



*SHIRE*

*of*

*MEEKATHARRA*

MINUTES

of

COUNCIL MEETING

held

AT THE COUNCIL CHAMBERS, MEEKATHARRA

on

SATURDAY 18 MARCH 2017

COMMENCED AT 9:30 AM



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**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**1.1 DECLARATION OF OPENING**

**The Shire President, Cr NL Trenfield declared the meeting open at 9:30am.**

**1.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting*

**The Shire President, Cr NL Trenfield, read the disclaimer out loud.**

**2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE**

**Members**

<b>Cr NL Trenfield</b>	<b>Shire President</b>
<b>Cr PS Clancy</b>	<b>Deputy Shire President</b>
<b>Cr HJ Nichols</b>	
<b>Cr RK Howden</b>	

**Staff**

<b>Roy McClymont</b>	<b>Chief Executive Officer</b>
<b>Krys East</b>	<b>Deputy Chief Executive Officer</b>
<b>Geoff Carberry</b>	<b>Community Development and Services Manager</b>

**Apologies**

**Cr AJ Binsiar**

**Approved Leave of Absence**

**Cr DK Hodder**  
**Cr PW Curley**

**Observers**

**Ian Black 9:30am to 9:40am**

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**Nil**

**4 PUBLIC QUESTION TIME**

**Shire President, Cr NL Trenfield asked Ian Black if he had any questions for Council. In response Mr. Black presented to council for their consideration the reasons why he should not be liable for the amounts outstanding on his rates.**

**Mr Black left the meeting at 9:40am.**

**5 APPLICATION FOR LEAVE OF ABSENCE**

**Nil**



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**6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**6.1 ORDINARY COUNCIL MEETING HELD 18 FEBRUARY 2017**

**Council Resolution:**

**Moved: Cr HJ Nichols**

**Seconded: Cr PS Clancy**

**That the minutes from the Ordinary Council Meeting held Saturday 18 February 2017 be confirmed.**

**6.2 HEALTH BUILDING & TOWN PLANNING COMMITTEE MEETING HELD 18 FEBRUARY 2016**

**Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr HJ Nichols**

**That the minutes from the Health Building & Town Planning Committee Meeting held Saturday 18 February 2017 be received.**

**7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

**Nil**

**8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

- **Acting Chief Executive Officer, Krys East and Shire President, Cr NL Trenfield met with Hon Dave Grills MLC 22 January 2017.**
- **Community Development and Services Manager, Geoff Carberry met with potential new private practice doctors for Meekatharra 3 March 2017.**
- **Community Development and Services Manager, Geoff Carberry met with Pilbara Regional Council 2 March 2017.**
- **Community Development and Services Manager, Geoff Carberry met with Aviation Community Consultation Group 3 March 2017.**
- **Chief Executive Officer, Roy McClymont and Community Development Officer, Rachel Quinn attended the Meekatharra Human Services and Provider Group meeting 8 March 2017.**
- **Chief Executive Officer, Roy McClymont and Acting Deputy Chief Executive Officer, Svenja Clare and Cr PS Clancy attended WALGA Gift Webinar 7 March 2017.**
- **Chief Executive Officer, Roy McClymont and Community Development and Services Manager, Geoff Carberry met with Meekatharra District High School Principal, Julie McLaren and Deputy Principal Lisa Jamieson 9 March 2017.**
- **Chief Executive Officer, Roy McClymont and Shire President, Cr NL Trenfield, had a teleconference with Midwest Development Commission and Shire of Wiluna in regards to the Goldfields Highway 10 March 2017.**

- **Chief Executive Officer, Roy McClymont, Community Development and Services Manager, Geoff Carberry and Airport Manager, Mal Trenfield met for Airport Safety Meeting.**
- **Chief Executive Officer, Roy McClymont and Community Development and Services Manager, Geoff Carberry met with Acting Office in Charge of Meekatharra Police, Greg Dowding 13 March 2017.**
- **Chief Executive Officer, Roy McClymont and Shire President, Cr NL Trenfield met with Regional Road Murchison Sub Group 14 March 2017.**
- **Chief Executive Officer, Roy McClymont and Shire President, Cr NL Trenfield met in Meekatharra with Department of Regional Development, Midwest Development Commission, Main Roads WA and Shire of Wiluna 15 March 2017 regarding Meeka to Wiluna Road upgrade project.**

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**9 REPORTS OF COMMITTEES AND OFFICERS****9.1 OFFICERS MONTHLY REPORTS****9.1.1 WORKS & SERVICES MANAGER'S REPORT – FEBRUARY 2017****Maintenance Grading**

- Some sections of the Ashburton Downs Road from Great Northern Highway to the Gascoyne River have been graded.

**Construction Report**

- The construction crew came back to work on 31 January and have completed sub base formation works SLK 59 to SLK 62.5 The gravel base for this section is now being worked on in preparation for a prime and seal in early April.

**Flood Damage repairs**

- MTF have completed repairs, flood damage and additional works on the Mt Clere Road and are now working on the Bulloo Downs and Turree Creek Roads.
- NGE have finished repairs on the Moorarie Trillbar and Trillbar Road; and are almost finished flood damage on the Mt Clere Road.

**Concrete works**

- Bulldog Contracting will commence concrete works on Mt Clere Road on Monday 20 March; this work comprises of two concrete floodway slabs SLK 90 and SLK 94

**Town Maintenance-Monthly Report Finishing 9<sup>th</sup> March 2017**

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts, roads and footpaths has continued and is taking up a considerable amount of time to remove.
- Sweeping of Main St was done in accordance with Council's directive.
- Heritage Trail maintenance.
- Mowing has taken place and vegetation trimmed on Boardwalk.
- Vacant Shire housing mowed.
- Prepared 3 graves and maintenance carried out on the cemetery.
- Spraying of weeds is in progress around town.
- Rubbish removed from Lookout and Peace Gorge.

**Plant Report****P362 TANKER TRAILER**

Replaced tail lights

**P453 HAULMORE SEMI-TRAILER**

Repaired brakes

**P454 HAULMORE SEMI-TRAILER**

Repaired brakes

**P406 CATERPILLAR MINI EXCAVATOR 303CCR**

Replaced hydraulic coupling

**P428 UD NISSAN TRUCK - GW 470 - 465 HP**

Replaced clutch master cylinder

**P396 BOMAG 16.60 TONNE PADFOOT VIBRATORY ROLLER**

Replaced vib switch

**P464 2013 CATERPILLAR 272DAC SKID STEER LOADER**

Replaced faulty switch

**P480 2007 MACK SUPERLINER**

Replaced suspension air bag

**P501 BOGIE DOLLY**

Fitted new skid plate to ball race turntable

**P498 HOWARD PORTER SIDE TIPPING TRAILER**

Repaired door hinge

**P100 ROAD SWEEPER – TENNANT**

Serviced and repaired oil leak

**Officers Recommendation / Council Resolution:**

**Moved: Cr RK Howden**

**Seconded: Cr HJ Nichols**

**That the Works and Services Manager's report for February 2017 be received.**

**CARRIED 4/0**

**9.1.2 AIRPORT MANAGER'S REPORT – FEBRUARY 2017****Aircraft Movements and Statistics**

General aircraft movements for the month of February 2017 were down by 42 landings on last February and also down by 29 landings on last month. This represents a huge drop in traffic and some weeks there was only the regular Skippers and Cobham flights. Very few light aircraft are calling in to the airport and the days of Turbo props servicing areas further north calling in for fuel are over.

RFDS landings were down by 5 on last year's February's figure and also down by 6 landings on last month's total.

No doubt, the aerodrome works currently being undertaken with the runway lights etc has had some impact on landings, particularly China Southern Training jets.

Avgas and Jet fuel sales were also well down on the same month last year and without RFDS usage, the actual fuel sold would be very little.

The figures below reflect the difference between February 2016 and February 2017.

	<b>February 2016</b>	<b>February 2017</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	101	59	<b>-41%</b>
<b>RFDS Landed</b>	82	77	<b>-6%</b>
<b>Avgas</b>	5,851 ltrs	5,240 ltrs	<b>-10%</b>
<b>Jet A1</b>	56,635 ltrs	43,583 ltrs	<b>-23%</b>
<b>Total Fuel Sold</b>	<b>62,486 ltrs</b>	<b>48,823 ltrs</b>	<b>-22%</b>

**Aerodrome Works:**

Aerodrome works for the month include:

- General maintenance and upkeep of facilities and equipment.
- Lawns / gardens and terminal plants upkeep.
- Slashing of runway strips and surrounds.
- Continued clearing of weeds and long grass from various Airport areas.
- Commencement of runway light replacement project.

The bitumen re-seal of the refuelling block on the main apron, plus cracked areas on both sides of the main taxiway has been completed and new line marking installed by AMS (still waiting on the jet seal and line re-marking for the refuelling block, which has been delayed – now due for completion early March 2017).

**Outstanding items from last month:**

Investigate the cause of the low insulation resistance reading of the runway edge lighting circuit. Wellington Electrical was engaged to provide low insulation readings from a central point at the power house. This was completed with readings once again being all over the shop and clearly shows deficiencies in the insulation across the entire system.

Work commenced on the runway light replacement on 2nd February and is continuing throughout this month with a completion target of mid to late March. It commenced with a lot of hiccups and bad management by the project manager who was replaced and over the past fortnight has settled down into steady progress. A few minor incidents have been recorded, mainly due to all works are being conducted at night and this causes issues with the runway lights unavailability for RFDS aircraft at times. Our primary runway light cable has been cut in several places and patched up to keep them running until the new system is completed.

Whilst the night work is better for the works crew and perhaps the regular airport operations, it has given RFDS a bit of grief. Thankfully, trenching is almost complete so will only be the fit out now which shouldn't cause too many more issues.

**Aerodrome Security:**

The next Security Meeting is due in June 2017.

**Safety Management System:**

The quarterly meeting was held on 12 January 2017 at the Shire Offices. Refer meeting minutes.

The next Safety Meeting is due in April 2017.

**Additional MetalsX service:**

Cobham commenced an additional Jet service for MetalsX on Thursday afternoons – The first flight was on the 26th January 2017. This service seems to be going well with little or no interruptions to our normal operations.

**Change in Doray schedule flights**

Doray have now requested their Tuesday's flight be cancelled and an additional flight has been requested on Thursday. The current sit-over flight all day Thursday will be replaced by a quick turnaround flight on Thursday afternoon. The proposed time slots don't quite give us enough time separation between both the afternoon flights (Metals Ex at 2pm and Doray at 3pm) so we have requested that some further consideration is given to allow more separation in case of delays etc, which would cause congestion in the terminal.

**Bureau of Meteorology Office:**

This office has now been de-manned.

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**Budget items still to be commenced:**

1. Re-sheet Runway 15/33 – to be completed by the end of June 17.
2. Complete levelling, drainage and bitumen works in front of terminal and carpark (airside) – Commenced in Dec 16 – due for completion in Feb 17.
3. Runway lighting, IWI and PAPI replacement/installation – due for completion by the end of Mar 17.
4. Remote control sliding gate on Gate 1 Airside access.
5. Terminal modifications for charter check- in and baggage access. This planned work has been reviewed and it has been decided there is not a requirement at this stage for it to take place.

**New Airport Staff Member:**

M L & G J Trenfield have recruited a new staff member. Liam Cuthbertson has commenced training as an additional ARO and grounds man. We have also taken on the role of baggage handling for Cobham flights and Liam's primary role initially will be to manage this. He has completed a number of the training stages and should be working solo from 16 March with Cobham.

Mal Trenfield  
Airport Manager  
06<sup>th</sup> March 2017

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy  
**Seconded:** Cr RK Howden

**That the Airport Manager's report for February 2017 be received.**

**CARRIED 4/0**

**9.1.3 YOUTH AND RECREATION SERVICES REPORT – FEBRUARY 2017****YOUTH CENTRE**

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Youth Centre Drop in - Afternoon	108	45	149	40	342	15	22
Youth Centre Drop in - Nights	21	38	35	86	180	11	19
Art Music	16	11	27	24	47	10	16
Kidzone	40	0	38	0	78	11	7

**SPORT & RECREATION**

Total for the month	Girls		Boys		Activity Total	No of sessions	Average Attendance
	6-12	12-18	6-12	12-18			
Boys Sport	0	0	0	14	14	3	5
Girls Sport	3	34	0	0	37	4	9
Volleyball	6	10	8	5	29	2	15
Basketball	22	18	23	28	91	4	23
Pool	82	59	125	41	307	25	12

**Officers Recommendation / Council Resolution:****Moved: Cr HJ Nichols****Seconded: Cr PS Clancy****That the Youth Sport and Recreation Services Officer's report for February 2017 be received.****CARRIED 4/0**



**9.1.4 RANGER'S REPORT – FEBRUARY 2017**

I visited Meekatharra on Tuesday 7 and Wednesday 8 February 2017. On arrival I attended at the Shire office to check any outstanding complaints and ensure the registration file was in order. There were no new written or verbal complaints received.

Patrols were conducted of the town site. Two people were spoken to regarding allowing their dogs to walk freely and untethered in the main street. Both their dogs were microchipped and registered.

Cages were set at various locations around town. These were monitored throughout the evening. Two feral cats were trapped.

Cages were set at various locations in the main street during the next day and monitored for the duration. No animals were caught. Due to the inclement weather the cages were removed.

I travelled to a nearby station to confirm the details of a dog that had been placed in the pound several days earlier.

I also attended Meekatharra on Saturday 25, Sunday 26 and Monday 27 February 2017. Patrols were conducted around town and suitable locations were sought for setting cages later in the evening. Cages were set in various locations and monitored during the evening. Two feral cats were caught.

Patrols were conducted around the outskirts of Meekatharra visiting Peace Gorge and the rubbish tip where several feral cats were sighted at the back of the rubbish tip. These were caught.

An inquiry was received regarding registering and microchipping a dog. This was carried out. There was also a request for a dog to be scanned for a microchip number so it could be re-registered.

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy

**Seconded:** Cr HJ Nichols

**That the Ranger's Report for February 2017 be received.**

**CARRIED 4/0**

**9.1.5 STATUS REPORTS**

## Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete  Complete  In Progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street  Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands  Process to be completed by DOLI	Complete  In Progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete  In Progress
21/11/09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advise and order sent	Complete

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				23/11/09 Contractor to build	In Progress
16.07.11	9.6.1	Council Policy – Bituminous Seals	CEO/WSM	Reword Policy and submit to Council	In Progress
17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to Council required	In Progress
20.12.13	9.3.4	Meetings with Ministers – Local Issues	CEO	No further action required Create Position Statement on public housing in Meeka	Complete In progress
12.4.14	9.6.1	Gabanintha – Nannine Rd Realignment	CEO	Letter to Jim Lacy 16.4.14 Email to DoL 17.4.14 Mapping to be done	In Progress
17.5.14	9.3.3	Administration Building Roof Upgrade	CDSM/PO	Met with architect Staff to seek quotes from local contractors to relocate aircons etc and repair/replace roof Waiting quotes local suppliers	Complete In Progress Waiting response from contractor
19.7.14	10.2	Liquor restrictions – Police commissioner's comments	CEO	Meet with Minister & Commissioner Rang Minister's Office 21/7/14 Emails sent requesting meeting	In Progress
18.10.14	9.3.1	Lot 82 Main Street- Ministerial Approval	DCEO	Letter to Minister sent 22/10/14.	In Progress
21.02.15	9.3.1	Shire Roads – Review/Update	CEO	Amendments emailed to Greenfields for inclusion in road database – complete Asset Management Plan to be updated	Complete Complete In Progress
21.02.15	9.3.7	Building Assets – Review	CEO	Council Resolution sent to Darren Long for implementation in the Buildings Asset Management Plan and Long Term Financial Plan	In Progress
19.09.15	9.4.1	Meekatharra Solar Consortium – Non Binding Agreement	CDSM	Applicant advised. Further information required.	Awaiting response

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20.02.16	9.5.2	Revitalisation – Lloyds Building	CDSM	Working Group to be formed	In Progress
20.02.16	9.5.3	Local Planning Strategy and Local Planning Scheme No 4	CDSM	Documents Sent	In Progress
19.03.16	9.7.3	Heritage Protection Discussions	CEO	Email sent 21/03/16. Letter sent 23/03/16	In Progress
16.07.16	9.4.5	Old Power Station	CDSM	Horizon Power advised 16/07/16	In Progress
16.07.16	9.5.1	Health Act – Unfit for Human Habitation Notice Requiring Demolition of the Dwelling – Lot 423 Railway Street Meekatharra	CDSM	EHO Advised 16/07/16	In Progress
17.09.16	9.4.3	Draft Establishment Agreement MRVC	CEO	Emailed to Acting CEO MRVC 20/9/16	In Progress
19.11.16	9.4.2	Proposed lease of “speedway” for dirt cart racing	DCEO	Council lawyers preparing draft lease 21.11.16	In Progress
19.11.16	9.4.7	Airport apron remedial reseal	CDSM	In progress 22.11.16	In Progress
19.11.16	9.6.1	Ashburton Downs Road – Heavy Haulage	CEO	Email to Cameron Mcleod 22.11.16	In Progress
19.11.16	10.2	Tender plant hire & Minor works – Hourly hire basis	CEO	Emailed WALGA 21.11.16	In Progress
16.12.16	9.2.4	2015/16 Annual Report	DCEO	Annual Report submitted to department	In Progress
16.12.16	9.3.2	Draft establishment agreement – Murchison Regional Vermin Council	CEO	Letter to Wiluna Shire, MRVC, and relevant stations	In Progress
16.12.16	9.4.1	Youth Service Operations	CDSM	In progress 18/12/16	In Progress
16.12.16	9.5.1	Revitalisation – Lloyds Building	CDSM	Consultation in progress 18/12/16	In Progress
16.12.16	9.7.1	Airport Runway Lighting Upgrade quotes	CDSM	Purchase order issued 18/12/16	In Progress
16.12.16	9.7.3	Tender Plant Hire & Minor works – Hourly hire basis	CEO/WSM	Email sent to Talis Consulting 19/12/16	In Progress
16.12.16	10.1	Ashburton Downs Road – Heavy Haulage	CEO	Email to Cameron Mcleod 22/12/16	In Progress
21.01.17	9.7.1	Tangadee – Legal Status	CEO	Emailed DLA Piper 23.01.17 Letter sent DLA Piper 25.01.17 Emailed Fugro 29.01.17	In Progress

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21.01.17	9.7.2	Demolition – Lot 636 Queen Road	CDSM	In progress 23.01.17	In Progress
21.01.17	10.1	Shearers & Pastoral Workers Social Club – Donation	CEO	Emailed SPWSC 23.01.17	In Progress
18.02.17	9.2.4	Request for Rates Write-Off	Finance	Rates written off 20.02.17	Complete
18.02.17	9.4.1	Reallocation of Budgeted Funds to Provide Standard Desks at the Airport	CDSM	Requested quotes 20.02.17	In progress
18.02.17	9.6.1	Water Bore Access Agreements & Licencing	DCEO/CEO	Consultant engaged to assist with generating letters/agreements	In Progress
18.02.17	9.7.1	Tender Plant Hire / Works Project – Hourly Basis	DCEO/CEO	Letters sent to Tenderers 23.02.17	Complete
18.02.17	9.7.2	Purchase Lot 927 McClearly Street	CDSM	Waiting for response 20.02.17	In Progress
18.02.17	10.1	New Public Health Act 2016 - Requirement	CDSM	CEO Delegated 20.02.17	Complete

**Officers Recommendation / Council Resolution:**



**Moved: Cr HJ Nichols**

**Seconded: Cr RK Howden**

**That the Status report be received.**

**CARRIED 4/0**

**9.2 FINANCE**

<b>Title/Subject:</b>	<b>MONTHLY FINANCIAL REPORT PERIOD ENDED FEBRUARY 2017</b>
<b>Agenda/Minute Number:</b>	9.2.1
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 171
<b>Date of Report:</b>	1 March 2017
<b>Disclosure of Interest:</b>	Nil
<b>Author:</b>	Krys East Deputy Chief Executive Officer
	
	<i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

**Summary:**

Monthly Financial Report

**Background:**

*Financial Activity Statement Report – s.6.4*

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or(c);*
  - (b) Budget estimates to the end of the month to which the statement relates;*
  - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) The net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
- (a) An explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) An explanation of each of the material variances referred to in sub-regulation (1) (d); and*
  - (c) Such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown –*
- (a) According to nature and type classification,*
  - (b) By program; or*
  - (c) By business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*
- (a) presented to the council –*

- 
- (i) *at the next ordinary meeting of the council following the end of the month to which the statement relates; or*
- (ii) *if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*

*And*

*(b) Recorded in the minutes of the meeting at which it is presented.*

(5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*

(6) *In this regulation –*

*} committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;*

*} restricted assets~ have the same meaning as in AAS 27.*

*[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]*

*[35. Repealed in Gazette 31 Mar 2005 p. 1050.]*

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Megan Shirt – Local Government Consultant

**Statutory Environment:**

*Local Government Act 1995 Section 6.4 Financial Report*

*Financial Management Regulations 34 & 35*

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy

**Seconded:** Cr RK Howden

**That the financial report for the period ending 28 February 2017 be received.**

**CARRIED 4/0**

**SHIRE OF MEEKATHARRA**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 28 February 2017**  
LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

\* Indicates Statutory Report

**Statement of Financial Activity**

Is presented on page 2 and 3 and shows a surplus as at 28 February 2017 of \$4,037,089.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.



SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 28 February 2017

Note	Original Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	
<b>Operating Revenues</b>							
	\$		\$	\$	\$	%	
Rates	3,812,136	3,822,382	3,821,382	3,851,625	30,243	0.79%	
Operating Grants, Subsidies and Contributions	7	4,781,421	4,968,188	3,127,793	3,112,554	(15,239)	(0.49%)
Fees and Charges	1,168,961	1,196,461	871,973	886,801	14,828	1.70%	
Service Charges	0	0	0	0	0		
Interest Earnings	558,085	558,085	296,195	215,130	(81,065)	(27.37%)	
Other Revenue	5,352,342	5,379,842	249,633	255,575	5,942	2.38%	
Profit on Disposal of Assets	9	0	0	2,131	2,131		
<b>Total Operating Revenue</b>	<b>15,672,945</b>	<b>15,924,958</b>	<b>8,366,976</b>	<b>8,323,817</b>	<b>(43,159)</b>		
<b>Operating Expense</b>							
Employee Costs	(1,532,731)	(1,661,010)	(1,052,121)	(1,023,258)	(28,863)	(2.74%)	
Materials and Contracts	(7,857,033)	(7,747,336)	(1,518,475)	(1,017,415)	(501,061)	(33.00%)	
Utility Charges	(332,427)	(340,356)	(228,586)	(116,518)	(112,068)	(49.03%)	
Depreciation on Non-Current Assets	(4,250,890)	(4,250,890)	(2,833,569)	(3,480,564)	646,995	22.83%	
Interest Expenses	0	0	0	0	0		
Insurance Expenses	(217,269)	(217,269)	(217,260)	(272,950)	55,690	25.63%	
Other Expenditure	(185,920)	(185,920)	(97,490)	(161,083)	63,593	65.23%	
Loss on Disposal of Assets	9	(39,500)	(39,500)	0	(6,874)	6,874	
<b>Total Operating Expenditure</b>	<b>(14,415,770)</b>	<b>(14,442,281)</b>	<b>(5,947,501)</b>	<b>(6,078,662)</b>	<b>131,161</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation	4,250,890	4,250,890	2,833,569	3,480,564	646,995	22.83%	
Adjust (Profit)/Loss on Asset Disposal	9	39,500	39,500	0	4,743	4,743	
Adjust Accruals	0	0	0	1	-1		
<b>Net Cash from Operations</b>	<b>5,547,565</b>	<b>5,773,067</b>	<b>5,253,044</b>	<b>5,730,464</b>	<b>477,420</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	7	9,117,559	9,117,559	3,011,133	2,766,935	(244,198)	(8.11%)
Proceeds from Disposal of Assets	9	20,000	20,000	18,466	18,466	0	0.00%
<b>Total Capital Revenues</b>	<b>9,137,559</b>	<b>9,137,559</b>	<b>3,029,599</b>	<b>2,785,401</b>	<b>(244,198)</b>		
<b>Capital Expenses</b>							
Land Held for Resale	0	0	0	0	0		
Land and Buildings	8	(860,535)	(963,035)	(374,000)	(226,187)	(147,813)	(39.52%)
Furniture and Equipment	8	(51,500)	(51,500)	0	(38,243)	38,243	0.00%
Plant and Equipment	8	(570,700)	(777,120)	(352,420)	(530,900)	178,480	0.00%
Infrastructure - Roads	8	(10,341,243)	(10,853,466)	(4,094,720)	(6,050,777)	1,956,057	47.77%
Infrastructure - Footpaths	8	(10,500)	(10,500)	0	(8,569)	8,569	
Infrastructure - Airports	8	(1,091,614)	(1,163,817)	(217,741)	(201,165)	(16,576)	(7.61%)
Infrastructure - Other	8	(1,644,768)	(1,659,768)	(373,718)	(448,916)	75,198	20.12%
<b>Total Capital Expenditure</b>	<b>(14,578,860)</b>	<b>(15,479,207)</b>	<b>(5,412,599)</b>	<b>(7,504,757)</b>	<b>2,083,589</b>		
<b>Net Cash from Capital Activities</b>	<b>(5,433,301)</b>	<b>(6,341,648)</b>	<b>(2,383,000)</b>	<b>(4,719,356)</b>	<b>(2,327,787)</b>		
<b>Financing</b>							
Transfer from Reserves	6	0	55,001	0	0	0	
Transfer to Reserves	6	(969,611)	(2,346,090)	(1,491,939)	(1,491,939)	0	0.00%
<b>Net Cash from Financing Activities</b>	<b>(969,611)</b>	<b>(2,291,089)</b>	<b>(1,491,939)</b>	<b>(1,491,939)</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>	<b>(855,348)</b>	<b>(2,859,669)</b>	<b>1,378,105</b>	<b>(480,831)</b>	<b>(1,850,367)</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>855,348</b>	<b>2,587,450</b>	<b>2,587,450</b>	<b>4,517,921</b>	<b>1,930,471</b>	<b>74.61%</b>	
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>(272,219)</b>	<b>3,965,555</b>	<b>4,037,089</b>	<b>80,104</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MEEKATHARRA  
STATEMENT OF BUDGET AMENDMENTS  
(Statutory Reporting Program)  
For the Period Ended 28 February 2017**

	Adopted Budget	Adopted Budget Amendments (Note 4)	Amended Annual Budget	Amended YTD Budget (a)
	\$	\$	\$	\$
<b>Operating Revenues</b>				
Governance	80	0	80	80
General Purpose Funding - Rates	3,812,136	10,246	3,822,382	3,821,382
General Purpose Funding - Other	4,070,762	88,443	4,159,205	2,995,884
Law, Order and Public Safety	22,000	(10,862)	11,138	7,224
Health	5,935	0	5,935	5,935
Education and Welfare	128,973	17,000	145,973	89,160
Housing	0	29,000	29,000	19,333
Community Amenities	132,391	0	132,391	123,267
Recreation and Culture	447,221	101,000	548,221	147,683
Transport	10,751,536	27,186	10,778,722	3,900,224
Economic Services	316,277	(10,000)	306,277	207,677
Other Property and Services	5,103,193	0	5,103,193	60,260
<b>Total Operating Revenue</b>	<b>24,790,504</b>	<b>252,013</b>	<b>25,042,517</b>	<b>11,378,108</b>
<b>Operating Expense</b>				
Governance	(599,633)	0	(599,633)	(423,995)
General Purpose Funding	(234,194)	0	(234,194)	(134,095)
Law, Order and Public Safety	(153,418)	0	(153,418)	(104,939)
Health	(73,182)	0	(73,182)	(43,797)
Education and Welfare	(632,561)	0	(632,561)	(401,315)
Housing	0	0	0	(12,969)
Community Amenities	(616,015)	0	(616,015)	(365,164)
Recreation and Culture	(1,576,403)	0	(1,576,403)	(1,002,844)
Transport	(4,760,375)	(26,855)	(4,787,230)	(3,062,517)
Economic Services	(582,438)	8,420	(574,018)	(350,843)
Other Property and Services	(5,187,552)	(8,075)	(5,195,627)	(45,023)
<b>Total Operating Expenditure</b>	<b>(14,415,771)</b>	<b>(26,510)</b>	<b>(14,442,281)</b>	<b>(5,947,501)</b>
<b>Funding Balance Adjustments</b>				
Add back Depreciation	4,250,890	0	4,250,890	2,833,569
Adjust (Profit)/Loss on Asset Disposal	39,500	0	39,500	0
Adjust Provisions and Accruals	0	0	0	0
<b>Net Cash from Operations</b>	<b>14,665,123</b>	<b>225,503</b>	<b>14,890,626</b>	<b>8,264,176</b>
<b>Capital Revenues</b>				
Proceeds from Disposal of Assets	20,000	0	20,000	18,466
<b>Total Capital Revenues</b>	<b>20,000</b>	<b>0</b>	<b>20,000</b>	<b>18,466</b>
<b>Capital Expenses</b>				
Land and Buildings	(860,535)	(102,500)	(963,035)	(374,000)
Furniture and Equipment	(51,500)	0	(51,500)	0
Plant and Equipment	(570,700)	(206,420)	(777,120)	(352,420)
Infrastructure - Roads	(10,341,243)	(512,223)	(10,853,466)	(4,094,720)
Infrastructure - Footpaths	(10,500)	0	(10,500)	0
Infrastructure - Airports	(1,091,614)	(72,203)	(1,163,817)	(217,741)
Infrastructure - Other	(1,644,768)	(15,000)	(1,659,768)	(373,718)
<b>Total Capital Expenditure</b>	<b>(14,570,860)</b>	<b>(908,346)</b>	<b>(15,479,207)</b>	<b>(5,412,599)</b>
<b>Net Cash from Capital Activities</b>	<b>(14,550,860)</b>	<b>(908,346)</b>	<b>(15,459,207)</b>	<b>(5,394,133)</b>
<b>Financing</b>				
Transfer from Reserves	0	55,001	55,001	0
Transfer to Reserves	(969,611)	(1,376,479)	(2,346,090)	(1,491,939)
<b>Net Cash from Financing Activities</b>	<b>(969,611)</b>	<b>(1,321,478)</b>	<b>(2,291,089)</b>	<b>(1,491,939)</b>
<b>Net Operations, Capital and Financing</b>	<b>(855,348)</b>	<b>(2,004,321)</b>	<b>(2,859,669)</b>	<b>1,378,105</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>855,348</b>	<b>1,732,102</b>	<b>2,587,450</b>	<b>2,587,450</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>(0)</b>	<b>(272,219)</b>	<b>(272,219)</b>	<b>3,965,555</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 28 February 2017

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>	\$	\$	\$	\$	%	
Governance	80	80	0	(80)	(100.00%)	
General Purpose Funding - Rates	3,822,382	3,821,382	3,851,625	30,243	0.79%	
General Purpose Funding - Other	4,159,205	2,995,884	2,909,006	(86,877)	(2.90%)	
Law, Order and Public Safety	11,138	7,224	6,575	(649)	(8.98%)	
Health	5,935	5,935	3,368	(2,567)	(43.25%)	
Education and Welfare	145,973	89,160	86,911	(2,249)	(2.52%)	
Housing	29,000	19,333	16,588	(2,745)	(14.20%)	
Community Amenities	132,391	123,267	126,795	3,528	2.86%	
Recreation and Culture	548,221	147,683	158,866	11,183	7.57%	
Transport	10,778,722	3,900,224	3,656,036	(244,188)	(6.26%)	
Economic Services	306,277	207,677	207,747	70	0.03%	
Other Property and Services	5,103,193	60,260	67,236	6,976	11.58%	
<b>Total Operating Revenue</b>	<b>25,042,517</b>	<b>11,378,108</b>	<b>11,090,753</b>	<b>(287,355)</b>		
<b>Operating Expense</b>						
Governance	(599,633)	(423,995)	(348,126)	(75,869)	(17.89%)	▼
General Purpose Funding	(234,194)	(134,095)	(120,151)	(13,944)	(10.40%)	▼
Law, Order and Public Safety	(153,418)	(104,939)	(120,939)	16,000	15.25%	▲
Health	(73,182)	(43,797)	(42,314)	(1,483)	(3.39%)	
Education and Welfare	(632,561)	(401,315)	(318,942)	(82,373)	(20.53%)	▼
Housing	0	(12,969)	(11,497)	(1,472)	(11.35%)	
Community Amenities	(616,015)	(365,164)	(329,183)	(35,981)	(9.85%)	
Recreation and Culture	(1,576,403)	(1,002,844)	(834,014)	(168,830)	(16.84%)	▼
Transport	(4,787,230)	(3,062,517)	(3,352,675)	290,158	9.47%	
Economic Services	(574,018)	(350,843)	(273,838)	(77,005)	(21.95%)	▼
Other Property and Services	(5,195,627)	(45,023)	(326,982)	281,959	626.26%	▲
<b>Total Operating Expenditure</b>	<b>(14,442,281)</b>	<b>(5,947,501)</b>	<b>(6,078,662)</b>	<b>131,160</b>		
<b>Funding Balance Adjustments</b>						
Add back Depreciation	4,250,890	2,833,569	3,480,564	646,995	22.83%	▲
Adjust (Profit)/Loss on Asset Disposal	39,500	0	4,743	4,743		
Adjust Accruals	0	0	0	0		
<b>Net Cash from Operations</b>	<b>14,890,626</b>	<b>8,264,176</b>	<b>8,497,399</b>	<b>233,223</b>		
<b>Capital Revenues</b>						
Proceeds from Disposal of Assets	20,000	18,466	18,466	0	0.00%	
<b>Total Capital Revenues</b>	<b>20,000</b>	<b>18,466</b>	<b>18,466</b>	<b>0</b>		
<b>Capital Expenses</b>						
Land and Buildings	(963,035)	(374,000)	(226,187)	(147,813)	(39.52%)	▼
Furniture and Equipment	(51,500)	0	(38,243)	38,243	0.00%	
Plant and Equipment	(777,120)	(352,420)	(530,900)	178,480	50.64%	▲
Infrastructure - Roads	(10,853,466)	(4,094,720)	(6,050,777)	1,956,057	47.77%	▲
Infrastructure - Footpaths	(10,500)	0	(8,569)	(8,569)		
Infrastructure - Airports	(1,163,817)	(217,741)	(201,165)	(16,576)	(7.61%)	
Infrastructure - Other	(1,659,768)	(373,718)	(448,916)	75,198	20.12%	▲
<b>Total Capital Expenditure</b>	<b>(15,479,207)</b>	<b>(5,412,599)</b>	<b>(7,504,757)</b>	<b>2,083,589</b>		
<b>Net Cash from Capital Activities</b>	<b>(15,459,207)</b>	<b>(5,394,133)</b>	<b>(7,486,291)</b>	<b>2,083,589</b>		
Transfer from Reserves	55,001	0	0	0	0.00%	
Transfer to Reserves	(2,346,090)	(1,491,939)	(1,491,939)	0	0.00%	
<b>Net Cash from Financing Activities</b>	<b>(2,291,089)</b>	<b>(1,491,939)</b>	<b>(1,491,939)</b>	<b>0</b>		
<b>Net Operations, Capital and Financing</b>	<b>(2,859,669)</b>	<b>1,378,105</b>	<b>(480,831)</b>	<b>(1,850,367)</b>		
<b>Opening Funding Surplus(Deficit)</b>	<b>2,587,450</b>	<b>2,587,450</b>	<b>4,517,921</b>	<b>1,930,471</b>	<b>74.61%</b>	▼
<b>Closing Funding Surplus(Deficit)</b>	<b>(272,219)</b>	<b>3,965,555</b>	<b>4,037,089</b>	<b>80,104</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 1 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF MEEKATHARRA  
STATEMENT OF FINANCIAL ACTIVITY  
(By Program)  
For the Period Ended 28 February 2017

Note 1: EXPLANATION OF MATERIAL VARIANCES

BY Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	(80)	(100.00%)			Under variance reporting threshold
General Purpose Funding - Rates	30,243	0.79%			Under variance reporting threshold
General Purpose Funding - Other	(86,877)	(2.90%)			Under variance reporting threshold
Law, Order and Public Safety	(649)	(9.98%)			Under variance reporting threshold
Health	(2,567)	(43.25%)			Under variance reporting threshold
Education and Welfare	(2,249)	(2.52%)			Under variance reporting threshold
Housing	(2,745)	(14.20%)			Under variance reporting threshold
Community Amenities	3,523	2.86%			Under variance reporting threshold
Recreation and Culture	11,183	7.57%			Under variance reporting threshold
Transport	(244,188)	(6.26%)			Under variance reporting threshold
Economic Services	70	0.03%			Under variance reporting threshold
Other Property and Services	6,976	11.58%			Under variance reporting threshold
<b>Operating Expense</b>					
Governance	(75,869)	(17.89%)	▼	Timing	Admin allocations are \$55K under YTD Budget, and members costs are overall \$20K lower than YTD budget. These may even out over the year, and will be reviewed with the Budget review.
General Purpose Funding	(13,944)	(10.40%)	▼	Timing	Admin allocations are \$29K under YTD Budget, and Rates Legal expenses are \$11K over budget. These will be reviewed with the Budget review.
Law, Order and Public Safety	16,000	15.25%	▲	Timing	This variance relates to fire control vehicle operation costs which in prior years had been charged to Plant Operation costs. Staff will correct the budget allocation with the budget review.
Health	(1,483)	(3.39%)			Under variance reporting threshold
Education and Welfare	(82,373)	(20.53%)	▼	Timing	Reduced availability of casual staff has restricted the amount of youth activities undertaken which in turn has resulted in less salary and operating expense in the youth centre and Kids Zone. This will be reassessed with the budget review.
Housing	(1,472)	(11.35%)			Under variance reporting threshold
Community Amenities	(35,981)	(9.85%)			Under variance reporting threshold
Recreation and Culture	(168,830)	(16.84%)	▼	Timing	All recreation facilities operational & maintenance & utility costs are all lower than YTD budget. This may even out over the warmer months and with payment of quarterly utility costs. Recreation salaries are \$23K lower than YTD budget. These items will be reassessed and reviewed with the budget review.
Transport	290,158	9.47%			Under variance reporting threshold
Economic Services	(77,005)	(21.95%)	▼	Timing	Community Events and marketing are \$20K lower than YTD Budget. These may even out over the year as events take place. Maintenance of Trail Lockouts is \$19K lower than YTD Budget and Administration allocations are \$31K lower than YTD budget. Staff will review these items with the budget review.
Other Property and Services	281,959	626.26%	▲	Timing	Plant Depreciation is \$222K higher than YTD budget and Plant costs and overhead recoveries are lower than YTD budget. This will be monitored by staff as capital roadwork's progress throughout the year and depreciation rates reviewed.
<b>Funding Balance Adjustments</b>					
Add back Depreciation	646,995	22.83%	▲	Permanent	Depreciation is \$647K higher than YTD budget. Staff are reviewing depreciation rates and will correct at budget review.
Adjust (Profit)/Loss on Asset Disposal	4,743				Under variance reporting threshold
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(244,198)	(8.11%)			Under variance reporting threshold
Proceeds from Disposal of Assets	0	0.00%			Under variance reporting threshold
<b>Capital Expenses</b>					
Land and Buildings	(147,813)	(39.52%)	▼	Timing	Refer to Note 8A for project details
Furniture and Equipment	38,243	0.00%			Under variance reporting threshold
Plant and Equipment	178,480	50.64%	▲	Timing	Refer to Note 8A for project details
Infrastructure - Roads	1,956,057	47.77%	▲	Timing	Refer to Note 8A & 8B for details
Infrastructure - Airports	(16,576)	(7.61%)		Timing	Refer to Note 8A for project details
Infrastructure - Other	75,198	20.12%	▲	Timing	Refer to Note 8A for project details
<b>Opening Funding Surplus(Deficit)</b>	1,930,471	74.61%	▼	Permanent	The Opening funding surplus is much higher than budgeted. The high variance is due to an Audit change to recognise WANDRRA, and Landor Road Business Case Income in 15/16. The Landor Rd funds are restricted and cannot be accessed until agreement is approved by the State. These funds have now been transferred to a Reserve. A budget amendment will be made at Budget Review



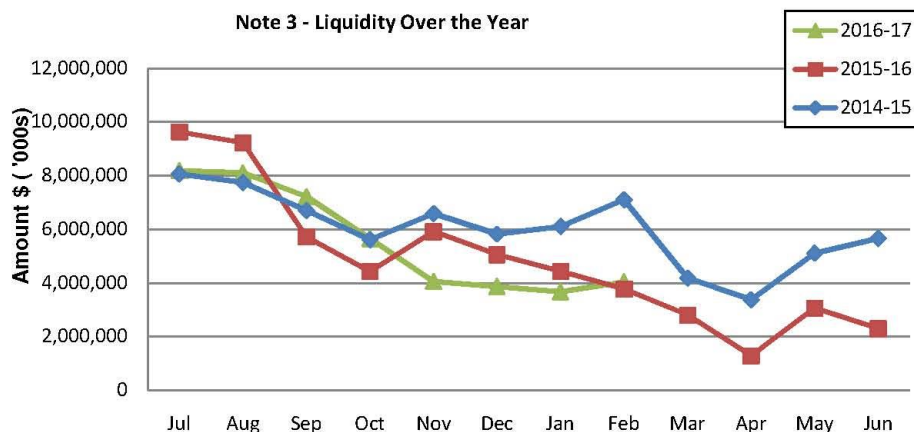
SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2017

**Note 2: NET CURRENT FUNDING POSITION**

Positive=Surplus (Negative=Deficit)			
Note	YTD 28 Feb 2017	Previous Month	YTD 28 Feb 2016
	\$	\$	\$
<b>Current Assets</b>			
Cash Unrestricted	1,703,146	818,737	2,328,422
Cash Restricted	17,035,771	17,033,943	15,557,073
Receivables - Rates and Rubbish	1,328,040	1,485,447	1,162,342
Receivables -Other	907,207	1,176,325	128,639
Interest / ATO Receivable/Trust	45,653	127,317	94,238
Inventories	137,047	147,901	177,870
	<b>21,156,865</b>	<b>20,789,671</b>	<b>19,448,583</b>
<b>Less: Current Liabilities</b>			
Payables	(84,005)	(85,906)	(119,574)
Provisions	(267,262)	(267,262)	(221,032)
	<b>(351,267)</b>	<b>(353,168)</b>	<b>(340,606)</b>
Less: Cash Reserves	(17,035,771)	(17,033,943)	(15,557,073)
Plus Provisions	267,262	267,262	221,032
<b>Net Current Funding Position</b>	<b>4,037,089</b>	<b>3,669,822</b>	<b>3,771,936</b>

Cash Restricted includes an accounting transaction processed as at 30 June 2016 for the Landor Rd WATC investment, that have previously been recognised by the Shire as Trust Funds. These fund are still invested with WATC.

**Comments - Net Current Funding Position**



**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2017**

**Note 3: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Bank Account	Variable	974,853			974,853	Westpac	At Call
Trust Bank Account	Variable			93,206	93,206	Westpac	At Call
Air BP	Variable	74,831			74,831	Westpac	At Call
Maxi Account	Variable	735,563			735,563	Westpac	At Call
<b>(b) Term Deposits</b>							
* 26-7466	2.40%		14,620,622		14,620,622	Westpac	30-Mar-17
* 45-6873	2.40%		1,033,180		1,033,180	Westpac	30-Mar-17
# OCDF	1.45%		1,381,969		1,381,969	WATC	At Call
<b>Total</b>		<b>1,785,247</b>	<b>17,035,771</b>	<b>93,206</b>	<b>18,914,224</b>		

**Comments/Notes - Investments**

This note reflects the Actual Bank Balances as per the Shire Bank Statements

Any difference between the amounts shown at this note compared to Note 2 will be due to undeposited funds and unrepresented payments.

# The Shire received \$3.3M Funding for Landor Rd in 15/16. These monies are invested with WATC accruing interest and will be drawn down as the Shire utilises the funds.

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2017

**Note 4: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$
	<b>Budget 16/17 Adoption</b>	17/09/2016 Item 9.2.3	Opening Surplus(Deficit)	855,348	1,210,971	355,623		355,623
5463	Midwest Development Commission Grant - Generator	16/07/2016 Item 9.4.4	Operating Revenue	0	10,000	10,000		365,623
0181	Financial Assistance Grant	17/09/2016 Item 9.2.3	Operating Revenue	2,382,991	2,395,459	12,468	0	378,091
0211	Local Road Grant	17/09/2016 Item 9.2.3	Operating Revenue	1,100,036	1,176,011	75,975	0	454,066
0031	GRV Rates	17/09/2016 Item 9.2.3	Operating Revenue	3,809,136	3,819,382	10,246	0	464,312
1563	DFES Operating Grant	17/09/2016 Item 9.2.3	Operating Revenue	8,000	7,120	0	(880)	463,432
2003	SES Operating Grant	17/09/2016 Item 9.2.3	Operating Revenue	10,000	18	0	(9,982)	453,450
2713	Staff Housing Rentals Income	17/09/2016 Item 9.2.3	Operating Revenue	0	27,500	27,500	0	480,950
2883	Other Reimbursements	17/09/2016 Item 9.2.3	Operating Revenue	0	1,500	1,500	0	482,450
3713	Oval Lights Grant	17/09/2016 Item 9.2.3	Operating Revenue	0	75,000	75,000	0	557,450
5381	R4R Grant for Trails	17/09/2016 Item 9.2.3	Operating Revenue	20,000	0	0	(20,000)	537,450
4591	MRD - Direct Grant	17/09/2016 Item 9.2.3	Operating Revenue	233,400	260,586	27,186	0	564,636
4073	Insurance Claim - Replacement Tank for Grant's Pit	17/09/2016 Item 9.2.3	Operating Revenue	0	26,000	26,000	0	590,636
5105	Proceeds on Sale of Asset - 2008 Toyota Hilux (1CYW827)	17/09/2016 Item 9.2.3	Operating Expenses	0	(10,000)	0	(10,000)	580,636
5105	Proceeds on Sale of Asset - 2010 Mazda BT 50 (1DLW 347)	17/09/2016 Item 9.2.3	Operating Expenses	0	(14,000)	0	(14,000)	566,636
5105	Proceeds on Sale of Asset - 2008 Toyota Hilux (1CYW 828)	17/09/2016 Item 9.2.3	Operating Expenses	0	(12,000)	0	(12,000)	554,636
5136	Proceeds on Sale of Asset - 2008 Toyota Hilux (1CYW827)	17/09/2016 Item 9.2.3	Operating Expenses	0	10,000	10,000	0	564,636
5136	Realisation of Asset - 2010 Mazda BT 50 (1DLW 347)	17/09/2016 Item 9.2.3	Operating Expenses	0	14,000	14,000	0	578,636
5136	Realisation of Asset - 2008 Toyota Hilux (1CYW 828)	17/09/2016 Item 9.2.3	Operating Expenses	0	12,000	12,000	0	590,636
2419	Youth Grant - O.S.H.C. Program	17/09/2016 Item 9.2.3	Operating Revenue	23,806	40,806	17,000	0	607,636
CE1	Meeka Festival	16/07/2016 Item 9.4.4	Operating Expenses	85,000	76,580	8,420	0	616,056
8342	Plant Repairs - Wages	17/09/2016 Item 9.2.3	Operating Expenses	46,283	158,603	0	(112,320)	503,736
8332	Parts and Repairs	17/09/2016 Item 9.2.3	Operating Expenses	450,403	338,083	112,320	0	616,056
8773	Lease of Parking Reserve	17/09/2016 Item 9.2.3	Operating Expenses	1,925	0	1,925	0	617,981
4880	Depot Maintenance	17/09/2016 Item 9.2.3	Operating Expenses	73,145	100,000	0	(26,855)	591,126
8092	Public Works Travel, Conf & Training	17/09/2016 Item 9.2.3	Operating Expenses	5,000	15,000	0	(10,000)	581,126
5434	Generator for Festival	16/07/2016 Item 9.4.4	Capital Expenses	0	18,420	0	(18,420)	562,706

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2017

**Note 4: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
AA67	Ashburton Downs Road - R2R Funding- Rebuild, resheet and improve drainage norther end	17/09/2016 Item 9.2.3	Capital Expenses	0	466,803	0	(466,803)	95,903
AA66	Landor Road - R2R Funding - Seal between SLK 15-26	17/09/2016 Item 9.2.3	Capital Expenses	0	45,420	0	(45,420)	50,483
5331	Excavator	17/09/2016 Item 9.2.3	Capital Expenses	230,000	292,000	0	(62,000)	(11,517)
5044	Secure shed storage - covered parking area - small plant	17/09/2016 Item 9.2.3	Capital Expenses	0	100,000	0	(100,000)	(111,517)
5084	Replacement Ute - Leading Hand	17/09/2016 Item 9.2.3	Capital Expenses	0	38,000	0	(38,000)	(149,517)
5084	Replacement Ute - Town Crew	17/09/2016 Item 9.2.3	Capital Expenses	0	25,000	0	(25,000)	(174,517)
5264	Trailer for 45Kva Generator	17/09/2016 Item 9.2.3	Capital Expenses	0	12,000	0	(12,000)	(186,517)
5334	Loader - Skid Steer Attachment - Angle Broom	17/09/2016 Item 9.2.3	Capital Expenses	6,000	10,000	0	(4,000)	(190,517)
5154	Engines and Pumps	17/09/2016 Item 9.2.3	Capital Expenses	0	40,000	0	(40,000)	(230,517)
0921	Lot 303 (137 Darlot Street) Capital Improvements	17/09/2016 Item 9.2.3	Capital Expenses	6,000	8,500	0	(2,500)	(233,017)
5434	Trailer for 60Kva Generator for Community Events	17/09/2016 Item 9.2.3	Capital Expenses	0	7,000	0	(7,000)	(240,017)
4046	Basketball and Tennis Courts Light Fittings	19/11/2016 Item 9.4.4	Capital Expenses	0	15,000	0	(15,000)	(255,017)
5104	Runway Lighting and Install PAPI at Airport	19/11/2016 Item 9.4.1	Capital Expenses	0	72,203	0	(72,203)	(327,220)
7080	Transfer from Airport Reserve - Urgent Works	19/11/2016 Item 9.4.7	Capital Revenue	0	55,001	55,001	0	(272,219)
	Opening Surplus(Deficit)	16/12/2016 Item 9.2.5	Opening Surplus(Deficit)		1,376,479	1,376,479	0	1,104,260
7065	Unspent Committed Grants Reserve	16/12/2016 Item 9.2.5	Capital Expenses	0	1,376,479	0	(1,376,479)	(272,219)
	Purchase Lot 927 (58) McCleary St, Meekatharra (Confidential)	18/02/2017 Item 9.7.2	Capital Expenses	As minuted	0	0	0	(272,219)
	Transfer from Building Reserve (Confidential)	18/02/2017 Item 9.7.2	Capital Revenue	As minuted	0	0	0	(272,219)
						2,228,643	(2,500,862)	(272,219)



SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 28 February 2017

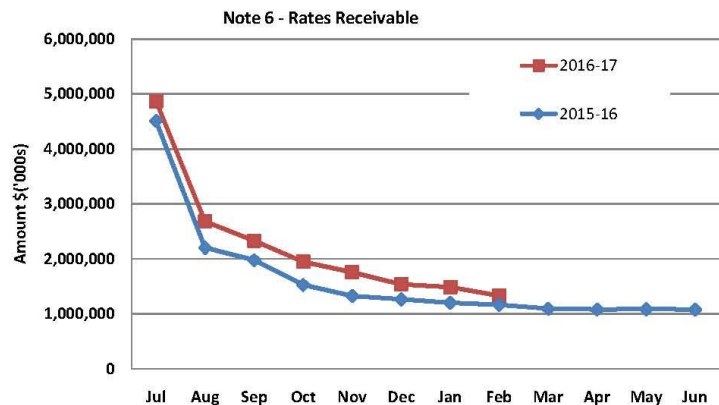
**Note 5: RECEIVABLES**

Receivables - Rates and Rubbish Receivable

Opening Arrears Previous Years  
 Levied this year  
Less Collections to date  
 Equals Current Outstanding

Net Rates and Rubbish Collectable  
 % Collected

	YTD 28 Feb 2017	30 June 2016
	\$	\$
Opening Arrears Previous Years	1,078,421	1,078,421
Levied this year	3,897,056	
<u>Less</u> Collections to date	(3,647,438)	
Equals Current Outstanding	1,328,040	1,078,421
Net Rates and Rubbish Collectable	1,328,040	1,078,421
% Collected	73.31%	



Comments/Notes - Receivables Rates

Rates were levied on 20 July 2016  
 Full Payment or Instalment 1 due 26 August 2016  
 Instalment 2 due 30 October 2016  
 Instalment 3 due 3 January 2017  
 Instalment 4 due 9 March 2017

Receivables - General

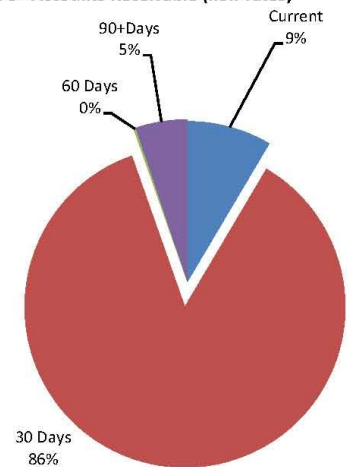
Receivables - Sundry Debtors

Total Sundry Debtors

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - Sundry Debtors	82,773	837,559	1,877	50,421
<b>Total Sundry Debtors</b>				<b>972,630</b>

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Other Receivables

SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2017

**Note 6: Cash Backed Reserves**

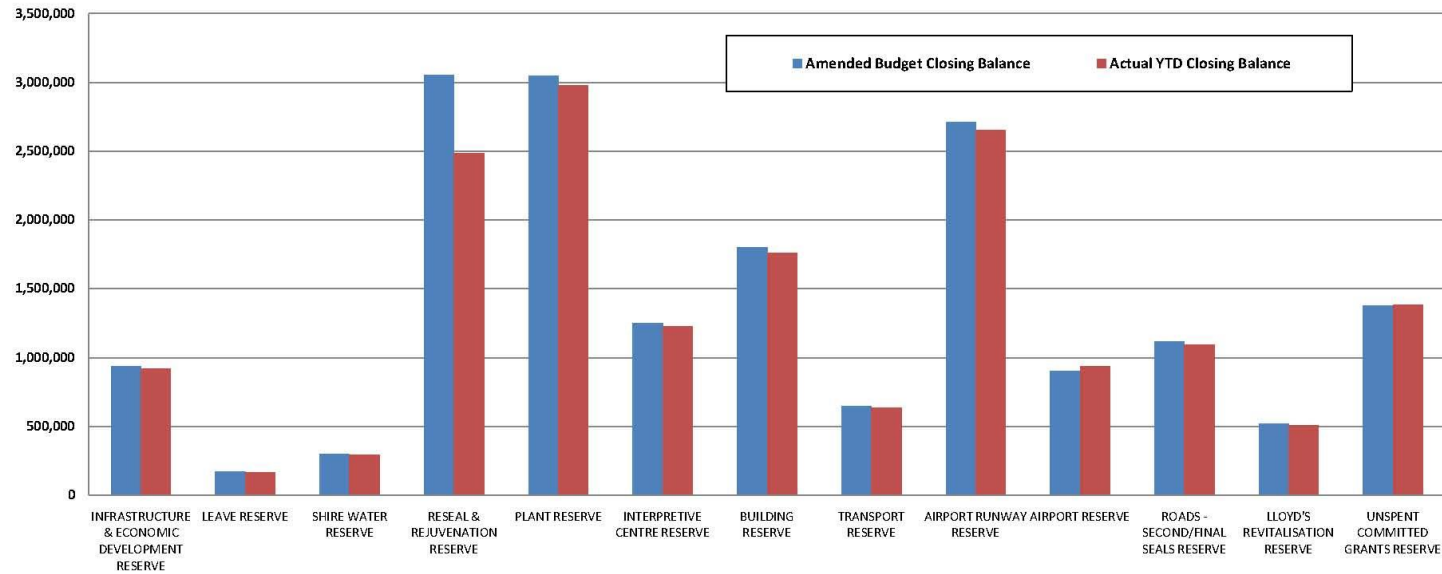
2016-17									
Name	Actual Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
INFRASTRUCTURE & ECONOMIC DEVELOPMENT RESERVE	910,841	26,667	6,459	0	0	0	0	937,508	917,300
LEAVE RESERVE	166,253	4,867	1,179	0	0	0	0	171,120	167,432
SHIRE WATER RESERVE	288,862	8,457	2,048	0	0	0	0	297,319	290,910
RESEAL & REJUVENATION RESERVE	2,465,844	72,194	17,395	514,525	0	0	0	3,052,563	2,483,239
PLANT RESERVE	2,958,655	86,622	20,936	0	0	0	0	3,045,277	2,979,591
INTERPRETIVE CENTRE RESERVE	1,217,656	35,650	8,635	0	0	0	0	1,253,306	1,226,291
BUILDING RESERVE	1,748,025	51,178	12,383	0	0	0	0	1,799,203	1,760,408
TRANSPORT RESERVE	628,585	18,403	4,458	0	0	0	0	646,988	633,043
AIRPORT RUNWAY RESERVE	2,634,988	77,146	18,686	0	0	0	0	2,712,134	2,653,675
AIRPORT RESERVE	929,645	27,218	6,593	0	0	(55,001)	0	901,862	936,238
ROADS - SECOND/FINAL SEALS RESERVE	1,087,032	31,826	7,634	0	0	0	0	1,118,858	1,094,666
LLOYD'S REVITALISATION RESERVE	507,447	14,858	3,564	0	0	0	0	522,305	511,010
UNSPENT COMMITTED GRANTS RESERVE	0	0	5,490	1,376,479	1,376,479	0	0	1,376,479	1,381,969
	<b>15,543,832</b>	<b>455,086</b>	<b>115,460</b>	<b>1,891,004</b>	<b>1,376,479</b>	<b>(55,001)</b>	<b>0</b>	<b>17,834,921</b>	<b>17,035,771</b>

In February 2017 Council resolved to offer to purchase No. 58 McCleary Street, and that the funds required for the purchase be taken from the Building Reserve. As this transaction is confidential the amount required will be omitted from these statements, until the transaction is finalised.

SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 28 February 2017

Note 6: Cash Backed Reserves cont'd

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MEEKATHARRA  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 28 February 2017

Note 7: GRANTS

Program/Details GL	TYPE	2016-17 Original Budget	Variations Additions (Deletions)	2016-17 Amended Budget	Operating	Non-Operating	Recoup Status	
							Received	Balance
		\$	\$		\$	\$	\$	\$
<b>General Purpose Funding</b>								
0181	Operating Grant	2,382,991	12,468	2,395,459	2,395,459	0	1,796,594	598,865
0211	Operating Grant	1,100,036	75,975	1,176,011	1,176,011	0	882,008	294,003
<b>Law, Order, Public Safety</b>								
1563	Operating Grant	8,000	(880)	7,120	7,120	0	5,340	1,780
2003	Operating Grant	10,000	(9,982)	18	18	0	(1,705)	1,723
<b>Education &amp; Welfare</b>								
2417	Operating Grant	10,000	0	10,000	10,000	0	0	10,000
2419	Operating Grant	23,806	17,000	40,806	40,806	0	23,239	17,567
2421	Operating Grant	83,567	0	83,567	83,567	0	62,491	21,076
2460	Operating Grant	10,000	0	10,000	10,000	0	0	10,000
<b>Community Amenities</b>								
3243	Operating Grant	1,000	0	1,000	1,000	0	0	1,000
<b>Recreation And Culture</b>								
3603	Operating Grant	40,000	0	40,000	40,000	0	0	40,000
3623	Operating Grant	500	0	500	500	0	0	500
3626	Operating Grant	10,000	0	10,000	10,000	0	0	10,000
3683	Operating Grant	500	0	500	500	0	0	500
3713	Operating Grant	50,000	0	125,000	125,000	0	75,000	50,000
4163	Operating Grant	70,000	0	70,000	70,000	0	0	70,000
3873	Non-Operating	200,000	0	200,000	0	200,000	0	200,000
<b>Transport</b>								
4591	Operating Grant	233,400	27,186	260,586	260,586	0	260,586	0
4651	Operating Grant	660,000	0	660,000	660,000	0	0	660,000
4843	Operating Grant	4,621	0	4,621	4,621	0	0	4,621
4601	Non-Operating	6,399,077	0	6,399,077	0	6,399,077	1,971,293	4,427,784
4621	Non-Operating	1,734,925	0	1,734,925	0	1,734,925	675,642	1,059,283
4691	Non-Operating	300,000	0	300,000	0	300,000	120,000	180,000
5183	Non-Operating	483,557	0	483,557	0	483,557	0	483,557
<b>Economic Services</b>								
5381	Operating Grant	77,000	(20,000)	57,000	57,000	0	0	57,000
5391	Operating Grant	6,000	0	6,000	6,000	0	0	6,000
5463	Operating Grant	0	10,000	10,000	10,000	0	9,000	1,000
<b>TOTALS</b>		<b>13,898,980</b>	<b>111,767</b>	<b>14,085,747</b>	<b>4,968,188</b>	<b>9,117,559</b>	<b>5,879,489</b>	<b>8,206,258</b>
	<b>Operating Grant</b>	4,781,421		4,968,188			3,112,554	1,855,634
	<b>Non-Operating</b>	9,117,559		9,117,559			2,766,935	6,350,624
		<b>13,898,980</b>		<b>14,085,747</b>			<b>5,879,489</b>	<b>8,206,258</b>

SHIRE OF MEEKATHARRA								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 28 February 2017								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Buildings</b>								
KEY SYSTEM	1323	57,000	0	57,000	57,000	56,095	(905)	
ADMIN BUILDING IMPROVEMENTS	1328	126,500	0	126,500	1,500	28,642	27,142	
YOUTH CENTRE BUILDING - RENEWAL	2447	13,075	0	13,075	0	0	0	
HOUSING - CAPITAL IMPROVEMENTS	2704	318,500	2,500	321,000	290,000	71,137	(218,863)	
CEMETERY CAPITAL EXPENDITURE	3292	70,000	0	70,000	0	880	880	
OVAL TOILETS	3634	0	0	0	0	9,973	9,973	
TOWN HALL - BUILDING	3544	20,500	0	20,500	20,500	16,812	(3,688)	
SPORTS COMPLEX BUILDINGS	3680	12,500	0	12,500	0	0	0	
GYM BUILDING	3884	6,000	0	6,000	0	2,786	2,786	
SPORTS COMPLEX - SHEDS & STORAGE	4019	27,000	0	27,000	0	27,475	27,475	
INDOOR CRICKET CENTRE	4036	3,200	0	3,200	0	0	0	
STAGE 1 - LLOYDS RENOVATIONS	4191	150,000	0	150,000	0	0	0	
DEPOT CAPITAL IMPROVEMENTS - LAND & BUILDINGS	5044	0	100,000	100,000	0	0	0	
AIRPORT - TERMINAL	5219	10,000	0	10,000	0	0	0	
AIRPORT - VEHICLE STORE, CRIB ROOM AND STORE	5345	960	0	960	0	0	0	
AIRPORT - POWERHOUSE	5384	12,000	0	12,000	5,000	12,388	7,388	
COMMUNITY RESOURCE CENTRE - BUILDING	9681	33,300	0	33,300	0	0	0	
<b>Buildings Total</b>		<b>860,535</b>	<b>102,500</b>	<b>963,035</b>	<b>374,000</b>	<b>226,187</b>	<b>(147,848)</b>	
<b>Furniture &amp; Office Equip.</b>								
ADMIN OFFICE FURNITURE	1326	24,000	0	24,000	0	27,920	27,920	
MINOR ASSET LABELLING/ID/BARCODE/RECORDING SYSTEM	1333	2,000	0	2,000	0	0	0	
TOWN HALL - EQUIPMENT	3534	15,000	0	15,000	0	9,450	9,450	
REC OFFICER LAPTOP	3673	0	0	0	0	873	873	
POOL - EQUIPMENT	3714	7,500	0	7,500	0	0	0	
MUSEUM FIXTURES	4164	3,000	0	3,000	0	0	0	
<b>Furniture &amp; Office Equip. Total</b>		<b>51,500</b>	<b>0</b>	<b>51,500</b>	<b>0</b>	<b>38,243</b>	<b>38,243</b>	
<b>Plant, Equip. &amp; Vehicles</b>								
PLANT PURCHASE	3614	36,700	0	36,700	0	22,698	22,698	
MISC PLANT (SMALL EQUIPMENT)	5014	20,000	0	20,000	0	1,053	1,053	
CARAVANS & EQUIPMENT	5034	78,000	0	78,000	0	0	0	
VARIOUS UTILITIES	5084	0	63,000	63,000	0	0	0	
TRUCK	5124	100,000	0	100,000	15,000	46,092	31,092	
GRADERS	5134	20,000	0	20,000	0	17,480	17,480	
ENGINES & PUMPS	5154	0	40,000	40,000	0	19,622	19,622	
DOLLY TRAILERS	5164	60,000	0	60,000	0	40,000	40,000	
AIRPORT FIRE FIGHTING SYSTEM	5216	6,000	0	6,000	0	400	400	
TRAILER	5264	0	12,000	12,000	12,000	0	(12,000)	
EXCAVATOR	5331	238,000	62,000	300,000	300,000	349,286	49,286	
LOADER	5334	12,000	4,000	16,000	0	14,300	14,300	
PLANT	5434	0	25,420	25,420	25,420	19,969	(5,451)	Generator for Festival
<b>Plant, Equip. &amp; Vehicles Total</b>		<b>570,700</b>	<b>206,420</b>	<b>777,120</b>	<b>352,420</b>	<b>530,900</b>	<b>178,480</b>	

SHIRE OF MEEKATHARRA								
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY								
For the Period Ended 28 February 2017								
Note 8a: CAPITAL EXPENDITURE								
Assets	GL Account	Original Annual Budget	Budget Changes	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Comments
<b>Roads Infrastructure</b>								
ROAD CONSTRUCTION VARIOUS	4200	10,341,243	512,223	10,853,466	4,094,720	6,050,777	1,956,057	See Note 8b for detail
<b>Roads Infrastructure Total</b>		<b>10,341,243</b>	<b>512,223</b>	<b>10,853,466</b>	<b>4,094,720</b>	<b>6,050,777</b>	<b>1,956,057</b>	
<b>Footpath Infrastructure</b>								
FOOTPATHS - NEW AND RENEWAL	5046	10,500	0	10,500	0	8,569	8,569	
<b>Airport Infrastructure Total</b>		<b>10,500</b>	<b>0</b>	<b>10,500</b>	<b>0</b>	<b>8,569</b>	<b>8,569</b>	
<b>Airport Infrastructure</b>								
AIRPORT CONSTRUCTION - RUNWAYS, APRON, LIGHTING AND	5104	1,086,614	72,203	1,158,817	217,741	201,165	(16,576)	
AIRPORT - FENCING	5214	5,000	0	5,000	0	0	0	
<b>Airport Infrastructure Total</b>		<b>1,091,614</b>	<b>72,203</b>	<b>1,163,817</b>	<b>217,741</b>	<b>201,165</b>	<b>(16,576)</b>	
<b>Other Infrastructure</b>								
CORNISH LIFT	3624	35,000	0	35,000	0	0	0	
VIEWING PLATFORM FOR HEADFRAME	3637	30,000	0	30,000	30,000	0	(30,000)	
OVAL AND ASSOCIATED INFRASTRUCTURE	3638	31,000	0	31,000	15,500	7,064	(8,436)	
POOL - MAIN POOL AND WADING POOL	3694	10,000	0	10,000	0	0	0	
POWER TO SPORTS COMPLEX	3744	81,500	0	81,500	4,000	14,952	10,952	
PLAYGROUND EQUIPMENT	3904	20,000	0	20,000	20,000	0	(20,000)	
NEW PUMP & FITTINGS	3914	19,895	0	19,895	0	2,311	2,311	
LUKES PIT WATER SCHEME	3944	50,000	0	50,000	0	4,000	4,000	
SPORTS COMPLEX - CARPARKS	4013	100,000	0	100,000	100,000	92,578	(7,422)	
LIONS PARK	4015	400,000	0	400,000	0	0	0	
BASKETBALL AND TENNIS COURTS	4046	0	15,000	15,000	15,000	14,308	(692)	
MT GOULD POLICE STATION - CAPITAL	4181	120,000	0	120,000	0	7,510	7,510	
MAINSTREET SCAPING	4984	11,520	0	11,520	68	0	(68)	
DEPOT CAPITAL IMPROVEMENTS -OTHER INFRASTRUCTURE	5045	259,650	0	259,650	183,650	191,800	8,150	
MEEKA NORTH DRIVE - HERITAGE	5387	90,302	0	90,302	0	0	0	
MEEKA SOUTH DRIVE - HERITAGE	5388	120,016	0	120,016	0	0	0	
MEEKA TOWN WALK - HERITAGE	5389	170,000	0	170,000	5,500	114,394	108,894	
CANYON TRAIL & BRIDGE - INC. RESEARCH & PLANNING	5390	10,000	0	10,000	0	0	0	
MEEKA TOWN DRIVE - HERITAGE	5394	70,885	0	70,885	0	0	0	
INFORMATION BAY	5399	15,000	0	15,000	0	0	0	
<b>Other Infrastructure Total</b>		<b>1,644,768</b>	<b>15,000</b>	<b>1,659,768</b>	<b>373,718</b>	<b>448,916</b>	<b>75,198</b>	
<b>Capital Expenditure Total</b>		<b>14,570,860</b>	<b>908,346</b>	<b>15,479,207</b>	<b>5,412,599</b>	<b>7,504,757</b>	<b>2,092,159</b>	



SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 28 February 2017

Note 8b: CAPITAL EXPENDITURE - Roads Infrastructure Detail

Assets	Job	Original Annual Budget	Amended Annual Budget	Amended YTD Budget	YTD Actual
Town Streets Construction	1261	500,000	500,000	380,434	417,783
Grids Construction	1266	200,000	200,000	83,406	83,252
Road Construction Misc	1267	600,000	283,971	0	0
Water Bores	1268	200,000	200,000	116,562	129,293
Drainage General	1269	400,000	400,000	0	0
Murchison Downs Road - Roads To Recovery Funded	A30	0	220,000	220,000	118,458
Landor Rd - Roads To Recovery Funded	A66	550,000	550,000	25,217	26,500
Landor Road - Roads To Recovery Funded	AA66	0	45,420	45,420	14,734
Ashburton Downs Rd - Roads To Recovery Funded	AA67	0	466,803	466,803	480,018
Mt Clere Rd - Construction	C1	145,000	145,000	0	0
Main Street Service Rd - Construction	C118	300,000	300,000	0	0
Murchison Downs Rd - Construction	C30	220,000	92,995	92,995	92,995
Munarra Rd - Construction	C31	10,000	10,000	0	0
Ashburton Downs-Meekatharra Rd - Construction	C67	190,000	190,000	0	3,200
Sandstone Rd - Construction	C68	0	145,234	145,234	145,234
Beringarra-Mt Gould Rd - Construction	C77	0	15,994	15,994	15,994
Belele Judal Rd - Const	C78	0	61,806	61,806	61,806
Agrn: 661 (Feb/March 2015) General Expense	D00	4,916,244	0	0	1,300
Mt Clere Road - Meekatharra Road - Agrn 661 (Feb/March 2015)	D1	0	1,741,521	127,705	595,149
Koonmarra Access Road - Agrn 661 (Feb/March 2015)	D106	0	12,224	0	1,896
Igararie Road - Agrn 661 (Feb/March 2015)	D16	0	2,713	0	0
Peak Hill - Three Rivers Road - Agrn 661 (Feb/March 2015)	D2	0	34,603	0	0
Turee Creek Road - Agrn 661 (Feb/March 2015)	D20	0	148,322	0	0
Youno Downs Road - Agrn 661 (Feb/March 2015)	D22	0	0	0	49,097
Trillbar Road - Agrn 661 (Feb/March 2015)	D24	0	121,845	101,620	0
Woodlands - Mount Augustus Road - Agrn 661 (Feb/March 2015)	D28	0	19,586	19,586	307,035
Murchison Downs Road - Agrn 661 (Feb/March 2015)	D30	0	328,864	321,295	321,295
Marymia Road - Agrn 661 (Feb/March 2015)	D33	0	10,365	0	0
Bulloo Downs Road - Agrn 661 (Feb/March 2015)	D4	0	94,800	0	0
Mingah Springs Road - Agrn 661 (Feb/March 2015)	D41	0	117,921	117,921	100,175
Tangadee Road - Agrn 661 (Feb/March 2015)	D63	0	284,584	270,788	270,788
Jigalong Community Road - Agrn 661 (Feb/March 2015)	D65	0	53,921	0	0
Landor - Meekatharra Road - Agrn 661 (Feb/March 2015)	D66	0	900,650	298,887	536,881
Ashburton Downs - Meekatharra Road - Agrn 661 (Feb/March 2015)	D67	0	373,007	354,125	354,125
Sandstone Road - Meekatharra Road - Agrn 661 (Feb/March 2015)	D68	0	3,569	0	0
Pingandy Road - Agrn 661 (Feb/March 2015)	D69	0	69,123	64,988	64,988
Paroo Road - Agrn 661 (Feb/March 2015)	D7	0	76,509	74,995	74,995
Beringarra - Mt Gould Road - Agrn 661 (Feb/March 2015)	D77	0	95,912	89,776	89,776
Belele Judal Rd - Agrn 661 (Feb/March 2015)	D78	0	186,716	186,716	172,279
Moorarie - Trillbar Road - Agrn 661 (Feb/March 2015)	D79	0	200,722	0	101,620
Horseshoe Lights Access Road - Agrn 661 (Feb/March 2015)	D83	0	38,766	0	0
Landor Rd - Regional Road Group Funding	RR66	450,000	450,000	67,584	82,880
Landor Road - Business Case -R4R Funding, R2R And Council Funded	YY66	1,660,000	1,660,000	311,711	1,337,231
<b>Roads Infrastructure Total</b>		<b>10,341,243</b>	<b>10,853,466</b>	<b>4,061,568</b>	<b>6,050,777</b>

Comments

**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2017**

**Note 9: CAPITAL DISPOSALS**

Original Budget Profit/(Loss) of Asset Disposal			Disposals	Actual YTD			Comments
Net Book Value	Proceeds	Profit (Loss)		Net Book Value	Proceeds	Profit (Loss)	
\$	\$	\$	<b>Plant and Equipment</b>				
			<b>Transport</b>				
		0					
59,500	20,000	(39,500)	P109 - 2005 Nissan Prime Mover ( 1CBX525)	0	0	0	
0	0	0	P101 FESA Fire unit Isuzu (1BNP863)	19,640	12,766	(6,874)	Contributed Asset from FESA disposed
0	0	0	P110 Coromal Caravan	3,569	5,700	2,131	Insurance Claim
<b>59,500</b>	<b>20,000</b>	<b>(39,500)</b>		<b>23,209</b>	<b>18,466</b>	<b>(4,743)</b>	

**Comments**

The Fesa Fire Unit is accounted for as a donated asset upon receipt. When disposing a donated asset as above, the accounting treatment requires the Shire to show the movement within its financial statements and GST impact. As such the proceeds above were not actually received by the Shire and are offset by an expense in the operating accounts that brings the total transaction to a net zero.



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***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL*****Purchase Orders**

In February 2017 the following Purchase Order was raised under Tender No 16/17-1 Supply of Hired Road Construction Plant with Operators and is presented to Council as per resolution 9.7.1 from the Ordinary Council Meeting held 18 February 2017.

<b>Order Number</b>	<b>Order Date</b>	<b>Order Value</b>	<b>Creditor Code</b>	<b>Name</b>	<b>Code</b>	<b>Description</b>	<b>Line Description</b>
64089	24/02/2017	150000.00	M175	MTF SERVICES	C1	MT CLERE RD - CONSTRUCTION	CUT OFF WALLS ON MT CLERE ROAD - ORIGINALLY BUDGETED TO 1269 DRAINAGE

<b>Title/Subject:</b>	<b>OUTSTANDING DEBTORS FEBRUARY 2017</b>
<b>Agenda/Minute Number:</b>	9.2.2
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 171
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	1 March 2017
<b>Author:</b>	Svenja Clare Finance Officer

  
Signature of Author

<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
------------------------	--

  
Signature Senior Officer

**Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

**Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

**Comment:**

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Loss of revenue

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy  
**Seconded:** Cr HJ Nichols

**That Council receives the outstanding monthly Debtor Trial Balance for February 2017.**

**CARRIED 4/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 MARCH 2017

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

Debtor #	Name	Credit Limit	01.12.2016		31.12.2016	30.01.2017	01.03.2017	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of Oldest Invoice (90Days)				
A041	AD ASTRAL AVIATION		26470.42	378	0.00	0.00	0.00	26470.42
B043	ADRIAN BAUMGARTEN		0.00	0	0.00	0.00	467.55	467.55
A119	AEROLANE PTY LTD		58.06	324	0.00	0.00	0.00	58.06
A054	AFRAN CIVIL CONSTRUCTIONS		0.00	0	0.00	0.00	0.00	-284.65
A070	AUSTRALIAN AIRPORTS ASSOCI		0.00	0	0.00	0.00	0.00	-364.73
A127	AUSTRALIAN TAX COLLEGE (AT		0.00	0	495.00	0.00	0.00	495.00
A017	AUSTRALIAN TAXATION OFFICE		0.00	0	0.00	0.00	0.00	-9.28
B123	BABCOCK OFFSHORE SERVICES		0.00	0	0.00	154.00	0.00	154.00
P090	BENJAMIN RONALD POVEY		14960.00	666	0.00	0.00	0.00	14960.00
B102	BEVAN, KIMBERLEY EDMOND		22.00	104	0.00	0.00	0.00	22.00
A11	BILL ATYEO		0.00	0	0.00	0.00	0.00	-257.43
B125	BINSIAR, BRADY		0.00	0	0.00	0.00	1298.88	1298.88
B121	BINSIAR, ROBERT		0.00	0	0.00	371.55	0.00	371.55
B035	BRISTOW HELICOPTERS PTY LT		0.00	0	140.80	0.00	264.99	405.79
C152	CATANIA, V		0.00	0	0.00	0.00	39.65	39.65
C077	CHARTWELL NOMINEES PTY LTD		56.86	203	0.00	0.00	0.00	56.86
C026	CHINA SOUTHERN W/AUSTRALIA		0.00	0	1116.36	0.00	156.76	1273.12
C113	COBHAM AVIATION		0.00	0	0.00	45120.01	52190.07	97310.08
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	1268.67	0.00	1268.67
D1	DEPARTMENT OF EDUCATION		0.00	0	0.00	0.00	16689.10	16689.10
H007	DEPARTMENT OF HOUSING		480.30	232	0.00	0.00	0.00	480.30
E041	ENERGISE CAFE		0.00	0	0.00	43.10	0.00	43.10
E034	ENGELBRECHT, RUDOLPH		49.24	104	0.00	0.00	0.00	49.24
E009	ESPERANCE AIR SERVICES		84.91	260	0.00	0.00	0.00	84.91
Q010	EXPRESS FREIGHTERS PTY LTD		1285.96	240	0.00	0.00	0.00	1285.96
F033	FARMER JACKS		0.00	0	0.00	0.00	187.85	187.85
F046	FRIG TECH SERVICES		0.00	0	0.00	43.10	43.10	86.20
C128	GEOFFREY CARBERRY		0.00	0	0.00	0.00	55.87	55.87
G074	GEOFFRY FORRESTER		0.00	0	0.00	0.00	44.00	44.00
G011	GERALDTON AIR CHARTER		26.93	104	0.00	0.00	26.93	53.86
G053	GREEN MINING PTY LTD		49.30	140	24.65	24.65	24.65	123.25
H077	HANDEL AVIATION PTY LTD		0.00	0	56.86	0.00	0.00	56.86
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	0.00	0.00	80.03	80.03
H079	HOLLY'S CLEAN 'N GREEN		0.00	0	0.00	0.00	43.10	43.10

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MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 MARCH 2017

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

		Debtors Trial Balance						
		As at today						
Debtor #	Name	Credit Limit	01.12.2016	31.12.2016	30.01.2017	01.03.2017	Total	
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of				
				Oldest				
				Invoice				
				(90Days)				
I011	INTERAIR PTY LTD		0.00	0	0.00	0.00	97.28	97.28
J033	JAMES JOSEPH BUCHANAN		0.00	0	0.00	0.00	0.00	-6.37
J036	JAMES STURROCK		22.00	133	0.00	0.00	0.00	22.00
V027	JEFFRY PAUL VAN SCHIE		44.00	140	0.00	0.00	0.00	44.00
D056	JOHN DYER		0.00	0	0.00	0.00	14.39	14.39
K063	KIMBERLEY AVIATION PTY LTD		0.00	0	0.00	0.00	28.45	28.45
M4	MAIN ROADS		0.00	0	0.00	789504.81	0.00	789504.81
46	MAXEM AVIATION PTY LTD		0.00	0	0.00	0.00	158.66	158.66
MC1D	MEEKATHARRA CARAVAN PARK		0.00	0	0.00	0.00	0.00	-312.43
F054	MICHAEL FLETCHER		0.00	0	0.00	22.00	0.00	22.00
M052	MOBIL OIL AUSTRALIA PTY LT		0.00	0	0.00	417.15	417.15	834.30
M177	MOSHOVIS, KIRIAKOS KIM		0.00	0	22.00	0.00	0.00	22.00
M173	MT AUGUSTUS TOURIST PARK		24.65	110	0.00	0.00	24.65	49.30
N017	NEATFORD PTY LTD		28.45	104	0.00	0.00	0.00	28.45
N002	NETWORK AVIATION		0.00	0	0.00	0.00	0.00	-1285.96
O21	OZWEST AVIATION		26.93	104	0.00	0.00	107.72	134.65
P006	PAROO STATION		0.00	0	0.00	0.00	0.00	-0.10
P093	PATERSON, MARK JOHN		56.86	140	0.00	0.00	0.00	56.86
P078	PEAKALL, DARREN RAY		0.00	0	22.00	22.00	22.00	66.00
D077	REVD LESLEY DEGRUSSA-MACAU		0.00	0	0.00	0.00	39.65	39.65
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	0.00	11190.21	11190.21
R006	ROYAL MAIL HOTEL		0.00	0	0.00	0.00	0.00	0.00
S096	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	74.05	74.05	148.10
S055	SHINE AVIATION SERVICES		726.64	93	0.00	0.00	865.85	1592.49
S007	SKIPPERS AVIATION		0.00	0	0.00	493.95	0.00	493.95
S078	STAR AVIATION PTY LTD		0.00	0	0.00	0.00	267.18	267.18
H089	SUE HAPP		39.65	175	0.00	0.00	0.00	39.65
N033	THE NATIONALS FOR REGIONAL		0.00	0	0.00	0.00	11.35	11.35
T071	THREE CORNERS PROPERTIES P		22.00	104	0.00	0.00	0.00	22.00
T041	TWINCREEK HOLDINGS PTY LTD		0.00	0	0.00	0.00	0.00	-25.25
W061	WALKER, DAVID		2386.29	342	0.00	0.00	0.00	2386.29
B070	WATSON-BATES, JOHN		0.00	0	0.00	0.00	5.62	5.62
Y004	YARLARWELOR STATION		3499.84	133	0.00	0.00	0.00	3499.84
Y12	YULELLA BUILDING & CONSTRU		0.00	0	0.00	0.00	61.70	61.70


MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 MARCH 2017


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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

		Debtors Trial Balance						
		As at today						
Debtor #	Name	Credit Limit	01.12.2016 GT 90 days	Age Of Oldest Invoice (90Days)	31.12.2016 GT 60 days	30.01.2017 GT 30 days	01.03.2017 Current	Total
Y018	YULELLA INCORPORATED		0.00	0	0.00	0.00	320.20	320.20
Totals --- Credit Balances:		-2546.20	50421.29		1877.67	837559.04	85318.64	972630.44

<b>Title/Subject:</b>	<b>LIST OF ACCOUNTS ENDED FEBRUARY 2017</b>
<b>Agenda/Minute Number:</b>	9.2.3
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 171
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	1March 2017
<b>Author:</b>	Svenja Clare Finance Officer
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer

  
*Signature of Author*

  
*Signature Senior Officer*

**Summary:**

Accounts are to be presented to council for payments.

**Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
  - (a) the payee’s name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
  
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) each account which requires council authorization in that month –
    - (i) the payee’s name
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
  
- (3) A list prepared under sub-regulation (1) or (2) is to be –
  - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

**Comment:**

Each month the accounts are presented to council for payment;

Municipal	Voucher No’s	Amount:	\$	580,576.80
Trust Account	Voucher No’s	Amount:	\$	0.00
Air BP	Voucher No’s	Amount:	\$	0.00
<b>Total</b>			<b>\$</b>	<b>580,576.80</b>

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved:** Cr HJ Nichols

**Seconded:** Cr PS Clancy

**That Council receives the attached list of creditor accounts paid under delegated power.**

**CARRIED 4/0**



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 MARCH 2017

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SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the  
18-Mar-17

			AIR BP	TRUST
EFT13091	02/02/2017 MURCHISON RUBBISH SERVICES	RUBBISH CONTRACT JAN 17	-19800.00	
EFT13092	15/02/2017 ANITA SEERY	Rates refund for assessment A236 98 DARLOT STREET MEEKATHARRA 6642	-407.89	
EFT13093	15/02/2017 ARUMA RESOURCES LTD	Rates refund for assessment A7768 E52/3172 NANNINE GOLD FIELD MEEKATHARRA WA 6642	-1300.21	
EFT13094	15/02/2017 ASHDOWN INGRAM	7 PIN TRAILER PLUG AND SOCKET FOR VARIOUS PLANT	-140.81	
EFT13095	15/02/2017 AUSTRALIA POST	POSTAGE JANUARY 2017	-259.83	
EFT13096	15/02/2017 CANINE CONTROL	RANGER SERVICES ON 20, 21, 22 JANUARY 2017	-3209.70	
EFT13097	15/02/2017 COURIER AUSTRALIA	FREIGHT FROM WESTRAC PERTH	-152.22	
EFT13098	15/02/2017 DINGO DESIGN	MONTHLY COUNCIL NEWS FOR MONTH OF FEBRUARY 2017	-350.00	
EFT13099	15/02/2017 FRIG TECH SERVICES	SERVICE AIRCONDITIONS AT YOUTH CENTRE	-884.40	
EFT13100	15/02/2017 FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIPING -JAN 17	-346.60	
EFT13101	15/02/2017 G&R STAINLESS STEEL CONTRACTORS	SUPPLY STAINLESS STEEL CUPBOARD AS PER QUOTE 0030352 1FOR TOWN HALL	-10395.00	
EFT13102	15/02/2017 GERALDTON MURCHISON FREIGHT (GM FREIGHT)	FREIGHT FROM CRT (PUMP & PARTS)	-49.50	
EFT13103	15/02/2017 HOLCIM (AUSTRALIA) PTY LTD	82.1 20MM AGGREGATE DELIVERED TO LANDOR RD	-7303.37	
EFT13104	15/02/2017 HOLLY'S CLEAN 'N GREEN TRUST	CLEAN QUARTERS ROOMS 1, 2, 3 ON 5/2/17 - 7HRS AND LAUNDRY - 1.5HRS	-2560.80	
EFT13105	15/02/2017 HOWDEN CONTRACTING AND TRANSPORT	LABOUR CHARGES TO REPAIR P498 / MK4227 - ORIGINAL PO 63843	-6652.80	
EFT13106	15/02/2017 IXOM OPERATIONS PTY LTD (ORICA)	SERVICE FEE CHEMICALS FOR POOL FOR JANUARY 2017	-120.03	
EFT13107	15/02/2017 JASON SIGNMAKERS	VARIOUS TRAFFIC CONTROL SIGNS	-401.45	
EFT13108	15/02/2017 KOTT GUNNING LAWYERS	PROVIDE ADVICE AND ASSISTANCE IN RELATION TO THE PROPOSED DEDICATION OF TANGADEE ROAD.	-2978.25	
EFT13109	15/02/2017 LACY BROS PTY LTD	TRANSPORT FRONT COUNTER FOR SHIRE OFFICE FROM GERALDTON TO MEEKATHARRA	-2915.00	
EFT13110	15/02/2017 LGIS INSURANCE BROKING	MOTOR VEHICLE PREMIUM ADJUSTMENT 2015/16 TO VARIOUS PLANT	-1773.02	
EFT13111	15/02/2017 LO-GO APPOINTMENTS	LOGO EMPLOYEE TRAVIS IVESON WEEK ENDING 08/2/17	-2720.85	
EFT13112	15/02/2017 MTF SERVICES	EQUIPMENT HIRE LANDOR RD ROADS TO RECOVERY NOVEMBER 2016	-16825.60	
EFT13113	15/02/2017 MULLEWA ENGINEERING SERVICES PTY LTD	5 X CAT TRAPS FOR RANGER SERVICES	-907.50	
EFT13114	15/02/2017 MURCHISON FABRICATION PTY LTD	SUPPLY LABOUR ON WALKWAY TRAIL	-308.00	
EFT13115	15/02/2017 MURCHISON RUBBISH SERVICES	RUBBISH CONTRACT FEB 17	-19800.00	
EFT13116	15/02/2017 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	UPDATE PLAY ACCOUNT AND PRECONFIGURE A NEW LAPTOP FOR YOUTH	-340.00	
EFT13117	15/02/2017 REFUEL AUSTRALIA (GERALDTON FUEL COMPANY)	VARIOUS FUEL CARD PURCHASES JANUARY	-950.70	
EFT13118	15/02/2017 ROYAL FLYING DOCTOR SERVICE	LANDING FEE CONTRIBUTIONS NOV & DEC 2016 LANDING FEES	-14077.80	
EFT13119	15/02/2017 S&K ELECTRICAL CONTRACTING PTY LTD	FIND FAULT IN LIGHT CIRCUIT, REPLACE LIGHT FITTINGS & REPLACE GLOBES U4/16 REGAN STREET	-875.38	
EFT13120	15/02/2017 SKIPPERS AVIATION PTY LTD	RETURN FLIGHTS FROM PERTH TO MEEKA FOR PAM BEDDOW	-636.00	
EFT13121	15/02/2017 SOLID CONCRETE SERVICES AND CONSTRUCTION PTY LTD	BATCH AND DELIVER 1.2 CU M CONCRETE TO SPORTS COMPLEX	-660.00	
EFT13122	15/02/2017 STAPLES AUSTRALIA PTY LIMITED	OFFICE STATIONERY ORDER JAN 2017	-471.58	
EFT13123	15/02/2017 TALIS CONSULTANTS	PREPARATION OF TENDER DOCUMENTS FOR TENDER HOURLY PLANT HIRE	-3444.69	
EFT13124	15/02/2017 TENDERLINK	SELECTIVE QUOTES AND PUBLIC TENDERS/QUOTES UP UNTIL 30 JUNE 2017	-165.00	
EFT13125	15/02/2017 TOLL EXPRESS	FREIGHT FROM BOYA EQUIPMENT	-291.20	
EFT13126	15/02/2017 TORO ENERGY LIMITED	Rates refund for assessment A5607 E51/1072 NANNINE GOLD FIELD MEEKATHARRA 6642	-613.67	
EFT13127	15/02/2017 TOTAL EDEN PTY LTD	VARIOUS CAMLOCKS FOR P362 WATER TANKER	-1312.69	
EFT13128	15/02/2017 TRENFIELD MOTORS	REPAIR, SUPPLY AND FIT, IF NECESSARY, TYRES TO THE ALL PLANT FOR JANUARY 2017	-18304.28	
EFT13129	15/02/2017 UI HOME IMPROVEMENTS	SUPPLY FRONT COUNTER FOR ADMIN AREA AS PER QUOTE UIHI-503	-47330.77	
EFT13130	15/02/2017 WELLINGTON ELECTRICAL	LABOUR TO DISCONNECT & RECONNECT PUMP AT INFORMATION BAY	-104.50	
EFT13131	15/02/2017 WESTRAC EQUIPMENT	PERFORM VARIOUS TASKS FOR VARIOUS PLANT	-3087.81	
EFT13132	22/02/2017 JR & A HERSEY PTY LTD	REPAIRS TO UNIMIG WELDER INCLUDING NEW HAND PIECE AND MOTHERBOARD	-935.00	
EFT13133	22/02/2017 RAYMOND GEORGE SIMPSON	Rates refund for assessment A399 29 CONSOLS ROAD MEEKATHARRA 6642	-235.71	
EFT13134	28/02/2017 AERODROME MANAGEMENT SERVICES PTY LTD	UPGRADE RUNWAY LIGHTING AT THE MEEKATHARRA AERODROME	-137214.70	
EFT13135	28/02/2017 ATYEO'S ENVIRONMENTAL HEALTH SERVICES PL	EHO DUTIES JAN/FEB 2017	-6177.52	
EFT13136	28/02/2017 B & E TRENFIELD	TOWN MAINTENANCE CONTRACT FEB 2017	-11178.74	
EFT13137	28/02/2017 BOC GASES	CYLINDER RENT OXY AND ACETYLENE FEB 17	-84.46	
EFT13138	28/02/2017 CABCHARGE AUSTRALIA LIMITED	ACCOUNT KEEPING FEE FEB 17	-6.00	

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			AIR BP	TRUST
EFT13139	28/02/2017 CANINE CONTROL	RANGER SERVICES ON 7/2/17 AND 8/2/17		-3209.70
EFT13140	28/02/2017 CHEFMASTER AUSTRALIA	RUBBISH BAGS 240 LTR AND 100 LTR FOR RUBBISH CONTRACTOR		-1214.95
EFT13141	28/02/2017 CHILD SUPPORT AGENCY	Payroll deductions		-796.20
EFT13142	28/02/2017 COMMERCIAL HOTEL MEEKATHARRA	LUNCHES FOR COUNCILLORS - ORDINARY COUNCIL MEETING - 21 JAN 17		-690.50
EFT13143	28/02/2017 COURIER AUSTRALIA	FRIEGHT/DELIVERY OF SIGNS FROM JASON SIGNMAKERS		-515.23
EFT13144	28/02/2017 DAVID KENNETH HODDER	MEETING FEE OCM & HBTP MEETING ON 18/2/17		-300.00
EFT13145	28/02/2017 DIRECT FASTENER & INDUSTRIAL SUPPLIES	MAKITA HR5212C HAMMER DRILL INCLUDING FREIGHT		-1508.60
EFT13146	28/02/2017 EASIFLEET (EASI SALARY)	ADRIAN BAUMGARTEN NOVATED LEASE FORTNIGHT ENDING 22/2/17		-648.64
EFT13147	28/02/2017 FARMER JACKS	VARIOUS PURCHASES JAN		-1816.04
EFT13149	28/02/2017 GREAT NORTHERN RURAL SERVICE (CRT)	20L ROUNDUP ULTRA MAX (AIRPORT)		-169.40
EFT13150	28/02/2017 HODDZ CLEANING & GLAZING SERVICES	DEMOLITION & CLEAN UP OF LOT 423 RAILWAY STREET MEEKA THARRA		-11000.00
EFT13151	28/02/2017 HOLLY'S CLEAN 'N GREEN TRUST	CLEANING OF VARIOUS PREMISES JAN/FEB 2017		-3643.20
EFT13152	28/02/2017 HOWDEN CONTRACTING AND TRANSPORT	PREPARE 2 GRAVES AS PER DIRECTIONS FOR FUNERALS ON THE 24/2/17 AND 25/2/17		-2970.00
EFT13153	28/02/2017 JOKAPHINE SUPER FUND	SUPERANNUATION CONTRIBUTIONS		-2756.34
EFT13154	28/02/2017 LANDGATE	LAND ENQUIRY JAN		-218.95
EFT13155	28/02/2017 LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	Payroll deductions		-38.80
EFT13156	28/02/2017 LO-GO APPOINTMENTS	LOGO EMPLOYEE TRAVIS IVESON WEEK ENDING 22/2/17		-12387.87
EFT13157	28/02/2017 MEEKATHARRA COMMUNITY RESOURCE CENTRE (CRC)	SECRETARIAL SERVICES/ MINUTES FOR JANUARY MHSPG 2017		-150.00
EFT13158	28/02/2017 MEEKATHARRA CORNER STORE	VARIOUS PURCHASES JAN		-438.62
EFT13159	28/02/2017 ML & GJ TRENFIELD CONTRACTING	AERODROME CONTRACT FOR MONTH OF FEB 2017		-22049.50
EFT13160	28/02/2017 MURCHISON FABRICATION PTY LTD	FABRICATE NEW DRIBBLE BAR FOR P362 WATER TANKER TRAILER		-3404.50
EFT13161	28/02/2017 MURCHISON RUBBISH SERVICES	RUBBISH CONTRACT FEB 2017		-19800.00
EFT13162	28/02/2017 NICHOLS H.J.	MEETING FEE OCM & HBTP MEETING ON 18/2/17		-300.00
EFT13163	28/02/2017 PEMCO DIESEL PTY LTD	SUPPLY VARIOUS PARTS FOR VARIOUS PLANT		-2626.34
EFT13164	28/02/2017 PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	TOSHIBA TECRA A SERIES LAPTOP WITH 3YR WARRANTY AND CARRY BAG FOR YOUTH OFFICER		-960.00
EFT13165	28/02/2017 PHILLIP WAYNE CURLEY	MEETING FEE OCM MEETING ON 18/2/17		-200.00
EFT13166	28/02/2017 QUBE LOGISTICS	CHLORINE FOR SWIMMING POOL		-107.99
EFT13167	28/02/2017 RED EARTH MARKETING	REGIONAL PROMOTION CONTRIBUTION AS AGREED AT MURCHISON EXECUTIVE GROUP MEETING		-2200.00
EFT13169	28/02/2017 SHIRE OF MEEKATHARRA	Payroll deductions		-1229.27
EFT13170	28/02/2017 STATE EMERGENCY SERVICE MEEKA THARRA (SES)	VARIOUS PURCHASES JAN		-1214.22
EFT13171	28/02/2017 SYLEX ERGONOMICS	1 PAIR OF ARISE CORNER WORKSTATION FEET FOR FRONT COUNTER DESK INCLUDING DELIVERY		-196.74
EFT13172	28/02/2017 T-QUIP	AIR FILTER INNER SAFETY FOR P485		-25.00
EFT13174	28/02/2017 TOTAL EDEN PTY LTD	SUCTION HOSE AND CLAMPS PLUS CAMLOCK FITTINGS FOR P24		-250.49
EFT13175	28/02/2017 TRENFIELD MOTORS	2 X DRUMS HYDRAULIC OIL		-3716.90
EFT13176	28/02/2017 TRENFIELD, NORMAN	MEETING FEE OCM & HBTP MEETING 18/2/17		-400.00
EFT13177	28/02/2017 TRUCK CENTRE WESTERN AUSTRALIA	SUPPLY MASTER CLUTCH CYLINDER FOR 2010 UD NISSAN TRUCK P428		-148.25
EFT13178	28/02/2017 WA COUNTRY HEALTH SERVICE (MEEKATHARRA GP CLINIC)	ROBERT KYANGA PRE-EMPLOYMENT MEDICAL INCLUDING BLOOD TEST/DRUG & ALCOHOL TEST		-198.00
EFT13179	28/02/2017 WESTRAC EQUIPMENT	REPAIR TRUNION ON P477		-14830.84
EFT13180	28/02/2017 WINCHESTER INDUSTRIES	SUPPLY 500 TONNE 10ML WASHED SEALING AGGREGATE FOR LANDOR ROAD BUSINESS CASE		-15257.00
EFT13181	28/02/2017 SHEARERS & PASTORAL WORKERS SOCIAL CLUB	DONATION TO SAPWCS VIDEO PROJECT		-2000.00
EFT13182	28/02/2017 FRONTIER SERVICES	PROVIDE PICK UP & DROP OFF SERVICE FOR THE XMAS FUNCTION 2016		-200.00
EFT13183	28/02/2017 TOLL EXPRESS	STAPLES STATIONERY DELIVERY JAN 17		-20.71
25438	15/02/2017 FUGRO SPATIAL	CONSULTING TO FACILITATE THE DEDICATION OF TANGADEE ROAD		-1595.00
25439	15/02/2017 HORIZON POWER	ELECTRICITY CHARGES 01/01/2017 - 31/01/2017		-7123.98
25440	15/02/2017 SITECH WA PTY LTD	SUPPLY AND INSTALL ACCUGRADE CROSS SLOPE WT-A2DH TO 140H CAT GRADER		-19228.00
25441	15/02/2017 TELSTRA CORPORATION LIMITED	SUPPLY NEW SAMSUNG GALAXY S7 EDGE (4GX) BLACK OUTRIGHT PURCHASE FOR CEO ROY		-1479.59
25442	28/02/2017 HORIZON POWER	ELECTRICITY CHARGES 15/12/16 - 14/02/17		-27624.46
25443	28/02/2017 PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE JAN/FEB 17		-391.03
25444	28/02/2017 WATER CORPORATION	WATER CHARGES - 06/12/16 - 07/02/17		-17622.80
25445	28/02/2017 WESTNET PTY LTD	INTERNET CHARGES CEO - 01/01/17 - 01/2/17		-159.95

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			AIR BP	TRUST
DD11947.1	08/02/2017 WA SUPER	Payroll deductions	-7044.42	
DD11947.2	08/02/2017 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions	-62.41	
DD11947.3	08/02/2017 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-495.85	
DD11947.4	08/02/2017 AMP RETIREMENT TRUST	Superannuation contributions	-277.79	
DD11947.5	08/02/2017 BT SUPER FOR LIFE	Superannuation contributions	-375.79	
DD11947.6	08/02/2017 HOSTPLUS	Superannuation contributions	-149.79	
DD11947.7	08/02/2017 CBUS ADMINISTRATION	Superannuation contributions	-200.96	
DD11947.8	08/02/2017 COLONIAL FIRST STATE	Superannuation contributions	-80.22	
DD11947.9	08/02/2017 SUN SUPER	Superannuation contributions	-51.67	
DD11957.1	22/02/2017 WA SUPER	Payroll deductions	-7476.26	
DD11957.2	22/02/2017 RETAIL EMPLOYEES SUPERANNUATION TRUST (REST)	Superannuation contributions	-69.35	
DD11957.3	22/02/2017 AUSTRALIAN ETHICAL SUPER	Superannuation contributions	-828.98	
DD11957.4	22/02/2017 AMP RETIREMENT TRUST	Superannuation contributions	-424.01	
DD11957.5	22/02/2017 BT SUPER FOR LIFE	Superannuation contributions	-424.20	
DD11957.6	22/02/2017 HOSTPLUS	Superannuation contributions	-195.78	
DD11957.7	22/02/2017 CBUS ADMINISTRATION	Superannuation contributions	-200.96	
DD11957.8	22/02/2017 COLONIAL FIRST STATE	Superannuation contributions	-87.02	
DD11957.9	22/02/2017 SUN SUPER	Superannuation contributions	-36.71	
			<b>-\$ 580,576.80</b>	

TOTALLING \$580,576.80 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 18/02/2017 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER

<b>Title/Subject:</b>	<b>2016/2017 BUDGET REVIEW</b>
<b>Agenda/Minute Number:</b>	9.2.4
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 0241
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	2 March 2017
<b>Author:</b>	Svenja Clare Acting DCEO
	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

This report presents to Council a list of recommended budget amendments identified during a review process.

**Attachments:**

2016/2017 Budget Review

**Background:**

The Local Government (Financial Management) Regulations 1996, regulation 33A as amended, came into effect 31<sup>st</sup> March 2005 and requires that local governments conduct at least one review between 1 January and 31 March in each financial year.

The draft budget is presented to Council in May, and at this time staff are only able to provide financial estimates regarding future spending. A review of the adopted budget was held in September 2016 after the completion of the draft 2015/16 financial report figures as staff had identified some necessary amendments to these initial financial estimates.

This budget review addresses the mandatory requirement and some recommendations due to the completion of the final 2015/16 financial report.

**Comment:**

The requested amendments are as follows:

**Adjustment to 2015/16 surplus**

- As previously presented to Council during the December audit committee and ordinary council meeting the auditors requested the Budget Surplus be amended to \$4,517,921 largely due to the accounting treatment of the funds held at the WA Treasury Corporation and the accrued income received for flood damage.

**Permanent Differences**

- Additional rates revenue from interim rates (mainly due to new tenements or value changes to tenements) is currently at \$27,407. Staff suggest increasing the expected revenue from \$1,000 to \$30,000 however further changes to tenements and their values are going to be processed until the end of the year and therefore this figure cannot be estimated any more precisely. Amendments to the rates are primarily due to mining schedules received from the Valuer General's Office and is therefore not predictable by staff.

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- One large ratepayer still owes a substantial amount of money which is being paid off in regular intervals but continues to accrue interest until paid in full. The Interest on Overdue Rates is expected to come in at approx. \$100,000 as opposed to the \$30,000 previously budgeted.
  - Interest on Municipal Investments is approx. \$29,000 lower than budgeted. This is mainly due to flood damage works and the delay in Main Roads reimbursing Council, thereby reducing the cash held in Council's bank accounts.
  - The Oval Contributions from the School are higher than budgeted because staff identified a minor calculation error which meant the school had previously been invoiced too little. This error has been rectified which results in the contribution being expected at \$43,000 instead of the previously budgeted \$32,782.
  - The Reimbursements for Airport Utilities need to be decreased from \$37,572 to approx. \$15,000. Last year staff checked the airport power supply diagrams and found the Bureau of Meteorology were being invoiced for power usage when they weren't running of the shire's meter at all and Airservices Australia should only be invoiced for part of their power supply. This was rectified and reimbursed to the two parties last year, however this year's budget consequently needs adjusting; a decrease in revenue of approx. \$22,572.
  - Landing Fees and Head Taxes revenue are well above budget. We expect to receive approx. \$630,000 in total, as opposed to the budgeted \$406,791. This is due to a steady increase in general landings and the implementation of head tax on charter flights.
  - Both Diesel and Avgas Sales are lower than budgeted. Staff suggest decreasing the budgeted revenue from Diesel Sales from \$270,400 to \$200,000 and for Avgas from \$90,350 to \$70,000. This of course means that the shire's costs of purchasing the fuel would also need to be decreased; Diesel from \$260,000 to \$190,000 and Avgas from \$80,000 to \$65,000. Fuel sales are difficult to forecast and whilst the trend of the previous few months substantiates this budget decrease it is not foreseeable how much fuel will be sold over the remaining four months of this financial year.
  - Gross Salaries & Wages and its associated Allocations are less than budgeted due to less works employees and less youth and recreation casual employees. Overall this means the budget expenditure and the allocation needs to be decreased from \$2,304,254 to \$1,882,228, a reduction of \$422,026.
  - The Legal Expenses budget for rate debt recovery needs an increase of \$10,000. Council's debt recovery agency offer a new tenement debt recovery package which allows Council to place caveats on tenements and even seize the whole tenement in the event of non-payment of rates. Overdue rates on prospecting, exploration and mining tenements make up 80% of the total of outstanding rates therefore it is important that all debt collection possibilities get explored and used to allow for effective collection of debts. Experience shows that many owners of tenements come and go fairly quickly and deregister their companies before all monies can be collected, resulting in councils having to write off outstanding rates (an issue a lot of councils are experiencing). An effective debt recovery process could save Council a lot of money in future.
  - The Salaries and Wages for both Youth and Recreation staff are less than anticipated. This is due to less casuals than budgeted working in this department. This could still change in the remaining months but staff recommending reducing the Salaries and Wages budget for Youth from \$145,214 to \$123,300 and for Youth, Sport and Rec from \$97,499 to \$70,000.
  - Grave Digging expenditure is higher than budgeted and requires an increase in budget from \$31,644 to \$80,000. The number of burials in a year are impossible to predict but already this year we have had the same number of burials as we have had in the whole last financial year. Already we are \$22,000 over budget and there are still four months left in 2016/17.
  - An additional \$700 needs to be allocated towards Library Freight. Staff realised the postage for Inter Library Loans was being allocated to the general postage ledger account. Procedures have now been rectified so that postage costs get allocated correctly. This means Library Freight needs to be increased from \$600 to \$1300.

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- Sports Complex Maintenance is hard to forecast as no one can know what will need repairs during the year ahead but so far only just over \$21,000 has been spent on maintenance here so staff estimate a budget of \$32,000 (instead of the current budget of \$48,882) will be sufficient.
  - Oval Maintenance too is below budget, mainly because the \$30,000 set aside for a complete top dress is not being used since the parks and gardens contractor is top dressing parts of the oval within his normal duties.
  - The Parks & Gardens budget can be reduced from \$90,240 to \$66,000 for a variety of reasons. The parks and gardens contractor is doing the required work within the contract, the cost of trimming overhanging shrubs and mowing along the walk trail is partly being absorbed by the new walk trail construction budget to ensure a safe working environment and reduce the risk of sparks causing a fire. Furthermore the utility cost allocated to Parks & Gardens is less compared to the previous year on which the budget was based.
  - The Street Lighting budget was set to \$80,000 based on last year's expenditure, not taking into consideration that last year the expenditure was higher than usual due to six new lamps being installed along Landor Road. A budget of \$50,000 will be sufficient to cover the electricity cost this year.
  - Depot Maintenance requires a budget increase of \$20,000 (from \$100,000 to \$120,000). The extra cost is to a large extent due to the fence line having needed a clean up in preparation for the installation of the electric fence. Furthermore rain events sometimes prevent the works crew from working on the roads out bush and more work is then done within town including tidying/reorganising the depot site.
  - The expenditure for Maintenance on Trails and the Lookout is substantially less than budgeted and can be reduced from \$72,290 to \$25,000. Less time and money was spent on maintaining the old trail because the new trail was going to replace it and is currently being built.
  - Fringe Benefit Tax (FBT) requires a budget increase of \$23,223 due to changes in FBT calculations.
  - More staff training has this year been undertaken by bringing trainers to Meekatharra (allowing more staff to attend training) as opposed to individual staff having to travel to Perth. This results in the budget for Accommodation/Travelling/Meals being able to be decreased by \$11,000, offset against an \$11,000 increase to the Training budget.
  - The Consulting Fees budget of \$303,026 was incorrectly entered on the initial budget and can be reduced to \$120,000.
  - Due to lower number of outside employees than budgeted the Public Works Superannuation budget can be reduced from \$100,916 to \$80,000. On the other hand the staff that we do have are a more stable crew than we've had in a while, resulting in paid leave entitlements being accrued rather than staff taking unpaid leave. This means the Public Works Sick & Holiday Pay expenditure is over budget and requires an increase from \$23,422 to \$60,000.
  - The cost of Fuel and Oils is higher than budgeted and requires an increase of \$47,490 (from \$193,510 to \$241,000). This can be attributed to larger machines with higher fuel consumption as well as longer leads from gravel pits to road construction sites resulting in more fuel used overall.
  - The budget for Plant Repairs Wages can be reduced from \$158,603 to \$75,000 as more repairs are done by outside contractors and suppliers again.
  - The \$24,180 budget for Office Equipment Maintenance was based on previous years when printing costs had been allocated to this ledger. Allocating to a separate account for printing means the Office Equipment Maintenance budget can be reduced to \$4,000.
  - The \$25,000 allocated towards the Airport Apron and Parking Area can be reduced to \$0 since the concrete path and security self closing gate for the future baggage area are no longer required.
  - Major track repairs and upgrades had to be undertaken to the P409 Cat Hydraulic Excavator. This expenditure of \$50,548 can be capitalised (GL 5331).

- The Isuzu Truck (P494) required modifications for licencing. These repair costs of \$31,092, too, can be capitalised (GL 5124)
- The new front counter at the shire office went slightly over budget by \$4,000 and needs an increase from \$24,000 to \$28,000.

#### Non Cash Differences

- Our old FESA Fire Unit P101 was replaced by newer fire units and was therefore returned to the Department of Fire and Emergency Services. No profit was made from the disposal of the asset but the loss of the asset needed to be reflected on the ledger. A non-cash adjustment of \$12,767.
- Depreciation on Community Amenities is much less than budgeted, largely due to Paddy's Flat having been sold. The budget can be adjusted from \$43,000 to \$7,515.
- Depreciation on Plant is substantially higher than budgeted due to the fleet and equipment having been revalued (a statutory requirement every three years). The Fair Value was assessed as being higher therefore resulting in this \$332,330 increase in depreciation.

#### Timing Differences

- \$1,461,954 of flood damage income was expected to be received this financial year but was already received in 2015/16. This means the budgeted revenue needs to be reduced from \$6,399,077 to \$4,937,123.
- The Lotterywest Grant for the 2015 Festival was not acquitted and received until this financial year, therefore increasing the Festival Income from \$55,000 to \$75,000.
- 2015/16 insurance contributions were adjusted and refunded to us by our insurance provider. This resulted in unexpected additional income and it is suggested the budget be adjusted from \$20,000 to \$45,000 to take this additional revenue into account.
- Donations of Landing Fees to the Royal Flying Doctor Service for the months of March to June 2016 were not processed until this financial year, resulting in an increase of \$30,556 (from \$73,302 to \$103,858).
- Funds for 700 metres of the Murchison Downs Road (R2R funded) being rebuilt was actually spent in 2015/16 which means the current budget can be reduced from \$220,000 to \$125,400.
- Last year's grant from the Department of Sport and Recreation for the Oval Lights was not spent in entirety and the remaining \$22,535 had to be refunded.
- A further \$359,357 in flood damage works was predicted to be spent in 2015/16 but wasn't. As a result the 2016/17 budget needs to be increased from \$4,916,244 to \$5,275,601.

#### New proposed works and purchases

- Council may wish to consider the purchase of an attachment to the mini excavator for \$8,500. This would assist staff in the grave digging process when the excavator cannot physically move around the grave due to surrounding gravesites. This attachment would allow the excavator/bucket to be turned into different directions enabling different digging angles. A similar attachment was used by a contractor when preparing a grave and was extremely useful.
- Staff ask if Council would consider a budget allocation of \$5,000 for a new 8x4 trailer for Handyman use as well as \$2,500 for tool boxes to be installed on the current Handyman's ute to ensure safe storage of tools when Handyman on site.

The overall budget impact of all these changes being adopted as presented by Council is that there will be a surplus of approx. \$441,119. Staff don't recommend any transfers to reserves just yet as the surplus may be required in the 2017/18 period to complete those projects carried over and the actual surplus (or deficit) cannot be determined until the end of the financial year.

**Consultation:**

Roy McClymont – Chief Executive Officer  
Krys East – Deputy Chief Executive Officer  
John Dyer - Works and Services Manager  
Geoff Carberry - Community Development Services Manager  
David Macdonald - Project Officer  
Megan Shirt – Financial Consultant

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996, Reg 33A requires:

- “(1) *Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.*
- (2A) *The review of an annual budget for a financial year must —*
- (a) *consider the local government’s financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
  - (b) *consider the local government’s financial position as at the date of the review; and*
  - (c) *review the outcomes for the end of that financial year that are forecast in the budget.*
- (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*
- (3) *A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review.*
- \*Absolute majority required.*
- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.”*

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Budget amendments form part of the Officer Recommendation.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation:**

**That Council confirms all budget amendments previously adopted by Council totalling \$-272,219 and the 2015/16 surplus as being \$4,517,921 and adopts the following new amendments totalling \$713,337:**

- 1. Reducing the following Income Accounts:**
  - **GL 9223 Interest on Municipal Investments by \$29,000**
  - **GL 4601 Flood Damage Income by \$1,461,954 (rcv'd in 15/16)**
  - **GL 5033 Airport Utilities Reimbursements by \$22,572**
  - **GL 5303 Diesel Sale Receipts by \$70,400 (offset by cost of goods sold)**



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- **GL 5113 Avgas Sale Receipts by \$20,350 (offset by cost of goods sold)**
  - **GL 8540 Salaries/Wages Allocated (offset by Gross Salaries/Wages) by \$422,026**
- 2. Increasing these Income Accounts:**
- **GL 0121 Interim Rates by \$29,000**
  - **GL 0151 Interest on Overdue Rates by \$70,000**
  - **GL 3893 Oval Contributions by \$10,218**
  - **GL 5203 Landing Fees & Head Tax by \$223,209**
  - **GL 5393 Festival Income by \$20,000 (grant from 2015 rcv'd in 16/17)**
  - **GL 1153 Insurance Refunds/Claims by \$25,000**
- 3. Reducing these Expenditure Accounts:**
- **GL 2422 Youth Salaries by \$21,914**
  - **GL 3722 Sports Complex Maintenance by \$16,882**
  - **GL 3732 Oval Maintenance by \$30,000**
  - **GL 3792 Parks & Gardens by \$24,240**
  - **GL 3617 Recreation Salaries by \$27,499**
  - **GL 4840 Street Lighting by \$30,000**
  - **GL 5092 Diesel Cost of Goods Sold by \$70,000 (offset by receipts)**
  - **GL 6032 Avgas Cost of Goods Sold by \$15,000 (offset by receipts)**
  - **GL 5926 Maintenance Trails & Lookouts by \$47,290**
  - **GL 0662 Accommodation/Travelling/Meals by \$11,000**
  - **GL 0692 Consulting Fees by \$183,026**
  - **GL 8132 Works Superannuation by \$20,916**
  - **GL 8342 Plant Repairs Wages by \$83,603**
  - **GL 0542 Office Equipment Maintenance by \$20,180**
  - **GL 8530 Gross Salaries & Wages by \$422,026**
  - **Job A30 Murchison Downs Road by \$94,600**
  - **GL 1215 Airport Apron and Parking Area by \$25,000**
- 4. Increasing these Expenditure Accounts:**
- **GL 0342 Legal Expenses – Rates by \$10,000**
  - **GL 1222 RFDS Donation by \$30,556**
  - **GL 3192 Grave Digging by \$48,356**
  - **GL 4012 Freight Library by \$700**
  - **GL 3716 Refund of Surplus Grants by \$22,535**
  - **GL 4880 Depot Maintenance by \$20,000**
  - **GL 0402 Fringe Benefit Tax by \$23,223**
  - **GL 0462 Staff Training by \$11,000**
  - **GL 8302 Fuel & Oil by \$47,490**
  - **GL 8032 Public Works Sick & Holiday Pay by \$36,578**
  - **GL 5331 Excavator (capitalise repairs) by \$50,548**
  - **GL 5124 Truck (capitalise repairs) by \$31,092**
  - **GL 5331 Excavator (hammer attachment) by \$8,500**
  - **Job D00 Natural Disaster by \$359,357**
  - **GL 5264 Trailer by \$5,000 (for Handyman)**
  - **GL 5084 Utes by \$2,500 (Handyman toolboxes)**
  - **GL 1326 Office Furniture by \$4,000 (Front counter)**
- 5. Non Cash Adjustments**
- **GL 1532 DFES Asset Disposal \$12,767**

- **GL 2516 Kids Zone Maintenance \$4,947 (IE code adjustment)**
- **GL 3262 Depreciation Community Amenities \$35,485**
- **GL 8312 Depreciation Plant \$332,330**

**Council Resolution:**

**Moved: Cr PS Clancy**  
**Seconded: Cr HJ Nichols**

**That Council;**

1. **confirms all budget amendments previously adopted by Council totalling \$-272,219 and the 2015/16 surplus as being \$4,517,921**
2. **adopt all the recommended budget amendments as presented with exception of GL 5331 Excavator (hammer attachment) \$8,500, GL 5264 Trailer \$5,000 (for Handyman) and GL 5084 Utes \$2,500 (Handyman toolboxes). These items to be presented to council with more information for the 2017/18 budget considerations.**

**Reason for Resolution Differing from Officers Recommendation:**

**Council defer the expenditure for the hammer attachment for the excavator, Handyman trailer and tool box pending further information being provided for 2017/18 budget consideration.**

**CARRIED 4/0**  
**BY AN ABSOLUTE MAJORITY**

SHIRE OF MEEKATHARRA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 For the Period Ended 28 February 2017

BUDGET AMENDMENTS

GL Account Code	Description	Council Resolution	Classification	Adopted Budget	Amended Budget	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$	\$
		17/09/2016 Item 9.2.3	Amended Budget Surplus	855,348	1,210,971		355,623		355,623
		16/12/2016 Item 9.2.5	Amended Budget Surplus	1,210,971	2,587,450		1,376,479	0	1,732,102
			Audited Budget Surplus	2,587,450	4,517,921		1,930,471		3,662,573
<b>Revenue</b>									
5463	Midwest Development Commission Grant - Generator	16/07/2016 Item 9.4.4	Operating Revenue	0	10,000		10,000		3,672,573
0181	Financial Assistance Grant	17/09/2016 Item 9.2.3	Operating Revenue	2,382,991	2,395,459		12,468	0	3,685,041
0211	Local Road Grant	17/09/2016 Item 9.2.3	Operating Revenue	1,100,036	1,176,011		75,975	0	3,761,016
0031	GRV Rates	17/09/2016 Item 9.2.3	Operating Revenue	3,809,136	3,819,382		10,246	0	3,771,262
1563	DFES Operating Grant	17/09/2016 Item 9.2.3	Operating Revenue	8,000	7,120		0	(880)	3,770,382
2003	SES Operating Grant	17/09/2016 Item 9.2.3	Operating Revenue	10,000	18		0	(9,982)	3,760,400
2713	Staff Housing Rentals Income	17/09/2016 Item 9.2.3	Operating Revenue	0	27,500		27,500	0	3,787,900
2883	Other Reimbursements	17/09/2016 Item 9.2.3	Operating Revenue	0	1,500		1,500	0	3,789,400
3713	Oval Lights Grant	17/09/2016 Item 9.2.3	Operating Revenue	0	75,000		75,000	0	3,864,400
5381	R4R Grant for Trails	17/09/2016 Item 9.2.3	Operating Revenue	20,000	0		0	(20,000)	3,844,400
4591	MRD - Direct Grant	17/09/2016 Item 9.2.3	Operating Revenue	233,400	260,586		27,186	0	3,871,586
4073	Insurance Claim - Replacement Tank for Grant's Pit	17/09/2016 Item 9.2.3	Operating Revenue	0	26,000		26,000	0	3,897,586
5105	Proceeds on Sale of Asset - 2008 Toyota Hilux (1CYW827)	17/09/2016 Item 9.2.3	Operating Expenses	0	(10,000)		0	(10,000)	3,887,586
5105	Proceeds on Sale of Asset - 2010 Mazda BT 50 (1DLW 347)	17/09/2016 Item 9.2.3	Operating Expenses	0	(14,000)		0	(14,000)	3,873,586
5105	Proceeds on Sale of Asset - 2008 Toyota Hilux (1CYW 828)	17/09/2016 Item 9.2.3	Operating Expenses	0	(12,000)		0	(12,000)	3,861,586
5136	Realisation of Asset - 2008 Toyota Hilux (1CYW827)	17/09/2016 Item 9.2.3	Operating Expenses	0	10,000		10,000	0	3,871,586
5136	Realisation of Asset - 2010 Mazda BT 50 (1DLW 347)	17/09/2016 Item 9.2.3	Operating Expenses	0	14,000		14,000	0	3,885,586
5136	Realisation of Asset - 2008 Toyota Hilux (1CYW 828)	17/09/2016 Item 9.2.3	Operating Expenses	0	12,000		12,000	0	3,897,586
2419	Youth Grant - O.S.H.C. Program	17/09/2016 Item 9.2.3	Operating Revenue	23,806	40,806		17,000	0	3,914,586
0121	Interim Rates		Operating Revenue	1,000	30,000		29,000	0	3,943,586
0151	Interest on Overdue Rates		Operating Revenue	30,000	100,000		70,000	0	4,013,586
9223	Interest on Municipal Investments		Operating Revenue	45,000	16,000		0	(29,000)	3,984,586
3893	Oval Contributions from School		Operating Revenue	32,782	43,000		10,218	0	3,994,804
4601	Flood Damage Income		Operating Revenue	6,399,077	4,937,123		0	(1,461,954)	2,532,850
5033	Airport Utilities Reimbursements		Operating Revenue	37,572	15,000		0	(22,572)	2,510,278
5203	Landing Fees & Head Tax		Operating Revenue	406,791	630,000		223,209	0	2,733,487
5303	Diesel Sale Receipts		Operating Revenue	270,400	200,000		0	(70,400)	2,663,087
5113	Avgas Sale Receipts		Operating Revenue	90,350	70,000		0	(20,350)	2,642,737
5393	Festival Income		Operating Revenue	55,000	75,000		20,000	0	2,662,737
1153	Insurance Refunds/Claims		Operating Revenue	20,000	45,000		25,000	0	2,687,737
8540	Salaries/Wages Allocated		Operating Revenue	2,304,254	1,882,228		0	(422,026)	2,265,711
<b>Operating Expenditure</b>									
CE1	Meeka Festival	16/07/2016 Item 9.4.4	Operating Expenses	85,000	76,580		8,420	0	2,274,131
8342	Plant Repairs - Wages	17/09/2016 Item 9.2.3	Operating Expenses	46,283	158,603		0	(112,320)	2,161,811
8332	Parts and Repairs	17/09/2016 Item 9.2.3	Operating Expenses	450,403	338,083		112,320	0	2,274,131
8773	Lease of Parking Reserve	17/09/2016 Item 9.2.3	Operating Expenses	1,925	0		1,925	0	2,276,056
4880	Depot Maintenance	17/09/2016 Item 9.2.3	Operating Expenses	73,145	100,000		0	(26,855)	2,249,201

8092	Public Works Travel, Conf & Training	17/09/2016 Item 9.2.3	Operating Expenses	5,000	15,000		0	(10,000)	2,239,201
0342	Legal Expenses - Rates		Operating Expenses	8,243	18,243		0	(10,000)	2,229,201
1222	RFDS Donation		Operating Expenses	73,302	103,858		0	(30,556)	2,198,645
1532	DFES Asset Disposal		Operating Expenses	0	12,767	12,767	0	(12,767)	2,198,645
2422	Youth Salaries		Operating Expenses	145,214	123,300		21,914	0	2,220,559
2516	Kidszone Maintenance		Operating Expenses	13,096	13,096		4,947	(4,947)	2,220,559
3192	Grave Digging		Operating Expenses	31,644	80,000		0	(48,356)	2,172,203
3262	Depreciation - Community Amenities		Operating Expenses	43,000	7,515	(35,485)	35,485	0	2,172,203
4012	Freight - Library		Operating Expenses	600	1,300		0	(700)	2,171,503
3722	Sports Complex Maintenance		Operating Expenses	48,882	32,000		16,882	0	2,188,385
3716	Refund of Surplus Grants		Operating Expenses	0	22,535		0	(22,535)	2,165,850
3732	Oval Maintenance		Operating Expenses	72,075	42,075		30,000	0	2,195,850
3792	Parks & Gardens		Operating Expenses	90,240	66,000		24,240	0	2,220,090
3617	Salaries - Recreation Officers		Operating Expenses	97,499	70,000		27,499	0	2,247,589
4840	Street Lighting		Operating Expenses	80,000	50,000		30,000	0	2,277,589
4880	Depot Maintenance		Operating Expenses	100,000	120,000		0	(20,000)	2,257,589
5092	Diesel COGS		Operating Expenses	260,000	190,000		70,000	0	2,327,589
6032	Avgas COGS		Operating Expenses	80,000	65,000		15,000	0	2,342,589
5926	Maintenance Trails & Lookouts		Operating Expenses	72,290	25,000		47,290	0	2,389,879
0402	Fringe Benefit Tax		Operating Expenses	35,777	59,000		0	(23,223)	2,366,656
0662	Accommodation/Travelling/Meals		Operating Expenses	27,478	16,478		11,000	0	2,377,656
0462	Training		Operating Expenses	24,085	35,085		0	(11,000)	2,366,656
0692	Consulting Fees		Operating Expenses	303,026	120,000		183,026	0	2,549,682
8132	Public Works Superannuation		Operating Expenses	100,916	80,000		20,916	0	2,570,598
8302	Fuel & Oil		Operating Expenses	193,510	241,000		0	(47,490)	2,623,108
8342	Plant Repairs - Wages		Operating Expenses	158,603	75,000		83,603	0	2,506,711
8312	Depreciation - Plant		Operating Expenses	633,670	966,000	332,330	0	(332,330)	2,606,711
0542	Office Equipment Maintenance		Operating Expenses	24,180	4,000		20,180	0	2,626,891
8032	Public Works Sick & Holiday Pay		Operating Expenses	23,422	60,000		0	(36,578)	2,590,313
8530	Gross Salaries & Wages		Operating Expenses	2,304,254	1,882,228		422,026	0	3,012,339
<b>Capital Expenditure</b>									
5434	Generator for Festival	16/07/2016 Item 9.4.4	Capital Expenses	0	18,420		0	(18,420)	2,993,919
AA67	Ashburton Downs Road - R2R Funding- Rebuild, resheet and improve drainage norther end	17/09/2016 Item 9.2.3	Capital Expenses	0	466,803		0	(466,803)	2,527,116
AA66	Landor Road - R2R Funding - Seal between SLK 15-26	17/09/2016 Item 9.2.3	Capital Expenses	0	45,420		0	(45,420)	2,481,696
5331	Excavator	17/09/2016 Item 9.2.3	Capital Expenses	230,000	292,000		0	(62,000)	2,419,696
5044	Secure shed storage - covered parking area - small plant	17/09/2016 Item 9.2.3	Capital Expenses	0	100,000		0	(100,000)	2,319,696
5084	Replacement Ute - Leading Hand	17/09/2016 Item 9.2.3	Capital Expenses	0	38,000		0	(38,000)	2,281,696
5084	Replacement Ute - Town Crew	17/09/2016 Item 9.2.3	Capital Expenses	0	25,000		0	(25,000)	2,256,696
5264	Trailer for 45Kva Generator	17/09/2016 Item 9.2.3	Capital Expenses	0	12,000		0	(12,000)	2,244,696
5334	Loader - Skid Steer Attachment - Angle Broom	17/09/2016 Item 9.2.3	Capital Expenses	6,000	10,000		0	(4,000)	2,240,696
5154	Engines and Pumps	17/09/2016 Item 9.2.3	Capital Expenses	0	40,000		0	(40,000)	2,200,696
0921	Lot 303 (137 Darlot Street) Capital Improvements	17/09/2016 Item 9.2.3	Capital Expenses	6,000	8,500		0	(2,500)	2,198,196
5434	Trailer for 60Kva Generator for Community Events	17/09/2016 Item 9.2.3	Capital Expenses	0	7,000		0	(7,000)	2,191,196
4046	Basketball and Tennis Courts	19/11/2016 Item 9.4.4	Capital Expenses	0	15,000		0	(15,000)	2,176,196
1215	Airport Apron and Parking Area	19/11/2016 Item 9.4.7	Capital Expenses	0	55,001		0	(55,001)	2,121,195
1216	Airport Power and Water Upgrade	16/12/2016 Item 9.7.1	Capital Expenses	611,764	628,966		0	(17,202)	2,103,993
5219	Airport Terminal - Door for new baggage area	18/02/2017 Item 9.4.1	Capital Expenses	10,000	0		10,000	0	2,113,993
5364	Airport Furniture and Equipment - Standardised Desks	18/02/2017 Item 9.4.1	Capital Expenses	0	10,000		0	(10,000)	2,103,993
2715	Purchase of House - 927 McCleary St	18/02/2017 Item 9.7.2	Capital Expenses	0	220,000		0	(220,000)	1,883,993
A30	Murchison Downs Road - R2R Funded - Rebuild 700m		Capital Expenses	220,000	125,400		94,600	0	1,978,593
1215	Airport Apron and Parking Area		Capital Expenses	25,000	0		25,000	0	2,003,593

.5331	Capitalise Repairs to P409 Caterpillar Hydraulic Excavator		Capital Expenses	0	50,548	0	(50,548)	1,953,045
5124	Capitalise Repairs to P494 Isuzu Truck		Capital Expenses	0	31,092	0	(31,092)	1,921,953
.5331	Hammer Attachment for Excavator		Capital Expenses	0	8,500	0	(8,500)	1,913,453
D00	FESA - Natural Disaster NDRRA Funding		Capital Expenses	4,916,244	5,275,601	0	(359,357)	1,554,096
.5264	8x4 Trailer for Handyman use		Capital Expenses	0	5,000	0	(5,000)	1,549,096
.5084	Tool Boxes for Handyman ute		Capital Expenses	0	2,500	0	(2,500)	1,546,596
1326	Office Furniture - Front Counter		Capital Expenses	24,000	28,000	0	(4,000)	1,542,596
8960/7065	Transfer to Reserves - Unspent Committed Grants Reserve	16/12/2016 Item 9.2.5	Capital Expenses	0	1,376,479	0	(1,376,479)	166,118
<b>Capital Revenue</b>								
8961/7080	Transfer from Reserves - Airport Reserve	19/11/2016 Item 9.4.7	Capital Revenue	0	55,001	55,001		221,119
8961/7050	Transfer from Reserves - Building Reserve	18/02/2017 Item 9.7.2	Capital Revenue	0	220,000	220,000		441,119
						<b>309,612</b>	<b>5,950,149</b>	<b>(5,818,642)</b>

**SHIRE OF MEEKATHARRA**  
**STATEMENT OF BUDGET AMENDMENTS**  
**(Statutory Reporting Program)**  
**For the Period Ended 28 February 2017**

	Adopted Budget	Previously Adopted Budget Amendments	Proposed Budget Amendments	Year End Predicted	YTD Actual
	\$	\$	\$	\$	\$
<b>Operating Revenues</b>					
Governance	80	0	0	80	0
General Purpose Funding - Rates	3,812,136	10,246	99,000	3,921,382	3,851,625
General Purpose Funding - Other	4,070,762	88,443	(29,000)	4,130,205	2,909,006
Law, Order and Public Safety	22,000	(10,862)	0	11,138	6,575
Health	5,935	0	0	5,935	3,368
Education and Welfare	128,973	17,000	0	145,973	86,911
Housing	0	29,000	0	29,000	16,588
Community Amenities	132,391	0	0	132,391	126,795
Recreation and Culture	447,221	101,000	10,218	558,439	158,866
Transport	10,751,536	27,186	(1,352,067)	9,426,655	3,656,036
Economic Services	316,277	(10,000)	20,000	326,277	207,747
Other Property and Services	5,103,193	0	(397,026)	4,706,167	67,236
<b>Total Operating Revenue</b>	<b>24,790,504</b>	<b>252,013</b>	<b>(1,648,875)</b>	<b>23,393,642</b>	<b>11,090,753</b>
<b>Operating Expense</b>					
Governance	(599,633)	0	(30,556)	(630,189)	(348,126)
General Purpose Funding	(234,194)	0	(10,000)	(244,194)	(120,151)
Law, Order and Public Safety	(153,418)	0	(12,767)	(166,185)	(120,939)
Health	(73,182)	0	0	(73,182)	(42,314)
Education and Welfare	(632,561)	0	21,914	(610,647)	(318,942)
Housing	0	0	0	0	(11,497)
Community Amenities	(616,015)	0	(12,871)	(628,886)	(329,183)
Recreation and Culture	(1,576,403)	0	75,386	(1,501,017)	(834,014)
Transport	(4,760,375)	(26,855)	95,000	(4,692,230)	(3,352,675)
Economic Services	(582,438)	8,420	47,290	(526,728)	(273,838)
Other Property and Services	(5,187,552)	(8,075)	290,130	(4,905,497)	(326,982)
<b>Total Operating Expenditure</b>	<b>(14,415,771)</b>	<b>(26,510)</b>	<b>463,526</b>	<b>(13,978,755)</b>	<b>(6,078,662)</b>
<b>Funding Balance Adjustments</b>					
Add back Depreciation	4,250,890	0	296,845	4,547,735	3,480,564
Adjust (Profit)/Loss on Asset Disposal	39,500	0	12,767	52,267	4,743
Adjust Provisions and Accruals	0	0	0	0	0
<b>Net Cash from Operations</b>	<b>14,665,123</b>	<b>225,503</b>	<b>(875,737)</b>	<b>14,014,889</b>	<b>8,497,399</b>
<b>Capital Revenues</b>					
Proceeds from Disposal of Assets	20,000	0	0	20,000	18,466
<b>Total Capital Revenues</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>18,466</b>
<b>Capital Expenses</b>					
Land and Buildings	(860,535)	(337,500)	0	(1,198,035)	(226,187)
Furniture and Equipment	(51,500)	0	(4,000)	(55,500)	(38,243)
Plant and Equipment	(570,700)	(206,420)	(97,640)	(874,760)	(530,900)
Infrastructure - Roads	(10,341,243)	(512,223)	(264,757)	(11,118,223)	(6,050,777)
Infrastructure - Footpaths	(10,500)	(72,203)	25,000	(57,703)	(8,569)
Infrastructure - Airports	(1,091,614)	0	0	(1,091,614)	(201,165)
Infrastructure - Other	(1,644,768)	0	0	(1,644,768)	(448,916)
<b>Total Capital Expenditure</b>	<b>(14,570,860)</b>	<b>(1,128,346)</b>	<b>(341,397)</b>	<b>(16,040,603)</b>	<b>(7,504,757)</b>
<b>Net Cash from Capital Activities</b>	<b>(14,550,860)</b>	<b>(1,128,346)</b>	<b>(341,397)</b>	<b>(16,020,603)</b>	<b>(7,486,291)</b>
<b>Financing</b>					
Transfer from Reserves	0	275,001	0	275,001	0
Transfer to Reserves	(969,610)	(1,376,479)	0	(2,346,089)	(1,491,939)
<b>Net Cash from Financing Activities</b>	<b>(969,610)</b>	<b>(1,101,478)</b>	<b>0</b>	<b>(2,071,088)</b>	<b>(1,491,939)</b>
<b>Net Operations, Capital and Financing</b>	<b>(855,348)</b>	<b>(2,004,321)</b>	<b>(1,217,134)</b>	<b>(4,076,802)</b>	<b>(480,831)</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>855,348</b>	<b>1,732,102</b>	<b>1,930,471</b>	<b>4,517,921</b>	<b>4,517,921</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>(0)</b>	<b>(272,219)</b>	<b>713,337</b>	<b>441,119</b>	<b>4,037,089</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

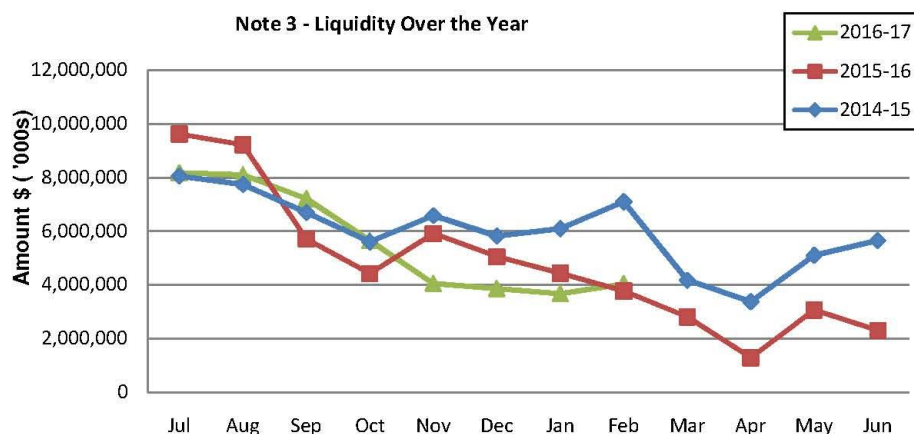
**SHIRE OF MEEKATHARRA**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 28 February 2017**

**Note 2: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)		
Note	YTD 28 Feb 2017	Previous Month	YTD 28 Feb 2016	
	\$	\$	\$	
<b>Current Assets</b>				
Cash Unrestricted	3	1,703,146	818,737	2,328,422
Cash Restricted	3	17,035,771	17,033,943	15,557,073
Receivables - Rates and Rubbish	5	1,328,040	1,485,447	1,162,342
Receivables -Other	5	907,207	1,176,325	128,639
Interest / ATO Receivable/Trust		45,653	127,317	94,238
Inventories		137,047	147,901	177,870
		<b>21,156,865</b>	<b>20,789,671</b>	<b>19,448,583</b>
<b>Less: Current Liabilities</b>				
Payables		(84,005)	(85,906)	(119,574)
Provisions		(267,262)	(267,262)	(221,032)
		<b>(351,267)</b>	<b>(353,168)</b>	<b>(340,606)</b>
Less: Cash Reserves	6	(17,035,771)	(17,033,943)	(15,557,073)
Plus Provisions		267,262	267,262	221,032
<b>Net Current Funding Position</b>		<b>4,037,089</b>	<b>3,669,822</b>	<b>3,771,936</b>



Cash Restricted includes an accounting transaction processed as at 30 June 2016 for the Landor Rd WATC investment, that have previously been recognised by the Shire as Trust Funds. These fund are still invested with WATC.

**Comments - Net Current Funding Position**





### 9.3 ADMINISTRATION

<b>Title/Subject:</b>	<b>COMPLIANCE AUDIT RETURN 2016</b>
<b>Agenda/Minute Number:</b>	9.3.1
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 206
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	21 February 2017
<b>Author:</b>	Svenja Clare Acting DCEO
	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Krys East Acting Chief Executive Officer
	 <i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

Council is required to annually complete a Compliance Audit Return and submit it to the Local Government Department.

#### **Attachments:**

Meekatharra's Compliance Audit Return 2016  
Letter to the Department of Local Government dated 21 December 2016  
Letter from the Department of Local Government dated 9 January 2017

#### **Background:**

In 2011 Regulation 14 of the Local Government (Audit) Regulations 1996 was amended by the insertion of subregulation (3A) to require the Audit Committee to review the Compliance Audit return prior to its submission to Council.

This year the return consists of 87 of the same questions as last year. Prior to 2011 returns averaged about 300 questions. For the last two years the return was completed by the Deputy CEO and in the year prior to that by the CEO with assistance from the Deputy CEO. The previous five returns were completed by independent consultants. This was a prudent practice because it gave Council an independent opinion of their compliance.

However, given that there are a significant reduction in the number of questions to research and answer, staff considered that the engagement of a consultant is not practical. In 2013 one consultant advised that he had undertaken two Compliance Audit Returns during that year with each taking just 5 hours to complete. Clearly the cost of airfares and travel is not warranted for potentially up to 5 hours work for a consultant.

In January 2013 Acting CEO, Murray Brown compiled the 2012 return and could also be considered to be independent.

#### **Comment:**

In terms of compliance requirements, this audit covers a very small sample of the legislation that imposes tasks/responsibilities on Local Government. The last count from a reliable source suggested that there are over 114 separate pieces of legislation that involve Local Government.

Our compliance is assessed at 98.8%. The one item of non-compliance was failing to invite tenders where the consideration of the contract was worth more than the regulations permit. This



was in relation to grader hire and was reported to the Department of Local Government as soon as the breach was noticed in December 2016 (correspondence attached).

**Consultation:**

Krys East – Acting Chief Executive Officer

**Statutory Environment:**

Regulation 14 of the Local Government (Audit) Regulations 1996

“14. Compliance audits by local governments

- (1) *A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*
- (2) *After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
- (3A) *The local government’s audit committee is to review the compliance audit return and is to report to the council the results of that review.*
- (3) *After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —*
  - (a) *presented to the council at a meeting of the council; and*
  - (b) *adopted by the council; and*
  - (c) *recorded in the minutes of the meeting at which it is adopted.”*

**Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Committee Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy

**Seconded:** Cr HJ Nichols

**That Council adopt the attached Compliance Audit Return 2016 and submit it to the Director General, Department of Local Government.**

**CARRIED 4/0**

Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia  
Department of Local Government and Communities

## Meekatharra - Compliance Audit Return 2016

### Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government and Communities together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2016.	N/A		Svenja Clare
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2016.	N/A		Svenja Clare
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2016.	N/A		Svenja Clare
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2016.	N/A		Svenja Clare
5	s3.59(5)	Did the Council, during 2016, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Svenja Clare

Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia  
Department of Local Government and Communities

<b>Delegation of Power / Duty</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A	No delegations made to committees	Svenja Clare
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Svenja Clare
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Svenja Clare
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Svenja Clare
5	s5.18	Has Council reviewed delegations to its committees in the 2015/2016 financial year.	N/A		Svenja Clare
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Svenja Clare
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Svenja Clare
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Svenja Clare
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Svenja Clare
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A	No decisions were made to revoke or amend any delegation	Svenja Clare
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Svenja Clare
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2015/2016 financial year.	Yes		Svenja Clare
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Svenja Clare

<b>Disclosure of Interest</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Svenja Clare
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Svenja Clare

Department of Local Government and Communities - Compliance Audit Return



Government of **Western Australia**  
Department of **Local Government and Communities**

No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Svenja Clare
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Svenja Clare
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	N/A		Svenja Clare
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2016.	Yes		Svenja Clare
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2016.	Yes		Svenja Clare
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Svenja Clare
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Svenja Clare
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Svenja Clare
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Svenja Clare
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Svenja Clare
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Svenja Clare
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Svenja Clare

Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia  
Department of Local Government and Communities

No	Reference	Question	Response	Comments	Respondent
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Svenja Clare
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Svenja Clare

#### Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Svenja Clare
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Svenja Clare

#### Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	Yes		Svenja Clare

#### Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Svenja Clare
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A	The Audit Committee has no delegated powers under part 7 of the Act	Svenja Clare
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Svenja Clare
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Svenja Clare

Department of Local Government and Communities - Compliance Audit Return



Government of **Western Australia**  
Department of **Local Government and Communities**

No	Reference	Question	Response	Comments	Respondent
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2016 received by the local government within 30 days of completion of the audit.	Yes		Svenja Clare
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2016 received by the local government by 31 December 2016.	Yes		Svenja Clare
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Svenja Clare
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Svenja Clare
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Svenja Clare
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Svenja Clare
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Svenja Clare
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Svenja Clare
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Svenja Clare
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Svenja Clare



Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia  
Department of Local Government and Communities

<b>Local Government Employees</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A	No vacancy	Svenja Clare
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	N/A	No vacancy	Svenja Clare
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Svenja Clare
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Svenja Clare
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A		Svenja Clare
<b>Official Conduct</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A	CEO is complaints officer	Svenja Clare
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Svenja Clare
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Svenja Clare
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Svenja Clare
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Svenja Clare
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		Svenja Clare

Department of Local Government and Communities - Compliance Audit Return



Government of Western Australia  
Department of Local Government and Communities

<b>Tenders for Providing Goods and Services</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	No	Hired a grader contractor without going to tender, as per correspondence Ref: MK1-16 E1700587	Svenja Clare
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	N/A		Svenja Clare
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		Svenja Clare
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Svenja Clare
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Svenja Clare
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Svenja Clare
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	N/A	All received correctly and in time	Svenja Clare
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Svenja Clare
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Svenja Clare
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Svenja Clare
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A	No expressions of interest called	Svenja Clare
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Svenja Clare



Department of Local Government and Communities - Compliance Audit Return



Government of **Western Australia**  
Department of **Local Government and Communities**

No	Reference	Question	Response	Comments	Respondent
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Svenja Clare
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Svenja Clare
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	Yes		Svenja Clare
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	Yes		Svenja Clare
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	Yes		Svenja Clare
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A		Svenja Clare
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A		Svenja Clare
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application (s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Svenja Clare
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	Yes		Svenja Clare
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	Yes		Svenja Clare

Department of Local Government and Communities - Compliance Audit Return



Government of **Western Australia**  
Department of **Local Government and Communities**

No	Reference	Question	Response	Comments	Respondent
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Svenja Clare
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	Yes		Svenja Clare
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes		Svenja Clare

I certify this Compliance Audit return has been adopted by Council at its meeting on \_\_\_\_\_

\_\_\_\_\_  
Signed Mayor / President, Meekatharra

\_\_\_\_\_  
Signed CEO, Meekatharra



Government of **Western Australia**  
Department of **Local Government and Communities**

**COPY**

Your Ref: ADM 128, ADM 133  
Our Ref: MK1-16 E1700587

Mr Roy McClymont  
Chief Executive Officer  
Shire of Meekatharra  
Main Street  
MEEKATHARRA WA 6642

Dear Mr McClymont

Thank you for your correspondence of 21 December 2016 regarding your identification of a non-compliance by the Shire of Meekatharra (the Shire) with the tender provisions of the *Local Government (Functions and General) Regulations 1996*.

The Department has noted your explanation of the circumstances and the Shire's actions in response to the non-compliance. It is also recognised that procedures are being developed to identify future situations in which the tender threshold may be exceeded and take preventative action. The provision of this information is appreciated.

*WAGS  
PLS NOTE?*

At this point I would reiterate previous Departmental advice that the situation also be outlined in the Shire's compliance audit return.

In the interim, I wish to thank you again for bringing the matter to the Department's attention and for keeping us informed of the Shire's actions in relation to it.

Yours sincerely

Jenni Law  
DIRECTOR, LOCAL GOVERNMENT REGULATION AND SUPPORT

*COPY TO: DCEO  
? LG #2 OFFICER*

SHIRE OF MEEKATHARRA	
FILE No.....	
DATE REC'D	12 JAN 2017
OFFICER.....	<i>CBO</i>
Meeting Date.....	

9 January 2017



Your Ref:  
Our Ref: ADM 128, ADM 133  
Enquiries: Roy McClymont

21 December 2016

Department of Local Government and Communities  
Attn: Ms Jenni Law  
Director Local Government Regulation and Support  
GPO Box R1250  
PERTH WA 6844

Dear Jenni

**Breach of Tender Regulations**

During this calendar year (2016) we have hired a specific contractor on a number of occasions (16 separate orders and contracts) and the total invoiced amount from that contractor has been \$305,762 exc GST.

This contractor provides maintenance grading services. Prior to 1st Jan 2016, we had a plant hire tender in place for this type of work.

We have ceased issuing orders to this contractor.

At the December 2016 Council meeting Council resolved to call tenders for Plant Hire, Road Construction and Maintenance – Hourly Hire Basis.

As an interim measure the shire will provide maintenance grading services by using shire plant and operators or make use of contractors from the WALGA preferred suppliers list.



To avoid this problem happening again in the future we are creating work procedures that will require the production of reports that assist in identifying suppliers and categories of goods and services that may be going to exceed the tender threshold. These reports will be reviewed by the CEO and Deputy CEO on a monthly basis. We also intend to provide a similar high level report to Council on a monthly basis.

Please do not hesitate to contact me if you require any further information.

Yours sincerely

Roy McClymont  
CHIEF EXECUTIVE OFFICER

## 9.4 COMMUNITY DEVELOPMENT

<b>Title/Subject:</b>	<b>DONATION - MEEKATHARRA GYMKHANA CLUB</b>
<b>Agenda/Minute Number:</b>	9.4.1
<b>Applicant:</b>	Meekatharra Gymkhana Club
<b>File Ref:</b>	ADM 0063
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	8 March 2017
<b>Author:</b>	Geoff Carberry Community & Development Services Manager
	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council may wish to consider a donation to the Meekatharra Gymkhana Club for their 2017 Gymkhana.

**Attachments:**

Letter - Meekatharra Gymkhana Club requesting a donation for their 2017 event.

**Background:**

Council made a donation of \$500 towards the 2016 event.

Donations were made to this organisation in 2003 and again in 2015 on those occasions \$500 was donated.

**Comment:**

No amount is mentioned in the donation request.

It is noted that the requesting body is not incorporated

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

2.9 Donations

**Budget/Financial Implications:**

In the 2016/2017 budget Council has a budget amount of \$19,000 for "other donations"  
To date \$8,063 of these funds have been allocated

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation:**

**That Council approves a donation of \_\_\_\_\_ to the Meekatharra Gymkhana Club for their 2017 event.**

**Council Resolution:**

**Moved: Cr RK Howden**

**Seconded: Cr PS Clancy**

**That Council approves a donation of \$500 to the Meekatharra Gymkhana Club for their 2017 event.**

**CARRIED 4/0**

**MEEKATHARRA GYMKHANA CLUB  
P.O. BOX 131  
MEEKATHARRA 6642**

Dear, *Morna Grenfield*  
*President Meekatharra Shire*

The Meekatharra Gymkhana Club will be holding their Annual Gymkhana on Saturday 22nd of April 2017.

The club is very appreciative of the financial support that it has received over the years. Which enable us to meet our commitments adequately.

We once again seek your generous support of a donation, so that we may continue to encourage good horsemanship and promote sportsmanship through out the district.

Yours Sincerely

Liz coumbe  
Secretary  
Meekatharra Gymkhana Club  
ph. 08 99 819 400


You can direct deposit now or cheque's are fine.

BSB 036 -131  
account # 18-5740

*Liz Coumbe*



<b>Title/Subject:</b>	<b>USE OF PART RESERVE 9469 BY MEEKATHARRA MODEL AIRCRAFT CLUB</b>
<b>Agenda/Minute Number:</b>	9.4.2
<b>Applicant:</b>	Phillip Perkins
<b>File Ref:</b>	ADM 0063
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	8 March 2017
<b>Author:</b>	Geoff Carberry Community & Development Services Manager



*Signature of Author*

<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
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*Signature Senior Officer*

**Summary/Matter for Consideration:**

A request has been received for part use of reserve 9469 (Common) by the newly forming Meekatharra Model Aircraft Club (To be Incorporated)

**Attachments:**

Request letter - Meekatharra Model Aero Club  
Insurance details  
Maps

**Background:**

This is a new club and will be the only official model aircraft club north of the metropolitan area.

The operating of model aircraft cannot be carried out in the vicinity of an airport and is governed by Civil Aviation regulations as well as self-regulation by the Model Aircraft Association of Australia (MAAA).

MAAA have set standards of operating along with requirements for instructors.

Reserve 9469 was vested to Shire control in 1905 as a common to provide a buffer around and to allow future expansion of the town.

Council has previously, November 2000, considered acquiring the land covered by Reserve 9469. It was advised that Native Title requirements would need to be met along with a showing a future use for the land. It was also Department policy to sell crown land at the unimproved land value.



**Comment:**

Considerable time has been put into researching areas that are suitable for this club and meet the required regulations.

The selected area is within reserve 9469 which has a purpose of "Common" of which the Shire of Meekatharra has management rights. Initial indications do not mention the Shire having power to lease over the reserve. However in receiving this application the Shire may choose to support an application to the Department of Regional Land Development for a lease over the requested area. The proposed location is approximately 7.5km south of Meekatharra on the eastern side of the Great Northern Highway ( 26°39'5.32"S 118°27'49.94"E).

The requested area measures 900m x 600m and is located outside of the Great Northern Highway road reserve. The area meets the required safety standards of the MAAA. Runways would be located so as not to direct aircraft towards the highway.

Due to the close proximity to the Great Northern Highway, Main Roads WA may wish to comment on the proposal.

The applicant has extensive knowledge and background in the operation and running of model aircraft clubs.

Initial response from the community has shown interest in forming a club and subject to Council approval for use of the land a club will be officially formed.

The selected area will not present a noise issue to the town which is a common complaint when such aircraft are operated from sporting ovals or too close to residential areas.

Exclusive use of the designated area is sought due to safety concerns of shared usage. It is preferred that a formal lease be established giving the club rights to the land which will assist in funding applications

As limited equipment will be stored in a sea container located on site the applicant feels there won't be any security issues at the proposed site.

The applicant is an RFDS pilot and has interest from other pilots.

**Consultation:**

Phillip Perkins  
Civil Aviation Safety Authority

**Statutory Environment:**

MOS 139

**Policy Implications:**

Nil

**Budget/Financial Implications:**

There is no expected financial cost to the Shire.

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr RK Howden**

**Seconded: Cr PS Clancy**

**That Council supports the exclusive use of part of Reserve No. 9469 as indicated on the provided maps for the use by the Meekatharra Model Aero Club subject to:**

- a) The Department of Lands providing advice that it will be possible to create a suitable level of tenure over the land (to the satisfaction of the Shire and the Meekatharra Model Aero Club); and**
- b) Main Roads WA being advised of this proposal and requested to provide comment if they require.**

**CARRIED 4/0**

Members of Council,

I am in the process of creating a model aero club here in Meekatharra, which will cater for any type of flying radio controlled model.

The club aims to establish a safe, friendly environment where radio controlled aircraft can be flown in a controlled environment under pre-set rules and guidelines. We also want to encourage members of all age groups to learn new skills building aircraft and to promote a hobby that is suitable for the individual in a wide age group or a family. This will also hopefully encourage visitors from other clubs to travel to Meekatharra for flying events held by the club.

The club is seeking permission, from Council, to use the land highlighted in the attachment. The proposed location is approximately 7.5km south of Meekatharra on the eastern side of the Great Northern Highway ( 26°39'5.32"S 118°27'49.94"E).

The club is seeking to have exclusive access and use of the area to create a suitable access track, area for clubroom (Sea Container), small car park and airstrip. The fenced area seen in the attachment approximately measures 600m x 900m and will require a small amount of clearing/preparation.

We will be initially requesting a lease period of no shorter than 5 years with the option to extend after.

- The club will fence and secure the area
- Place a sea container for club room/storage on the site
- Use painted tyres as markers for roads, airstrip and taxiway

The club will be insured under the MAAA insurance and operate under their Manual or Procedures. It will also be responsible for ensuring member safety and comply with, all AWA (Aero Modelers Western Australia), MAAA (Model Aeronautical Association of Australia) and CASA (Civil Aviation Safety Authority) regulations. For more information please refer to our proposal document, also attached.

For more information please feel free to contact me on either 0457 118 138 or via [philperkins1909@gmail.com](mailto:philperkins1909@gmail.com)

Kind Regards,

Phillip Perkins

# Meekatharra Model Aero Club (MMAC)

## Proposal

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Records



ABSTRACT

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# Proposal Outline for Meekatharra Model Aero Club (MMAC)

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## Club/Organization Name:

Meekatharra Model Aero Club (MMAC) (*Proposed*)

## Proposal:

To establish a radio control aero modelling club within the Meekatharra shire.

## Summary:

Meekatharra Model Aero Club (MMAC) will operate under Aero modellers Western Australia (AWA) and the Model Aeronautical Association of Australia (MAAA) to ensure safe, compliant operation of model aircraft within the Civil Aviation Safety Authority (CASA) Regulations.

## Membership Structure

- **Meekatharra Model Aero Club (MMAC) Registration = \$40 TOTAL**
  - \$40 AWA
  - \$0 MAAA
- **Senior = \$120 TOTAL**
  - \$40 AWA
  - \$60 MAAA
  - \$20 MMAC
- **Junior = \$60 TOTAL**
  - \$10 AWA
  - \$30 MAAA
  - \$20 MMAC

## Goals:

1. To establish a safe, friendly environment where radio controlled aircraft can be flown in a controlled environment under pre-set rules and guidelines
2. To encourage members of ALL age groups to learn new skills building aircraft.
3. To promote a hobby that is suitable for the individual in a wide age group or a family.

## Relevant Links:

Model Aeronautical Association of Australia (MAAA)  
<http://www.maaa.asn.au>

CASA CASR Part 101

[https://www.legislation.gov.au/Details/F2017C00095/Html/Volume\\_3#\\_Toc473722895](https://www.legislation.gov.au/Details/F2017C00095/Html/Volume_3#_Toc473722895)

**Contact:**

Name: Phillip Perkins

Mobile: 0457 - 118 - 138

E-Mail: philperkins1909@gmail.com







Dear Sir or Madam,

**LETTER OF CONFIRMATION**

In our capacity as Insurance Brokers to **Model Aeronautical Association of Australia (MAAA)** we hereby confirm that the undermentioned Insurance Contract is current for the period shown.

<b>Name of Insured</b>	Model Aeronautical Association of Australia (MAAA), including all State Associations, Affiliated Clubs, All Members, Employees, Instructors, Inspectors and Voluntary Workers
<b>Class of Insurance</b>	Public and Products Liability Insurance
<b>Period of Insurance</b>	From : 31 <sup>st</sup> May 2016 at 4.00pm at the Insured's head office To : 31 <sup>st</sup> May 2017 at 4.00pm at the Insured's head office
<b>Interest Insured</b>	Subject to the terms, exclusions, definitions, conditions and limitations of this Policy the Underwriter shall indemnify the Insured for all sums which the Insured shall be legally liable to pay compensation in respect of: a) Personal Injury, or b) Property Damage Occurring within the Policy Territory during the Policy Period as a result of an Occurrence happening in connection with the business of the Insured described in the Schedule
<b>Business Description:</b>	Principally Association, Model Aircraft Club and associated activities including provision of instructors organising competitions and fund raising activities.
<b>Limit of Indemnity:</b>	AUD\$20,000,000 in respect of any one occurrence but in the annual aggregate in respect to products and pollution liability.
<b>Extensions:</b>	Professional Indemnity \$5,000,000 any one claim Property in Care, Custody and Control \$500,000 any one claim
<b>Defence Costs:</b>	In addition
<b>Insurer:</b>	XL Catlin
<b>Policy Number:</b>	AU00003969L114A
<b>Jurisdiction:</b>	But excluding any judgement, award or settlement made within countries which operate under the laws of the United States of America or Canada (or any order made anywhere in the world to enforce such judgment, award, settlement or proceedings wither in whole or in part) unless the Insured has requested that there shall be no such limitation and has accepted the terms offered by the Underwriters in granting such cover, which offer and acceptance must be signified by specific endorsement to this Policy.

V-Insurance Group Pty Ltd, Authorised Representative No. 432898, is an authorised representative of Willis Australia Limited ABN 90 000 321 237, AFSL No. 240600





**Interested Parties:** This is to certify that this policy covers the following party for their respective rights and interests.

Federal, State or Local Government Bodies [where required] Owners/Landlords of Club Fields or property used by any of the Insured Parties ACT Government are noted in respect of the Belconnen Model Aero club in relation to the use of the land provided by ACT Government

Adelaide City Council  
 Adelaide High School  
 Administration of Norfolk Island  
 Aerospace Australia Limited  
 Albury City Council  
 All Saints Anglican School  
 Andy and Hillary Briese, Springhurst, 814 Urana Rd, Jindera, NSW  
 Australian Men's Shed Association  
 Bankstown City Council  
 Barossa Helicopters Pty Ltd  
 Bright Events Pty Ltd  
 Brimbank Council  
 Brisbane City Council  
 Broken Hill City Council  
 Bunnings Warehouse – All States  
 Camperdown Racecourse & Recreation Reserve Committee Inc  
 Central Coast Regional Development Corporation  
 Central Coast Council  
 Central Highlands Marketplace Emerald  
 Central Highlands Regional Council  
 City of Ballarat  
 City of Onkaparinga  
 City of Playford  
 Crib Point Terminal  
 Darryl Brown  
 Department of Defence in respect to land used by M.A.A.A Affiliated Clubs  
 District Council of Loxton – Waikerie  
 Eurobodalla Shire Council  
 Forests NSW  
 Fraser Coast Regional Council  
 Geoff Wimmers Mothar Mountain QLD  
 Gold Coast City Council  
 Good Luck Trust: Margaret Keal, 315 Foggs Rd, Mt Samson QLD 4520  
 Goondiwindi Regional Council  
 Gosford City Council  
 Greater Taree City Council  
 Gympie Regional Council  
 Hornsby Shire Council  
 Ipswich Council  
 James Swanwatson Flame Lily Adventures  
 Kies Pty Ltd.  
 Knox City Council  
 Ku-rin-gai Council  
 Lachlan Shire Council  
 Lake Macquarie City Council  
 Leased by Wayne Durnan near Narrandera NSW for the Australian Free Flight Society.  
 Leda Commercial Properties  
 Lismore City Council  
 Liverpool City Council  
 Logan City Council (in relation to the C/L circle hard stand)

V Insurance Group Pty Ltd, Authorised Representative No. 432898, is an authorised representative of Willis Australia Limited ABN 90 000 321 237, AFSL No: 240600



Macquarie Country Wide  
 Maitland City Council  
 Manningham City Council  
 Mareeba Shire Council  
 Mark Woodgate Mothar Mountain – QLD  
 Master Home Improvement - All States  
 Minister Administering the Crown Lands Act  
 Morton Bay Regional Council  
 N.S.W. National Parks and Wildlife Service  
 Nambucca Shire Council  
 Newcastle City Council  
 Noosa Shire Council, QLD  
 Northern Beaches Council  
 North Ryde RSL Youth Club  
 Orange Central  
 Orange Field Days Co-op Ltd  
 Parks Victoria as Independent Contractors  
 Parramatta City Council  
 Peter and Edith Fogg, 315 Fogg's Road, Mt Samson Qld 4520  
 Peter Kies Family Trust  
 Richmond Valley Council  
 Robert & Sandra Payne  
 Ross and Elaine Hardy Rossel Pty Ltd  
 Scenic Rim Regional Council  
 Shellharbour City Council  
 Shoalhaven City Council  
 Shoalhaven Turf Club  
 South Australian Minister for Environment and Conservation  
 Southern Downs Regional Council  
 Southern Rural Water Victoria  
 Southerland Shire Council  
 St. Martins Lutheran College  
 Tablelands Regional Council – Queensland  
 Tamborine Mountain Sports Association  
 The Lake Glenbawn Park Trust  
 The Minister Administering the Crown Lands Acts  
 Eric George Johnston: Frogs Hollow – Bega  
 The Minister for Education  
 The Minister for Industrial Development of Queensland  
 The Minister for the Environment and Conservation  
 The State of Queensland, acting through SEQ Water  
 The State of Queensland, acting through the Department of Main Roads  
 Townsville City Council  
 Toowoomba Regional Council  
 Tweed Shire Council  
 University of Sydney – Molonglo Radio Observatory  
 W.A. State Model Aircraft Centre  
 Wangaratta City Council  
 Wayne Durman (Lessee) and The Department of Defence (Lessor) in respect to Property  
 Wingecarribee Shire Council  
 Wyndham City Council  
 Wyong Shire Council NSW



In all instances, cover afforded is subject to the Policy terms, conditions and exclusions. Any queries concerning these insurance arrangements should be addressed to this office.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Shauna Hewitt', written over a light blue horizontal line.

Shauna Hewitt  
Account Executive

**Important Notice**

This Confirmation is issued as a matter of information only and confers no rights upon the holder. This Confirmation does not amend, extend or alter the coverage afforded by the above policy.

Should the abovementioned Insurance Contract be cancelled, assigned or changed during the above Period of Insurance in such manner as to affect this document, no obligation to inform the holder of this document is accepted by V-Insurance Group.

# SUMMARY OF INSURANCE FOR MODEL AERONAUTICAL ASSOCIATION OF AUSTRALIA

INSURANCE PROGRAM  
2016/2017



## INTRODUCTION

V-Insurance Group are the insurance brokers for Model Aeronautical Association of Australia (MAAA). V-Insurance Group has worked closely with the MAAA to design this insurance program for its members.

This insurance cover applies when members and other insured persons/entities are involved in activities that are sanctioned by the MAAA. These activities include training, competition, social functions, committee meetings, fundraising activities and travel to and from these activities. This brochure is a summary of the cover only. If additional cover is required to this standard cover please contact V-Insurance Group for an additional quotation.

## WHO IS INSURED?

This program covers all members, Display & Flight Line Directors, employees, instructors, inspectors and voluntary workers.

## WHAT IS COVERED?

This program incorporates five covers;

- |                           |                              |
|---------------------------|------------------------------|
| a) Public Liability       | d) Cyber Liability Insurance |
| b) Professional Indemnity | e) Property Insurance        |
| c) Personal Accident      |                              |

## PUBLIC AND PRODUCTS LIABILITY INSURANCE

### SCOPE OF COVER

This policy provides protection for insured entities and members that are held liable for a negligent act that results in property damage or bodily injury anywhere in the world excluding USA & Canada.

### LIMIT OF LIABILITY

The cover provided is up to a maximum of \$20,000,000.

## EXCESS

There is a \$5,000 excess payable (the MAAA may subsidise a part of this excess) for each claim. The defending party is responsible for the excess in agreement with the MAAA.

## PROFESSIONAL INDEMNITY INSURANCE

### SCOPE OF COVER

Provides indemnity to Display & Flight Line Directors, Instructors and Inspectors if they are held liable for an error or incorrect advice which results in injury or property damage to a third party.

### LIMIT OF LIABILITY

The cover provided is up to a maximum of \$5,000,000.

## EXCESS

There is a \$5,000 excess payable (the MAAA may subsidise a part of this excess) for each claim. The defending party is responsible for the excess in agreement with the MAAA.

## PERSONAL ACCIDENT

### SCOPE OF COVER

Coverage applies whilst members are participating in sanctioned MAAA club, state and national activities. These activities include training, competition, social functions, committee meetings, fundraising activities and travel to and from these activities.

This section provides cover for members aged between 2 and 100 years of age. Coverage limitations apply for the over 75 year olds.

## BENEFITS

The main benefits under the Personal Accident Policy as listed below:

### 1) Death & Permanent Injuries

A lump sum benefit is payable in the event of an accidental death or a Permanent Disability. The scale of benefits is defined in the policy. The maximum benefit payable is \$250,000

### 2) Non-Medicare Medical Expenses

This covers insured persons for NON-MEDICARE medical expenses. The policy is for reimbursement only. That is, the member must pay the account and then claim reimbursement under this insurance cover.

*Note: Only NON-MEDICARE items are claimable (i.e. the "Medicare gap" is not claimable due to government legislation).*

The most common "Non-Medicare" expenses include:

- Private Hospital Bed & Theatre Fees
- Dental
- Ambulance
- Chiropractic
- Physiotherapy
- Osteopathy

Medical expenses that are covered by Medicare (i.e. not covered by this sports injury policy) include:

- Doctor's Fees
- Surgeon's Fees
- Anaesthetist's Fees
- X-rays

CONTINUED OVERLEAF >

Call 1300 945 547 or +61 2 8599 8660 Fax +61 2 8599 8661  
Address Level 28, 123 Pitt Street, Sydney NSW 2000  
Email [sports@vinsurancegroup.com](mailto:sports@vinsurancegroup.com) [www.vinsurancegroup.com](http://www.vinsurancegroup.com)



**V-INSURANCE  
GROUP**  
CORPORATE AUTHORISED REPRESENTATIVE OF Willis

#### **BENEFIT**

Reimbursement up to 100% of Non-Medicare medical costs, up to a maximum of \$4,000 per injury.

#### **EXCESS**

\$50 excess applies to each injury. Nil excess applies if you claim on a Private Health fund.

#### **CONDITIONS**

- (i) If a member belongs to a private health fund, they must claim from that fund first.
- (ii) Non-Medicare medical costs are only reimbursed by this policy if incurred within 52 weeks from the date of injury.

#### **3) LOSS OF INCOME**

This benefit provides cover for insured persons who are disabled from an injury relating to events covered and are unable to work.

#### **BENEFIT**

80% of your net weekly income up to a maximum of \$1,000 per week whichever is the lesser.

#### **EXCESS**

There is no benefit claimable for the first 7 days that you are away from work as a result of injury.

#### **BENEFIT PERIOD**

52 weeks from the date of injury.

#### **4) STUDENT HELP WEEKLY BENEFIT**

Pays 100% of actual expenses incurred for home tutorial by a qualified tutor up to \$500 per week to assist the full time student.

#### **EXCESS**

There is no benefit claimable for the first 7 days that you are away from your place of learning as a result of injury.

#### **BENEFIT PERIOD**

52 weeks from the date of injury.

#### **OTHER BENEFITS AVAILABLE BUT NOT LISTED ARE:**

- Home Modification Benefit
- Funeral Expense Benefit
- Parents Inconvenience Benefit
- Domestic Home Help - Non Income Earners
- Broken Bones
- Counselling Benefit
- Chauffeur Benefit

Further details relating to the above benefits as well as the policy conditions are contained in the Accident & Health International for and on behalf of CGU Insurance Personal Accident Product Disclosure Statement & Policy Wording. To obtain a copy of the Wording, please contact the MAAA.

#### **HOW TO MAKE A CLAIM**

##### **PERSONAL ACCIDENT**

- A claim form will need to be completed and submitted as soon as possible, please contact the MAAA to obtain a claim form ph 07 3207 9067 or email secretary@maaa.asn.au.
- The MAAA will forward your claim along with all original receipts (unless retained by your health fund) to the insurer, Accident & Health International, who will arrange payment to you.

##### **PROFESSIONAL INDEMNITY & PUBLIC LIABILITY**

In the event of a liability claim, do not admit liability under any circumstances. Contact V-Insurance Group immediately to notify any incidents on ph: (02) 8599 8660 or 1300 945 547.

##### **OTHER INSURANCE**

Additional Insurance policies are in place for qualifying members, these include;

- Management Liability
- Property Insurance
- Cyber Liability Insurance
- Travel Insurance

Please contact MAAA or V-Insurance Group for further details.

##### **ENQUIRIES?**

Should you have any enquiries about this insurance program please contact V-Insurance Group Pty Ltd;

Level 28, 123 Pitt Street, SYDNEY NSW 2000  
Phone: (02) 8599 8660 or local call cost only 1300 945 547  
Fax: (02) 8599 8661

Email: sports@vinsurancegroup.com

**www.vinsurancegroup.com**

V-Insurance Group Pty Ltd,  
Corporate Authorised Representative of Willis  
ABN: 67 160 126 509 ARN: 432898 AFSL: 240600



#### **IMPORTANT NOTES**

- 1) This summary of cover provides factual information about the MAAA Insurance Program. This information is only a summary of the cover provided. The policies with full conditions are available by contacting MAAA or V-Insurance Group.
  - 2) This insurance program commenced on 31 May 2016 and expires on 31 May 2017.
  - 3) V-Insurance Group has arranged this insurance program to provide benefits to those registered members of MAAA who, through injury or accident, incur financial loss and who would otherwise not have received assistance. The program seeks to provide benefits to those most exposed and to maintain protection at the lowest possible cost to membership. It therefore cannot provide 100% cover or a benefit for every loss that occurs. Federal Government Legislation prevents insurance companies from paying any insurance benefit for a medical service that is covered by Medicare. This legislation also applies to the Medicare gap. In addition to these policies all members are encouraged to take out Private Health and Income Protection Insurance.
  - 4) This insurance is arranged on a group basis for all MAAA insured persons/entities and does not take into account each individual's particular circumstances.
  - 5) MAAA is not and does not represent itself as a licensed insurance broker by endorsing the products outlined in this brochure.
  - 6) The insurer for the Public Liability & Professional Indemnity Program is Catlin Insurance and the insurer for the Personal Accident program is Accident & Health International for and on behalf of CGU Insurance.
- V-Insurance Group Pty Ltd ABN 67 160 126 509, Authorised Representative No. 432898, is an authorised representative of Willis Australia Limited ABN 90 000 321 237, AFSL No: 240600

**Call** 1300 945 547 or +61 2 8599 8660 **Fax** +61 2 8599 8661  
**Address** Level 28, 123 Pitt Street, Sydney NSW 2000  
**Email** sports@vinsurancegroup.com **www.vinsurancegroup.com**

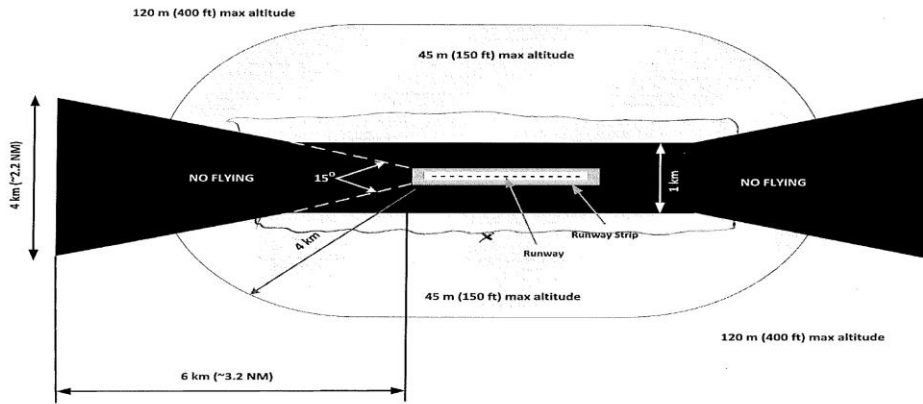


**V-INSURANCE  
GROUP**  
CORPORATE AUTHORISED REPRESENTATIVE OF WILLIS

REMOTELY PILOTED AIRCRAFT SYSTEMS -  
LICENSING AND OPERATIONS

**A.1 Aerodromes**

A.1.1 RPA are not to be flown in areas shaded black and not to be flown above 45 m/150 ft (based on the aerodrome elevation) in the 4 km grey-shaded racetrack area.



**Figure 5: Part 101 approach and departure paths for non-controlled aerodromes**

<b>Title/Subject:</b>	<b>SWIMMING POOL BOWL REPAINT</b>
<b>Agenda/Minute Number:</b>	9.4.3
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM0012
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	13 March 2017
<b>Author:</b>	Geoffrey Carberry Community and Development Services Manager



*Signature of Author*

**Senior Officer:** Roy McClymont  
Chief Executive Officer



*Signature Senior Officer*

**Summary/Matter for Consideration:**

This item is to request to allocation of funds to allow the painting of the Swimming Pool Bowl.

**Attachments:**

Quote

**Background:**

It was proposed to paint the swimming pool bowl as part of the 2017 - 2018 budget.

**Comment:**

During the pre-budget process Contract Aquatic Services, our current pool manager, advised that they were able to carry out the work in April 2017 as they will have staff passing through the area.

Their original quote is \$25,990 excluding GST however because they will have staff and equipment in the area they are offering a \$7,000 discount.

The final price being of \$18,990 excluding GST is under the expected \$25,000 - \$30,000 usual cost of such works.

With the discount offered it would be prudent to have the work carried out this year.

**Consultation:**

Krys East, Deputy Chief Executive Officer  
Mat Midwaters – Contract Aquatic Services

**Statutory Environment:**

Nil.

**Policy Implications:**

Policy 4.2 states that for items \$10,000 to \$50,000 at least two written quotes are required. Due to the nature of the work, proven abilities of the contractor and offered discount, staff believes the provided quote is more than competitive. There are no variables attached to the quote (fixed price).

**Budget/Financial Implications:**

There is no allocation for this work in the 2016/2017 budget. Whilst this is an additional expense for the 2016/2017 budget it, by way of the offered discount, provides a saving in the 2017/2018 budget.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority (Budget amendment)

**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy

**Seconded:** Cr HJ Nichols

**That Council:**

- 1. Approves the allocation of \$18,990 excluding GST in the 2016/2017 budget for the purpose of repainting the swimming pool bowl.**
- 2. Approves Contract Aquatic Services to carry out the work as per their quote, taking advantage of the \$7,000 discount offered.**
- 3. Council notes the variance to the Purchasing Policy (4.2) in that only one written quote has been provided.**

**CARRIED 4/0  
BY AN ABSOLUTE MAJORITY**





**9.5 HEALTH BUILDING AND TOWN PLANNING**

**9.6 WORKS AND SERVICE**

**9.7 CONFIDENTIAL ITEMS**

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

**Title/Subject: OUTSTANDING AMOUNTS ON A6076 AND A6077**  
**Agenda/Minute Number: 10.1**

Council considered Mr. Black's presentation concerning the outstanding amounts owing on his assessments \$3,325.37 in total.

The amounts owing as at the 18 March 2017 for each assessment are:

- A6076
  - Rates \$1848.50;
  - Interest \$584.30; and
  - Legal Charges \$165.00
- A6077
  - Rates \$567.03;
  - Interest \$160.74;

**Moved: Cr HJ Nichols**  
**Seconded: Cr RK Howden**

**That Council authorise the waiver of interest owed on assessments A6076 and A6077 as at the 18 March 2017, a total of \$745.04 (\$584.30 and \$160.74) ONLY if the remaining \$2580.53 is paid in full within 30 days from the date of the letter informing Mr Black of Council's decision. Any additional interest incurred will be payable by Mr Black. If full payment is not received the full amount of \$3,325.37 will be due and payable plus any additional interest and legal charges.**

**This is a one-off final offer to Mr Black. If Mr Black does not take advantage of this offer no further consideration will be undertaken by Council in regards to amounts payable on these assessments.**

**This is a once only waiver of interest payable on rates accounts.**

**CARRIED 4/0**  
**BY AN ABSOLUTE MAJORITY**

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**Nil**

**12 CLOSURE OF MEETING**

**The Shire President, Cr NL Trenfield, declared the meeting closed at 11:00am.**