sheet includes shoulders).
- These works carried over to 2019/2020
- Works complete with new culvert installed at SLK 2.56 includes road build up, shoulders and drain to suit. Culvert installed by Bulldog Contracting – Quote \$15,125.00 incl GST
- Plus extension to SLK 6.4 from 5.8 originally from last Works Group approval-complete
- Contract supply complete of Double Culvert from MJB Industries- \$ 13,277.00
- Plans for Construction Crew to start at Ashburton Downs - Meekatharra Road from SLK 0.60 to SLK 14.00 maintenance works end of next week.

Contract Maintenance Grading

- Northampton Grading Services complete on Turee Creek Road
- Bulloo Downs Road completed as previously advised last report
- (No future works planned yet)

Flood Damage

As noted Flood Damage complete and final accounts to Main Roads finalized last week.

- Flood Damage MTF - All works completed and now finalised
- Flood Damage NGE - All works completed and now finalised

Talc Cartage

- Talc cartage from Seabrook may resume 26th August 2019.

Water Bores

- Complete / installed – Sylvania, Mt Clere , Landor Road and Killara Road
- Construction Crew to build dam for Mt Clere early next week

Synergy - New Purchase Order

- Supply two Mack Granite Prime Movers as per WALGA preferred supplier Contract no NPN04-2019 agenda /minute number 9.2.6 for the purchase price of \$476,300 including GST. P/O 67136, 15 April 2019 (Truck Centre)

Trucks have arrived last Friday 2nd August 2019.

Training provided to crew.

Town Maintenance-Monthly Report Finishing 9 August 2019

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking up a considerable amount of time to remove.
- Sweeping of Main St was done in accordance with Council's directive
- Mowing has taken place and vegetation trimmed on Boardwalk, laneways, Kids Zone, Walkway and Youth Centre.

- Shire housing mowed
- Weeding and spraying on verges and laneways
- Rubbish removed from Lookout and Peace Gorge
- Regular maintenances to plant used by town crew
- Note New Town Crew Sam Lockyer has been recruited last month as now vacant position is finally filled
- Staff has been assisting Works and Services Manager survey works on Meekatharra Mt Clere Rd
- Repaired potholes
- Maintenance grade of gravel roads around town

Cemetery

- Grave works for Mrs Patricia Jean Adams
- Works on stockpiling fine gravel behind cemetery for future burials

Small Wheels Park

- Backfill and compact main reconstituted limestone wall with good gravel
- Remove excess rubbish from previous contractors
- Tidy / trim track

Plant Report

P406 CAT MINI EXCAVATOR 303CCR

Replaced hydraulic hoses for tilt head once again

P484 140 H CAT GRADER

Repair oil leak back motor and transmission warning alarm

P485 CITYMASTER 1250 SWEEPER

Replace Hand throttle unit with cable

P481 2008 DONGARA BODY SIDE TIPPER

Replacement of leaf springs plus stock

P452 NISSAN PRIME MOVER

Steering ball joint replacement

P501 2006 BOGIE DOLLY

Replacement and repair of bearings and replace missing cover

P39 FUEL TANK

Install new pipe plus fittings for side stand alone fuel line

P479 2007 MACK SUPERLINER

Adjuster required for tyre rod.

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr MR Hall

That the Works and Services Manager's report for July 2019 be received.

CARRIED 6/0

9.1.2 AIRPORT MANAGER'S REPORT – JULY 2019**Aircraft Movements and Statistics**

General aircraft movements for the month of July 2019 decreased slightly compared with July 2018, while RFDS movements decreased significantly against July 2018. A number of factors can be attributed with the decrease in RFDS traffic to Meekatharra. Staffing levels at Meekatharra RFDS base remained below full staffing levels as per previous 3 months. Factors contributing to reduced staffing levels continue to include pilots and medical personal being temporarily located to other RFDS bases throughout the state and RFDS personnel relocating permanently to other bases. The RFDS base in Meekatharra is continuing to operate on a day and afternoon shift roster only with no crew available for night shift. It is my understanding recruitment of personnel has been conducted with 2 new pilots to commence operating from Meekatharra in the near future.

Avgas sales for the month decreased marginally by 8% compared to July 2018. AVGAS drum sales for July have increased with local pastoralists planning and commencing mustering activities, albeit on a reduced capacity compared to previous years. Jet A-1 sales decreased considerably by 47% on July 2018 totals. Decreased fuel sales can be attributed to decrease in RFDS traffic by 37% with regular overnight transfers from Karratha, Port Hedland & Broome not occurring due to no night shift at Meekatharra RFDS Base. Climatic conditions during July have also been mild this year compared to previous years which have seen less non-scheduled aircraft calling into Meekatharra for additional fuel.

The figures below reflect the differences between July 2018 and July 2019.

	Jul 18	Jul 19	Variance
General Aircraft Landed:	94	86	-8%
RFDS Landed	106	66	-37%
Avgas	13043	9816	-24%
Jet A1	65319	34385	-47%
Total Fuel Sold	78362	44201	-43%

	YTD 2018	YTD 2019	Variance
General Aircraft Landed:	535	556	+4%
RFDS Landed	667	548	-18%
Avgas	56550	59825	+6%
Jet A1	376846	262239	-30%
Total Fuel Sold	433396	322064	-25%

Aerodrome Works:

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Weed eradication airside along runway strips on both sealed and gravel runways.
- The aerodrome Annual Electrical Inspection was conducted on 24/25 July, pending receipt of report.

Aerodrome Security:

Nil reported.

Safety Management System:

Nil reported.

Budget items still to be commenced:

Carried over items from 2018/19 not yet commenced.

- Renovation of the airport residence kitchen & bathroom areas is pending with a commencement date yet to be advised.

Airport Emergency:

There were no aerodrome emergencies reported during July 2019 with the annual AD emergency exercise not yet held or scheduled.

Bird/Animal Activity:

Bird & Animal activity around the Meekatharra aerodrome has remained a low risk. Ongoing monitoring is conducted daily to further reduce the risk.

Mike Cuthbertson
Airport Manager
01/08/2019

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder
Seconded: Cr AJ Binsiar

That the Airport Manager's report for July 2019 be received.

CARRIED 6/0

9.1.3 YOUTH AND RECREATION SERVICES REPORT – JULY 2019

Activity	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Sport @ the Indoor Centre	45	7	48	36	136	12	11.33
Yarn Night @ the Youth Centre	16	12	20	26	74	4	18.5
Movie Night	14	25	27	35	101	4	25.5
Athletics/Rugby/Volleyball/ Tennis	16	24	20	34	94	11	8.5
Basketball	25	19	39	26	109	4	27.25
SMF/Football	26	18	44	36	124	4	31
Art	39	17	50	34	140	12	11.66
School Holiday Program	89	77	95	109	370	10	37
Total	270	199	343	336	1148	61	14

July Monthly Report 2019

July is an exciting month for us here at Youth Services as the 3rd term School holidays are in July and we usually see massive numbers. We offered a heap of activities for the Youth of Meekatharra in the School holidays with help from visitors Storm Co and Woodvale Baptist Church.

Week 1 of the school holidays saw Storm Co back in Meeka working with our Youth with various activities such as clown lessons, cooking, arts and crafts, sport and a whole heap of fun games. Storm Co also helped us start our very own vegie patch at the Youth Centre which the kids are super excited about and can't wait to get into it.

Week 2 of the school holidays also started with high attendance as we had the guys from Woodvale Baptist Church stop in for the week, they also did various activities with the kids which unfortunately saw our numbers drop a little as some of the groups religious activities were a little too intense for some of our kids.

On the tail end of the month we had the privilege of having the Evonne Goolagong foundation visit Meekatharra and run a Tennis clinic with our Youth which was gratefully received as they also donated a heap of equipment when they saw that Meekatharra had some real talent.

We also got to see our Youth Services Meekatharra banner which was designed and painted by our kids go up on the massive screen in Yagan Square in Perth city, as the kids were informed of this you could see the look of pride on their faces, this work is featured on the next page.

#showCase in Pixels

After working for numerous weeks, a group of 24 youths aged from 4 to 17 concluded that their perception of renewal and practical could be best illustrated by Meekatharra at night.

The details highlight the peaceful serenity of the evening; when the sounds of all the mining vehicles are hushed, the kids gaze quietly upon the beautiful, star-filled night sky while learning about the country's natural history from their family.

The artwork was brought to life by these young people working in tandem with the Shire's Youth Services team through the medium of acrylic paint on canvas, cut to the competition's specified dimensions.

When addressing the artwork itself, the young people of Meeka intended for the viewer to clearly see a family at peace with their surroundings. They are portrayed in open communication with one another standing between a tree and a mining tower.

The tree symbolises the renewing timelessness of nature, while the tower exemplifies Meekatharra's practicality through one of its iconic mining relics.



Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr MR Hall

That the Youth Sport and Recreation Services Officer's report for July 2019 be received.

CARRIED 6/0

9.1.4 RANGER'S REPORT – JULY 2019

Prepared by P Smith, Canine Control
Date August 2019

3-4 July 2019.

COMPLAINTS RECEIVED:

One verbal complaint was received from a staff member regarding alleged abandoned dogs in Railway Street.

ANIMALS TRAPPED:

I attended at Railway Street and noticed three pups and three mature aged dogs. The house appeared to be abandoned and the power was turned off. I spoke to the neighbours and they said that nobody had been to the house for several weeks. The dogs were unable to be caught by hand and so it was planned to put cages in the yard in the evening.

Cages were set in the Railway Street residence in the early evening. When I arrived back an hour later there was someone at the house. He stated that his brother owned the property, but he had moved. He handed over the three pups which I then conveyed to a local residence for fostering and they were transferred to Perth to SAFE. The cages were left overnight to try to capture the other dogs.

I attended at the residence early the next morning. The owner of the property was there. He asked why the cages were in the yard. I explained the situation to him. One of the dogs had gone missing and the other two smaller dogs which had been registered and were sterilised at the Vet program earlier this year were with him. The cages were no longer required in the yard and the matter was resolved.

ANIMALS DESTROYED:

Patrols were conducted of the rubbish tip looking for feral cats. One feral cat was destroyed.

FURTHER PATROLS:

Patrols were conducted of Peace Gorge, Cemetery, Go cart track, racecourse, rubbish tip and airport. No dogs were sighted wandering and there was nothing to report.

23 – 24 July 2019.

COMPLAINTS RECEIVED:

Two verbal complaints were received from the community regarding wandering dogs. Both matters were dealt with and resolved.

ANIMALS TRAPPED:

Cages were set various locations around town and monitored during the evening. Four feral cats were caught. The cats were removed and destroyed. There was a request for cat cages to be set at a local residence. The cages were dropped off. As a result, two feral cats were caught and then destroyed.

ANIMALS DESTROYED:

Patrols were conducted of the rubbish tip looking for feral cats. Three feral cats were destroyed.

FURTHER PATROLS:

Patrols were conducted of Peace Gorge, Cemetery, Airport, Go cart track, racecourse and rubbish tip. No animals were sighted wandering and there was nothing to report.

Officers Recommendation / Council Resolution:

Moved: Cr DK Hodder

Seconded: Cr PS Clancy

That the Ranger's Report for July 2019 be received.

CARRIED 6/0

9.1.5 STATUS REPORTS

Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non-repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15.07.06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete Complete In Progress
15.07.06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands Process to be completed by DOLI	Complete In Progress
15.07.06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset	CEO/ CONS/ CDAO	Letter sent to Dept	Complete

		Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.			In Progress
21.11.09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advice and order sent 23/11/09 Contractor to build	Complete In Progress
17.09.11	10.2	School Oval Facility – Agreement	CDSM	New report to Council required upon response from DoE Waiting on Reserve boundaries to be changed by DoE	In Progress In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In Progress
12.04.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14 Mapping to be done	In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan. Check and present to Council	In Progress
19.09.15	9.4.1	Meekatharra Solar Consortium – Non Binding Agreement	CDSM	Applicant advised. Further information required. Awaiting response.	In Progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 AUGUST 2019



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20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent Waiting for final approval from Dept	Complete In Progress
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16/07/16. Contamination clearance in process.	In Progress
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements Maps of bore location to be prepared and included on agreements	Complete In Progress
20.01.18	9.3.3	Draft Establishment Agreement/Withdrawal Murchison Regional Vermin Council	CEO	Emailed MRVC 25.1.18 & letter sent 30.1.18 Emailed Lawyer 30.1.18 Letter to Minister & MRVC 5.6.18	Complete Complete Complete In progress
14.12.18	10.2	Heritage Agreement Jidi Jidi	CEO	Jidi Jidi Lawyer emailed 20.12.18 Further response to draft deed emailed 4/6/19	In Progress
27.02.19	9.4.2	Review of Meekatharra Revitalisation Plan and Lions Park Development Strategy Review Revitalisation Plan:	CDSM	Consultation to be undertaken	In Progress
27.02.19	10.2	Vehicle Activated Speed Signs	PO	On hand to be installed	In Progress
13.04.19	9.5.1	Lloyd's Town Planning Approval Request	CDSM	In Progress	In Progress
20.05.19	10.1	Lloyds Project Reference Group	CDSM	First Meeting called Monday 10.6.19	In Progress
22.06.19	9.4.7	Review of Delegation Register	CDSM		In Progress
22.06.19	9.6.1	Panel Tender – Concreting Works Hourly Hire	CEO/WSM	24.6.19 Emailed Talis (Consultant)	In Progress
22.06.19	9.7.2	Lease 17 Main St – Compliance Process	CDSM		In Progress

20.07.19	9.2.4	Retention of Trust Funds	DCEO	14.8.19 Processed	Complete
20.07.19	9.3.1	Freedom of Information Statement	DCEO	23.7.19 Actioned	Complete
20.07.19	9.3.2	Interim Audit Results	DCEO	Action Taken as per Management Comments	Complete
20.07.19	9.3.3	Air BP Representatives Agreement	CDSM	25.7.19 Contract signed and filed.	Complete
20.07.19	9.4.1	Small Wheel Park Project Budget	CEO/DCEO	Budgets amended in Synergy/22.7.19 Emailed Convic and Works Manager	Complete
20.07.19	9.6.1	Yoothapina and Mt Clere Road- Restricted Access Vehicle Network Amendment Request	CEO	24.7.19 Forms emailed to Main Roads (Heavy Vehicle Section) and Big Bell	Complete
20.07.19	9.6.2	Landor Road use for long term Mine Haulage	CEO	25.7.19 Letter to Hasting Technology 25.7.19 Letter to Upper Gascoyne Shire	Complete
20.07.19	9.6.3	Restricted Access Vehicle Network- Review Major Roads	CEO	26.7.19 Emailed to Main Roads (Heavy Vehicle Section)	Complete
20.07.19	9.7.1	CEO performance review/contract extension	PRESIDENT		

Officers Recommendation / Council Resolution:**Moved: Cr PS Clancy****Seconded: Cr AJ Binsiar****That the Status report be received.****CARRIED 6/0**

9.2 FINANCE

Title/Subject:	MONTHLY FINANCIAL REPORT PERIOD ENDED JULY 2019
Agenda/Minute Number:	9.2.1
Applicant:	Nil
File Ref:	ADM 171
Date of Report:	13 August 2019
Disclosure of Interest:	Nil
Author:	Svenja Clare Acting Deputy Chief Executive Officer
	
	Signature of Author
Senior Officer:	Roy McClymont Chief Executive Officer
	
	Signature Senior Officer

Summary:

Monthly Financial Report

Background:

Financial Activity Statement Report – s.6.4

- (1A) *In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) *annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) *budget estimates to the end of the month to which the statement relates; and*
 - (c) *actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and*
 - (d) *material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) *the net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and*
 - (b) *an explanation of each of the material variances referred to in sub-regulation (1)(d); and*
 - (c) *such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown —*
- (a) *according to nature and type classification; or*

- (b) *by program; or*
 - (c) *by business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50; amended in Gazette 20 Jun 2008 p. 2724.]

[35. Deleted in Gazette 31 Mar 2005 p. 1050.]

Comment:

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Consultation:

Megan Shirt – Local Government Consultant

Statutory Environment:

*Local Government Act 1995 Section 6.4 Financial Report
Financial Management Regulations 34*

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr DK Hodder

That the financial report for the period ending 31 July 2019 be received.

CARRIED 6/0

SHIRE OF MEEKATHARRA
MONTHLY FINANCIAL REPORT
For the Period Ended 31 July 2019
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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*Statement of Financial Activity By Nature or Type

Statement of Budget Amendments

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*Note 2 Net Current Funding Position

Note 3 Cash and Investments

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Note 5 Receivables

Note 6 Cash Backed Reserves

Note 7 Grants

Note 8a Capital Expenditure

Note 8b Capital Expenditure - Road Infrastructure Detail

Note 9 Capital Disposals

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

* Indicates Statutory Report

Statement of Financial Activity

Is presented on page 2 and 3 and shows a surplus as at 31 July 2019 of \$9,753,872.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary with the completion of Year end processes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 July 2019

	Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
Operating Revenues		\$		\$	\$	\$	%
Rates		4,180,542	4,180,542	4,175,959	4,304,096	128,137	3.07%
Operating Grants, Subsidies and Contributions	7	3,947,184	3,947,184	21,412	21,178	(234)	(1.09%)
Fees and Charges		1,343,574	1,343,574	289,748	227,939	(61,809)	(21.33%)
Service Charges		0	0	0	0	0	
Interest Earnings		613,061	613,061	10,187	5,347	(4,840)	(47.51%)
Other Revenue		319,053	319,053	11,633	4,725	(6,908)	(59.38%)
Profit on Disposal of Assets	9	4,490	4,490	0	0	0	
Total Operating Revenue		10,407,904	10,407,904	4,508,939	4,563,285	54,346	
Operating Expense							
Employee Costs		(1,919,034)	(1,919,034)	(125,905)	(75,298)	(50,607)	(40.19%)
Materials and Contracts		(2,967,802)	(2,971,133)	(198,338)	(75,447)	(122,892)	(61.96%)
Utility Charges		(318,800)	(318,800)	(19,455)	(4,674)	(14,781)	(75.97%)
Depreciation on Non-Current Assets		(6,933,817)	(6,933,817)	(578,959)	0	(578,959)	(100.00%)
Interest Expenses		0	0	0	0	0	
Insurance Expenses		(212,711)	(212,711)	(129,462)	(150,913)	21,451	16.57%
Other Expenditure		(284,216)	(284,216)	(29,810)	(24,139)	(5,671)	(19.02%)
Loss on Disposal of Assets	9	(14,201)	(14,201)	0	0	0	
Total Operating Expenditure		(12,650,581)	(12,653,911)	(1,081,929)	(330,471)	(751,459)	
Funding Balance Adjustments							
Add back Depreciation		6,933,817	6,933,817	578,959	0	(578,959)	(100.00%)
Adjust (Profit)/Loss on Asset Disposal	9	9,711	9,711	0	0	0	
Adjust Accruals/Rounding		0	0	0	0	0	
Net Cash from Operations		4,700,851	4,697,521	4,005,968	4,232,815	226,846	
Capital Revenues							
Non-Operating Grants & Contributions	7	2,469,034	2,469,034	0	0	0	
Proceeds from Disposal of Assets	9	39,500	39,500	0	0	0	
Total Capital Revenues		2,508,534	2,508,534	0	0	0	
Capital Expenses							
Land Held for Resale		0	0	0	0	0	
Land and Buildings	8	(2,573,433)	(2,573,433)	(6,006)	(1,750)	(4,256)	(70.86%)
Furniture and Equipment	8	(63,000)	(63,000)	(5,249)	0	(5,249)	(100.00%)
Plant and Equipment	8	(354,000)	(354,000)	0	0	0	0.00%
Infrastructure - Roads	8	(4,994,918)	(4,994,918)	(187,698)	(173,054)	(14,644)	(7.80%)
Infrastructure - Airports	8	(58,667)	(58,667)	(1,452)	0	(1,452)	(100.00%)
Infrastructure - Other	8	(1,021,703)	(1,078,703)	(30,628)	(23,977)	(6,651)	(21.72%)
Total Capital Expenditure		(9,065,721)	(9,122,721)	(231,033)	(198,780)	(32,253)	
Net Cash from Capital Activities		(6,557,187)	(6,614,187)	(231,033)	(198,780)	32,253	
Financing							
Transfer to Reserves	6	(1,226,641)	(1,226,641)	(1,226,641)	0	1,226,641	(100.00%)
Transfer from Reserves	6	0	0	0	0	0	
Net Cash from Financing Activities		(1,226,641)	(1,226,641)	(1,226,641)	0	1,226,641	
Net Operations, Capital and Financing		(3,082,977)	(3,143,307)	2,548,294	4,034,034	1,485,739	
Opening Funding Surplus(Deficit)	2	3,082,977	3,082,977	3,082,977	5,719,838	2,636,861	85.53%
Closing Funding Surplus(Deficit)	2	0	(60,330)	5,631,271	9,753,872	4,122,600	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 July 2019

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
Operating Revenues						
* Includes Non- Operating Grants						
Governance	80	0	0	0		
General Purpose Funding - Rates	4,180,542	4,175,959	4,304,096	128,137	3.07%	
General Purpose Funding - Other	4,136,885	11,363	5,707	(5,656)	(49.78%)	
Law, Order and Public Safety	12,150	83	100	17	20.48%	
Health	6,104	5,804	3,724	(2,080)	(35.84%)	
Education and Welfare	147,614	23,561	21,178	(2,383)	(10.12%)	
Housing	29,500	2,462	6,320	3,858	156.70%	
Community Amenities	140,797	107,785	106,339	(1,446)	(1.34%)	
Recreation and Culture	1,329,126	2,996	1,317	(1,679)	(56.03%)	
Transport	2,583,992	85,582	22,159	(63,423)	(74.11%)	▼
Economic Services	190,249	91,224	89,385	(1,839)	(2.02%)	
Other Property and Services	119,900	2,120	2,961	841	39.66%	
Total Operating Revenue	12,876,939	4,508,939	4,563,285	54,346		
Operating Expense						
Governance	(712,260)	(77,534)	(69,481)	(8,053)	(10.39%)	
General Purpose Funding	(230,293)	(18,390)	(14,119)	(4,271)	(23.23%)	
Law, Order and Public Safety	(234,731)	(21,931)	(13,575)	(8,356)	(38.10%)	
Health	(111,826)	(10,483)	(5,976)	(4,507)	(42.99%)	
Education and Welfare	(813,203)	(63,594)	(36,874)	(26,720)	(42.02%)	▼
Housing	(29,500)	(14,696)	(596)	(14,100)	(95.95%)	▼
Community Amenities	(697,396)	(60,257)	(33,673)	(26,584)	(44.12%)	▼
Recreation and Culture	(1,682,862)	(146,204)	(77,895)	(68,309)	(46.72%)	▼
Transport	(7,316,726)	(536,539)	(72,555)	(463,984)	(86.48%)	▼
Economic Services	(590,781)	(33,015)	(17,305)	(15,710)	(47.58%)	▼
Other Property and Services	(234,333)	(99,286)	11,580	(110,866)	(111.66%)	▼
Total Operating Expenditure	(12,653,911)	(1,081,929)	(330,471)	(751,459)		
Funding Balance Adjustments						
Add back Depreciation	6,933,817	578,959	0	(578,959)	(100.00%)	▼
Adjust (Profit)/Loss on Asset Disposal	9,711	0	0	0		
Adjust Accruals/Rounding	-	0	0	0		
Net Cash from Operations	7,166,555	4,005,968	4,232,814	226,846		
Capital Revenues						
Proceeds from Disposal of Assets	39,500	0	0	0		
Total Capital Revenues	39,500	0	0	0		
Capital Expenses						
Land and Buildings	(2,573,433)	(6,006)	(1,750)	(4,256)	(70.86%)	
Furniture and Equipment	(63,000)	(5,249)	0	(5,249)	(100.00%)	
Plant and Equipment	(354,000)	0	0	0	0.00%	
Infrastructure - Roads	(4,994,918)	(187,698)	(173,054)	(14,644)	(7.80%)	
Infrastructure - Airports	(58,667)	(1,452)	0	(1,452)	(100.00%)	
Infrastructure - Other	(1,078,703)	(30,628)	(23,977)	(6,651)	(21.72%)	
Total Capital Expenditure	(9,122,721)	(231,033)	(198,780)	(32,253)		
Net Cash from Capital Activities	(9,083,221)	(231,033)	(198,780)	(32,253)		
Transfer to Reserves	(1,226,641)	(1,226,641)	0	1,226,641	(100.00%)	
Transfer from Reserves	0	0	0	0		
Net Cash from Financing Activities	(1,226,641)	(1,226,641)	0	1,226,641		
Net Operations, Capital and Financing	(3,143,307)	2,548,294	4,034,034	1,485,739		
Opening Funding Surplus(Deficit)	3,082,977	3,082,977	5,719,838	2,636,861	85.53%	▲
Closing Funding Surplus(Deficit)	(60,330)	5,631,271	9,753,872	4,122,600		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA
STATEMENT OF BUDGET AMENDMENTS
(Statutory Reporting Program)
For the Period Ended 31 July 2019

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
Operating Revenues				
Governance	80	0	80	0
General Purpose Funding - Rates	4,180,542	0	4,180,542	4,175,959
General Purpose Funding - Other	4,136,885	0	4,136,885	11,363
Law, Order and Public Safety	12,150	0	12,150	83
Health	6,104	0	6,104	5,804
Education and Welfare	147,614	0	147,614	23,561
Housing	29,500	0	29,500	2,462
Community Amenities	140,797	0	140,797	107,785
Recreation and Culture	1,329,126	0	1,329,126	2,996
Transport	2,583,992	0	2,583,992	85,582
Economic Services	190,249	0	190,249	91,224
Other Property and Services	119,900	0	119,900	2,120
Total Operating Revenue	12,876,939	0	12,876,939	4,508,939
Operating Expense				
Governance	(712,260)	0	(712,260)	(77,534)
General Purpose Funding	(230,293)	0	(230,293)	(18,390)
Law, Order and Public Safety	(234,731)	0	(234,731)	(21,931)
Health	(111,826)	0	(111,826)	(10,483)
Education and Welfare	(813,203)	0	(813,203)	(63,594)
Housing	(29,500)	0	(29,500)	(14,696)
Community Amenities	(697,396)	0	(697,396)	(60,257)
Recreation and Culture	(1,679,532)	(3,330)	(1,682,862)	(146,204)
Transport	(7,316,726)	0	(7,316,726)	(536,539)
Economic Services	(590,781)	0	(590,781)	(33,015)
Other Property and Services	(234,333)	0	(234,333)	(99,286)
Total Operating Expenditure	(12,650,581)	(3,330)	(12,653,911)	(1,081,929)
Funding Balance Adjustments				
Add back Depreciation	6,933,817	0	6,933,817	578,959
Adjust (Profit)/Loss on Asset Disposal	9,711	0	9,711	0
Adjust Provisions and Accruals	0	0	0	0
Net Cash from Operations	7,169,885	(3,330)	7,166,555	4,005,968
Capital Revenues				
Proceeds from Disposal of Assets	39,500	0	39,500	0
Total Capital Revenues	39,500	0	39,500	0
Capital Expenses				
Land and Buildings	(2,573,433)	0	(2,573,433)	(6,006)
Furniture and Equipment	(63,000)	0	(63,000)	(5,249)
Plant and Equipment	(354,000)	0	(354,000)	0
Infrastructure - Roads	(4,994,918)	0	(4,994,918)	(187,698)
Infrastructure - Footpaths	0	0	0	0
Infrastructure - Airports	(58,667)	0	(58,667)	(1,452)
Infrastructure - Other	(1,021,703)	(57,000)	(1,078,703)	(30,628)
Total Capital Expenditure	(9,065,721)	(57,000)	(9,122,721)	(231,033)
Net Cash from Capital Activities	(9,026,221)	(57,000)	(9,083,221)	(231,033)
Financing				
Transfer to Reserves	(1,226,641)	0	(1,226,641)	(1,226,641)
Transfer from Reserves	0	0	0	0
Net Cash from Financing Activities	(1,226,641)	0	(1,226,641)	(1,226,641)
Net Operations, Capital and Financing	(3,082,977)	(60,330)	(3,143,307)	2,548,294
Opening Funding Surplus(Deficit)	3,082,977	0	3,082,977	3,082,977
Closing Funding Surplus(Deficit)	0	(60,330)	(60,330)	5,631,271

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA
STATEMENT OF FINANCIAL ACTIVITY
(By Program)
For the Period Ended 31 July 2019

Note 1: EXPLANATION OF MATERIAL VARIANCES

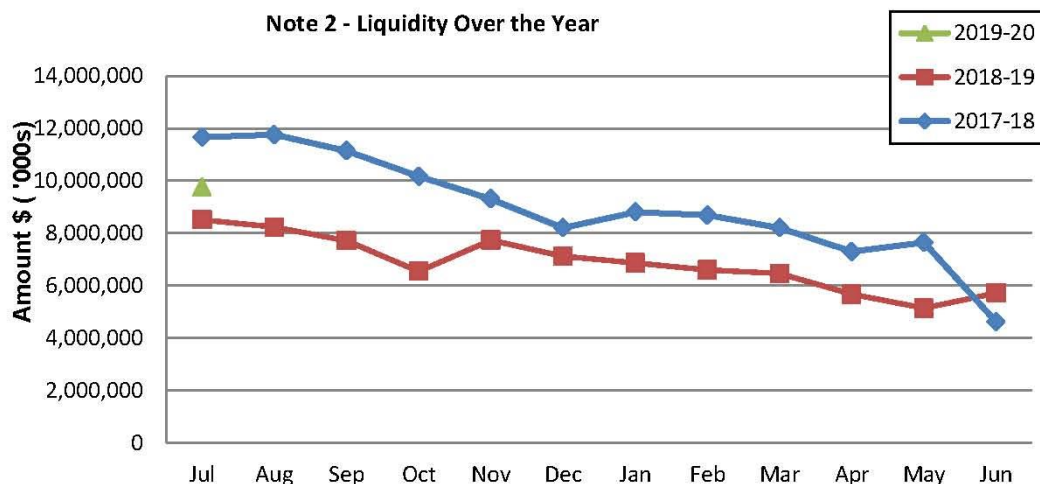
BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	0				Under variance reporting threshold
General Purpose Funding - Rates	128,137	3.07%			Under variance reporting threshold
General Purpose Funding - Other	(5,656)	(49.78%)			Under variance reporting threshold
Law, Order and Public Safety	17	20.48%			Under variance reporting threshold
Health	(2,080)	(35.84%)			Under variance reporting threshold
Education and Welfare	(2,383)	(10.12%)			Under variance reporting threshold
Housing	3,858	156.70%			Under variance reporting threshold
Community Amenities	(1,446)	(1.34%)			Under variance reporting threshold
Recreation and Culture	(1,679)	(56.03%)			Under variance reporting threshold
Transport	(63,423)	(74.11%)	▼		General and RFDS Landing fees not processed for July
Economic Services	(1,839)	(2.02%)			Under variance reporting threshold
Other Property and Services	841	39.66%			Under variance reporting threshold
Operating Expense					
Governance	(8,053)	(10.39%)			Depreciation for July has not been processed pending finalisation of June 19 transactions.
General Purpose Funding	(4,271)	(23.23%)			Depreciation for July has not been processed pending finalisation of June 19 transactions.
Law, Order and Public Safety	(8,356)	(38.10%)			Depreciation for July has not been processed pending finalisation of June 19 transactions.
Health	(4,507)	(42.99%)			Depreciation for July has not been processed pending finalisation of June 19 transactions.
Education and Welfare	(26,720)	(42.02%)	▼		Depreciation for July has not been processed pending finalisation of June 19 transactions.
Housing	(14,100)	(95.95%)	▼		Depreciation for July has not been processed pending finalisation of June 19 transactions.
Community Amenities	(26,584)	(44.12%)	▼		Depreciation for July has not been processed pending finalisation of June 19 transactions.
Recreation and Culture	(68,309)	(46.72%)	▼		Depreciation for July has not been processed pending finalisation of June 19 transactions. Other Recreation and Recreation officer expenditure combined are \$187K lower than budget which includes \$27k of depreciation. Other Culture is \$51K lower than budget in the main due to lower expenditure at the Masonic Lodge and Lloyds building assessment.
Transport	(463,984)	(86.48%)	▼		Depreciation for July has not been processed pending finalisation of June 19 transactions.
Economic Services	(15,710)	(47.58%)	▼		Depreciation for July has not been processed pending finalisation of June 19 transactions.
Other Property and Services	(110,866)	(111.66%)	▼		Depreciation for July has not been processed pending finalisation of June 19 transactions.
Funding Balance Adjustments					
Add back Depreciation	(578,959)	(100.00%)	▼		Depreciation for July has not been processed pending finalisation of June 19 transactions.
Adjust (Profit)/Loss on Asset Disposal	0				Under variance reporting threshold
Capital Revenues					
* Refer Statement by Nature or Type - Non-Operating Grants and Contributions	0				Under variance reporting threshold
Proceeds from Disposal of Assets	0				Under variance reporting threshold
Capital Expenses					
Land and Buildings	(4,256)	(70.86%)			Refer to Note 8A for project details
Furniture and Equipment	(5,249)	(100.00%)			Refer to Note 8A for project details
Infrastructure - Roads	(14,644)	(7.80%)			Refer to Note 8A for project details
Infrastructure - Airports	(1,452)	(100.00%)			Refer to Note 8A for project details
Infrastructure - Other	(6,651)	(21.72%)			Refer to Note 8A for project details
Opening Funding Surplus(Deficit)	2,636,861	85.53%	▲		Advance payment of \$1,899, 679 for the Financial Assistance Grant received in 2018/19. Mack Trucks \$483K was expected to be paid for in 2018/19 but delivery and payment will occur in 2019/20

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 2: NET CURRENT FUNDING POSITION

				Positive=Surplus (Negative=Deficit)		
				YTD 31 Jul 2019	Previous Month	YTD 31 Jul 2018
Note				\$	\$	\$
Current Assets						
3	Cash Unrestricted			3,617,783	4,232,085	2,425,660
3	Cash Restricted			20,074,315	20,074,315	19,631,600
5	Receivables - Rates and Rubbish			5,138,502	790,994	5,312,782
5	Receivables -Other			962,072	1,234,165	929,313
	Interest / ATO Receivable/Trust			90,634	149,676	136,074
	Inventories			61,096	74,178	150,763
				29,944,401	26,555,414	28,586,192
Less: Current Liabilities						
	Payables			(116,214)	(761,260)	(441,036)
	Provisions			(350,694)	(350,694)	(385,960)
				(466,908)	(1,111,954)	(826,996)
6	Less: Cash Reserves			(20,074,315)	(20,074,315)	(19,631,600)
	Plus Provisions			350,694	350,694	385,960
	Net Current Funding Position			9,753,872	5,719,839	8,513,555

Comments - Net Current Funding Position



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 3: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	Variable	44,689			44,689	Westpac	At Call
Trust Bank Account	Variable			93,079	93,079	Westpac	At Call
Air BP	Variable	58,721			58,721	Westpac	At Call
Maxi Account	Variable	3,555,616			3,555,616	Westpac	At Call
(b) Term Deposits							
* 74-758-0859	2.35%		20,074,315		20,074,315	NAB	26-Jun-20
Total		3,659,026	20,074,315	93,079	23,826,420		

Comments/Notes - Investments

This note reflects the Actual Bank Balances as per the Shire Bank Statements
Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.

SHIRE OF MEEKATHARRA
Budget Amendments
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

Note 4 - Budget Amendments approved by Council to date.

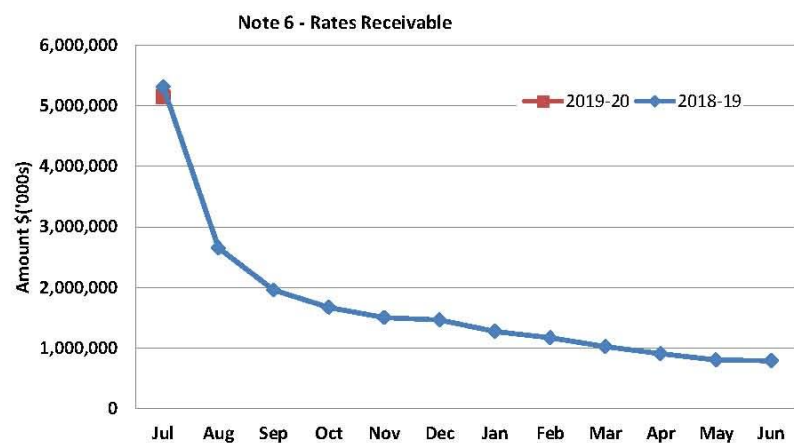
GL Account Code	Increase/Decrease to Budget	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Adopted Budget					\$	\$	\$	\$
										0
Operating Expenditure										
3625		ACTIVITIES - RECREATION OFFICER	OCM 20/7/2019 9.4.1	Operating Expenses	22,000	25,330		0	3,330	(3,330)
										(3,330)
Non- Operating Expenditure										
4015		LIONS PARK	OCM 20/7/2019 9.4.1	Capital Expenses	0	57,000		0	57,000	(3,330)
										(60,330)
							0	0	60,330	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 5: RECEIVABLES

Receivables - Rates and Rubbish Receivable

	YTD 31 Jul 2019	30/06/2019
	\$	\$
Opening Arrears Previous Years	790,994	790,994
Levied this year	4,410,289	
Less Collections to date	(62,782)	
Equals Current Outstanding	5,138,502	790,994
Net Rates and Rubbish Collectable	5,138,502	790,994
% Collected	1.21%	



Comments/Notes - Receivables Rates

Rates were levied on	25 July 2019
Full Payment or Instalment 1 due	2 September 2019
Instalment 2 due	6 November 2019
Instalment 3 due	10 January 2020
Instalment 4 due	17 March 2020

Receivables - General

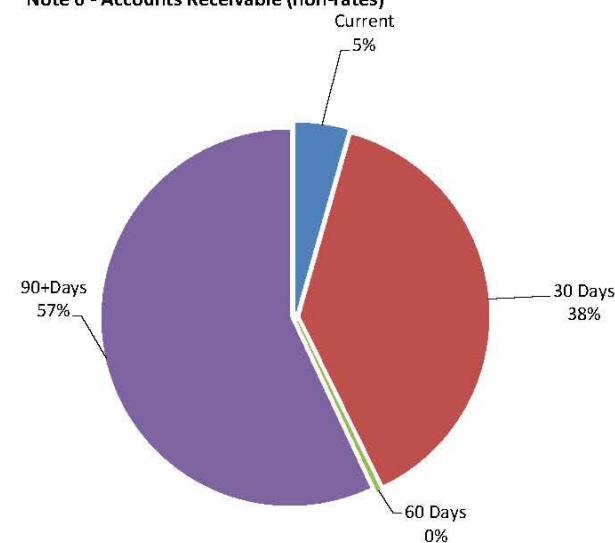
Receivables - Sundry Debtors

Total Sundry Debtors

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	46,872	409,796	2,894	608,677
Total Sundry Debtors				1,068,239

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables General

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

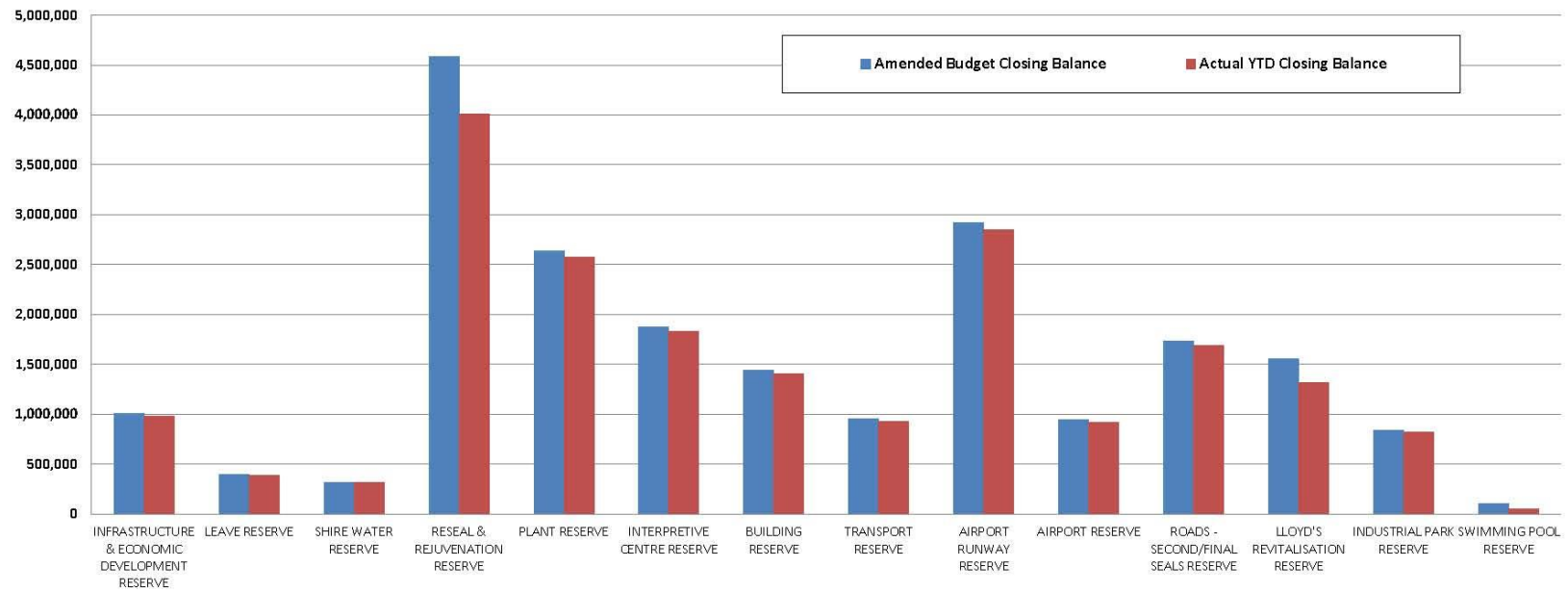
Note 6: Cash Backed Reserves

Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	\$ 984,234	\$ 24,114	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,008,348	\$ 984,234
LEAVE RESERVE	385,189	9,437	0	0	0	0	0	394,626	385,189
SHIRE WATER RESERVE	312,137	7,647	0	0	0	0	0	319,784	312,137
RESEAL & REJUVENATION RESERVE	4,006,542	98,160	0	479,680	0	0	0	4,584,382	4,006,542
PLANT RESERVE	2,573,716	62,297	0	0	0	0	0	2,636,013	2,573,716
INTERPRETIVE CENTRE RESERVE	1,829,622	44,826	0	0	0	0	0	1,874,448	1,829,622
BUILDING RESERVE	1,403,941	34,397	0	0	0	0	0	1,438,338	1,403,941
TRANSPORT RESERVE	929,893	22,782	0	0	0	0	0	952,675	929,893
AIRPORT RUNWAY RESERVE	2,847,311	69,759	0	0	0	0	0	2,917,070	2,847,311
AIRPORT RESERVE	922,337	22,597	0	0	0	0	0	944,934	922,337
ROADS - SECOND/FINAL SEALS RESERVE	1,687,914	41,354	0	0	0	0	0	1,729,268	1,687,914
LLOYD'S REVITALISATION RESERVE	1,319,317	32,323	0	205,900	0	0	0	1,557,540	1,319,317
INDUSTRIAL PARK RESERVE	822,160	20,143	0	0	0	0	0	842,303	822,160
SWIMMING POOL RESERVE	50,000	1,225	0	50,000	0	0	0	101,225	50,000
	20,074,315	491,061	0	735,580	0	0	0	21,300,956	20,074,315

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31 July 2019

Note7: GRANTS

Program/Details GL	TYPE	2019-20 Original Budget	Variations Additions (Deletions)	2019-20 Amended Budget	Operating	Non- Operating	Recoup Status		
							Received	Balance	
		\$	\$		\$	\$	\$	\$	
General Purpose Funding									
0181	Operating Grant	Financial Assistance Grant	2,369,226	0	2,369,226	2,369,226	0	0	2,369,226
0211	Operating Grant	Local Road Grant	1,136,498	0	1,136,498	1,136,498	0	0	1,136,498
Law, Order, Public Safety									
1563	Operating Grant	D.F.E.S. Operating Grant	5,252	0	5,252	5,252	0	0	5,252
2003	Operating Grant	S.E.S. Operating Grant	2,898	0	2,898	2,898	0	0	2,898
Education & Welfare									
2417	Operating Grant	Misc Youth - Grants Other	10,000	0	10,000	10,000	0	0	10,000
2419	Operating Grant	Youth Grant - O.S.H.C. Program	26,172	0	26,172	26,172	0	0	26,172
2421	Operating Grant	Youth Services Grant - D.C.P. - W.A.	85,642	0	85,642	85,642	0	21,178	64,464
2460	Operating Grant	C.D.O. - Misc Income	0	0	0	0	0	0	0
Recreation And Culture									
3626	Operating Grant	Miscellaneous Grants - Rec Off	10,000	0	10,000	10,000	0	0	10,000
3713	Operating Grant	Recreation Grants	10,000	0	10,000	10,000	0	0	10,000
4163	Non-Operating	Misc Grants	1,000,000	0	1,000,000	0	1,000,000	0	1,000,000
3873	Non-Operating	Lotterywest Grant	200,000	0	200,000	0	200,000	0	200,000
Transport									
4591	Operating Grant	Mrd - Direct Grant	280,305	0	280,305	280,305	0	0	280,305
4843	Operating Grant	Street - Lighting - Operating Grant	5,192	0	5,192	5,192	0	0	5,192
4601	Non-Operating	Wandrra - Natural Disaster	482,189	0	482,189	0	482,189	0	482,189
4691	Non-Operating	Mrd Road Project Grant	158,350	0	158,350	0	158,350	0	158,350
Economic Services									
5391	Operating Grant	Fundraising Misc Income	6,000	0	6,000	6,000	0	0	6,000
TOTALS			6,416,218	0	6,416,218	3,947,184	2,469,034	21,178	6,395,041
		Operating Grant	3,947,184		3,947,184			21,178	3,926,007
		Non-Operating	2,469,034		2,469,034			0	2,469,034
			6,416,218		6,416,218			21,178	6,395,041

SHIRE OF MEEKATHARRA								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 July 2019								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Buildings								
ADMIN BUILDING IMPROVEMENTS	1328	100,000	0	100,000	0	0	0	
LOT 852 KIDS ZONE BUILDING - RENEWAL & NEW	2439	5,216	0	5,216	434	0	(434)	
HOUSING - CAPITAL IMPROVEMENTS	2704	172,425	0	172,425	0	0	0	
TOWN HALL - BUILDING	3544	47,000	0	47,000	3,924	0	(3,924)	
POOL - BUILDINGS	3666	16,292	0	16,292	1,357	0	(1,357)	
SPORTS COMPLEX BUILDINGS	3680	26,000	0	26,000	0	1,750	1,750	
MASONIC LODGE - CAPITAL	4171	3,500	0	3,500	291	0	(291)	
STAGE 1 - LLOYDS RENOVATIONS	4191	2,200,000	0	2,200,000	0	0	0	
AIRPORT - TERMINAL	5219	3,000	0	3,000	0	0	0	
Buildings Total		2,573,433	0	2,573,433	6,006	1,750	(4,256)	
Furniture & Office Equip.								
COMPUTER EQUIPMENT	1244	35,000	0	35,000	2,916	0	(2,916)	
PICTURE GARDENS	3803	28,000	0	28,000	2,333	0	(2,333)	
Furniture & Office Equip. Total		63,000	0	63,000	5,249	0	(5,249)	
Plant, Equip. & Vehicles								
MISC PLANT (SMALL EQUIPMENT > \$5000 EX GST)	5014	10,000	0	10,000	0	0	0	
DOWN HOLE BORE PUMPS AND TRAILERS	5064	100,000	0	100,000	0	0	0	
SWEeper	5094	160,000	0	160,000	0	0	0	
WORKS MANAGER VEHICLE	5144	64,000	0	64,000	0	0	0	
ENGINES & PUMPS (> \$5,000 OTHERWISE USE GL4810)	5154	20,000	0	20,000	0	0	0	
Plant, Equip. & Vehicles Total		354,000	0	354,000	0	0	0	

SHIRE OF MEEKATHARRA								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 31 July 2019								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
Roads Infrastructure								
ROAD CONSTRUCTION VARIOUS	4200	4,994,918	0	4,994,918	187,698	173,054	(14,644)	See Note 8b for detail
Roads Infrastructure Total		4,994,918	0	4,994,918	187,698	173,054	(14,644)	
Footpath Infrastructure								
FOOTPATHS - NEW AND RENEWAL	5046	0	0	0	0	0	0	
Footpath Infrastructure Total		0	0	0	0	0	0	
Airport Infrastructure								
AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING AND SERVICE	5104	58,667	0	58,667	1,452	0	(1,452)	
Airport Infrastructure Total		58,667	0	58,667	1,452	0	(1,452)	
Other Infrastructure								
MAIN STREET SECURITY CAMERA'S & LIGHTING	2027	55,000	0	55,000	0	0	0	
INDUSTRIAL PARK - CAPITAL WORKS - OTHER INFRASTRUCTURE	3154	500,000	0	500,000	0	0	0	
CEMETERY - OTHER INFRASTRUCTURE	3274	30,000	0	30,000	2,500	0	(2,500)	
NANNINE CEMETERY	3285	28,000	0	28,000	2,333	0	(2,333)	
TOWN DRINKING FOUNTAIN	3286	6,000	0	6,000	500	0	(500)	
CORNISH LIFT	3624	35,000	0	35,000	0	0	0	
LUKES PIT WATER SCHEME	3944	30,000	0	30,000	0	0	0	
LIONS PARK	4015	0	57,000	57,000	18,000	23,977	5,977	
SPEED WAY/HOTROD/GOKART CAPITAL EXPENSE	4066	10,000	0	10,000	0	0	0	
MAINSTREET SCAPING	4984	20,000	0	20,000	0	0	0	
MEEKA NORTH DRIVE - HERITAGE	5387	90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388	120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389	16,500	0	16,500	1,377	0	(1,377)	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390	10,000	0	10,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394	70,885	0	70,885	5,918	0	(5,918)	
Other Infrastructure Total		1,021,703	57,000	1,078,703	30,628	23,977	(6,626)	
Capital Expenditure Total		9,065,721	57,000	9,122,721	231,033	198,780	(32,253)	

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
Town Streets Construction	1261	125,000	125,000	0	0	(125,000)
Grids Construction	1266	150,000	150,000	0	0	(150,000)
Water Bores	1268	150,000	150,000	0	0	(150,000)
Cut Off Walls And Drainage General	1269	500,000	500,000	81,666	79,749	(420,251)
Ashburton Downs Rd - Roads To Recovery Funded	A67	700,000	700,000	0	0	(700,000)
Mt Clere Rd - Construction	C1	709,000	709,000	101,032	93,305	(615,695)
High Street - Construction	C43	60,000	60,000	5,000	0	(60,000)
Landor Rd - Council Funding	C66	1,006,393	1,006,393	0	0	(1,006,393)
Ashburton Downs-Meekatharra Rd - Construction	C67	1,125,000	1,125,000	0	0	(1,125,000)
Sandstone Rd - Construction	C68	232,000	232,000	0	0	(232,000)
Ashburton Rd - Regional Road Group Funding	RR67	237,525	237,525	0	0	(237,525)
Roads Infrastructure Total		4,994,918	4,994,918	187,698	173,054	(4,821,865)

Comments

SHIRE OF MEEKATHARRA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2019

Note 9: CAPITAL DISPOSALS

Original Budget Profit/(Loss) of Asset Disposal			Current Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$								
42,516	30,000	(12,516)	42,516	30,000	(12,516)	Transport P516 - 2018 Toyota Prado Diesel Wagon (Automatic) (MK151)			0	
3,185	1,500	(1,685)	3,185	1,500	(1,685)	P438 - 2005 Toyota 4 X 4 Landcruiser Utility (1CJF782)			0	
3,510	8,000	4,490	3,510	8,000	4,490	P100 - 2005 Tennant Road Sweeper			0	
					0				0	
					0				0	
					0				0	
49,211	39,500	(9,711)	49,211	39,500	(9,711)		0	0	0	

Comments

There have been no disposals to date.



ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCILWrite Offs

There were 5 actions taken under delegated powers that require reporting to Council in July 2019.

Debtor/Rates	Debtor/Assess	Name	Amount	Invoice/ Property	Charge Type	Reason for Write Off
Rates	A7358	BCI EXPLORATION PTY LTD	\$ 0.23	E52/3003	Rates	This is a non-current tenement and therefore won't incur any more charges in future. The remaining balance is not worth pursuing.
Rates	A7979	REDCODE PTY LTD	\$ 0.48	E52/3463	Interest	This is a non-current tenement and therefore won't incur any more charges in future. The remaining balance is not worth pursuing.
Rates	A7980	REDCODE PTY LTD	\$ 0.48	E52/3464	Interest	This is a non-current tenement and therefore won't incur any more charges in future. The remaining balance is not worth pursuing.
Rates	A7981	REDCODE PTY LTD	\$ 2.15	E52/3465	Interest	This is a non-current tenement and therefore won't incur any more charges in future. The remaining balance is not worth pursuing.
Rates	A6957	RIQO ASSETS PTY LTD	\$ 9.33	E52/2735	Interest	This is a non-current tenement and therefore won't incur any more charges in future. The remaining balance is not worth pursuing.

Purchase Orders

There were no purchase orders to be presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

Title/Subject:	OUTSTANDING DEBTORS
Agenda/Minute Number:	9.2.2
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	13 August 2019
Author:	Svenja Clare Finance Officer
	
	<i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

Summary:

Attached is a copy of the detailed outstanding Sundry Debtors.

Background:

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

- >30 day – Outstanding debtors with an account older than 30 days are sent a statement
- >60 day – Outstanding debtors with an account older than 60 days or more are sent a reminder letter and are followed up with a phone call and/or email if possible
- >90 day – Outstanding debtors with an account older than 90 days will be sent to a debt collection agent.

Comment:

Council policy 4.11 stipulates sundry debt collection. Some matters with particular circumstances may be referred to Council for consideration.

Consultation:

Roy McClymont – Chief Executive Officer
Krys East – Deputy Chief Executive Officer

Statutory Environment:

Nil

Policy Implications:

4.11 Sundry Debt Collection

Financial Implications:

Loss of revenue

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy
Seconded: Cr AJ Binsiar

That Council receives the outstanding monthly Debtor Trial Balance for July 2019.

CARRIED 6/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 AUGUST 2019

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*** SHIRE OF MEEKATHARRA ***

Debtor #	Name	Debtors Trial Balance As at 31.07.2019					Total	Notes for debts >90 days old	
		Credit Limit	02.05.2019 GT 90 days	Age	01.06.2019 GT 60 days	01.07.2019 GT 30 days			31.07.2019 Current
				Of Oldest Invoice (90Days)					
A041	AD ASTRAL AVIATION SERVICE		28737.89	1260	0.00	0.00	0.00	28737.89	in liquidation
A092	AEROHIRE PTY LTD		0.00	0	0.00	0.00	0.00	-1.00	
A005	AUSKI INLAND MOTEL		0.00	0	0.00	176.00	0.00	176.00	
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	0.00	0.00	-6.47	
B123	BABCOCK OFFSHORE SERVICES		0.00	0	0.00	0.00	281.60	281.60	
B046	BACK NOMINEES		0.00	0	0.00	0.00	51.27	51.27	
B01	BAYSWATER ROAD PTY LTD		0.00	0	62.87	0.00	0.00	62.87	
B134	BINSIAR, ANDREW (JNR)		0.00	0	0.00	0.00	0.00	-620.55	
B064	BROWN, CLINTON		0.00	0	0.00	22.00	0.00	22.00	
C113	COBHAM AVIATION		0.00	0	0.00	0.00	33835.58	33835.58	
C161	COMPASS GROUP (AUSTRALIA)		0.00	0	0.00	176.00	0.00	176.00	
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	0.00	187.12	187.12	
C0222	CORSAIRE PTY LTD		0.00	0	23.94	0.00	0.00	23.94	
H007	DEPARTMENT OF HOUSING		0.00	0	320.20	0.00	0.00	320.20	
D054	DORAY MINERALS PTY LTD		0.00	0	0.00	97768.07	0.00	97768.07	
F033	FARMER JACKS		0.00	0	185.60	0.00	0.00	185.60	
F046	FRIG TECH SERVICES		0.00	0	0.00	43.10	0.00	43.10	
F047	FRONTIER HELICOPTERS PTY L		0.00	0	0.00	0.00	0.00	-25.06	
G080	GRBIC, RICKY		0.00	0	0.00	875.24	264.00	1139.24	
G053	GREEN MINING PTY LTD		123.25	1022	0.00	0.00	0.00	123.25	promised payment
G077	GREY MARE TRANSPORT		574.22	439	0.00	0.00	0.00	574.22	in liquidation
H077	HANDEL AVIATION PTY LTD		0.00	0	56.86	0.00	0.00	56.86	
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	0.00	0.00	87.63	87.63	
H150	HELICOPTER LOGISTICS PTY L		0.00	0	0.00	0.00	29.93	29.93	
J018	JANDAKOT FLIGHT CENTRE		0.00	0	0.00	0.00	121.23	121.23	
V027	JEFFRY PAUL VAN SCHIE		0.00	0	0.00	0.00	22.00	22.00	
L064	LLOYD HELICOPTERS PTY. LTD		0.00	0	0.00	0.00	140.80	140.80	
M191	MAGSPEC AVIATION LTD		0.00	0	0.00	0.00	0.00	-0.02	
M4	MAIN ROADS		578065.13	236	0.00	299300.00	0.00	877365.13	Flood damage claims
S134	MARK STURGEON		123.15	91	0.00	446.68	0.00	569.83	paying in instalments
MC1D	MEEKATHARRA CARAVAN PARK		0.00	0	0.00	139.10	0.00	139.10	
F034	MEEKATHARRA POST OFFICE		0.00	0	0.00	25.00	0.00	25.00	
N057	NORTHERN TERRITORY POLICE,		78.21	203	0.00	0.00	0.00	78.21	needs follow up
P110	PARKLEA (AIRSERVICES) PTY		0.00	0	0.00	52.39	0.00	52.39	
P006	PAROO STATION		0.00	0	0.00	0.00	0.00	-0.10	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 AUGUST 2019

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*** SHIRE OF MEEKATHARRA ***


Debtors Trial Balance

As at 31.07.2019

Debtor #	Name	Credit Limit	02.05.2019		01.06.2019	01.07.2019	31.07.2019	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of Oldest Invoice (90Days)				
L011	PAUL LYONS AVIATION PTY LT		0.00	0	187.11	342.39	0.00	529.50
P069	PEARCE FLYING CLUB INC		0.00	0	0.00	0.00	22.00	22.00
P109	PENJET PTY LTD		0.00	0	1822.04	0.00	0.00	1822.04
P058	POLICE AIR WING SUPPORT UN		0.00	0	0.00	0.00	78.21	78.21
R037	RAAF PEARCE BULLSBROOK		0.00	0	0.00	0.00	52.71	52.71
R098	REILLY & CO		0.00	0	0.00	0.00	0.00	-74.05
R071	ROADSTONE WEST PTY LTD		0.00	0	0.00	0.00	22.00	22.00
F051	ROGER FORRESTER		0.00	0	0.00	0.00	2019.68	2019.68
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	10012.39	8913.70	18926.09
R4	RUSSELL AVIATION		0.00	0	50.37	0.00	0.00	50.37
S096	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	148.10	0.00	148.10
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	740.87	740.87
S1	SHIRE OF SANDSTONE		0.00	0	0.00	0.00	650.00	650.00
W045	SIMON WILDING		0.00	0	0.00	0.00	0.00	-50.10
S073	SOUTHERN AVIATION PTY LTD		0.00	0	0.00	0.00	23.20	23.20
J048	SPOOKFISH AVIATION PTY LTD		0.00	0	0.00	0.00	38.92	38.92
S078	STAR AVIATION PTY LTD		0.00	0	0.00	93.56	92.80	186.36
T041	TWINCREEK HOLDINGS PTY LTD		0.00	0	0.00	0.00	0.00	-25.25
V034	VANGO MINING LIMITED		0.00	0	0.00	176.00	0.00	176.00
W112	WALTER WHIP & THE FLAMES		975.00	259	0.00	0.00	0.00	975.00 promised payment
Y12	YULELLA BUILDING & CONSTRU		0.00	0	185.10	0.00	0.00	185.10
Totals --- Credit Balances:		-802.60	608676.85		2894.09	409796.02	47675.25	1068239.61

Title/Subject:	LIST OF ACCOUNTS ENDED 31 JULY 2019
Agenda/Minute Number:	9.2.3
Applicant:	Nil
File Ref:	ADM 171
Disclosure of Interest:	Nil
Date of Report:	13 August 2019
Author:	Svenja Clare Finance Officer
Senior Officer:	Roy McClymont Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary:

Accounts are to be presented to council for payments.

Background:

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
 - (a) the payee’s name;
 - (b) the amount of the payment;
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.

- (2) A list of accounts for approval to be paid is to be prepared each month showing –
 - (a) each account which requires council authorization in that month –
 - (i) the payee’s name
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under sub-regulation (1) or (2) is to be –
 - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

Comment:

Each month the accounts are presented to council for payment;

Municipal	Voucher No’s	Amount:	\$ 1,049,056.65
Trust Account	Voucher No’s	Amount:	\$ -
Air BP	Voucher No’s	Amount:	\$ -
		Total	\$ 1,049,056.65

Consultation:

Roy McClymont – Chief Executive Officer

Statutory Environment:

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

Policy Implications:

Nil

Financial Implications:

Accounts to be paid

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr HJ Nichols

That Council receives the attached list of creditor accounts paid under delegated power.

CARRIED 6/0

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 AUGUST 2019

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
17-Aug-19

			MUNI	AIR BP	TRUST
EFT16010	15/07/2019	ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES 22/6, 26/6, 1/7 - 5/7/19	-\$	6,340.65
EFT16011	15/07/2019	AUSTRALIA POST	LIBRARY AND OFFICE POSTAGE JUNE 2019	-\$	249.84
EFT16012	15/07/2019	B & E TRENFIELD	MONITOR AND CONTROL CACTUS INFESTATIONS	-\$	297.00
EFT16013	15/07/2019	BOC GASES	CYLINDER RENT 29/5/19 - 27/6/19 OXYGEN, ACETYLENE, ARGOSHIELD	-\$	47.86
EFT16014	15/07/2019	BUNNINGS GROUP LIMITED	SUPPLY 1 X HARON 335MM X 185MM ALUMINIUM DOOR RELIEF VENT	-\$	56.05
EFT16015	15/07/2019	CANINE CONTROL	RANGER SERVICES ON 19+20/6/19	-\$	3,821.42
EFT16016	15/07/2019	COMMERCIAL LOCKSMITHS	SERVICING CYBER KEYS AND INSTALLING CYBERLOCKS AT VARIOUS LOCATIONS	-\$	15,318.04
EFT16017	15/07/2019	CONTRACT AQUATIC SERVICES	RETILE TOILET AREAS IN TOWN POOL	-\$	10,820.00
EFT16018	15/07/2019	CORAL COAST HOMES CONSTRUCTION	PROGRESS CLAIM 1 LLOYDS BUILDING WORKS	-\$	99,541.53
EFT16019	15/07/2019	DRILLPOWER	DRILL BORES ON MURCHISON DOWNS RD, KILLARA STATION RD, SYLVANIA STATION RD AND MT CLERE RD	-\$	87,285.00
EFT16020	15/07/2019	EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 10/7/19	-\$	854.61
EFT16021	15/07/2019	EASTMAN POLETTI SHERWOOD ARCHITECTS	CONTRACT ADMINISTRATION AS PER OFFER LETTERS 12/1/16 AND 10/5/17 UNDERTAKE TENDER PROCESS AND ADMINISTER AND SUPERVISE THE CONTRACT AND CONSTRUCTION OF LLOYDS BUILDING RENOVATIONS	-\$	10,254.20
EFT16022	15/07/2019	FARMER JACKS	CONSUMABLES FOR YOUTH ACTIVITIES AND SHIRE KITCHEN, PARTS AND MATERIALS FOR REPAIRS AND MAINTENANCE AT VARIOUS SHIRE PROPERTIES	-\$	1,270.37
EFT16023	15/07/2019	FUJI XEROX AUSTRALIA PTY LTD	OFFICE AND DEPOT PHOTOCOPIING JUNE 2019	-\$	702.97
EFT16024	15/07/2019	GERALDTON FLORAL STUDIO	FLOWERS TO THANK AMANDA SHAR FOR PERFORMING 'WELCOME TO COUNTRY' NAIDOC	-\$	137.90
EFT16025	15/07/2019	ISOLATED CHILDRENS PARENTS ASSOCIATION (ICPA)	DONATION TO ISOLATED CHILDRENS PARENTS ASSOCIATION WA AS PER RESOLUTION	-\$	2,200.00
EFT16026	15/07/2019	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	ANALYTICAL SERVICES MEMBERSHIP RENEWAL 2019/2020	-\$	509.30
EFT16027	15/07/2019	MEEKATHARRA GP CLINIC	PRE EMPLOYMENT MEDICAL FOR TRACY MURRAY FRIDAY 29 MARCH 2019	-\$	140.25
EFT16028	15/07/2019	MEG FORRESTER	OFFICE, PUBLIC TOILET CLEANING 25/6/19 - 30/6/19 AND ALL OFFICE CHAIRS CLEANING	-\$	1,088.70
EFT16029	15/07/2019	NORMAN TRENFIELD	PRESIDENT'S ALLOWANCE 16/02/19 - 15/05/19	-\$	5,000.00
EFT16030	15/07/2019	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD (NGE)	FLOOD DAMAGE WORKS (AGRN 781) ON MT CLERE - MEEKATHARRA ROAD JUNE 2019	-\$	179,049.75
EFT16031	15/07/2019	PACIFIC DATA SYSTEMS AUSTRALIA PTY LTD	SATELLITE RAIN GAUGE MONITORING SYSTEM	-\$	5,238.32
EFT16032	15/07/2019	PETER SHANE CLANCY	DEPUTY PRESIDENT'S ALLOWANCE 16/02/19 - 15/05/19	-\$	1,250.00
EFT16033	15/07/2019	REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	FUEL CARD PURCHASES JUNE 2019	-\$	569.27
EFT16034	15/07/2019	S&K ELECTRICAL CONTRACTING PTY LTD	REPAIRS TO RUNWAY FLOODLIGHTS	-\$	867.10
EFT16035	15/07/2019	TRENFIELD MOTORS	FLOOD DAMAGE WORKS SUPERVISION; SERVICE AND REPAIRS OF PLANT AND VEHICLES; BATTERIES; SET UP AND PULL PUMPS AND BRING GENSETS FROM BORES	-\$	71,459.68
EFT16036	15/07/2019	WESTERN INDEPENDENT FOODS	FREIGHT FROM WESTRAC 27/6/19	-\$	46.20
EFT16037	15/07/2019	WESTRAC EQUIPMENT	HYDRAULIC HOSES WITH GUARDS AND CLAMPS FOR 2008 CAT MINI EXCAVATOR	-\$	1,405.64
EFT16038	15/07/2019	WINC AUSTRALIA PTY LTD (STAPLES)	STATIONERY & HAND TOWELS FOR SHIRE OFFICE	-\$	683.91
EFT16039	15/07/2019	YULELLA BUILDING AND CONSTRUCTION	TOWN BEAUTIFICATION, PAINTING KERBS ON MAIN ST, AROUND SHIRE OFFICE AND LINES FOR PARKING BAYS AT VARIOUS LOCATIONS	-\$	46,583.90
EFT16040	31/07/2019	ABCO PRODUCTS	CLEANING PRODUCTS JULY 2019	-\$	680.86
EFT16041	31/07/2019	AIT SPECIALISTS PTY LTD	FUEL TAX CREDITS MAY 2019 - JUNE 2019	-\$	1,383.69
EFT16042	31/07/2019	ANDREW BINSIAR	OCM FEE 20 JULY 2019	-\$	550.00
EFT16043	31/07/2019	AYSHAH PEARSON	REFUND OF PART OF ANNUAL GYM MEMBERSHIP FEES	-\$	288.00
EFT16044	31/07/2019	B & E TRENFIELD	TOWN MAINTENANCE CONTRACT JULY 2019	-\$	11,517.45
EFT16045	31/07/2019	BROADCAST AUSTRALIA PTY LTD	SELF HELP RCP RADIO 1/7/19 - 30/6/20 LICENCING/LEASE	-\$	4,959.57
EFT16046	31/07/2019	CABCHARGE AUSTRALIA LIMITED	ACCOUNT KEEPING FEE JUNE 2019	-\$	6.00
EFT16047	31/07/2019	CANINE CONTROL	RANGER SERVICES ON 3/7/19 - 4/7/19	-\$	3,511.93
EFT16048	31/07/2019	CARROLL AND RICHARDSON - FLAGWORLD PTY LTD	1X AUSTRALIAN NATIONAL FLAG 1X ABORIGINAL FLAG 2X WA STATE FLAG INC FREIGHT	-\$	395.49
EFT16049	31/07/2019	CHILD SUPPORT AGENCY	Payroll deductions	-\$	535.82
EFT16050	31/07/2019	COMMERCIAL HOTEL	LUNCHES FOR COUNCIL MEETING SATURDAY 20 JULY 2019	-\$	268.60
EFT16051	31/07/2019	CONVIC PTY LTD	SMALL WHEEL SKATE PARK RFT17/18-03 PROGRESS CLAIM 6 + REMAINDER OF CLAIM 5	-\$	36,844.50
EFT16052	31/07/2019	CROMMELIN	SUPPLY ANTI GRAFFITI PAINT FOR LIONS PARK WALL	-\$	1,310.90
EFT16053	31/07/2019	DAVID KENNETH HODDER	OCM FEE 20 JULY 2019	-\$	550.00
EFT16054	31/07/2019	DELTAZONE NOMINEES PTY LTD (MIDWEST FIRE PROTECTION / EYE SPY SECURITY)	REPAIR CCTV AT WORKS DEPOT	-\$	275.00
EFT16055	31/07/2019	DEPARTMENT OF HUMAN SERVICES	CENTREPAY TRANSACTION CHARGES FOR 1/6/19 - 31/5/19	-\$	59.40
EFT16056	31/07/2019	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	LEASE OF CHILD CARE CENTRE FOR 1/7/19 - 31/12/19	-\$	297.00
EFT16057	31/07/2019	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	ANNUAL RENEWAL FOR REFUSE SITE FEE 19/20	-\$	974.63
EFT16058	31/07/2019	DINGO DESIGN	MONTHLY COUNCIL NEWS JULY 2019	-\$	350.00
EFT16059	31/07/2019	EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 24/7/19	-\$	854.61
EFT16060	31/07/2019	ENERGISE CAFE	MEALS FOR ALLAN ADAMS, TRAINER (EFFECTIVE SUPERVISION PART 2) 3/7/19 - 5/7/19	-\$	71.25
EFT16061	31/07/2019	EON BENEVOLENT FUND INC	DONATION TO THE EON FOUNDATION VEGETABLE SOUND SYSTEMS SESSIONS	-\$	300.00
EFT16063	31/07/2019	HARVEY JAMES NICHOLS	OCM FEE 20 JULY 2019	-\$	550.00

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 AUGUST 2019

SHIRE OF MEEKATHARRA
Accounts Due and Paid under Delegated Authority and Submitted to Council on the
17-Aug-19

			MUNI	AIR BP	TRUST
EFT16064	31/07/2019	IT VISION USER GROUP	SUBSCRIPTION FEE FOR IT VISION USER GROUP 19/20	-\$	748.00
EFT16065	31/07/2019	IXOM OPERATIONS PTY LTD (KEPPEL, ORICA)	SUPPLY CHLORINE GAS FOR POOL X3 JUNE 19	-\$	122.76
EFT16066	31/07/2019	KOTT GUNNING LAWYERS	REVIEW CONTRACT FOR ENVIRONMENTAL HEALTH OFFICER	-\$	3,960.00
EFT16067	31/07/2019	LANDGATE	MINING TENEMENTS SCHEDULE M2019/6	-\$	187.20
EFT16068	31/07/2019	LEADERPRESS	RATE NOTICES, TAX INVOICES, DOG REGISTRATIONS AND STATEMENT FORMS	-\$	2,395.80
EFT16069	31/07/2019	LGIS WA	INSURANCE 2019/20	-\$	164,255.29
EFT16070	31/07/2019	LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	Payroll deductions	-\$	38.80
EFT16071	31/07/2019	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	COUNCIL CORPORATE MEMBERSHIP 2019/2020	-\$	1,473.00
EFT16072	31/07/2019	MATTHEW HALL	OCM FEE 20 JULY 2019	-\$	775.75
EFT16073	31/07/2019	MEEKA GOES GREEN INC (MGG)	3 X ARTICLES FOR MEEKATHARRA DUST: MAY 2019, JUNE 2019 & JULY 2019	-\$	300.00
EFT16074	31/07/2019	MEEKA THARRA ACCOMMODATION CENTRE	CATERING FOR 2019 NAIDOC WEEK YOUTH BALL, FRIDAY 12TH JULY	-\$	1,500.00
EFT16075	31/07/2019	MEEKA THARRA CORNER STORE	VARIOUS PURCHASES	-\$	446.21
EFT16076	31/07/2019	MEEKA THARRA GOLF CLUB INC.	DONATION TOWARDS CLUBHOUSE RENOVATIONS	-\$	10,744.82
EFT16077	31/07/2019	MEEKA THARRA GP CLINIC	PRE - EMPLOYMENT MEDICAL FOR SAM (FABIAN) LOCKYER MONDAY 22 JULY 2019	-\$	140.25
EFT16078	31/07/2019	MEG FORRESTER	CLEANING OF CONSULTANT QUARTERS, SHIRE OFFICE, GYM, DEPOT, YC, PUBLIC TOILETS, INDOOR CRICKET CENTRE & KIDZONE JULY 2019	-\$	997.50
EFT16079	31/07/2019	MITCHELL & BROWN	LG 65 UHD 4K SMART TV AND QLT35 WALL MOUNT FOR SPORTS COMPLEX	-\$	1,905.00
EFT16080	31/07/2019	MITCHELL & BROWN COMMUNICATIONS PTY LTD (VIDGUARD)	QUARTERLY MONITORING FEES FROM 1/7/19 - 30/9/19	-\$	2,946.63
EFT16081	31/07/2019	MJB INDUSTRIES	SUPPLY 1200MMSPAN X 300MMHIGH X 2400M LONG BOX CULVERT MT CLERE ROAD	-\$	13,277.00
EFT16082	31/07/2019	MURCHISON COUNTRY ZONE WALGA	MURCHISON COUNTRY ZONE OF WALGA MEMBERSHIP RENEWAL 2019/20	-\$	2,500.00
EFT16083	31/07/2019	MURCHISON RUBBISH SERVICES	RUBBISH CONTRACT JULY 2019	-\$	20,399.94
EFT16084	31/07/2019	NAVSDRON PTY LTD (MEGAN SHIRT)	ASSISTANCE WITH STATUTORY BUDGET PREPARATION FY19/20	-\$	6,897.00
EFT16085	31/07/2019	NEUK PORT AD-HAIR	AERODROME MANAGEMENT CONTRACT FOR MONTH OF JULY 2019	-\$	22,049.50
EFT16086	31/07/2019	NORMAN TRENFIELD	OCM FEE 20 JULY 2019	-\$	700.00
EFT16087	31/07/2019	PATIENT HANDLING PTY LTD T/A TRIPSAFE	4 X 1.8 M TRIPSAFE GREY CARPET CABLE COVERS FOR SHIRE OFFICE AND CHAMBERS	-\$	169.98
EFT16088	31/07/2019	PETER SHANE CLANCY	OCM FEE 20 JULY 2019	-\$	550.00
EFT16089	31/07/2019	PROTECTOR FIRE SERVICES PTY LTD	SERVICE AND SUPPLY OF FIRE EXTINGUISHER AND FIRE BLANKETS FOR CRC BUILDING	-\$	563.15
EFT16090	31/07/2019	ROGER TOY	PAINTING AT SKATE PARK, CRC, 207 AND 208 HILL ST AND SPORTS COMPLEX	-\$	4,595.00
EFT16091	31/07/2019	ROYAL MAIL HOTEL	2 X \$100 MEAL VOUCHERS FOR THE ROYAL MAIL TO BE GIVEN AS PRIZES TO THE BEAU AND BELLE OF 2019 NAIDOC WEEK YOUTH BALL	-\$	200.00
EFT16092	31/07/2019	S&K ELECTRICAL CONTRACTING PTY LTD	CHECK COOLROOM MOTOR AND REPORT, CHECK FAULTY LIGHT AT TENNIS COURT	-\$	2,094.88
EFT16093	31/07/2019	SHIRE OF MEEKATHARRA	Payroll deductions	-\$	900.00
EFT16094	31/07/2019	SMART DIGITAL PTY LTD	SHIPPING & HANDLING OF PARKVIEW INFLATABLE SCREEN TO SHIRE OF MEEKATHARRA	-\$	688.18
EFT16095	31/07/2019	SPARK ELECTRICAL CONTRACTING	GYM EQUIPMENT MAINTENANCE - CATALOGUE EQUIPMENT AND IDENTIFY COMPONENTS NEEDING REPLACING	-\$	2,902.00
EFT16096	31/07/2019	STATE LIBRARY OF WA	LIBRARY PACKS BETTER BEGINNINGS PROGRAM 19/20	-\$	88.00
EFT16097	31/07/2019	SVENJA CLARE PHOTOGRAPHY	PHOTOGRAPHY SERVICES FOR 2019 NAIDOC WEEK YOUTH BALL	-\$	300.00
EFT16098	31/07/2019	TOLL TRANSPORT PTY LTD	VARIOUS FREIGHT FOR JULY 2019	-\$	548.06
EFT16099	31/07/2019	TOTALLY WORKWEAR - BELMONT (TWW)	UNIFORM ORDERS FOR 3 STAFF MEMBERS	-\$	694.91
EFT16100	31/07/2019	TRUCK CENTRE WESTERN AUSTRALIA	SUPPLY 1 X FUEL TANK SQUARE FOR NISSAN PRIME MOVER + ADJUSTER FOR MACK	-\$	3,330.22
EFT16101	31/07/2019	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - WALGA	WALGA MEMBERSHIP AND SUBSCRIPTIONS FOR 2019/20; ONSITE TRAINING COURSE SUPERVISION PART 2 3-5 JULY 2019 FOR 16 PEOPLE	-\$	37,795.33
EFT16102	31/07/2019	WESTERN INDEPENDENT FOODS	FREIGHT	-\$	39.60
EFT16103	31/07/2019	WESTRAC EQUIPMENT	FILTER 245-6375 FOR 2011 950HSW CATERPILLAR WHEEL LOADER	-\$	123.00
EFT16104	31/07/2019	WINC AUSTRALIA PTY LTD (STAPLES)	STATIONERY FOR YOUTH CENTRE AND OFFICE INCLUDING MOUNT FOR COMPUTER	-\$	1,842.25
25712	16/07/2019	ABROLHOS LANDSCAPING AND GARDENING	SUPPLY AND INSTALL RETAINER WALL AT LIONS PARK AS PER QUOTE	-\$	68,750.00
25713	16/07/2019	TELSTRA CORPORATION LIMITED	MOBILE PHONE CHARGES JUNE 2019	-\$	157.60
25714	16/07/2019	WATER CORPORATION	WATER CHARGES - 1/7/19 -31/8/19 STOCK YARDS WILUNA ROAD	-\$	44.78
25715	31/07/2019	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES JUNE 19	-\$	340.00
25716	31/07/2019	TELSTRA CORPORATION LIMITED	LANDLINE TELEPHONE CHARGES JUNE 19	-\$	2,910.50
DD12898.1	03/07/2019	HORIZON POWER	ELECTRICITY CHARGES 13/4/19 - 14/6/19	-\$	15,732.17
DD12900.1	10/07/2019	WA SUPER	Superannuation contributions	-\$	5,470.59
DD12900.2	10/07/2019	AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$	659.96
DD12900.3	10/07/2019	HOSPLUS	Superannuation contributions	-\$	836.50
DD12900.4	10/07/2019	MLC SUPER FUND	Superannuation contributions	-\$	750.01
DD12900.5	10/07/2019	CBUS ADMINISTRATION	Superannuation contributions	-\$	825.00
DD12900.6	10/07/2019	AUSTRALIAN SUPER	Superannuation contributions	-\$	579.73
DD12900.7	10/07/2019	BT SUPER FOR LIFE	Superannuation contributions	-\$	213.22
DD12906.1	18/07/2019	HORIZON POWER	ELECTRICITY CHARGES AIRPORT AND STREET LIGHTS 1/6/19 - 30/6/19	-\$	5,978.56
DD12909.1	24/07/2019	WA SUPER	Payroll deductions	-\$	5,467.00

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 17 AUGUST 2019

SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the
17-Aug-19

			MUNI	AIR BP	TRUST
DD12909.2	24/07/2019 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-\$ 898.05		
DD12909.3	24/07/2019 HOSTPLUS	Superannuation contributions	-\$ 836.50		
DD12909.4	24/07/2019 AUSTRALIAN SUPER	Superannuation contributions	-\$ 986.29		
DD12909.5	24/07/2019 MLC SUPER FUND	Superannuation contributions	-\$ 750.00		
DD12909.6	24/07/2019 CBUS ADMINISTRATION	Superannuation contributions	-\$ 825.00		
DD12909.7	24/07/2019 BT SUPER FOR LIFE	Superannuation contributions	-\$ 236.02		
THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:					
			MUNI BANK		
			-\$ 1,049,056.65		
			AIR BP ACCOUNT	0.00	
			TRUST ACCOUNT		0.00

TOTALLING -\$1,049,056.65 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON Saturday, 17 August 2019
AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McClymont
CHIEF EXECUTIVE OFFICER

9.3 ADMINISTRATION

Title/Subject:	BUDGET ITEMS FOR DISCUSSION/ENDORSEMENT
Agenda/Minute Number:	9.3.1
Applicant:	Nil
File Ref:	Nil
Disclosure of Interest:	Nil
Date of Report:	9 August 2019
Author:	Roy McClymont Chief Executive Officer
Senior Officer:	Roy McClymont Chief Executive Officer



Signature of Author



Signature Senior Officer

Summary/Matter for Consideration:

Council may consider some budget items that are noted to be referred back to Council prior to commencement.

Attachments:

Nil

Background:

During budget deliberations, Council tagged some items to be returned to Council for further consideration prior to commencement.

Comment:**Town Hall – Replace Evaporative coolers with new cooling/heating system and associated electrical works.**

Staff have sought advice from local contractors. The space to be cooled/heated is expansive and it is not practical to consider reverse cycle (refrigerated) air conditioning.

The budget for this project is \$20,000. Two quotes have been received to replace the four old existing evaporative units using Bonaire Integra II units. One quote for \$32,110 exc GST and one for \$20,215 exc GST.

Nannine Cemetery – Replace existing fence

Staff have obtained a quote for the replacement of the Nannine Cemetery fence which is approx. 330 metres in total length. The budget for this project is \$28,000.

The one quote received is for \$8,085.

Old Masonic Lodge – Additional Split System Air Conditioner

This item is tagged for the CEO to be consulted regarding the suitability of the proposed system and is include here for Council information/clarification.

Local contractors have assured that an additional 7.1 kW system will sufficiently cool the area down in summer. However it is unlikely that the building is well insulated and therefore the tenants may need to turn the systems on about an hour before using the building to enable the systems to cool the area down. The Project Officer will advise the tenants of this requirement. The systems may struggle to warm the area up significantly or adequately during cooler winter weeks. The budget for this project is \$3,500. Two quotes have been received for a Mitsubishi 7.1kW split system; one for \$2,866 (excluding electrical upgrade) and one for \$3,042.

Consultation:

Krys East - Deputy Chief Executive Officer
David Macdonald - Project Officer

Statutory Environment:

Nil

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation:

That Council authorise staff to proceed as follows:

1. Replace the four evaporative air conditioners at the Town Hall with Bonaire Integra II systems at an estimated cost of \$20,200 exc GST.
2. Replace the Nannine Cemetery fence at an estimated cost of \$8,100 exc GST.
3. Install a Mitsubishi 7.1kW reverse cycle split system at the old Masonic Lodge at an estimated cost of \$2,866 exc GST.

Council Resolution:

Moved: Cr AJ Binsiar

Seconded: Cr PS Clancy



1. Replace the Nannine Cemetery fence at an estimated cost of \$8,100 exc GST.
2. Install a Mitsubishi 7.1kW reverse cycle split system at the old Masonic Lodge at an estimated cost of \$2,866 exc GST.

Reason for Resolution Differing from Officers Recommendation:

Council elected to remove point 1 as they want the evaporative air conditioners to go through the wall and not be situated on the roof of the Town Hall. Item to be presented at the next meeting.

CARRIED 6/0

9.4 COMMUNITY DEVELOPMENT

Title/Subject:	TOWN CHRISTMAS TREE PARTY	
Agenda/Minute Number:	9.4.1	
Applicant:	Nil	
File Ref:	ADM118	
Disclosure of Interest:	Nil	
Date of Report:	5 August 2019	
Author:	Tralee Cable Community and Development Services Manager	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider whether to seek donations from local business for children’s gifts at the 2019 Town Christmas Tree Party.

Attachments:

Nil

Background:

In the 2019/20 budget, council has allocated \$6,500 for a town Christmas tree party, with a corresponding income of \$5,000 from local business to offset costs.

Comment:

The intention of the original budget submission was that an “old fashioned” town Christmas party for all residents of Meekatharra be held; including games, a BBQ and a visit from Santa with a gift for each child aged 12 or younger, in town.

It is estimated the number of children who would be eligible for a gift would not exceed 150, and with a budget of \$20 per child the cost would be \$3,000. Many of the children in this demographic are likely to not experience either a visit from Father Christmas, or to receive a present on Christmas day. The potential for creating positive childhood experiences, generating community spirit, and breaking down many barriers through informal socialisation is exceptional.

Staff are seeking from Council confirmation that local business and mining companies should be petitioned to participate in the project through donations for the provision of these gifts.

Staff have planned to set up a register for all children in the community that will be cross referenced with the school and the Youth Services team to ensure the program is not abused, and also that all children in town receive a gift.

It is anticipated that the cost of the decorations, games, music, BBQ and drinks will not exceed \$3,000, ensuring the budgeted amount of \$6,500 is not exceeded.

Consultation:

Roy McClymont – Chief Executive Officer
Krys East – Deputy Chief Executive Officer

Statutory Environment:

Local Government Act 1995

Policy Implications:

Strategic Community Plan 2017 – 2027

Social Goals – Strengthen community interactions and build a united and cohesive community

Council and Community Leadership – foster community participation and collaboration

Budget/Financial Implications:

Nil

Strategic Implications:

By bringing together the whole of community to celebrate Christmas as may have occurred in years past, Council will be leading the way in fostering stronger community engagement and building on the momentum that has developed throughout the year.

Voting Requirements:

Absolute Majority (if option B)

Officers Recommended Options:

Option A

That Council endorse staff petitioning local business, including mining companies, for donations toward gifts for local children aged under 12 years old at the Town Christmas Tree party.

OR

Option B

That Council endorse the purchase of Christmas gifts for local children aged under 12 years old without seeking donations from local business and amend the budget to remove the projected income from account code 2474.

Council Resolution:

Moved: Cr PS Clancy

Seconded: Cr HJ Nichols

That Council adopt “Option A” as presented.

CARRIED 6/0

Title/Subject: SCHOOL OVAL FACILITY – AGREEMENT

Agenda/Minute Number: 9.4.2

Applicant: Minister for Education

File Ref: Lease File

Disclosure of Interest: Nil

Date of Report: 6 August 2019

Author: Tralee Cable
Community and Development
Services Manager



Signature of Author

Senior Officer: Roy McClymont
Chief Executive Officer



Signature Senior Officer

Summary/Matter for Consideration:

Council may consider allocating a budget at the September budget review for realignment of the boundaries of the Sport Oval reserve, and the Sport Centre reserve.

Attachments:

Proposed license agreement for the shared use of facilities for sporting and recreational purposes at Meekatharra District high School

Background:

In relation to a proposed Agreement for the shared use and maintenance of the sporting oval in Meekatharra at the Ordinary Council Meeting in September 2011, Council resolved the following:

“Officer Recommendation:

“That Council approves the formal signing of the tabled Agreement between the Shire of Meekatharra and the Minister for Education relating to the maintenance and usage of the Meekatharra District High School oval facility.

Council Resolution:

Moved: Cr AG Burrows

Seconded: Cr NL Trenfield

This item to lay on table until the Ordinary Council October Meeting.

CARRIED 6/0

Reason for Resolution Differing from Officers Recommendation:

Council request that staff amend the agreement to include a site map showing the boundaries of the oval and the sports complex and clarification of the lands belonging to the Shire and to the Department of Education. Staff are to identify all items that have been built or supplied at Councils cost to the Department of Education’s land, in the agreement as an appendix.”

This item has not yet been returned to Council and has remained on the Status Report as outstanding. Notwithstanding the absence from Council discussion, there has been much negotiation to date between the Shire staff and the Department of Education in relation to boundaries.

The existing boundaries do not separate the three areas in distinct titles, and a diagram illustrating proposed realignment of boundaries is attached to this item.

The Department of Education has requested a commitment from the Shire of Meekatharra to cover 50% of the proposed costs associated with the boundary realignment, and as per the attached detail this is estimated to be approximately \$10,000 being:

Preliminary Design, Survey Drafting and Lodgment	\$13,000
Professional Fees estimate (though variable)	up to \$10,000
Shire of Meekatharra Portion	<u>\$11,500</u>

Comment:

Nil

Consultation:

Roy McClymont – Chief Executive Officer
Krys East – Deputy Chief Executive Officer

Statutory Environment:

Local Government Act 1995

Policy Implications:

Nil

Budget/Financial Implications:

Additional \$11,500 cost in the 2019/20 financial year budget

Strategic Implications:

Nil

Voting Requirements:

Absolute Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy
Seconded: Cr HJ Nichols

That Council endorse an allocation in the 2019/20 budget of up to \$11,500 (being 50% of costs) for the realignment of titles for the Sport Oval Reserve number 36263 and to the Sporting Complex Reserve number 38127 to allow for an accurate agreement for shared use of facilities management between the Shire of Meekatharra and the Department of Education.

**CARRIED 6/0
BY AN ABSOLUTE MAJORITY**

CDSM

From: MATTABONI Frank [Asset Planning and Services]
<frank.mattaboni@education.wa.edu.au>
Sent: Friday, 12 July 2019 3:10 PM
To: r.beardman@veris.com.au
Cc: MACKAY Christopher [Asset Planning and Services]
Subject: Request for Quote - Meekatharra DHS Oval & Sports Complex
Attachments: SKM_C55819032209510.pdf

Hi Bob

DOE & Meekatharra Shire want to redefine boundaries of 3 abutting reserves to correctly locate the built structures onto separate (a) school, (b) oval and (c) sports complex tenure.

The intent is to re-create the 3 reserves as such:

- | | |
|---------------------------------------|--|
| (a) all school infrastructure | - reserve to DOE for School |
| (b) all oval infrastructure | - reserve to DOE & Meekatharra Shire for Oval - Recreation |
| (c) all sports complex infrastructure | - reserve to Meekatharra Shire for Sports Complex - Recreation |

Please disregard Map 1 – this was an early effort to separate the tenure but as you see part of the Oval would remain with the Sports Complex.

Map 2 better separates the Oval & School infrastructure (not perfect and can be tweaked by you after further scrutiny). You will also note the Oval site has no access, hence additionally an access easement should be proposed over parts of Lots 828/834 to the Landor- Meekatharra Road.

Can you please supply quotes for undertaking mapping & survey work as follows:

QUOTE 1

Mapping – we need a map showing Area A in Map 2 coming out of the Oval reserve to Sports Complex, and Area B coming out of School reserve to Oval.
The map should show calculated areas and where possible, pick up and identify the major built structures located on the 3 reserves, and show a proposed easement area for access to the oval site over existing road ways.

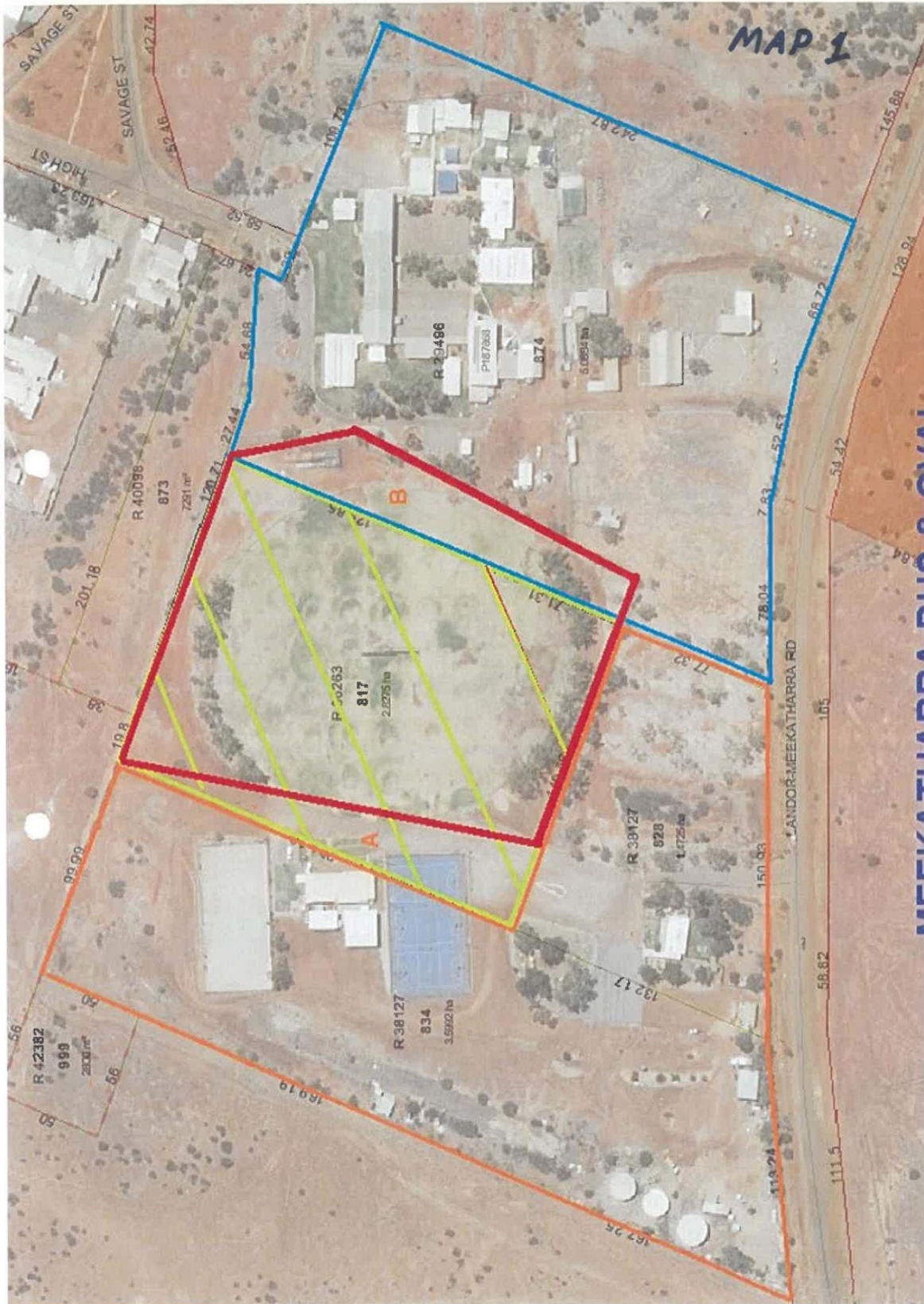
This map will assist in securing agreement to the land dealings from the Meekatharra Shire & DOE Management.

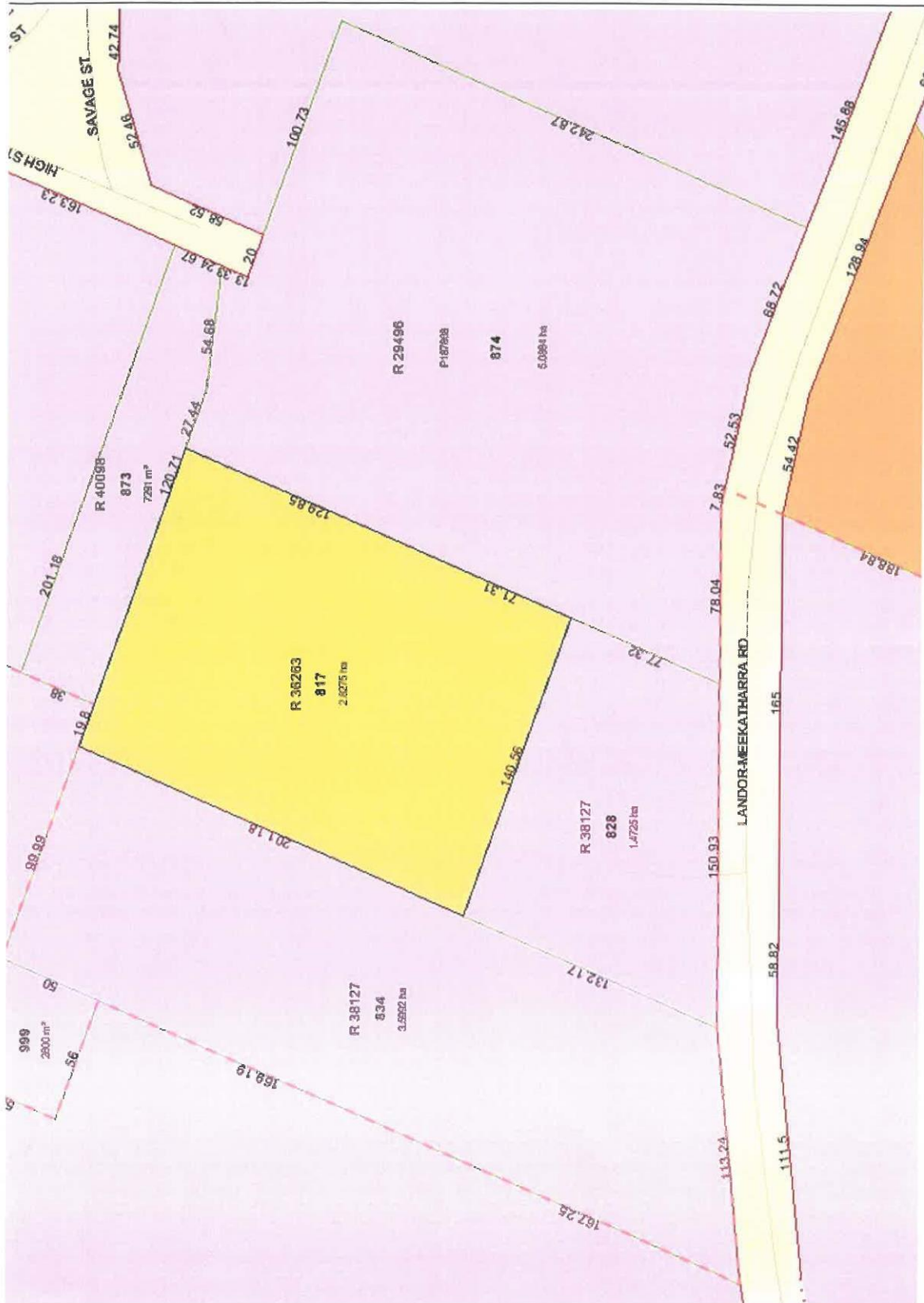
QUOTE 2

Please supply a further quote to undertake the re-survey of the 3 reserves as per the proposed boundary rationalisations depicted in the Map plus easement area.

It might be good to call me if you have suggestions on how we could better do this.

Regards
Frank Mattaboni
Land Consultant
Asset & Planning Services
Department of Education
M: 0407 445 339





14 January 2019

Ref: 10058 / Q016444.docx:PB

Department of Education

Sent Via Email: frank.mattaboni@education.wa.edu.au

Attention: Frank Mattaboni – Land Consultant – Asset & Planning Services



Dear Frank,

CROWN SUBDIVISION MEEKATHARRA DISTRICT HIGH SCHOOL, OVAL & SPORTS COMPLEX

Thank you for the opportunity to provide this fee proposal for professional services in relation to the above. The fee proposal sets out our understanding of your requirements, our proposed scope of work and an estimated budget.

Background

Our understanding is that Department of Education & Meekatharra Shire want to redefine boundaries of the 3 abutting reserves to correctly locate the built structures onto separate lots (a) school, (b) oval and (c) sports complex tenure.

The intent is to amend the boundaries to create 3 Reserves to contain each of the portions, being all school infrastructure, all oval infrastructure and all sports complex infrastructure.

We have broken the proposal into 2 separate tasks being Task 1 - preliminary design and Task 2 - final survey and plan preparation.

Our Professional Services

To complete subdivision the following services will be provided:

Task 1. Preliminary Design

The preliminary design will include the following;

- Order necessary Landgate aerial image and cadastral boundaries,
- Collate information and using supplied proposed plan prepare preliminary subdivision design showing new proposed boundaries (including Aerial underlay) as well as proposed access easement to oval Reserve,
- Issue plans to client for review, make necessary amendments to plans (allowance has been made for minor changes to boundaries),
- Make necessary changes to plan and issue to client, await approval to allow for final survey,

Task 2. Survey, Drafting and Lodgement

Survey, drafting and Lodgement will include the following,

- On approval of proposed Deposited Plan and issue of necessary Crown Instruction, mobilise to site and undertake cadastral survey to re-establish the Lot boundaries and locate any improvements to allow for the final pegging of the new subdivision boundaries,
- Carry out necessary survey to define proposed access easement to Oval Lot,
- Prepare Deposited Plan and issue to client for approval to lodge,
- On instruction from client, lodge Deposited Plan at DPLH,
- On approval from DPLH lodge Deposited Plan with Landgate,
- Advise client when Deposited Plan has been placed 'In Order for Dealings'.

Perth
Level 10, 3 Hasler Road
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Page 1 of 2

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Version: VRS-TMP-114_11



Assumptions/ Exclusions

In preparing this proposal we have made the following assumptions and exclusions:

- Proposed preliminary plan being based on plans supplied,
- Allowance has been made for minor amendments to preliminary plans,
- Preliminary plan will be subject to final survey,
- Easement Plan will require a separate Deposited Plan,
- Client to organise necessary access and contact to the property,
- Client to liaise with DPLH for issue of necessary Crown Instruction.

Professional Fees

Professional fees to complete works as detailed above excluding GST are:

Task 1. Preliminary Design	\$ 1,500
Task 2. Survey Drafting and Lodgement (includes Mob Demob & Search Fees)	\$11,300

Statutory Fees

All disbursements are to be paid by client. An estimate of disbursements (Subject To Change) includes:

Landgate (Access Easement DP)	\$ 282
-------------------------------	--------

Terms of Business

The above fees are exclusive of GST which will be applied at the rate set by the ATO. Invoices will be forwarded on a progressive basis. Veris Terms of Business apply, Veris Terms of Business are available on our web page www.veris.com.au. We will invoice on a monthly basis, with payment in 30 days.

Additional Works

Where tasks are required on a fee for time basis or in addition to the scope of works outlined above, the following rates (Ex GST) will apply:



Development Manager	\$ 180 per hour
Town Planner	\$ 165 per hour
Licensed Surveyor and Assistant	\$ 220 per hour
Draftsperson	\$ 110 per hour

If you have any queries please contact our office. We look forward to your favourable response.

Regards,

A handwritten signature in black ink, appearing to read "Patrick Burton".

Patrick Burton
Consulting Surveyor

Title/Subject:	MINING LEASE AND LICENSE APPLICATIONS
Agenda/Minute Number:	9.4.3
Applicant:	Nil
File Ref:	ADM210
Disclosure of Interest:	Nil
Date of Report:	8 August 2019
Author:	Tralee Cable Community and Development Services Manager
	 <i>Signature of Author</i>
Senior Officer:	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

Summary/Matter for Consideration:

Council may consider the future process for notifying applicants of the Shire's position on Department of Mining, Industry, Regulation and Safety (DMIRS) licenses/leases in the district.

Attachments:

Correspondence from Mining Registrar May 2019 and August 2019

Background:

In correspondence with the DMIRS in relation to application for L51/103 in May 2019, Shire staff have indicated that

“As the legal responsibility for the road conditions in this Shire currently rests with the Shire, I would suggest that if quality control is to be managed by any third party that the Shire of Meekatharra will be likely to object to every Miscellaneous License over roads within this Shire, potentially beginning with these three applications.”

At the May 2019 Ordinary Council Meeting, council resolved the following in relation to the miscellaneous license application

“Option A

That the Shire of Meekatharra object to the grant of this license until further clarity is provided by the DMIRS about legal responsibility and liability for road maintenance within this license to determine appropriate condition requirements.”

Comment:

This week, staff have received correspondence from the DMIRS in response to questions raised in May, which confirm that according to Section 55 (2) of the Land Administration Act (1997), and subject to Main Roads Act (1930) and the Public Works Act (1902) the local government has the care, control and management of the roads within the Shire.

Due to this legislation, DMIRS are not able to approve any works on a road in the Shire of Meekatharra without the approval of the Shire.

DMIRS have agreed to apply the following two endorsements to any Miscellaneous license

- Your attention is drawn to the provisions of Section 55 of the Land Administration Act 1997
- #528 *“The licensee is to obtain the written approval of the Shire of Meekatharra or Main Roads WA (MRWA) or both where applicable and lodge a copy of that approval with the Mining Registrar prior to the construction of that part of the road that will intersect with any existing road. Where a difference exists between DMIRS conditions and the requirements of either authority, the requirements of the authority prevail”.*

And in addition, upon receipt of an application by the DMIRS, a letter will be sent to all applicants with the following wording -

“Your attention is drawn to the provisions of Section 55 of the Land Administration Act 1997. It is imperative that you negotiate with Main Roads and the Meekatharra Shire and any other vested parties in relation to the road reserves in your application as the grant of the above-mentioned miscellaneous licence gives no authority to construct within the road reserves.”

The Council is further advised in the correspondence attached, what action could be taken should any issue arise reaching agreement with applicants.

In light of this new process being implemented by the DMIRS across Western Australia, staff are seeking endorsement from Council to create a template approach to each application within the Shire of Meekatharra, minimizing the number of agenda items for approval in the future and the likelihood of miscommunication. Copies of applications and responses could be provided to Council via Information Bulletins.

If so endorsed, staff will return to Council with a proposed response for approval of the full council prior to implementation.

Consultation:

Roy McClymont – Chief Executive Officer
Krys East – Deputy Chief Executive Officer

Statutory Environment:

Local Government Act 1995
Lands Administration Act 1997, s55 (2)
Mining Act (1978)

Policy Implications:

Nil

Budget/Financial Implications:

Nil

Strategic Implications:

Nil

Voting Requirements:

Simple Majority

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy
Seconded: Cr HJ Nichols

That Council request staff to create a template response to applications for Miscellaneous, Exploration, Mining and Prospecting licenses in the Shire of Meekatharra with reference to Section 55 (2) of the Land Administration Act (1997), amongst other pertinent matters, informing applicants of their responsibilities in relation to the roads within the license/lease, and clarifying the definition of the Shire road reserve.

CARRIED 6/0

CDSM

From: CDSM
Sent: Wednesday, 1 May 2019 9:13 AM
To: 'Graeme.DENNIS@dmirs.wa.gov.au'
Cc: Roy McClymont
Subject: Miscellaneous Licenses in the Shire of Meekatharra

Good morning Graeme,

Thank you for your time yesterday on the phone. Would you please clarify some points for us ?

You indicated that the application of conditions on a tenement application, and adherence to those conditions by the tenement holder, would be managed by the DMIRS Environmental team in Perth.

Does this mean that management of the standard of condition of the roads will now be the responsibility of the DMIRS ?

As the legal responsibility for the road conditions in this Shire currently rests with the Shire, I would suggest that if quality control is to be managed by any third party that the Shire of Meekatharra will be likely to object to every Miscellaneous License over roads within this Shire, potentially beginning with these three applications.

Would you please advise what obligations, rights and responsibilities are held, upon grant of a tenement, by -

- 1 Tenement Holder
- 2 DMIRS
- 3 The Shire of Meekatharra

Kind Regards

Tralee Cable

Community and Development Services Manager

Shire of Meekatharra

PO Box 129, Meekatharra WA 6642

Ph: (08) 9980 0600

Mob: 0428 817939



From: Roy McClymont
Sent: Tuesday, 30 April 2019 9:26 AM
To: CDSM <cdsm@meekashire.wa.gov.au>
Subject: FW: L51/98, L52/204, L52/203

Roy McClymont
Chief Executive Officer
Shire of Meekatharra
Tel: (08) 9980 0600 Fax: (08) 9981 1505

From: DENNIS, Graeme [<mailto:Graeme.DENNIS@dmirs.wa.gov.au>]
Sent: Monday, 29 April 2019 9:41 AM
To: Meeka Customer Service Officer
Subject: L51/98, L52/204, L52/203

Thank you for your attached letters dated 15/04/2019

With regard to the conditions requested:

Please be advised that roads affected by a Miscellaneous Licence are protected by the provisions of the Mining Act 1978. Furthermore, in order for the holder of the licence to commence work on the tenement, a mining proposal must be approved by a qualified Environmental Officer from our Environment Branch.

Regards
Graeme

Graeme Dennis | Mining Registrar
Resource Tenure Division

Department of Mines, Industry Regulation and Safety
Cnr Savage and Main Street Meekatharra WA 6642
Tel: +61 8 9222 3209
graeme.dennis@dmirs.wa.gov.au | www.dmirs.wa.gov.au



Government of Western Australia
Department of Mines, Industry Regulation and Safety

*We're working for
Western Australia.*

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CDSM

From: STYANTS, Jacqueline <Jacqueline.STYANTS@dmirs.wa.gov.au>
Sent: Wednesday, 7 August 2019 4:58 PM
To: CDSM
Subject: Miscellaneous Licences

Good afternoon Traylee

Thanks for speaking with me.

In follow-up to our conversation regarding roads and Miscellaneous Licences, I advise for those applications intersecting Road Reserves, Shire managed roads, Main roads etc:

1. [We are imposing the following endorsements \(not conditions as this would be *ultra vires*\);](#)
 - Your attention is drawn to the provisions of Section 55 of the *Land Administration Act 1997*
 - #528 "The licensee is to obtain the written approval of the ****OPTION**** of ****PROMPT**** or Main Roads WA (MRWA) or both where applicable and lodge a copy of that approval with the Mining Registrar prior to the construction of that part of the road that will intersect with any existing road. Where a difference exists between DMIRS conditions and the requirements of either authority, the requirements of the authority prevail."

2. [On application for a miscellaneous Licence, DMIRS sends a letter to the applicant with the following wording:](#)

'Your attention is drawn to the provisions of Section 55 of the Land Administration Act 1997. It is imperative that you negotiate with Main Roads and the Meekatharra Shire and any other vested parties in relation to the road reserves in your application as the grant of the above-mentioned miscellaneous licence gives no authority to construct within the road reserves.'

3. DMIRS grants mineral tenure under the *Mining Act 1978* but we have no authority when it intersects a road vested with e.g. Private owner, Shire, Main Roads. The applicant / holder of the miscellaneous licence is referred to S.55 of the LAA 1997 and they must contact the vesting party to come to agreement / arrangements with regards to their activities on that road.
4. Under the *Mines Safety and Inspection Act 1994*, the Mine Manager can refuse public access to the road in the interests of safety. However, if the road is on a long established and public road, the Mine Manager cannot restrict access under the Mines Safety and Inspection Act 1994. They will need to find / make another road to conduct their mining related activities.
5. DMIRS cannot provide any legal advice regarding legal responsibility and liability for road maintenance. This is a conversation Meekatharra Shire needs to have with the applicant / holder of the Miscellaneous Licence to confirm access arrangements.
6. If there are issues with agreement between parties, then the Shire can lodge a Complaint in the Wardens Court using Form 33 for the matter to be heard before the Mining Warden. The Complaint (Form 33) is available on our website or at the Mining Registrar's office and can be lodged at the Mining Registrar's Office or online with the matter then being listed for Warden's Court.

Kind regards

9.5 HEALTH BUILDING AND TOWN PLANNING

Nil

9.6 WORKS AND SERVICE

Nil

9.7 CONFIDENTIAL ITEMS

Moved: Cr HJ Nichols
Seconded: Cr DK Hodder

That the meeting is closed to members of the public to allow Council to discuss items 9.7.1, 9.7.2 and 9.7.3 which concern matters of a confidential nature.

CARRIED 6/0

The Community and Development Services Manager Tralee Cable and Acting Deputy Chief Executive Officer Svenja Clare declared a financial interest in Item 9.7.1 – CEO Annual leave and appointment of alternative acting CEO.


Chief Executive Officer Roy McClymont declared a financial interest in Item 9.7.2 - CEO Performance Review/Contract Extension.


The Chief Executive Officer Roy McClymont, Community and Development Services Manager Tralee Cable and Acting Deputy Chief Executive Officer Svenja Clare left the meeting at 10:03am.

CONFIDENTIAL ITEM

S 5.23 (2) (a) a matter affecting an employee

Title/Subject:	CEO ANNUAL LEAVE AND APPOINTMENT OF ALTERNATIVE ACTING CEO
Agenda/Minute Number:	9.7.1
Applicant:	CEO
File Ref:	Personal File
Disclosure of Interest:	CDSM Tralee Cable – Financial
Date of Report:	7 August 2019
Author:	Roy McClymont Chief Executive Officer
Senior Officer:	Roy McClymont Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary/Matter for Consideration:

The CEO seeks Council's approval for the appointment of an alternative Acting CEO during forthcoming absence.

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy
Seconded: Cr MR Hall

That Council approves the appointment of Tralee Cable as an alternative Acting CEO, if required and at the Shire President's discretion, during the CEO's approved leave periods commencing 19 August 2019 and 27 January 2020.

CARRIED 6/0

CONFIDENTIAL ITEM

S 5.23 (2) (a) a matter affecting an employee

Title/Subject:	CEO PERFORMANCE REVIEW/CONTRACT EXTENSION
Agenda/Minute Number:	9.7.2
Applicant:	CEO Roy McClymont
File Ref:	Personal File
Disclosure of Interest:	CEO Roy McClymont
Date of Report:	9 August 2019
Author:	N/A
Senior Officer:	Council

Summary/Matter for Consideration:

The CEO seeks confirmation of Council's resolution concerning the contract extensions and salary increase.

Officers Recommendation:

For Council consideration.

Council Resolution:

Moved: Cr MR Hall
Seconded: Cr PS Clancy

1. That Council agrees that the contract with CEO Roy McClymont be extended for a further 12 month term expiring on the 28 day of May 2021.
2. That Council agrees to increase the CEO salary in accordance with the employment contract, by 2.8% effective, and back dated, from 29 May 2019.


CARRIED 6/0


The Chief Executive Officer Roy McClymont, Community and Development Services Manager Tralee Cable and Acting Deputy Chief Executive Officer Svenja Clare returned to the meeting at 10:08am.

CONFIDENTIAL ITEM

5.23 (2)(c) a contract which may be entered into.

Title/Subject:	PANEL TENDER – CONCRETING WORKS HOURLY HIRE
Agenda/Minute Number:	9.7.3
Applicant:	Nil
File Ref:	RFT 19/20-01
Disclosure of Interest:	Nil
Date of Report:	12 August 2019
Author:	Roy McClymont Chief Executive Officer
Senior Officer:	Roy McClymont Chief Executive Officer


Signature of Author


Signature Senior Officer

Summary/Matter for Consideration:

Council may consider awarding Tender 19/20 - 01

Officers Recommendation / Council Resolution:

Moved: Cr PS Clancy
Seconded: Cr DK Hodder

That Council:

- Award Tender No 19/20-01 – Panel of Suppliers for the Provision of Concreting Materials and Services to a panel of contractors comprising (in alphabetical order);

Bulldog Contracting
Civil Kerbing Concreting
MPT Civil & Construction
Solid Concrete Civil & Construction

- Authorises the Chief Executive Officer, in consultation with the Works and Services Manager to allocate works to specific contractors based on quotes obtained or, when appropriate, the tender rankings as provided in the Talis report, Council Policies, the Local Government Act 1995, maximising efficiency, the shire's operational requirements and the availability and suitability of contractors to undertake specific concreting services and supply of materials.

CARRIED 6/0

Moved: Cr HJ Nichols
Seconded: Cr PS Clancy

That the meeting be opened to the public.

CARRIED 6/0

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Nil

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 CLOSURE OF MEETING

The Shire President, Cr NL Trenfield, declared the meeting closed at 10:15am.