



SHIRE  
of  
MEEKATHARRA

MINUTES  
of  
COUNCIL MEETING  
held  
AT THE COUNCIL CHAMBERS, MEEKATHARRA  
on  
SATURDAY 18 MAY 2013  
COMMENCING AT 9.30 AM



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**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**The Shire President, Cr TR Hutchison, declared the meeting opened at 09.30am.**

**1.1 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting*

**The Shire President, Cr TR Hutchison, read the disclaimer out loud.**

**2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE**

**Members**

<b>Cr TR Hutchison</b>	<b>Shire President</b>
<b>Cr NL Trenfield</b>	<b>Deputy Shire President</b>
<b>Cr HJ Nichols</b>	
<b>Cr PS Clancy</b>	
<b>Cr RK Howden</b>	
<b>Cr AG Burrows</b>	

**Staff**

<b>Roy McClymont</b>	<b>Chief Executive Officer</b>
<b>Krys East</b>	<b>Deputy Chief Executive Officer</b>

**Apologies**

**Nil**

**Approved Leave of Absence**

**Nil**

**Observers**

**Nil**

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**Nil**

**4 PUBLIC QUESTION TIME**

**Nil**

**Cr Trenfield left the meeting at 9.33am.**

**5 APPLICATION FOR LEAVE OF ABSENCE**

**Moved:** Cr HJ Nichols

**Seconded:** Cr AG Burrows

**That Cr RK Howden be granted leave of absence for the June 2013 Ordinary Council Meeting.**

**CARRIED 5/0**

**Cr Trenfield returned to the meeting at 9.34am.**

**6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**6.1 ORDINARY COUNCIL MEETING HELD 20 APRIL 2013**

**Council Resolution:**

**Moved:** Cr PS Clancy

**Seconded:** Cr HJ Nichols

**That the minutes from the Ordinary Council Meeting held Saturday 20 April 2013 be confirmed.**

**CARRIED 6/0**

**6.2 HEALTH BUILDING & TOWN PLANNING MEETING HELD 20 APRIL 2013**

**Council Resolution:**

**Moved:** Cr PS Clancy

**Seconded:** Cr NL Trenfield

**That the minutes from the Health, Building & Town Planning Meeting held Saturday 20 April 2013 be received.**

**CARRIED 6/0**

**The CEO, Roy McClymont, left the meeting at 9.34am.**

**The CEO, Roy McClymont, returned to the meeting at 9.37am.**

**7 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

**Nil**

**8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

**The Shire President announced that Cr Jo Burgemeister had tendered a letter of resignation to the CEO to be effective from 13 May 2013.**

**The Shire President advised Councillors that the CEO's Performance Review package has been handed out today and that Councillors are requested to complete the questionnaire on time and return it to WALGA in the envelope supplied.**

## **9 REPORTS OF COMMITTEES AND OFFICERS**

### **9.1 OFFICERS MONTHLY REPORTS**

#### **9.1.1 WORKS & SERVICES MANAGER'S REPORT –APRIL 2013**

##### **Road Maintenance – Grading**

- Mt Clere Road is currently being graded.
- Wiluna North Road has been graded.
- Ashburton Downs Road to Peak Hill Homestead has had some light sheeting with dividing humps installed and some drainage work carried out.

##### **Construction Work – Landor Road**

- Formation Work continues on Landor Road to SLK 93.
- Five box culverts have been installed on Landor Road at SLK 85, SLK 87.75, SLK 89, SLK 89.6 and SLK 90
- We are now priming and sealing from SLK 80.6 to SLK 89.
- NGE are now working on resheeting sections of Landor Road in the Yalgah River-Murchison River area under Regional Road Group Funding.

##### **Flood Damage Repairs**

- NGE have finished Mingah Springs Road to 6 kms west of Mingah Springs Homestead – to Ashburton Downs Road still to be completed.
- AG Burrows is working on the last 10 kms of the Murchison Downs Road.

##### **Water Bores**

- Drill Power have returned to the Shire and are currently installing bores for construction on Landor Road.

##### **Town Maintenance-Monthly Report Finishing 10 May 2013**

- Smashed glass strewn across roadways, graffiti to town signs, buildings, lamp posts and footpaths has continued and is taking up a considerable amount of time to remove.
- The sweeping of town streets is being done in accordance with Council's directive. At a four to six week interval sweeping along all kerb lines is and has been undertaken to avoid sand/leaves build-up. Rubbish has been removed from vacant town blocks.
- The Public Toilets are and have been cleaned on a daily basis each week day and opened over weekends /Public Holiday.
- Vacant Shire houses lawns mowed
- Verge Clearing throughout town-site
- Heritage Trail maintenance and weed removal. Boardwalks repaired
- Assistance has been provided to help out on Landor Rd and Murchison Downs Rd
- Work on new sewerage pipeline

**Plant report for the period 6 March 2013 – 12 April 2013**

**P407 Nissan Prime Mover**

Placed oil cooler

**P349 Volvo Grader**

Replaced batteries

Installed air relief valve

**P452 Nissan Prime Mover**

Replaced batteries

**P108 Caterpillar 12H Grader**

Air conditioner repaired

**P4338 Caterpillar 950H Loader**

Changed transmission Filter

**P P382 Dolly**

Repaired

**P24 Genset**

Serviced on Landor Rd

**P24 Genset # 2**

Repaired

**P86 Caterpillar 613C Scraper**

Air conditioner repaired

**P407 Nissan Prime Mover**

Two way radio installed

Front door repaired

**P409 Caterpillar 330B Excavator**

Replaced hydraulic hose

**P449 Caterpillar 623F Scraper**

Replaced fuel lift pump and filters

Repaired gears selector

Repaired air system

**P360 Caterpillar 924G Loader**

Replace alternator belts

**P434 Bomag Multityred Roller**

Repaired reversing problem

**P419 Caterpillar 12M Grader**

Replaced electrical harness for sensors



**Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy

**Seconded:** Cr AG Burrows

**That the Works and Services Manager's report for April 2013 be received.**

**CARRIED 6/0**

**9.1.2 AIRPORT MANAGER'S REPORT – APRIL 2013****MEEKATHARRA AERODROME***Aircraft Movements and Statistics*

Aircraft movements for the month April remained the same over the same period last year. RFDS aircraft movements were slightly less compared to the same month last year.

The figures below reflect the difference between April 2012 and April 2013.

	<b>April 2012</b>	<b>April 2013</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	139	141	+0%
Avgas	14,587 ltrs	12,909 ltrs	-11%
Jet A-1	88,632 ltrs	70,312 ltrs	-21%
<b>Total Fuel Sold</b>	<b>83,221 ltrs</b>	<b>103,219 ltrs</b>	<b>-19%</b>

This table represents Year to Date figures for 2012 and 2013.

	<b>YTD 2012</b>	<b>YTD 2013</b>	<b>Variance</b>
<b>General Aircraft Landed:</b>	524	605	+15%
Avgas	53,727 ltrs	42,748 ltrs	-20%
Jet A-1	329,079 ltrs	330,713 ltrs	0%
<b>Total Fuel Sold</b>	<b>382,806 ltrs</b>	<b>373,461 ltrs</b>	<b>+2%</b>

Our fuel sales are on the way down when comparing them with last years. The notable difference for the month of April was Skippers, who reduced their fuel intake by 48% or 8,500 litres and RFDS who dropped by 19% or 6,500 litres. The decline in fuel to Skippers will continue due to the fact that they now divert into Degruusa from Plutonic. Also they have lost the FIFO contract to Degruusa, which has been won by Network Aviation and they are now flying Fokker F100's there so no need for fuel stops here. It also appears as though they are tanking out of Perth for the RPT flights and they rarely take on fuel apart from the Wednesday flight.

*Aerodrome Works:*

Aerodrome works for the month include:

- General maintenance upkeep of facilities and equipment.
- Slashing runway strips and surrounding areas.
- Chipping weeds from runway strips and around fuel facilities and terminal building
- Working with CDSM on projects and service agreements etc.

The airport tractor is still performing well.

***Outstanding budgeted items:***

1. **Electrical upgrade.** \$125,000 has been budgeted for this project. Acting Community Development Manager, Sam Tarling, is tasked with this project. *(Tender close on 31May. At time of writing, 2 Electrical contractors have been out to inspect the job)*
2. **Finalise the Fire Service.** Progressing with old pump house stripped out ready for installation of new pump and motor.
3. **Patch & Reseal Car Park.** In the hands of Works and Services Manager, John Dyer.
4. **Provide water sub meter to RFDS.** Plumber has been requested to provide quote. At this stage he has visited site but no more has been done. *( Still waiting on quotes despite 3 follow up attempts and reminders)*
5. **Entry Sign.** Ordered and received. Town crew to erect at the grid entry area. *(Sign has now been erected)*
6. **Concrete floor in car port Aerodrome Residence.** Quotes to be sought this month.
7. **Install test plugs in runway lighting circuitry.** Will be progressed this month.

***Aerodrome Security:***

- No breaches this month.
- Audit of our Transport Security Plan has been carried out with no major issues. A few minor non-compliance administrative issues were identified. *(See attached report)*

***Aerodrome Safety Management :***

After the Councillor's visit to the airport last meeting, a plan has been drawn up for the expansion and alterations to the apron. See attached drawings. AMS have been sent a copy of the plans to assist with apron markings for additional parking bays etc. *(See attached DRAFT plan from AMS) I have not received any word back from AirBP regarding shifting the Avgas bowser but feel that they may request us to pay for the removal ourselves if we want it moved. For the new plan to work, it will have to be moved.*

All ground works including removal of the hangar will need to be done by others. Budget estimates for sealing and ground works will be submitted in time for 2013 budget. *(In budget papers)*

***Items of Interest:***

There is a fair bit happening out here at the moment. Airservices have finally moved out of the large room at the rear of the residence and now all operations are through their Satellite Ground Station.

Airservices have also taken large steps in preparing for the handover of the generator and emergency power back up system to us. Unfortunately, they have disconnected the Met Office from the back up supply as the BOM back up power was supplied from the genset through a couple of transformers owned by Airservices. These transformers are being removed in the very near future and our ability to provide back-up power to the BOM has been taken away. Hopefully the BOM will make moves to install their own back-up power supply.

Airservices have let a contract to CPS to install a new direct power feed to the Satellite ground station which will mean trenching for approximately 300 meters from our main power feed in down to the SGS building. This will be the final piece of the jig saw for Airservices who will no longer rely on power feeds through the old cables and conduits and will not need any back up power as each of their outbuildings have their own back up provision.

Up until now, Airservices have basically looked after most of the electrical cables etc within the airport grounds as they relied on them for their power. From now on, we will have to manage this and we perhaps need to put a regular maintenance program into place to have the distribution pillars serviced along with the back-up genset etc to ensure it complies with CASA standards. The appointment of a designated airport electrician will need to be made utilizing one of the visiting electrical companies.

Airservices will also be replacing the VOR/DME building with a new type of structure and modernized technical equipment. This project will be underway shortly and will be installed in the same location as the existing building.

Mal Trenfield  
Airport Manager  
09 May 2013

**Officers Recommendation / Council Resolution:**

**Moved:** Cr HJ Nichols  
**Seconded:** Cr PS Clancy

**That the Airport Manager's report for April 2013 be received.**

**CARRIED 6/0**



**Meekatharra Airport  
Transport Security Program  
Audit Report**

For

**Shire of Meekatharra**

**27 March 2013**

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**Disclaimer:**

*This audit was conducted by Aerodrome Management Services in consultation with Meekatharra Airport. The results of this audit are based on the evidence presented at the time of the audit and may not provide a true indication of ongoing compliance or non-compliance with legislation.*

## 1. Background

Meekatharra Airport is owned and operated by the Shire of Meekatharra in Western Australia. The airport currently supports Regular Passenger Transport (RPT) operations and therefore is classified as a security controlled airport and required to comply with the relevant sections of the Aviation Transport Security Act 2004 and Aviation Transport Security Regulations, 2005. In order to meet its regulatory requirements, the airport has developed a Transport Security Program (TSP) which has been approved by the Office of Transport Security, Department of Infrastructure and Transport.

Meekatharra Airport currently has RPT services provided by Skippers Aviation using Dash 8 – 300 and Metro-23 aircraft. Network Aviation also uses the airport on closed charter operations utilising EMB-120 Brasilia. As aircraft conducting RPT operations fall below the 20,000kg maximum takeoff weight threshold for screening, there are currently no passenger or baggage screening operations being undertaken.

The airport is also a remote base for the Royal Flying Doctor Service, Western Operations.

At the request of the Shire of Meekatharra, this audit has been carried out by a qualified auditor and in accordance with Sect 3.3 of the TSP.

## 2. Scope and Objectvie

The scope and objectives of the audit were to ensure that Meekatharra Airport follows stated procedures and that the overall management of security is consistent with the Meekatharra Airport TSP and applicable sections of the Act and Regulations.

The scope and objectives were intended to:

- Examine whether the security measures and procedures set out in the Meekatharra TSP have been implemented correctly.
- Ensure the provisions of the TSP meet the current requirements of the Act and Regulations.
- Undertake a document review of the TSP to identify any deficiencies.
- Review records pertaining to:
  - Aviation Security Identification Card (ASIC) issues and returns,
  - Issue and recording of Visitor Identification Cards (VICs),
  - Register of security training provided airport personnel,
  - Register of gate access code changes and key issues,
  - Reporting of any incidents, and
  - Minutes and records of previous Airport Security Committee (ASC) meetings and exercises.
- Inspect the physical security measures in place at Meekatharra to deter or prevent unauthorised access to secure areas.

## 3. Audit Team

The audit was conducted by Karl Valentin whom Aerodrome Management Services has appointed as the company Aviation Security Advisor. Karl has had over six years experience as the manager at Paraburdoo Airport. He has regularly attended Federal Government

Department organised aviation security forums and consultative meeting and holds certification as an RBQSA lead auditor.

#### **4. Audit Activities**

Prior to the site visit, a review of the TSP was made to identify the scope of activities at the airport and to verify that the document met current legislative requirements.

During the site visit, the auditor met with Mr. Mal Trenfield, Airport Manager to discuss the overall operation of the airport and provide requested documentation or other forms of evidence that security requirements were being met.

The only other regular airport staff member spoken to was Andrew who works as the airline ground handling agent.

#### **5. Audit Findings**

Overall security management and compliance at the airport is of a high standard. Procedures are in place to ensure that security outcomes prescribed within the TSP are being met. Management at all levels are aware of their responsibilities in relation to the maintenance of aviation security and are keen to ensure that the applicable legislation is being complied with.

##### ***5.1. TSP Review***

The TSP was last reviewed and approved in 2010 and the most recent amendment was carried out on 26 Mar 2010. There have been no subsequent amendments or changes to the document.

Appendix A – The Statement of Undertaking to adhere to the requirements contained within the TSP has been signed by the CEO of the Shire of Meekatharra.

The TSP remains current and reflects security measures implemented at Meekatharra Airport appropriate to the level of aviation activity.

**Observation.** The name of the government department responsible for administration of aviation security has been changed since the last TSP review. When the document is next amended, it is recommended that any reference to the Department of Infrastructure, Transport, Regional Development and Local Government be changed to Department of Infrastructure and Transport.

##### ***5.2. Incident Reporting***

There have been no reported incidents of an aviation security nature made. The airport manager is aware of the procedures for reporting should such an incident occur which are detailed in Appendix J of the TSP.

##### ***5.3. TSP Security***

The TSP is stored in the airport managers office which is kept locked at all times when not attended. The TSP specifies under the heading of "Document Protection" that the TSP is kept in a locked cabinet in the office of the Airport Manager.



**Observation.** It may be advisable to obtain a suitable lockable cabinet for the office to store the TSP.

#### ***5.4. Airport Security Committee (ASC) Meetings and Exercises***

Appendix D, paragraph H of the TSP states that committee meetings of the ASC are convened every six months. The last recorded meeting was held on 20 June 2012. There was no record of specific security exercises having been conducted. In discussion with Mr. Trenfield, it was stated that obtaining support from external agencies such as WA Police to participate in such activities was difficult due to demands on their limited resources. It was suggested that a simple desktop activity to discuss the response to a scenario could best achieve the required outcome.

#### ***5.5. Audits***

Sect 3.3 specifies that an audit of the TSP will be carried out biennially. There were no records available of audits having been carried out since the approval of the TSP in March 2010. (NC 1)

#### ***5.6. ASIC Issues and Returns***

Meekatharra is currently classified as a Transitional Issuing Body and currently has only two ASICs issued to airport staff. All ASIC requirements are now met by Midwest Solutions Pty Ltd trading as Airport Security. A formal arrangement is in place for the issue of airport specific ASICs for Meekatharra Airport.

The auditor did not request to sight a copy of written approval granted by Meekatharra Airport to Midwest Solutions Pty Ltd to issue airport specific ASICs for Meekatharra as required in Sect 6.27A of the Regulations. This approval, if not already drafted, should be signed by both parties and held on file with other relevant ASIC documentation.

A register of ASICs is maintained on computer of all cards issued. The register does not record the dates of expired or cancelled cards having been returned. (NC2)

Written application records detailing personal information for ASIC applicants is held on file including for expired cards. The regulations require that records only be retained until expiry of the card.

#### ***5.7. Issue and Recording of Visitor Identification Cards (VICs)***

Meekatharra Airport holds six VICs that are issued and recovered as required. These cards are kept in the airport manager's office which is locked when not attended.

The regulations pertaining to the issuing and recording of VIC issues were amended in November 2011. The documentation used at Meekatharra does not contain the details as required in Sect 6.25A of the Regulations. (NC 3)

A revised form has subsequently been provided to the airport manager that meets the recording requirements.

**5.8. Security Training of Personnel.**

All airport staff have undergone the online training provided by the Department, "Strengthening Aviation Security". Records of completion of the training were available during the audit.

**5.9. Register of Gate Access Code Changes and Key Issues**

A gate access code register is maintained by the airport manager and is only given to persons requiring access after verifying their operational need. The code is not displayed at any point airside and is not published so as to be accessed by anyone not authorised to have the code. The requirement to routinely change codes was discussed with the airport manager and it was agreed that based on the local risk assessment, the code would be changed should any evidence of unauthorised access or heightened security threat level occur.

A register of keys issued that give personnel airside access is maintained with all keys being signed for by the person responsible. The key register was up to date with all key holders being current staff members and having an operational need.

**5.10. Physical Security Measures**

The airport Airside Area is bound by a fence to prevent access by unauthorised persons. Signage in accordance with Sect 3.15(4) and (5) of the regulations is affixed to the fence.

All gates leading to airside were inspected during the audit and found to be locked.

Signage specified by Sect 3.15(6) of the regulations is required to be affixed to all access gates leading airside. There is a gate used for the movement of baggage trolleys between the terminal and aircraft apron that does not have the required signage affixed.

The ASICs of two airport staff members were inspected during the audit and were valid for the location as well as date of expiry.

Whilst Meekatharra is a security controlled airport, the ASIC display requirements are only enforced during traffic periods as specified in Sec 3.03 (4A) of the regulations. This arrangement also applies to the requirement to display a VIC for persons carrying out work outside during non traffic periods. It was agreed that this procedure is the most effective way to achieve compliance and at the same time minimising the requirement for supervision of irregular workers whilst airside.

**6. Conclusion**

There were no other matters of concern identified during the audit. A list of non compliances and observations are contained within Appendices 1 and 2 respectively.

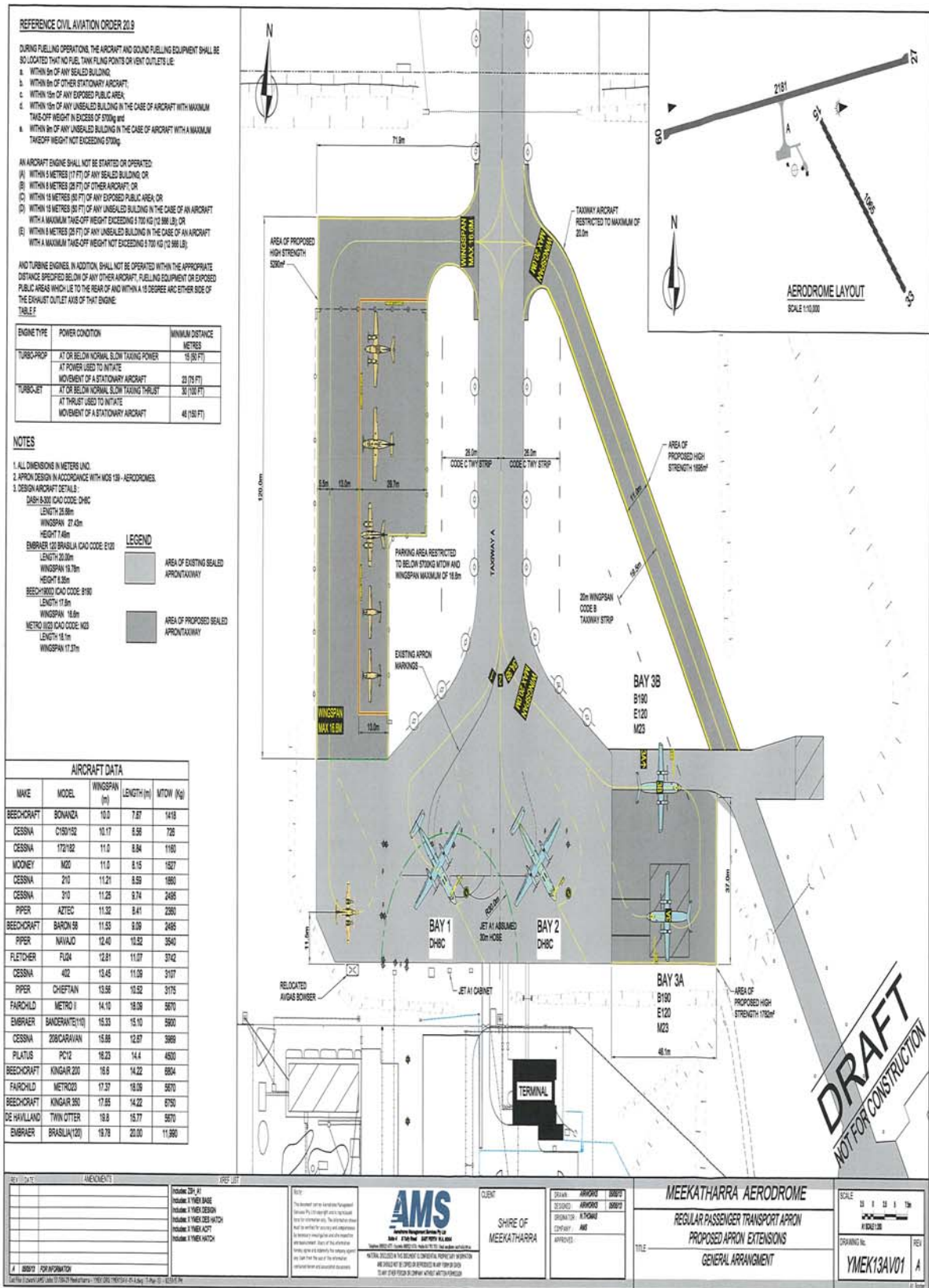
Should there be any questions regarding any of the findings contained within this report, please do not hesitate to contact the auditor directly on (08) 92216777 or mob 0408 878499

**Appendix 1**  
**Non Compliances.**

No	Reference	Finding	Recommendation
1	NON COMPLIANCE TSP Sect 3.3	The TSP states that audits will be carried out biennially.  There is no evidence of an audit having been conducted since the TSP approval date in March 2010.	The airport security committee and SCO schedule audits to be carried out as specified.
2	NON COMPLIANCE ATSR 6.23(2)(M)	The regulations require that an issuing body maintain a record of the date of return of an ASIC.  There was no record of dates of return of cards on the register maintained on the office computer	All cards returned to the issuing body have the date recorded. The card should then be destroyed.
3	NON COMPLIANCE ATSR 6.25A	The regulations specify the details required to be kept in relation to issuing Visitor Identification Cards  The register does not contain the required information, in particular confirmation that the 28 day rule has not been exceeded and details of the supervising ASIC holder	Replace the current issue form with a revised version that meets the requirements of the regulations.

**Appendix 2**  
**Observations**

4	Gate Signage	Although the baggage trolley gate is in an area not generally accessible by the public, it remains on the airport boundary and as such should have the appropriate "unauthorized possession of weapons prohibited" signage affixed.	Procure a sign as specified in the regulations and have affixed to the baggage gate.
5	TSP Document Protection	It is stated that the document is kept in a locked cabinet in the office of the Airport Manager. During the audit, it was advised that the TSP is kept on the bookshelf of the office that is kept locked when not attended	It may be beneficial to procure a lockable cabinet to ensure the security of the TSP and associated material.
6	Retention of ASIC application documents.	Documents pertaining to the application for an ASIC are required to be held for 6 months after creation of the record or until expiry of the ASIC whichever is the greater. Records of expired ASICs were still being held on file after expiry of the relevant card.	Review the ASIC register and destroy records of expired ASICs. However the electronic register of all cards issued must be retained.
7	Security Exercises	No exercises have been conducted as specified in the TSP.	It may be beneficial to schedule a live or desktop activity to practice the airport's response to a security incident.



### **9.1.3 YOUTH AND RECREATION SERVICE REPORT – APRIL 2013**

April saw the end of a very successful Term One program, and the beginning of the holiday program, which spread over the end of April and into the first week of May.

#### **April Holiday Program**

The first two days of the Holiday Program opened with JumpNBump from Geraldton providing entertainment for over 100 young people. A huge jumping castle and water slide provided hours of fun, and most young people went home at the end of the day exhausted.

Frontier Services provided a bbq lunch for young people who attended over the two days. Other activities, such as clay sculpting, colouring competitions, etching, and popcorn creations were enjoyed by the younger children attending.

Edmund Rice Camps came and ran two days of fun filled activities, attending both the Youth Centre and Kids Zone, as well as holding a basketball game and interactive team games all day Saturday and into Saturday evening. This was attended by around 50 young people.

The Holiday Program ended with a disco held at Kids Zone. We had over 30 children attend the night, with kids enjoying games such as the limbo and musical bobs.

Next month proves to again be a busy one, with the Girls Zone camp scheduled for early May, and planning for the Term 2 program.

#### **Auskick**

Auskick is scheduled to start early May, and enrolments are already filling fast. This is a hugely popular program, with many outlying station families enrolling for this season.

Belinda Hicks  
Youth Officer

David Hicks  
Youth & Recreation Officer

#### **Officers Recommendation / Council Resolution:**

**Moved:** Cr PS Clancy

**Seconded:** Cr HJ Nichols

**That the Youth Officer's report for April 2013 be received.**

**CARRIED 6/0**

#### **9.1.4 RANGERS REPORT –APRIL 2013**

Details to report

I attended Meekatharra on Tuesday 9, Wednesday 10, Thursday 11 and Friday 12 April 2013.

Patrols were conducted of the townsite and surrounding areas and licence enquiries made.

Trapping was conducted around the townsite. 10 dogs were trapped and impounded and held for 72 hours.

One injured dog was handed in for destruction. RSPCA was advised.

#### **Officers Recommendation / Council Resolution:**

**Moved:** Cr RK Howden

**Seconded:** Cr AG Burrows

**That the Ranger's report for April 2013 be received.**

**CARRIED 6/0**

**9.1.5 STATUS REPORTS**

## Council Decisions – Status Report

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS		Complete  Complete  In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street  Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands  Process to be completed by DOLI	Complete  In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS/ CDAO	Letter sent to Dept	Complete  In progress



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 MAY 2013

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19/08/06	9.5.2	Sale Meekatharra Lot 922 – St Barbara Mines Request Health, Building and Planning Committee to inspect property and report to Council potential uses of property etc. Advise Dept Planning & Infrastructure that Council has no objections to sale of Lot 922, however Council has interest in old building situated at in North West corner of lot. Request CEO to advise St Barbara Mines that Council may be interested in obtaining tenure of Old Station Masters house on Lot 922.	CEO	Letter sent to Dept 7/9/06 Committee to inspect house obtain costs etc. Settlement imminent (St Barbs to Health Dept) CEO has advised Health Dept that Council may have an interest in old Station Masters house.	Complete In progress
15/12/06	9.5.3	Lease of Reserves 40845 & 40847 Staff re-write the terms and conditions of the lease to ensure that Council and community groups who store items on the reserves can continue to do so with unrestricted access and also to ensure that Council secures the necessary access for the Heritage Trails interpretive sites. Further, that the revised lease be presented to Council for approval.	CEO		
17/2/07	9.4.3	Grant Applications for Drive Trail As the Canyon Trail will no longer be completed it was recommended that requested be made for the funds to be transferred to stage 2 of the Drive Trail Letter have been written to the appropriate funding bodies, but as yet no reply has been received. Council decided to seek the additional funding required to complete the Drive Trail.	CDAO	Letters written to funding bodies Regional Development Scheme: agreed to transfer funds on the condition that other funding is secured and any changes to budget are also submitted. Regional Infrastructure Funding Program: confirmation not yet received as several queries are unable to be answered at this stage.	50% Funds Received 16/09/08  Will release funds once approvals have been received for PARs
21/06/08	9.3.6	Plastic shopping bag reduction program. Replace plastic with calico and charge for the calico bags.	CEO	Purchase 10,000 calico bags Consult Retailers Commence project	23/06/08 In Process
21/11/09	9.3.4	Cornish Lift	PO	Quote approved 23/11/09. Letter of advice and order sent 23/11/09	Complete In progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 MAY 2013

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					Contractor to build
18/12/09	9.3.1	Relocation Main Street Park Displays	CEO	Copy to Rigby & Cameron 22/12/09	Complete In progress
20.05.11	9.3.3	Lease K076047 – Meekatharra Lots 589, 590, 591, 598, 599 & 600 – Paddy's Flat	CEO	Works to be undertaken Email sent 26.05.11 – Renew Lease Check Status, Request freehold Await response from Landgate	Complete Complete Complete In progress
20.05.11	9.3.5	Management/Structure Review	CEO	Liaise/advise staff Amend/create PD's & Infopacks Recruit new manager	Complete In progress
20.05.11	9.4.1	Meekatharra Trails Project – Financial Reimbursement Mid West Development Commission	CDAO	Advise MWDC & return funds Invoice to be sent & funds returned Awaiting MWDC Invoice	Complete In progress In progress
18.06.11	9.3.3	Council Policy – Camping allowance amendment	CEO	Email WSM, OO, Payroll 20/6/11 Letter to crew 24/6/11 Policy amended 24/6/11 Distribute amendment	Complete Complete Complete In progress
16.07.11	9.3.1	Annual Leave and Local Government Public Holiday Policy	DCEO	Changes made to Payroll Leave Records Letter sent to outside crew informing of change Policy distributed to Policy Manual Holders	Complete Complete In progress
16.07.11	9.6.1	Council Policy – Bituminous Seals	CEO/WSM	Reword Policy and submit to Council	In Progress
16.07.11	9.6.2	Council Policy – Crossovers	CEO/WSM	Update & Distribute Policy	In progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 MAY 2013

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17.09.11	10.2	School Oval Facility – Agreement	CEO	New report to October Council meeting required	In progress
15.10.11	9.3.2	Installation of CCTV in Main Street Meekatharra	CEO	Engage Consultant – rang 20/10/11 Emailed again 27/3/12 - Awaiting on consultant to visit Advise local police OIC – email 20/10/11	In progress  Complete
18.02.12	9.4.3	Location and Financing of Fitness Equipment	CDAO/DCEO	Amount noted in Budget Review	In progress
17.03.12	9.4.2	Picture Gardens Maintenance	CDAO	Informed MWDC of Council support for upgrade with a view to seeking funds from them. MWDC advised that they will keep CDAO updated with funding opportunities that arise or that can be accessed. CDAO has begun researching grant opportunities around heritage.	In progress
21.04.12	10.2	Solar Electricity Installations	CEO	Staff to further research	In progress
18.08.12	9.4.4	Proposed use for Lot 852 Pre-Primary Centre	CDAO/DCEO	Contacted Landgate Letter sent to Landgate	In progress
18.08.12	10.2	Development – Industrial Park R 15815?	CEO	Town Planning Consultant engaged to do initial Report – provided to Councillors To be incorporated into new TP Scheme	Complete

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 MAY 2013

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14.12.12	9.7.2	Paddy's Flat Lease	CEO	Phone call to Brad Gregg 17/12/12 Letter 21/12/12 <u>Deadline 20/1/13</u> Letter to Chris Atkin 21/12/12	In progress
16.2.13	9.4.1	Proposed new gymnasium – Grant	CDO	Forwarded to CDSM for review	Complete
16.2.13	9.4.2	Meekatharra Picture Garden	CDO	Lease agreement to Andrew Binsiar 22.2.13 – Lessee for signing – yet to be returned 26.2.13	In progress
16.03.13	9.5.2	Land Release – ECL Lots 752, 753, 842 and 810 Meekatharra – Department seeking comments and/or objections to proposal	A//CDSM-EHO	Email sent 3.4.2013 Inspect and report further on Lot 842	Completed In progress
16.03.13	9.7.1	Rubbish Removal Contract – Consider tenders submitted and appoint a contractor	CEO	Letter to Tenderers 26.3.13 Resolution to Civic Legal 3.4.13 Execute final draft Contract	Complete Complete In progress
20.4.13	9.2.4	Annual Review of the Schedule of Fees & Charges	DCEO	To be presented at the June meeting for adoption	Complete
20.4.13	9.2.5	Pre Budget Considerations – Differential Rate on Vacant Land and Donations for Royal Flying Doctor Services	DCEO	Noted and Draft Budget amended accordingly	Complete
20.4.13	9.3.1	Request for Rates Penalty Interest Write-off	DCEO	Penalty Interest written off and an amended rates notice sent to Ratepayer	Completed
20.4.13	9.3.2	Request for Rates and Debtors Write-off	DCEO	Authorised write-offs carried out	Completed

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 MAY 2013

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20.4.13	9.3.3	NPP Grant Applications to Fund Economic Development Strategy	A/CDSM	NPP-EDS Grant Application has been forwarded to funder.	In Progress
20.4.13	9.3.4	LGAP Grant Applications to Fund Review TPS3 and Develop Local Planning Strategy	A/CDSM	LGAP Grant Application has been forwarded to Dept of Planning with 3 quotes and advised of Council's preferred supplier.	In Progress
20.4.13	9.4.1	Murchison/Gascoyne Tourism Strategy	CDO	Advise shires not contributing to Regional Marketing Strategy but participating in Regional Tourism Strategy. Advertise and use Billy Bungarra as mascot.	In progress
20.4.13	9.7.1	AirBP Airfield Representative Agreement	A/CDSM	ACDSM has contacted AirBP representative to commence negotiations on the CEO's behalf in accordance with Council motion.	In Progress
20.4.13	9.7.2	2012/13 "RFT – Airport AC Power Remedial Works	A/CDSM	RFT has been forwarded to local, regional and state advertising mediums to begin tender process. RFT has been sent to interested parties who nominated before Council decision	In Progress
20.4.13	9.7.3	Lease Portion of Airport – BP Australia P/L	A/CDSM	Procedures in accordance with Local Government Act have been commenced i.e. advertising locally, regionally inviting submissions in relation to the lease arrangement.	In Progress
20.4.13	9.7.4	Airport Manager's Contract	A/CDSM	Advertising has been organised through local, regional and state mediums to commence the RFT process.	In Progress

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 MAY 2013

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20.4.13	9.7.5	2012/13-8 Tender for Ranger Services Contract	A/CDSM	Advertising has been organised through local, regional and state mediums to commence the RFT process.	In Progress
20.4.13	9.7.6	Tender Concreting and Associated Works Hourly Hire Basis	CEO	Write tender documents Call tenders	In progress
20.4.13	10.1	CEO Contract and Performance Review	Shire President/CEO	Engage John Phillips to conduct Review	Complete

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**Officers Recommendation / Council Resolution:**



**Moved: Cr PS Clancy**

**Seconded: Cr NL Trenfield**

**That the Status report be received.**

**CARRIED 6/0**

## 9.2 FINANCE

<b>Title/Subject:</b>	<b>MONTHLY FINANCIAL REPORT PERIOD ENDED 30 APRIL 2013</b>
<b>Agenda/Minute Number:</b>	9.2.1
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 171
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	15 May 2013
<b>Author:</b>	Krys East Corporate Services Manager/DCEO
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 Signature of Author
	 Signature Senior Officer

### **Summary:**

Monthly Financial Report

### **Background:**

*Financial Activity Statement Report – s.6.4*

- (1) *A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*
  - (a) *Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
  - (b) *Budget estimates to the end of the month to which the statement relates;*
  - (c) *Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) *Material variances between the comparable amounts referred to in paragraphs (b) and (c);*  
*and*
  - (e) *The net current assets at the end of the month to which the statement relates.*
- (2) *Each statement of financial activity is to be accompanied by documents containing-*
  - (a) *an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) *An explanation of each of the material variances referred to in sub-regulation (1)(d); and*
  - (c) *Such other supporting information as is considered relevant by the local government.*
- (3) *The information in a statement of financial activity may be shown –*
  - (a) *According to nature and type classification,*
  - (b) *By program; or*
  - (c) *By business unit.*
- (4) *A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*

(a) presented to the council –

(i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or

(ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;

And

(b) Recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.

(6) In this regulation –

} committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;

} restricted assets~ have the same meaning as in AAS 27.

[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]

[35. Repealed in Gazette 31 Mar 2005 p. 1050.]

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Ron Back – Local Government Consultant

**Statutory Environment:**

Local Government Act 1995 Section 6.4 Financial Report

Financial Management Regulations 34 & 35

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr NL Trenfield

Seconded: Cr AG Burrows

**That the financial report for the period ending 30 April 2013 be received.**

**CARRIED 6/0**





**Monthly Financial Statements  
for the period ended 30 April 2013.**

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<b>Shire of Meekatharra</b>		<b>Monthly Financial Report</b>		
<i>for the period ended 30 April 2013.</i>		<b>Income Statement</b>		
	<b>2012/13</b>	<b>2012/13</b>	<b>2012/13</b>	
	<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>	
	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b>OPERATING EXPENDITURE</b>				
Governance	462,345	284,483	361,433	
General Purpose Funding	203,509	142,469	153,856	
Law, Order, & Public Safety	136,303	115,076	113,612	
Health	98,546	77,543	74,466	
Education and Welfare	684,044	504,012	425,902	
Housing	18,501	6,247	445	
Community Amenities	513,049	323,599	287,682	
Recreation and Culture	1,203,479	870,128	720,304	
Transport	3,554,035	2,827,605	2,841,348	
Economic Services	381,092	315,557	268,910	
Other Property and Services	505,626	159,593	268,997	
<b>OPERATING EXPENDITURE</b>	<b>7,730,529</b>	<b>5,626,312</b>	<b>5,516,955</b>	
<b>OPERATING REVENUE</b>				
Governance	38,900	10,333	4,256	
General Purpose Funding	5,654,347	5,232,340	5,356,674	
Law, Order, & Public Safety	18,052	17,952	19,911	
Health	1,900	1,566	738	
Education and Welfare	63,543	46,311	46,020	
Housing	18,500	15,417	16,932	
Community Amenities	110,100	95,280	92,842	
Recreation and Culture	133,350	52,475	46,705	
Transport	872,869	745,869	690,076	
Economic Services	240,683	229,317	215,286	
Other Property and Services	55,000	33,500	23,517	
<b>OPERATING REVENUE</b>	<b>7,207,244</b>	<b>6,480,360</b>	<b>6,512,955</b>	
<b>GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS</b>				
Law, Order, & Public Safety	8,000	8,000	-	
Recreation and Culture	100,000	-	-	
Transport	11,823,422	3,745,538	3,777,767	
<b>Total</b>	<b>11,931,422</b>	<b>3,753,538</b>	<b>3,777,767</b>	
<b>PROFIT/(LOSS) on DISPOSAL</b>				
Transport	(11,425)	-	-	
<b>PROFIT/(LOSS) on DISPOSAL</b>	<b>(11,425)</b>	<b>-</b>	<b>-</b>	
<b>NET RESULT</b>	<b>11,396,712</b>	<b>4,607,586</b>	<b>4,773,767</b>	

<b>Shire of Meekatharra</b>		<b>Monthly Financial Report</b>			
<i>for the period ended 30 April 2013.</i>		<b>Statement of Financial Activity</b>			
		<b>2012/13</b>			
	Note	2012/13 Amd Budget \$	2012/13 YTD Budget \$	2012/13 30 Apr 2013 \$	
<b>Expenditures</b>					
Governance		(462,345)	(284,483)	(361,433)	(27%)
General Purpose Funding		(203,509)	(142,469)	(153,856)	(8%)
Law, Order, Public Safety		(136,303)	(115,076)	(113,612)	1%
Health		(98,546)	(77,543)	(74,466)	4%
Education and Welfare		(654,044)	(504,012)	(425,902)	15%
Housing		(18,501)	(6,247)	(445)	93%
Community Amenities		(513,049)	(323,599)	(287,682)	11%
Recreation and Culture		(1,203,479)	(870,128)	(720,304)	17%
Transport		(3,884,035)	(2,827,605)	(2,841,348)	(0%)
Economic Services		(381,092)	(315,557)	(268,910)	15%
Other Property and Services		(505,626)	(159,593)	(268,997)	(69%)
Less Depreciation on Assets		2,996,265	2,496,886	2,748,499	(10%)
Expenditures	3	<u>(4,734,264)</u>	<u>(3,129,426)</u>	<u>(2,768,456)</u>	12%
<b>Revenues</b>					
Governance		38,900	10,333	4,256	(59%)
General Purpose Funding		1,913,158	1,491,151	1,477,190	(1%)
Law, Order, Public Safety		18,052	17,952	19,911	11%
Health		1,900	1,566	738	
Education and Welfare		63,543	46,311	46,020	(1%)
Housing		18,500	15,417	16,932	10%
Community Amenities		110,100	95,280	92,842	(3%)
Recreation & Culture		133,350	52,475	46,705	(11%)
Transport		872,869	745,869	690,076	(7%)
Economic Services		240,683	229,317	215,286	(6%)
Other Property and Services		55,000	33,500	23,517	(30%)
Revenues	1	<u>3,466,055</u>	<u>2,739,171</u>	<u>2,633,472</u>	(4%)
<b>Adjustments for Non-Cash items</b>					
Non current liabilities/assets		(5,434)	-	19,947	
Net operating requirements		<u>(1,273,643)</u>	<u>(390,255)</u>	<u>(115,037)</u>	
<b>CAPITAL Income and outlays()</b>					
Contributions/Grants	2	11,931,422	3,753,538	3,777,767	1%
Land & Buildings	4	(1,791,616)	(490,894)	(305,558)	38%
Plant & Equipment	4	(1,464,541)	(826,951)	(781,324)	6%
Furniture and Equipment	4	(352,602)	(219,212)	(160,287)	27%
Infrastructure	4	(12,906,912)	(6,752,299)	(7,527,424)	(11%)
Proceeds from Disposal of Assets		46,000	-	-	
Transfers to Reserves	5	(1,769,439)	(802,996)	(450,103)	44%
Net capital requirement		<u>(6,307,688)</u>	<u>(5,338,814)</u>	<u>(5,446,930)</u>	
<b>ADD</b> Net Current Assets 1st July B/Fwd		3,840,142	3,840,142	3,648,124	(5%)
<b>LESS</b> Net Current Assets Year to Date		-	(1,852,262)	(1,965,641)	
<b>Amount Raised from Rates</b>		<u>3,741,189</u>	<u>3,741,189</u>	<u>3,879,484</u>	4%

( ) bracket represents an outflow of funds. This statements is to be read in conjunction with the accompanying notes.

**Shire of Meekatharra** **Monthly Financial Report**  
**Statement of Financial Activity**  
for the period ended 30 April 2013. **2012/13**

**SIGNIFICANT VARIANCES IN THE STATEMENT OF FINANCIAL ACTIVITY REPORT**

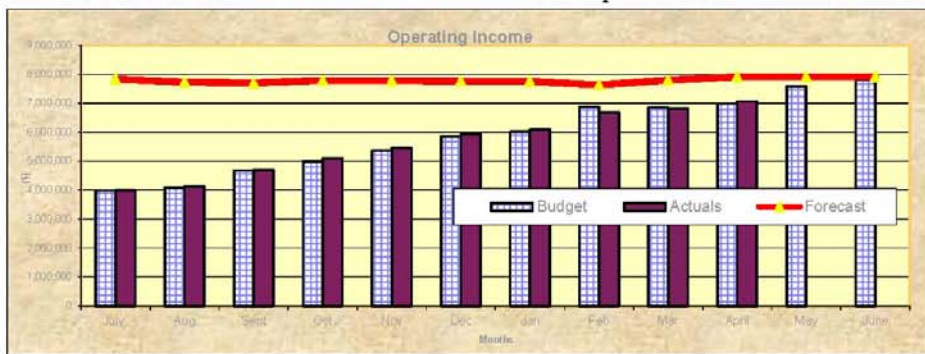
**General Comments**

Budget generally tracking below budget estimates. Variations arising tend to be from the timing of budget estimates. Notes on variations are included at page 23

**REVENUES & CAPITAL INCOME**

**OPERATING INCOME**

Year elapsed 83.0% versus income to annual budget 90.3%



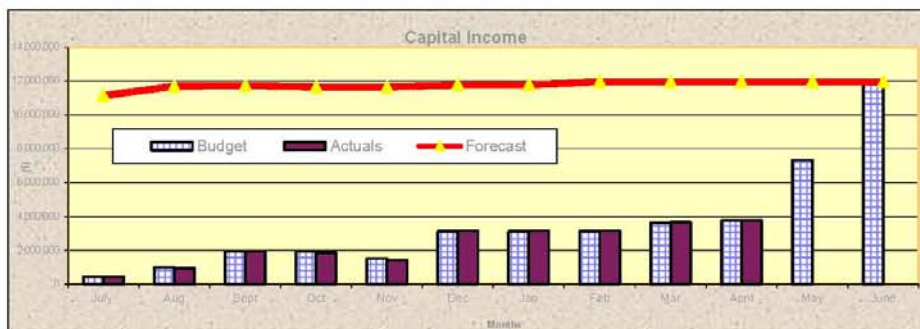
**Comments**

And Budget YTD Budget 30 Apr 2013

- 1 Revenues are within 1.2% of estimated budget as at 30 Apr 2013. There are no material variations.

**CAPITAL INCOME/CONTRIBUTIONS**

Year elapsed 83.0% versus income to annual budget 31.7%



**Comments**

YTD \$3,777,767 Total Budget \$11,931,422

- 2 Revenues are within .6% of estimated budget as at 30 Apr 2013. There are no material variations.

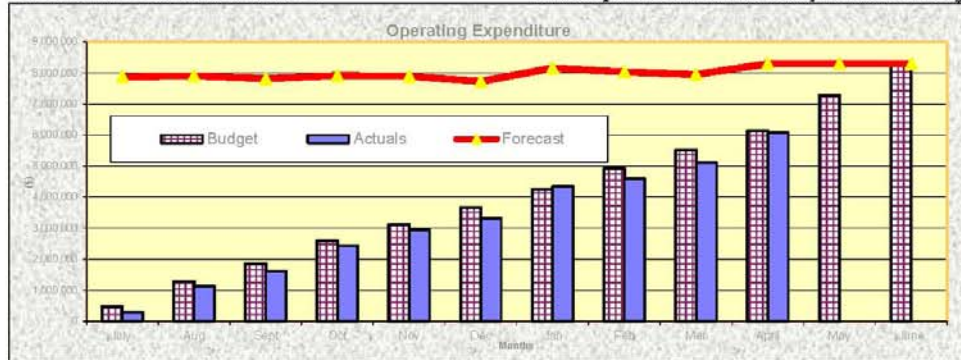
Proceeds from asset sales are within budget expectations and there are no material variations.



**Shire of Meekatharra** **Monthly Financial Report**  
**Statement of Financial Activity**  
for the period ended 30 April 2013. **2012/13**

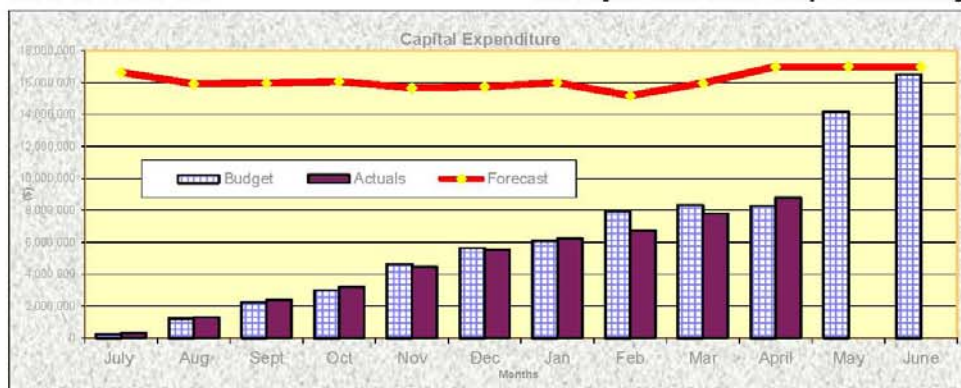
**OPERATING EXPENSES & CAPITAL OUTLAYS**

**OPERATING EXPENDITURES** Year elapsed 83. % versus outlays to annual budget 72.7%



- Comments** YTD \$5,516,955 Total Budget \$8,353,881
- 3 Total operating expenses are 1. % below budget estimates.. Excluding the effect of depreciation the expenses are 8.6% below budget estimates as at 30 Apr 2013

**CAPITAL OUTLAYS** Year elapsed 83. % versus outlays to annual budget 53.1%



- Comments** YTD \$8,774,593 Total Budget \$16,515,671
- 4 Total capital expenses are 5.9% above budget estimates as at 30 Apr 2013. There are no material variations.

**Shire of Meekatharra** **Monthly Financial Report**  
**Notes to the Financial Statements**  
for the period ended 30 April 2013. **2012/13**

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this financial report are:

**a) Basis of Accounting**

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

**b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

**2 CASH AND CASH EQUIVALENTS**

**a) Reconciliation of cash**

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

Cash assets	2012/13	2012/13	2012/13
	Amd Budget	YTD Budget	30 Apr 2013
Cash - Unrestricted	78,600	2,024,644	218,907
Cash - Restricted	10,691,796	9,725,353	10,237,023
	<u>10,770,396</u>	<u>11,749,997</u>	<u>10,455,929</u>
<i>Cash assets are represented by -</i>			
Cash on hand	600	600	79,138
Municipal Bank Account	78,000	2,024,044	(1,702,396)
Bank Term Deposits	-	-	2,706,727
Reserve Accounts Bank	10,691,796	9,725,353	9,372,461
	<u>10,770,396</u>	<u>11,749,997</u>	<u>10,455,929</u>
Cash backed reserves	10,691,796	9,725,353	9,372,461
Grants/Contributions	-	-	864,562
	<u>10,691,796</u>	<u>9,725,353</u>	<u>10,237,023</u>

**3 STATEMENT OF NET CURRENT ASSETS**

	2012/13	2012/13	2012/13
	Amd Budget	YTD Budget	30 Apr 2013
<b>CURRENT ASSETS</b>			
Cash & Cash Equivalents	10,770,396	11,749,997	10,455,929
Trade and other receivables	450,000	291,076	724,758
Inventories	50,000	57,448	280,103
	<u>11,270,396</u>	<u>12,098,521</u>	<u>11,460,791</u>
<b>LESS: CURRENT LIABILITIES</b>			
Trade and other payables	578,600	520,907	122,806
Provisions	100,000	105,434	125,381
	<u>678,600</u>	<u>626,341</u>	<u>248,187</u>
<b>NET CURRENT ASSETS</b>	10,591,796	11,472,180	11,212,604
Less: Cash - Restricted	(10,691,796)	(9,725,353)	(9,372,461)
Current Employee Liabilities	100,000	105,434	125,381
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<u>(0)</u>	<u>1,852,261</u>	<u>1,965,524</u>

**4 NON CURRENT ASSETS**

**a) Asset acquisitions by class**

	2012/13	2012/13	2012/13
	Amd Budget	YTD Budget	30 Apr 2013
<b>Land and Buildings</b>			
Administration Building Improvements	21,500	-	-
Unisex Toilet and Shower	8,000	8,000	-
Youth Centre Office	67,000	33,500	3,742
Staff Housing Upgrades	503,261	241,000	223,495
SPQ Mcleary St "Paddy's Flat"	30,000	30,000	21,012
Cemetery Improvements	81,000	-	-
Construct Oval Toilets	100,000	-	-
Upgrade Pool Grounds	116,500	-	4,163
Rec Centre Floor Coverings	11,355	7,494	1,080

<b>Shire of Meekatharra</b>	<b>Monthly Financial Report</b>		
<i>for the period ended 30 April 2013.</i>	<b>Notes to the Financial Statements</b>		
	<b>2012/13</b>		
New Gym	250,000	-	-
War Memorial	4,500	4,500	4,000
Race Course Buildings	10,000	7,500	-
Mt Gould Police Station - security	20,000	-	-
Stage 1 - Lloyd's Renovations	380,000	125,400	15,175
Meekatharra CRC building extension	80,000	-	3,630
Depot Improvements	95,000	-	-
Terminal - Refurbish Toilets	33,500	33,500	29,262
<b><u>Plant and Equipment</u></b>			
Managers Vehicle	50,000	-	-
Project Officers Vehicle	35,000	-	-
Security Cameras	100,000	-	-
Hall Equipment	17,000	5,610	3,648
Mulcher	10,000	10,000	-
Cornish Lift	35,000	-	-
Pool Plant and equipment	2,000	2,000	1,505
Pool Equipment	43,000	-	-
Sports Complex Equipment	32,000	16,000	6,709
Play ground Equipment	28,000	-	-
New Pump/fittings - oval	40,000	-	-
Gym equipment upgrade	10,000	10,000	315
Tank, Fence & Fittings	95,000	-	3,145
Miscellaneous Plant (Small Equipment)	18,000	18,000	20,102
Caravans & Equipment	122,600	73,560	66,364
Utility Various	-	-	3,311
Sweeper modifications	10,000	-	-
Scrapper	276,852	276,852	276,852
Prime Mover	206,189	206,189	207,600
Grader	150,000	-	-
Engines & Pumps	145,000	47,850	37,868
Airport Fire Fighting System	40,000	-	-
Trailer	142,500	142,500	104,275
Gen Set (Construction)	40,000	40,000	63,448
Communication Equipment	46,400	-	-
Skid steer loader	80,000	-	-
Plant Purchases - Airport	10,000	10,000	-
<b><u>Furniture and Equipment</u></b>			
Furniture and Equipment	15,000	15,000	9,835
Computer Equipment	46,202	46,202	42,068
Key System	100,000	100,000	78,980
Asset Labelling Recording System	20,000	-	-
Furniture & Equipment	21,400	21,400	14,990
Air conditioner Gym	15,000	-	-
Sports Complex Kitchen airconditioner	5,000	5,000	3,742
<b><u>Infrastructure Assets</u></b>			
Road/Infrastructure Construction	12,066,912	6,646,699	7,484,557
<b><u>Infrastructure Assets - Other</u></b>			
Consultant - airport upgrade	80,000	-	-
Sewerage Lagoon	140,000	92,400	33,307
Viewing platform at headframe	30,000	-	-
Luke Pit Water Scheme	80,000	-	-
Parks & Gardens - Capital	13,200	4,200	-
Improve Drainage between Commercial Hotel a	4,000	4,000	-
Airport Improvements	282,800	5,000	6,415
	<b>16,515,671</b>	<b>8,289,356</b>	<b>8,774,593</b>



<b>Shire of Meekatharra</b>		<b>Monthly Financial Report</b>		
<i>for the period ended 30 April 2013.</i>		<b>Notes to the Financial Statements</b>		
		<b>2012/13</b>		
<b>5 CASH BACKED RESERVES</b>	<b>2012/13</b>	<b>2012/13</b>	<b>2012/13</b>	
<b>a) Infrastructure &amp; Economic Development Res</b>	<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>	
Opening Balance	769,078	769,078	769,078	
Amount Set Aside / Transfer to Reserve	43,453	36,246	38,797	
Amount Used / Transfer from Reserve	-	-	-	
	<u>812,531</u>	<u>805,324</u>	<u>807,876</u>	
<b>b) Leave Reserve</b>				
Opening Balance	47,170	47,170	47,170	
Amount Set Aside / Transfer to Reserve	102,665	2,223	2,380	
Amount Used / Transfer from Reserve	-	-	-	
	<u>149,835</u>	<u>49,393</u>	<u>49,550</u>	
<b>c) Shire Water Reserve</b>				
Opening Balance	150,713	150,713	150,713	
Amount Set Aside / Transfer to Reserve	108,515	7,103	7,603	
Amount Used / Transfer from Reserve	-	-	-	
	<u>259,228</u>	<u>157,816</u>	<u>158,316</u>	
<b>d) Plant Reserve</b>				
Opening Balance	1,656,725	1,656,725	1,656,725	
Amount Set Aside / Transfer to Reserve	393,605	78,080	83,576	
Amount Used / Transfer from Reserve	-	-	-	
	<u>2,050,330</u>	<u>1,734,805</u>	<u>1,740,301</u>	
<b>e) Building Reserve</b>				
Opening Balance	960,299	960,299	960,298	
Amount Set Aside / Transfer to Reserve	437,090	45,258	48,444	
Amount Used / Transfer from Reserve	-	-	-	
	<u>1,397,389</u>	<u>1,005,557</u>	<u>1,008,742</u>	
<b>f) Transport Reserve</b>				
Opening Balance	530,777	530,777	530,777	
Amount Set Aside / Transfer to Reserve	29,989	25,015	26,776	
Amount Used / Transfer from Reserve	-	-	-	
	<u>560,766</u>	<u>555,792</u>	<u>557,553</u>	
<b>g) Airport Runway Reserve</b>				
Opening Balance	2,224,924	2,224,924	2,224,924	
Amount Set Aside / Transfer to Reserve	125,708	104,859	112,240	
Amount Used / Transfer from Reserve	-	-	-	
	<u>2,350,632</u>	<u>2,329,783</u>	<u>2,337,164</u>	
<b>h) Airport Operating Reserve</b>				
Opening Balance	784,966	784,966	784,966	
Amount Set Aside / Transfer to Reserve	44,351	36,995	39,599	
Amount Used / Transfer from Reserve	-	-	-	
	<u>829,317</u>	<u>821,961</u>	<u>824,564</u>	
<b>i) Reseal &amp; Rejuvenation of Sealed Roads Reserve</b>				
Opening Balance	727,867	727,867	727,867	
Amount Set Aside / Transfer to Reserve	291,124	284,303	36,718	
Amount Used / Transfer from Reserve	-	-	-	
	<u>1,018,991</u>	<u>1,012,170</u>	<u>764,586</u>	
<b>j) Interpretive Centre Reserve</b>				
Opening Balance	904,607	904,607	904,607	
Amount Set Aside / Transfer to Reserve	183,603	175,126	45,634	
Amount Used / Transfer from Reserve	-	-	-	
	<u>1,088,210</u>	<u>1,079,733</u>	<u>950,242</u>	
<b>k) Digital TV Reserve</b>				
Opening Balance	165,231	165,231	165,232	
Amount Set Aside / Transfer to Reserve	9,336	7,788	8,335	
Amount Used / Transfer from Reserve	-	-	-	
	<u>174,567</u>	<u>173,019</u>	<u>173,567</u>	
<b>Total Cash Backed Reserves</b>	<u>10,691,796</u>	<u>9,725,353</u>	<u>9,372,461</u>	
All of the above reserve accounts are to be supported by money held in financial institutions.				
<b>SUMMARY</b>				
Opening Balance	8,922,357	8,922,357	8,922,357	
Amount Set Aside / Transfer to Reserve	1,769,439	802,996	450,103	
	<u>10,691,796</u>	<u>9,725,353</u>	<u>9,372,461</u>	



## **SHIRE OF MEEKATHARRA**

### **Management Budgets**

for the period ended 30 April 2013.



<b>Shire of Meekatharra</b>	<b>Management Budget SUMMARY</b>		
<i>for the period ended 30 April 2013.</i>	<b>2012/13</b>		
<b>SUMMARY</b>	<b>2012/13 Amd Budget</b>	<b>2012/13 YTD Budget</b>	<b>2012/13 30 Apr 2013</b>
<b>OPERATING EXPENDITURE</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Governance	462,348	284,483	361,433
General Purpose Funding	203,509	142,469	153,856
Law, Order, & Public Safety	136,303	115,076	113,612
Health	98,546	77,543	74,466
Education and Welfare	684,044	504,012	425,902
Housing	18,501	6,247	445
Community Amenities	513,049	323,599	287,682
Recreation and Culture	1,203,479	870,128	720,304
Transport	3,554,035	2,827,605	2,841,348
Economic Services	381,092	315,557	268,910
Other Property and Services	505,626	159,593	268,997
	<b>7,730,529</b>	<b>5,626,312</b>	<b>5,516,955</b>
<b>LOSS ON DISPOSAL</b>			
Transport	11,425	-	-
	<b>11,425</b>	<b>-</b>	<b>-</b>
<b>OPERATING INCOME</b>			
Governance	38,900	10,333	4,256
General Purpose Funding	5,654,347	5,232,340	5,356,674
Law, Order, & Public Safety	18,052	17,952	19,911
Health	1,900	1,866	738
Education and Welfare	63,543	46,311	46,020
Housing	18,500	15,417	16,932
Community Amenities	110,100	95,280	92,842
Recreation and Culture	133,350	52,475	46,705
Transport	872,869	745,869	690,076
Economic Services	240,683	229,317	215,286
Other Property and Services	55,000	33,500	23,517
	<b>7,207,244</b>	<b>6,480,360</b>	<b>6,512,955</b>
Net operating excl capital contributions	<b>(534,710)</b>	854,048	996,001
Capital Grants/Contributions	11,931,422	3,753,538	3,777,767
Net operating result	<b>11,396,712</b>	<b>4,607,586</b>	<b>4,773,767</b>
<b>CAPITAL GRANTS/CONTRIBUTIONS</b>	<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>
Law, Order, & Public Safety	8,000	8,000	-
Recreation and Culture	100,000	-	-
Transport	11,823,422	3,745,538	3,777,767
	<b>11,931,422</b>	<b>3,753,538</b>	<b>3,777,767</b>
<b>PROCEED FROM SALES</b>			
Transport	46,000	-	-
	<b>46,000</b>	<b>-</b>	<b>-</b>
<b>CAPITAL WORKS</b>			
Governance	272,702	146,202	121,048
Law, Order, & Public Safety	108,000	8,000	-
Education and Welfare	88,400	54,900	18,732
Housing	503,261	241,000	223,495
Community Amenities	251,000	122,400	54,319
Recreation and Culture	1,427,555	197,704	47,113
Transport	13,849,753	7,504,150	8,300,052
Economic Services	15,000	15,000	9,835
	<b>16,515,671</b>	<b>8,289,356</b>	<b>8,774,593</b>
Net funding for capital	<b>(4,538,249)</b>	<b>(4,535,818)</b>	<b>(4,996,827)</b>

<b>Shire of Meekatharra</b>		<b>Management Budget</b>		
<i>for the period ended 30 April 2013.</i>		<b>General Purpose Funding</b>		
<b>RATE REVENUE</b>		2012/13	2012/13	2012/13
<b>Operating Expenditure</b>		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>
101920	Valuation & Title Search	10,000	8,000	8,716
102330	Rates Written Off	25,000	8,250	4,149
103420	Legal Expenses - Rates	7,500	7,500	16,942
101120	Administration Allocated	67,772	55,056	72,679
<b>Total Operating Expenditure</b>		<b>110,272</b>	<b>78,806</b>	<b>102,486</b>
<b>Operating Income</b>				
100310	Rates Levied	3,741,189	3,741,189	3,884,850
101310	Back rates	-	-	(5,367)
102210	Rate Instalment Fee	21,800	21,800	18,555
101410	Rate Instalment Interest	24,000	24,000	23,919
101810	Rates Non-Payment Penalty	21,000	21,000	25,380
102810	Legal Fees Recovered	3,000	3,000	1,760
<b>Total Operating Income</b>		<b>3,810,989</b>	<b>3,810,989</b>	<b>3,949,098</b>
<b>GENERAL PURPOSE GRANTS</b>				
<b>Operating Expenditure</b>				
<b>Operating Income</b>				
101810	General Purpose Grant	1,047,508	785,631	785,631
102110	Local Road Component Grant	424,849	318,637	318,719
<b>Total Operating Income</b>		<b>1,472,357</b>	<b>1,104,268</b>	<b>1,104,350</b>
<b>OTHER GENERAL PURPOSE FUNDING</b>				
<b>Operating Expenditure</b>				
105820	Bank Charges	5,000	4,167	2,917
105850	Sundry Debtor Write Offs	5,000	-	-
102310	Doubtful Debts Expense	10,000	-	-
105830	Administration allocated	73,237	59,496	48,453
<b>Total Operating Expenditure</b>		<b>93,237</b>	<b>63,663</b>	<b>51,370</b>
<b>Operating Income</b>				
103110	Esl Administration Fee	4,000	4,000	4,000
102830	Other Minor Income	100	83	540
192230	Interest on Municipal Investments	60,000	57,000	62,347
192240	Interest on Reserve Investments	306,901	256,000	236,338
<b>Total Operating Income</b>		<b>371,001</b>	<b>317,083</b>	<b>303,225</b>
<b>Net Funding Demands</b>		<b>5,450,838</b>	<b>5,089,871</b>	<b>5,202,818</b>
<b>Shire of Meekatharra</b>		<b>Management Budget</b>		
<i>for the period ended 30 April 2013.</i>		<b>Governance</b>		
<b>MEMBERS OF COUNCIL</b>		2012/13	2012/13	2012/13
<b>Operating Expenditure</b>		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>
102320	President's Allowance	8,000	4,000	4,000
112020	Deputy President Allowance	2,000	1,000	1,000
103020	Members - Meeting Fees	13,520	11,267	9,050
103120	Members Travelling	4,200	3,500	3,423
102020	Fax & Email Costs	250	208	526
102120	Conference, Training, Uniforms	17,500	17,500	1,218
102420	Refreshments/Receptions	10,000	7,500	8,583
102720	Members Insurance	6,629	6,629	6,524
102820	Members Subscriptions	32,428	10,701	19,672
102920	Members - telephone	500	417	-
103720	Members Expenses	-	-	425
102220	Election Expenses	1,500	1,500	-
102520	Donations	20,750	11,020	17,130
112220	Donation - RFDS	68,000	56,667	55,168
102550	Native Title Claims	4,000	-	-
102820	Council Chambers Mtce	2,000	1,667	238
106220	Audit	12,000	6,000	7,489
103220	Depreciation	185	154	139
105820	Admin Alloc-Governance	312,624	253,968	226,846
<b>Total Operating Expenditure</b>		<b>516,086</b>	<b>393,698</b>	<b>361,433</b>

<b>Shire of Meekatharra</b> <i>for the period ended 30 April 2013.</i>		<b>Management Budget</b> <b>Governance</b>			
<b>Operating Expenditure</b>					
103920	Salaries - Admin	450,000	380,769	340,724	5
103920	Super - Admin	51,596	42,997	43,720	
104020	Fringe Benefit Tax	30,000	25,000	19,986	
106940	Staff Uniform Expenses	4,000	3,333	2,507	
104120	Office Operations	5,000	4,167	123	
104220	Office Maintenance	19,341	17,407	19,343	
104820	Stationery	8,100	6,750	6,091	
105020	Telephone	29,260	21,945	15,235	
105320	Postage	5,000	4,167	3,961	
104320	Advertising	28,500	8,415	6,386	
105420	Equipment Maintenance & Consumables	38,000	12,540	17,868	
107120	Computer Software	22,750	22,750	16,375	
105220	Computer Hardware	14,090	10,568	16,485	
106920	Consulting Services	Cfwd 272,000	152,000	143,812	
105720	Other	10,000	7,500	1,321	
106020	CEO Vehicle	15,500	12,917	10,848	
106030	DCEO Vehicle	8,500	7,083	6,192	
106040	Manager Vehicle Expense	8,500	7,083	-	
106050	Project Officer Vehicle Expense	8,500	7,083	-	
106620	Accommodation/Travel	20,400	15,300	7,447	
104620	Training & Conferences	14,350	10,763	2,695	
106420	Staff Recruitment & Relocation	10,000	10,000	1,418	
107020	Legal Fees	30,000	30,000	39,497	
107220	Depreciation	23,000	19,167	25,720	
103820	Insurance	27,189	27,189	27,007	
104920	Housing Allocations	107,391	89,492	106,196	6
110820	Admin Allocated to Functions	(1,311,708)	(1,065,600)	(880,956)	7
Total Operating Expenditure		<u>(53,741)</u>	<u>(109,218)</u>	<u>-</u>	
<b>Operating Income</b>		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>	
111230	Reimbursements	12,500	10,000	2	
111250	Fees and Charges	400	333	282	
111530	Insurance - Refunds	26,000	-	3,972	
Total Operating Income		<u>38,900</u>	<u>10,333</u>	<u>4,256</u>	
<b>Capital Expenditure</b>					
113230	Key System	100,000	100,000	78,980	8
113310	Managers Vehicle	Cfwd 50,000	-	-	
113320	Project Officers Vehicle	Cfwd 35,000	-	-	
113330	Asset Labelling Recording System	20,000	-	-	
112440	Computer Equipment	46,202	46,202	42,068	
113280	Administration Building	21,500	-	-	
Total Capital Expenditure		<u>272,702</u>	<u>146,202</u>	<u>121,048</u>	
Net Funding Demands		<u>(696,147)</u>	<u>(420,352)</u>	<u>(478,225)</u>	

<b>Shire of Meekatharra</b> <i>for the period ended 30 April 2013.</i>		<b>Management Budget</b> <b>Law, Order &amp; Public Safety</b>			
<b>FIRE PREVENTION</b>					
<b>Operating Expenditure</b>		<b>2012/13</b>	<b>2012/13</b>	<b>2012/13</b>	
		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>	
115720	Bush Fire Control	5,100	5,100	13,693	
115820	Vehicle Operational Costs	14,500	12,083	13,561	
115620	Fire Insurance	3,737	3,737	4,209	
115520	Depreciation	570	475	470	
115420	Protective Burning	500	500	-	
Total Operating Expenditure		<u>24,407</u>	<u>21,895</u>	<u>31,933</u>	
<b>Operating Income</b>					
115630	FESA - BFB Grant	2,532	2,532	2,532	
Total Operating Income		<u>2,532</u>	<u>2,532</u>	<u>2,532</u>	

Continued...



<b>Shire of Meekatharra</b> <i>for the period ended 30 April 2013.</i>	<b>Management Budget</b> <b>Law, Order &amp; Public Safety</b>		
continued .....	2012/13	2012/13	2012/13
<b>Capital Expenditure</b>	<b>Amrd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>
118740 Unisex Toilet and Shower	8,000	8,000	-
Total Capital Expenditure	8,000	8,000	-
<b>Capital Income</b>			
118730 FESA Capital Grant	8,000	8,000	-
Total Capital Income	8,000	8,000	-
<b>ANIMAL CONTROL</b>			
<b>Operating Expenditure</b>			
119220 Pound Maintenance	1,115	1,115	(141)
119020 Animal Control Expenses	54,601	45,501	39,061
119230 Dog Control Expenses Other	10,000	8,333	3,545
Total Operating Expenditure	65,716	54,949	42,465
<b>Operating Income</b>			
119730 Fines & Penalties	600	500	88
119830 Minor Grants	2,535	2,535	4,935
119930 Dog Registration	1,000	1,000	971
Total Operating Income	4,135	4,035	5,994
<b>Operating Expenditure</b>	\$	\$	\$
<b>Ranger Services</b>			
116250 Insurance	2,480	2,480	2,909
116320 Vehicle Operating Costs	6,000	5,000	2,174
116010 Administration Allocated	20,769	16,872	13,214
Total Operating Expenditure	29,249	24,352	18,297
<b>Other Expenses</b>			
120020 State Emergency Services	6,000	5,000	14,310
120120 Administration	10,931	8,880	6,607
Total Operating Expenditure	46,180	38,232	39,214
<b>Operating Income</b>			
120030 FESA - SES Grant	11,385	11,385	11,385
Total Operating Income	11,385	11,385	11,385
<b>Capital Expenditure</b>			
120270 Security Cameras	Cfwd 100,000	-	-
Total Capital Expenditure	100,000	-	-
Net Funding Demands	(218,251)	(97,124)	(93,701)

<b>Shire of Meekatharra</b> <i>for the period ended 30 April 2013.</i>	<b>Management Budget</b> <b>Health</b>		
	2012/13	2012/13	2012/13
<b>INSPECTIONS &amp; ADMINISTRATION</b>	<b>Amrd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>
<b>Operating Expenditure</b>			
122960 Health Consultancy	60,050	45,038	47,207
121320 Insurance	4,949	4,949	5,791
122920 Depreciation	120	100	100
121920 Subscriptions & Journals	200	200	91
121620 Admin Alloc - Secretarial	21,862	17,760	13,214
122980 Other Expenses	2,000	1,692	297
Total Operating Expenditure	89,181	69,739	66,700
<b>Operating Income</b>			
123000 Health Fees & Licenses	550	458	-
123930 Itinerant vendors Fees	800	600	738
123010 Other Income	250	208	-
Total Operating Income	1,600	1,266	738
<b>PREVENTATIVE SERVICES - PEST CONTROL</b>			
<b>Operating Expenditure</b>	\$	\$	\$
123720 Mosquito Control	8,415	7,012	5,816
123820 Depreciation	450	375	1,448
Total Operating Expenditure	8,865	7,387	7,265
<b>Operating Income</b>			
123910 Health Fees & Licenses	300	300	-
Total Operating Income	300	300	-

Continued...

<b>Shire of Meekatharra</b>		<b>Management Budget</b>		
<i>for the period ended 30 April 2013.</i>		<b>Health</b>		
continued .....		2012/13	2012/13	2012/13
<b>PREVENTIVE SERVICES - OTHER</b>				
<b>Operating Expenditure</b>				
124020	Analytical Expenses	500	417	501
Total Operating Expenditure		500	417	501
Net Funding Demands		(96,646)	(75,977)	(73,728)
<b>Shire of Meekatharra</b>		<b>Management Budget</b>		
<i>for the period ended 30 April 2013.</i>		<b>Education and Welfare</b>		
<b>PRE SCHOOL</b>				
<b>Operating Expenditure</b>				
		<b>Amnd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>
120520	Pre-School Centre Mtce	2,000	1,667	1,703
120430	Insurance	326	326	347
124260	Depreciation	6,300	5,250	4,708
120440	Administration Allocated	41,537	33,744	28,631
Total Operating Expenditure		50,163	40,987	35,389
<b>OTHER EDUCATION</b>				
<b>Operating Expenditure</b>				
120720	Telecentre Costs	15,000	12,500	7,250
Total Operating Expenditure		15,000	12,500	7,250
<b>DAY CARE CENTRE</b>				
<b>Operating Expenditure</b>				
124120	Day Care Centre Maintenance	4,000	3,333	1,664
Total Operating Expenditure		4,000	3,333	1,664
<b>COMMUNITY DEVELOPMENT</b>				
<b>Operating Expenditure</b>				
124570	Salaries	72,402	60,335	72,218
124580	Superannuation	11,141	9,284	7,959
124640	Staff Replacement & Relocation	5,000	-	-
124650	Training & Conferences	4,500	4,500	576
124630	Housing	13,424	11,187	9,298
124430	Uniforms	500	417	231
124590	Vehicle Expenses	4,500	3,750	2,434
124530	Insurance	2,334	2,334	2,446
124660	Telephone	600	500	625
124560	Fund Raising Activities	-	-	41
124500	Administration Allocated	74,330	60,384	44,048
124320	Activities	26,900	16,140	7,544
124420	Miscellaneous Grant Expenses	10,000	10,000	-
124520	Depreciation	1,000	833	1,424
Total Operating Expenditure		226,631	179,664	148,844
<b>Operating Income</b>				
124600	Miscellaneous Grants	10,000	10,000	-
124510	Reimbursements	500	375	481
Total Operating Income		10,500	10,375	481

Continued...

<b>Shire of Meekatharra</b> <i>for the period ended 30 April 2013.</i>		<b>Management Budget</b> <b>Education and Welfare</b>		
continued.....		<b>2012/13</b>	<b>2012/13</b>	<b>2012/13</b>
<b>YOUTH CENTRE OPERATIONS</b>		<b>Amrd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>
<b>Operating Expenditure</b>				
124220	Salaries - Youth Co-ordinator	132,020	99,015	90,302
125260	Superannuation	8,799	7,332	8,140
125290	Staff Training, Accommodation & Travel E	6,500	6,500	-
125340	Staff Replacement and Relocation	3,000	-	-
125150	Uniforms	500	417	-
125280	Housing Allocated	13,424	11,187	6,756
125230	Insurance	5,403	5,403	5,708
125520	Administration Allocated	74,330	60,384	52,887
125220	Depreciation	13,300	11,083	11,632
125120	Youth Centre Building Maintenance	21,429	17,857	9,560
125130	Youth Centre Operational Costs	18,300	15,250	12,378
125210	Vehicle Operational Costs	15,000	12,500	11,121
125350	Activities Expenses Various	26,000	15,600	24,302
124160	Miscellaneous Grants Activity Expenses	5,000	5,000	-
125140	Youth Grant- DCP expenses	15,245	-	-
<b>Total Operating Expenditure</b>		<b>358,250</b>	<b>267,528</b>	<b>232,755</b>
<b>Operating Income</b>				
124190	OSCH	12,828	12,828	13,229
124210	DCD Youth Services	34,215	17,108	24,695
124170	Miscellaneous Grants	5,000	5,000	7,597
124110	Reimbursements	1,000	1,000	18
<b>Total Operating Income</b>		<b>53,043</b>	<b>35,936</b>	<b>45,539</b>
<b>Capital Expenditure</b>				
124470	Youth Centre Office	Cfwd 67,000	33,500	3,742
124450	Furniture & Equipment	21,400	21,400	14,990
<b>Total Capital Expenditure</b>		<b>88,400</b>	<b>54,900</b>	<b>18,732</b>
<b>Net Funding Demands</b>		<b>(678,901)</b>	<b>(512,601)</b>	<b>(398,613)</b>

<b>Shire of Meekatharra</b> <i>for the period ended 30 April 2013.</i>		<b>Management Budget</b> <b>Housing</b>		
<b>STAFF HOUSING</b>		<b>2012/13</b>	<b>2012/13</b>	<b>2012/13</b>
		<b>Amrd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>
<b>Operating Expenditure</b>				
125420	Staff Housing Maintenance	130,391	92,391	93,364
126650	Housing Rental Subsidy	25,000	20,833	27,934
126630	Insurance	42,588	42,588	38,367
126620	Depreciation	89,000	74,167	68,822
126620	Allocated to Function Areas	(268,478)	(223,732)	(228,042)
<b>Total Operating Expenditure</b>		<b>18,501</b>	<b>6,247</b>	<b>445</b>
<b>Operating Income</b>				
127130	Housing Rental - Staff	17,000	14,167	15,973
126830	Reimbursements - Other	1,500	1,250	959
<b>Total Operating Income</b>		<b>18,500</b>	<b>15,417</b>	<b>16,932</b>
<b>Capital Expenditure</b>				
127040	Staff Housing Upgrades	Cfwd 503,261	241,000	223,495
<b>Total Capital Expenditure</b>		<b>503,261</b>	<b>241,000</b>	<b>223,495</b>
<b>Net Funding Demands</b>		<b>(503,262)</b>	<b>(231,830)</b>	<b>(207,008)</b>



<b>Shire of Meekatharra</b>		<b>Management Budget</b>			
<i>for the period ended 30 April 2013.</i>		<b>Community Amenities</b>			
<b>SANITATION</b>		<b>2012/13</b>	<b>2012/13</b>	<b>2012/13</b>	
<b>- HOUSEHOLD REFUSE</b>		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>	
<b>Operating Expenditure</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>	
128320	Refuse Collection	102,268	85,223	69,728	11
128420	Refuse Site Maintenance	81,134	67,612	87,592	12
128350	Insurance	2,662	2,662	2,716	
129140	New Bins & Equipment	7,500	6,250	5,972	
129160	Litter Control/Town Tidying	79,864	39,248	35,503	
128220	Administration Allocated	9,838	7,992	6,607	
Total Operating Expenditure		<u>283,266</u>	<u>208,987</u>	<u>208,118</u>	
<b>Operating Income</b>					
128630	Refuse Collection	81,000	81,000	78,523	
129030	Sale of Bins	2,500	2,083	5,840	
129150	Sale of scrap	2,000	1,667	400	
Total Operating Income		<u>85,500</u>	<u>84,750</u>	<u>84,763</u>	
<b>SEWERAGE</b>					
<b>Operating Expenditure</b>					
129920	Sewerage Pond Maintenance	32,153	5,833	7,729	
129740	Insurance	1,184	1,184	543	
130420	Caravan Effluent Disposal Point	1,700	1,700	-	
129720	Depreciation	3,100	2,583	2,578	
129700	Administration Allocated	8,465	4,440	2,202	
Total Operating Expenditure		<u>43,602</u>	<u>15,740</u>	<u>13,053</u>	
<b>Operating Income</b>					
129830	Septic Tank Fees	600	600	565	
<b>Capital Expenditure</b>					
129840	Sewerage Lagoon	140,000	92,400	33,307	
<b>TOWN PLANNING AND REGIONAL DEVELOPMENT</b>					
<b>Operating Expenditure</b>					
131030	Consultants	Cfwd 35,000	-	-	
131120	Insurance	1,184	1,184	543	
130820	Town Planning control	-	-	2,918	
131000	Administration Allocated	21,862	17,760	15,417	
131040	Other	5,000	5,000	-	
Total Operating Expenditure		<u>63,046</u>	<u>23,944</u>	<u>18,878</u>	
<b>Operating Income</b>					
131230	Fees	-	-	139	
<b>PROTECTION OF THE ENVIRONMENT</b>					
<b>Operating Expenditure</b>					
130340	Waste Oil Facility	3,000	3,000	792	
130320	Tyre Recycling	18,231	15,192	8,843	
Total Operating Expenditure		<u>21,231</u>	<u>18,192</u>	<u>9,635</u>	
<b>Operating Income</b>					
132430	Waste Oil Facility Rebate	3,000	3,000	-	
<b>OTHER COMMUNITY AMENITIES</b>					
<b>Operating Expenditure</b>					
132120	Cemetery Operations	23,783	7,848	6,522	
131920	Burial plot preparations	31,153	10,280	6,476	
132020	Hearse & Shed Costs	1,500	1,250	328	
132420	Cemetery Plaques	6,000	4,500	910	
132620	Depreciation	4,000	3,333	3,813	
132720	Insurance	1,184	1,184	543	
132820	Administration Allocated	10,931	8,880	8,810	
132520	Public Toilets	20,353	16,961	9,912	
132220	SPQ Mcleary St "Paddy's Flat"	3,000	2,500	684	
Total Operating Expenditure		<u>101,904</u>	<u>56,736</u>	<u>37,998</u>	
<b>Operating Income</b>					
132630	Charges - Cemetery Fees	21,000	6,930	7,375	
<b>Capital Expenditure</b>					
132540	SPQ Mcleary St "Paddy's Flat"	Cfwd 30,000	30,000	21,012	
132920	Cemetery Improvements	Cfwd 81,000	-	-	
Total Capital Expenditure		<u>111,000</u>	<u>30,000</u>	<u>21,012</u>	
Net Funding Demands		<u>(63,949)</u>	<u>(350,719)</u>	<u>(249,139)</u>	Page ... 15



<b>Shire of Meekatharra</b>		<b>Management Budget Recreation &amp; Culture</b>		
<i>for the period ended 30 April 2013.</i>				
<b>PUBLIC HALLS AND CIVIC CENTRES</b>		2012/13	2012/13	2012/13
<b>Operating Expenditure</b>		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>
133620	Town Hall Maintenance	29,921	24,934	31,409
133420	Insurance	20,695	20,695	20,126
133820	Consultant building inspection	7,000	7,000	-
133720	Depreciation	11,700	9,750	9,605
133550	Administration Allocated	28,420	23,088	22,024
<b>Total Operating Expenditure</b>		<b>97,736</b>	<b>85,467</b>	<b>83,163</b>
<b>Operating Income</b>				
134630	Hall Hire Fees	3,500	2,917	2,207
<b>Total Operating Income</b>		<b>3,500</b>	<b>2,917</b>	<b>2,207</b>
<b>Capital Expenditure</b>				
138340	Hall Equipment	17,000	5,610	3,648
<b>Total Capital Expenditure</b>		<b>17,000</b>	<b>5,610</b>	<b>3,648</b>
<b>SWIMMING POOL</b>				
<b>Operating Expenditure</b>				
138420	Swimming Pool Contract	112,090	96,285	87,343
136020	Housing	13,424	11,187	9,990
135620	Insurance	6,903	6,903	7,807
138920	Swimming Pool Maintenance	16,000	13,744	10,417
135720	Swimming Pool Water/Sewerage Rates	6,500	4,875	3,152
135520	Swimming Pool Chemicals/Gas/Freight	18,000	15,000	6,729
135820	Swimming Pool Electricity	19,570	16,308	22,339
137040	Swimming Pool Other	5,000	3,580	12
136620	Depreciation	25,000	20,833	21,252
135320	Administration Allocated	32,793	26,640	24,226
<b>Total Operating Expenditure</b>		<b>255,280</b>	<b>215,355</b>	<b>193,266</b>
<b>Operating Income</b>				
136530	Swimming Pool Subsidy	3,000	3,000	3,000
136430	Swimming Pool Admission	10,000	10,000	7,079
136830	Reimbursements	500	417	40
<b>Total Operating Income</b>		<b>13,500</b>	<b>13,417</b>	<b>10,119</b>
<b>Capital Expenditure</b>				
136660	Upgrade Pool Grounds	Cfwd 116,500	-	4,163
136840	Pool Plant and equipment	2,000	2,000	1,505
137140	Pool Equipment	Cfwd 43,000	-	-
<b>Total Capital Expenditure</b>		<b>161,500</b>	<b>2,000</b>	<b>5,668</b>
<b>RECREATION OFFICER</b>				
<b>Operating Expenditure</b>				
136170	Salaries	105,675	90,775	53,447
136180	Superannuation	12,219	10,496	5,363
136190	Staff Replacement & Relocation	3,000	3,000	-
136210	Vehicle Operating Costs	6,000	5,154	1,261
137020	Housing Allocation	13,424	11,187	6,756
136150	Administration Allocated	72,144	58,608	48,483
136310	Uniforms	500	417	-
137620	Insurance	18,897	18,897	18,146
136220	Staff Training & Travel Expenses	6,000	5,154	-
136270	Other expenses	5,800	4,833	4,132
136250	Activities	25,000	16,500	8,776
<b>Total Operating Expenditure</b>		<b>268,659</b>	<b>225,021</b>	<b>146,334</b>

Continued...

<b>Shire of Meekatharra</b>		<b>Management Budget Recreation &amp; Culture</b>		
<i>for the period ended 30 April 2013.</i>				
continued.....		2012/13	2012/13	2012/13
		<b>Amnd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>
<b>Operating Income</b>				
136330	Misc Fees and Charges	-	-	840
138730	CSRFF Grant	20,000	-	-
Total Operating Income		<u>20,000</u>	<u>-</u>	<u>840</u>
<b>Operating Expenditure</b>				
138100	Housing Allocation	13,424	11,187	10,045
138120	Reticulation Maintenance	5,000	4,167	1,305
138020	Picture Gardens	42,000	13,860	14,786
137920	Parks, Gardens & Reserves	81,738	53,947	46,710
137420	Scheme Water	2,000	1,432	1,178
137320	Sports ground (oval) maintenance	33,812	28,177	25,804
137220	Sports Complex Maintenance	44,368	29,283	21,464
138920	Other Building Maintenance	5,000	4,167	1,792
138720	Gym Building Maintenance	8,878	7,398	2,332
138260	Gym Operating Costs	1,500	1,250	10
138250	Community Bus Operating costs	10,000	8,333	8,338
138520	Miscellaneous Costs - Gym	2,000	1,667	115
138620	Utilities - Gym	3,000	3,000	2,849
138130	Insurance	4,879	4,879	5,492
138810	Gym Equipment	5,000	5,000	-
139720	Depreciation	86,000	71,667	71,362
138110	Administration Allocated	17,489	14,208	13,214
Total Operating Expenditure		<u>366,088</u>	<u>263,622</u>	<u>226,797</u>
<b>Operating Income</b>				
139630	Complex Fees	2,000	1,667	2,145
139930	Gym Fees	6,500	5,417	6,486
138930	School Oval Contribution	30,000	22,500	20,353
138850	Community Bus fees	6,000	5,000	4,180
137130	Recreation Grants	50,000	-	-
139230	Complex Fees Squash	400	333	-
139430	Complex Fees Tennis	100	100	-
Total Operating Income		<u>95,000</u>	<u>35,017</u>	<u>33,164</u>
<b>Capital Expenditure</b>				
139740	Gym equipment upgrade	10,000	10,000	315
136800	Rec Centre Floor Coverings	11,355	7,494	1,080
136340	Construct Oval Toilets	Cfwd 100,000	-	-
136540	Air conditioner Gym	Cfwd 15,000	-	-
139440	Luke Pit Water Scheme	Cfwd 80,000	-	-
139040	Play ground Equipment	Cfwd 28,000	-	-
136240	Cornish Lift	Cfwd 35,000	-	-
136370	Viewing platform at headframe	Cfwd 30,000	-	-
138940	Sports Complex Equipment	Cfwd 32,000	16,000	6,709
139140	New Pump/fittings - oval	Cfwd 40,000	-	-
140160	Race Course Buildings	10,000	7,500	-
139940	Tank, Fence & Fittings	95,000	-	3,145
196810	Meekatharra CRC building extension	80,000	-	3,630
136140	Mulcher	10,000	10,000	-
138950	Sports Complex Kitchen airconditioner	5,000	5,000	3,742
138840	New Gym	250,000	-	-
140260	Parks & Gardens - Capital	Cfwd 13,200	4,200	-
Total Capital Expenditure		<u>844,555</u>	<u>60,194</u>	<u>18,621</u>
<b>Capital Income</b>				
138630	CSRFF Grant	100,000	-	-
Total Capital Income		<u>100,000</u>	<u>-</u>	<u>-</u>

<b>Shire of Meekatharra</b>		<b>Management Budget Recreation &amp; Culture</b>		
<i>for the period ended 30 April 2013.</i>				
<b>TELEVISION AND RADIO BROADCASTING</b>		<b>Amd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>
<b>Operating Expenditure</b>				
139860	Administration Allocated	2,186	1,776	2,202
140820	Depreciation	1,300	1,083	115
139880	Insurance	489	489	520
139920	Operating Costs	2,000	1,667	-
139820	Site Sharing Costs	6,500	5,417	6,078
Total Operating Expenditure		<u>12,475</u>	<u>10,432</u>	<u>8,916</u>
<b>LIBRARIES</b>				
<b>Operating Expenditure</b>				
140120	Book exchange costs	2,000	1,667	366
140620	Lost/damaged/replaced stock	200	167	20
140820	Library operations	4,765	3,971	1,298
140420	Insurance	489	489	520
140320	Book Purchases	450	375	-
140220	Stationery	100	83	-
140180	Administration Allocated	37,165	30,192	26,429
140720	Depreciation	240	200	224
Total Operating Expenditure		<u>45,409</u>	<u>37,144</u>	<u>28,857</u>
<b>Operating Income</b>				
140830	Library Charges	250	208	20
Total Operating Income		<u>250</u>	<u>208</u>	<u>20</u>
<b>OTHER CULTURE</b>				
<b>Operating Expenditure</b>				
141320	25 Mile Well Maintenance	1,500	1,250	-
141420	Mt Gould Police Station	12,400	-	-
141820	Museum Maintenance	1,000	833	1,464
141720	Municipal Inventory Review	Cfwd 15,000	-	-
130720	Heritage Survey	Cfwd 57,000	-	-
141730	Preservation of Historical Images	Cfwd 22,000	-	-
141120	Insurance	815	815	1,041
140920	War Memorial Research	Cfwd 8,000	-	5,455
141020	Masonic Lodge Maintenance	1,000	833	180
141920	Lloyd's Building Maintenance	3,000	3,000	6,843
141830	Lloyds Building Assessment & Planning	20,000	13,200	6,825
141820	Administration Allocated	13,117	10,656	8,810
141620	Depreciation	3,000	2,500	2,353
Total Operating Expenditure		<u>157,832</u>	<u>33,087</u>	<u>32,971</u>
<b>Operating Income</b>				
141830	Masonic Lodge Income	400	333	355
141830	Sale of History Books	700	583	-
Total Operating Income		<u>1,100</u>	<u>916</u>	<u>355</u>
<b>Capital Expenditure</b>				
141810	Mt Gould Police Station - security	Cfwd 20,000	-	-
141910	Stage 1 - Lloyd's Renovations	Cfwd 380,000	125,400	15,175
139340	War Memorial	4,500	4,500	4,000
Total Capital Expenditure		<u>404,500</u>	<u>129,900</u>	<u>19,175</u>
Net Funding Demands		<u>(2,397,684)</u>	<u>(1,015,357)</u>	<u>(720,712)</u>



<b>Shire of Meekatharra</b>		<b>Management Budget</b>			
<i>for the period ended 30 April 2013.</i>		<b>Transport</b>			
<b>MAINTENANCE - ROADS, BRIDGES &amp; DEPOTS</b>		2012/13	2012/13	2012/13	
<b>Operating Expenditure</b>		<b>Amnd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>	
149020	Administration Allocated	158,498	128,760	57,262	14
148800	Depot Maintenance	40,568	40,000	48,962	
148720	Upgrade of Roman	15,000	-	-	
148400	Lighting of Streets	48,000	40,000	36,116	
148500	Street Cleaning Sweeping	73,384	36,692	10,147	15
148200	Street Maintenance	52,000	43,333	42,067	
149000	Signage of Streets & Roadworks	50,000	-	849	
147800	Rural Roads Maintenance - Day Labour	510,000	378,000	355,041	
148550	Rehabilitation of Gravel Pits	10,000	-	-	
148600	Contract & Consulting Supervision Costs	10,000	10,000	-	
138740	Day/night light on Indoor Cricket Centre	5,000	5,000	-	
148820	Infrastructure Depreciation Expense	1,900,000	1,583,333	1,764,189	16
<b>Total Operating Expenditure</b>		<b>2,872,450</b>	<b>2,265,118</b>	<b>2,314,633</b>	
<b>Operating Income</b>					
145910	Grant - MRWA Direct	183,125	183,125	183,125	
148230	Reimbursements	-	-	(8)	
148430	Street Lighting - Operating Grant	4,000	4,000	2,769	
<b>Total Operating Income</b>		<b>187,125</b>	<b>187,125</b>	<b>185,886</b>	
<b>CONSTRUCTION - ROADS, BRIDGES &amp; DEPOTS</b>					
<b>Capital Expenditure</b>					
142000	Road Construction	Cfwd 12,066,912	6,646,699	7,484,557	17
150440	Depot Improvements	95,000	-	-	
149940	Improve Drainage between Commercial Hotel	4,000	4,000	-	
<b>Total Capital Expenditure</b>		<b>12,165,912</b>	<b>6,650,699</b>	<b>7,484,557</b>	
<b>Capital Income</b>					
146810	Grant - MRWA Flood Damage	20,000	-	-	
146210	Grant - Roads to Recovery (R2R)	1,022,192	1,022,192	1,022,192	
146910	Grant - Roads 2020 (Regional Road Group)	297,789	120,000	119,115	
146510	Royalties for Regions 2010/11	946,405	-	-	
146010	Natural Disaster grant	9,537,036	2,603,346	2,636,460	
<b>Total Capital Income</b>		<b>11,823,422</b>	<b>3,745,538</b>	<b>3,777,767</b>	
<b>Operating Expenditure</b>					
151320	Loss on Sale of Asset	11,425	-	-	
<b>Total Operating Expenditure</b>		<b>11,425</b>	<b>-</b>	<b>-</b>	
<b>ROAD PLANT PURCHASES</b>					
<b>Capital Expenditure</b>					
150840	Utility Various	-	-	3,311	
151240	Prime Mover	206,189	206,189	207,600	
151340	Grader	150,000	-	-	
150340	Caravans & Equipment	Cfwd 122,600	73,560	66,364	
152640	Trailer	142,500	142,500	104,275	18
152840	Gen Set (Construction)	40,000	40,000	63,448	19
151840	Engines & Pumps	145,000	47,850	37,868	
150940	Sweeper modifications	10,000	-	-	
154040	Scraper	276,852	276,852	276,852	
153340	Skid steer loader	80,000	-	-	
153140	Communication Equipment	Cfwd 46,400	-	-	
150140	Miscellaneous Plant (Small Equipment)	18,000	18,000	20,102	
<b>Total Capital Expenditure</b>		<b>1,237,541</b>	<b>804,951</b>	<b>779,818</b>	
<b>Capital Income</b>					
151050	Proceeds Sale of Plant	46,000	-	-	
<b>Total Capital Income</b>		<b>46,000</b>	<b>-</b>	<b>-</b>	

Continued...

<b>Shire of Meekatharra</b>		<b>Management Budget</b>		
<i>for the period ended 30 April 2013.</i>		<b>Transport</b>		
<b>AIR BP</b>				
<b>Operating Expenditure</b>				
160520	Administration Allocated	8,745	7,104	6,607
160220	Salaries	56,020	36,973	45,813
160320	Cost of Fuel Sold	117,000	97,500	88,446
160420	Bank Charges	450	375	-
160720	Other Charges	100	83	-
	<b>Total Operating Expenditure</b>	<b>182,315</b>	<b>142,035</b>	<b>140,866</b>
<b>Operating Income</b>				
151130	Fuel Sales - Cash	128,000	91,648	71,748
151630	BP Monthly Retainer	57,000	47,500	47,122
	<b>Total Operating Income</b>	<b>185,000</b>	<b>139,148</b>	<b>118,870</b>
<b>AERODROME</b>				
<b>Operating Expenditure</b>				
151620	Housing Allocations	13,424	11,187	7,472
150210	Consultancy	18,000	18,000	12,286
150220	Utilities & Other Costs	48,000	40,000	33,874
150620	Insurance	13,206	13,206	11,881
150520	Aerodrome Maintenance	37,600	24,816	19,458
150900	Security Operating Expenses	1,000	1,000	179
150720	Depreciation	189,000	157,500	161,723
151420	Administration Allocated	30,607	24,864	17,619
152020	Management contract	148,433	129,879	121,387
	<b>Total Operating Expenditure</b>	<b>499,270</b>	<b>420,452</b>	<b>385,849</b>
<b>AERODROME</b>				
<b>Operating Income</b>				
152030	Airport Landing Charges	400,000	333,333	332,446
150130	Airport Leases	25,312	16,706	7,335
151930	RFDS Refuelling	12,800	10,417	-
150330	Reimbursements	34,384	25,788	27,117
150530	Reimbursements Telephone	1,500	1,250	811
150630	Reimbursements Other	400	400	-
<b>Airport Diesel Operations</b>				
153030	Sales	650,000	541,666	575,528
150920	Fuel Issues	(623,352)	(509,964)	(557,917)
	Cost of goods sold	(623,352)	(509,964)	(557,917)
	Profit/(Loss) on fuel operations	26,648	31,702	17,611
	<b>Total Operating Income</b>	<b>500,744</b>	<b>419,596</b>	<b>385,320</b>
<b>Capital Expenditure</b>				
152160	Airport Fire Fighting System	Cfwd 40,000	-	-
152190	Terminal - Refurbish Toilets	33,500	33,500	29,262
151040	Airport Improvements	282,800	5,000	6,415
153740	Plant Purchases - Airport	10,000	10,000	-
15Ccons	Consultant - airport upgrade	80,000	-	-
	<b>Total Capital Expenditure</b>	<b>446,300</b>	<b>48,500</b>	<b>35,677</b>
	<b>Net Funding Demands</b>	<b>(4,672,922)</b>	<b>(5,840,348)</b>	<b>(6,673,558)</b>

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<b>Shire of Meekatharra</b>		<b>Management Budget</b>		
<i>for the period ended 30 April 2013.</i>		<b>Economic Services</b>		
		2012/13	2012/13	2012/13
		<b>Armd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>
<b>RURAL SERVICES</b>				
<b>Operating Expenditure</b>				
153020	MRVC Vermin Control	8,800	8,800	6,774
153120	Noxious Weeds and Pests	1,000	833	-
157820	Stockyard Maintenance	2,500	2,083	634
157420	Shop Premises Maintenance	2,500	2,083	1,305
157620	Depreciation	19,000	15,833	17,492
<b>Total Operating Expenditure</b>		<b>33,800</b>	<b>29,632</b>	<b>26,206</b>
<b>Operating Income</b>				
157330	Lloyd's Building Rent	-	-	1,600
157430	Shop Premises Rent	2,600	2,167	2,000
157630	Wesfarmers Yard Lease	293	244	15,000
187750	Bill Board Rental	790	658	708
157730	Reimbursements	1,500	1,250	977
<b>Total Operating Income</b>		<b>5,183</b>	<b>4,319</b>	<b>20,286</b>
<b>TOURISM AND AREA PROMOTION</b>				
<b>Operating Expenditure</b>				
189250	Administration Allocated	54,655	44,400	37,441
189220	Depreciation	32,000	26,667	26,975
183820	Tourism Promotions	31,500	10,395	8,827
184620	Maps & Souvenirs	5,000	4,167	300
184220	Information Bays	2,000	2,000	-
189260	Maintenance Trails & Lookouts	33,941	16,971	7,172
183920	Community Events	113,000	113,000	108,945
154030	Meekatharra Rodeo	35,000	35,000	38,764
184420	Local Newspaper Production	2,600	2,600	644
184720	Town Beautification	5,000	5,000	449
184120	Quarterly Publication for Council	8,000	6,000	-
<b>Total Operating Expenditure</b>		<b>322,696</b>	<b>266,200</b>	<b>229,517</b>
<b>Operating Income</b>				
153930	Community Events	85,000	85,000	77,406
154920	Meekatharra Rodeo Income	15,000	12,500	6,511
154330	Local Newspaper Revenue	3,500	2,917	2,555
154730	Sale of Maps & Souvenirs	3,500	2,917	2,719
184430	Meeka Dust Advertising	7,500	7,500	5,764
<b>Total Operating Income</b>		<b>114,500</b>	<b>110,834</b>	<b>94,955</b>
<b>Capital Expenditure</b>				
154340	Furniture and Equipment	15,000	15,000	9,835
<b>Total Capital Expenditure</b>		<b>15,000</b>	<b>15,000</b>	<b>9,835</b>
<b>BUILDING CONTROL</b>				
<b>Operating Expenditure</b>				
186420	MRH S Building Costs	2,000	-	-
157740	Insurance	2,293	2,293	2,175
186520	Demolition costs	5,000	5,000	-
157720	Administration Allocated	15,303	12,432	11,012
<b>Total Operating Expenditure</b>		<b>24,596</b>	<b>19,725</b>	<b>13,187</b>
<b>Operating Income</b>				
156830	Building Permit Fees	35,000	29,167	19,447
156930	Building Demolition Fees	1,000	830	486
156730	Building-Reimbursement	5,000	4,167	113
<b>Total Operating Income</b>		<b>41,000</b>	<b>34,164</b>	<b>20,045</b>
<b>Operating Income</b>				
157830	Rent - Portion Lot 1017	80,000	80,000	80,000
<b>Total Operating Income</b>		<b>80,000</b>	<b>80,000</b>	<b>80,000</b>
<b>Net Funding Demands</b>		<b>(155,409)</b>	<b>(101,240)</b>	<b>(63,459)</b>

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<b>Shire of Meekatharra</b>		<b>Management Budget</b>			
<i>for the period ended 30 April 2013.</i>		<b>Other Property &amp; Services</b>			
		2012/13	2012/13	2012/13	
<b>PRIVATE WORKS</b>		<b>Arnd Budget</b>	<b>YTD Budget</b>	<b>30 Apr 2013</b>	
<b>Operating Expenditure</b>					
159520	Private Works	8,000	6,667	6,470	
Total Operating Expenditure		<u>8,000</u>	<u>6,667</u>	<u>6,470</u>	
<b>Operating Income</b>					
159630	Charges - Private Works	8,000	6,667	5,494	
Total Operating Income		<u>8,000</u>	<u>6,667</u>	<u>5,494</u>	
<b>PUBLIC WORKS OVERHEAD</b>					
<b>Operating Expenditure</b>					
180120	Supervision - Salaries	183,922	155,626	159,564	
181320	Superannuation of Workmen	107,696	71,079	65,639	
180320	Annual Leave, Sick Leave, Public Holidays	49,763	49,763	62,739	22
180720	Relocation & Recruitment Costs	5,000	-	-	
181520	Allowances and Incentives	116,462	116,462	109,923	
180820	Camping Telephone Costs	15,000	12,500	12,744	
180920	Travelling and Conference Expenses	15,000	4,950	265	
181020	Protective Clothing & Equipment	9,000	7,500	834	
182320	Allocation from Housing	80,543	67,119	71,528	
180220	Engineering - Office and Other Expenses	6,500	5,500	8,719	
180420	Insurance on Works	57,157	57,157	58,429	
182720	Occupational Health & Safety	7,000	7,000	7,929	
181420	Work Supervisors Vehicle	20,000	20,000	32,488	23
182520	Administration Allocated	67,772	55,056	46,250	
181820	Less PWO allocated to works	<u>(730,815)</u>	<u>(618,382)</u>	<u>(559,202)</u>	
Total Operating Expenditure		<u>10,000</u>	<u>11,330</u>	<u>77,850</u>	
<b>Operating Income</b>					
181330	Reimbursements - Stores & Telephone	10,000	8,333	4,411	
185630	Reimbursements - Workers Compensation	-	-	562	
Total Operating Income		<u>10,000</u>	<u>8,333</u>	<u>4,973</u>	
<b>PLANT OPERATION COSTS</b>					
<b>Operating Expenditure</b>					
183020	Fuel and Oil	326,626	272,188	272,934	
183320	Parts and Repairs (external)	447,454	366,062	392,581	
183420	Repairs - Wages	133,615	111,346	103,508	
183220	Tyres	84,358	63,269	120,430	24
183620	Consumable Stores	20,000	16,667	6,948	
184320	Replacement Tools	2,133	1,777	3,952	
183520	Licenses	7,000	5,833	899	
183820	Insurance	44,440	44,440	46,347	
183920	Cutting Edges	4,170	-	-	
183010	Administration Allocated	27,327	22,200	19,821	
183720	Radio Maintenance	1,000	833	-	
184020	Less Alloc To Works	<u>(982,563)</u>	<u>(818,802)</u>	<u>(1,031,661)</u>	25
Total Operating Expenditure		<u>115,560</u>	<u>85,813</u>	<u>(64,241)</u>	
<b>Operating Income</b>					
183030	Diesel Fuel Rebate	37,000	18,800	13,080	
<b>PLANT DEPRECIATION</b>					
<b>Operating Expenditure</b>					
183120	Depreciation	588,000	490,000	552,356	26
184040	Less Plant Depreciation Allocated	<u>(588,000)</u>	<u>(490,000)</u>	<u>(352,824)</u>	27
Total Operating Expenditure		<u>-</u>	<u>-</u>	<u>199,532</u>	
<b>UNCLASSIFIED</b>					
<b>Operating Expenditure</b>					
104720	Accruals - LSL and AL	<u>(5,434)</u>	-	-	
187740	Minor plant running expenses	75,000	53,700	47,587	
187760	Solar Power Research	300,000	-	-	
187730	Lease of parking reserve	2,500	2,083	1,800	
Total Operating Expenditure		<u>372,066</u>	<u>55,783</u>	<u>49,387</u>	
<b>SALARIES AND WAGES</b>					
185300	Salaries & Wages	2,325,204	1,534,635	1,538,615	
185400	Salaries & Wages Alloc	<u>(2,325,204)</u>	<u>(1,534,635)</u>	<u>(1,538,615)</u>	
Total Operating Expenditure		<u>-</u>	<u>-</u>	<u>-</u>	
Net Funding Demands		<u>(450,626)</u>	<u>(126,093)</u>	<u>(245,481)</u>	

Shire of Meekatharra		Management Budget Notes on Variations			
for the period ended 30 April 2013.		2012/13			
<p>Variations for revenues and expenses that are greater than \$10,000 and 10.0% when compared to the budget year to date estimates. New items reported in this reporting period are identified with an #.</p> <p>Project carried forward from 2011/12 have been identified in the schedules above.</p> <p>Internal allocations have not been reported as they are offset with the corresponding reduction in expenditures.</p>					
Ref	Act	Description	Anal Budget	YTD Budget	30 Apr 2013
1	101120	Rating - Administration Allocated <i>Greater activity relating to administration overheads</i>	67,772	55,056	72,679 32%
2	105830	General Financing - Administration alloca <i>Offset by lower Administration expenses</i>	73,237	59,496	48,453 19%
3	102120	Members Of Council - Conference, Traini <i>Less conferences attended</i>	17,500	17,500	1,218 93%
4	105620	Members Of Council - Admin Alloc-Gove <i>Offset by lower Administration expenses</i>	312,624	253,968	226,846 11%
5	103520	Administration - Salaries - Admin <i>Staff vacancies</i>	450,000	380,769	340,724 11%
6	104920	Administration - Housing Allocations <i>Allocations adjusted according to actual expenses.</i>	107,391	89,492	106,196 19%
7	110820	Administration - Admin Allocated to Funct <i>Allocations adjusted according to actual expenses.</i>	(1,311,708)	(1,065,600)	(880,956) 17%
8	113230	Administration - Key System <i>Deferred</i>	100,000	100,000	78,980 21%
9	124570	Community Development - Salaries <i>To be reviewed.</i>	72,402	60,335	72,218 20%
10	124500	Community Development - Administrator <i>Offset by lower Administration expenses</i>	74,330	60,384	44,048 27%
11	128320	Sanitation - Services - Refuse Collection <i>Allocations - offset with Refuse Site allocations.</i>	102,268	85,223	69,728 18%
12	128420	Sanitation - Services - Refuse Site Mainten <i>Allocations - offset with Refuse collection allocations.</i>	81,134	67,612	87,592 30%
13	136180	Recreation Officer - Administration Alloca <i>Allocations adjusted according to actual expenses.</i>	72,144	58,608	48,453 17%
14	149020	Mtce Roads,Bridges,Depots - Administrati <i>Allocations adjusted according to actual expenses.</i>	158,498	128,760	57,262 56%
15	148500	Mtce Roads,Bridges,Depots - Street Clean <i>Allocations to be reviewed</i>	73,384	36,692	10,147 # 72%
16	148820	Mtce Roads,Bridges,Depots - Infrastructur <i>Non cash depreciation expense. No effect on budget outcome.</i>	1,900,000	1,583,333	1,764,189 11%
17	142000	Const. Roads,Bridges,Depots - Road Cons	12,066,912	6,646,699	7,484,557 # 13%
18	152640	Road Plant Purchases - Trailer <i>Saving on acquisition</i>	142,500	142,500	104,275 # 27%
19	152840	Road Plant Purchases - Gen Set (Construct <i>Reallocation to be sought.</i>	40,000	40,000	63,448 # 59%
20	151130	Air Bp - Fuel Sales - Cash <i>Higher turnover and sales.</i>	128,000	91,648	71,748 # 22%
21	157630	Other Economic Services - Wesfarmers Yr	293	244	15,000 #
22	180320	Public Works Overheads - Annual Leave, i <i>Accrual adjustments to be made as at 30 June</i>	49,763	49,763	62,739 26%
23	181420	Public Works Overheads - Work Supervis <i>To be reviewed</i>	20,000	20,000	32,488 # 62%
24	183220	Plant Operation Costs - Tyres <i>To be reviewed.</i>	84,358	63,269	120,430 # 90%
25	184020	Plant Operation Costs - Less Alloc To Wor <i>Allocations adjusted according to actual expenses.</i>	(982,563)	(818,802)	(1,031,661) # 26%
26	183120	Plant Depreciation Costs - Depreciation <i>Non cash depreciation expense. No effect on budget outcome.</i>	588,000	490,000	552,356 13%
27	184040	Plant Depreciation Costs - Less Plant Depr <i>Allocation to be reviewed for year end</i>	(588,000)	(490,000)	(352,824) # 28%



## SHIRE OF MEEKATHARRA

## INVESTMENT REGISTER

Total Investments as at 30 April 2013

Account	Institution	Account Type	Maturity Date	Interest Rate	Opening Balance 1/07/2012	Interest Earned to 31/03/2013	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 30/04/2013
350243	Westpac	7 month TD	31/07/2012	5.75%	8,922,357.43	255,814.99	-	( 9,178,172.42 )	-	-
410314	Westpac	6 month TD	30/06/2013	4.25%	-	194,288.08	-	9,178,172.42	-	9,372,460.50
26-7466	Westpac	At Call		Variable	3,344,427.00	67,792.28	5,547.38	3,050,000.00	( 5,520,000.00 )	947,766.66
<b>TOTALS</b>					<b>12,266,784.43</b>	<b>517,895.35</b>	<b>5,547.38</b>	<b>12,228,172.42</b>	<b>( 14,698,172.42 )</b>	<b>10,320,227.16</b>

## Investments by Nature



General Ledger Code	Investment Purpose	% of Investment	Opening Balance 1/07/2012	Interest Earned to 31/03/2013	Interest Earned This Period	Transfers To Investments	Transfers From Investments	Closing Balance 30/04/2013	
170300	Plant Reserve	18.57%	1,656,724.92	83,576.23	-	-	-	1,740,301.15	
170500	Building Reserve	10.76%	960,298.41	48,443.84	-	-	-	1,008,742.25	
170200	Water Reserve	1.69%	150,712.98	7,602.97	-	-	-	158,315.95	
170700	Airport Runway Reserve	24.94%	2,224,923.83	112,239.96	-	-	-	2,337,163.79	
170800	Airport Operations Reserve	8.80%	784,965.60	39,598.89	-	-	-	824,564.49	
170600	Transport Reserve	5.95%	530,777.05	26,775.93	-	-	-	557,552.98	
170100	Infrastructure Reserve	8.62%	769,078.39	38,797.43	-	-	-	807,875.82	
170150	Leave Reserve	0.53%	47,170.22	2,379.58	-	-	-	49,549.80	
170250	Reseal & Rejuvenation Reserve	8.16%	727,867.13	36,718.46	-	-	-	764,585.59	
173500	Upgrade to Digital TV Reserve	1.85%	165,231.54	8,335.38	-	-	-	173,566.92	
170450	Interpretive Centre Reserve	10.14%	904,607.36	45,634.41	-	-	-	950,241.77	
<b>SUB TOTAL ON RESERVES</b>			<b>100.00%</b>	<b>8,922,357.43</b>	<b>450,103.07</b>	<b>-</b>	<b>-</b>	<b>9,372,460.50</b>	
6001	Municipal Fund	100.00%	3,344,427.00	67,792.28	5,547.38	3,050,000.00	( 5,520,000.00 )	947,766.66	
<b>TOTAL INVESTMENTS BY NATURE</b>				<b>12,266,784.43</b>	<b>517,895.35</b>	<b>5,547.38</b>	<b>3,050,000.00</b>	<b>( 5,520,000.00 )</b>	<b>10,320,227.16</b>

***ACTIONS TAKEN UNDER DELEGATED POWER REQUIRING NOTIFICATION TO COUNCIL***

Actions taken under Delegation 5 – Power to Waive or Write off Debts requiring notification to Council in April 2012 where:

The following amounts were waived:

A5111	Blackridge Holdings Pty Ltd	\$55.00	Write off Legal Charges that were missed in April 2013 Council Meeting Agenda item
A5690	Gemstar Diamonds Ltd	\$55.00	Write off Legal Charges that were missed in April 2013 Council Meeting Agenda item
A5963	Locatore Pty Ltd	\$55.00	Write off Legal Charges that were missed in April 2013 Council Meeting Agenda item
B030	Preston Boley	\$44.00	Write off Landing Charges, unable to contact debtor, not worth sending to debt collection
<b>Total</b>		<b>\$209.00</b>	

<b>Title/Subject:</b>	<b>OUTSTANDING DEBTORS</b>
<b>Agenda/Minute Number:</b>	9.2.2
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 171
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	April 2013
<b>Author:</b>	Svenja Clare Debtors & Creditors Officer
	
	<i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

**Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

**Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

**Comment:**

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Loss of revenue

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr PS Clancy**

**Seconded: Cr HJ Nichols**

**That Council receives the outstanding monthly Debtor Trial Balance for 30 April 2013.**

**CARRIED 6/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 MAY 2013

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

Debtor #	Name	Credit Limit	Debtors Trial Balance As at today				Total	
			31.01.2013 GT 90 days	Age	02.03.2013 GT 60 days	01.04.2013 GT 30 days		01.05.2013 Current
				Of Oldest Invoice (90Days)				
A041	AD ASTRAL AVIATION		0.00	0	0.00	576.42	140.79	717.21
B043	ADRIAN BAUMGARTEN		0.00	0	0.00	0.00	311.01	311.01
B092	ADRIAN BAUMGARTEN (JNR)		0.00	0	0.00	0.00	469.65	469.65
A054	AFRAN CIVIL CONSTRUCTIONS		-22.00	288	0.00	0.00	0.00	-22.00
B2	AIR BP AUSTRALIA PTY LTD -		0.00	0	0.00	0.00	893.79	893.79
A102	AVIATION PARTNERS PTY LTD		148.50	132	0.00	0.00	0.00	148.50
B098	BAYCRAFT ENTERPRISES		0.00	0	0.00	22.00	0.00	22.00
B016	BELELE STATION		624.00	2193	0.00	0.00	0.00	624.00
B064	BROWN, CLINTON		0.00	0	22.00	0.00	0.00	22.00
C118	CAPITAL FINANCE AUSTRALIA		0.00	0	0.00	51.27	0.00	51.27
C120	CASHIN, ROSS		0.00	0	0.00	0.00	33.88	33.88
C026	CHINA SOUTHERN W/AUSTRALIA		0.00	0	0.00	0.00	122.99	122.99
B022	CLARK BUTSON		0.00	0	0.00	-22.00	0.00	-22.00
C100	COATES HIRE		132.00	427	0.00	0.00	0.00	132.00
C021	COMPLETE AVIATION SERVICES		0.00	0	0.00	1122.72	467.80	1590.52
P070	CORINGLE PASTORAL CO		0.00	0	0.00	0.00	2294.80	2294.80
C119	CORPORATE AIRCRAFT CHARTER		0.00	0	0.00	134.86	0.00	134.86
D042	DEPARTMENT OF LOCAL GOVERN		0.00	0	0.00	0.00	1540.00	1540.00
D054	DORAY MINERALS PTY LTD		0.00	0	0.00	0.00	220.00	220.00
D062	DRANSFIELD, LORRI		0.00	0	0.00	0.00	25.11	25.11
F046	FRIGTECH SERVICES		0.00	0	0.00	0.00	38.50	38.50
F11	FRONTIER SERVICES		0.00	0	0.00	0.00	167.16	167.16
F014	FUGRO AIRBORNE SURVEYS		0.00	0	0.00	92.42	92.42	184.84
G033	GENERAL AVIATION MAINTENAN		656.63	104	0.00	0.00	0.00	656.63
F004	GEORGE FLANAGAN		0.00	0	0.00	0.00	66.41	66.41
G011	GERALDTON AIR CHARTER		678.18	237	0.00	41.15	0.00	719.33
G010	GERALDTON FUEL COMPANY		0.00	0	0.00	0.00	909.60	909.60
G008	GOLDFIELDS AIR SERVICES		0.00	0	0.00	0.00	51.27	51.27
H014	HELIBITS PTY LTD (HELIWEST		0.00	0	0.00	0.00	23.96	23.96
H012	HNZ AUSTRALIA PTY LTD		0.00	0	0.00	0.00	37.13	37.13
D056	JOHN DYER		0.00	0	0.00	0.00	75.09	75.09
J039	JULIE'S BEAUTY		0.00	0	0.00	0.00	200.00	200.00
M4	MAIN ROADS WA		0.00	0	0.00	0.00	131026.50	131026.50
M083	MEEKA MEATS		0.00	0	0.00	0.00	66.00	66.00

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

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		Credit Limit	31.01.2013 GT 90 days	Age	02.03.2013 GT 60 days	01.04.2013 GT 30 days	01.05.2013 Current	
				Of Oldest Invoice (90Days)				
MC1D	MEEKATHARRA CARAVAN PARK		0.00	0	0.00	-41.60	0.00	-41.60
M021	MEEKATHARRA COMMUNITY RESO		0.00	0	0.00	0.00	38.50	38.50
M41	MEEKATHARRA PREMIX CONCRET		0.00	0	0.00	0.00	66.00	66.00
C116	MEEKATHARRA SELF STORAGE		0.00	0	0.00	0.00	-23.80	-23.80
M139	MIDWEST HIRE SERVICE		121.50	427	0.00	0.00	0.00	121.50
M023	MILGUN STATION		8112.40	205	0.00	0.00	0.00	8112.40
M052	MOBIL OIL AUSTRALIA PTY LT		0.00	0	0.00	0.00	646.36	646.36
N002	NETWORK AVIATION		0.00	0	0.00	9816.27	1569.47	11385.74
N001	NEWMAN VETERINARY HOSPITAL		0.00	0	0.00	0.00	23.80	23.80
N028	NORGATE NOMINEES PTY LTD		22.00	92	0.00	22.00	0.00	44.00
L011	PAUL LYONS AVIATION PTY LT		0.00	0	0.00	0.00	-22.46	-22.46
H021	PHILIP HOOPER - COCKLES		-74.25	96	0.00	0.00	0.00	-74.25
43	PLUTONIC OPERATIONS LIMITE		22.00	141	0.00	0.00	0.00	22.00
B030	PRESTON BOLEY		44.00	223	0.00	0.00	0.00	44.00
R043	RACHLAN HOLDINGS PTY LTD		22.00	111	0.00	0.00	0.00	22.00
R030	RAMINEA PTY LTD		0.00	0	26.93	26.93	0.00	53.86
R046	RECREATIONAL AIRCRAFT AUST		0.00	0	0.00	0.00	44.00	44.00
R060	REVESCO AVIATION PTY LTD		-313.52	92	0.00	0.00	0.00	-313.52
S103	RICHARD STUART SPENCE		0.00	0	0.00	44.00	0.00	44.00
R005	ROYAL FLYING DOCTOR SERVIC		0.00	0	0.00	4210.47	4037.38	8247.85
R4	RUSSELL AVIATION		0.00	0	0.00	0.00	22.00	22.00
S096	S&K ELECTRICAL CONTRACTING		0.00	0	0.00	0.00	66.00	66.00
S102	SHELL COMPANY AUSTRALIA		0.00	0	0.00	280.50	0.00	280.50
S055	SHINE AVIATION SERVICES		0.00	0	0.00	0.00	291.11	291.11
S005	SHOAL AIR PTY LTD		28.43	105	0.00	0.00	0.00	28.43
S007	SKIPPERS AVIATION		0.00	0	0.00	0.00	15523.20	15523.20
Q002	SKYTRANS REGIONAL PTY LTD		0.00	0	0.00	1170.64	0.00	1170.64
S098	SLACK WATER SAFARIS PTY LT		0.00	0	-44.00	0.00	0.00	-44.00
S101	ST JOHN AMBULANCE MIDWEST		0.00	0	0.00	0.00	200.00	200.00
S009	ST JOHNS AMBULANCE		210.50	448	0.00	0.00	0.00	210.50
S078	STAR AVIATION PTY LTD		961.66	96	187.12	548.62	145.95	1843.35
N033	THE NATIONALS FOR REGIONAL		0.00	0	-66.00	0.00	0.00	-66.00
F002	TONY FRANCO		46.50	107	0.00	0.00	0.00	46.50
T057	TOURISM WESTERN AUSTRALIA		0.00	0	0.00	0.00	2200.00	2200.00



MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 MAY 2013

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\*\*\* SHIRE OF MEEKATHARRA \*\*\*

Debtor #	Name	Credit Limit	31.01.2013		02.03.2013	01.04.2013	01.05.2013	Total
			GT 90 days	Age	GT 60 days	GT 30 days	Current	
				Of Oldest Invoice (90Days)				
T052	TURN A HEAD		0.00	0	38.50	0.00	38.50	77.00
W053	WA POLICE MIDWEST GASCOYNE		0.00	0	0.00	0.00	8137.00	8137.00
B070	WATSON-BATES, JOHN		0.00	0	0.00	0.00	11.85	11.85
W076	WESTSIDE AERIAL SERVICES P		0.00	0	0.00	56.02	0.00	56.02
H074	WILLIAM HENDERSON		132.00	223	0.00	0.00	0.00	132.00
Y008	YAMATJI MARLPA ABORIGINAL		0.00	0	0.00	0.00	110.00	110.00
Y12	YULELLA BUILDING & CONSTRU		0.00	0	0.00	110.00	0.00	110.00
Y10	YULELLA CDEP		142.76	224	0.00	0.00	0.00	142.76
Y018	YULELLA INCORPORATED		142.76	230	22.00	0.00	22.00	186.76
Y002	YULELLA VISION		22.00	141	0.00	0.00	0.00	22.00
	Totals		11860.05		186.55	18262.69	172420.72	202730.01

<b>Title/Subject:</b>	<b>LIST OF ACCOUNTS ENDED APRIL 2013</b>
<b>Agenda/Minute Number:</b>	9.2.3
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 171
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	April 2013
<b>Author:</b>	Svenja Clare Debtors & Creditors Officer
	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

**Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) each account which requires council authorization in that month –
    - (i) the payee's name
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be –
  - (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

**Comment:**

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount: \$ 1,467,075.70
Trust Account	Voucher No's	Amount: \$ 0.00
Air BP	Voucher No's	Amount: \$ 1,520.59



**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

**Policy Implications:**

Nil

**Financial Implications:**

Accounts to be paid

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr HJ Nichols

Seconded: Cr AG Burrows

That Council receives the attached list of creditor accounts paid under delegated power.

**CARRIED 6/0**

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 MAY 2013

SHIRE OF MEEKATHARRA  
Accounts Due and Payed under Delegated Authority and Submitted to Council on the  
18th May 2013

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT7927	04/04/2013	AUSTRALIAN WORKERS UNION	Payroll deductions	-300.00		
EFT7928	04/04/2013	BT FINANCIAL GROUP WESTPAC	Superannuation contributions	-846.20		
EFT7929	04/04/2013	CHILD SUPPORT AGENCY	Payroll deductions	-476.60		
EFT7930	04/04/2013	DRANSFIELD SUPER FUND	Superannuation contributions	-365.74		
EFT7931	04/04/2013	HICKS SUPERANNUATION FUND	Superannuation contributions	-948.00		
EFT7932	04/04/2013	JOKAPHINE SUPER FUND	Superannuation contributions	-2250.29		
EFT7933	04/04/2013	LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	Payroll deductions	-38.80		
EFT7934	04/04/2013	WA LOCAL GOVT. SUPERANNUATION PLAN PTY LTD	Superannuation contributions	-9731.12		
EFT7935	16/04/2013	AITS SPECIALISTS	COMPLETION OF REVIEW OF FUEL TAX CREDITS - 01/07/12 TO 30/09/12	-2759.90		
EFT7936	16/04/2013	AMPAC DEBT RECOVERY (WA) PTY LTD	COMMISSION FOR VARIOUS RATES DEBT COLLECTION FOR MARCH 2013	-556.69		
EFT7938	16/04/2013	ATYEO'S ENVIROMENTAL HEALTH SERVICES PL	EHO DUTIES 15-16 MARCH, 26-27 MARCH, 2-6 APRIL 2013	-4004.00		
EFT7939	16/04/2013	AUSTRALIA POST	POSTAGE CHARGES MARCH 2013	-296.67		
EFT7940	16/04/2013	BOC GASES	CYLINDER RENT OXY & ACETYLENE, ARGON WELDING, ARGOSHIELD JANUARY 2013	-169.84		
EFT7941	16/04/2013	CANINE CONTROL	RANGER SERVICES MARCH & APRIL 2013	-5236.00		
EFT7942	16/04/2013	CIVIC LEGAL	LEGAL ADVICE CONTRACT ST BARBS HANGER	-3191.10		
EFT7943	16/04/2013	COATES HIRE	PLANT HIRE - RAMMER COMPACTOR	-635.58		
EFT7944	16/04/2013	COCKBURN CEMENT LTD	BULKER BAGS OF CEMENT FOR LANDOR ROAD	-4435.20		
EFT7945	16/04/2013	COURIER AUSTRALIA	VARIOUS FREIGHT	-582.64		
EFT7946	16/04/2013	COVS AUTOMOTIVE, MINING AND INDUSTRIAL SUPPLIES	VARIOUS PARTS AND REPAIRS	-1816.45		
EFT7947	16/04/2013	DANIKA CHANDLER	BANK RECONCILIATIONS JAN/FEB 2013, RATES, DEBT COLLECTION & ESL AGENDA	-2310.00		
EFT7948	16/04/2013	DEPARTMENT OF FIRE & EMERGENCY SERVICES AUTHORITY	ESL RETURN MARCH 2013	-2404.10		
EFT7949	16/04/2013	DIGITAL CAMERA WAREHOUSE	CAMERA & EQUIPMENT FOR DOCUMENTATION OF YC AND CAMP ACTIVITIES	-827.00		
EFT7950	16/04/2013	ELITE ELECTRICAL CONTRACTING	AIRPORT TERMINAL ELECTRICAL WORKS	-1836.89		
EFT7951	16/04/2013	FARMER JACKS	VARIOUS PURCHASES	-4425.14		
EFT7952	16/04/2013	FRIG TECH SERVICES	VARIOUS AIRCONDITIONER REPAIRS	-4078.90		
EFT7953	16/04/2013	FUELFIX PTY LTD	CALIBRATION OF BULK FUEL METER, FILTER & HOSE MAINTENANCE, TRAVEL	-2589.05		
EFT7954	16/04/2013	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES	-1097.29		
EFT7955	16/04/2013	G&T FAMILY TRUST - BYRNE CASH ENTERPRISES	RUBBISH CONTRACT MARCH 2013	-17044.67		
EFT7956	16/04/2013	GREENFIELD TECHNICAL SERVICES	FLOOD DAMAGE CONSULTATION. SUBMISSION FOR JANUARY FLOOD EVENT	-7421.70		
EFT7957	16/04/2013	HART SPORT	SPORTING EQUIPMENT FOR YOUTH SCHOOL HOLIDAY PROGRAM	-520.80		
EFT7958	16/04/2013	HARVEY NORMAN FURNITURE GERALDTON	SHEETS, TOWELS AND FLOOR MATS FOR SHIRE HOUSING	-685.69		
EFT7959	16/04/2013	HAULMORE TRAILERS SALES PTY LTD	HYDRAULIC CYLINDERS FOR SIDE TIPPING TRAILER	-490.60		
EFT7960	16/04/2013	HIP POCKET WORK WEAR (GERALDTON TROPHY CENTRE)	UNIFORM SHIRTS FOR CSO AND ADMIN ASST	-568.25		
EFT7961	16/04/2013	JR & A HERSEY PTY LTD	VARIOUS SUPPLIES AND PARTS	-1974.28		
EFT7962	16/04/2013	KANDOO CONSTRUCTIONS	SUPPLY & INSTALL COLOURBOND FENCING LOT 205 HILL STREET	-2351.45		
EFT7963	16/04/2013	LANDGATE	MINING TENEMENTS SCHEDULE M2013/3	-785.35		
EFT7964	16/04/2013	LAURITSEN MECHANICAL	VARIOUS PLANT REPAIRS	-1285.46		
EFT7965	16/04/2013	MARKET CREATIONS	BUSINESS CARDS FOR COMMUNITY DEVELOPMENT OFFICER	-420.81		
EFT7966	16/04/2013	MCINTOSH & SON AGRICULTURAL MACHINERY	FILTERS FOR PLANTS	-318.66		
EFT7967	16/04/2013	MEEKATHARRA CORNER STORE	VARIOUS PURCHASES	-561.06		
EFT7968	16/04/2013	MITCHELL & BROWN	KITCHEN EQUIPMENT FOR SHIRE HOUSING	-640.95		
EFT7969	16/04/2013	MTF SERVICES	CONTRACTOR EARTHMOVING WORKS	-248485.60		
EFT7970	16/04/2013	NOVUS AUTOGLASS REPAIRS AND REPLACEMENT	PLANT GLASS REPAIRS	-1133.00		
EFT7971	16/04/2013	ORICA AUSTRALIA P/L	CHLORINE GAS FOR MARCH 2013	-194.37		
EFT7972	16/04/2013	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	REMOTE COMPUTER ASSISTANCE	-116.25		
EFT7973	16/04/2013	RAPID PLASTICS WA	5000 LT DIESEL TRANSPORT TANK	-8352.30		
EFT7975	16/04/2013	ROYAL FLYING DOCTOR SERVICE	LANDING FEE CONTRIBUTION FOR OCTOBER 2012 TO JANUARY 2013	-26286.52		
EFT7976	16/04/2013	S&K ELECTRICAL CONTRACTING PTY LTD	VARIOUS ELECTRICAL REPAIRS	-676.17		
EFT7977	16/04/2013	SADLEIRS-NEXUS LOGISTICS	VARIOUS FREIGHT	-1045.99		

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 MAY 2013

SHIRE OF MEEKATHARRA  
Accounts Due and Payed under Delegated Authority and Submitted to Council on the  
18th May 2013

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT7978	16/04/2013	SPOTLIGHT STORES P/L	TEA TOWELS FOR YOUTH CENTRE	-71.91		
EFT7979	16/04/2013	THE HONDA SHOP	SUBMERSIBLE PUMP MODEL HSZ2.45	-546.00		
EFT7980	16/04/2013	TOLL EXPRESS	VARIOUS FREIGHT	-18.15		
EFT7981	16/04/2013	TRENFIELD B & E	PARKS & GARDENS CONTRACT 1-15 APRIL 2013	-5625.44		
EFT7982	16/04/2013	TRUCK CENTRE WESTERN AUSTRALIA	VARIOUS PLANT REPAIRS AND PARTS	-585.49		
EFT7983	16/04/2013	UHY HAINES NORTON CHARTERED ACCOUNTANTS	2012/13 LOCAL GOVERNMENT RATES COMPARISON REPORT	-198.00		
EFT7984	16/04/2013	WEST AUSTRALIAN NEWSPAPERS LIMITED	TOURISM PROMOTION ADVERT	-651.84		
EFT7986	16/04/2013	WESTRAC EQUIPMENT	VARIOUS PLANT REPAIRS	-20158.82		
EFT7987	16/04/2013	WREN OIL	WASTE DISPOSAL - WASTE OIL BULK LITRES	-871.20		
EFT7988	16/04/2013	YULELLA BUILDING AND CONSTRUCTION	CLEAN GUTTERS AT LOT 17 MAIN STREET, INSTALLATION OF YC DOOR	-494.00		
EFT7989	16/04/2013	YULELLA VISION	REPLACEMENT FRIDGE FOR YOUTH CENTRE & STEREO FOR GYM	-847.00		
EFT7990	16/04/2013	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION -	ADVERTISING RUBBISH REMOVAL CONTRACT TENDER	-1721.85		
EFT7991	22/04/2013	MOSES CONTRACTING	SUPPLY AND LAY CONCRETE FOR CUT OFF WALLS ON ASHBURTON DWNS RD	-42211.95		
EFT7992	30/04/2013	AERODROME MANAGEMENT SERVICES PTY LTD	REVIEW OF MEEKATHARRA AIRPORT TSP	-5665.00		
EFT7993	30/04/2013	AG BURROWS PLANT	VARIOUS PLANT HIRE	-69278.00		
EFT7994	30/04/2013	ANDERSON MUNRO & WYLLIE	CLGF GRANT ACQUITTAL AUDIT	-1045.00		
EFT7995	30/04/2013	AT HYDRAULICS (WA)	PLANT REPAIRS	-1485.00		
EFT7996	30/04/2013	AUSTRALIAN WORKERS UNION	Payroll deductions	-120.00		
EFT7997	30/04/2013	BEELINE SERVICES	TRENCHES FOR FLOODWAY CUT OFF WALLS ASHBURTON DWNS & LANDOR RD	-9486.40		
EFT7998	30/04/2013	BLUESCOPE DISTRIBUTION	SL81 MESH FOR DEPOT STOCK	-8662.50		
EFT7999	30/04/2013	BOC GASES	CYLINDER RENT OXY & ACETYLENE MARCH 2013	-337.62		
EFT8000	30/04/2013	BT FINANCIAL GROUP WESTPAC	Superannuation contributions	-846.20		
EFT8001	30/04/2013	BURROWS A.G.	MEETING ATTENDANCE FEES APRIL 2013 COUNCIL MEETING	-120.00		
EFT8002	30/04/2013	CHILD SUPPORT AGENCY	Payroll deductions	-828.68		
EFT8003	30/04/2013	CIVIC LEGAL	REVIEW RUBBISH COLLECTION CONTRACT, LEGAL ADVICE ON BP LEASE	-8117.67		
EFT8004	30/04/2013	CJD EQUIPMENT PTY LTD	POTENTIOMETER ASSEMBLY AT G720 GRADER	-106.59		
EFT8005	30/04/2013	COMMERCIAL HOTEL MEEKATHARRA	COUNCILLOR LUNCHES FOR APRIL 2013 ORDINARY COUNCIL MEETING	-301.90		
EFT8006	30/04/2013	COURIER AUSTRALIA	VARIOUS FREIGHT	-87.35		
EFT8007	30/04/2013	COVS AUTOMOTIVE, MINING AND INDUSTRIAL SUPPLIES	VARIOUS SUPPLIES AND PARTS	-916.26		
EFT8008	30/04/2013	DIRECT FASTENER & INDUSTRIAL SUPPLIES	GALVANISED DYNA BOLTS FOR DEPOT	-94.00		
EFT8009	30/04/2013	DRANSFIELD SUPER FUND	Superannuation contributions	-365.74		
EFT8010	30/04/2013	ELITE ELECTRICAL CONTRACTING	CHANGEOVER OF SMOKE ALARM	-99.00		
EFT8011	30/04/2013	FRIG TECH SERVICES	SUPPLY AND INSTALLATION OF AIRCONDITIONER FOR LLOYDS HAIRDRESSER	-3954.50		
EFT8012	30/04/2013	GERALDTON FUEL COMPANY	BULK DIESEL DELIVERED & FUEL CARD PURCHASES FOR MARCH 2013	-85654.27		
EFT8013	30/04/2013	HICKS SUPERANNUATION FUND	Superannuation contributions	-721.17		
EFT8014	30/04/2013	HUTCHINSON T.R.	PRESIDENT'S ALLOWANCE FEB/MAR/APR, MEETING ATTENDANCE FEE APRIL 13	-2270.00		
EFT8015	30/04/2013	JOKAPHINE SUPER FUND	Superannuation contributions	-1977.76		
EFT8016	30/04/2013	KENWORTH DAF W.A.	PARTS FOR VOLVO GRADER	-105.38		
EFT8017	30/04/2013	KL & HS KEYNES	FREIGHT FROM GREAT NORTHERN RURAL SERVICES (RETTIC STOCK)	-66.00		
EFT8018	30/04/2013	LANDGATE	GROSS RENTAL VALUE SCHEDULE NO G2013/3	-309.58		
EFT8019	30/04/2013	LGRCEU (FORMERLEY) MUNICIPAL EMPLOYEES UNION	Payroll deductions	-38.80		
EFT8020	30/04/2013	ML & GJ TRENFIELD CONTRACTING	AIRPORT MANAGEMENT CONTRACT APRIL 2013	-16720.00		
EFT8021	30/04/2013	MTF SERVICES	CONTRACTOR EARTHMOVING WORKS	-32945.55		
EFT8022	30/04/2013	NEXT BYTE	YOUTH CENTRE MUSIC PROGRAM RECORDING EQUIPMENT	-2287.00		
EFT8023	30/04/2013	NGE NORTHERN GOLDFIELDS EARTHMOVING	MAINTENANCE GRADE ASHBURTON DOWNS ROAD, EARTHMOVING WORKS	-453004.75		
EFT8024	30/04/2013	OCLC	AMUB ANNUAL MAINTENANCE 14.05.13 TO 13.05.14	-1322.86		
EFT8025	30/04/2013	OFFICEWORKS BUSINESS DIRECT	VERTICAL CABINET FOR YC	-84.48		
EFT8026	30/04/2013	PADBURY MINING LIMITED	Rates refund of excess rates A5445 E52/1518 PEAK HILL GOLD FIELD PEAK HILL	-486.19		
EFT8027	30/04/2013	PERFECT COMPUTER SOLUTIONS PTY LTD (PCS)	PC & DESKTOP UPS, OFFICE 2010, 1 INTEL I7 PC	-3503.75		

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SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the  
18th May 2013

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
EFT8028	30/04/2013	PRITCHARD BOOKBINDERS	BINDING FEB - JUN 2012 COUNCIL MINUTES INTO BOOK + POSTAGE	-77.00		
EFT8029	30/04/2013	PROTECTOR FIRE SERVICES PTY LTD	SERVICE OF FIRE EQUIPMENT AT COMMUNITY RESOURCE CENTRE	-108.79		
EFT8030	30/04/2013	RESOURCE MINING CORPORATION LIMITED	Rates refund of excess rates A6760 E52/2539 PEAK HILL GOLD FIELD PEAK HILL	-2401.58		
EFT8031	30/04/2013	REVESCO AVIATION PTY LTD	REFUND OF DOUBLE PAYMENT FOR INVOICES 18438 AND 18485	-313.52		
EFT8032	30/04/2013	SAMANTHA TARLING	CONSULTANCY HOURS FOR FEB/MARCH 2013 IN ROLE OF ACTING CDSM	-16596.80		
EFT8033	30/04/2013	SHIRE OF MOUNT MAGNET	SHARED FLIGHT COSTS FOR AUDITOR MICHAEL STJOHN	-339.50		
EFT8034	30/04/2013	SHIRE OF YALGOO	GRANT APPLICATION - TOURISM STRATEGY	-239.80		
EFT8035	30/04/2013	ST JOHN AMBULANCE AUSTRALIA, MEEKATHARRA SUB	ANNUAL DONATION TO MEEKA ST JOHN AMBULANCE - 2012/13	-2000.00		
EFT8036	30/04/2013	SUNNY INDUSTRIAL BRUSHWARE	BROOM FOR TENNANT ROAD SWEEPER	-770.00		
EFT8037	30/04/2013	TNT EXPRESS AUSTRALIA	VARIOUS FREIGHT	-67.74		
EFT8038	30/04/2013	TRENFIELD B & E	PARKS & GARDENS CONTRACT 16-30 APRIL 2013	-5031.44		
EFT8039	30/04/2013	TRENFIELD MOTORS	VARIOUS TYRES, PLANT & VEHICLE REPAIRS, TRAVEL TO SITE, SUPERVISION	-88326.52		
EFT8040	30/04/2013	TRENFIELD, NORMAN	DEPUTY PRESIDENT'S ALLOWANCE FEB/MAR/APR, MEETING ATTENDANCE APR	-620.00		
EFT8041	30/04/2013	TRUCK CENTRE WESTERN AUSTRALIA	VARIOUS PLANT REPAIRS AND PARTS	-7192.86		
EFT8042	30/04/2013	WA LOCAL GOVT. SUPERANNUATION PLAN PTY LTD	Superannuation contributions	-9470.60		
EFT8043	30/04/2013	WELLINGTON ELECTRICAL	INSTALL ELECTRICS TO SPLIT AIR CON IN BEDROOM AT 303 DARLOT ST	-308.00		
EFT8044	30/04/2013	WESTRAC EQUIPMENT	VARIOUS PLANT REPAIRS	-51936.81		
EFT8045	30/04/2013	HOWDEN R.K.	MEETING ATTENDANCE FEE APRIL 2013 COUNCIL MEETING + TRAVEL	-240.00		
24605	04/04/2013	CARE SUPER	Superannuation contributions	-114.04		
24606	04/04/2013	CLUB PLUS SUPERANNUATION	Superannuation contributions	-83.02		
24607	04/04/2013	SHIRE OF MEEKATHARRA	Payroll deductions	-680.00		
24608	04/04/2013	WESTSCHEME	Superannuation contributions	-100.34		
24609	16/04/2013	ASPIRE MINING LIMITED	Rates refund of excess rates A6777 E51/1300 NANNINE GOLD FIELD NANNINE	-1227.37		
24610	16/04/2013	BHP BILLITON MINERALS PTY LTD	Rates refund of excess rates A6994 E52/2758 PEAK HILL GOLD FIELD MEEKATHARRA	-1513.23		
24611	16/04/2013	EMU NICKEL	Rates refund of excess rates A6933 E51/1473 NANNINE GOLD FIELD MEEKATHARRA	-128.84		
24612	16/04/2013	HORIZON POWER	ELECTRICITY CHARGES	-8160.98		
24613	16/04/2013	J HAYES & CO	DESTRUCTION OF DOGS 16/03/2013	-250.00		
24614	16/04/2013	JAIME ANTHONY MCDOWELL	Rates refund of excess rates A6918 E52/2623 PEAK HILL GOLD FIELD MEEKATHARRA	-166.21		
24615	16/04/2013	TELSTRA CORPORATION LIMITED	TELEPHONE CHARGES MARCH 2013	-3174.84		
24616	16/04/2013	WESTNET PTY LTD	INTERNET MONTHLY CHARGE FOR MAY 2013	-219.80		
24617	16/04/2013	ZEUS RESOURCES LTD	RATES REFUND FOR A6002 E52/2123, PREVIOUSLY MADE OUT TO F036	-379.26		
24618	30/04/2013	CARE SUPER	Superannuation contributions	-180.06		
24619	30/04/2013	CLUB PLUS SUPERANNUATION	Superannuation contributions	-105.15		
24620	30/04/2013	HORIZON POWER	ELECTRICITY CHARGES	-26717.93		
24621	30/04/2013	MEEKATHARRA VOLUNTEER FIRE BRIGADE	ANNUAL DONATION TO MEEKA FIRE BRIGADE - 2012/13	-2000.00		
24622	30/04/2013	NICHOLS H.J.	MEETING ATTENDANCE FEES APRIL 2013 COUNCIL MEETING	-120.00		
24623	30/04/2013	PETER CLANCY	MEETING ATTENDANCE FEES APRIL 2013 COUNCIL MEETING	-120.00		
24624	30/04/2013	PETTY CASH	VARIOUS PURCHASES	-385.35		
24625	30/04/2013	PIVOTEL SATELLITE PTY LTD - GLOBAL STAR	SATELLITE PHONE CHARGES MAR-APR 13	-1018.52		
24626	30/04/2013	RETAIL EMPLOYEES SUPERANNUATION TRUST	Superannuation contributions	-44.13		
24627	30/04/2013	SHIRE OF MEEKATHARRA	Payroll deductions	-1473.00		
24628	30/04/2013	SUNBLADE HOLDINGS	Rates refund of excess rates A6202 WOODLANDS/MILGUN STN	-47.16		
24629	30/04/2013	TAL LIFE LIMITED	Superannuation contributions	-274.43		
24630	30/04/2013	WESTSCHEME	Superannuation contributions	-370.27		
100836	03/04/2013	BUILDING & CONSTRUCTION IND TRAINING FUND	BCITF REFUND BP13-003			-1520.59
DD10259.1	07/04/2013	RELIANCE PETROLEUM	BULK DIESEL PURCHASE	-64995.09		
				<b>- 1,467,075.70</b>	<b>0</b>	<b>-1,520.59</b>

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON SATURDAY 18 MAY 2013

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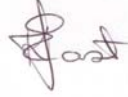

**SHIRE OF MEEKATHARRA**

Accounts Due and Payed under Delegated Authority and Submitted to Council on the  
18th May 2013

Chq/EFT	Date	Creditor	Description	MUNICIPAL	AIR BP	TRUST
				MUNICIPAL ACCOUNT -	1,467,075.70	
				AIR BP ACCOUNT	-	
				TRUST ACCOUNT -	1,520.59	
					<u>-1,468,596.29</u>	

TOTALLING \$1,468,596.29 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 18th MAY 2013 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER

<b>Title/Subject:</b>	<b>2013/2014 DRAFT MANAGEMENT BUDGET</b>
<b>Agenda/Minute Number:</b>	9.2.4
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM 0242
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	15 May 2012
<b>Author:</b>	Krys East Corporate Services Manager/DCEO
	
	<i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	
	<i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

This report presents the 2013/14 Draft Management Budget to Council for its consideration

**Attachments:**

2013/14 Draft Management Budget – Presented separately

**Background:**

Every year Council is required to adopt a budget for that financial year.

**Comment:**

The attached budget is the Management Budget for the financial year 2013/2014 and once accepted will lead to the production of the Statutory Budget for the same period.

**Consultation:**

Roy McClymont – Chief Executive Officer  
All Councillors  
All Internal & External Staff

**Statutory Environment:**

Division 6 of the Local Government Act 1995 and associated Regulations requires a Local Government to prepare and adopt a budget for its Municipal Fund.

**Policy Implications:**

Nil

**Budget/Financial Implications:**

The Annual Budget details all income and expenditure for the forth coming financial year.

**Strategic Implications:**

Nil



**Voting Requirements:**

Absolute Majority

**Officers Recommendation / Council Resolution:****Moved: Cr HJ Nichols****Seconded: Cr NL Trenfield****That Council**

- 1. receives the 2013/2014 Draft Management Budget as presented and make any additions, deletions or modifications as it sees fit.**
- 2. Pursuant to sections 6.36 and 6.35 of the Local Government Act 1995 approves the advertising of the following differential rates and minimums.**

	<b>Rate in Dollar</b>	<b>Minimum</b>
<b>Gross Rental Values</b>	<b>11.5712</b>	<b>\$350.00</b>
<b>UV Mining</b>	<b>18.5348</b>	<b>\$275.00</b>
<b>UV Pastoral</b>	<b>3.7423</b>	<b>\$275.00</b>

- 3. Pursuant to section 6.33 (3) of the Local Government Act 1995 authorises staff to seek ministerial approval as the proposed UV Mining is more than twice the proposed UV Pastoral rate.**

**CARRIED 6/0**

### 9.3 ADMINISTRATION

No reports at this time

### 9.4 COMMUNITY DEVELOPMENT

<b>Title/Subject:</b>	<b>REVIEW OF MUNICIPAL INVENTORY REGISTER</b>
<b>Agenda/Minute Number:</b>	9.4.1
<b>Applicant:</b>	Nil
<b>File Ref:</b>	ADM0271
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	12 May 2013
<b>Author:</b>	Samantha Tarling Acting Community Development and Services Manager
	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 <i>Signature Senior Officer</i>

#### **Summary/Matter for Consideration:**

This report requests council to receive the draft Municipal Inventory Register of Heritage Places and authorise the CEO to advertise for public comment before final adoption of the Inventory.

#### **Attachments:**

Reviewed Municipal Inventory Register 2012 – Presented separately

#### **Background:**

In 2007 the Shire commenced the review of the Municipal Heritage Inventory.

The review of the Municipal Heritage Inventory of Heritage Places is a requirement of the Heritage Act 1990.

#### **Comment:**

The consultant of the review, Laura Gray, has advised the original listings have been reviewed and retained. A number of further places have been researched, but require local input and consideration to finalise the draft document. This will take place before adoption of council.

#### **Consultation:**

CEO

#### **Statutory Environment:**

Heritage Act 1990

#### **Policy Implications:**

Nil

**Budget/Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements**

Simple Majority

**Officer's Recommendation / Council Resolution:**


Moved: Cr PS Clancy

Seconded: Cr HJ Nichols

**That Council:**

- 1. Receive the draft Municipal Heritage Inventory 2012 for information;**
- 2. Authorise the CEO to advertise the draft Municipal Heritage Inventory 2012 and invite public comment;**
- 3. Request the CEO return any written public comment to council to assess before council adopting the Municipal Heritage Inventory.**

**CARRIED 6/0**

<b>Title/Subject:</b>	<b>EOI LEASE OF LLOYD'S BUILDING</b>
<b>Agenda/Minute Number:</b>	9.4.2
<b>Applicant:</b>	Yulella Corporation
<b>File Ref:</b>	A165
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	13 May 2013
<b>Author:</b>	Samantha Tarling Acting Community Development and Services Manager
	 Signature of Author
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer
	 Signature Senior Officer

**Summary/Matter for Consideration:**

This report is to inform council of an expression of interest from Yulella Corporation in leasing a portion of the Lloyd's Building to establish a Commercial Art Gallery, Artist Workroom and a commercial Café.

**Attachments:**

Tourism Policy

**Background:**

At the October 2011 OCM council resolved:

*“That Council commences the following actions concerning buildings and space relating to the old Lloyds Outback Centre, Council Chamber and Offices, the Community Resource Centre (Telecentre) and the old Power Station property:*

- 1. Council inspection of Lloyds shops.*
- 2. Clean up Lloyds' floor space, tidy equipment and fittings.*
- 3. Consult/engage community on future uses of Lloyds/Old Power Station/Council Offices/Community Resource Centre*
- 4. Decide (Council) possible future use of buildings and review planned process*
- 5. Undertake feasibility study on various options (including museum/interpretive centre)?*
- 6. Further community consultation?*
- 7. Decide (Council) on final use of buildings and space?*
- 8. Full assessment of Lloyd's building including structural, electrical, plumbing, safety and minor repairs/maintenance required?*
- 9. Engage an architect to draft layout options for allocation of building space?*
- 10. Council decides which option to take?*
- 11. Undertake re-design and renovation processes?*
- 12. Move required facilities to new locations and create required new facilities?*

CARRIED 4/0”

**Comment:**

Yulella Coordinator Bevan Rose contacted A/CDSM to discuss the possibility of leasing a portion of the Lloyds's building and if it was possible to have a site inspection with members of his Board and staff to progress the discussion if the space was suitable.

At the onsite meeting on Tuesday 23 April 2013 the group was shown through the building and advised of the resolution council had made as outlined above and until the Strategic Community Plan was adopted at the June 2013 OCM, council would not progress this matter due to making a strategic decision for the short, medium and long term use of the building. This was understood and the group supported council's vision and wanted to contribute by further enhancing the main business centre with this proposal that they see as a key outcome in achieving the principles outlined in the Tourism Policy.

If council sees this EOI as a possibility, Yulella have offered to use CDEP participants to clean up the building to a point where, Yulella can commence planning the layout of the proposed use of space and carry out a feasibility study. After carrying out the feasibility study, this will show Yulella if they are in a position to undertake this project. They will thereafter bring the findings and Board endorsed Project Plan back to council to commence discussions in the hope that council will support the project and enter into a lease with Yulella. The vision is – stage 1, establish an Artist Workroom (big enough for tourists to interact with the artists), Stage 2 establish a commercial Art Gallery, and Stage 3, establish a Café where morning, afternoon teas and light lunches will be served. It is envisaged an al fresco area be set up for patrons and visitors. Yulella understand this is not an overnight process and the statutory processes to be finalized before the project could go ahead were clearly understood by the Yulella Chairman and Coordinator.

In relation to council's resolution above, a clean-up of the area has been completed, however, it is dusty again and the equipment and fittings from the previous shop owner still remain and need to be cleared out to have a clear view of the space and utilities present. Community engagement was carried out as part of the Strategic Community Plan process in November 2012. A question was part of the community survey in relation to what do the community want to see Lloyd's, CRC, Shire Offices and the Old Power Station used for. The feedback in regards to Lloyds was resoundingly, that the community would like to have a Café and a Business Incubator Hub to bring more opportunity to the town.

The Shire has recently made a funding application to T-Qual and in that submission we speak of the regional tourism strategic plan to be developed identifying shire specific priorities and region wide improvements to the 5A's of tourism (attractions, access, accommodation, amenities, awareness). If this project was to meet its full potential it would get full support within this regional strategic plan.

At present there are established Aboriginal Art Galleries at Mt Magnet and Wiluna. The anecdotal evidence suggests that this is a commercial enterprise that will attract funding from outside sources and contributes greatly to the social and economic development of the community.

**Consultation:**

Nil

**Statutory Environment:**

*Disposing of Property (including leasing) – section 3.58 Local Government Act 1995  
Town Planning Scheme 2*

**Policy Implications:**

11.1 Tourism Policy

**Budget/Financial Implications:**

Council currently has a \$380,000 budget to complete stage 1 refurbishment.

**Strategic Implications:**

Nil

**Voting Requirements**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr NL Trenfield

Seconded: Cr PS Clancy

**That council receive this report for information only; and request the CEO write to Yulella thanking them for their Expression of Interest. The CEO to advise that the matter will be given due consideration when council undertakes a Facilities Use Report of council buildings and a feasibility study on various options for the Lloyd's building, a strategy outlined in the draft 2013 – 2023 Strategic Community Plan.**

**CARRIED 6/0**

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<b>POLICY:</b>	<b>TOURISM</b>
<b>POLICY NO:</b>	<b>11.1</b>
<b>SECTION:</b>	<b>TOURISM AND ECONOMIC DEVELOPMENT</b>
<b>COUNCIL MEETING HELD:</b>	<b>21 NOVEMBER 2009</b>
<b>DATE TO BE REVIEWED:</b>	<b>DECEMBER 2011</b>

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1. Council shall work closely with the Western Australian Tourism commission, and other relevant Tourism and Government Departments, in all aspects of tourist development within the municipality and the north eastern goldfields.
  2. Council shall endeavour to assist (financially and by other means) tourist organisations or events, which have the potential to develop tourism in the Meekatharra Shire.
  3. Council shall seek representation on appropriate tourist organisations.
  4. In the formulation of planning policies, Council shall have regard to the requirements of tourism development.
  5. Council, in its review of planning instruments, i.e. Strategic Plans, Town Planning Scheme, etc will take into consideration policies on tourism and other leisure related issues.
  6. In the preparation of local laws, Council shall have regard to their impact on tourism and the balanced development of the municipality.
  7. Council shall encourage tourism product development and investment throughout the area and will facilitate the development application process.
  8. Council shall ensure the welfare of the whole community when supporting tourism development and the provision of facilities.
  9. When considering tourism projects, Council shall consider the social, cultural, economic and environmental impact of the proposal within the area.
  10. Council shall initiate the provision of facilities sufficient to cater for destination and day trip visitors to appropriate areas within the municipality.
  11. Council shall seek financial involvement from other sources wherever possible in the provision of tourist facilities.
1. Council shall, where practicable, support the establishment of National Parks, enhancement of specific natural features, conservation areas of outstanding beauty, and recognise items of heritage significance.

**Adopted: 21 May 2005**  
**Reviewed: 21 November 2009**



**Effective: 1 December 2009**  
**POLICY: TOURISM**



**9.5 HEALTH, BUILDING AND TOWN PLANNING**

No agenda items.

**9.6 WORKS AND SERVICES**

<b>Title/Subject:</b>	<b>PURCHASES – BITUMEN AND AGGREGATES</b>	
<b>Agenda/Minute Number:</b>	9.6.1	
<b>Applicant:</b>		
<b>File Ref:</b>	ADM 209	
<b>Disclosure of Interest:</b>		
<b>Date of Report:</b>	9 May 2013	
<b>Author:</b>	Roy McClymont Chief Executive Officer	 <i>Signature of Author</i>
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer	 <i>Signature Senior Officer</i>

**Summary/Matter for Consideration:**

Council may approve the appointment of successful quoters for the supply of bitumen and aggregates.

**Attachments:**

Copies of the quotes obtained are available, as required, from the CEO.

**Background:**

Council has previously resolved the supply of bitumen and aggregates by tender process.

The WA Local Government Association (WALGA) has recently added Road Building Supplies and Services to their Preferred Supply Contract system (Contract No. RFT 026-11)

**Comment:**

This year's sealing program is being undertaken under three separate funding agreements. The program has therefore been undertaken as three separate and distinct projects;

Roads to Recovery A66 – 4.3 kilometres - \$600,000

Royalties for Regions CLGF 11/12 direct individual grant – 4.3 kilometres - \$571,579

Royalties for Regions CLGF 11/12 Regional Group (Wiluna/Meeka) – 3.4 kilometres - \$474,845

Aggregate supplies for each project range from \$42,840 to \$54,180. Staff obtained two quotes for aggregates (from Holcim and Winchester) and accepted the quote from Winchester Industries which was slightly higher than Holcim. In April 2012 Council resolved along very similar lines when deciding tenders for aggregates between Holcim and Winchester.

Staff also obtained two quotes for the required bitumen services under WALGA Preferred Supplier system. The quotes obtained are very competitive and arguably lower than would have been obtained through the Tender process. Quotes were obtained from RNR Contracting and

Boral Asphalt. Both these companies were accepted by Council, as panel suppliers when the last bitumen tender was run in 2012.

The WALGA Preferred Supplier system should work well for most products and services. Council may wish to consider reviewing its Delegations and Policies to allow staff, under the CEO's signature to order items such as bitumen and aggregates without requiring Council approval. Currently the CEO's Purchase Order Authorisation limit is \$100,000.

**Consultation:**

John Dyer, Works and Services Manager

**Statutory Environment:**

Local Government Act and Tender Regulations

**Policy Implications:**

**Budget/Financial Implications:**

In accordance with adopted budgets.

**Strategic Implications:**

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr NL Trenfield**

**Seconded: Cr AG Burrows**

**That Council**

- 1. Approves staff action in using the WALGA Preferred Supplier Contract system (in lieu of the tender process) for the supply, spray and cover of bitumen for 2012/13 budgeted projects and endorse the use of the same process for 2013/14 budgeted projects.**
- 2. Authorise the CEO to sign purchase orders for the supply, spray and cover of bitumen products and services for 2012/13 and 2013/14 projects, acknowledging that purchase orders may exceed \$100,000 (exc GST) in value.**
- 3. Approves the use of the WALGA Preferred Supplier Contract system, when required under legislation, (in lieu of the tender process) for the purchase of road sealing aggregates for 2013/14 projects and authorises the CEO to sign purchase orders for the purchase of aggregates for 2013/14 projects, acknowledging that purchase orders may exceed \$100,000 (exc GST) in value.**
- 4. Provide the CEO with some direction as to how Council would like to deal with future purchases using the WALGA Preferred Supplier Contract system in lieu of the tender process.**

**CARRIED 6/0**

Councillors agreed that the current CEO should be given authority to purchase all required materials and services to undertake budgeted sealing works when required. CEO to provide recommendations to Council to achieve this.

## 9.7 CONFIDENTIAL ITEMS

### Council Resolution:

**Moved:** Cr HJ Nichols  
**Seconded:** Cr RK Howden

**That the meeting be closed to members of the public to allow Council to discuss item 9.7.1 which is a matter of a confidential nature.**

**This is in accordance with the Act:**


- **Section 5.23 (a) a matter affecting an employee or employees**
- **Section 5.23 (b) the personal affairs of any person.**


Deputy Chief Executive Officer, Krys East, declared a financial interest and left the meeting at 11.05am

## **CONFIDENTIAL ITEM**

### **S 5.23 (2) (a) a matter affecting an employee**

<b>Title/Subject:</b>	<b>CEO ANNUAL LEAVE AND APPOINTMENT OF ACTING CEO</b>
<b>Agenda/Minute Number:</b>	9.7.1
<b>Applicant:</b>	CEO
<b>File Ref:</b>	Personal File
<b>Disclosure of Interest:</b>	DCEO Krys East - Financial
<b>Date of Report:</b>	8 May 2013
<b>Author:</b>	Roy McClymont Chief Executive Officer
<b>Senior Officer:</b>	Roy McClymont Chief Executive Officer

  
*Signature of Author*

  
*Signature Senior Officer*

### Summary/Matter for Consideration:

The CEO seeks Council's approval for leave and the appointment of an Acting CEO during his absence.

**Confidential content not available to the public**

Deputy Chief Executive Officer, Krys East, returned to the meeting at 11.09am

**Moved:** Cr HJ Nichols  
**Seconded:** Cr RK Howden

**That the meeting be opened to the public.**

**CARRIED 6/0**

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION  
OF THE MEETING**

**Nil**

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN  
GIVEN**

**Nil**

**12 CLOSURE OF MEETING**

**The Shire President, Cr TR Hutchison, declared the meeting closed at 11.12am.**