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AGENDA

1. **DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:**

THE PRESIDENT CR. HUTCHINSON DECLARED THE MEETING OPEN AT 10.20AM.

2. **RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE:**

ATTENDANCE

CR. HUTCHINSON (PRESIDENT)
CR. O'DWYER
CR. BAIN
CR. SMITH
CR. BURROW
CR. BAJRAI
CR. TRENFIELD
TA HARTMAN (CEO)
NATALIE HOPE (DEPUTY CEO)

3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:**

4. **PUBLIC QUESTION TIME:**

5. **APPLICATIONS FOR LEAVE OF ABSENCE:**

THAT LEAVE BE GRANTED FOR CR: BURROWS FOR THE JANUARY 2006
ORDINARY MEETING

Council Resolution:

RESOLVED: (Moved by CR. H Nichols Seconded by CR. S Bajrai

**THAT LEAVE BE GRANTED FOR CR: BURROWS FOR THE JANUARY 2006
ORDINARY MEETING.**

CARRIED 9.0

6. **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS:**

6.1 ORDINARY MEETING HELD 19th November 2005.

Council Resolution:

RESOLVED: (Moved by CR. R Howden Seconded by CR. S Bajrai)

THAT THE MINUTES OF THE ORDINARY COUNCIL MEETING OF THE SHIRE OF MEEKATHARRA HELD IN THE COUNCIL CHAMBERS ON THE 19TH NOVEMBER 2005 BE CONFIRMED SUBJECT TO THE VOTE RECORDING FOR ITEM 10.2.2 BE CARRIED 8.1.

CARRIED 9.0

7. PETITION/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS:

NIL

8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION:

- THE PRESIDENT ADVISE THE COUNCIL OF THE PROCEDURE FOR ELECTED MEMBER MOTIONS.
- THE PRESIDENT ADVISED THAT THE CEO HAS VERBALLY ACCEPTED A SIMILAR POSITION WITH THE SHIRE OF MULLEWA AN WILL BE OFFICALLY RESIGNING AS SOON AS FORMALITIES HAVE BEEN RESOLVED.

9. REPORTS OF COUNCILLORS:

NIL

10.1 CHIEF EXECUTIVE OFFICER REPORT SUBMITTED TO THE FULL COUNCIL MEETING TO BE HELD 17th DECEMBER 2005.

10.1.1 OLD POWER STATION – INTERPRETIVE CENTRE

File Ref:

Reporting Officer: Tom Hartman CEO.

Disclosure of Interest: Nil

Date of Report: 12TH December 2005

Summary: Report again raises matter of an Interpretive Centre on the old Power House site and recommends progressing the matter.

Background: The idea of developing an interpretive centre in the old power house has been discussed by Council at the August 2004 meeting. At that meeting Council resolved to support the appointment of a consultant to provide concepts for Council to develop the Meeka Rangelands Interpretive Centre.

Comment: The appointment at the time did not eventuate, due mainly to other project commitments and not being able to find a suitable consultant that could work with Council on the project. Initially Council needs a person to be able to link all the components that it will take to develop this project. It will be necessary to be able to tap into various skills and professions and to bring them together as a team.

I have been talking with Jesse Brampton who has done some fabulous work for Council on our trails projects, and who now is branching out into other consulting activities. I consider Jesse quite capable of taking on the development of our interpretive centre project using the various professions he has worked with in the past.

Consultation: Jesse Brampton

Statutory Environment: Nil

Policy Implications: Nil.

Financial Implications: Council has \$30,000 in the 2005/06 Budget for consultancy work and \$50,000 for capital work for the interpretive centre.

Strategic Implications: Will have positive impact on Meekatharra

Voting Requirements: Simple.

Recommendation:

THAT COUNCIL APPOINTS JESSE BRAMPTON FROM KALBARDI HILL CONSULTING TO CO-ORDINATE THE DEVELOPMENT OF THE MEEKA RANGELANDS INTERPRETIVE CENTRE.

Council Resolution:

Moved: Cr. B.O'DWYER

Seconded: Cr. N. TRENFIELD

THAT COUNCIL APPOINTS JESSE BRAMPTON FROM KALBARDI HILL CONSULTING TO CO-ORDINATE THE DEVELOPMENT OF THE MEEKA RANGELANDS INTERPRETIVE CENTRE.

CARRIED 9.0

10.1.2

TOURISM AUDIT

File Ref:

T/45

Reporting Officer:	Tom Hartman CEO.
Disclosure of Interest:	Nil
Date of Report:	12 th December 2005
Summary:	Report submits the Tourism Audit and recommends endorsement.
Background:	Council resolved to develop a Tourism Plan in August 2004. At the meeting August 2005, Council resolved to support the appointment of Market Creations to implement a proposal.
Comment:	<p>Market Creations submitted a proposal to conduct a Tourism Audit as the first stage of the development of an overall Tourism Plan for Meekatharra. The attached report has been received.</p> <p>Basically the audit provides conclusions and recommendations for Council and Local Businesses to consider and provides information that allows local people to talk about tourism and assess the towns capability and potential in Meekatharra.</p>
Consultation:	Market Creations.
Statutory Environment:	Nil
Policy Implications:	Nil.
Financial Implications:	Cost of Audit has been budgeted in the 2005/06 budget.
Strategic Implications:	Will have positive impact on Meekatharra
Voting Requirements:	Simple

Recommendation:

THAT COUNCIL RECEIVE THE TOURISM AUDIT, NOTING ITS CONTENTS FOR FUTURE CONSIDERATIONS AND PROVIDE A COPY TO THOSE BUSINESSES WHO CONTRIBUTED TO THE AUDIT.

Council Resolution:**Moved:** Cr. N. TRENFIELD**Seconded:** Cr. B.O'DWYER

THAT COUNCIL RECEIVE THE TOURISM AUDIT, NOTING ITS CONTENTS FOR FUTURE CONSIDERATIONS AND PROVIDE A COPY TO THOSE BUSINESSES WHO CONTRIBUTED TO THE AUDIT.

CARRIED 9.0

- Statutory Environment:** Section 3.57 Local Government Act Part 4 Local Government (Fractions and General.) Regulations 1996.
- Policy Implications:** Nil
- Financial Implications:** Council have funds on the 05/06 budget of \$496,122 for the Canyon Trail Project and have funding applications pending.
- Strategic Implications:** Will have positive impact on Meekatharra
- Voting Requirements:** Simple Majority

Recommendation:

- * THAT COUNCIL ENDORSE THAT ACTIONS OF THE CEO TO PROGRESS THE DESIGN CONCEPTS AND THE PROJECT DEVELOPMENT.
- * THAT COUNCIL ENDORSE THE DESIGN OF THE CANYON BRIDGE TO BE A TRIANGULAR STELL TRUSS BRIDGE 20 METRE SPAN WITH ENHANCEMENTS AT BOTH ENDS OF THE BRIDGE.
- * THAT VAN DER MEER CONSULTING BE REQUESTED TO DEVELOP THE DESIGN OF THE BRIDGE FOR CONSTRUCTION, AND
- * THAT TENDERS BE INVITED WHEN ALL THE NECESSARY DOCUMENTS AND COSTINGS HAVE BEEN RECEIVED AND APPROVED.

Council Resolution:

Moved: Cr. N.TRENFIELD

Seconded: Cr. T.BURROWS

-
- * **THAT COUNCIL ENDORSE THAT ACTIONS OF THE CEO TO PROGRESS THE DESIGN CONCEPTS AND THE PROJECT DEVELOPMENT.**
 - * **THAT COUNCIL ENDORSE THE DESIGN OF THE CANYON BRIDGE TO BE A TRIANGULAR STELL TRUSS BRIDGE 20 METRE SPAN WITH ENHANCEMENTS AT BOTH ENDS OF THE BRIDGE.**
 - * **THAT VAN DER MEER CONSULTING BE REQUESTED TO DEVELOP THE DESIGN OF THE BRIDGE FOR CONSTRUCTION, AND**
 - * **THAT TENDERS BE INVITED WHEN ALL THE NECESSARY DOCUMENTS AND COSTINGS HAVE BEEN RECEIVED AND APPROVED.**

CARRIED 9.0

10.1.4

**MEEKA RANGELANDS DISCOVERY TRAIL
STAGE 2 DEVELOPMENT PLAN**

File Ref: T/2

Reporting Officer: Tom Hartman CEO.

Disclosure of Interest: Nil

Date of Report: 12th December 2005

Summary: Report submits the recently completed Development Plans for Stage 2 of the Meeka Rangelands Discovery Trail which is an addendum to the Canyon Trail Feasibility Study – November 2004.

Background: In November 2004 Council adopted the Meeka Canyon Trail Feasibility Study. This document provided Council with information on the Stage 2 Trail, the footbridge over the gap in the open cut and a heritage walk throughout the town. The study also made reference to the requirement for a future development plan that would be required to be undertaken prior to construction of Stage 2.

Comment: This Development Plan (Copy Attached) “Fine Tunes” the feasibility study by

- Splitting the trail into two trails being the Canyon Trail and the other being the Meeka Heritage Walk.
- Setting out and defining the exact route for the trails.
- Additional interpretive sites.
- Reviewing of the previous costing.

Consultation: Mahel Brampton – Trail consultants

Statutory Environment: Nil

Policy Implications: Nil

Financial Implications: All costs have been budgeted for under Tourism and Area Promotions – Capital Expenditure item MRDT Stage 2.

Strategic Implications: Will provide positive implications for Meekatharra.

Voting Requirements: Simple

Recommendation:

THAT COUNCIL RECEIVE AND ENDORSE THE MEEKA RANGELANDS DISCOVERY TRAIL STAGE 2 DEVELOPMENT PLAN.

Council Resolution:
Moved: Cr. M.BAINS
Seconded: Cr. S.BAJRAI

THAT COUNCIL RECEIVE AND ENDORSE THE MEEKA RANGELANDS DISCOVERY TRAIL STAGE 2 DEVELOPMENT PLAN.

CARRIED 9.0

10.2 DEPUTY CHIEF EXECUTIVE OFFICER REPORT SUBMITTED TO THE FULL COUNCIL MEETING TO BE HELD 17th DECEMBER 2005

10.2.1 **REVIEW OF RESERVE ACCOUNTS**

File Ref: I/25/1

Reporting Officer: Natalie Hope - Deputy CEO.

Disclosure of Interest: Nil.

Date of Report: 12th November 2005

Summary: Deletion of Surplus Reserve Accounts.

Background: Council has operated for many years the following Reserve Accounts: The balances shown are effective as at 01 July 2005

Plant	\$1,159,351
Transport	\$229,587
Shire Water	\$102,298
Infrastructure	\$222,003
Building	\$226,848
Insurance	\$2,676
Information Technology	\$288,368
Airport Capital	\$1,490,462
Airport Operating	\$523,646

This year Council proposes to open a new reserve entitled Long Service Leave with an opening balance of \$30,000

Comment: This agenda recommends removal of two reserves :

Insurance Reserve \$2,676. This reserve was originally set up when Council was considering operating its own insurance scheme. This never eventuated and is unlikely to occur in the foreseeable future. The funds held in the reserve are insignificant in terms of insurance cover and are only increasing by a minor amount of interest annually.

Information Technology Reserve \$288,368. This reserve was originally set up to: be used to develop existing town infrastructure of a commercial or

non-commercial nature and fund projects deemed by Council to provide a necessary long term employment or economic benefit to the community.

I am not aware of any pending use for this reserve and unless Council has a specific project in mind I would suggest that these funds be transferred to the Infrastructure Reserve which will allow Council greater flexibility in fund utilization.

Consultation: K E Anderson.

Statutory Environment: Local Government Act 1995 Section 6.11(2)
Requires that Council give one (1) month local public notice of the proposed change.

Policy Implications: Nil.

Financial Implications: Transfer of reserve funds from one reserve to another.

Strategic Implications: Nil.

Voting Requirements: Absolute Majority.

Recommendation:

THAT COUNCIL TRANSFER THE BALANCE OF FUNDS IN RESERVES INSURANCE AND INFORMATION TECHNOLOGY INTO THE INFRASTRUCTURE RESERVE.

Council Resolution:

Moved: Cr. B.O'DWYER
Seconded: Cr. H.NICHOLS

THAT COUNCIL TRANSFER THE BALANCE OF FUNDS IN RESERVES INSURANCE AND INFORMATION TECHNOLOGY INTO THE INFRASTRUCTURE RESERVE.

CARRIED 9.0

10.2.2

Review of Investments on Reserves

File Ref: I25/16

Reporting Officer: Natalie Hope - Deputy CEO.

Disclosure of Interest: Nil.

Date of Report: 24 November 2005

Summary: Transfer of Investments from Bendigo Bank. To Home Building Society

Background: Council delegation 04/2005 delegates the Deputy Chief Executive Officer to invest Council's surplus funding. Previously Council has invested its funds of approx 4 million dollars with the Bendigo Bank as Negotiable Certificates of Deposits. Current interest rates are around 5.6%.

Comment: A review of various other banks and building societies shows that for a similar product the interest rate being received is reasonable.

Council has the option of investing funds for various fixed amounts of time and generally chooses a two or three month investment. This timeframe allows Council to take advantage of changing interest rates and ensures that the funds are available if required.

As at 12 December 2005 the banks contacted supplied the following rates

Bank	30 days	60 days	90 days
Westpac	5.57	5.62	5.64
Bankwest	5.65	5.70	5.72
Bendigo	5.62	5.64	
Home Building	5.70	5.72	5.73
Home Build Ascension	5.82	5.85	5.88

The rates quoted are for Term Deposit accounts except for Bendigo Bank which are Negotiable Certificates of Deposit with the Treasury. The Home Building Society Ascension account allows electronic withdrawals only.

Although Bendigo rates are reasonable we have experienced difficulty in the past in reconciling their figures and in receiving suitable paper trails.

I have previously utilised the Home Building Society and found their customer service to be far superior. Additionally their rates are slightly in excess of the other financial institutions.

Consultation: K E Anderson.

Statutory Environment: Shire of Meekatharra Delegation 04/2005
Shire of Meekatharra Policy 2.5

Policy Implications: Nil.

THAT THE ACCOUNTS AS DETAILED BE PAID

CARRIED 9.0

10.2.4 MONTHLY FINANCIAL REPORT FOR THE PERIOD TO 30ST NOVEMBER 2005

File Ref: F/6

Reporting Officer: Natalie Hope - Deputy CEO

Disclosure of Interest: Nil

Date of Report: 12th December 2005

Summary: Monthly Report

Background: A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

Comment: Nil

Consultant: Nil

Statutory Environment: Local Government Act 1995 Section 6.4
Financial Management Regulations 34 & 35

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Voting Requirements: Simple majority

Recommendation:

THAT THE FINANCIAL REPORT FOR THE PERIOD ENDING 30TH NOVEMBER 2005 BE RECEIVED.

Council Resolution:

Moved: Cr. N.TRENFIELD

Seconded: Cr. S.BAJRAI

THAT THE FINANCIAL REPORT FOR THE PERIOD ENDING 30TH NOVEMBER 2005 BE RECEIVED.

CARRIED 9.0

11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:

CR.TRENFIELD GAVE NOTICE OF HIS INTENTION TO MOVE THE FOLLOWING MOTION:

MOTION

THAT COUNCIL ADVERTISE IMMEDIATELY FOR AN ADDITIONAL SECURITY OFFICER TO UNDERTAKE SECURITY WORK IN MEEKATHARRA AND ASSIST AT THE MEEKATHARRA AIRPORT MANAGEMENT.

Council Resolution

Moved: CR. N.TRENFIELD

Seconded: CR. H NICHOLS

THAT COUNCIL ADVERTISE IMMEDIATELY FOR AN ADDITIONAL SECURITY OFFICER TO UNDERTAKE SECURITY WORK IN MEEKATHARRA AND ASSIST AT THE MEEKATHARRA AIRPORT MANAGEMENT.

CARRIED 9.0

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING:

NIL

13. CLOSURE OF MEETING:

THE PRESIDENT CR. HUTCHINSON DECLARED THE MEETING CLOSED AT 11.15AM.