

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 13 2007

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**1 DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:**

**1.1 DECLARATION OF OPENING**

**The Shire President, Cr T R Hutchinson, declared the meeting open at 9.30am.**

**1.2 DISCLAIMER READING**

*No responsibility whatsoever is implied or accepted by the Shire of Meekatharra for any act, omission or statement or intimation occurring during this Meeting.*

*It is strongly advised that persons do not act on what is heard at this Meeting and should only rely on written confirmation of council's decision, which will be provided within fourteen (14) days of this Meeting*

**The Shire President, Cr T R Hutchinson, read the disclaimer aloud.**

**2 RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE**

**Members**

<b>Cr T R Hutchinson</b>	<b>(Shire President)</b>
<b>Cr B A O'Dwyer</b>	<b>(Vice President)</b>
<b>Cr A G Burrows</b>	
<b>Cr N L Trenfield</b>	
<b>Cr H Nichols</b>	

**Staff**

<b>Roy McClymont</b>	<b>(CEO)</b>
<b>Cameron Watson</b>	<b>(CDSM)</b>
<b>Mal Trenfield</b>	<b>(Airport Manager)</b>

**9.35 – 10.01**

**Apologies**

**Cr R Howden**  
**Cr S R Bajrai**

**Approved Leave of Absence**

**NIL**

**Observers**

**NIL**

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**NIL**

**4 PUBLIC QUESTION TIME**

**NIL**

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

**NIL**

**6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**6.1 ORDINARY MEETING HELD SEPTEMBER 15, 2007**

**Council Resolution:**

**Moved: Cr N L Trenfield**

**Seconded: Cr A G Burrows**

**That the minutes from the Ordinary Council Meeting held Saturday, September 15, 2007 be confirmed.**

**CARRIED 5/0**

**6.2 HEALTH BUILDING AND TOWN PLANNING COMMITTEE MEETING  
MINUTES HELD SEPTEMBER 5, 2007**

**Council Resolution:**

**Moved: Cr B A O'Dwyer**

**Seconded: Cr N L Trenfield**

**That the minutes from the Health, Building and Town Planning Committee Meeting held Wednesday, September 5, 2007 be received.**

**CARRIED 5/0**

**6.3 MEEKATHARRA FESTIVAL MANAGEMENT COMMITTEE MEETINGS HELD  
SEPTEMBER 12, 2007**

**Council Resolution:**

**Moved: Cr A G Burrows**

**Seconded: Cr B A O'Dwyer**

**That the minutes from the Meekatharra Festival Management Committee Meeting held Tuesday, September 12, 2007 be received.**

**CARRIED 5/0**

**7 PETITION/ DEPUTATIONS/ PRESENTATION/ SUBMISSIONS  
NIL**

**8 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

**Cr T R Hutchinson, in company with CEO Roy McClymont, met with Wen Shien Chai, Audit Manager from UHY Haines Norton Chartered Accountants on Friday October 5, 2007.**

**The auditor advised that the Shires general audit compliance was satisfactory.**



## **9 REPORTS OF COMMITTEES AND OFFICERS**

### **9.1 OFFICERS MONTHLY REPORTS**

#### **9.1.1 PLANT MECHANIC'S REPORT –2007**

##### **P338 – Trailer:**

This trailer has had the complete rear end rebuilt. New walker beams, pins and bushes, new brake drums & shoes, replacement of all seals and bearings plus new brake hoses.

##### **P339 – Trailer:**

This trailer has had the same attention as P338.

##### **P102 – Traxcavator:**

Traxcavator has had hydraulic repairs and bucket linkages and controls repaired, plus full service.

##### **P325 – Vibratory Compactor:**

Front windscreen of this machine has been replaced for the third time in two years.

##### **P387 – Nissan UD Truck:**

This vehicle is still in top condition.

All other machines are OK and all services are up to date.

**Geoff Osborn**  
**Contract Plant Mechanic**

##### **Officers Recommendation/ Council Resolution:**

**Moved: Cr N Hichols**  
**Seconded: Cr A G Burrows**

**That the Contract Plant Mechanic's report for September 2007 be received**

**CARRIED 5/0**

### 9.1.2 AIRPORT MANAGER'S REPORT –2007

#### ***Aircraft Movements and Statistics***

Aircraft traffic figures in Meeka during September were down on last month and show a big decrease on September 2006. Whilst small aircraft numbers have been very low, the turbo prop aircraft numbers are stable. This is as a result of the Nifty runway being closed and all their aircraft are going to Woodi Woodi. Fortunately, Woodi has a very small fuel holding capacity and they run out of fuel regularly so we have been getting the divers into here.

	<b>September 2007</b>	<b>September 2006</b>
<b>General Aircraft Landed:</b>	152	230
<b>Avgas Fuel Sold:</b>	20,983 litres	28,527 litres
<b>Jet Fuel Sold:</b>	77,829 litres	88,463 litres
<b>Total Fuel Sold</b>	98,812 litres	116,990 litres
<b>R.F.D.S. Aircraft Landed:</b>	71	73

The table below shows comparison of total figures for the first three quarters of 2006 and 2007.

	<b>Jan - Sep 2007</b>	<b>Jan - Sep 2006</b>	<b>Variation</b>
<b>General Aircraft Landed:</b>	1413	1671	- 15%
<b>Total Fuel Sold</b>	799,959 litres	947,324 litres	- 15%

#### ***Aerodrome Works:***

- General weeding mowing of lawns, garden maintenance.
- General maintenance of facilities and equipment
- Fire service – Most pipe laid and back filled
- Flannel Bush eradication
- Patching hole near RFDS apron

***Aerodrome Works Outstanding:***

- The 09/27 runway shoulders are scheduled for a re-seal sometime in the near future. The outer sections of this runway are also stripping due to the age of the bitumen. I believe that an enrichment seal (fog spray) to the affected area would be a very quick and economical solution to this problem and would also liven up the old seal. The centre section of the runway is holding up well with no sign of undue stone loss. ***(A grant application from the RADS funding for this work is being completed and hopefully we will recover 50% of the total costs)***
- Work has now been completed on the floor tiles in the toilet block and all is good.

***Aerodrome Security:***

- An order has been raised to engage a consultant to audit the Transport Security Plan and hopefully this should be carried out by months end. ***(Audit not yet carried out. Email has been sent to consultant to select a date asap)***

***2007/2008 Budget Items***

Budgeted items are being pursued with some work already completed as follows:

- Illuminated wind indicator upgrade has now been completed.
- Remove old 3 foot cyclone mesh fence from alongside terminal and replace it with pool fencing left over from the previous security job. ***(Hopefully will be done during this month)***
- Electric hand dryers received and installed into toilets.
- Quotes have been called for the supply of runway line marking machine.
- Bill Johns has been asked to prepare a quote on the replacement of the old asbestos fence around the workshop.

Budget items for this month include:

- Order line marking machine
- Order runway marking paint

***General Summary:***

Mercator Gold has introduced a 1 day per week charter to move their fifo workers. Maroomba Airlines are running a Dash 8 in on Friday afternoons for this job. It appears that this charter is having a marked effect on the passenger numbers transported on the Skippers RPT flights which in turn is having an effect on the fuel sales and the passenger head tax that is being collected through the RPT movements.

I feel that council should review their airport charges for these types of aircraft movements and consider introducing a passenger head tax for charters. Currently the landing fee is collected once per week however Maroomba is utilizing our terminal and check in facilities and competing against the RPT service that is provided by Skippers. A head tax is collected for all passengers that depart on the RPT whereas there is no such charge for those using the charters.

Mal Trenfield  
Airport Manager

2<sup>nd</sup> October 2007

**Officers Recommendation/ Council Resolution:**

Moved: Cr B A O'Dwyer  
Seconded: Cr N Nicholls

**That the Airport Manager's report for September 2007 be received**

**CARRIED 5/0**

**9.1.3 RANGER/SECURITY OFFICER'S REPORT – SEPTEMBER 2007**

**Ranger Services:**

The month of September has been reasonable. People have been handing in pups before they become a problem. I have had five handed in from Queens Road. There have been 11 dogs handed in this month. These have all been destroyed.

Dogs are still roaming with owners down the street. I will continue to speak with the owners.

More dogs seem to be barking at night as young kids are 'stirring' the dogs up.

I had a call, on September 19, 2007, from RSPCA in Perth about two dogs which had been abandoned at 116 Hill Street. I spoke with Cowboy Robinson, who is the father of the young man who owns the dogs, and he said the dogs have now been taken out to the Community. I rang outcome back to the RSPCA.

**Security:**

This month has been quiet in security. I had a call to 105 Hill Street, but it was a false alarm.

Kids are targeting the local businesses, so I will continue to keep an eye on Shire property as well as the shops and businesses.

**Littering:**

Main Street has turned into a bit of a dumping ground when groups get together. I will try to catch them in action and hand out plastic rubbish bags so they can clean up their mess.

The back road to the tip from Landor has also become another litter problem area. I will continue to monitor this, especially on the weekends.

Peace Gorge is getting a few tourists out there and we are also getting a bit more rubbish thrown around and lots of broken bottles.

**Steve Kelly**  
**Ranger Services**

**Officers Recommendation/ Council Resolution:**

**Moved: Cr H Nichols**  
**Seconded: Cr B A O'Dwyer**

**That the Ranger's report for September 2007 be received**

**CARRIED 5/0**

**9.1.4 STATUS REPORTS****Council Decisions – Status Report**

Note: This report lists only those Council decisions which require a specific, non repetitive action.

Meeting Date	Item No	Title and Resolution Summary	Resp	Action	Status
15/07/06	9.3.6	Meekatharra Heritage and Canyon Trails Project Not proceeding with Canyon Trail until approvals are presented to Council Advise Agencies that provided grants about halt and ask if funds can be transferred to other sections of project. Take steps to secure tenure over historic sites connected to Meeka Heritage Trails Project Determine status of all reserves, vesting orders and roads within the shire.	CEO/ CONS	Letter written to funding agencies  Letter written to Dept Land Information	Complete  Complete  In progress
15/07/06	9.5.1	Laneway Closure, Land Adjacent to Lots 425,426, 427 & 428 Railway Street  Advise the Minister for Lands that proposal was advertised, that no submissions were received by closing dates, Water Corp had no objections. That Shire of Meekatharra request Minister for Land Admin permanently close the laneway and portions adjoining be amalgamated with lots, that Shire has no objections to lots being converted to Freehold Title.	CEO/ CONS	Letter written to Minister for Lands  Process to be completed by DOLI	Complete  In progress
15/07/06	9.5.2	Permanent Closure of Streets within the Nannine Townsite That Council advise Dept Land Asset Management that Council doesn't wish to close Nannine Townsite That Council establish ownership of Recreation Reserve 3917, Explosive Reserve 4748. Water Reserve 12460, Water Pipe Tracks and Id Hillside Homestead site near Nannine Townsite.	CEO/ CONS	Letter sent to Dept	Complete  In progress
19/08/06	9.5.2	Sale Meekatharra Lot 922 – St Barbara Mines Request Health, Building and Planning Committee to inspect property and report to Council potential uses of property etc. Advise Dept Planning & Infrastructure that Council has no objections to sale of Lot 922, however Council has interest in old building situated at in	CEO	Letter sent to Dept 7/9/06 Committee to inspect house obtain costs etc. Settlement imminent (St Barbs to Health Dept) CEO has	Complete In progress

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		North West corner of lot. Request CEO to advise St Barbara Mines that Council may be interested in obtaining tenure of Old Station Masters house on Lot 922.		advised Health Dept that Council may have an interest in old Station Masters house.	
18/11/06	9.3.4	Domestic Violence Service Council advise Minister for Family & Children's Services that it does not have the capacity to continue as Service Provider for Meekatharra Family and Domestic Violence Service. This service will cease at the latest 30/09/07 Council also to suggest the Minister investigate legal capacity of LG Authorities to act as Service Providers under these types of agreements.	CEO/ CDO	Letter sent to Minister (DCD) 27/11/06  CEO to liaise with DCD towards termination of agreement	Complete  In progress
15/12/06	9.3.1	Property Valuation Project Council arrange to take up the opportunity as it is not only a major saving in respect of valuation costs but it also gives Council assurance that all property assets will carry the most up to date sums insured.	DCEO	Email to LGIS 20/12/06	
15/12/06	9.3.2	Bush Fire Insurance Staff summarise info and send a circular to all Station Owners/Occupiers advising of their responsibilities and the cover provided under Council's insurance policy. Staff request clear written confirmation from insurer that our current structure will allow for the successful claims and clarify the necessary operational processes that are required in order for a claim to be successful.	CEO		
15/12/06	9.5.1	Lease of Lot 742 Res 45037 Council renew lease of Lot 742 Reserve 45037, Douglas St to RL & MA Bell for a further 5 years on the same terms and conditions as the previous leases and subject to the prior approval of the Minister for Land Information. Council collects rent arrears not previously billed in accordance with clause 4.1 of lease document for the period of the previous lease and that staff make arrangements to ensure that an invoice is issued for annual rent in accordance with the lease. Council advise RL & MA Bell in writing of this decision enclosing a copy of the original agreement.	CEO/ DCEO	Letter with new lease documents sent to Mr Bell 22/12/06  Signed copy of lease returned by Mr Bell 11/01/07 Sent to Dep Planning Amendment required Dep Planning – done Docs returned & sent to Lessee Amount calculated, invoice to be issued	Complete  Complete  Complete

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15/12/06	9.5.3	Lease of Reserves 40845 & 40847 Staff re-write the terms and conditions of the lease to ensure that Council and community groups who store items on the reserves can continue to do so with unrestricted access and also to ensure that Council secures the necessary access for the Heritage Trails interpretive sites. Further, that the revised lease be presented to Council for approval.	CEO		
15/12/06	9.5.4	Tender – Main Street Blackspot Improvements Decline to accept any of the tenders received and advise tenderers of this decision. Restrict the Blackspot improvements to the installation of a suitable pedestrian Island outside the swimming pool and on High Street outside the Corner Store and any other works that are considered effective and beneficial by the Works Group. Acknowledge that there may be a reduction in the Blackspot Grant and contact Main Roads to clarify this and any other issues that may arise as a result of this decision. Consider the Connaughton St/Great Northern Highway T Junction works during next years budget deliberations	CEO	Tenderers advised by Greenfields  Revised design to Council 19/5/07 Obtain permission to work on highway Plan & undertake works in conj with other Curbing works Main roads advised 12/01/07  Quote received from Horizon Power	Complete   Complete
15/12/06	10.1.1	Meeka Heritage & Canyon Trail Project  1. Seek clarification from Mercator Gold Australia Pty Ltd to define exactly what is meant by the term 'directed' in relation to the sentence <i>"that being said Mercator Gold Australia Pty Ltd "without prejudice" waives the right of veto in allowing entry to the mining tenements by parties visiting the Meekatharra district and directed by the Meekatharra Shire to travel along the Heritage Trails"</i> 2. Produce detailed plans of the proposed Drive Trails clearly defining the routes with GPS readings at all strategic points. 3. Obtain written approval from pastoral lessees, mining tenement holders and any other interested parties for the proposed trail routes. 4. Negotiate the State Land on the possibility and process of having the proposed drive trails declared Public Access Routes. 5. Approach the State Land Services seeking advice on the process of having Water Reserve 8601 vested in the Meekatharra Shire Council.	CDO	Letters sent to Mercator Gold, Dept Planning and Infrastructure & LG Insurance Scheme 22/12/06	Complete     In progress



		6. Commence discussions with Mercator Gold Australia Pty Ltd on a staged and structured project to re-establish the Norrie Homestead and other infrastructure contained in Water Reserve 8601. 7. Establish what funding sources are available to undertake the restoration works at Norrie. 8. Inform Council's insurer of the Drive Trail proposals to obtain details of any effect it may have on Council's public liability exposure and that Council takes the necessary action to complete the Town Walk Trail and the Three Drive Trails by the end of April 2007		Insurers Rep visited and is aware of project	
20/1/07	9.6.2	Reinstatement of Footpath Paving The brick paved footpath in Main Street Meekatharra is becoming uneven from tree roots and general subsidence. The works could be done by our own staff or could be subcontracted out.	CEO/ Works S'visor	Works being undertaken by Town Crew	In Progress
17/2/07	9.3.2	Meekatharra Airport – Operation Review The current Airport Manager has indicated his intention to resign with the aim of finishing about June 2007, although he is flexible. As the current method of operation places enormous demands on the Airport Manager and cannot continue, Council should take this opportunity to discuss the options for managing and operating the airport. Options: 1. (a) Council call for Tenders to engage a suitable contractor, subject to both Air BP and Mobil fuel agreeing to engage the same contractor. (b) Authorise CEO, in consultation with the Shire President, Airport Manager & Council's Lawyers to draft tender documents and a contract and call for Tenders. (c) Authorise the CEO to liaise with Mobil and Air BP concerning the letting of their contracts to the successful tenderer.	CEO	Tender and contract documents are with Council's lawyers	Complete
17/2/07	9.4.3	Grant Applications for Drive Trail As the Canyon Trail will no longer be completed it was recommended that requested be made for the funds to be	CDO	Letters written to funding bodies - Lotterywest will not transfer the funds and monies have been	In progress

transferred to stage 2 of the Drive Trail Letter have been written to the appropriate funding bodies, but as yet no reply has been received. Council decided to seek the additional funding required to complete the Drive Trail.

returned. Another grant application will be submitted in June.

- Regional Development Scheme: agreed to transfer funds on the condition that other funding is secured and any changes to budget are also submitted.
- Regional Infrastructure Funding Program: confirmation not yet received as several queries are unable to be answered at this stage.

17/2/07	10.3	Plan for the Future Local Governments are required to 'Plan for the Future of the district'.	CEO/ DCEO	Staff to draw up a 'Plan for the Future' with reference to the public questionnaire results.	Complete
17/3/07	9.3.3	Adoption of Local Laws As our local laws range from 1916 to 1998 in age Council decided to repeal them all and make new ones. Public comment was advertised for and as there was no submissions after the expiry date this process was commenced in March 2005. Due to anticipated changes to local laws by the Department of Local Government and Regional Development, Council resolved to 'let the matter lay' until these changes were finalised	DCEO	To be gazetted	In progress
17/3/07	9.5.1	Regeneration of areas of the Meekatharra landfill site City and Regional Waste Management Services has made an offer to bring all plant and equipment required to Meekatharra to regenerate the tipping area. This is in line with the Government 'push' towards Zero Waste 2020 policy.	DCEO/ EHO	City & regional waste booked	In progress
17/3/07	9.5.2	Purchase of Lot 205 Hill Street Meekatharra The Shire of Meekatharra is to enter into negotiations to purchase the abovementioned property.	CEO/ DCEO	Negotiations complete, contract signed	Complete
19/5/07	9.2.4	Meekatharra Aquatic Centre – Annual Report Contract Aquatic Services (CAS) recommended new surface coating,	CEO	Email Cameron to allow in Budget	Actioned 21/5/07

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		roof over change rooms, install 2 <sup>nd</sup> hand diving board and general maintenance during winter closure.		Order dive board Contact Matt (CAS) - firm quote	Actioned 21/5/07 In progress
19/5/07	9.2.5	Grants Commission Hearing Presentation Request Council authorise Ray Hadlow to prepare this report for Council	DCEO	Ray Hadlow appointed	Complete
19/5/07	9.3.1	Amendment to Policy 5.7 – Council Crossovers	DCEO	Policy amended	Complete
19/5/07	9.4.5	Justice System in Meekatharra Cr Trenfield requested the matter of justice, or the perceived lack of it, in Meekatharra be discussed by Council. As a result of discussion it was decided Council would invite the local Magistrate, Sue Richards, to meet with Council representatives to discuss this matter & write to the Attorney General advising him of Council's disappointment at the justice system in Meekatharra.	CEO	Invitation to Sue Richards Letter to Attorney General	Actioned 30/5/07 Actioned 30/5/07
19/5/07	9.6.2	Goldfields Highway Meekatharra-Wiluna Section Council discussed the possibility of the above highway being bitumenised and resolved to write to the Minister for Planning and Infrastructure requesting a program and timeline for this project. Write to the Shire of Wiluna requesting they write to the Minister for Planning and Infrastructure also. A letter is to be written to Barry Haase MP seeking his support for the road upgrade.	CEO	Write letter to Minister Plan & Infrastructure Write to Shire of Wiluna Write to Barry Haase MP	Actioned 30/5/07 Actioned 30/5/07 Actioned 30/5/07
16/6/07	9.2.6	Renewal of Lease – Meekatharra aerodrome equipment room Council has been requested to renew current lease agreement for part of building 128 at the Meekatharra Aerodrome to Airservices Australia for a further 5 years.	DCEO	Lease executed & sent to ASA	Complete
16/6/07	9.3.2	Resignation Cr A Smith – Election Arrangements Council has written to DLGRD requesting they to whatever action necessary to avoid the Shire of Meekatharra holding an election in October 2007 for an office of Council for a two year term.	CEO	Letter to LGAE Emailed DLGRD	Actioned 18/6/07 Actioned 18/6/07
16/6/07	9.5.1	Non-compliance with Health Notice The owner of Lots 419 & 1003 Railway Street Meekatharra Mr Boksmati has previously been issued notice to clean up the before	DCEO/ EHO	Blocks cleaned up awaiting costs to invoice owner	

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		mentioned properties under the Health Act.1911 As Mr Boksmati has breached the act by not complying Council will now move to have the work completed and all associated costs will be charged to Mr Boksmati.			
16/6/07	9.5.2	Non compliance with Health Notice The occupier of Lot 620 has failed to comply with the Notice issued. Council authorises the CEO to call for quotes for carrying out the works and to engage a suitable contractor.	DCEO/ EHO	Quotes to be called	
16/6/07	9.5.3	Non compliance with Health Notice Lots 209 & 210 Darlot Street Meekatharra have both had demolition / unfit for human habitation notices issued on them but the notices were returned unopened. A company search was conducted under the name which the Shire records showed as owners of the property and found the company was no longer registered. Council must now advertise for the properties to be demolished or removed.	DCEO/ EHO	Quote accepted for the removal of buildings Demolition Licenses being issued.	
16/6/07	9.5.4	Zero Waste Plan The Shire write to WALGA and the Minister for the Environment reiterating comments made to WALGA.	DCEO/ EHO	Letters written	Complete
16/6/07	10	Relocation of War Memorial/Cenotaph – Council permits the War Memorial to be moved to Paddy's Flat in accordance with the Veteran's Legion plan and at a cost of no more than \$5,000.			
21.7.07	9.3.1	Disability Access & Inclusion Plan A Disability Access & Inclusion Plan has been developed for the Shire of Meekatharra in accordance with the Western Australia Disability Services Act 1993, and requires adoption by Council.	CDO	Plan submitted to Disability Services Commission	Actioned 23.7.07
21.7.07	9.5.1	Removal/ Demolition Lots 209 & 210 Darlot Street 4 quotes have been received re the above. The Committee will be recommending to Council that the following quotes be accepted: 1. D R Comyn & R Van Es, \$9,500 for 210 Darlot St 2. P & D Garrett, \$10,000 for 209 Darlot St	CDSM/ EHO	CDSM to write letters to successful bodies.	Actioned 7.8.07
21.7.07	9.6.1	Meekatharra Aerodrome operations and management services tender	CEO	CEO to contact ML & GL Trenfield.	Phoned & letter sent

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Tender from ML & GL Trenfield Contracting Accepted.					23.7.07
21.7.07	9.6.2	Supply of vehicle for Manager of Works & Services Resolved to purchase Mitsubishi Pajero GLX	WSM/ CEO	Order to be placed	
21.7.07	10.1.1	Election 2007 – Method of Casting Votes Council is required to decide whether to conduct this year's election as a postal election	CEO	The election will be a 'voting in person' election. NOTED: No action required.	
21.7.07	10.1.2	Policy Manual & Delegation Register Update The Policy Manual & Delegation Register need to be updated to take into account the position of Works & Services Manager.	CEO	Policy manual & delegation register amended.	Actioned 23.7.07
21.7.07	10.1.4	Town Works Crew Resignation– Confidential Item	CEO/ WSM	Status quo to remain – 2 member town crew plus casual assistance as required. Review as work loads change.	Completed
18.8.07	9.3.1	Council's Register of Delegation's was due for review by June 30, 2007	CEO	Krys to update & advise Megan	
18.8.07	9.3.3	Policy manual update of Policy 4.2 – Procurement to be updated as it is impractical in remote areas such as Meekatharra.	CEO	Krys to update & advise May.	Completed
18.8.07	9.3.4	Advertising of Council meeting dates for 2007 - 2008	CDSM	Cameron to place notice on town notice board & advertise in West Australian.	Completed
18.8.07	10.1.2	Donation to school Country Week 2007	CDSM		
18.8.07		Council wish to acknowledge work done with Visitor Survey by CDO Megan Alchin.	CEO	Letter to be sent to Megan Alchin – CDO	Posted 20.8.07
18.8.07		Contact the Minister for Infrastructure & Main Roads Geraldton re State Budget & Wiluna Road	CEO	Letter to Minister. Email to Main Roads Geraldton.	24.8.07 24.8.07
18.8.07		Invite Sgt Doug Holt to next Health, Building & Town Planning Committee meeting.	CDSM	Contact Sgt Holt	Completed
18.8.07		Request cost of pool tiles required from pool manager.	CEO	Contact pool management service	

MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 13 2007

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15.9.07	9.3.1	Records management policy needs adoption by Council under State Records Act 2000 then inclusion in Policy Manual	CDAO/ AA	To be submitted to State Records Commission by October 30, 2007	
15.9.07	9.3.2	Tender for Construction of new staff housing	CDSM	Tender documents be drawn up for construction of 2 new executive style houses & advertising of same	
15.9.07	9.5.1	Due to high levels of vandalism it is recommended the public toilets be locked on weekdays & a key be available for signing out from the Shire Office.	CEO/ CDAO	Key sign out register be created and keys be tagged accordingly with LARGE tags to kerb no return	
15.9.07	9.5.2	Many houses in Meekatharra do not have house numbers displayed. Peter Collis has volunteered to paint the numbers on the kerb in front of each house provided Council supplies all necessary equipment for the job to be completed once formalisation of the numbers is completed.	CEO/ CDAO	Formalise numbering system & purchase equipment required.	
15.9.07	10.1.1	The October ordinary council meeting is scheduled for October 20, which now clashes with local government election day Council re-scheduled meeting to October 13, 2007.	CDSM	Change of date to be advertised	Completed
15.9.07	10.1.2	Mining Tenement Application (Prospecting Licence). Applicants – John Nelson HOLLOWAY & Adrian Allan REES. Lic No 51/2553.	CEO	Letter to Dept Industry & Resources stating Council has not objection to licence provided certain requirements are met.	
15.9.07	10.1.3	Youth After Dark – Work group report from Ron Bradfield.	CEO	Council authorised the CEO to expend the \$25,000 which Council allocated in budget for this project provided the criteria listed in September 2007 Ordinary Council meeting minutes is met.	
15.9.07	10.1.4	Recognition of works performed by road construction crew who worked on Mt Clere Road.	CEO	Letters to be written to all crew who worked on this project.	Letters written 17.9.07

	<b>Completed/Finalised Tasks</b>	<b>Status</b>
	<b>Airport apply for Security Agents License for Airport</b>	Delete
	<b>Airport managers relief - sort out and schedule</b>	Complete
	<b>Airport reporting officers qualification - 3 day course - CEO, CSO, CDO</b>	Complete
	<b>Airport Security Training - 6 day course - Admin Staff? Advertise for Locals??</b>	Delete
	Appointment of Bush Fire Control Officers + CBFCO & DCBFCO check if required	OK Delete
	Budget 2006/2007 - advertise diff rates, adopt budget and rates.	Complete
	Environmental Health Officer - Consultancy Agreement - review, amend sign off	Complete
	<b>Airport emergency drill - facilitate agencies to conduct drill</b>	Complete
	Fire Arms Act - check compliance and change procedures as necessary	Complete
	Motor Vehicles - analyse optimum change over times for light vehicles	Complete
	Property Addressing - Geographic Names Committee - April 02 - research & respond	Complete
	<b>Rubbish Contract - call tenders - tender specis, contract etc</b>	Complete
	Swimming pool - complete concourse upgrade	Complete
	Tender - call tenders for residence Lot 304 Darlot St	Delete
	Trainee Parks and Gardens worker - research possibility/feasibility	Complete
1	Airport - review Managers role, relief, fueling tasks etc etc New Position Asst Manager	Complete
	Annual report & electors meeting	Complete
1	Auditing Have external compliance and situational audit done	Complete
1	Budget Create budget procedures and timelines for 07/08 budget	Complete
5	Dog registration procedures - check compliance	Complete
1	Domestic Violence Service - check legalities, council responsibilities, authorities etc	Complete
5	Freedom of information act - Check for compliance & create/update as required	Complete
1	<b>Housing - inspect and arrange higher cost maintenance items of houses</b>	Complete
1	Policy manual - review	Complete
1	<b>Ranger/security officer - recruit</b>	Complete
5	Records Act - complete review by Sept 06	Complete
5	Public Interest Disclosure Act 2003 - implement the legislation	Complete
1	<b>Review Administration and Management Structure</b>	Complete
1	<b>Works construction Schedule, cost and program works 06/07</b>	Complete
1	Re-start and organise monthly interagency meetings	Complete
	Overtime authorities and procedures	OK
1	Overtime of works crews - review efficiencies	OK
	Payroll procedures - timesheets, time in lieu, works reporting - check	OK
2	CEO's regulatory responsibilities - ensure compliance - procedures	Complete
2	Cemeteries - review compliance	Complete
1	<b>Housing - arrange basic repairs of houses as per tenants reports</b>	Complete
1	<b>Housing - urgent - set up facilities for consultants/contractors</b>	Complete
1	Plant Replacement Program - review and update	Complete
5	Airport security - engage Geraldton Security Agent to take on emergency security	Complete
1	Airport - create Tender and contract documents - call tenders	Complete
5	Disabilty service act compliance- Access & Inclusion Plan by 30/06/07 + annual report	Complete
5	Fuel sales - review legal and moral issues	Complete
2	Fees & charges full review of fees and charges schedule inc Cemeteries	Complete
1	Lease - Wesfarmers Yard - review lease terms and conditions + seek approvals	Complete
1	Plan for the future - a strategic plan	Complete

Priority	Tasks/projects to be done	Status
4	Plant maintenance - training of operators and management	In progress
5	Property addressing - clear numbers on houses - research & do agenda item	In progress
	Public Safety Check Lists for playgrounds, BMX track etc create & set procedures	In progress
5	Purchasing procedures review, create and implement improved procedures	Started
5	Records Act - implement records management review	In progress
5	Recruitment and induction procedures - review, create, improve	In progress
1	<b>Review Community Development - Create Plan for Future then review structure</b>	In progress
5	<b>Roads - update and improve annual road maintenance list (create schedule)</b>	Started
5	<b>Roads - create 5 year road construction program/schedule</b>	Started
5	<b>Roads - create grid improvement program (seal/stabilise approaches)</b>	Not started
5	Roads - list unfenced grids, seek approvals and remove grids	Not started
5	Roads - ensure compliance with Clearing of Land legislation	Started
1	Rubbish Tip - improve day to day management - recycling, attended, open times etc	In progress
1	Rubbish tip - set up system to monitor use of Septic Waste Pond (septic, clinical etc)	Not started
5	Stock - gravel metal cement sand etc booking out procedures - review	Not started
5	Stock (filters,oils,parts,cement etc) - set procedures and levels	Started
5	Tenancies - compliance with Tenancies act - check, improve	In progress
5	Tenancies - procedures for Property Conditions reports at start and finish of tenancies	Not started
5	Tenancies - regular inspections of houses and other properties	Not started
5	Tenancies - write rewrite all agreements to comply with act and include bonds (policy)	Started
	Trails projects - review and implement Stage 2	In progress
5	Training - skills, knowledge, qualifications of employees create training program	In progress
5	Work instructions/procedures - none exist - create	Started
1	Workers Comp Claims Procedure	Not started
1	<b>Works construction - prepare water, gravel etc for Construction Program</b>	On-going
	<b>Works construction Schedule, cost and program works 07/08</b>	In progress
5	<b>Works crew numbers and efficient requirements - review and create procedures</b>	In progress
1	<b>Town Planning Scheme No 3 - finalise process (Planning Commission letters)</b>	Started
5	Emergency Management Act 2005 - compliance - committee, plans etc	In progress
	Contaminated Sites Legislation - report by 1 May 2007	Complete
	Controlled Waste Regulations 2004 - set up reporting system	Started
	Works & Services Manager - recruit	Re-started
	Admin/relief officer - finalise position description and recruit	In progress
	Office drive data crash - recover data or recreate documents & data	In progress
	Log books ensure FBT compliance	In progress



Priority	Tasks/projects to be done	Status
5	Assets - stocktake assets and create procedure to manage major and minor assets	Not started
5	Auditing Review scope of current financial audit	Not started
1	Buildings create 10 year maintenance and new building program	Started
2	Cemeteries - review facilities and upgrade - eg. interment of ashes	Not started
	Code of conduct - Review within 12 months of each election	
5	Committees Review efficiency of current committee structure	Not started
1	Delegations register - review annually - after Policy Manual completed	In progress
1	Employment Contracts/letters - review and change to Workplace Agreements as req'd	In progress
	Employee contracts/agreements review and check conditions being followed	In progress
5	Employee start up and termination procedures create checklist	In progress
1	Evacuation plans - signs etc create/review	Not started
1	First aid kits and training - review	Started
3	Fuel use, procurement and systems for monitoring - review and update systems as reqd	Started
1	Grant aquittals and reports - road funding, trails etc etc	On-going
5	Gravel pit reinstatement	In progress
5	Gravel pit use - legalise	Started
5	Health - mosquito - create full researched plan	Not started
5	Insurance Claims Procedure review, create check lists etc	Not started
5	Interpretive centre planning, procurement, title, funding etc etc etc	Started
1	Lease Reserves 40845, 40847 - formalise & legalise lease	In progress
	Leases/contracts review all and create action list	Not started
1	Local laws - enact new ones	In progress
2	Heritage - Municipal Inventory - Review	In progress
1	Occ health and safety compliance - review and ensure compliance	Not started
1	Oval lights install plus check and improve power to oval if required	In progress
1	<b>Performance reviews - review/create procedures and performance indicators - conduct performance reviews</b>	On - going

**Officers Recommendation/ Council Resolution:**

**Moved: Cr A G Burrows**

**Seconded: Cr B A O'Dwyer**

**That the Status report for September 2007 be received**

**CARRIED 5/0**

## 9.2 FINANCE

### 9.2.1 MONTHLY FINANCIAL REPORT PERIOD ENDED SEPTEMBER 30, 2007

**LOCATION:** N/A  
**APPLICATION:** CAMERON WATSON  
**FILE REF:** F/6  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 4TH OCTOBER 2007  
**AUTHOR:** CAMERON WATSON  
CORPORATE & DEVELOPMENT  
SERVICES MANAGER

**SIGNATURE OF AUTHOR:**  
**SENIOR OFFICER:**

  
ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:**

**Summary:**

Monthly Financial Report

**Background:**

*Financial Activity Statement Report – s.6.4*

*(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as out in the annual budget under regulation 22(1)(d), for that month in the following detail –*

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or(c);*
- (b) budget estimates to the end of the month to which the statement relates;*
- (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
- (e) the net current assets at the end of the month to which the statement relates.*

*(2) Each statement of financial activity is to be accompanied by documents containing-*

- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*

*(b) an explanation of each of the material variances referred to in sub-regulation (1)(d); and*

*(c) such other supporting information as is considered relevant by the local government.*

*(3) The information in a statement of financial activity may be shown –*

*(a) according to nature and type classification,*

*(b) by program; or*

*(c) by business unit.*

*(4) A statement of financial activity, and the accompanying documents referred to in sub-regulation (2), are to be –*

*(a) presented to the council –*

*(i) at the next ordinary meeting of the council following the end of the month to which the statement relates; or*

*(ii) if the statement is not prepared in time to present it to the meeting referred to in subparagraph (i), to the next ordinary meeting of the council after that meeting;*

*and*

*(b) recorded in the minutes of the meeting at which it is presented.*

*(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with AAS 5, to be used in statements of financial activity for reporting material variances.*

*(6) In this regulation –*

*}committed assets~ means revenue unspent but set aside under the annual budget for a specific purpose;*

*}restricted assets~ has the same meaning as in AAS 27.*

*[Regulation 34 inserted in Gazette 31 Mar 2005 p. 1049-50.]*

*[35. Repealed in Gazette 31 Mar 2005 p. 1050.]*

**Comment:**

A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Consultation:**

Ron Back – Local Government Consultant

**Statutory Environment:**

*Local Government Act 1995 Section 6.4 Financial Report*

*Financial Management Regulations 34 & 35*

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation/Council Resolution:**

**Moved: Cr N L Trenfield**

**Seconded: Cr A G Burrows**

**That the financial report for the period ending September 31, 2007 be received.**

**CARRIED 5/0**



**Monthly Financial Statements  
for the period ended 30 September 2007.**

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<b>Shire of Meekatharra</b>			
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>	
	<b>2007/08 Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Sep 2007</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>OPERATING EXPENDITURE</b>			
Governance	358,258	86,462	19,498
General Purpose Funding	233,950	44,612	59,303
Law, Order, & Public Safety	178,101	36,650	31,750
Health	93,499	12,126	9,843
Education and Welfare	715,295	120,012	96,104
Housing	8,320	(1,043)	(23,591)
Community Amenities	373,124	73,872	50,742
Recreation and Culture	870,703	197,095	122,719
Transport	2,870,121	678,323	614,722
Economic Services	263,273	52,454	48,363
Other Property and Services	1,000	72,362	37,018
OPERATING EXPENDITURE	<u>5,965,644</u>	<u>1,372,925</u>	<u>1,066,470</u>
<b>OPERATING REVENUE</b>			
Governance	11,600	2,900	10,238
General Purpose Funding	4,308,648	2,321,366	2,326,953
Law, Order, & Public Safety	34,501	7,363	7,552
Health	820	100	250
Education and Welfare	244,042	63,100	63,812
Housing	10,020	2,505	2,210
Community Amenities	99,100	92,200	91,065
Recreation and Culture	49,850	8,843	8,390
Transport	527,915	243,965	216,119
Economic Services	41,550	17,938	27,070
Other Property and Services	32,500	7,725	2,772
OPERATING REVENUE	<u>5,360,546</u>	<u>2,768,005</u>	<u>2,756,432</u>
<b>GRANTS/CONTRIBUTIONS FOR THE DEVELOPMENT OF ASSETS</b>			
Recreation and Culture	11,666	11,666	35,000
Transport	1,607,603	620,150	636,497
Economic Services	192,132	-	-
Total	<u>1,811,401</u>	<u>631,816</u>	<u>671,497</u>
<b>PROFIT/(LOSS) on DISPOSAL</b>			
Education and Welfare	3,000	-	-
Transport	30,000	-	-
PROFIT/(LOSS) on DISPOSAL	<u>33,000</u>	<u>-</u>	<u>-</u>
<b>NET RESULT</b>	<u><b>1,239,303</b></u>	<u><b>2,026,896</b></u>	<u><b>2,361,460</b></u>



<b>Shire of Meekatharra</b>				
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
	Note	2007/08 Budget	2007/08 YTD Budget	2007/08 30 Sep 2007
<b>Expenditures</b>		\$	\$	\$
Governance		(358,258)	(86,462)	(19,498)
General Purpose Funding		(233,950)	(44,612)	(59,303)
Law, Order, Public Safety		(178,101)	(36,650)	(31,750)
Health		(93,499)	(12,126)	(9,843)
Education and Welfare		(715,295)	(120,012)	(96,104)
Housing		(8,320)	1,043	23,591
Community Amenities		(373,124)	(73,872)	(50,742)
Recreation and Culture		(870,703)	(197,095)	(122,719)
Transport		(2,870,121)	(678,323)	(614,722)
Economic Services		(263,273)	(52,454)	(48,363)
Other Property and Services		(1,000)	(72,362)	(37,018)
Less Depreciation on Assets		2,356,298	589,076	538,793
Expenditures	3	(3,609,346)	(783,849)	(527,676)
<b>Revenues</b>				
Governance		11,600	2,900	10,238
General Purpose Funding		2,673,523	686,241	691,828
Law, Order, Public Safety		34,501	7,363	7,552
Health		820	100	250
Education and Welfare		244,042	63,100	63,812
Housing		10,020	2,505	2,210
Community Amenities		99,100	92,200	91,065
Recreation & Culture		49,850	8,843	8,390
Transport		527,915	243,965	216,119
Economic Services		41,550	17,938	27,070
Other Property and Services		32,500	7,725	2,772
Revenues	1	3,725,421	1,132,880	1,121,307
<b>Adjustments for Non-Cash items</b>				
Non current liabilities/assets				(10,385)
<b>Net operating requirements</b>		<b>116,075</b>	<b>349,031</b>	<b>583,245</b>
<b>CAPITAL Income and outlays()</b>				
Contributions/Grants	2	1,811,401	631,816	671,497
Land & Buildings	4	(629,500)	(800)	(6,895)
Plant & Equipment	4	(632,050)	(50,005)	(49,990)
Furniture and Equipment	4	(53,511)	-	(80)
Infrastructure	4	(3,540,110)	(571,328)	(376,404)
Proceeds from Disposal of Assets		66,000	-	-
Transfers to Reserves	5	(1,145,673)	(77,500)	(83,664)
Transfers from Reserve	5	166,000	-	-
<b>Net capital requirement</b>		<b>(3,957,443)</b>	<b>(67,817)</b>	<b>154,463</b>
ADD Net Current Assets 1st July B/Fwd		2,206,243	2,206,243	2,206,243
LESS Net Current Assets Year to Date		-	(4,122,582)	(4,579,077)
<b>Amount Raised from Rates</b>		<b>1,635,125</b>	<b>1,635,125</b>	<b>1,635,126</b>



## Shire of Meekatharra

for the period ended 30 September 2007.

2007/08

### SIGNIFICANT VARIANCES IN THE STATEMENT OF FINANCIAL ACTIVITY REPORT

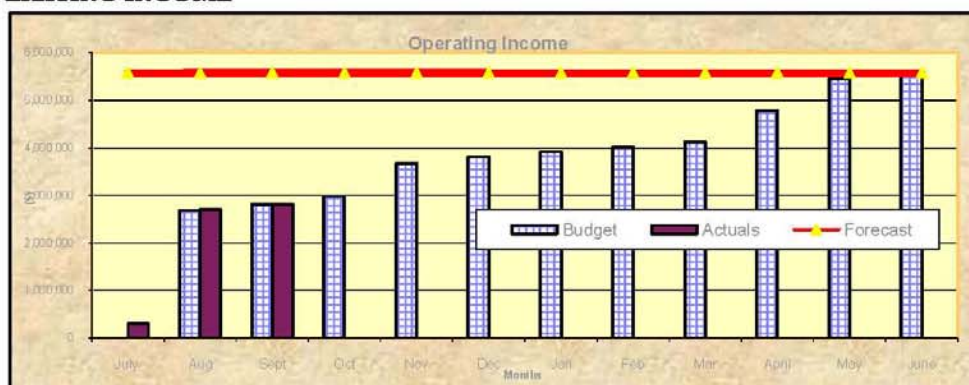
#### General Comments

Budget generally tracking below budget estimates. Variations arising tend to be from budget estimate of month revenues are expected. No material variations evident.

*The following bank reconciliations (Trust Bank Account, BP Air Account, Municipal Bank Account, Municipal Investment Account, Reserve Accounts ) have not been completed at the time*

#### REVENUES & CAPITAL INCOME

##### OPERATING INCOME



#### Comments

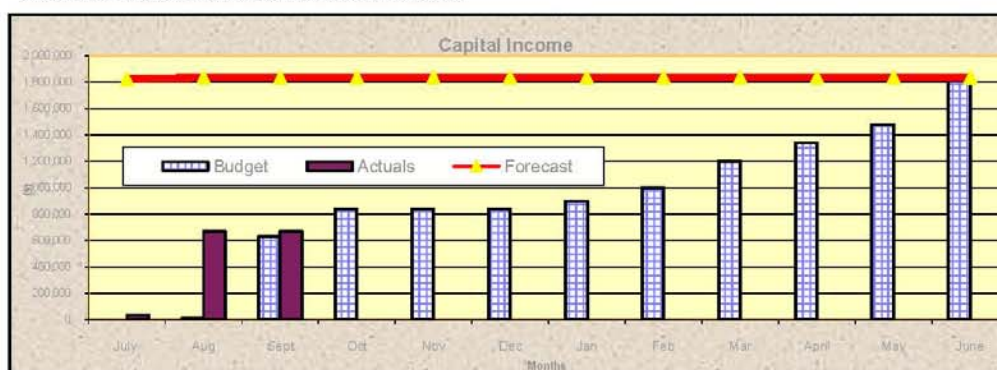
Budget

YTD Budget

30 Sep 2007

- 1 Revenues are within .% of estimated budget as at 30 Sep 2007. There are no material variations.

##### CAPITAL INCOME/CONTRIBUTIONS



#### Comments

YTD

\$671,497

Total Budget

\$1,811,401

- 2 Revenues are within 6.3% of estimated budget as at 30 Sep 2007. There are no material variations.

Proceeds from asset sales are within budget expectations and there are no material

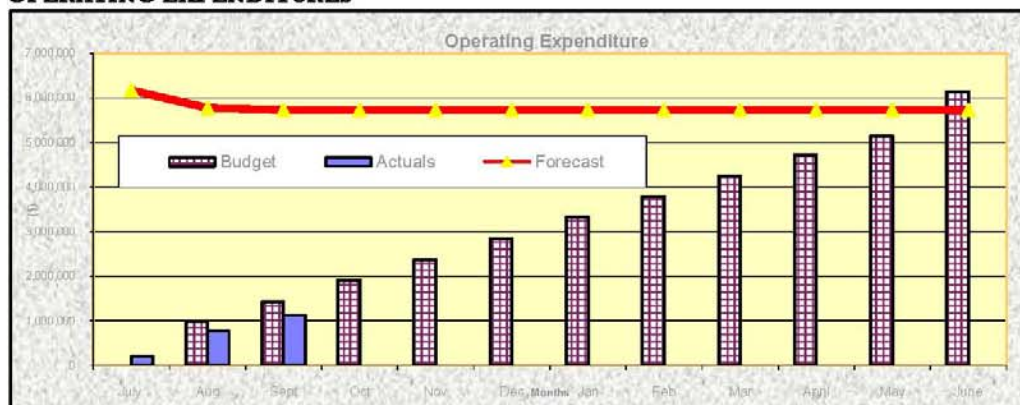
## Shire of Meekatharra

for the period ended 30 September 2007.

2007/08

### OPERATING EXPENSES & CAPITAL OUTLAYS

#### OPERATING EXPENDITURES



#### Comments

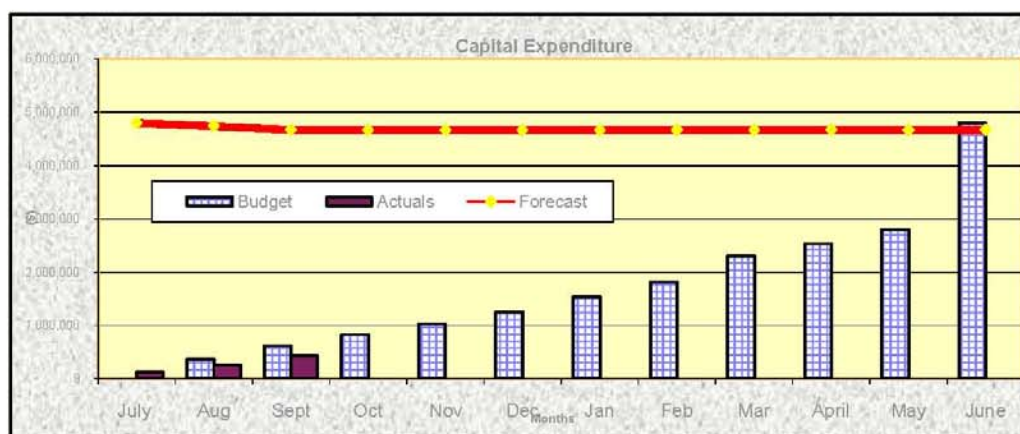
YTD \$1,066,470

Total Budget

\$6,141,645

- 3 Total operating expenses are 20.8% below budget estimates.. Excluding the effect of depreciation the expenses are 29.4% below budget estimates as at 30 Sep 2007

#### CAPITAL OUTLAYS



#### Comments

YTD \$433,369

Total Budget

\$4,795,171

- 4 Total capital expenses are 30.3% below budget estimates as at 30 Sep 2007. There are no material variations.
- 5 Net Reserve transaction are within 8. % of estimated budget as at 30 Sep 2007.

**Shire of Meekatharra**

for the period ended 30 September 2007.

2007/08

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this financial report are:

**a) Basis of Accounting**

The budget has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The budget has also been prepared on the accrual basis under the convention of historical cost accounting.

**b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

**c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**2 CASH AND CASH EQUIVALENTS**

**a) Reconciliation of cash**

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

<b>Cash assets</b>	<b>2007/08 Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Sep 2007</b>
Cash - Unrestricted	-	4,527,333	2,437,051
Cash - Restricted	5,796,860	4,894,687	5,928,969
	<u>5,796,860</u>	<u>9,422,020</u>	<u>8,366,020</u>
<i>Cash assets are represented by -</i>			
Cash on hand	-	-	196
Municipal Bank Account	-	4,527,333	243,538
Bank Term Deposits	-	-	3,221,433
Reserve Accounts Bank	5,796,860	4,894,687	4,900,853
	<u>5,796,860</u>	<u>9,422,020</u>	<u>8,366,020</u>
<b>b) Restricted assets</b>			
Cash backed reserves	5,796,860	4,894,687	4,900,853
Grants/Contributions	-	-	1,028,116
	<u>5,796,860</u>	<u>4,894,687</u>	<u>5,928,969</u>



**Shire of Meekatharra**

for the period ended 30 September 2007.

**2007/08**

**3 STATEMENT OF NET CURRENT ASSETS**

	<b>2007/08 Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Sep 2007</b>
<b>CURRENT ASSETS</b>			
Cash & Cash Equivalents	5,796,860	9,422,020	8,366,020
Trade and other receivables	213,000	264,490	1,024,712
Inventories	84,000	126,062	101,275
	<u>6,093,860</u>	<u>9,812,572</u>	<u>9,492,006</u>
<b>LESS: CURRENT LIABILITIES</b>			
Trade and other payables	286,027	312,543	99,821
Provisions	50,000	50,000	79,292
	<u>336,027</u>	<u>362,543</u>	<u>179,113</u>
<b>NET CURRENT ASSETS</b>	5,757,833	9,450,029	9,312,894
Less: Cash - Restricted	(5,796,860)	(4,894,687)	(4,900,853)
Current Employee Liabilities	39,027	39,027	39,027
Non cash items	-	(471,787)	128,009
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWI</b>	<u>-</u>	<u>4,122,582</u>	<u>4,579,077</u>

**4 NON CURRENT ASSETS**

<b>a) Asset acquisitions by class</b>	<b>2007/08 Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Sep 2007</b>
<b><u>Land and Buildings</u></b>			
New Staff Housing	-	-	5,900
Housing - capital improvements	330,000	-	417
Upgrade Pool Changerooms	90,000	-	-
Construct Oval Toilets	50,000	-	-
Tennis practice wall	3,000	-	-
Replace pine rails around oval	8,000	800	578
Airport Toilets - Refurbish	6,500	-	-
Repair Ceiling Office Passageway	10,000	-	-
Paint External Office Building	30,000	-	-
Airport Security fencing, signage & lighting.	17,000	-	-
Race Course Buildings	40,000	-	-
Town Hall - capital improvements	42,000	-	-
Mt Gould Police Station - security	6,500	-	-
Upgrade of Dog Pound	8,500	-	-
Youth Centre Office Carpets	6,500	-	-
Domestic Violence Cwa House - carpets	5,000	-	-
<b><u>Plant and Equipment</u></b>			
I T Equipment	25,000	25,000	25,117
Vehicle - CDO	20,000	-	-
Security cameras for mainstreet	60,000	-	-
Mosquito Fogger	12,000	-	-
Install Split System Airconditioners	6,000	-	-
Tractor	40,000	-	-
F&E - Floor Scrubber	4,000	-	-
Pool - Upgrade Tank to 20,000 litres	5,000	-	-
Oval Line Marking Machine	750	-	-
Cornish Lift	6,000	-	-
Sports Complex Equipment	15,000	-	-
New Pump/Fittings - Oval	30,000	-	-

**Shire of Meekatharra***for the period ended 30 September 2007.***2007/08**

Gym Equipment	4,300	-	-
Recoat Pool/Diving Board	24,000	-	-
<b>Transport</b>			
Miscellaneous Plant (Small Equipment)	30,000	-	-
Vehicle - (Allow in restructure)	52,000	-	-
Towable road sweeper (2nd hand)	25,000	-	-
Maintenance Caravan	65,000	-	-
Truck Prime Mover (P341)	180,000	-	-
Pumps + Generators	28,000	-	-
Gen Set (Construction)	-	18,755	18,755
Airport Fire Fighting System	25,000	6,250	6,118
Airport - plant & equipment	14,000	-	-
<b><u>Furniture and Equipment</u></b>			
<b>Governance</b>			
Office Furniture restructure and CEO office	13,511	-	-
<b>Other</b>			
Office IT Equipment	3,500	-	-
Collection of Mining Relics	10,000	-	-
Airconditioner Gym	5,000	-	-
Education & Welfare	-	-	80
<b><u>Infrastructure Assets Roads</u></b>			
<b>Road Construction</b>	2,251,311	562,828	-
Mt Clere Road	-	-	307,791
Neds Creek Road	-	-	-
Three Rivers Woolshed Rd - Construction	-	-	-
Landor Road	-	-	-
Ashburton Downs-Meekatharra Road - Const	-	-	-
Sandstone Rd - Construction	-	-	362
Connaughton Street - Construction	-	-	-
<b>Flood Damage</b>	-	-	-
Ashburton Downs	-	-	58,947
<b>Black Spot</b>	-	-	-
Main Street	225,000	-	428
<b>Other</b>	-	-	-
Town Streets Construction	98,065	-	-
Town Streets - reseal	180,000	-	-
Connaughton/GNH - modifications	90,000	-	-
Grids Construction	-	-	-
Water Bores	-	-	-
<b><u>Infrastructure Assets Other</u></b>			
Meeka Heritage Drive Trails	294,768	-	-
Town Heritage Walk	-	-	125
Entry Statements & Signs	30,000	-	-
Tourist rest Area	-	-	66
Runway Reseal/respray	150,000	-	-
Oval lights	75,966	-	-
Water Tank - Oval	85,000	8,500	8,685
BBQ & Light Oval Park	12,000	-	-
Viewing platform at headframe (view mosaic	7,000	-	-
	<b>4,855,171</b>	<b>622,133</b>	<b>433,369</b>

## **SHIRE OF MEEKATHARRA**

### **Management Budgets**

**for the period ended 30 September 2007.**



<b>Shire of Meekatharra</b>		<b>Management Budget SUMMARY</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
<b>SUMMARY</b>		<b>2007/08 Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Sep 2007</b>
<b>OPERATING EXPENDITURE</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>
Governance		358,258	86,462	19,498
General Purpose Funding		233,950	44,612	59,303
Law, Order, & Public Safety		178,101	36,650	31,750
Health		93,499	12,126	9,843
Education and Welfare		715,295	120,012	96,104
Housing		8,320	(1,043)	(23,591)
Community Amenities		373,124	73,872	50,742
Recreation and Culture		870,703	197,095	122,719
Transport		2,870,121	678,323	614,722
Economic Services		263,273	52,454	48,363
Other Property and Services		1,000	72,362	37,018
		<u>5,965,644</u>	<u>1,372,925</u>	<u>1,066,470</u>
<b>OPERATING INCOME</b>				
Governance		11,600	2,900	10,238
General Purpose Funding		4,308,648	2,321,366	2,326,953
Law, Order, & Public Safety		34,501	7,363	7,552
Health		820	100	250
Education and Welfare		244,042	63,100	63,812
Housing		10,020	2,505	2,210
Community Amenities		99,100	92,200	91,065
Recreation and Culture		49,850	8,843	8,390
Transport		527,915	243,965	216,119
Economic Services		41,550	17,938	27,070
Other Property and Services		32,500	7,725	2,772
		<u>5,360,546</u>	<u>2,768,005</u>	<u>2,756,432</u>
<b>PROFIT ON SALE</b>				
Education and Welfare		3,000	-	-
Transport		30,000	-	-
		<u>33,000</u>	<u>-</u>	<u>-</u>
Net operating result	2,756,435	(872,098)	1,395,080	1,689,963
Capital Grants/Contributions	2,301,400	1,811,401	631,816	671,497
		<u>1,239,303</u>	<u>2,026,896</u>	<u>2,361,460</u>

**Shire of Meekatharra**

for the period ended 30 September 2007.

**Management Budget  
SUMMARY**

**2007/08**

**CAPITAL WORKS/ACQUISITIONS**

**CAPITAL GRANTS/CONTRIBUTIONS**

	<b>2007/08 Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Sep 2007</b>
Recreation and Culture	11,666	11,666	35,000
Transport	1,607,603	620,150	636,497
Economic Services	192,132	-	-
	<u>1,811,401</u>	<u>631,816</u>	<u>671,497</u>

**PROCEED FROM SALES**

Education and Welfare	6,000	-	-
Transport	60,000	-	-
	<u>66,000</u>	<u>-</u>	<u>-</u>

**CAPITAL WORKS**

Governance	78,511	25,000	25,117
Law, Order, & Public Safety	74,500	-	-
Health	12,000	-	-
Education and Welfare	39,000	-	80
Housing	330,000	-	6,317
Recreation and Culture	549,516	9,300	9,263
Transport	3,436,876	587,833	392,401
Economic	334,768	-	191
	<u>4,855,171</u>	<u>622,133</u>	<u>433,369</u>

Net funding for capital	(2,977,770)	9,683	238,128
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<b>Shire of Meekatharra</b>		<b>Management Budget General Purpose Funding</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
		<b>2007/08 Budget \$</b>	<b>2007/08 YTD Budget \$</b>	<b>2007/08 30 Sep 2007 \$</b>
<b>RATE REVENUE</b>				
<b>Operating Expenditure</b>				
101920	Valuation & Title Search	5,000	1,250	1,493
102330	Rates Written Off	25,000	-	578
103420	Legal Expenses - Rates	10,000	-	-
101120	Administration Allocated	75,089	18,772	24,443
Total Operating Expenditure		115,089	20,022	26,514
<b>Operating Income</b>				
100310	Rates Levied	1,635,125	1,635,125	1,635,126
101610	Ex Gratia Rates	3,000	-	-
102210	Rate Instalment Fee	2,000	500	450
101410	Rate Instalment Interest	4,500	1,485	709
101510	Rates Non-Payment Penalty	15,000	3,750	2,197
102810	Legal Fees Recovered	3,000	-	-
Total Operating Income		1,662,625	1,640,860	1,638,481
<b>GENERAL PURPOSE GRANTS</b>				
<b>Operating Expenditure</b>				
101930	Grants Expenses &	9,500	-	-
103320	Administration Allocation	10,429	2,607	3,387
Total Operating Expenditure		19,929	2,607	3,387
<b>Operating Income</b>				
101810	General Purpose Grant	1,426,264	356,566	358,642
102110	Local Road Component Grant	824,759	206,190	207,852
Total Operating Income		2,251,023	562,756	566,494
<b>OTHER GENERAL PURPOSE FUNDING</b>				
<b>Operating Expenditure</b>				
105520	Bank Charges	4,500	1,125	867
105550	Sundry Debtor Write Offs	1,000	-	-
102310	Doubtful Debts Expense	10,000	-	-
105530	Administration allocated	83,432	20,858	28,534
106820	Rounding Adjustment	-	-	0
Total Operating Expenditure		98,932	21,983	29,401
<b>Operating Income</b>				
103110	Esl Administration Fee	4,000	-	-
102830	Other Minor Income	1,000	250	30
192230	Interest on Municipal Investmen	80,000	40,000	38,319
192240	Interest on Reserve Investments	310,000	77,500	83,628
Total Operating Income		395,000	117,750	121,978
Net Funding Demands		4,074,698	2,276,754	2,267,650

<b>Shire of Meekatharra</b>		<b>Management Budget Governance</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
		<b>2007/08 Budget \$</b>	<b>2007/08 YTD Budget \$</b>	<b>2007/08 30 Sep 2007 \$</b>
<b>MEMBERS OF COUNCIL</b>				
<b>Operating Expenditure</b>				
102320	President's Allowance	8,000	8,000	8,000
112020	Deputy President Allowance	2,000	-	2,000
103020	Members - Meeting Fees	14,400	3,600	2,370
103120	Members Travelling	6,000	1,500	956
102020	Fax & Email Costs	2,000	500	66
102120	Conference, Training & Uniform	6,550	1,638	2,521
102420	Refreshments & Receptions	10,000	2,500	1,371
102720	Members Insurance	2,702	676	1,717
102820	Members Subscriptions	14,005	3,501	2,650
102920	Members - telephone	500	125	-
102220	Election Expenses	12,000	3,000	22
102520	Donations	8,250	2,063	600
112220	Donations - Rfids Airport	45,000	11,250	8,256
102550	Native Title Claims	2,000	500	774
102620	Council Chambers Mtce	1,000	250	134
106220	Audit	11,000	5,500	-
103220	Depreciation	100	25	-
105620	Admin Alloc-Governance	212,751	53,188	69,262
Total Operating Expenditure		<u>358,258</u>	<u>97,816</u>	<u>100,699</u>
<b>Operating Income</b>				
112330	Reimbursements	100	25	-
Total Operating Income		<u>100</u>	<u>25</u>	<u>-</u>
<b>ADMINISTRATION</b>				
<b>Operating Expenditure</b>				
106940	Staff Uniform Expenses	3,000	750	146
103520	Salaries - Admin	393,779	98,445	81,209
103920	Super - Admin	47,893	11,923	9,456
104020	Fringe Benefit Tax	32,000	-	174
104120	Admin Centre Operations	10,000	-	18
104220	Admin Centre Maintenance	18,000	4,500	2,658
104520	Stationery	12,000	3,000	3,069
105020	Telephone	20,000	5,000	2,535
105320	Postage	6,000	1,500	763
104320	Advertising	7,500	1,875	839
105420	Equipment Maintenance & Cons	15,000	3,750	1,209
107120	Computer Software	16,610	4,153	12,460
105220	Computer Hardware	3,000	750	1,400
106920	Accounting & Consulting	50,000	12,500	9,365
		<u>634,582</u>	<u>148,146</u>	<u>125,302</u>

Continued...

<b>Shire of Meekatharra</b>		<b>Management Budget Governance</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
continued .....		<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
		<b>Budget</b>	<b>YTD Budget</b>	<b>30 Sep 2007</b>
<b>Operating Expenditure</b>				
105720 Other	20,000	5,000	-	
106020 CEO Vehicle	6,000	1,500	3,216	
106030 DCEO Vehicle	6,000	1,500	-	
106620 Accommodation and Travel	16,200	4,050	-	
104620 Training & Conferences	10,570	-	-	
106420 Staff Recruitment &Relocation	10,000	2,500	71	
107020 Legal Fees	1,000	250	6,080	
107220 Depreciation	33,000	8,250	7,404	
103820 Insurance	21,589	5,397	12,817	
113240 Office Equipment	7,150	3,575	320	
104920 Housing Allocations	61,970	15,493	16,644	
110820 Admin Allocated to Functions	(828,061)	(207,015)	(253,056)	
Total Operating Expenditure	-	(11,354)	(81,201)	
<b>Operating Income</b>				
111230 Reimbursements	11,500	2,875	10,236	
111250 Fees And Charges	-	-	2	
Total Operating Income	11,500	2,875	10,238	
<b>Capital Expenditure</b>				
112440 IT Equipment	25,000	25,000	25,117	
113260 Office Furniture	13,511	-	-	
113280 Repair Ceiling Office	10,000	-	-	
113290 Paint External Office Building	30,000	-	-	
Total Capital Expenditure	78,511	25,000	25,117	
Net Funding Demands	(425,169)	(108,562)	(34,377)	



<b>Shire of Meekatharra</b>		<b>Management Budget Law, Order &amp; Public Safety</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
		<b>2007/08 Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Sep 2007</b>
<b>FIRE PREVENTION</b>				
115720	Bush Fire Control	4,068	-	-
115820	Vehicle Operational Costs	1,149	287	3,601
115620	Fire Insurance	2,788	697	2,169
115520	Depreciation	3,000	750	709
115420	Protective Burning	500	-	-
Total Operating Expenditure		11,505	1,734	6,479
<b>Operating Income</b>				
115630	FESA - BFB Grant	9,500	2,375	2,375
Total Operating Income		9,500	2,375	2,375
<b>ANIMAL CONTROL</b>				
<b>Operating Expenditure</b>				
119220	Pound Maintenance	500	-	-
119020	Animal Control Expenses	2,770	693	914
119230	Admin Alloc - Animal	2,000	500	-
Total Operating Expenditure		5,270	1,193	914
<b>Operating Income</b>				
119730	Fines & Penalties	1,000	-	-
119830	Impounding Fees	500	125	74
119630	Charges	150	38	-
119930	Dog Registration	2,000	-	279
Total Operating Income		3,650	163	352
<b>Capital Expenditure</b>				
12028a	Pound Upgrade	8,500	-	-
Total Capital Expenditure		8,500	-	-
<b>OTHER LAW, ORDER &amp; PUBLIC SAFETY</b>				
<b>Ranger Services</b>				
116020	Salaries	75,496	18,874	13,959
116120	Superannuation	6,345	1,586	1,175
116520	Uniforms	1,000	-	-
116220	Housing	12,393	1,239	-
116250	Insurance	1,663	416	1,044
116320	Vehicle Operating Costs	8,500	2,125	2,844
116010	Administration Allocated	8,343	2,086	2,710
116420	Miscellaneous	8,200	2,050	724
Ranger Services		121,940	28,376	22,456
<b>Other Expenses</b>				
120020	State Emergency Services	19,300	4,825	1,224
120120	Administration	2,086	522	677
120160	Safer WA	16,000	-	-
120320	St John Ambulance	2,000	-	-
Total Operating Expenditure		161,326	33,723	24,358
<b>Operating Income</b>				
120030	FESA - SES Grant	19,300	4,825	4,825
116430	Reimbursements - Ranger	2,051	-	-
Total Operating Income		21,351	4,825	4,825
<b>Capital Expenditure</b>				
120260	Airconditioning	6,000	-	-
120270	Security Cameras	60,000	-	-
Total Capital Expenditure		66,000	-	-
Net Funding Demands		(218,100)	(29,287)	(24,198)

<b>Shire of Meekatharra</b>		<b>Management Budget Health</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
		<b>2007/08 Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Sep 2007</b>
<b>HEALTH INSPECTIONS &amp; ADMINISTRATION</b>				
<b>Operating Expenditure</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>
122960 Health Consultancy		55,000	5,500	5,769
121320 Insurance		4,443	1,111	2,295
122920 Depreciation		120	30	30
121920 Subscriptions & Journals		1,000	-	-
121620 Admin Alloc - Secretarial		7,300	1,825	65
122980 Other Expenses		11,600	2,900	200
Total Operating Expenditure		<u>79,463</u>	<u>11,366</u>	<u>8,359</u>
<b>Operating Income</b>				
123000 Health Fees & Licenses		400	100	-
123930 Itinerant vendors Fees		320	-	-
123010 Other Income		-	-	250
Total Operating Income		<u>720</u>	<u>100</u>	<u>250</u>
<b>PREVENTATIVE SERVICES - PEST CONTROL</b>				
<b>Operating Expenditure</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>
123720 Mosquito Control		10,000	-	363
123820 Depreciation		450	113	110
123800 Other Pest Control		1,000	-	-
Total Operating Expenditure		<u>11,450</u>	<u>113</u>	<u>472</u>
<b>Operating Income</b>				
123910 Health Fees & Licenses		100	-	-
Total Operating Income		<u>100</u>	<u>-</u>	<u>-</u>
<b>PREVENTIVE SERVICES - OTHER</b>				
<b>Operating Expenditure</b>				
124020 Analytical Expenses		500	125	335
124040 Administration Allocated		2,086	522	677
Total Operating Expenditure		<u>2,586</u>	<u>647</u>	<u>1,012</u>
<b>Capital Expenditure</b>				
123740 Mosquito Fogger		12,000	-	-
Total Operating Expenditure		<u>12,000</u>	<u>-</u>	<u>-</u>
Net Funding Demands		<u>(104,679)</u>	<u>(12,026)</u>	<u>(9,593)</u>

<b>Shire of Meekatharra</b>		<b>Management Budget Education and Welfare</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
		<b>2007/08 Budget \$</b>	<b>2007/08 YTD Budget \$</b>	<b>2007/08 30 Sep 2007 \$</b>
<b>PRE SCHOOL</b>				
<b>Operating Expenditure</b>				
120420	Pre School Contribution	200	-	-
120520	Pre-School Centre Mtce	2,000	500	15
120430	Insurance	293	73	292
124260	Depreciation	6,200	1,550	1,564
120440	Administration Allocated	8,343	2,086	2,710
Total Operating Expenditure		<u>17,036</u>	<u>4,209</u>	<u>4,580</u>
<b>Operating Income</b>				
120330	Rental	100	-	-
Total Operating Income		<u>100</u>	<u>-</u>	<u>-</u>
<b>OTHER EDUCATION</b>				
<b>Operating Expenditure</b>				
120720	Telecentre Costs	6,300	1,575	1,614
124250	Administration Allocated	-	-	1,355
Total Operating Expenditure		<u>6,300</u>	<u>1,575</u>	<u>2,969</u>
<b>Operating Income</b>				
120730	Telecentre Reimbursement	200	-	-
Total Operating Income		<u>200</u>	<u>-</u>	<u>-</u>
<b>DAY CARE CENTRE</b>				
<b>Operating Expenditure</b>				
124120	Day Care Centre Maintenance	7,000	1,750	993
Total Operating Expenditure		<u>7,000</u>	<u>1,750</u>	<u>993</u>
<b>DOMESTIC VIOLENCE</b>				
<b>Operating Expenditure</b>				
125360	Salaries	73,735	18,434	12,733
125380	Superannuation	6,565	1,641	1,456
125390	Housing Expenses	7,320	1,830	2,162
125550	Training	7,000	1,750	79
125400	Insurance	6,346	1,587	3,458
125410	Vehicle Expense	8,000	2,000	1,389
125430	Stationery	1,500	375	27
125440	Telephone	2,500	625	513
125590	Utilities	1,000	-	-
125630	Building Maintenance	5,000	1,250	283
125570	Audit Fees	500	-	-
125600	Projects	8,000	-	-
125580	Consumables (Food, Cleaning)	5,000	1,250	478
125640	Resources	6,000	1,500	152
125300	Unallocated Expenditure	160,886	-	-
125510	Misc Grants Expenditure	11,000	-	14
125530	Administration Allocated	6,257	1,564	2,319
125540	Depreciation	1,800	450	437
Total Operating Expenditure		<u>318,409</u>	<u>34,256</u>	<u>25,501</u>
<b>Operating Income</b>				
125310	Domestic Violence Grant	138,211	34,553	34,553
125450	Reimbursements	5,000	1,250	1,103
Total Operating Income		<u>143,211</u>	<u>35,803</u>	<u>35,656</u>



<b>Shire of Meekatharra</b>		<b>Management Budget Education and Welfare</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
continued.....		<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
		<b>Budget</b>	<b>YTD Budget</b>	<b>30 Sep 2007</b>
<b>Capital Expenditure</b>				
125330	Domestic Violence Cwa House -	5,000	-	-
125480	Furniture	-	-	80
125500	Office IT Equipment	3,500	-	-
Total Capital Expenditure		8,500	-	80
<b>COMMUNITY DEVELOPMENT</b>				
<b>Operating Expenditure</b>				
124570	Salaries	58,722	14,681	12,628
124580	Superannuation	8,221	2,055	1,187
124640	Staff Replacement & Relocation	3,000	-	-
124650	Training & Conferences	4,500	-	-
124630	Housing	12,394	3,099	543
124590	Vehicle Expenses	4,000	1,000	637
124530	Insurance	1,532	383	912
124670	Consultants	25,000	-	-
124500	Administration Allocated	27,115	6,779	8,834
124320	Activities	12,000	3,000	182
124420	Miscellaneous Grant Expenses	10,000	5,000	5,037
124520	Depreciation	1,000	250	154
Total Operating Expenditure		167,484	36,247	30,115
<b>Operating Income</b>				
124600	Miscellaneous Grants	10,000	-	-
12421a	Profit on sale of assets	3,000	-	-
124510	Reimbursements	3,000	-	-
Total Operating Income		16,000	-	-
<b>Capital Expenditure</b>				
124440	Vehicle - CDO	20,000	-	-
Total Capital Expenditure		20,000	-	-
<b>Capital Income</b>				
12421b	Proceeds Sale Of Assets	6,000	-	-
Total Capital Income		6,000	-	-

<b>Shire of Meekatharra</b>		<b>Management Budget Education and Welfare</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
continued.....		<b>2007/08 Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Sep 2007</b>
<b>YOUTH CENTRE OPERATIONS</b>				
<b>Operating Expenditure</b>				
124220	Salaries - Youth Co-ordinator	70,393	17,598	12,229
125240	Salaries - Scholarship	5,359	1,340	65
125260	Superannuation	9,094	2,274	1,767
125290	Staff Training, Accommodation &	4,500	-	-
125340	Staff Replacement and Relocatio	2,000	-	-
124820	Housing Costs	300	-	-
125280	Housing Allocated	12,394	3,099	821
125230	Insurance	1,532	383	912
125520	Administration Allocated	18,772	4,693	5,447
125220	Depreciation	13,000	3,250	2,795
125120	Youth Centre Building Maintena	12,000	3,000	3,891
125130	Youth Centre Operational Costs	13,350	3,338	1,768
125370	Iris Curley Fund Expenses	24,372	-	769
125350	Activities Expenses Various	7,000	1,750	1,123
124160	Miscellaneous Grants Activity E	5,000	1,250	358
Total Operating Expenditure		<u>199,066</u>	<u>41,975</u>	<u>31,945</u>
<b>Operating Income</b>				
124180	YAS	11,154	5,577	5,577
124190	OSCH	10,123	6,681	7,531
124210	DCD Youth Services	60,154	15,039	15,039
124150	School Holidays	1,000	-	-
124170	Miscellaneous Grants	5,000	-	-
124110	Reimbursements	100	-	9
Total Operating Income		<u>87,531</u>	<u>27,297</u>	<u>28,155</u>
<b>Capital Expenditure</b>				
12444a	Youth Centre Office Carpets	6,500	-	-
12444b	F&E - Floor Scrubber	4,000	-	-
Total Capital Expenditure		<u>10,500</u>	<u>-</u>	<u>-</u>
Net Funding Demands		<u>(501,253)</u>	<u>(56,912)</u>	<u>(32,372)</u>



<b>Shire of Meekatharra</b>		<b>Management Budget Housing</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
		<b>2007/08 Budget \$</b>	<b>2007/08 YTD Budget \$</b>	<b>2007/08 30 Sep 2007 \$</b>
<b>STAFF HOUSING</b>				
<b>Operating Expenditure</b>				
125620	Lot 303 - CEO	9,000	2,250	690
126220	Lot 304	8,500	2,125	411
126420	Lot 208 Hill	8,500	2,125	636
127720	Lot 205 Hill	1,000	250	316
125720	Lot 206 -Hill	9,150	2,288	491
125820	Lot 220 - Works Supervisor	8,500	2,125	2,392
123920	Lot 246 - Transport	8,500	2,125	715
126020	Lot 213 - Transport - SPQ	-	-	3,844
126120	Lot 87 - Transport	12,500	-	263
126320	Lot 255 - Transport	8,500	2,125	300
126920	Lot 408 - Transport	8,500	2,125	5,466
127020	Lot 17 Staff (Heatwave)	8,500	2,125	2,389
127220	1/16 Regan Street	9,150	2,288	771
127320	2/16 Regan Street	9,150	2,288	1,142
127420	3/16 Regan Street	9,150	2,288	752
127520	4/16 Regan Street	9,000	2,250	621
127120	Airport Residence	8,500	2,125	770
126520	Sports Complex Residence	7,500	1,875	515
126640	Remote Alarm Monitoring	7,500	1,875	1,584
126650	Housing Rental Subsidy	24,960	6,240	-
127620	Lot 207 Hill	3,000	750	159
126630	Insurance	11,759	2,940	6,026
126620	Depreciation	28,200	7,050	5,872
126820	Allocated to Function Areas	(210,699)	(52,675)	(59,715)
Total Operating Expenditure		8,320	(1,043)	(23,591)
<b>Operating Income</b>				
127330	Rent Lot 87	-	-	480
127530	Rent Lot 255 - Admin	-	-	480
127730	Rent Lot 304 Darlot	-	-	280
127630	Rent Lot 208 - Pool Manager	-	-	480
128830	Reimbursements - Other	1,700	425	250
127130	Housing Rental - Staff	8,320	2,080	240
Total Operating Income		10,020	2,505	2,210
<b>Capital Expenditure</b>				
127040	Staff Housing Upgrades	330,000	-	417
127150	New Staff Housing	-	-	5,900
Total Capital Expenditure		330,000	-	6,317
Net Funding Demands		(328,300)	3,548	19,484

<b>Shire of Meekatharra</b>		<b>Management Budget Community Amenities</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
		<b>2007/08 Budget \$</b>	<b>2007/08 YTD Budget \$</b>	<b>2007/08 30 Sep 2007 \$</b>
<b>SANITATION - HOUSEHOLD REFUSE</b>				
<b>Operating Expenditure</b>				
128320	Refuse Collection	137,148	24,934	18,000
128420	Refuse Site Maintenance	81,500	14,817	5,586
128350	Insurance	2,390	598	1,560
129140	New Bins & Equipment	3,000	-	-
12914a	Plastic Bag ban program	5,000	-	-
129160	Litter Control/Town Tidying	10,000	2,500	367
128220	Administration Allocated	10,429	2,607	3,387
Total Operating Expenditure		<u>249,467</u>	<u>45,456</u>	<u>28,901</u>
<b>Operating Income</b>				
128630	Refuse Collection	90,200	90,200	84,934
129030	Sale of Bins	3,000	750	260
129150	Reimbursements	-	-	5,000
Total Operating Income		<u>93,200</u>	<u>90,950</u>	<u>90,193</u>
<b>SEWERAGE</b>				
<b>Operating Expenditure</b>				
129920	Sewerage Pond Maintenance	15,000	3,750	964
129740	Insurance	1,063	266	897
129720	Depreciation	3,096	774	780
129700	Administration Allocated	4,172	1,043	1,355
Total Operating Expenditure		<u>23,331</u>	<u>5,833</u>	<u>3,996</u>
<b>Operating Income</b>				
129830	Septic Tank Fees	800	-	-
Total Operating Income		<u>800</u>	<u>-</u>	<u>-</u>
<b>TOWN PLANNING AND REGIONAL DEVELOPMENT</b>				
<b>Operating Expenditure</b>				
131010	Scheme Amendments	1,000	-	-
131030	Consultants	1,000	-	-
131120	Insurance	1,063	266	897
131000	Administration Allocated	5,214	1,304	1,707
Total Operating Expenditure		<u>8,277</u>	<u>1,570</u>	<u>2,604</u>
<b>Operating Income</b>				
131230	Fees	100	-	-
Total Operating Income		<u>100</u>	<u>-</u>	<u>-</u>

Continued...

<b>Shire of Meekatharra</b>		<b>Management Budget Community Amenities</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
continued.....		<b>2007/08 Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Sep 2007</b>
<b>PROTECTION OF THE ENVIRONMENT</b>				
<b>Operating Expenditure</b>				
130340	Waste Oil Facility	500	-	-
130320	Tyre Recycling	6,000	-	-
Total Operating Expenditure		<u>6,500</u>	<u>-</u>	<u>-</u>
<b>OTHER COMMUNITY AMENITIES</b>				
<b>Operating Expenditure</b>				
132120	Cemetery Operations	21,000	5,250	2,864
131920	Burial plot preparations	30,000	7,500	1,920
132020	Hearse & Shed Costs	5,000	1,250	85
132420	Cemetery Plaques	1,500	-	-
132620	Depreciation	4,600	1,150	1,242
132720	Insurance	1,063	266	897
132820	Administration Allocated	9,386	2,347	3,066
132520	Public Toilets	10,000	2,500	2,762
132220	SPQ Mcleary St "Paddy's Flat"	3,000	750	2,404
Total Operating Expenditure		<u>85,549</u>	<u>21,013</u>	<u>15,240</u>
<b>Operating Income</b>				
132630	Charges - Cemetery Fees	5,000	1,250	872
Total Operating Income		<u>5,000</u>	<u>1,250</u>	<u>872</u>
Net Funding Demands		<u>(274,024)</u>	<u>18,328</u>	<u>40,324</u>

<b>Shire of Meekatharra</b>		<b>Management Budget Recreation &amp; Culture</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
		<b>2007/08 Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Sep 2007</b>
<b>PUBLIC HALLS AND CIVIC CENTRES</b>				
<b>Operating Expenditure</b>				
133620	Town Hall Maintenance	24,850	6,213	4,221
133420	Insurance	8,439	2,110	4,588
13342C	Consultant building inspection	15,420	-	-
133720	Depreciation	12,000	3,000	2,993
133550	Administration Allocated	14,601	3,650	4,742
Total Operating Expenditure		<u>75,310</u>	<u>14,973</u>	<u>16,541</u>
<b>Operating Income</b>				
134630	Hall Hire Fees	2,500	625	715
Total Operating Income		<u>2,500</u>	<u>625</u>	<u>715</u>
<b>Capital Expenditure</b>				
13484a	Town Hall - capital improvemen	42,000	-	-
Total Capital Expenditure		<u>42,000</u>	<u>-</u>	<u>-</u>
<b>SWIMMING AREAS AND BEACHES</b>				
<b>Operating Expenditure</b>				
135420	Swimming Pool Contract	67,500	8,438	-
136020	Housing	12,395	3,099	1,907
135620	Insurance	6,196	1,549	3,468
135920	Swimming Pool Maintenance	12,000	3,000	326
135720	Swimming Pool Water/Sewerag	5,000	1,250	-
135520	Swimming Pool Chemicals/Gas/	8,000	2,000	-
135820	Swimming Pool Electricity	10,000	2,500	988
137040	Swimming Pool Other	5,000	1,250	-
136620	Depreciation	15,500	3,875	3,840
135320	Administration Allocated	6,257	1,564	2,033
Total Operating Expenditure		<u>147,848</u>	<u>28,525</u>	<u>12,563</u>
<b>Operating Income</b>				
136530	Swimming Pool Subsidy	3,000	-	-
136430	Swimming Pool Admission	8,000	-	113
Total Operating Income		<u>11,000</u>	<u>-</u>	<u>113</u>
<b>Capital Expenditure</b>				
136670	Upgrade Pool Change rooms	90,000	-	-
136940	Re-coat pool/Diving Board	24,000	-	-
137140	Pool Equipment	5,000	-	-
Total Capital Expenditure		<u>119,000</u>	<u>-</u>	<u>-</u>

Continued...



Shire of Meekatharra		Management Budget Recreation & Culture		
for the period ended 30 September 2007.		2007/08		
continued.....		2007/08 Budget	2007/08 YTD Budget	2007/08 30 Sep 2007
<b>RECREATION OFFICER</b>				
<b>Operating Expenditure</b>				
136170	Salaries	70,386	17,597	1,974
136180	Superannuation	6,335	1,584	183
136190	Staff Replacement & Relocation	2,000	-	-
136210	Vehicle Operating Costs	13,000	3,250	1,934
137020	Housing Allocation	-	-	953
136150	Administration Allocated	25,030	6,258	8,170
137620	Insurance	7,952	7,952	6,897
136250	Activities	14,000	1,540	1,426
136200	Misc Grant Activities	3,603	-	-
Total Operating Expenditure		142,306	38,181	21,536
<b>Operating Income</b>				
136230	Reimbursements	500	-	-
136260	Miscellaneous Grants	15,000	-	-
Total Operating Income		15,500	-	-
<b>OTHER RECREATION AND SPORT</b>				
<b>Operating Expenditure</b>				
138100	Housing Allocation	12,394	3,099	675
138120	Reticulation Maintenance	5,000	1,250	-
138020	Picture Gardens	500	125	29
137920	Parks, Gardens & Reserves	200,404	50,101	15,742
137420	Scheme Water	5,000	-	160
137320	Sports ground (oval) maintenance	32,000	8,000	5,108
137220	Sports Complex Maintenance	28,500	7,125	2,394
138920	Other Building Maintenance	6,000	1,500	585
138720	Gym Building Maintenance	6,500	1,625	559
138260	Gym Operating Costs	1,000	250	-
138250	Community Bus Operating costs	15,000	3,750	2,594
138620	Utilities - Gym	1,000	500	-
138130	Insurance	4,380	-	-
138810	Gym Equipment	400	-	-
139720	Depreciation	63,000	15,750	16,046
138110	Administration Allocated	16,686	4,172	5,447
Total Operating Expenditure		397,764	97,247	49,340
<b>Operating Income</b>				
139630	Complex Fees	2,000	500	797
139930	Gym Fees	3,000	750	817
138930	School Oval Contribution	12,000	6,043	5,124
138850	Community Bus fees	3,500	875	75
140730	Reimbursements	-	-	749
139430	Complex Fees Tennis	150	-	-
Total Operating Income		20,650	8,168	7,562

Continued.

Continued...

Shire of Meekatharra		Management Budget Recreation & Culture		
for the period ended 30 September 2007.		2007/08		
continued.....		2007/08	2007/08	2007/08
<b>OTHER RECREATION AND SPORT</b>		<b>Budget</b>	<b>YTD Budget</b>	<b>30 Sep 2007</b>
<b>Capital Expenditure</b>				
136340 Construct Oval Toilets	50,000	-	-	
136350 Practice wall for tennis courts	3,000	-	-	
136540 Air conditioner Gym	5,000	-	-	
136360 Oval Line Marking Machine	750	-	-	
137840 BBQ & Light	12,000	-	-	
136240 Cornish Lift	6,000	-	-	
136370 Viewing platform at headframe	7,000	-	-	
136380 Replace pine rails around oval	8,000	800	578	
136640 Oval lights	75,966	-	-	
136390 Water Tank - Oval	85,000	8,500	8,685	
138820 Gym Equipment	4,300	-	-	
138940 Sports Complex Equipment	15,000	-	-	
139140 New Pump/fittings - oval	30,000	-	-	
13914a Race Course Buildings	40,000	-	-	
15216t Tractor	40,000	-	-	
13639a Mt Gould Police Station - securit	6,500	-	-	
Total Capital Expenditure	388,516	9,300	9,263	
<b>Capital Income</b>				
138860 Oval Lighting	11,666	11,666	35,000	3
170200U Shire Water Reserve	12,000	-	-	
Total Capital Income	23,666	11,666	35,000	
<b>TELEVISION AND RADIO BROADCASTING</b>				
<b>Operating Expenditure</b>				
139860 Administration Allocated	2,086	522	677	
140820 Depreciation	1,310	328	329	
139880 Insurance	439	110	439	
139920 Operating Costs	1,000	250	-	
139820 Site Sharing Costs	6,000	1,500	3,939	
Total Operating Expenditure	10,835	2,710	5,384	
<b>LIBRARIES</b>				
<b>Operating Expenditure</b>				
140120 Book exchange costs	1,000	250	124	
140620 Lost/damaged/replaced stock	400	100	9	
140520 Library operations	5,000	1,250	-	
140420 Insurance	439	110	439	
140180 Administration Allocated	33,790	8,448	11,002	
140720 Depreciation	751	188	189	
Total Operating Expenditure	41,380	10,346	11,762	
<b>Operating Income</b>				
140530 Library Charges	200	50	-	
Total Operating Income	200	50	-	
<b>OTHER CULTURE</b>				
<b>Operating Expenditure</b>				
141320 25 Mile Well Maintenance	1,500	375	123	
141420 Mt Gould Police Station	1,500	375	420	
141520 Museum Maintenance	1,000	250	159	
141720 Municipal Inventory Review	15,000	-	-	
141730 Preservation of Historical Image	22,000	-	-	
141120 Insurance	731	731	731	
141820 Administration Allocated	10,429	2,607	3,387	
141620 Depreciation	3,100	775	772	
Total Operating Expenditure	55,260	5,113	5,593	
Net Funding Demands	(1,346,703)	(185,886)	(88,592)	

<b>Shire of Meekatharra</b>		<b>Management Budget Transport</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
		<b>2007/08 Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Sep 2007</b>
<b>MAINTENANCE - STREETS, ROADS, BRIDGES &amp; DEPOTS</b>				
<b>Operating Expenditure</b>				
149020	Administration Allocated	73,003	18,251	25,797
148800	Depot Maintenance	34,900	8,725	12,332
148400	Lighting of Streets	25,000	6,280	4,076
148500	Street Cleaning Sweeping	55,000	14,808	932
148200	Street Maintenance	55,325	14,895	26,367
149000	Signage of Streets & Roadworks	35,000	9,423	-
147500	Rural Roads Maintenance - Day Lab	440,840	110,210	94,946
14750C	Rehabilitation of Gravel Pits	55,325	-	-
148600	Contract & Consulting Supervision	10,000	-	-
148820	Infrastructure Depreciation Expense	1,495,000	373,750	324,865
Total Operating Expenditure		2,279,393	556,312	489,315
<b>Operating Income</b>				
145910	Grant - MRWA Direct	149,315	149,315	142,564
Total Operating Income		149,315	149,315	142,564
<b>CONSTRUCTION - STREETS, ROADS, BRIDGES &amp; DEPOTS</b>				
<b>Capital Expenditure</b>				
142000	<b>Road Construction</b>	2,251,311	562,828	-
	Mt Clere Road	-	-	307,791
	Sandstone Rd	-	-	362
	<b>Flood Damage</b>	-	-	-
	Ashburton Downs	-	-	58,947
	<b>Black Spot</b>	-	-	-
	Main Street	225,000	-	428
	<b>Other</b>	-	-	-
	Town Streets Construction	98,065	-	-
	Town Streets - reseal	180,000	-	-
	Connaughton/GNH - modifications	90,000	-	-
Total Capital Expenditure		2,844,376	562,828	367,528
<b>Capital Income</b>				
146810	Grant - MRWA Flood Damage	403,292	-	-
146210	Grant - Roads to Recovery (R2R)	822,000	616,500	630,615
146410	Black Spot - Main Street	180,678	-	-
146910	Grant - Roads 2020 (Regional Road)	194,333	-	-
Total Capital Income		1,600,303	616,500	630,615

Continued...



<b>Shire of Meekatharra</b>		<b>Management Budget Transport</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
continued.....		<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
		<b>Budget</b>	<b>YTD Budget</b>	<b>30 Sep 2007</b>
<b>ROAD PLANT PURCHASES</b>				
<b>Operating Income</b>				
181310	Profit on Sale of Asset	30,000	-	-
Total Operating Income		30,000	-	-
<b>Capital Expenditure</b>				
180140	Miscellaneous Plant (Small Equipme	30,000	-	-
182050	Vehicle for restructure	52,000	-	-
181240	Truck	180,000	-	-
182070	Towable Road Sweeper (2nd hand)	25,000	-	-
180340	Maintenance Caravan	65,000	-	-
182840	Gen Set (Construction)	-	18,755	18,755
181540	Pumps	28,000	-	-
Total Capital Expenditure		380,000	18,755	18,755
<b>Capital Income</b>				
181050	Proceeds Sale of Plant	60,000	-	-
Total Capital Income		60,000	-	-
<b>AIR BP</b>				
<b>Operating Expenditure</b>				
160520	Administration Allocated	8,343	2,086	2,710
160220	Salaries	-	-	2,651
160020	Wages Call Outs	-	-	2,765
160320	Cost of Fuel Sold	55,000	13,750	17,198
160420	Bank Charges	450	113	-
160720	Other Charges	2,100	525	-
Total Operating Expenditure		65,893	16,474	25,324
<b>Operating Income</b>				
181130	Fuel Sales - Cash	62,000	15,500	17,597
181230	Call Out Fees	-	-	4,640
181630	BP Monthly Retainer	57,000	14,250	14,250
Total Operating Income		119,000	29,750	36,487
<b>Capital Expenditure</b>				
18216a	Runway Re-seal/re-spray	150,000	-	-
18216b	Airport - plant & equipment	14,000	-	-
Total Capital Expenditure		164,000	-	-
<b>Capital Income</b>				
170700U	Airport Runway Reserve	150,000	-	-
Total Capital Income		150,000	-	-
<b>AERODROME</b>				
<b>Operating Expenditure</b>				
180020	Salaries	-	27,015	27,015
180120	Superannuation	-	3,438	3,438
180600	Training and Conferences	3,000	-	-
181620	Housing Allocations	12,394	3,099	1,434
180210	Consultancy	11,000	-	-
180220	Utilities & Other Costs	50,000	12,500	10,568
180620	Insurance	9,601	2,400	8,283
180320	Aerodrome Operations (Air)	40,500	-	-
180520	Aerodrome Maintenance	52,500	13,125	5,139
180900	Security Operating Expenses	-	-	45
180720	Depreciation	170,000	42,500	42,265
181420	Administration Allocated	5,840	1,460	1,897
18002a	Management contract	170,000	-	-
Total Operating Expenditure		524,835	105,537	100,084



**Shire of Meekatharra**

for the period ended 31 August 2007.

**2007/08**

continued.....		<b>2007/08</b>	<b>2007/08</b>	<b>2007/08</b>
<b>AERODROME</b>		<b>Budget</b>	<b>YTD Budget</b>	<b>31 Aug 2007</b>
<b>Operating Income</b>				
182030	Airport Landing Charges	175,000	43,750	35,520
150030	Other Landing Charges	6,000	1,500	-
150130	Airport Leases	24,000	6,000	1,476
151930	RFDS Refuelling	10,000	2,500	1,700
150330	Reimbursements	24,000	6,000	2,827
150530	Reimbursements Telephone	600	150	132
<b>Airport Diesel Operations</b>				
183030	Sales	230,000	57,500	58,155
150910	Less Wages	-	-	(1,953)
150920	Issues	(210,000)	(52,500)	(60,788)
	Cost of goods sold	(210,000)	(52,500)	(62,742)
	Profit/(Loss) on operations	20,000	5,000	(4,586)
Total Operating Income		259,600	64,900	37,068
<b>Capital Expenditure</b>				
152140	Airport Security fencing, signage &	17,000	-	-
152160	Airport Fire Fighting System	25,000	6,250	6,118
152190	Terminal - Refurbish Toilets	6,500	-	-
Total Capital Expenditure		48,500	6,250	6,118
<b>Capital Income</b>				
151830	RADS Grant	7,300	3,650	5,882
Total Capital Income		7,300	3,650	5,882
Net Funding Demands		(3,931,479)	(402,041)	(154,507)

<b>Shire of Meekatharra</b>		<b>Management Budget Economic Services</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
		<b>2007/08 Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Sep 2007</b>
<b>RURAL SERVICES</b>				
<b>Operating Expenditure</b>				
183020	MRVC Vermin Control	6,500	1,625	-
183120	Noxious Weeds and Pests	3,000	750	-
187520	Stockyard Maintenance	2,000	500	1,000
187420	Shop Premises Maintenance	2,500	625	-
187540	Assistance to Community Group	5,000	1,250	-
187620	Depreciation - Economic	19,571	4,893	4,933
Total Operating Expenditure		<u>38,571</u>	<u>9,643</u>	<u>5,933</u>
<b>Operating Income</b>				
187630	Wesfarmers Yard Lease	2,500	625	-
187750	Bill Board Rental	750	188	188
187730	Reimbursements	1,500	375	-
Total Operating Income		<u>4,750</u>	<u>1,188</u>	<u>188</u>
<b>TOURISM AND AREA PROMOTION</b>				
<b>Operating Expenditure</b>				
189250	Administration Allocated	42,759	10,690	13,251
189220	Depreciation	29,500	7,375	7,202
183820	Tourism Promotions	16,000	4,000	5,164
184620	Maps & Souvenirs	10,000	-	-
184220	Information Bays	4,000	1,000	594
189260	Maintenance Trails & Lookouts	20,000	5,385	2,204
183920	October Festival	51,400	12,850	10,283
184030	Meekatharra Rodeo	5,000	-	-
184420	Local Newspaper Production	5,000	1,250	757
184720	Town Beautification	10,000	-	1,227
Total Operating Expenditure		<u>193,659</u>	<u>42,550</u>	<u>40,682</u>
<b>Operating Income</b>				
183930	October Festival Income	30,200	15,100	14,856
184330	Local Newspaper Revenue	2,000	500	240
184730	Sale of Maps & Souvenirs	2,000	500	744
184430	Meeka Dust Advertising	100	25	773
Total Operating Income		<u>34,300</u>	<u>16,125</u>	<u>16,613</u>

Continued...

<b>Shire of Meekatharra</b>		<b>Management Budget Economic Services</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
		<b>2007/08 Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Sep 2007</b>
<b>TOURISM AND AREA PROMOTION ...continued</b>				
<b>Capital Expenditure</b>				
153940	Meeka Heritage Drive Trails	294,768	-	-
153890	Town Heritage Walk	-	-	125
153970	Collection of Mining Relics	10,000	-	-
154240	Entry Statements & Signs	30,000	-	-
153950	Tourist rest Area	-	-	66
Total Capital Expenditure		<u>334,768</u>	<u>-</u>	<u>191</u>
<b>Capital Income</b>				
153810	Trails Grant	192,132	-	-
Total Capital Income		<u>192,132</u>	<u>-</u>	<u>-</u>
<b>BUILDING CONTROL</b>				
<b>Operating Expenditure</b>				
156420	MRH S Building Costs	20,000	-	-
157740	Insurance	-	-	1,395
156520	Demolition costs	10,000	-	-
157720	Administration Allocated	1,043	261	353
Total Operating Expenditure		<u>31,043</u>	<u>261</u>	<u>1,747</u>
<b>Operating Income</b>				
156830	Building Permit Fees	1,500	375	120
156930	Building Demolition Fees	1,000	250	10,150
Total Operating Income		<u>2,500</u>	<u>625</u>	<u>10,270</u>
Net Funding Demands		<u>(364,359)</u>	<u>(34,516)</u>	<u>(21,483)</u>

<b>Shire of Meekatharra</b>		<b>Management Budget Other Property &amp; Services</b>		
<i>for the period ended 30 September 2007.</i>		<b>2007/08</b>		
		<b>2007/08 Budget</b>	<b>2007/08 YTD Budget</b>	<b>2007/08 30 Sep 2007</b>
<b>PRIVATE WORKS</b>				
<b>Operating Expenditure</b>				
189520	Private Works	1,000	-	-
Total Operating Expenditure		1,000	-	-
<b>Operating Income</b>				
189630	Charges - Private Works	1,600	-	-
Total Operating Income		1,600	-	-
<b>PUBLIC WORKS OVERHEAD</b>				
<b>Operating Expenditure</b>				
180120	Supervision - Salaries	152,734	41,121	10,038
181320	Superannuation of Workmen	74,359	20,020	8,320
180320	Annual Leave, Sick Leave, Publi	84,345	8,435	7,359
180520	Rostered days Off	-	-	1,978
180720	Relocation & Recruitment Costs	10,000	2,500	1,457
181520	Allowances and Incentives	59,724	14,931	22,290
180620	Camping Requirements	11,000	2,750	4,016
180820	Camping Telephone Costs	9,000	2,250	2,502
180920	Travelling and Conference Expe	5,000	-	-
181020	Protective Clothing & Equipmer	6,000	1,500	1,217
182320	Allocation from Housing	74,364	18,591	18,620
180220	Engineering - Office and Other l	44,000	11,000	1,697
180420	Insurance on Works	46,826	23,413	24,583
182720	Occupational Health & Safety	7,000	-	-
181420	Work Supervisors Vehicle	25,000	6,250	5,224
181120	Long service leave	6,900	-	-
182520	Administration Allocated	66,745	16,686	21,734
181820	Less PWO allocated to works	(682,997)	(124,169)	(81,156)
Total Operating Expenditure		-	45,278	49,877
<b>Operating Income</b>				
181330	Reimbursements - Stores & Tele	7,900	1,975	1,092
185630	Reimbursements - Workers Con	-	-	1,448
170150U	Transfer from Leave Reserve	4,000	-	-
Total Operating Income		11,900	1,975	2,540
<b>PLANT OPERATION COSTS</b>				
<b>Operating Expenditure</b>				
183020	Fuel and Oil	300,000	75,000	33,441
183320	Parts and Repairs (external)	265,000	66,250	49,862
183420	Repairs - Wages	20,000	5,000	11,012
183220	Tyres	80,000	20,000	8,332
183620	Consumable Stores	25,000	6,250	10,379
184320	Replacement Tools	10,000	2,500	673
183520	Licenses	15,000	3,750	1,372
183820	Insurance	39,445	39,445	39,445
183230	Mechanics Vehicle	12,000	3,000	2,685
183920	Cutting Edges	10,000	-	-
183010	Administration Allocated	30,244	7,561	9,841
184020	Less Alloc To Works	(806,689)	(201,672)	(222,756)
Total Operating Expenditure		-	27,084	(55,714)
<b>Operating Income</b>				
183030	Diesel Fuel Rebate	18,000	4,500	-
Total Operating Income		18,000	4,500	-



<b>Shire of Meekatharra</b>		<b>Management Budget Other Property &amp; Services</b>		
<i>for the period ended 31 March 2007.</i>		<b>2006-07</b>		
continued.....		<b>2006/07 Budget</b>	<b>2006/07 YTD Budget</b>	<b>2006/07 31 Mar 2007</b>
<b>PLANT DEPRECIATION</b>				
<b>Operating Expenditure</b>				
183120	Depreciation	452,000	113,000	114,262
184040	Less Plant Depreciation Allocate	(452,000)	(113,000)	(65,319)
Total Operating Expenditure		-	-	48,943
<b>Operating Income</b>				
187630	Sale Of Scrap	5,000	1,250	232
Total Operating Income		5,000	1,250	232
<b>SALARIES AND WAGES</b>				
185300	Salaries & Wages	1,850,593	462,648	311,922
185400	Salaries & Wages Alloc	(1,850,593)	(462,648)	(318,009)
Total Operating Expenditure		-	-	(6,087)
Net Funding Demands		35,500	(64,637)	(34,246)

Shire of Meekatharra			Management Budget Notes on Variations		
for the period ended 30 September 2007.			2007/08		
Variations for revenues and expenses that are greater than \$10,000 and 10.0% when compared to the budget year to date estimates. New notes raised this month are identified with a #.					
Ref	Act	Description	Anl Budget	YTD Budget	30 Sep 2007
1	136170	Salaries	70,386	17,597	\$ 1,974
		Staff shortages. Officer has now been appointed.			89%
2	137920	Parks, Gardens & Reserves	200,404	50,101	\$ 15,742
		Staff shortages - reduced maintenance.			69%
3	138860	Oval Lighting	11,666	11,666	\$ 35,000 #
		Grant from 2006/07. To be reviewed.			200%
4	148500	Street Cleaning Sweeping	55,000	14,808	\$ 932
		Staff shortage - unable to complete.			94%
5	148200	Street Maintenance	55,325	14,895	26,367
		Works crew undertaking much of the maintenance in September.			77%
6	148820	Infrastructure Depreciation Exp	1,495,000	373,750	324,865
		Non cash depreciation expense. No effect on budget outcome.			13%
7	150020	Salaries	-	27,015	27,015 #
		New contract management delayed to 1 October 2007.			0%
8	183020	Fuel and Oil	300,000	75,000	33,441
		Travel reduced.			55%

## SHIRE OF MEEKATHARRA

## INVESTMENT REGISTER

Total Investments as at 30th September 2007

Account	Institution	Interest Rate	Opening Balance 1/07/2007	Interest Earnt to 31/08/2007	Interest Earnt This Period	Transfers To Investments	Transfers From Investments	Closing Balance 30/09/2007
946020606	Home Building Society	Variable	4,817,224.45	55,254.62	28,373.84	-	-	4,900,852.91
26-7466	Westpac Bank	Variable	2,134,857.91	22,541.73	14,033.84	1,500,000.00	( 450,000.00 )	3,221,433.48
<b>TOTALS</b>			<b>6,952,082.36</b>	<b>77,796.35</b>	<b>42,407.68</b>	<b>1,500,000.00</b>	<b>( 450,000.00 )</b>	<b>8,122,286.39</b>

## Investments by Nature

General Ledger Code	Investment Purpose	% of Investment	Opening Balance 1/07/2006	Interest Earnt to 31/08/2007	Interest Earnt This Period	Transfers To Investments	Transfers From Investments	Closing Balance 30/09/2007
170300	Plant Reserve	27.15%	1,307,648.02	14,999.01	7,702.15	-	-	1,330,349.18
170500	Building Reserve	5.29%	254,778.24	2,922.36	1,500.66	-	-	259,201.27
170200	Water Reserve	2.35%	113,399.17	1,300.71	667.93	-	-	115,367.81
170700	Airport Runway Reserve	34.75%	1,674,072.78	19,201.98	9,860.42	-	-	1,703,135.19
170800	Airport Operations Reserve	12.26%	590,622.25	6,774.57	3,478.81	-	-	600,875.63
170600	Transport Reserve	5.38%	258,952.99	2,970.25	1,525.25	-	-	263,448.49
170100	Infrastructure Reserve	12.01%	578,668.44	6,637.45	3,408.40	-	-	588,714.30
170150	Leave Reserve	0.81%	39,082.56	448.29	230.20	-	-	39,761.04
<b>SUB TOTAL ON RESERVES</b>		100.00%	4,817,224.45	55,254.62	28,373.84	-	-	4,900,852.91
6001	Municipal Fund	100.00%	2,134,857.91	22,541.73	14,033.84	1,500,000.00	( 450,000.00 )	3,221,433.48
<b>TOTAL INVESTMENTS BY NATURE</b>			<b>6,952,082.36</b>	<b>77,796.35</b>	<b>42,407.68</b>	<b>1,500,000.00</b>	<b>( 450,000.00 )</b>	<b>8,122,286.39</b>

**9.2.2 OUTSTANDING DEBTORS**

**LOCATION:** NIL  
**APPLICATION:** NIL  
**FILE REF:** D/15  
**DISCLOSURE OF INTEREST:** NI  
**DATE OF REPORT:** 4<sup>th</sup> OCTOBER 2007  
**AUTHOR:** CAMERON WATSON  
CORPORATE & DEVELOPMENT  
SERVICES MANAGER

**SIGNATURE OF AUTHOR:**



**SENIOR OFFICER:**

ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:**



**Summary:**

Attached is a copy of the detailed outstanding Sundry Debtors.

**Background:**

At the end of every month an aged detailed trial balance is performed.

The following applies to all outstanding debtors –

>90 day – All outstanding debtors with 90 days or more are sent a 7 day debt collection letter.

>60 day – All outstanding debtors with 60 days or more are sent a reminder letter.

>30 day – All outstanding debtors with 30 days or more account are sent a statement with a reminder sticker attached.

**Comment:**

Although the outstanding > 90 day accounts are sent letters stating that they will be forwarded onto the debt collection agency, Council needs to be aware of the cost to do so. Therefore from time to time, in relation to minimal amounts i.e. landing fees it is required that Council write off the debt incurred.

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Loss of revenue

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr B A O'Dwyer**

**Seconded: Cr H Nichols**

**That Council receives the outstanding monthly Debtor Trial Balance for  
September 30, 2007.**

**CARRIED 5/0**



# MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 13 2007

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SHIRE OF MEEKATHARRA

		Debtors Trial Balance				
		As at 30.09.2007				
Debtor #	Name	02.07.2007 > 90 days	01.08.2007 > 60 days	31.08.2007 > 30 days	30.09.2007 Current	Total
A345	AERODROME MANAGEMENT SERVICES	29.31	0.00	0.00	0.00	29.31
A049	AIR AUSTRALIA INTERNATIONAL	0.00	0.00	113.95	91.16	205.11
A029	AIR PHOENIX INTERNATIONAL	0.00	0.00	0.00	160.04	160.04
A074	AIRLINES OF TASMANIA PTY LTD	83.82	-83.82	0.00	0.00	0.00
A046	AUSTRALIAN AERIAL SURVEYS P/LTD	-33.68	0.00	0.00	0.00	-33.68
A081	AVWEST PTY LTD	0.00	0.00	0.00	44.00	44.00
B016	BELELE STATION	624.00	0.00	0.00	0.00	624.00
B038	BROOME AIRSERVICES	0.00	26.94	0.00	0.00	26.94
B021	BUNBURY AERO CLUB (INC)	0.00	0.00	0.00	11.97	11.97
W036	CAMERON WATSON	0.00	0.00	0.00	-0.01	-0.01
C019	CASAIR PTY LTD	0.00	0.00	0.00	62.37	62.37
L30	CECIL LANE	0.00	0.00	0.00	-0.02	-0.02
C048	CENTRAL AIR SERVICES PTY LTD	0.00	0.00	0.00	53.85	53.85
C026	CHINA SOUTHERN W/AUSTRALIA	0.00	0.00	0.00	176.82	176.82
T019	CLARKE TERENCE	38.14	0.01	0.01	0.00	38.16
C021	COMPLETE AVIATION SERVICES	0.00	0.00	0.00	124.74	124.74
C15	COURIER AUSTRALIA	0.00	0.00	46.50	46.50	93.00
D011	D & L ELECTRICS	29.44	0.00	0.00	0.00	29.44
M090	DARREN MOORE	20.75	0.00	0.00	0.00	20.75
H007	DEPARTMENT OF HOUSING AND WORKS	0.00	0.00	0.00	285.52	285.52
D1	DEPT OF EDUCATION & TRAINING	0.00	0.00	0.00	9707.67	9707.67
D030	DIRECT AIR CHARTER	0.00	0.00	98.30	0.00	98.30
H4	DOROTHY HILL	51.30	0.00	0.00	0.00	51.30
K033	DR CARY KAILIS	-53.88	0.00	0.00	0.00	-53.88
E013	EDSAL PTY LTD	-36.26	1153.35	100.85	0.00	1217.94
S077	EDWARD SKENDER	0.00	0.00	0.00	44.00	44.00
E009	ESPERANCE AIR CHARTER	0.00	37.90	0.00	0.00	37.90
F014	FUGRO AIRBORNE SURVEYS	0.00	0.00	0.00	254.93	254.93
G011	GERALDTON AIR CHARTER	0.00	0.00	71.84	0.00	71.84
G039	GLENEAGLE GOLD LIMITED	440.00	0.00	0.00	0.00	440.00
G008	GOLDFIELDS AIR SERVICES	109.72	-109.72	34.18	0.00	34.18
G092	GRAEME WOOLCOCK	0.00	0.00	62.95	0.00	62.95
S038	GREGORY DENNIS STONEY	44.39	0.00	0.00	0.00	44.39
H050	HALES, PETER	0.00	0.00	0.00	14.72	14.72
H014	HELIBITS PTY LTD	0.00	59.97	34.18	0.00	94.15
H044	Hampton Livestock Transport P/L	0.00	0.00	0.00	46.50	46.50
E014	IAN EVANS	0.00	0.00	58.72	14.72	73.44
J023	J N ENGINEERING	25.70	0.00	0.00	0.00	25.70
J018	JANDAKOT FLIGHT CENTRE	0.00	0.00	0.00	29.81	29.81

# MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 13 2007

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SHIRE OF MEEKATHARRA

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Debtors Trial Balance

As at 30.09.2007

Debtor #	Name	02.07.2007 > 90 days	01.08.2007 > 60 days	31.08.2007 > 30 days	30.09.2007 Current	Total
J028	JANDAKOT HELICOPTERS	0.00	0.00	44.00	49.50	93.50
J060	JINGLE HOLDINGS	0.00	1148.50	591.00	132.00	1871.50
7	JOZSEF KISS	0.00	0.00	15.40	0.00	15.40
P055	JULIE PEAKHAM	234.72	0.00	0.00	0.00	234.72
K023	K & G AVIATION PTY LTD	0.00	0.00	-17.95	0.00	-17.95
D15	K. DERSCHOW & S. GILBERT	0.00	0.00	275.00	0.00	275.00
S054	KERRY SALMON	0.00	0.00	0.00	25.95	25.95
K004	KILLARA STATION	0.00	0.00	1320.92	942.60	2263.52
L023	LEONORA AIR SERVICE	80.72	0.00	0.00	0.00	80.72
L025	LIMESCALE AUSTRALIA	0.00	0.00	0.00	46.50	46.50
W3	MANAGER, WASTE MANAGEMENT BRANCH	0.00	0.00	0.00	5500.00	5500.00
S004	MARK SMITH PTY LTD	0.00	0.00	23.80	23.80	47.60
M098	MARKETFORCE ADVERTISING LIMITED	0.00	0.00	0.00	93.00	93.00
S15	MAUREEN STACK	0.00	0.00	0.00	155.50	155.50
46	MAXEM AVIATION PTY LTD	0.00	0.00	0.00	79.33	79.33
MC1D	MEEKATHARRA CARAVAN PARK	-52.50	0.00	23.80	23.80	-4.90
M12D	MEEKATHARRA CORNER STORE	0.00	0.00	23.80	0.00	23.80
M011	MEEKATHARRA POLICE DEPT	142.76	0.00	0.00	0.00	142.76
M052	MOBIL OIL AUSTRALIA PTY LTD	0.00	1251.84	0.00	1251.84	2503.68
T022	MR ARTHUR TAYLOR	0.00	0.00	55.47	0.00	55.47
M075	MURCHISON ELECTRICAL SERVICES	0.00	0.00	23.80	23.80	47.60
M16	MURCHISON MAIL & FREIGHT SERVICES	0.00	0.00	0.00	46.50	46.50
N006	NATIONAL JET SYSTEMS GROUP	0.00	0.00	0.00	508.02	508.02
N002	NETWORK AVIATION	0.00	1099.12	4044.70	791.67	5935.49
N001	NEWMAN VETERINARY HOSPITAL	0.00	0.00	23.80	23.80	47.60
O15	OCTAGON AUSTRALIA	0.00	0.00	0.00	256.30	256.30
W028	P R WIELAND PTY LTD	0.00	0.00	0.00	44.00	44.00
O005	PAUL O'CONNOR	11.00	0.00	0.00	0.00	11.00
P034	PAUL PETTET	12.72	0.00	0.00	0.00	12.72
H021	PHILIP HOOPER - COCKLES	-13.57	0.00	0.00	0.00	-13.57
P021	POLAR AVIATION	0.00	17.95	0.00	0.00	17.95
P058	POLICE AIR WING SUPPORT UNIT	0.00	0.00	0.00	52.14	52.14
Q004	PRESTON QUARTERMAINE	168.45	0.00	0.00	0.00	168.45
R009	ROYAL AERO CLUB OF WA	35.09	-35.09	106.64	44.00	150.64
R005	ROYAL FLYING DOCTOR SERVICE	0.00	0.00	0.00	6187.73	6187.73
R006	ROYAL MAIL HOTEL	878.33	0.00	0.00	0.00	878.33
R053	RUBY MIA	8352.27	0.00	0.00	0.00	8352.27
S067	SACHSE FARMING PTY LTD	0.00	0.00	0.00	12.95	12.95
S051	SHINE AIR	-38.10	0.00	18.95	0.00	-19.15

# MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 13 2007

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SHIRE OF MEEKATHARRA

		Debtors Trial Balance				
		As at 30.09.2007				
Debtor #	Name	02.07.2007 > 90 days	01.08.2007 > 60 days	31.08.2007 > 30 days	30.09.2007 Current	Total
S007	SKIPPERS AVIATION	0.00	1872.45	3573.98	6617.43	12063.86
C035	THE AEROPLANE COMPANY	26.44	0.00	0.00	0.00	26.44
T011	THREE RIVERS STATION	0.00	0.00	0.00	1256.80	1256.80
T010	TRANSWAY HOLDINGS	174.92	67.36	67.36	0.00	309.64
T007	TROPIC AIR SERVICES	0.00	0.00	0.00	64.86	64.86
C16	TYRON CHUDZIAK	0.00	0.00	14.70	14.70	29.40
U001	UNIVERSAL TRACKING SYSTEMS	0.00	0.00	714.35	0.00	714.35
W029	WILLIAM ARNOLD KING	0.00	-29.44	0.00	0.00	-29.44
R3	William E. Riley	685.05	0.00	0.00	0.00	685.05
Y007	YAMAR PTY LTD	0.00	0.00	0.00	11.97	11.97
Y004	YARLARWHEELOR STATION	0.00	0.00	0.00	942.60	942.60
Y012	YULELLA MECHANICAL REPAIRS	0.00	0.00	0.00	23.80	23.80
Totals		12071.05	6477.32	11565.00	36416.18	66529.55

**9.2.3 LIST OF ACCOUNTS PERIOD ENDED SEPTEMBER 2007**

**LOCATION:** N/A  
**APPLICATION:** CAMERON WATSON  
**FILE REF:** F/6  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 4<sup>TH</sup> OCTOBER 2007  
**AUTHOR:** CAMERON WATSON  
CORPORATE & DEVELOPMENT  
SERVICES MANAGER

**SIGNATURE OF AUTHOR:**



**SENIOR OFFICER:**

ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:**



**Summary:**

Accounts are to be presented to council for payments.

**Background:**

List of accounts

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing each account paid since the last such list was prepared –
  - (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing –
  - (a) each account which requires council authorization in that month –
    - (i) the payee's name
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under sub-regulation (1) or (2) is to be –
- (a) presented to the council at the next ordinary meeting of council after the list is prepared; and recorded in the minutes of that meeting.

**Comment:**

Each month the accounts are presented to council for payment;

Municipal	Voucher No's	Amount: \$364,879.19
Trust Account	Voucher No's	Amount: \$ 779.80
Air BP	Voucher No's VARIOUS	Amount: \$ 0.00

**Consultation:**

Roy McClymont – Chief Executive Officer

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996 S.6.10.13 List of Accounts.

**Policy Implications:**

NIL

**Financial Implications:**

Accounts to be paid.

**Strategic Implications:**

NIL

**Voting Requirements:**

Simple Majority

**That the accounts as detailed for September 2007 be paid**

**Officers Recommendation / Council Resolution:**

**Moved: Cr B A O'Dwyer**  
**Seconded: Cr H Nichols**

**That Council receive the attached list of creditor accounts paid under delegated power.**

**CARRIED 5/0**

# MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 13 2007

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## SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the 13th October 2007

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
693	20/09/2007	125410.03 - DOMESTIC VIOLENCE VEHICLE LEASE	DOMESTIC VIOLENCE VEHICLE LEASE	-489.67		
EFT1377	06/09/2007	EDGAR EDWARDS	EQUIPMENT HIRE BATTLE OF THE BANDS	-500.00		
EFT1378	06/09/2007	MOSES CONTRACTING	PROGRESS PMT	-60,000.00		
EFT1379	13/09/2007	TRENFELD B & E	TOWN MAINTENANCE CONTRACT	-3,991.40		
EFT1380	19/09/2007	AV TRUCKS	PARTS	-1,223.49		
EFT1381	19/09/2007	APPRENTICE & TRAINEESHIP CO	TRAINEESHIP - KHALIN GINGER	-5,599.06		
EFT1382	19/09/2007	AUSTRALIA POST	POSTAGE	-622.71		
EFT1383	19/09/2007	AIR LIQUIDE WA PTY LTD	OXY & ACETYLENE	-9.22		
EFT1384	19/09/2007	ALLIGHT PTY LTD	16.5 KVA SINGLE PHASE GENSET	-20,630.50		
EFT1385	19/09/2007	AUSTRALIA DAY COUNCIL OF WA INC	2007-08 MEMBERSHIP	-165.00		
EFT1386	19/09/2007	ALCHIN, MEGAN	REIMBURSEMENT FOR FAIRY LIGHTS	-229.95		
EFT1387	19/09/2007	ATYEO'S ENVIROMENTAL HEALTH SERVICES PL	EHO DUTIES	-3,146.00		
EFT1388	19/09/2007	BELL & CO	GUN BAG	-61.00		
EFT1389	19/09/2007	BOC GASES	CYLINDER RENT OXY & ACETYLENE	-628.79		
EFT1390	19/09/2007	TRISSET BOSS PTY LTD	RATE NOTICES (5000)	-847.00		
EFT1391	19/09/2007	BUNNINGS GROUP LIMITED	PLANTS	-201.83		
EFT1392	19/09/2007	COURIER AUSTRALIA	FREIGHT	-1,070.79		
EFT1393	19/09/2007	CONPLANT	NUT & BRUSH	-310.75		
EFT1394	19/09/2007	COATES HIRE	DIESEL GENERATOR	-1,508.56		
EFT1395	19/09/2007	PETER COLLIS	CREEK WALK TRAIL REPAIRS - ADDITIONAL	-1,513.50		
EFT1396	19/09/2007	COMMERCIAL HOTEL MEEKATHARRA	ACCOM GO-TENNIS	-820.00		
EFT1397	19/09/2007	EXTREME BANNERS	2 X PORTABLE MARQUEES	-4,037.00		
EFT1398	19/09/2007	E & MJ ROSHER PTY LTD	COOLING FAN & MOTOR FOR GENSET	-1,043.85		
EFT1399	19/09/2007	ELECTRODRY GERALDTON	CARPET CLEANING	-899.30		
EFT1400	19/09/2007	FOSSIL'S ENTERPRISES PTY LTD	PLANT REPAIRS	-8,100.40		
EFT1401	19/09/2007	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPIER MACHINE	-27,628.70		
EFT1402	19/09/2007	FARMER JACKS	POLY PIPE FITTINGS	-9,945.54		
EFT1403	19/09/2007	GLOBALSTAR AUSTRALIA PTY LTD	SATELLITE PHONE CHARGES	-552.46		
EFT1404	19/09/2007	GREAT NORTHERN RURAL SERVICE	ROAD MARKERS	-99.25		
EFT1405	19/09/2007	GERALDTON TROPHY CENTRE	FOOTBALL & NETBALL TROPHIES	-705.63		
EFT1406	19/09/2007	GREENFIELD TECHNICAL SERVICES	PROFESSIONAL SERVICES	-6,392.98		
EFT1407	19/09/2007	WA HINO SALES & SERVICE	PARTS	-477.11		
EFT1408	19/09/2007	HOPPY'S PARTS R U	COOLANT & FREIGHT	-5,073.52		
EFT1409	19/09/2007	TOLL IPEC PTY LTD	FREIGHT	-891.76		
EFT1410	19/09/2007	JR & A HERSEY PTY LTD	GLOVES	-807.40		
EFT1411	19/09/2007	KIELY PTY LTD	SERVICE AIRCONDITIONERS	-420.75		
EFT1412	19/09/2007	KNIGHTLINE COMPUTERS	SET UP SERVER	-1,540.00		
EFT1413	19/09/2007	LETS PARTY	OUTBACK BALL DECORATIONS	-67.65		
EFT1414	19/09/2007	MEEKATHARRA CARAVAN PARK	GIFT VOUCHER FOR CECIL LANE	-147.50		
EFT1415	19/09/2007	MIDAWN PTY LTD	DEPOSIT FOR DJ - MEEKA FESTIVAL	-300.00		
EFT1416	19/09/2007	MIDWEST TOYOTA	COOLANT	-181.96		
EFT1417	19/09/2007	MINESITE GLASS NORTH WEST	REPLACE WINDOW WRKS & SERVICES MGR OFFICE & LAMINATE	-748.30		
EFT1418	19/09/2007	MURCHISON MAIL & FREIGHT SERVICES	FREIGHT	-132.31		
EFT1419	19/09/2007	MERCURY FIRESAFETY PTY LTD	FIRE EQUIPMENT SERVICE COSTS	-1,587.85		
EFT1420	19/09/2007	MURCHISON ELECTRICAL	REPAIR DAMAGED SECURITY LIGHTS	-4,234.37		
EFT1421	19/09/2007	MIDWEST EMBROIDERING	UNIFORMS FOR NETBALL TEAM	-311.00		
EFT1422	19/09/2007	MOBILE MASTERS	CB RADIO	-330.00		
EFT1423	19/09/2007	MT MAGNET WASTE DISPOSAL	RUBBISH COLLECTION	-11,000.00		
EFT1424	19/09/2007	BROADCAST AUSTRALIA PTY LTD	POWER RECOVERY	-273.32		
EFT1425	19/09/2007	OZLITE PTY LTD	LIGHTING	-142.94		
EFT1426	19/09/2007	OFFICEWORKS BUSINESS DIRECT	FOLDING MACHINE	-1,784.64		
EFT1427	19/09/2007	RJ BACK	BUDGET 19.5 HRS JULY 2007 5 HRS	-2,560.25		
EFT1428	19/09/2007	ST JOHN AMBULANCE AUSTRALIA	FIRST AID KIT	-402.60		
EFT1429	19/09/2007	STATE LAW PUBLISHER	GAZETTE ADVERTISING	-311.85		
EFT1430	19/09/2007	MARK SMITH PTY LTD	ARRANGED BY TERRY CLARKE	-2,640.00		
EFT1431	19/09/2007	SUNNY BRUSHWARE SUPPLIES PTY LTD	ROADBROOM REFILLS	-873.40		
EFT1432	19/09/2007	TOTALLY WORKWEAR GERALDTON	UNIFORMS FOR MAY ANDREWS	-476.73		

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## SHIRE OF MEEKATHARRA

Accounts Due and Paid under Delegated Authority and Submitted to Council on the 13th October 2007

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
EFT1433	19/09/2007	TEAKLE & LALOR	SINGLE MANS QUARTERS	-6,490.00		
EFT1434	19/09/2007	VIDGUARD SECURITY SYSTEMS	ALARM MAINTENANCE	-355.00		
EFT1435	19/09/2007	VISIMAX SAFETY PRODUCTS	5' ANIMAL CATCH POLES X 2	-629.20		
EFT1436	19/09/2007	TOLL WEST	FREIGHT	-84.47		
EFT1437	19/09/2007	WESTRAC EQUIPMENT	OIL	-5,849.21		
EFT1438	19/09/2007	WA LOCAL GOVERNMENT ASSOCIATION	LOCAL GOVERNMENT CONVENTION - NORM TRENFIELD	-770.00		
EFT1439	19/09/2007	WESTNET PTY LTD	INTERNET	-319.70		
EFT1440	19/09/2007	YULELLA BUILDING AND CONSTRUCTION	DOOR LOCK REPAIRS	-161.70		
EFT1441	19/09/2007	YULELLA MECHANICAL	WINDSCREEN	-532.00		
EFT1442	19/09/2007	YULELLA VISION	2 X DB + MATTRESSES	-1,560.00		
EFT1443	27/09/2007	BURROWS A.G.	MEETING ATTENDANCE FEES	-150.00		
EFT1444	27/09/2007	GERALDTON FUEL COMPANY	BULK DIESEL DELIVERED	-66,690.89		
EFT1445	27/09/2007	GLOBALSTAR AUSTRALIA PTY LTD	SATELLITE PHONE	-545.36		
EFT1446	27/09/2007	HARVEY NORMAN COMPUTER STORE	DIGITAL CAMERA	-303.90		
EFT1447	27/09/2007	K E ANDERSON	FINANCIAL CONSULTING	-5,522.54		
EFT1448	27/09/2007	LANDGATE	TITLE SEARCH	-51.60		
EFT1449	27/09/2007	MEEKATHARRA CORNER STORE	TYRE & FITTING	-2,440.46		
EFT1450	27/09/2007	MARKET CREATIONS	AUGUST 2007 P/R CONSULTANCY CONTRACT	-638.00		
EFT1451	27/09/2007	MINTER ELLISON	NW GOLDFIELDS CLAIM	-851.40		
EFT1452	27/09/2007	MEEKA MEATS	4 DOZEN SAUSAGES	-41.23		
EFT1453	27/09/2007	ODWYER B.A.	TRAVEL COSTS	-385.60		
EFT1454	27/09/2007	SPORTS POWER GERALDTON	ASSORTED SPORTING GOODS	-355.80		
EFT1455	27/09/2007	TRENFIELD B & E	TOWN MAINTENANCE CONTRACT	-3,991.40		
EFT1456	27/09/2007	WA LOCAL GOVERNMENT ASSOCIATION	ADVERTISING	-2,672.64		
22755	11/09/2007	HUTCHINSON T.R.	HEALTH, BUILDING & TOWN PLANNING SEP '07	-30.00		
22756	11/09/2007	HORIZON POWER	ELECTRICITY CHARGES 24 JUL TO 24 AUG 07	-11,949.75		
22757	11/09/2007	TELSTRA CORPORATION LIMITED	TELEPHONE	-2,278.56		
22758	19/09/2007	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	AERONAUTICAL LICENCE VM538	-50.00		
22759	19/09/2007	FALCON MINERALS LIMITED	RATES REFUND FOR ASSESSMENT A5917 E52/2011 NANNINE GOLD FIELD MEEKATHARRA 6642	-514.42		
22760	19/09/2007	A & N J FRANCO	RENT LOT 887 OLIVER ST MEEKATHARRA 01 JUL TO 30 SEPT 07	-1,560.00		
22761	19/09/2007	FIRE & EMERGENCY SERVICES AUTHORITY OF WA	ESL RETURN	-898.43		
22762	19/09/2007	HAULMORE TRAILERS SALES PTY LTD	PARTS	-4,012.67		
22763	19/09/2007	INSURANCE AUSTRALIA LTD	RETURN UNSPENT GRANT FUNDS	-1,424.35		
22764	19/09/2007	KLEENHEAT GAS	GAS CYLINDER RENTAL	-51.70		
22765	19/09/2007	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	POPULATION 1296 UNITS ALLOCATED 15	-367.95		
22766	19/09/2007	MCDONALDS WHOLESALERS	FOOD - BATTLE OF THE BANDS	-109.70		
22767	19/09/2007	MACDONALD JOHNSTON ENGINEERING CO PTY LTD	4 HANDRYERS	-1,858.03		
22768	19/09/2007	OPUS LIVING MUSIC	REPAIRS TO SPEAKERS - BATTLE OF THE BANDS	-785.00		
22769	19/09/2007	PETTY CASH	PETTY CASH RECOUP	-376.15		
22770	19/09/2007	STARTRACK EXPRESS	FREIGHT	-45.95		
22771	19/09/2007	TRENFIELD MOTORS	FIBREGLASS PARKS & GARDENS WATER TANK	-11,447.77		
22772	19/09/2007	TRENFIELD, NORMAN	MEMBERS MEETING FEES	-30.00		
22773	19/09/2007	VODAFONE PTY LTD	VODAFONE CHARGES	-10.00		
22775	20/09/2007	AUSTRALIAN TAXATION OFFICE	AUGUST 07 BAS	-16,372.42		
22776	27/09/2007	HUTCHINSON T.R.	MEETING ATTENDANCE FEE	-240.00		
22777	27/09/2007	DEPT FOR PLANNING & INFRASTRUCTURE	LEASE RENT VETERONS LEGION	-139.60		
22780	27/09/2007	NICHOLS H.J.	MEETING ATTENDANCE FEE	-120.00		
22781	27/09/2007	PETTY CASH	PRIZE MONEY FOR MEEKA FESTIVAL	-500.00		
22782	27/09/2007	TELSTRA CORPORATION LIMITED	TELEPHONE	-188.76		
22783	27/09/2007	LANDGATE - VALUATION SERVICES	MINING TENEMENTS	-649.40		
22784	28/09/2007	AMP CORPORATE SUPERANNUATION	R. MACLEOD	-154.68		
22785	28/09/2007	CBUS ADMINISTRATION	SUPERANNUATION CONTRIBUTIONS	-676.80		
22786	28/09/2007	AMP SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	-283.46		
22787	28/09/2007	MIDAWN PTY LTD	BALANCE OF PAYMENT DJ FOR MEEKA FESTIVAL	-3,270.00		
22788	28/09/2007	MIDWEST FIREWORKS	FIREWORKS FOR MEEKA FESTIVAL	-2,200.00		
22789	28/09/2007	SHIRE OF MEEKATHARRA	PAYROLL DEDUCTIONS	-200.00		
100789	11/09/2007	SHIRE OF MEEKATHARRA - TRUST	REFUND M. NAUMAN			-16.00

# MINUTES OF THE ORDINARY COUNCIL MEETING HELD SATURDAY OCTOBER 13 2007

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## SHIRE OF MEEKATHARRA

Accounts Due and Payed under Delegated Authority and Submitted to Council on the 13th October 2007

Chq/EFT	Date	Creditor	Description	MUNICIAPL	AIR BP	TRUST
100790	11/09/2007	SHIRE OF MEEKATHARRA - TRUST	POOL DEPOSIT REFUND FOR TOM HUTCHINSON			-116.00
100795	11/09/2007	SHIRE OF MEEKATHARRA - TRUST	LORRAE LEA LINEN			-647.80
				- 364,879.19	- -	779.80

THIS SCHEDULE OF ACCOUNTS PAID UNDER DELEGATED AUTHORITY COVERS:

MUNICIPAL ACCOUNT -	364,879.19
AIR BP ACCOUNT	-
TRUST ACCOUNT -	779.80
-	365,658.99

TOTALLING \$365,658.99 AND WAS SUBMITTED TO EACH MEMBER OF COUNCIL ON THE 13TH OCTOBER 2007 AND WHICH HAVE BEEN DULY CERTIFIED AS TO THE RECEIPT OF GOODS AND THE RETENTION OF SERVICES AS TO THE COSTING AND ARE AMOUNTS PAID.

ROY McCLYMONT  
CHIEF EXECUTIVE OFFICER



**9.2.4 AMENDMENTS TO THE SCHEDULE OF FEES & CHARGES**

**LOCATION:** NIL  
**APPLICATION:** NIL  
**FILE REF:** B/25  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 5<sup>TH</sup> OCTOBER 2007  
**AUTHOR:** CAMERON WATSON  
CORPORATE & DEVELOPMENT  
SERVICES MANAGER

**SIGNATURE OF AUTHOR:**



**SENIOR OFFICER:**

ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:**



**Summary:**

This report recommends amending the Schedule of Fees & Charges to include a weekly entry fee for the Meekatharra Pool and some other minor wording changes.

**Attachments:**

Revised section of Schedule of Fees & Charges for 2007/08

**Background:**

At its August 2007 meeting, Council adopted its Annual Budget the financial year and included as part of this it imposed a Schedule of Fees & Charges.

**Comment:**

Since the Schedule of Fees & Charges was imposed, some minor amendments or omissions have been identified, these are:

1. Under Town Hall and Complex hire fees, the wording should be changed from "School Sponsored Functions" to "Gov't (including Schools) Sponsored Functions". There is no change to the actual fee amounts. This change in descriptor is to allow a better understanding of the intent of the fee.
2. Under Pool Admissions a new fee section has been added for Weekly admissions. This section was omitted from the original Schedule imposed by Council and that a key deposit of \$50.00 is imposed for patrons requiring after hours access.

Amendments and new inclusions are highlighted in green on the attachment.

**Consultation:**

Nyssa Henderson – Customer Service Officer

**Statutory Environment:**

Local Government Act 1995 section 6.16 (3) (b) allows for the amendment of the Schedule of Fees & Charges.

**Policy Implications:**

Nil

**Financial Implications:**

The addition of the Weekly entry fees section under Swimming Pool Admissions will only have a minor impact on the revenues received from pool entries.

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr B A O'Dwyer

Seconded: Cr H Nichols

**That Council amend the Schedule of Fees & Charges as follows:**

- 1. to include a Weekly Pool Admission section comprising Adult charge of \$7.70, Child charge of \$3.10 and Family charge of \$15.40. These are all GST inclusive. and;**
- 2. a key deposit of \$50.00 be charged for patrons wishing out of hours access to the Swimming Pool, and;**
- 3. amend the Hall and Complex Hire Descriptor for "School Sponsored Functions" to "Gov't (including Schools) Sponsored Functions"**

**CARRIED 5/0**

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2007 / 2008

Description	Charge	GST	Total
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**RATES**

**GENERAL RATES**

**Unimproved Value**

**Rural**

General Rate - cents per dollar

5.3500 - **5.3500**

Minimum Rate per Assessment

150.00 - **150.00**

**Mining (Differential Rate)**

General Rate - cents per dollar

10.4193 - **10.4193**

Minimum Rate per Assessment

150.00 - **150.00**

**Gross Rental Value**

**General**

General Rate - cents per dollar

9.3829 - **9.3829**

Minimum Rate per Assessment

150.00 - **150.00**

**Concessions, Discounts & Waivers**

No Concessions are provided for in the financial year

**Interest**

Days until interest applies from issue date - 35

Interest on overdue Rates/Rubbish

10.0%

Interest on Installments of Rates/Rubbish

5.5%

**Installments - 4 Payments**

- Rubbish Charges are to be spread over all installments

- Previous years Rates & Rubbish arrears to paid in full is first installment

Administration Charge per Installment

15.00 - **15.00**

Adhoc Payment Plan Administration fee

25.00 - **25.00**

**PAYMENT DUE DATES**

Target date for issue of Rate Notice:- 27-August-2007

Payment due dates would therefore be:-

- for payment in full 02-October-2007  
- for payment of first installment 02-October-2007  
- for payment of second installment 03-December-2007  
- for payment of third installment 04-February-2008  
- for payment of fourth installment 04-April-2008

**RATE ENQUIRIES**

Rate / Account enquiry (Simple)

30.00 - **30.00**

Rate / Account enquiry (Complex)

75.00 - **75.00**

Rate Book on Disk

35.00 3.50 **38.50**

Rate reports (hard copies) per page

0.35 0.03 **0.38**

**ADMINISTRATION**

**GENERAL ADMINISTRATION**

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2007 / 2008

Description	Charge	GST	Total
<b>Minutes, Local Laws &amp; Electoral Rolls</b>			
Council Minutes & Agendas - Complete	10.00	1.00	11.00
Council Minutes & Agendas - Extracts per double sided page	0.50	0.05	0.55
Council Local Laws - per double sided page	0.50	0.05	0.55
Electoral Roll - per double sided page	0.50	-	0.50
<b>Tourist Merchandise</b>			
Meekatharra Hat	7.27	0.73	8.00
Meekatharra Stubby Holder	5.45	0.55	6.00
Meekatharra Key Ring	2.73	0.27	3.00
Meekatharra Polo Shirt	25.45	2.55	28.00
Meekatharra T-Shirt	16.36	1.64	18.00
Maps	as per sticker price		
<b>Shire of Meekatharra Special Vehicle Registration Plates</b>			
Shire administration fee	-	-	-
Department of Transport fee	130.00	-	130.00
<b>Golden Prospect Newsletter</b>			
Advertising			
- full page	42.27	4.23	46.50
- half page	21.64	2.16	23.80
- quarter page	13.36	1.34	14.70
- eight page	11.32	1.13	12.45
Sales - each	1.09	0.11	1.20
Annual Subscriptions - 11 issues	25.00	2.50	27.50
<b>Miscellaneous</b>			
Key bond - if not listed elsewhere	20.00	-	20.00
Secretarial Services - per hour	35.00	3.50	38.50
<b>PRINT, PHOTOCOPY &amp; FACSIMILE</b>			
<b>Photocopying</b>			
Per single sided A4 page - Black & White	0.20	0.02	0.22
Per double sided A4 page - Black & White	0.30	0.03	0.33
Per single sided A3 page - Black & White	0.30	0.03	0.33
Per double sided A3 page - Black & White	0.40	0.04	0.44
Per single sided A4 page - Colour	0.50	0.05	0.55
Per double sided A4 page - Colour	0.60	0.06	0.66
Per single sided A3 page - Colour	0.60	0.06	0.66
Per double sided A3 page - Colour	0.70	0.07	0.77
<b>Facsimile</b>			
Facsimile - Sending within Australia - 1st page	2.00	0.20	2.20
Facsimile - Sending within Australia - per subsequent page	1.00	0.10	1.10
Facsimile - Sending International - 1st page	6.00	0.60	6.60
Facsimile - Sending International - per subsequent page	1.00	0.10	1.10
Facsimile - Receiving - per page	1.00	0.10	1.10
<b>Printing</b>			
Per single sided A4 page - Black & White	0.20	0.02	0.22

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2007 / 2008

Description	Charge	GST	Total
Per double sided A4 page - Black & White	0.30	0.03	0.33
Per single sided A3 page - Black & White	0.30	0.03	0.33
Per double sided A3 page - Black & White	0.40	0.04	0.44
Per single sided A4 page - Colour	0.50	0.05	0.55
Per double sided A4 page - Colour	0.60	0.06	0.66
Per single sided A3 page - Colour	0.60	0.06	0.66
Per double sided A3 page - Colour	0.70	0.07	0.77
<b>Laminating</b>			
A4 size - per page	2.00	0.20	2.20
A3 size - per page	3.00	0.30	3.30
<b>Binding</b>			
A4 size to 1.5cm thick - inc ring binder, front & back cover	5.00	0.50	5.50

**FREEDOM OF INFORMATION**

Application fee	30.00	-	30.00
Accessing Information			
Supervised access to Councils records - per hour	35.00	3.50	38.50
Photocopying by Staff - in addition to above fees - per hour	35.00	3.50	38.50

**ANIMAL CONTROL**

<b>Animal Trap Hire</b>			
Trap - Bond	20.00	-	20.00
Trap hire - per week	5.00	0.50	5.50
<b>Pound Fees</b>			
Maintenance of Dog in pound - per day or part thereof	7.00	0.70	7.70
Release of Dog - during office hours	20.00	2.00	22.00
Release of Dog - outside office hours	50.00	5.00	55.00
Destruction of Dog		NO CHARGE	
<i>* All dogs must be registered prior to release</i>			
<b>Kennel Licensing Fees</b>			
Initial License	172.73	17.27	190.00
Annual Renewal	172.73	17.27	190.00
<b>Dog License Fees</b>			
Unsterilised - 1 year	30.00	-	30.00
- 3 years	75.00	-	75.00
Sterilised - 1 year	10.00	-	10.00
- 3 years	18.00	-	18.00
Concessions Pensioner Rate - 50% of above fees			
Working dog - 25% of above fees			
<i>Registration after May 31st in every year - 50% of 1 year fee</i>			

**HEALTH**



*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2007 / 2008

Description	Charge	GST	Total
<b>Trading Permits - for Commercial Purposes as Defined in Local Law</b>			
Stallholders Permit	172.73	17.27	<b>190.00</b>
Traders Permit	172.73	17.27	<b>190.00</b>
<i>* Activities in Thoroughfares and Public Places and Trading Local Law 2007 provides for these charges and allows for exemptions</i>			
<b>Septic Tanks</b>			
Application fee	101.00	-	<b>101.00</b>
Fee for grant of a permit to use an apparatus	101.00	-	<b>101.00</b>

**HOUSING**

Council owned Staff housing - per week	40.00	-	<b>40.00</b>
Lot 207 Hill Street - per month	100.00	-	<b>100.00</b>

**COMMUNITY AMENITIES**

**SANITATION & RUBBISH TIP**

<b>Sanitation Charges</b>			
Standard Domestic - 2 pickups per week - Annual fee	187.81	-	<b>187.81</b>
Pensioner Domestic - 2 pickups per week - Annual fee	48.18	-	<b>48.18</b>
Industrial - Annual fee	293.42	-	<b>293.42</b>
Commercial - 2 pickups per week - Annual fee	514.09	-	<b>514.09</b>
Commercial - 6 pickups per week - Annual fee	975.43	-	<b>975.43</b>
Mining (within 30km radius of Meekatharra) - Annual fee	1,970.73	-	<b>1,970.73</b>
Sale of 240 litre bin	129.78	12.98	<b>142.76</b>
<b>Waste Disposal Site</b>			
Demolition waste disposal fee	150.00	15.00	<b>165.00</b>
Building license waste disposal fee	50.00	5.00	<b>55.00</b>
	plus \$0.25 per \$1,000 over \$20,000		
Disposal of asbestos - per cubic metre	50.00	5.00	<b>55.00</b>
Effluent Disposal Area Use - annual fee	400.00	40.00	<b>440.00</b>

**PLANNING**

<b>Planning Consent Applications</b>			
1. Determination development application (other than for an extractive industry) where the estimated cost of the development is:-			
(a) not more than \$50,000	123.00	-	-
(b) more than \$50,000 but not more than \$500,000	0.23% of the estimated cost of the development.		
(c) more than \$500,000 but not more than \$2.5 million	1,415.00 + 0.18% for every \$1 in excess of \$500,000		
(d) more than \$2.5 million but not more than \$5 million	5,846.00 + 0.15% for every \$1 in excess of \$2.5 million.		
(e) more than \$5 million but not more than \$21.5 million	10,462.00 + 0.1% for every \$1 in excess of \$5 million.		
(f) more than \$21.5 million	30,769.00	-	-
and, if the development has commenced or been carried out, an additional amount, by way of penalty, that is twice the amount of the maximum fee payable for determination of the			



*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2007 / 2008

Description	Charge	GST	Total
application under paragraph (a), (b), (c), (d), (e) or (f).			
2. Determination of development application for an extractive industry and, if the development has commenced or been carried out, an additional amount of \$1,230 by way of penalty.	615.00	-	-
3. Provision of a subdivision clearance:-			
(a) not more than 5 lots	62.00 per lot	-	-
(b) more than 5 lots but not more than 195 lots	62.00 per lot for the first 5 lots and then \$31.00 per lot	-	-
(c) more than 195 lots	6,154.00	-	-
4. Application for approval of home occupation:-			
(a) initial fee	185.00	-	-
and, if the home occupation has commenced, an additional amount of \$370 by way of penalty.			
(b) renewal fee	62.00	-	-
and, if their the approval to be renewed has expired, an additional amount of \$124 by way of penalty.			
5. Application for change of use or for alteration or extension or change of an on-conforming use to which item 1 does not apply and, if the change of use or the alteration or extension or change of the non-conforming use has commenced, an additional amount of \$492 by way of penalty.	246.00	-	-
6. Issue of zoning certificate	62.00	-	-
7. Reply to property settlement questionnaire	62.00	6.20	68.20
8. Issue of written planning advice	62.00	6.20	68.20
<b>Home Based Business</b>			
Application for approval of home occupation			
- initial fee	50.00	-	50.00
- renewal fee	50.00	-	50.00

**CEMETERY**

Grave preparation & burial fee			
- standard burial on a week day	900.00	90.00	990.00
- standard burial on a weekend or public holiday	1,100.00	110.00	1,210.00
- infant/stillborn burial on a week day	600.00	60.00	660.00
- infant/stillborn burial on a weekend or public holiday	800.00	80.00	880.00
Exhumation			
- any grave	450.00	45.00	495.00
Hearse hire			
- per day	55.00	5.50	60.50

**RECREATION & COMMUNITY SERVICES**

**TOWN HALL**

Community/Sporting Groups & Ratepayers

Complete Facility

## Shire of Meekatharra

## Schedule of Fees &amp; Charges

2007 / 2008

Description	Charge	GST	Total
Rental - per day or part thereof			
- any function with alcohol consumed or sold	155.00	15.50	170.50
- function without alcohol served or sold	100.00	10.00	110.00
- Gov't (inc schools) sponsored functions	50.00	5.00	55.00
- community/sporting group functions	25.00	2.50	27.50
- shire sponsored functions		NO CHARGE	
Rental - per hour or part thereof			
- any function with alcohol consumed or sold	10.00	1.00	11.00
- Gov't (inc schools) sponsored functions	5.00	0.50	5.50
- community/sporting group functions	2.50	0.25	2.75
- shire sponsored functions		NO CHARGE	
<u>Patio, Kitchen &amp; Toilets Only</u>			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	85.00	8.50	93.50
- function without alcohol served or sold	60.00	6.00	66.00
- Gov't (inc schools) sponsored functions	20.00	2.00	22.00
- community/sporting group functions	10.00	1.00	11.00
- shire sponsored functions		NO CHARGE	
Rental - per hour or part thereof			
- any function with alcohol consumed or sold	7.50	0.75	8.25
- Gov't (inc schools) sponsored functions	3.00	0.30	3.30
- community/sporting group functions	1.50	0.15	1.65
- shire sponsored functions		NO CHARGE	
<i>* Town Hall cannot be hired by the hour for functions serving alcohol</i>			
<i>* Hourly rate only applicable to hires of less than 5 hours</i>			
Bonds for facility use - refundable if left clean & undamaged			
- any function with alcohol consumed or sold	500.00	-	500.00
- function without alcohol served or sold	100.00	-	100.00
- key bond	20.00	-	20.00
<b>Commercial or Traders</b>			
Rental - per day or part thereof	250.00	25.00	275.00
Bonds for facility use - refundable if left clean & undamaged			
- Commercial or Trader	500.00	-	500.00
- key bond	20.00	-	20.00
<i>* Town Hall cannot be hired by the hour for Commercial hires</i>			
<b>Equipment Hire</b>			
Deep Fryer	20.00	2.00	22.00
Crockery & Cutlery			
- 100 settings	26.00	2.60	28.60
- 150 settings	39.00	3.90	42.90
- 200 settings	52.00	5.20	57.20
Equipment bond - refundable if left clean & undamaged	50.00	-	50.00
<i>* Equipment hire is only available in conjunction with Town Hall hire</i>			
<i>* Tables, Chairs &amp; PA system included in Town Hall hire fees</i>			

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2007 / 2008

Description	Charge	GST	Total
<b>SPORTS COMPLEX</b>			
<b>Community/Sporting Groups &amp; Ratepayers</b>			
<u>Complete Facility - includes Complex building, oval &amp; toilets</u>			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	200.00	20.00	220.00
- function without alcohol served or sold	120.00	12.00	132.00
- Gov't (inc schools) sponsored functions	50.00	5.00	55.00
- community/sporting group functions	25.00	2.50	27.50
- shire sponsored functions		NO CHARGE	
Rental - per hour or part thereof			
- any function with alcohol consumed or sold	15.00	1.50	16.50
- Gov't (inc schools) sponsored functions	5.00	0.50	5.50
- community/sporting group functions	2.50	0.25	2.75
- shire sponsored functions		NO CHARGE	
Oval Lights - per hour	11.00	1.10	12.10
<u>Oval &amp; Toilets only</u>			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	103.00	10.30	113.30
- function without alcohol served or sold	60.00	6.00	66.00
- Gov't (inc schools) sponsored functions		NO CHARGE	
- community/sporting group functions		NO CHARGE	
- shire sponsored functions		NO CHARGE	
Rental - per hour or part thereof			
- any function with alcohol consumed or sold	12.00	1.20	13.20
- Gov't (inc schools) sponsored functions		NO CHARGE	
- community/sporting group functions		NO CHARGE	
- shire sponsored functions		NO CHARGE	
Camping - per person per day	5.00	0.50	5.50
Oval Lights - per hour	11.00	1.10	12.10
<u>Complex Building &amp; Toilets only</u>			
Rental - per day or part thereof			
- any function with alcohol consumed or sold	155.00	15.50	170.50
- function without alcohol served or sold	100.00	10.00	110.00
- Gov't (inc schools) sponsored functions	50.00	5.00	55.00
- community/sporting group functions	25.00	2.50	27.50
- shire sponsored functions		NO CHARGE	
Rental - per hour or part thereof			
- any function with alcohol consumed or sold	7.50	0.75	8.25
- Gov't (inc schools) sponsored functions	3.00	0.30	3.30
- community/sporting group functions	1.50	0.15	1.65
- shire sponsored functions		NO CHARGE	
* Sports Complex cannot be hired by the hour for functions serving alcohol			
* Hourly rate only applicable to hires of less than 5 hours			

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2007 / 2008

Description	Charge	GST	Total
Bonds for facility use - refundable if left clean & undamaged			
- any function with alcohol consumed or sold	500.00	-	500.00
- function without alcohol served or sold	100.00	-	100.00
- key bond	20.00	-	20.00
<i>Annual Fees for Sporting Groups</i>			
Football	310.00	31.00	341.00
Cricket	310.00	31.00	341.00
Netball	310.00	31.00	341.00
Basketball	310.00	31.00	341.00
Tennis	310.00	31.00	341.00
<b>Commercial or Traders</b>			
Rental of complete facility- per day or part thereof	300.00	30.00	330.00
Bonds for facility use - refundable if left clean & undamaged			
- Commercial or Trader	500.00	-	500.00
- key bond	20.00	-	20.00
<i>* Sports Complex cannot be hired by the hour for Commercial hires</i>			
<b>Equipment Hire</b>			
Deep Fryer	20.00	2.00	22.00
Crockery & Cutlery			
- 100 settings	26.00	2.60	28.60
- 150 settings	39.00	3.90	42.90
- 200 settings	52.00	5.20	57.20
Equipment bond - refundable if left clean & undamaged	50.00	-	50.00
<i>* Equipment hire is only available in conjunction with Sports Complex hire</i>			
<i>* Tables &amp; Chairs included in Sports Complex hire fees</i>			
<i>* Hirer to arrange pickup and return of equipment to/from the Town Hall</i>			
<b>SWIMMING POOL</b>			
<b>Season</b>			
Pool Admission			
- Adult	77.00	7.70	84.70
- Child	39.00	3.90	42.90
- Family (2 Adults & 3 Children)	170.00	17.00	187.00
<b>Monthly</b>			
Pool Admission			
- Adult	21.00	2.10	23.10
- Child	11.00	1.10	12.10
- Family (2 Adults & 3 Children)	39.00	3.90	42.90
<b>Weekly</b>			
Pool Admission			
- Adult	7.00	0.70	7.70
- Child	2.82	0.28	3.10
- Family (2 Adults & 3 Children)	14.00	1.40	15.40
<b>Daily</b>			



*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2007 / 2008

Description	Charge	GST	Total
Pool Admission			
- Adult	2.18	0.22	<b>2.40</b>
- Child	1.09	0.11	<b>1.20</b>
- Family (2 Adults & 3 Children)	5.00	0.50	<b>5.50</b>
		-	-
<b>School Activities</b>			
Pool Admission			
- Adult - Spectator	1.00	0.10	<b>1.10</b>
- Child	0.27	0.03	<b>0.30</b>
- Supervising Teachers & Adults		NO CHARGE	
Key Bond for after hours use	50.00	-	<b>50.00</b>

**COMMUNITY BUS HIRE**

**Local Community/Sporting Groups & Ratepayers (includes Gov Dept)**

Outside Meekatharra Townsite - per day

- allowance of 200 km per day
- over allowance each km > 200

100.00 10.00 **110.00**  
0.25 0.03 **0.28**

Within Meekatharra Townsite Meekatharra - per hour

10.00 1.00 **11.00**

**Commercial or Non Ratepayers - per day**

- allowance of 200 km per day
- over allowance each km > 200

200.00 20.00 **220.00**  
1.00 0.10 **1.10**

Bond on all bus hires (linked to insurance excess)

500.00 - **500.00**

*\* Local is defined as a group, organisation or person based within the  
Shire of Meekatharra and / or pays Rates on properties  
located within the Shire of Meekatharra*

**LIBRARY**

Lost & damaged Library books

AT COST

**GYM MEMBERSHIP**

Gym Membership

- daily
- monthly
- annually

0.91 0.09 **1.00**  
25.45 2.55 **28.00**  
280.00 28.00 **308.00**

Gym key bond

20.00 **20.00**

**TRANSPORT & WORKS**

**AIRPORT**

Landing Fees

General (Churches are exempt) - per tonne  
RPT flights - per head

11.00 1.10 **12.10**  
7.00 0.70 **7.70**

Call Out Fees

0600 - 2400 each

- - -  
40.00 4.00 **44.00**

*Shire of Meekatharra*  
**Schedule of Fees & Charges**  
2007 / 2008

Description	Charge	GST	Total
2400 - 0600 each	60.00	6.00	<b>66.00</b>
<b>Other Fees</b>			
Diesel fuel sales		-	-
ASIC (Australian Security Identification Card)		-	-
	Cost plus \$0.04		
	Cost plus 20%		

**CROSSOVERS - AS PER POLICY**

Sealed crossovers to a kerbed and drained sealed road	Subsidy of 50% of Actual Cost.
Sealed crossovers to unkerbed roads (sealed or unsealed)	Subsidy of 50% of Actual Cost.
Rural unsealed crossovers to unkerbed roads (sealed or unsealed)	Subsidy of 50% of Actual Cost.
Over width crossover to unkerbed road (sealed or unsealed)	No Subsidy

**PLANT HIRE**

Rates - per hour			
Grader	140.00	14.00	<b>154.00</b>
Loader	172.00	17.20	<b>189.20</b>
Bulldozer	189.00	18.90	<b>207.90</b>
Vibrating Roller	129.00	12.90	<b>141.90</b>
Tractor	80.00	8.00	<b>88.00</b>
10 - 12 Tonne Truck	95.00	9.50	<b>104.50</b>
5 -7 Tonne Truck	65.00	6.50	<b>71.50</b>
Prime Mover	100.00	10.00	<b>110.00</b>
Tandem Axle Tipping Trailer	35.00	3.50	<b>38.50</b>
Tri Axle Low Loader	55.00	5.50	<b>60.50</b>
Road Broom	30.00	3.00	<b>33.00</b>
Scraper	189.00	18.90	<b>207.90</b>
Multi Tyres Roller - 16 Tonne	137.00	13.70	<b>150.70</b>
Backhoe	100.00	10.00	<b>110.00</b>

\* All prices include an operator, dry hire of Shire plant not available  
 \* Penalty of \$30.00 per hour for hires outside normal works crew hours  
 \* Availability of Plant subject to Works Program  
 \* Council may decline any request to perform private works



**9.2.5 MATERIAL VARIANCE FOR FINANCIAL REPORTING PURPOSES**

**LOCATION:** NIL  
**APPLICATION:** NIL  
**FILE REF:** F/5  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 9<sup>TH</sup> OCTOBER 2007  
**AUTHOR:** CAMERON WATSON  
CORPORATE & DEVELOPMENT  
SERVICES MANAGER

**SIGNATURE OF AUTHOR:**



**SENIOR OFFICER:**

ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:**



**Summary:**

This report recommends the adoption of Material Variance's for Financial Reporting purposes for the 2007/08 financial year.

**Attachments:**

Nil

**Background:**

At Least once every financial year Council is to adopt a material variance percentage and/or dollar amount that is then used in report material variances in the subsequent financial statements

**Comment:**

In previous years, Council adopted a material variance percentage of >-30% for income amounts and >+20% for expenditure amounts. In consultation with Ron Back, who is currently engaged by Council to complete the monthly financial reports, a dual material variance reporting limit should be implemented such as 10% or \$10,000, this would allow for small and immaterial variances to be ignored.

For example, if there was a budgeted amount of \$8,000 for swimming pool entrance fees equating to a monthly budget of \$1,000 and the pool was only receipting \$900 per month then we would have to report, as part of the financial statement, a material variance as the pool income was under budget by 10%. However with the "or \$10,000" rider, this variance would be deemed as not a material variance, which, taken as part of the budget as a whole, it isn't.

**Consultation:**

Ron Back – Local Government Accounting Consultant

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996, reg 34 (5)  
Accounting Standard - AASB 1031 - Materiality

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr H Nichols

Seconded: Cr N L Trenfield

**That Council adopts a material variance limit of 10% or \$10,000 for the 2007/2008 financial year.**

**CARRIED 5/0**

## **9.4 COMMUNITY DEVELOPMENT**

### **9.4.1 MT AUGUSTUS & GASCOYNE OUTBACK DEVELOPMENT**

**LOCATION:** Carnarvon and Upper Gascoyne Shires  
**APPLICATION:** Gascoyne Development Commission  
**FILE REF:**  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 9 October 2007  
**AUTHOR:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR:**  
**SENIOR OFFICER:**

  
ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:**

#### **Summary:**

The Gascoyne Development Commission requested a response and initial indication of interest from Council concerning a proposal for the State Government to “lay the foundations and progress development” of Mt Augustus and the Gascoyne outback region.

#### **Attachments:**

Letter from Gascoyne Development Commission 18/9/07

#### **Background:**

Nil

#### **Comment:**

The Mt Augustus and Gascoyne Outback Development Taskforce (MAGOD) is interested in hearing suggestions and ideas from all stakeholders and seek council’s support and input to this planning process.

Any development of this area could be of benefit to Council in terms of the potential increase in visitor numbers passing through Meekatharra on their way to the Gascoyne region.

Clearly there would be potential for an increase in traffic through our Shire most likely on the Carnarvon – Meekatharra Road.

#### **Consultation:**

Cr Hutchinson

#### **Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Potential for impact on roads and infrastructure

**Strategic Implications:**

Potential for impact on roads and infrastructure

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr N L Trenfield

Seconded: Cr B A O'Dwyer

**That Council advise the Gascoyne Development Commission that Council:**

- 1. Supports the proposal to plan for the development of Mt Augustus and the Gascoyne outback region.**
- 2. Requests that careful consideration be given to the effect of any development on road infrastructure in the adjoining Shires and or regions (including the Meekatharra Shire). Clearly, any further development of Mt Augustus or the Gascoyne region will call for significant upgrading of the Carnarvon-Meekatharra Road.**
- 3. Suggests that any plan for development should incorporate a provision for training of staff at tourist/visitor centres in wider regional area (including Meekatharra).**
- 4. Requests that Meekatharra (as a major gateway to the area) be considered for cross promotion as part of promotional campaigns for any future development/s.**

**CARRIED 5/0**



Your Ref:  
Our Ref: DP 41

Mr Roy McClymont  
Chief Executive Officer  
Shire of Meekatharra  
PO Box 129  
Meekatharra WA 6642



Dear Mr McClymont

#### **MT AUGUSTUS AND GASCOYNE OUTBACK DEVELOPMENT TASKFORCE**

The remote eastern region of the Gascoyne is a place of significant cultural, natural and historical attractions. It could be considered as the 'last frontier' for regional development.

A fledgling tourism industry presently services the increasing number of visitors as the demand for an outback experience increases. Although this could be the catalyst for development in the remote region there is evidence that also supports the opportunities for agriculture and service industries.

The Gascoyne Development Commission (GDC) has been working with the Department of Agriculture and Food (DAFWA) to identify the best way to progress development in this part of the region. The area, for all intensive purposes, is a 'green field' site and the opportunity exists for the State Government to lay the foundations and progress development.

The Cabinet Standing Committee for Regional Policy has endorsed the Mt Augustus and Gascoyne Outback Development project and appointed a Taskforce with representation from key government agencies, Burringurrah Aboriginal Community and the Shires of Upper Gascoyne and Carnarvon. The first meeting was held in Carnarvon on 21 August 2007.

The meeting was opened by the Minister for the Gascoyne, Hon Jon Ford MLC and the Minister for Agriculture and Food, Hon Kim Chance MLC. Both Ministers reiterated their support for the Taskforce and the Terms of Reference 'to prepare and implement a comprehensive development plan for the Mt Augustus and inland Gascoyne'

#### **EXMOUTH OFFICE**

31 Maidstone Crescent, PO Box 266, Exmouth WA 6707  
Tel: (08) 9949 2090 Fax: (08) 9949 1618 email: gdcexmouth@westnet.com.au

#### **CARNARVON OFFICE**

15 Stuart Street, PO Box 781, Carnarvon WA 6701  
Tel: (08) 9941 1803 Fax: (08) 9941 2576 email: info@gdc.wa.gov.au

**WORKING FOR THE GASCOYNE**

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The Mt Augustus and Gascoyne Outback Development Taskforce (MAGOD) is chaired by the Gascoyne Development Commission. In addition David Galloway, consultant of Ferart Design has been engaged by DAFWA to assist the Taskforce and prepare the development plan.

The Taskforce is particularly interested in hearing suggestions and ideas from all stakeholders. Your support and input to this planning process is important to ensure the interests of your organisation are taken into consideration.

With this in mind you are invited to contact Ms Kim Whitehall-Holla, GDC Project Officer on 9941 1803 or by email [Kim.Whitehall-Holla@gdc.wa.gov.au](mailto:Kim.Whitehall-Holla@gdc.wa.gov.au) to discuss your ideas or obtain further information. Kim can also arrange for you to meet with Taskforce members if required.

I have attached the Taskforce membership and Terms of Reference for your information along with a recent press release.

I welcome and look forward to your response and would appreciate an initial indication of your interest by Friday October 19, 2007 to allow your ideas to be discussed.

Yours sincerely



Stephen Yule  
Chief Executive Officer  
MAGOD Chairperson

18 September 2007





## **ATTACHMENT 1: Task Force Terms of Reference**

### **MT AUGUSTUS AND GASCOYNE OUTBACK DEVELOPMENT TASKFORCE**

#### **Terms of Reference**

##### Background

The remote eastern region of the Gascoyne is home to significant cultural, natural and historical attractions and could be considered as the 'last frontier' for regional development. There has been a long held view that the growing demand in tourism for an outback experience could be the catalyst for development in the remote region. However, there is evidence that also supports the development of agriculture and service industries.

The intent of the Mt Augustus and Gascoyne Outback Development Project is to establish a taskforce to pave the way for the future implementation of a number of economic and social development options for this remote area.

The Taskforce will be given the responsibility of preparing and implementing a comprehensive development plan for the Mt Augustus and inland Gascoyne.

##### Membership

The Taskforce will include senior representation from the following organisations:

- Gascoyne Development Commission
- Department of Agriculture and Food
- Department of Environment and Conservation
- Tourism WA
- Department of Planning and Infrastructure
- Burringurrah Aboriginal Community
- Shire of Upper Gascoyne
- Shire of Carnarvon

Other key stakeholders which would be invited to participate at relevant stages of the project:

- Pastoral lease holders
- Department of Indigenous Affairs
- Office of Aboriginal Economic Development (Department of Industry and Resources.)
- Department of Water

##### Terms of Reference

To prepare and implement a comprehensive development plan for the Mt Augustus and inland Gascoyne through the following actions:

- Consult and liaise with all relevant government and private sector stakeholders.
- Identify opportunities for existing business in the inland Gascoyne area to expand and grow.
- Identify opportunities for Indigenous business development.
- Identify impediments to development.
- Identify the most suitable location for tourism/horticulture node.
- Undertake the necessary land tenure and administration processes to enable the application of development options.

- With regard to the development of the tourism/horticulture node:
  - Prepare a Concept Brief
  - Develop a node Master Plan
  - Develop an Investment Memoranda and promotion strategy
  - Manage the Expression of Interest public application process

#### Meetings

The Taskforce will meet at least four times a year. Most meetings will be held in Carnarvon. However, the Taskforce would be expected to meet at least once at Mt Augustus. Video and/or phone conference could be utilised for persons based in Perth.

#### Resources

The DAFWA application for \$45,000 to the Regional Development Scheme has been approved. The RDS funds, including DAFWA's contribution, will be used to support and manage the taskforce and work groups that will oversee the process.

In addition, the Gascoyne Development Commission will provide significant in kind support.

Media Statement - Jon Ford on 21/8/2007, Media Statement - Kim Chance on 21/8/20... Page 1 of 2

Government of Western Australia

### Media Statement



Statement Released: 21-Aug-2007

Portfolio: Agriculture and Food, Kimberley, Pilbara and Gascoyne

#### Planning underway for new development taskforce

21/8/07

Agriculture and Food Minister Kim Chance and Kimberley, Pilbara and Gascoyne Minister Jon Ford met today to discuss the future of the inland Gascoyne region with members of the Mt Augustus and Gascoyne Outback Development Taskforce.

Mount Augustus and the eastern part of the Gascoyne region are being targeted for development opportunities with the establishment of a taskforce to identify and plan future economic development options for the area.

The taskforce was endorsed by Cabinet and includes the following members:

- Gascoyne Development Commission chief executive officer Stephen Yule;
- Department of Agriculture and Food Manager Policy, NRM & Industry Development - Rangelands Mark Lewis;
- Department of Environment and Conservation Midwest Regional Manager Kelly Gillen;
- Tourism WA, Gascoyne Regional Manager Mike Flood;
- Department of Planning and Infrastructure Manager, State Land Service, Midwest Gascoyne Steve Burgess;
- Burringurrah Aboriginal Corporation, Community Elder Charlie Snowball; and
- Shire of Upper Gascoyne, Councillor Don Hammerquist.

Mr Ford said he was looking forward to the taskforce mapping out future tourism and agriculture opportunities in the region.

"The Mt Augustus and Gascoyne Outback Development Project will be run by a taskforce which has the job of planning and implementing the way forward for the area," Mr Ford said.

"The challenge will be to bundle all this together to establish a remote outback tourism and recreation experience that domestic and international travellers won't soon forget."

The taskforce will further explore and develop options identified by Curtin University's School of Business for economic development opportunities within the Upper Gascoyne.

Media Statement - Jon Ford on 21/8/2007, Media Statement - Kim Chance on 21/8/20... Page 2 of 2

Mr Ford said the report identified the potential to further enhance the visitor experience through the provision of a world-class eco-tourism facility and the development of cultural tourism products that would create employment opportunities within the region.

Mr Chance said the establishment of a horticultural venture in the Upper Gascoyne would also provide potential economic and social benefits to the region.

"Provided suitable water supplies, reliable transport networks and viable markets can be secured, and costs kept to a minimum, then horticulture can become a practicable industry for the Mt Augustus area," he said.

Kimberley, Pilbara and Gascoyne Minister's office - 9213 7200  
Agriculture and Food Minister's office - 9213 6700

[Comment](#)

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**9.4.2 REQUEST FOR DONATION – ISOLATED CHILDRENS PARENTS ASSOCIATION**

**LOCATION:** NIL  
**APPLICATION:** RAELENE HALL – ICPA  
**FILE REF:** D/40  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 9<sup>TH</sup> OCTOBER 2007  
**AUTHOR:** CAMERON WATSON  
CORPORATE & DEVELOPMENT  
SERVICES MANAGER

**SIGNATURE OF AUTHOR:**



**SENIOR OFFICER:**

ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:**



**Summary:**

This report recommends that Council donate an amount of \$500.00 towards running costs of the Isolated Children's Parents Association State Annual Conference to be held in Perth in March 2008.

**Attachments:**

Letter from Mrs. Raelene Hall of the ICPA

**Background:**

Correspondence has been received from Mrs. Raelene Hall of the Isolated Children's Parents Association requesting a donation towards the running cost of the Associations Annual Conference

**Comment:**

The Isolated Children's Parents Association is primarily a lobby group that highlights the needs and difficulties that parent of children in remote areas face when it comes to education. Membership to the Association is open to families residing in towns like Meekatharra and station/rural families. The membership in the Murchison district is primarily made up of station/rural families.

Mrs. Hall indicated that up to 25 representatives from the Murchison district could be attending the Conference and that the donation was purely to assist in holding the Conference and would not be utilized as travel assistance for attendee's.

**Consultation:**

Roy McClymont – Chief Executive Officer  
Mrs. Raelene Hall - ICPA

**Statutory Environment:**

Nil



**Policy Implications:**

Policy 2.9 - Donations

**Financial Implications:**

The 2007/08 Budget has an allocation of \$4,000 for general donations to community groups, currently only \$500 has been utilized.

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

Moved: Cr A G Burrows

Seconded: Cr N L Trenfield

**That Council donate an amount of \$500.00 to the Isolated Children's Parents Association to assist with costs associated with holding their Annual Conference.**

**CARRIED 5/0**





## *Isolated Children's Parents Association*

### **MEEKATHARRA AIR BRANCH**

Neds Creek Station  
Meekatharra WA 6642  
Ph/Fax: 08 9981 2969  
Email: [nedscreekstn@bigpond.com](mailto:nedscreekstn@bigpond.com)

2<sup>nd</sup> October 2007

Mr Roy McClymont  
Chief Executive Officer  
Meekatharra Shire  
Main Street  
Meekatharra WA 6642

Dear Roy

The Isolated Children's Parents' Association (Inc) is a voluntary organisation whose aim is to ensure children in rural and remote areas of Australia have the same equity of access to education as children in the metropolitan areas. The organisation comprises of a Federal Council, State Councils and branches. The ICPA organisation is well respected by politicians, Government agencies, educators and others

The WA ICPA State Council holds an annual Conference, convened by one of the State's branches. Meekatharra Air Branch will be convening the March 2008 conference in Perth.

Meekatharra Air Branch was the first ICPA branch in WA and has a proud history. Members are spread over a huge geographic area with members from Newman to Wiluna, Murchison and Meekatharra. Organising a conference when people are unable to meet face to face is not easy but it is a challenge our branch are looking forward to.

As you would appreciate the financial cost involved in organising and running a Conference for between 100- 150 people is substantial, as are the voluntary hours required of the convening team. We must cover costs such as venue hire, meals, photocopying, sound systems, postage, stationery and much more.

As ICPA is a not for profit organisation it is vital our Conference registrations costs are kept to a minimum to enable maximum attendance by branch members. It is for this reason we are seeking your support in the form of sponsorship or a donation.

If you prefer to fund a specific area of conference e.g. conference satchels/bags, name tags, 'shells' for invitations, photocopying paper, airfares/accommodation for Conference guest speaker, conference dinner, pads/pens/gifts/samples (with your logo/name on them perhaps) for inclusion in satchels, we would be happy to accept any assistance you would like to offer.

All donations/sponsorship would be fully acknowledged in conference papers, on a board in the conference room, during conference proceedings (if you have a logo, power point presentation of these can be played during breaks) and displays of small banners, posters or literature. These will be limited to the space available at the conference venue.

We would appreciate your support in ensuring that children in rural and remote areas have equitable access to the quality education they deserve.

Yours sincerely

*R. A. Hall*

Raelene Hall  
Convening Committee

## **9.5 HEALTH, BUILDING & TOWN PLANNING**

### **9.5.1 ACCEPTANCE OF TENDER – RENOVATION OF SPQ**

<b>LOCATION</b>	<b>LOT 213 DARLOT STREET</b>
<b>APPLICANT</b>	<b>NIL</b>
<b>FILE REFERENCE</b>	<b>T/35</b>
<b>DISCLOSURE OF INTEREST</b>	<b>NIL</b>
<b>DATE OF REPORT</b>	<b>05<sup>TH</sup> OCTOBER 2007</b>
<b>AUTHOR</b>	<b>CAMERON WATSON</b> <b>CORPORATE &amp; DEVELOPMENT</b> <b>SERVICES MANAGER</b>



**SIGNATURE OF AUTHOR**  
**SENIOR OFFICER**

**ROY McCLYMONT**  
**CHIEF EXECUTIVE OFFICER**



**SIGNATURE OF SENIOR OFFICER**

#### **Summary:**

This report makes a recommendation that Council accepts a tender for the renovations to the Single Persons Quarters located in Darlot Street Meekatharra.

#### **Attachments:**

Tender Report from Peter Teakle & Co.

#### **Background:**

At the August 2007 meeting of Council, it was resolved to call for tenders for the renovation of the Single Persons Quarters located in Darlot Street Meekatharra. Tenders documents were produced by Peter Teakle & Co and were advertised on Saturday 25<sup>th</sup> August 2007 and closed on 14<sup>th</sup> September 2007.

The tender specifications for the renovation of the Single Persons Quarters required that the current configuration of 4 single bed rooms and communal living, kitchen and laundry/bathroom facilities be reconfigured into 3 self contained living units with a communal laundry.

#### **Comment:**

Requests for tender documents were received from six individuals/companies with one completed tender being received by the closing date. This single tender, received from Kandoo Construction, has been assessed as complying with the tender requirements.

As only one compliant tender has been received, the need to individually assess the tender against any competing tenders is void and Council can accept the single tender as is. The single tender received does fall within budget estimates.

**Consultation:**

Peter Teakle – Teakle & Lalor Design & Drafting Consultants

**Statutory Environment:**

Building Code of Australia

Section 3.57 of the Local Government Act

Part 4 of the Local Government (Functions and General) Regs 1996

**Policy Implications:**

Policy 4.2 – Procurement – Quotes & Tenders

Policy 4.3 – Local Purchasing Policy

**Financial Implications:**

The 200/08 draft budget includes an amount of \$160,000 for the renovation of the Single Persons Quarters.

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officer Recommendation / Council Resolution:**

Moved: Cr H Nichols

Seconded: Cr A G Burrows

That Council accepts the tender received from Kandoo Construction for the Renovation of the Single Persons Quarters located at Lot 213 Darlot Street Meekatharra at the tendered sum of \$123,825 ex GST.

CARRIED 5/0



Peter Teakle & Co

Building Design and Drafting Consultants

Office: 272 Foreshore Drive, GERALDTON, WA 6530

Postal: PO Box 1850  
GERALDTON WA 6531

Phone: (08) 9964 1882

Fax: (08) 9964 2053

Email: p\_teakle@wn.com.au

Shire of Meekatharra  
PO Box 129  
Meekatharra WA 6642

**Attention: Cameron Watson**

**Re: Tender Report – Alterations & Additions, Single Persons Quarters, Lot 213, Darlot St, Meekatharra**

Dear Cameron,

I have received a copy of the tender submission for the above project and report as follows.  
Please note that all amounts contained in this report are GST inclusive figures.

**1. Tenders Received**

Only one tender was received and this was from Kandoo Constructions for an amount of \$136,207.50

The tender submission contained all the forms as required by the tender documents.

**2. Tender Enquiries & Addendums**

This office received no tender enquiries during the tender period.

The lack tender enquiries indicate the tenderers had a clear understanding of the scope of works therefore it is reasonable to assume that only issues of a totally unforeseen nature could impact on the final project cost.

**3. Buy Local Policy Preferences**

The tender from Kandoo Constructions is eligible to receive the preferences contained in Councils Local Purchase Policy

As there was only one tender received, application of the above policy is irrelevant in this instance.

**4. Reconciliation of Pre-Tender Estimate to Tender Received.**

I was not requested to provide a pre-tender estimate for this project however I did carry out an indicative cost estimate as part of this reporting process. My estimate was based on similar projects in remote areas with them being built by Geraldton based builders.

On this basis tenders up to \$160,000 could have been expected. I believe the tender from Kandoo Constructions represents a fair price for a builder operating out of Meekatharra.

**5. Recommendation**

I am not familiar with Kandoo Constructions in any way whatsoever therefore not in a position to be able to comment on quality of work, previous performances, organizational skills, ability to meet time schedules etc. Council will need to conduct its own assessment in relation to compliance of this tender with the selection criteria required by clause 1.15 of the specification.

On the basis of price and compliance with Councils Local Purchase Policy, I recommend acceptance of the tender from Kandoo Constructions.

Yours faithfully




Peter Teakle

23 July 2007

**9.5.2 OLD MEEKA POWER STATION/INTERPRETIVE CENTRE**

**LOCATION:** Townsite  
**APPLICATION:** Horizon Power  
**FILE REF:** W/20  
**DISCLOSURE OF INTEREST:**  
**DATE OF REPORT:** 9 October 2007  
**AUTHOR:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR:**   
**SENIOR OFFICER:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:** 

**Summary:**

Horizon Power have asked for confirmation of Council's intended future use of the old power station site.

**Attachments:**

Letter from Horizon Power 2/10/07.

**Background:**

Council has informally discussed the intention to develop the old power station site into an Interpretive Centre.

In recent years, Council has transferred funds into the Building reserve for use in developing an interpretive centre.

**Comment:**

The old power station is well located for the development of an interpretive centre. Use of this site and buildings will provide some savings on building costs.

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil at this stage



**Strategic Implications:**

Council's Plan for the Future lists the development of the old power station into a first class interactive interpretive centre as a strategy to preserve and promote Meekatharra's Heritage.

**Voting Requirements:**

Simple Majority

**Officers Recommendation / Council Resolution:**

**Moved: Cr B A O'Dwyer**

**Seconded: Cr A G Burrows**

**That Council advise Horizon Power:**

**That Council intends to develop the old power station site in Meekatharra into a first class interactive Interpretive Centre that provides insights into both the Aboriginal and European history of the Shire. This is listed as a strategy in Council's Plan for the Future under Objective 2 – Preserve and Promote Meekatharra's Heritage.**

**Although no formal plan for the site have yet been developed, Council would envisage making good use of all the buildings on the site along with any land that is released for this purpose.**

**CARRIED 5/0**

power to you

Our ref: DMS#3075308

2 October 2007

Mr Roy McClymont  
Chief Executive Officer  
Shire of Meekatharra  
PO Box 129  
MEEKATHARRA WA 6642

SHIRE OF MEEKATHARRA	
FILE No	
DATE REC'D	08 OCT 2007
OFFICER	CEO
Meeting Date	

510 Abernethy Road  
Kewdale, Western Australia 6105  
PO Box 79, Cloverdale WA 6985  
Telephone (08) 9441 3400  
Facsimile (08) 9441 3409  
www.horizonpower.com.au

**HORIZON**  
**POWER**

Dear Roy

Further to Horizon Power's recent visit to the Shire of Meekatharra, I am writing to provide an update on the remediation of the old power station site in Meekatharra ("the site").

I would like to advise that Horizon Power has recently engaged the services of Environmental Resources Management Australia Pty Ltd ("ERM") to develop a remediation action plan for the site. ERM have completed Preliminary and Detailed Site Investigations characterizing the contamination at the site.

ERM has already commenced work on the plan, which will provide a further analysis of the existing soil and groundwater contamination in addition to a detailed record of actions needed to remediate the site. We do not anticipate ERM will need to visit Meekatharra to access the site given Preliminary and Detailed Site Investigations have already been completed. However, should this be required, I will ensure you are aware of ERM's visit to Meekatharra.

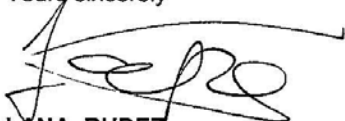
Horizon Power expects to receive a completed remediation action plan by the end of 2007. Once the plan has been received and diligently considered by Horizon Power, works will commence to remediate the site.

In accordance with the Contaminated Sites Act, the site has been registered with the Department of Environment and Conservation ("DEC") as a contaminated site. The site is awaiting assessment and classification by the DEC. Russell Slaughter, our Environmental Coordinator, has contacted the DEC to express our interest in attaining a prompt response from the DEC.

While Horizon Power continues to utilise a portion of the site, I believe in the future, the Shire may like to use the remaining portion of the site as a museum. It would be useful if you were able to send me a letter or email by the end of October confirming the Shire's intended future use of the site to assist in remediation planning.

Should you have any queries or wish to discuss the above, please do not hesitate to contact me on 9441 3605.

Yours sincerely



**LANA RUDEZ**  
Community Relations Manager – South

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

**Moved:** Cr H Nichols  
**Seconded:** Cr N L Trenfield

**That the late agenda items be introduced as new business of an urgent nature.**

**CARRIED 5/0**

**10.1.1 ADDITIONAL ATTENDANCES – CONTRACT ENVIRONMENTAL HEALTH OFFICER**

<b>LOCATION</b>	NIL
<b>APPLICANT</b>	NIL
<b>FILE REFERENCE</b>	H/10/3
<b>DISCLOSURE OF INTEREST</b>	NIL
<b>DATE OF REPORT</b>	25 <sup>TH</sup> SEPTEMBER 2007
<b>AUTHOR:</b>	CAMERON WATSON CORPORATE & DEVELOPMENT SERVICES MANAGER

**SIGNATURE OF AUTHOR:**  
**SENIOR OFFICER:**

  
ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:**

**Summary:**

This report makes a recommendation that Councils current Environmental Health Consultant be engaged for up to an additional 4 weeks per year.

**Attachments:**

Nil

**Background:**

At the February 2007 Council meeting it was resolved that the contract for the provision of environmental health and building surveying consulting services be renewed with AEHS Pty Ltd. At that time, the intent of the contract renewal was for the provision of consultancy services of one continuous week per month.

**Comment:**

Recently there has been a marked increase in the reporting requirements by State Government agencies, these include but are not limited to, Zero Waste planning and the recent Contaminated Site legislation requirements. In addition to these, there are currently multiple issues with inadequate septic systems in the Meekatharra Town site and several unfit for human habitation premises that are currently in the process of remedying. Another minor contributing point is the change in the

Skippers Aviation timetable, this means where in the past the Consultant was available for the full work day on Fridays, he is now required to finish up prior to 2:00 pm to be available for his return flight to Perth.

The recommendation below is asking that Council endorse an extension to the hours being offered to the current Consultant, this extension would be for up to one additional week per quarter. This does not mean that every quarter the consultant will be in attendance for the full week, depending on the workload the number of additional days could be as little as one or as much as five. There is no need to revise the Consultancy Agreement as clause 10 – Additional Services allows for this.

**Consultation:**

Bill Atyeo	– Director AEHS Pty Ltd
Roy McClymont	– Chief Executive Officer
Cr Norm Trenfield	– Chairman, Health, Building & Town Planning Committee.

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

The 2007/08 budget has an Allocation of \$39,000 for the provision of Environmental Health and Building Surveying Consultants and an allocation of \$16,000 for other Consultants. The Environmental Health budget to date is running 12.5% under budget which could mean an expenditure forecast of \$34,125 leaving an estimated \$4,875 surplus on the current years budgeted expenditure.

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officer Recommendation/Committee Resolution:**

Moved: Cr A G Burrows

Seconded: Cr B A O'Dwyer

**The Committee recommends that AEHS Pty Ltd supply Environmental Health and Building Surveys services for up to an additional 4 weeks per year with these additional weeks to be utilized once every three months.**

**CARRIED 5/0**

#### 10.1.2 MEEKATHARRA YOUTH SERVICE

**LOCATION:** N/A  
**APPLICATION:** MEGAN ALCHIN  
**FILE REF:** Y/15/1  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 24 January 2008  
**AUTHOR:** MEGAN ALCHIN  
COMMUNITY DEVELOPMENT  
ADMINISTRATION OFFICER

**SIGNATURE OF AUTHOR:**  
**SENIOR OFFICER:**

  
ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:**



#### **Summary:**

During summer months it is suggested that the Meekatharra Youth Service be located at the swimming pool. For this to occur and be within funding guidelines, access to the swimming pool will need to be free.

Alternative recommendations are also given in regards to reducing swimming pool fees and charges.

#### **Background:**

The Department for Child Protection are providing funding of approximately \$60,000 for 2007/2008 financial year to provide a youth service, and have provided funding for a number of years. In order to receive these funds, the Youth Service must operate for a minimum of 25 hours per week.

The majority of the Youth Service operates from the Youth Centre. During the summer months, the Youth Centre is too hot during the day for the youth and therefore they spend the afternoon session at the swimming pool rather than the Youth Centre. This results in a reduction in service hours.

At a Youth After Dark Workgroup Meeting (sub-committee of the Interagency + Safety and Crime Prevention Committee), a suggestion was made that Council be approached to consider allowing free entrance to the pool for youth under the age of 18 years.

Reasoning behind this request is shown through this excerpt taken from an email sent to workgroup members regarding free use of the swimming pool for youth outside of school hours, on weekends, and during school holidays:

*This proposal is in relation to the identified issue of children loitering in the streets and getting up to mischief and/or endangering themselves, as well as the need for more activities in town for children as identified at the community meeting facilitated by the Work Group on Children in the street after dark.*

A third alternative is based on a decision by the Shire in Mt Magnet to waive pool fees for all users. CEO Peter McConnell reported that for the 2006/2007 summer, Council allowed free use of the pool for everyone on a one year trial. This trial aimed at attracting more people to the swimming pool, especially families as an opportunity to spend quality time together.

This decision was also justified by the fact that the pool brought an income of approximately \$8,000 a year and it was estimated that a large proportion of these funds are offset by the amount of administration required to process these funds. Council felt that the trial had achieved its purpose and they are continuing with offering free access for the 2007/2008 season.

Meekatharra's 2007/2008 budget has made a provision for an income of \$8,000 for swimming pool fees. \$7,978.92 was received in fees in the 2006/2007 financial year from the swimming pool. Due to the system used for collecting pool fees, it was not possible to provide an outline of the percentage of fees that can be attributed to adults, children and families.

Requirements relevant to the operation of the Meekatharra Swimming Pool are found in *The Code of Practice For The Design, Construction, Operation, Management & Maintenance Of Aquatic Facilities (May 2007)*. This outlines stipulations for both minimum entry age and supervision requirements for public swimming pools.

#### **7.9 MINIMUM ENTRY AGE**

*The operator of an aquatic facility shall ensure that children under 10 years of age are not permitted to enter the facility unless under the supervision of a person 16 years or older, in accordance with Guideline SU 1.11 – Parental Supervision - 1996 of the Pool Safety Guidelines.*

#### **7.10 SUPERVISION REQUIREMENTS**

*For Group One facilities, the minimum ratio of supervision shall be 1 lifeguard for up to 100 patrons in the water in accordance with section 4.4, Ratios, contained within Guideline SU 1.01 – Bather Supervision - 1996 of the Pool Safety Guidelines.*

#### **Comment:**

Since the majority of the youth attend the swimming pool from 3pm-6pm on weekdays, it is suggested that the Youth Service operate from the swimming pool. The Department for Child Protection was approached with this suggestion and the response was that the service could be run from any location, as long as the activities listed in the service agreement were still being provided. The only stipulation is that entry to the swimming pool incurs a fee and that no child that meets the criteria of the service can be refused access to the service, regardless of where that service is based.



The target group for the Meekatharra Youth Service is “primarily young people, including Aboriginal and Torres Strait Islander young people and young people from culturally and linguistically diverse backgrounds, commencing secondary education up to 18 years of age who are at risk”.

The minimum age for entry to the swimming pool without supervision by a person 16 years of older, is 10 years. Therefore if fees were waved for youth up to the age of 18, Youth Centre staff could continue to run the service at the swimming pool during week days. Youth younger than 10 years would need to be accompanied by a supervisor other than Youth Centre Staff to gain access. Having Youth Centre Staff at the pool would also help the pool manager with the large influx of youth attending the pool from 3pm to 6pm weekdays.

Enforcing controls over entrance age would need to continue if fees were eliminated, and Council need to be aware that if use of the facility were to dramatically increase, there may be the potential to need to refuse entrance if the maximum number of patrons for a single lifeguard were to go over 100 patrons, or staffing levels may need to be increased.

If Council were to change their Schedule of Fees and Charges, after-hours use of the pool will also need to be considered. Section 11 of Council Policy 9.2 states: “Payment of the \$50.00 deposit is refundable when the key is returned. The deposit will be forfeited if the key is not returned within 14 days of the end of the pool season.” Section 12 states: “Key holders are required to pay a fee for either a weekly, monthly or season pass, in addition to the normal weekly, monthly or season pass. Fees are set annually within Council’s budget.”

**Consultation:**

Mr Peter McConnell – Mt Magnet Shire Chief Executive Officer  
Roy McClymont

**Statutory Environment:**

Code of Practice for the design, construction, operation, management & maintenance of aquatic facilities (May 2007)

**Policy Implications:**

9.2 Swimming Pool After Hours Use Of  
Pool Safety Guidelines

**Financial Implications:**

Loss of potential fee income

**Strategic Implications:**

Nil

**Voting Requirements:**

Absolute Majority

**Officers Recommendation:**

Moved: Cr H Nichols  
Seconded: Cr A G Burrows

That Council select for one of the following options in regards to altering fees and charges for use of the swimming pool as defined in the adopted budget 2007/2008.

- OPTION 1:** Amend Swimming Pool fees and charges to allow for the Meekatharra Youth Service to operate from the swimming pool from 3.00pm to 6.00pm on week days, during the pool season. Youth Service participants include youth aged up to 18 years. Youth under 10 years of age will be required to be accompanied by a supervisor at least 16 years of age.
- OPTION 2:** Amend Swimming Pool fees and charges to allow for all youth aged up to 18 years, to access the swimming pool free of charge as suggested by the Youth After Dark Workgroup as an outcome from the Community Meeting held in July 2007. Youth under 10 years of age will be required to be accompanied by a supervisor at least 16 years of age.
- OPTION 3:** Amend the Policy Manual and abolish Swimming Pool fees and charges and for all patrons, excluding key deposit. Youth under 10 years of age will be required to be accompanied by a supervisor at least 16 years of age.

**Council Resolution:**

That the Youth Service be allowed to hold youth activities at the Meekatharra pool with entry fees being recovered from the Youth Services Activities budget. All youths taking advantage of this activity are required to attend the Youth Centre for registration prior to the activity proceeding. Only persons registering at the Youth Centre are to be allowed free access to the Swimming Pool.

**CARRIED 5/0**

**Reason for Council Decision differing from recommended options:**


To strengthen the use of the Meekatharra Youth Service and minimise misuse of the Youth Service.

**Cr H Nichols left the meeting at 11.15 am**

**Cr H Nichols returned to the meeting at 11.16am**

**10.1.3 TENDER PLANT HIRE & MINOR WORKS – HOURLY HIRE BASIS**

**LOCATION:** District  
**APPLICATION:**  
**FILE REF:** T/35  
**DISCLOSURE OF INTEREST:**  
**DATE OF REPORT:** 10 October 2007  
**AUTHOR:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF AUTHOR:**   
**SENIOR OFFICER:** ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:** 

**Summary:**

Council may resolve to tender for plant hire along similar lines to last year.

**Attachments:**

Copy of proposed “Request for Tender”

**Background:**

Last year Council ran this tender and appointed a panel of contractors to be called on when required for plant hire and works projects.

The attached tender documents are the same as those used last year with some minor improvements.

**Comment:**

The intention of this Tender is to appoint a panel of preferred contractors that can be called on from time to time to undertake various works.

As the need arises for the hire of specific plant, or for specific works projects, staff will assess the rates provided by the tenderers for the plant required and then endeavour to hire the suitable contractor with the lowest hourly rate.

Delegation 02 – Purchase Order Authorisation includes provision for the CEO to accept a tender for purchase up to an amount of \$100,000. The intention therefore is that this tender will not come back to Council for a decision.

This year Council has a large construction program. The following projects listed in the budget are some that could potentially be contracted out under this tender (subject to compliance with the Local Government Act 1995 and relevant Tender legislation):

Neds Creek Road - Council Funding	59,670
Youno Downs Road - Council Funding	56,190
Deverell Mulgul Road - Council Funding	94,985
Murchison Downs Road - Council Funding	63,170
Mingah Springs Road - Council Funding	48,250
Three Rivers Woolshed Rd - Council Funding	18,640
Beringarra - Mt Gould Rd - Council Funding	32,100
Sandstone Rd - Roads 2 Recoveries Funding	194,000
Sandstone Rd - Council Funding	30,000
Ashburton Downs Rd - Council Funding	237,260
Town Foot Paths	100,000
Other Upgrades & Reasealling	80,000

The tender will have a term of twelve months from the closing date of the request for tender.

**Consultation:**

Nil

**Statutory Environment:**

Local Government Act 1995

Local Government (Functions and General) Regulations 1996 Part 4

**Policy Implications:**

Policy 4.2 – Purchasing

Delegation 02 – Purchase Order Authorisation

**Financial Implications:**

Nil

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation:**

Moved: Cr H Nichols

Seconded: Cr B A O'Dwyer

**That Council:**

- **call tenders for Plant Hire and Minor Works – Hourly Hire Basis under the terms and conditions listed in the attached Request for Tender documents.**
- **acknowledge that the CEO will establish a panel of preferred contractors from the tenders received and that this tender will not come back to council for any further decision.**
- **authorise staff to assess the rates provided by the tenderers for any specific plant or works required from time to time and then endeavour to hire the panel contractor with the lowest hourly rate.**

**Council Resolution:**

**That Council:**

- **call tenders for Plant Hire and Minor Works – Hourly Hire Basis under the terms and conditions listed in the attached Request for Tender documents.**
- **acknowledge that the CEO will establish a panel of preferred contractors from the tenders received and that this tender will not come back to council for any further decision.**
- **authorise staff, in consultation with the Works Group, to assess the rates provided by the tenderers for any specific plant or works required from time to time and then endeavour to hire the panel contractor with the lowest hourly rate.**

**CARRIED 5/0**

**Reason for Council decision differing from Officers Recommendation:**

**To allow the Works Group's input into which projects are undertaken by contractors.**



## REQUEST FOR TENDER

<b>Request for Tender (RFT)</b>	Plant Hire & Minor Works – Hourly Hire Basis
<b>Deadline:</b>	4.00 pm Friday 8 <sup>th</sup> September 2006
<b>Address for Delivery:</b>	<p>“Tender – Plant Hire” Shire of Meekatharra Main Street (PO Box 129) MEEKATHARRA WA 6642 [ELECTRONIC MAIL AND FACSIMILE TENDERS WILL NOT BE ACCEPTED]</p>



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ATTACHMENT: PRICE SCHEDULE

## **1 PRINCIPAL'S REQUEST**

### **1.1 CONTRACT REQUIREMENTS IN BRIEF**

Council is seeking to appoint a small panel of Contractors to provide plant hire and minor works on an hourly hire basis.

Contractors will be used for minor and ad-hoc works during the 12 month period commencing September 2006.

### **1.2 TENDER DOCUMENTS**

This Request for Tender is comprised of the following parts:

- (a) Part 1 – Principal's Request (read and keep this part);
- (b) Part 2 – Specification and/or plans/drawings (read and keep this part);
- (c) Part 3 – Tenderer's Offer (complete and return this part);

### **1.3 DEFINITIONS**

Below is a summary of some of the important defined terms used in this Request:

<b>Attachments:</b>	The documents you attach as part of your Tender;
<b>Contractor:</b>	Means the person or persons, corporation or corporations whose Tender is accepted by the Principal, and includes the executors or administrators, successors and assigns of such person or persons, corporation or corporations;
<b>Deadline:</b>	The deadline for lodgement of your Tender;
<b>Offer:</b>	Your offer to be selected to supply the Requirements;
<b>Principal:</b>	Shire of Meekatharra
<b>Request:</b>	This document;
<b>Requirements:</b>	The goods and/or services requested by the Principal;
<b>Selection Criteria:</b>	The criteria used by the Principal in evaluating your Tender;
<b>Special Conditions:</b>	The additional contractual terms;
<b>Specification:</b>	The statement of Requirements that the Principal requests you to provide if selected;
<b>Tender:</b>	Completed Offer form, response to the Selection Criteria and Attachments;
<b>Tenderer:</b>	Someone who has or intends to submit an Offer to the Principal.

### **1.4 HOW TO PREPARE YOUR TENDER**

- (a) Carefully read all parts of this document.
- (b) Ensure you understand the Requirements.
- (c) Complete and return the Offer (Part 3) in all respects and include all Attachments.
- (d) Make sure you have signed the Offer Form and responded to all of the Selection Criteria.
- (e) Lodge your Tender before the Deadline.

## 1.5 CONTACT PERSONS

Tenderers should not rely on any information provided by any person(s) other than those listed below:

Name: Roy McClymont  
Telephone: 9981 1002  
Facsimile: 9981 1505  
Email: executive@meekashire.wa.gov.au

## 1.6 SELECTION CRITERIA

The Contract may be awarded to a panel of Tenderers who best demonstrates the ability to provide quality products and/or services at a competitive price. The tendered prices will be assessed together with qualitative and compliance criteria to determine the most advantageous outcome to the Principal.

The Principal has adopted a best value for money approach to this Request.

This means that, although price is considered, the Tender containing the lowest price will not necessarily be accepted, nor will the Tender ranked the highest on the qualitative criteria.

Tenders will be evaluated based on the information supplied. Tenderers may provide any information that they consider relevant regardless of whether or not that information is specifically requested in these documents.

## 1.7 PRICE BASIS

All prices for goods/services offered under this Request are to be fixed for the term of the Contract. Tendered prices must include Goods and Services Tax (GST).

Contractors who wish to make adjustments to the prices tendered based on future changes to fuel prices should complete the "Average Diesel Consumption Per Hour" column in the Schedule of Rates. The Principal will reference movements in Terminal Gate Prices (Perth) as a basis for negotiating reasonable price variations due to movements in fuel prices. Terminal Gate Prices will be sourced from the Australian Institute of Petroleum.

Unless otherwise indicated prices tendered must include all costs associated with the supply, maintenance, cleaning, parts, fuels, oils, etc and all costs associated with the provision of a suitably qualified and experienced operators and all applicable levies, duties, taxes and charges. Any charge not stated in the Tender, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

## 1.8 THE PRINCIPAL'S POLICIES THAT MAY AFFECT SELECTION

The following policies may affect this selection:

POLICY: LOCAL PURCHASE POLICY

POLICY NO: 4.3

Copies of this policy are available from the Principal on request.

Council encourages tenderers to inform themselves as to the availability of Local Services and to make use of those services where possible.

## 1.9 CONDITIONS OF TENDERING

### LODGEMENT OF TENDERS AND DELIVERY METHOD

The Tender must be lodged by the Deadline. The Deadline for this Request is 4.00pm (WST) Friday 8<sup>th</sup> September 2006. The Tender is to be:

- (a) placed in a sealed envelope clearly endorsed with the words "Tender – Plant Hire"; and
- (b) delivered by hand and placed in the Tender Box at the Shire Offices, Main Street, Meekatharra (by the Tenderer or the Tenderer's private agent) or sent through the mail to the Chief Executive Officer, Shire of Meekatharra, PO Box 129, Meekatharra WA 6642.

Electronic mail Tenders and Tenders submitted by facsimile will not be accepted.

## **REJECTION OF TENDERS**

A Tender will be rejected without consideration of its merits in the event that:

- (a) it is not submitted before the Deadline; or
- (b) it is not submitted at the place specified in the Request; or
- (c) it may be rejected if it fails to comply with any other requirements of the Request.

## **ACCEPTANCE OF TENDERS**

Unless otherwise stated in this Request, Tenders may be for all or part of the Requirements and may be accepted by the Principal either wholly or in part. The Principal is not bound to accept the lowest Tender and may reject any or all Tenders submitted.

All Tenderers will be given particulars of the successful Tenderer(s) or advising that no Tender was accepted.

## **TENDERERS TO INFORM THEMSELVES**

Tenderers will be deemed to have:

- (a) examined the Request and any other information available in writing to Tenderers for the purpose of tendering;
- (b) examined all further information relevant to the risks, contingencies, and other circumstances having an effect on their Tender which is obtainable by the making of reasonable enquires;
- (c) satisfied themselves as to the correctness and sufficiency of their Tenders including tendered prices which will be deemed to cover the cost of complying with all the Conditions of Tendering and of all matters and things necessary for the due and proper performance and completion of the work described therein;
- (d) acknowledged that the Principal may enter into negotiations with a chosen Tenderer and that negotiations are to be carried out in good faith; and
- (e) satisfied themselves they have a full set of the Request documents and all relevant attachments.

## **CANVASSING OF OFFICIALS**

If a Tenderer, whether personally or by an agent, canvasses any of the Principal's Councillors or Officers with a view to influencing the acceptance of any Tender made by it or any other Tenderer, then regardless of such canvassing having any influence on the acceptance of such Tender, the Principal may at its absolute discretion omit the Tenderer from consideration.

## **TENDER OPENING**

Tenders will be opened in the Principal's offices, following the advertised Deadline. All Tenderers and members of the public may attend or be represented at the opening of Tenders.

The names of the persons who submitted a Tender by the due Deadline will be read out at the tender opening. No discussions will be entered into between Tenderers and the Principal's officers present or otherwise, concerning the Tenders submitted.

The Tender opening will be held as soon as possible after the due deadline. Tenderers who would like to attend the opening should contact the Principal prior to the deadline to obtain the time and place of opening.

## **2 SPECIFICATION**

### **2.1 INTRODUCTION**

From time to time, Council requires the services of contractors to supplement Council's own Maintenance and Construction Crews. This work can be both urgent and non-urgent and can range from hiring of a single item of plant for a short period through to undertaking significant construction works over a longer period.

### **2.2 BACKGROUND INFORMATION**

Council has a large construction program this year. Council will therefore use contractors to assist with the completion of this program.

### **2.3 SPECIFIC REQUIREMENTS/CONDITIONS OF THE CONTRACT**

- Council is seeking a list of plant and machinery available from suitable contractors at hourly hire rates.
- The intent is to appoint a panel of suitable contractors that can be called upon to undertake various miscellaneous works. Works may range from Council supervised plant hire to larger projects where the contractor may be required to manage and supervise the works.
- Please note that a contract may be awarded to more than one tenderer. The intention is hire contractors for specific works as required by issue of Purchase Orders.
- The primary purpose of calling tenders is to comply with the provisions of the Local Government Act 1995 and Local Government (Function and General) Regulations 1996.
- No guarantee is given or implied as to the minimum value of work contracted out to the successful tenderer/s in the letting of the contract.
- The Principal has invited tenders for Plant Hire, as and when required, on an hourly basis, for a period of twelve months commencing from Monday 19<sup>th</sup> November 2007.
- The Contractor may be required to work in isolated locations.
- The hours of work are to fit in with the Shire's requirements which will be communicated by the Principals representative.
- The hours charged shall be dedicated hours. Unless otherwise arranged no payment will be made for plant that is not operating directly on the task at hand or in stand by mode.
- Some jobs/projects may require that the Contractor is self reliant in regards to their camping and refueling resources.
- The contractor may be requested to directly supervise projects. Please state if this service will be available and all charges that will apply for supervision.
- In the case of inclement weather preventing work being carried out, the Principal will not be responsible for down time.
- The Contractor shall have an easily accessible and fully operational telephone or radio communications system, which shall be switched on at all times. It is imperative that the communications system allows contact with the Principal at all times.
- The Contractor shall also supply and wear approved safety clothing, including a reflectorised safety vest, at all times.
- The Contractors plant shall have fully operational UHF radio for contact with other work site machines.
- The Contractor shall ensure that sufficient supplies of fuel, oil, water, wear parts, and various other miscellaneous items required for remote area operations are carried.
- The Contractor must, at all times, comply fully with the Department of Environmental Protection Guidelines regarding servicing of their plant and disposal of waste lubricants/petroleum products etc.
- All machines and vehicles (including ancillary plant and equipment such as utilities, caravans and trailers) are required to be fully operational, well maintained and licensed if required.

- The Principal will not be charged for or be liable for any down time due to the Contractor undertaking repairs and maintenance to plant.
- The Principal reserves the right to refuse a plant operator access to the site if he has grounds to believe it is in the best interests of the project to do so. He shall not make such a decision until he has discussed the matter with the Contractor.
- Any plant which, in the opinion of the Principal, does not comply with the relevant Worksafe Western Australia Guidelines, State Legislation or the Principal's Specifications and General Conditions, shall be excluded from site.
- All plant and personnel on site will come under the direction of the Principal, who will delegate the on site authority to other persons.
- All interpretations of the specifications shall be at the sole discretion of the Principal.
- The Principal reserves the right to cancel any contract and access other plant if, in his opinion, the Contractor is not endeavouring to operate or maintain his plant in an efficient proficient manner.
- The Contractor may be required to present *daily* work dockets to the Principal to be signed on a *daily* basis. The Principal has the authority to exclude plant from working if, unless by other arrangements, the work dockets are more than one day in arrears.
- Invoices for payment shall be forwarded to the Principal's office, and payment will be made within 25 days of receipt an invoice providing the contractor permits payments by electronic transfer.
- The Contractor will not remove any plant work from the work site, without express written permission of the Principal.



### **3 TENDERER'S OFFER**

**PLEASE COMPLETE AND RETURN THE NEXT FOUR PAGES AND ANY ATTACHMENTS**

#### **3.1 OFFER FORM**

The Chief Executive Officer  
Shire of Meekatharra  
Main Street  
MEEKATHARRA WA 6642

I/We \_\_\_\_\_  
(BLOCK LETTERS)

of \_\_\_\_\_  
(ADDRESS)

ABN/GST Status \_\_\_\_\_ ACN (if any) \_\_\_\_\_

Telephone No: \_\_\_\_\_ Facsimile No: \_\_\_\_\_

E-mail (if any): \_\_\_\_\_

#### **In response to the Request For Tenders – Plant Hire:**

I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules and attachments.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Tender irrespective of its outcome.

The tendered consideration is as provided under the Price Schedule in the prescribed format and submitted with this Tender.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

Signature of authorised signatory of Tenderer: \_\_\_\_\_

Name of authorised signatory (BLOCK LETTERS): \_\_\_\_\_

Position: \_\_\_\_\_

Address: \_\_\_\_\_

### 3.2 TENDERER'S RESPONSE

Where it is necessary to provide additional information please ensure that all documents are clearly marked with the relevant attachment title to assist the evaluation panel with their assessment.

(NOTE: All pages within Part 3 are to be completed and returned to the Principal as they form part of your Tender submission).

#### PRICE INFORMATION

Tenderers **must** complete the attached "Price Schedule". Before completing the Price Schedule, Tenderers should ensure they have read this entire Request.

Please provide prices and details of any plant that you have available for this contract. It is not necessary to provide prices for all the types of plant listed. For example if you own and operate a backhoe and no other plant simply provide prices and details of your backhoe only.

Tenderers should also provide full details of any other charges that may be applicable to the contract.

Specifically any charges that will apply for camping out and supervision services should be included clearly stating rates per hour or day.

Contractors who wish to make adjustments to the prices tendered based on future changes to fuel prices should complete the "Average Diesel Consumption Per Hour" column in the Schedule of Rates. The Principal will reference movements in Terminal Gate Prices (Perth) as a basis for negotiating reasonable price variations due to movements in fuel prices. Terminal Gate Prices will be sourced from the Australian Institute of Petroleum.

Unless otherwise indicated prices tendered must include all costs associated with the supply, maintenance, cleaning, parts, fuels, oils, etc and all costs associated with the provision of a suitably qualified and experienced operators and all applicable levies, duties, taxes and charges. Any charge not stated in the Tender, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

#### INSURANCE COVERAGE

Tenderers are to supply evidence of their insurance coverage in a format as outlined below or in an attachment labelled " <b>Insurance Coverage</b> ". A copy of the Certificate of Currency is to be provided to the Principal within 30 days of acceptance.				
<i>Type</i>	<i>Insurer – Broker</i>	<i>Policy Number</i>	<i>Value (\$)</i>	<i>Expiry Date</i>
Public Liability				
Comprehensive Plant				
Workers Compensation				

#### EXPERIENCE

Briefly describe your experience in completing/supplying similar requirements. Tenderers must, as a minimum, provide brief details of three recent contracts undertaken and contact details of referees for each project. Contractors who are able to provide supervision services should attach a Resume of key people who will supply supervision.

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**Price Schedule**

<b>Type of Machine</b>	<b>Machine Details</b> (Please include make, model, year, size, capacity, kw power, bucket/blade size etc.)	<b>\$ Per Hour GST Inclusive</b>	<b>Usual Location of Machine</b>	<b>Mobilisation/ Demobilisation \$ Per Hour / Km GST Inclusive</b>	<b># Average Diesel Consumptio Per Hour</b>
Tip Trucks 6/8 Wheel					
Superlifts or Side Tippers					
Self Filling Water Truck					
Front End Loaders					
Graders					
Dozers					
Backhoes					
Vibrating Roller					
Rubber Tyred Roller					
Excavators					
Prime Mover/Low Loader					
Bobcats					
Trenching Machines					
Small Plant/Utes/Other					

# Optional information to be completed if the Contractor may at any time during the contract request a price adjustment due to changes in fuel prices.

**Council Resolution:**

**That Council go behind closed doors to discuss Item 10.1.3 – Review of Rubbish Removal Contractor's Performance**

**Moved:** Cr B A O'Dwyer  
**Seconded;** Cr N L Trenfield

**CARRIED 5/0**

**CONFIDENTIAL ITEM**

**10.1.4 REVIEW OF RUBBISH REMOVAL CONTRACTOR'S PERFORMANCE**

**LOCATION:** NIL  
**APPLICATION:** NIL  
**FILE REF:** R/50  
**DISCLOSURE OF INTEREST:** NIL  
**DATE OF REPORT:** 11<sup>TH</sup> OCTOBER 2007  
**AUTHOR:** CAMERON WATSON  
CORPORATE & DEVELOPMENT  
SERVICES MANAGER

**SIGNATURE OF AUTHOR:**  
**SENIOR OFFICER:**

  
ROY MCCLYMONT  
CHIEF EXECUTIVE OFFICER

**SIGNATURE OF SENIOR OFFICER:**



**Summary:**

This report requests Council discuss the performance of the current Rubbish Removal Contractor.

**Attachments:**

Nil

**Background:**

The current Rubbish Removal Contract has been in force for approximately 11 months. The contract is with Mt Magnet Waste Disposal.

**Comment:**

The Health, Building & Town Planning committee feels that there is a need to discuss the performance to date of the Rubbish Removal Contractor especially when it relates to the following clauses of the contract:

2.4	<i>Collect all loose litter from each street, laneway and public areas (including walk trails and the Meekatharra Creek) in the Town in such a way that each street, laneway and public area is fully cleared of litter. Collections to be carried out as required by the amount of litter present in such areas and in any event no less than twice a week.</i>
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2.6	<i>Not less than 4 times per week push up the tip in a manner directed by the Shire with equipment provided by the Shire and as required by the level of rubbish deposited.</i>
2.7	<i>Collect litter from the surface and surrounds of the Tip Road, including the Great Northern Highway from the Town boundary to the Tip turn-off, and all wind blown litter in the vicinity of the tip on Monday of each and every week.</i>

**Consultation:**

Nil

**Statutory Environment:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil at this time

**Strategic Implications:**

Nil

**Voting Requirements:**

Simple Majority

**Committee Recommendation:****Moved: Cr A G Burrows****Seconded: Cr B A O'Dwyer****That Council discuss the performance to date of the Rubbish Removal Contractor.****CARRIED 5/0**

Council discussed the performance of the Rubbish Removal Contractor and made recommendations to the Chief Executive Officer concerning a further letter to the Rubbish Removal Contractor and the September 2007 report from Environmental Health Officer, Bill Atyeo.

**Council Resolution:****That Council come out from behind closed doors.****Moved: Cr A G Burrows****Seconded: Cr B A O'Dwyer****CARRIED 5/0**



**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN  
GIVEN  
NIL**

**12 CLOSURE OF MEETING**

**The Shire President, Cr T R Hutchinson, declared the meeting closed at 11.52am.**