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MINUTES

1. **DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS:**

THE PRESIDENT CR. HUTCHINSON DECLARED THE MEETING OPEN AT 11:30 AM

2. **RECORD OF ATTENDANCE/ APOLOGIES/ APPROVED LEAVE OF ABSENCE:**

**ATTENDANCE**

CR HUTCHINSON (PRESIDENT)  
CR O'DWYER  
CR SMITH  
CR TRENFIELD  
CR NICHOLS  
TA HARTMAN (CEO)  
NATALIE HOPE (DEPUTY CEO)

**APOLOGIES**

CR BAJRAI  
CR HOWDEN  
CR BAIN

**APPROVED LEAVE OF ABSENCE**

CR BURROWS

3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE:**

NIL

4. **PUBLIC QUESTION TIME:**

NIL

5. **APPLICATIONS FOR LEAVE OF ABSENCE:**

NIL

6. **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS:**

6.1 ORDINARY MEETING HELD 21<sup>ST</sup> JANUARY 2006.

**Council Resolution:**

**RESOLVED: (Moved by Cr O'Dwyer Seconded by Cr Smith)**

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**THAT THE MINUTES OF THE ORDINARY COUNCIL MEETING OF THE SHIRE OF MEEKATHARRA HELD IN THE COUNCIL CHAMBERS ON THE 21<sup>ST</sup> JANUARY 2006 BE CONFIRMED.**

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CARRIED 5.0

**7. PETITION/ DEPUTATIONS/ PRESENTATIONS/ SUBMISSIONS:**

NIL

**8. ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION:**

PRESIDENT HUTCHINSON THANKED TOM FOR HIS EFFORTS OVER THE LAST THREE YEARS AND WISHED HIM EVERY SUCCESS IN HIS FUTURE.

**9. REPORTS OF COUNCILLORS:**

- CR NICHOLS REPORTED ON MRVC MEETING IN CUE.

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**10.1** CHIEF EXECUTIVE OFFICER REPORT SUBMITTED TO THE FULL COUNCIL MEETING TO BE HELD 18<sup>th</sup> FEBRUARY 2006.

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**10.1.1** Environmental Health Service

**File Ref:** H/20/13

**Reporting Officer:** Tom Hartman CEO.

**Disclosure of Interest:** Nil.

**Date of Report:** 13<sup>th</sup> February 2006

**Summary:** Report submits an Environmental Health Service to Council and recommends acceptance.

**Background:** Owing to the dissolution of the Murchison Regional Health Scheme, Council is obliged under the Health Act to provide for the employment of an Environmental Health Officer to administer the provisions of the Act.

**Comment:** Councils previous principal EHO Bill Atyeo, has set up Atyeo's Environmental Health Services Pty Ltd, with Bill as its principal. AEHS provides a service to Local Government that satisfies the requirement of the Health Act. Bill has provided a proposal for consideration (attached).

The proposal provides a total service to Council for Health, Building and town planning operational requirements.

The proposal is cost effective and recent engagements of AEHS have resulted in satisfactory service.

**Consultation:** Bill Atyeo.

**Statutory Environment:** Health Act.  
Local Government Guidelines for engagement of Consultants.

**Policy Implications:** Nil.

**Financial Implications:** Council has budgeted for these services.

**Strategic Implications:** Should have positive impact.

**Voting Requirements:** Simple.

**Recommendation:**

THAT COUNCIL ENGAGE ATYEO'S ENVIRONMENTAL SERVICES PTY LTD TO PROVIDE ENVIRONMENTAL HEALTH SERVICES AS REQUIRED BY THE HEALTH ACT FOR A 12 MONTH PERIOD SUBJECT TO A SATISFACTORY CONSULTANCY AGREEMENT BEING ENTERED INTO.

**Council Resolution:**

**RESOLVED: (Moved by Cr Smith Seconded by Cr Nichols)**

---

**THAT COUNCIL ENGAGE ATYEO'S ENVIRONMENTAL SERVICES PTY LTD TO PROVIDE ENVIRONMENTAL HEALTH SERVICES AS REQUIRED BY THE HEALTH ACT FOR A 12 MONTH PERIOD SUBJECT TO A SATISFACTORY CONSULTANCY AGREEMENT BEING ENTERED INTO.**

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CARRIED 5.0

**10.1.2**

**Establishment of Works Committee**

**File Ref:**

M/15/1

**Reporting Officer:**

Tom Hartman CEO.

**Disclosure of Interest:**

Nil.

**Date of Report:**

13<sup>th</sup> February 2006

**Summary:**

Report raises matter of establishing a works committee and recommends establishment, members and delegation.

**Background:**

Due to the departure of the CEO, it is recognised that Council needs to establish a works committee to co-ordinate the future works and services plan.

**Comment:**

The committee formed should be delegated the power and duty to liaise, assist and advise the works supervisor in matters relating to the works program and special projects. The works supervisor will be in attendance at the committee meetings and will have input into the decision making process.

It will be recommended that the committee consist of three members and a deputy.

The committee will meet as and when required and the DCEO will attend to take the minutes of the meeting.

- Consultation:** President.  
Cr. Trenfield.  
Cr. Burrows.  
Terry Clarke – Works Supervisor.  
Natalie Hope – DCEO.
- Statutory Environment:** Section 5.8 Local Government Act – Establish Committee.  
Section 5.9 (1) (a) Council members only.  
Section 5.10 (1) (a) Appointment of members.  
Section 5.11 – Tenure of Committee  
Section 5.22 – Minutes of meetings.  
Section 5.23 (1) (b) Delegated powers.
- Policy Implications:** Nil.
- Financial Implications:** Nil.
- Strategic Implications:** Will have positive implications.
- Voting Requirements:** Absolute Majority.

**Recommendation:**

1. THAT COUNCIL ESTABLISH A WORKS COMMITTEE.
2. THAT COUNCIL APPOINT CR. HUTCHINSON, CR. TRENFIELD AND CR. BURROWS AS MEMBERS OF THE WORKS COMMITTEE AND CR NICHOLS AS A DEPUTY.
3. THAT COUNCIL DELEGATE THE POWER AND DUTY TO THE WORKS COMMITTEE TO LIAISE, ASSIST AND ADVISE THE WORKS SUPERVISOR ON MATTERS RELATING TO VARIOUS WORKS PROGRAMS AND SPECIAL PROJECTS.

**Council Resolution:****RESOLVED: (Moved by Cr O’Dwyer Seconded by Cr Smith)**

- 
1. THAT COUNCIL ESTABLISH A WORKS COMMITTEE.
  2. THAT COUNCIL APPOINT CR. HUTCHINSON, CR. TRENFIELD AND CR. BURROWS AS MEMBERS OF THE WORKS COMMITTEE AND CR NICHOLS AS A DEPUTY.
  3. THAT COUNCIL DELEGATE THE POWER AND DUTY TO THE WORKS COMMITTEE TO LIAISE, ASSIST AND ADVISE THE WORKS SUPERVISOR ON MATTERS RELATING TO VARIOUS WORKS PROGRAMS AND SPECIAL PROJECTS.

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CARRIED BY ABSOLUTE MAJORITY 5.0

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<b>10.1.3</b>	<b><u>Tenders – Plant - Dozer</u></b>
<b>File Ref:</b>	T/35
<b>Reporting Officer:</b>	Tom Hartman CEO.
<b>Disclosure of Interest:</b>	Nil.
<b>Date of Report:</b>	13 <sup>th</sup> February 2006
<b>Summary:</b>	Report raises plant item (dozer) listed for consideration in the 2005/06 Budget to be replaced and suggesting approval to call tenders where necessary.
<b>Background:</b>	<p>Council have listed on the 2005/06 budget the following plant item to be considered for replacement.</p> <p>*Plant No 345 Liebherr PR 732B Dozer</p> <p>There have been problems with the Liebherr Dozer since purchase, causing considerable down time and interfering with our works program. When one problem is fixed, it is not long before another arises. Although most of the repairs have been under warranty there has also been a substantial cost to Council. It may be time for Council to go out into the market and see what is available.</p>
<b>Comment:</b>	<p>Council should consider the above item in relation to replacement.</p> <p>If agreed, tenders can be called and those received will be considered at a future meeting. Council is not required to accept any tender.</p>
<b>Consultation:</b>	Works Staff. Councillors.
<b>Statutory Environment:</b>	Local Government (Functions and General) Regulations 1996.
<b>Policy Implications:</b>	Nil.
<b>Financial Implications:</b>	Estimates have been provided in the 2005/06 budget. However, Council should be aware that extra funds may be required from the plant reserve if a decision is made to replace the plant. This will depend on the tender price and trade offered.
<b>Strategic Implications:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority.



**Recommendation:**

THAT TENDERS BE INVITED TO REPLACE P345 LIEBHERR PK732B DOZER WITH A SIMILAR MACHINE.

**Council Resolution:**

**RESOLVED: (Moved by Cr Trenfield Seconded by Cr Nichols)**

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THAT TENDERS BE INVITED TO REPLACE P345 LIEBHERR PK732B DOZER WITH A SIMILAR MACHINE.

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CARRIED 5.0

**10.1.4**                      **Code of Conduct - Review**

**File Ref:**                      M/15/7

**Reporting Officer:**        Tom Hartman CEO.

**Disclosure of Interest:**    Nil.

**Date of Report:**            13<sup>th</sup> February 2006

**Summary:**                    Report raises for Council's attention the requirements to review the Code of Conduct within 12 months of an election.

**Background:**                The Local Government is required to prepare or adopt a Code of Conduct to be observed by Council members, Committee members and staff. Within 12 months immediately following each ordinary election day, the Local Government is required to review it's Code of Conduct and make changes to the code as it considers necessary.

**Comment:**                    Council's Code of Conduct, which has been changed to comply with the current WALGA model code, is attached.

**Consultation:**                Nil.

**Statutory Environment:**    Section 5.103 (2) Local Government Act.

**Policy Implications:**        Nil.

**Financial Implications:**    Nil.

**Strategic Implications:**    Nil.

**Voting Requirements:**      Simple majority.

**Recommendation:**

THAT COUNCIL REVIEW THE CODE OF CONDUCT AND ADOPT THE NECESSARY CHANGE AS APPROPRIATE.

**Council Resolution:**

**RESOLVED: (Moved by Cr O'Dwyer Seconded by Cr Trenfield)**

---

THAT COUNCIL REVIEW THE CODE OF CONDUCT AND ADOPT THE NECESSARY CHANGE AS APPROPRIATE.

---

CARRIED 5.0

**10.1.5****Croc Festival****File Ref:**

H/10/14

**Reporting Officer:**

Tom Hartman CEO.

**Disclosure of Interest:**

Nil.

**Date of Report:**

13<sup>th</sup> February 2006

**Summary:**

Report submits information on the Croc Festival and Meekatharra being chosen as a venue and recommends Council involvement.

**Background:**

The attached information details what the Croc Festival is about.

**Comment:**

Through the previous Minister for Local Government, John Bowler, a recommendation was made that a Croc Festival be held in Meekatharra. I was contacted a few months ago by the organisers and I indicated that Council most likely would be interested in hosting the festival. However, as can be seen in the attached information, there is a cost both in cash and in-kind support. There does appear a real benefit to the community.

When first contacted I tried to encourage the organisers to hold the festival in conjunction with our Meeka Bash in October. They advised that the festival is held over 3 days and due to its size is a stand-alone event.

The event is scheduled for August 22-24, if Council agrees to become involved.

As can be seen by the notes provided, consideration will need to be given in the next budget for \$30,000 towards this event, being \$15,000 cash plus in-kind support. The in-kind support should be able to be provided.

Organisers from Croc Festival will be in Meekatharra on February 28 - March 2 for discussion and to hold various meetings with community members.

- Consultation:** Organisers.
- Statutory Environment:** Nil.
- Policy Implications:** Nil.
- Financial Implications:** Will have financial impact; however other benefits will flow on to local businesses and community.
- Strategic Implications:** Should have positive impact.
- Voting Requirements:** Simple.

**Recommendation:**

THAT COUNCIL GIVE FAVOURABLE CONSIDERATION IN THE 2006/07 BUDGET FOR \$15,000 PLUS IN-KIND SUPPORT TOWARDS THE CROC FESTIVAL BEING HELD IN MEEKATHARRA IN AUGUST 2006.

**Council Resolution:**

**RESOLVED: (Moved by Cr Nichols Seconded by Cr O'Dwyer)**

---

THAT COUNCIL GIVE FAVOURABLE CONSIDERATION IN THE 2006/07 BUDGET FOR \$15,000 PLUS IN-KIND SUPPORT TOWARDS THE CROC FESTIVAL BEING HELD IN MEEKATHARRA IN AUGUST 2006.

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CARRIED 5.0

10.1.6 2005 Compliance Audit Return for Local Governments

- File Ref:** A/45
- Reporting Officer:** Tom Hartman CEO.
- Disclosure of Interest:** Nil.
- Date of Report:** 13<sup>th</sup> February 2006
- Summary:** Report submits compliance audit return to Council for adoption.
- Background:** Department of Local Government and Regional Development requires all Local Governments to carry out a compliance audit for the period January 1<sup>st</sup>, 2005 to December 31<sup>st</sup>, 2005.

**Comment:** The return has been completed and is attached for Councillors endorsement.

Council should be aware of the requirements of Section 6.33(3) of the Local Government Act in relation to obtaining the Ministers approval for imposing a differential rate that is more than twice the lowest differential rate imposed. Councillors will recall the problem with the pastoral values being increased and was not picked up in our system at the time of the budget deliberation. This was picked up after the rates were entered into the system, which increased the pastoral rates by 100%. This was corrected at the August meeting. The time between the budget meeting and the August meeting did not allow enough time to apply for the approval.

**Consultation:** Nil.

**Statutory Environment:** Local Government (Audit) Regulations.

**Policy Implications:** Nil.

**Financial Implications:** Nil.

**Strategic Implications:** Assists Council in ensuring that Statutory Compliance in required areas is complied with.

**Voting Requirements:** Simple Majority.

**Recommendation:**

THAT COUNCIL ADOPT THE 2005 COMPLIANCE AUDIT RETURN AND SUBMIT IT TO THE DIRECTOR GENERAL, DEPARTMENT OF LOCAL GOVERNMENT AND REGIONAL DEVELOPMENT.

**Council Resolution:**

**RESOLVED: (Moved by Cr O'Dwyer Seconded by Cr Nichols)**

---

THAT COUNCIL ADOPT THE 2005 COMPLIANCE AUDIT RETURN AND SUBMIT IT TO THE DIRECTOR GENERAL, DEPARTMENT OF LOCAL GOVERNMENT AND REGIONAL DEVELOPMENT.

---

CARRIED 5.0

**10.2** ENVIRONMENTAL HEALTH OFFICER REPORT SUBMITTED TO THE FULL COUNCIL MEETING TO BE HELD 18<sup>th</sup> FEBRUARY 2006.

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**10.2.1** Home Occupation – McCleary Street

**File Ref:** Lot 882

**Reporting Officer:** W.V. Atyeo – Principal EHO/Building Surveyor/Town Planner

**Disclosure of Interest:** Nil

**Date of Report:** 12<sup>th</sup> February 2006

**Summary:** The Shire received a letter from Mr Ian C Johnson of Lot 882 McCleary Street, Meekatharra, requesting permission to operate a business from the residential dwelling at the Lot stated. The land in question is zoned “Residential” under the Meekatharra Town Planning Scheme (Scheme).

Under the Scheme the use as described in Mr Johnson letter to the Shire must have Council approval, and is an “AA” classification. This means that Council may, at its discretion permit the use, with or without conditions. I have deemed the use as described as a “Home Occupation”.

**Background:** Mr Johnson sent a letter to the Shire on behalf of his business “Lotus Healing Centre” stating that he intended to operate his business from a residential building located at Lot 882 McCleary Street, Meekatharra. It was stated that he would be operating it Thursday and Friday evenings between 7 pm and 9 pm, and Saturdays between the hours of 1 pm and 4 pm.

The services offered to his potential clients are one on one and the increase in vehicular traffic at the house would be negligible. The noise factor would not be any more than is prevalent in a domestic situation, and would therefore not be considered to be a problem to neighbours.

**Comment:** The “use” as described in Mr Johnson letter to the Shire could be classified as “Home Occupation” or possibly “Consulting Room” according to the definitions stated in the Scheme. However, I feel that consulting room applies to a separate building, whereas home occupation is within a domestic dwelling, as described by Mr Johnson.

I do not feel that the operations of this business will adversely affect the amenity of the area in any way, and will fall comfortably within the limitations of a home occupation as stated in the definition of the “use” stated in the definitions in the Town Planning Scheme.

I therefore feel that Council can approve such use as stated in Mr Johnson's letter, with the conditions stated in my recommendation.

<b>Consultation:</b>	CEO: Mr Tom Hartman
<b>Statutory Environment:</b>	Meekatharra Town Planning Scheme
<b>Policy Implications:</b>	Nil
<b>Financial Implications:</b>	Nil
<b>Strategic Implications:</b>	Nil
<b>Voting Requirements:</b>	Simple majority.

**Recommendation:**

THAT COUNCIL APPROVES THE APPLICATION BY MR JOHNSON TO DEVELOP A HOME OCCUPATION, NAMELY A HEALING CENTRE THAT INCORPORATES REIKI, EAR CANDLING, GENTLE MASSAGE, BOWEN THERAPY AND ZEN CHI MASSAGE, AT LOT 882 McCLEARY STREET, MEEKATHARRA. THE BUSINESS WILL ONLY OPERATE BETWEEN THE HOURS STATED IN THE APPLICATION TO THE SHIRE, AND MUST COMPLY FULLY WITH THE CONDITIONS STATED BELOW. THIS PERMIT MAY BE WITHDRAWN IF THE CONDITIONS ARE NOT FULLY COMPLIED WITH.

**CONDITIONS PLACED ON THE GRANTING OF THIS PERMIT:**

1. THE CONDUCTING OF THE BUSINESS FROM THE RESIDENTIAL BUILDING AT LOT 882 McCLEARY STREET, DOES NOT IN ANY WAY PREJUDICIALLY AFFECT THE AMENITY OF THE NEIGHBOURHOOD.
2. THE BUSINESS DOES NOT ENTAIL THE EMPLOYMENT OF ANY PERSON NOT A MEMBER OF THE OCCUPIER'S FAMILY.
3. THE BUSINESS DOES NOT OCCUPY AN AREA GREATER THAN TWENTY (20) SQUARE METERS.
4. THERE IS ONLY PERMITTED TO BE ONE SIGN ADVERTISING THE BUSINESS ON THE LOT, AND IT MUST NOT HAVE AN AREA OF GREATER THAN 0.2 SQUARE METERS.
5. ALL PARKING OF CLIENT VEHICLES UTILIZING THE SERVICES OF THE CENTRE MUST BE WITHIN THE BOUNDARIES OF THE LOT.

**Council Resolution:**

**RESOLVED: (Moved by Cr Nichols Seconded by Cr Smith)**

---

THAT COUNCIL APPROVES THE APPLICATION BY MR JOHNSON TO DEVELOP A HOME OCCUPATION, NAMELY A HEALING CENTRE THAT INCORPORATES REIKI, EAR CANDLING, GENTLE MASSAGE, BOWEN THERAPY AND ZEN CHI MASSAGE, AT LOT 882 McCLEARY STREET, MEEKATHARRA. THE BUSINESS WILL ONLY OPERATE BETWEEN THE HOURS STATED IN THE APPLICATION TO THE SHIRE, AND MUST

**COMPLY FULLY WITH THE CONDITIONS STATED BELOW. THIS PERMIT MAY BE WITHDRAWN IF THE CONDITIONS ARE NOT FULLY COMPLIED WITH.**

**CONDITIONS PLACED ON THE GRANTING OF THIS PERMIT:**

1. THE CONDUCTING OF THE BUSINESS FROM THE RESIDENTIAL BUILDING AT LOT 882 MCLEARY STREET, DOES NOT IN ANY WAY PREJUDICIALLY AFFECT THE AMENITY OF THE NEIGHBOURHOOD.
2. THE BUSINESS DOES NOT ENTAIL THE EMPLOYMENT OF ANY PERSON NOT A MEMBER OF THE OCCUPIER'S FAMILY.
3. THE BUSINESS DOES NOT OCCUPY AN AREA GREATER THAN TWENTY (20) SQUARE METERS.
4. THERE IS ONLY PERMITTED TO BE ONE SIGN ADVERTISING THE BUSINESS ON THE LOT, AND IT MUST NOT HAVE AN AREA OF GREATER THAN 0.2 SQUARE METERS.
5. ALL PARKING OF CLIENT VEHICLES UTILIZING THE SERVICES OF THE CENTRE MUST BE WITHIN THE BOUNDARIES OF THE LOT.

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CARRIED 5.0

**10.2.2 Derelict House – Consols Road**

**File Ref:** Lot 651

**Reporting Officer:** W.V. Atyeo – Principal EHO/Building Surveyor

**Disclosure of Interest:** Nil

**Date of Report:** 27<sup>th</sup> January 2006

**Summary:** This house has been vandalized for some time now, and there is a need to have the matter finalized as soon as possible. The loose asbestos is a risk to the health and well being of the community. There have been many attempts to have the situation resolved, but it has been a long drawn-out process.

I have contacted the new owner and he has indicated that he now has two options:

1. Hand the building as it is over to an Organisation for them to use it as a project and renovate the dwelling.
2. Demolish the dwelling.

It appears from my discussions that the building is more likely to be demolished, and this will be carried out in the cooler months or at a time when he is in the area undertaking similar work. This would be the most cost effective process.

**Background:** In October 2004 an Unfit for Human Habitation Notices was placed on the owners, calling for the renovation of the dwelling or the demolition of it.

Mr Michael Burrows was the owner at the time. The house continued to be vandalized and asbestos debris was a major concern.

The dwelling is of very solid structure, with the cladding being the major problem. The owners decided in November 04 to have the dwelling demolished, as all negotiations to save the building amounted to nothing. Then there problems securing the services of accredited demolition contractors, as it is what is referred to as a “Class 2” demolition because of the asbestos content and the fact that it is considered to be 2 stories high.

Finally in August 2005, a demolition contractor from Geraldton area purchased the building with the aim to renovate it and use it when he and his staff were working in the area. Now work has dried up for them here, and the renovations they attempted were soon subsequently vandalized when they were out of town.

I spoke with the new owner and he informed me that he now had two options. One was to hand the property over to an Organisation that might use it as a project while renovating it, or to demolish it.

**Comment:**

Access to the area has been restricted by the corrugated fence that has been erected, and so vandalism has been noticeably reduced. The owner has also removed the loose asbestos that was lying around, although there appears to be some new pieces on the lot. These do not present such a health hazard as existed previously.

The owner has stated that he will contact me shortly to let me know his final decision on the fate of the dwelling, at which time I will need to advise Council in order to receive further instruction on the matter.

I am happy to afford the owner two weeks in which to get back to me, but if he doesn't I will contact him in order to get things moving more quickly.

**Consultation:**

CEO: Mr Tom Hartman  
Owner: Mr David Mills

**Statutory Environment:**

Health Act 1911, and associated Regulations  
Local Government (Miscellaneous Regulations) Act

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Strategic Implications:**

Removal of derelict houses

**Voting Requirements:**

Simple majority.



**Recommendation:**

THAT COUNCIL ENDORSE THE ACTION TAKEN BY THE EHO IN DEALING WITH THE MATTER, AND THAT THE EHO IN CONSULTATION WITH THE CEO CONTINUE NEGOTIATIONS WITH THE OWNER IN ORDER TO RECTIFY THE CURRENT SITUATION AS SOON AS POSSIBLE.

**Council Resolution:**

**RESOLVED: (Moved by Cr Trenfield Seconded by Cr O'Dwyer)**

THAT COUNCIL ENDORSE THE ACTION TAKEN BY THE EHO IN DEALING WITH THE MATTER, AND THAT THE EHO IN CONSULTATION WITH THE CEO CONTINUE NEGOTIATIONS WITH THE OWNER IN ORDER TO RECTIFY THE CURRENT SITUATION AS SOON AS POSSIBLE.

CARRIED 5.0

**10.2.3 Burnt House – Darlot Street**

**File Ref:** Lot 410

**Reporting Officer:** W.V. Atyeo – Principal EHO/Building Surveyor

**Disclosure of Interest:** Nil

**Date of Report:** 27<sup>th</sup> January 2006

**Summary:** This house was severely damaged by fire in December 2005. My inspection of the house, and the fact that the Shire received a severe wind forecast for the area, indicated that something had to be done to secure the site immediately.

I could not find any correspondence to indicate what action had been taken by the owners (MRAC), so I instigated action. I contacted MRAC Officer, they contacted insurance firm, Insurance firm contacted me, and then they contacted a contracting service, who then contacted me. Demolition commenced on the 24<sup>th</sup> and was completed on the 25<sup>th</sup> January 2006.

**Background:** The house owned by the Murchison Region Aboriginal Corporation (MRAC) was severely damaged by fire in December 2005. The structural integrity of the building was severely affected, and there would have been no possibility that the house could be renovated. All steel framed were affected and twisted, and everything in the house plus all the fittings etc were burnt.

**Comment:** All the people I contacted were very supportive and co-operative in this matter. The little resistance I incurred was with the Insurance Company, but

in the end they quickly realised that they either did it, or the Shire would use its emergency powers and do the demolition itself. There was no asbestos material involved and so the risks were minimal.

The fact that the Shire had received a meteorological advice and warning of severe winds in the area, made it imperative that immediate action was taken.

I commended all the people involved for their prompt and efficient actions. The contractor even delayed a job in another area to ensure Meekatharra's needs were met.

**Consultation:** CEO: Mr Tom Hartman  
Owner: MRAC  
Insurance Company  
Lacy Contracting Services

**Statutory Environment:** Health Act 1911, and associated Regulations  
Local Government (Miscellaneous Regulations) Act

**Policy Implications:** Nil

**Financial Implications:** Nil

**Strategic Implications:** Removal of structurally unsound dwelling

**Voting Requirements:** Simple majority.

**Recommendation:**

THAT COUNCIL ENDORSE THE ACTION TAKEN BY THE EHO IN DEALING WITH THE MATTER.

**Council Resolution:**

**RESOLVED: (Moved by Cr Nichols Seconded by Cr Trenfield)**

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THAT COUNCIL ENDORSE THE ACTION TAKEN BY THE EHO IN DEALING WITH THE MATTER.

---

CARRIED 5.0

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**10.3** DEPUTY CHIEF EXECUTIVE OFFICER REPORT SUBMITTED TO THE FULL COUNCIL MEETING TO BE HELD 18<sup>th</sup> FEBRUARY 2006.

---

**10.3.1** Write Off of Sundry Debtors

**File Ref:** D/15

**Reporting Officer:** Natalie Hope - Deputy CEO.

**Disclosure of Interest:** Nil.

**Date of Report:** 9<sup>th</sup> February 2006

**Summary:** Council to write off \$ 749.56 for Royal Flying Doctor Service.

**Background:** Council charges the RFDS for landing fees at the Meekatharra Airport and then refunds the fee as a donation. During November 2003 two invoices were raised for these fees. The RFDS has paid these particular invoices but unfortunately the funds were used against previous outstanding debt.

**Comment:** It is not possible to determine which particular invoices are in fact unpaid as previously (2003) fund received were allocated against an outstanding balance rather than a particular invoice.

As we cannot accurately advise the RFDS of which amounts are outstanding, and as we refund landing fees anyway, it is recommended that this amount be written off.  
As this is a prior year (2003) debt, Councils formal approval for write off is required.

**Consultation:** K.E.Anderson

**Statutory Environment:** Local Government Act 1995 Section 6.12

**Policy Implications:** Nil.

**Financial Implications:** Loss of income to Council.

**Strategic Implications:** Nil.

**Voting Requirements:** Absolute Majority.

**Recommendation:**

THAT SUNDRY DEBTORS TOTALLING \$ 749.56 BEING OUTSTANDING LANDING FEES FOR THE RFDS BE WRITTEN OFF.

**Council Resolution:****RESOLVED: (Moved by Cr O'Dwyer Seconded by Cr Smith)**


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**THAT SUNDRY DEBTORS TOTALLING \$ 749.56 BEING OUTSTANDING LANDING FEES FOR THE RFDS BE WRITTEN OFF.**

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CARRIED 5.0

**10.3.2                      Sundry Debtor Write Off – M071****File Ref:** D/15**Reporting Officer:** Natalie Hope - Deputy CEO.**Disclosure of Interest:** Nil.**Date of Report:** 9 February 2006**Summary:** Meekatharra Youth & Social Club Committee Write off \$737.65**Background:** During April 2005 The Meekatharra Youth Ball was held. The accounting method chosen at the time was to bill the Meekatharra Youth and Social Club Committee (MYSCC) for the expenditure and then to receipt the income against it.**Comment:** Unfortunately as part of the process an amount of \$737.65 was billed to the MYSCC, however, when the money was received the funds were receipted to a different area.  
This effectively resulted in a "double up." The MYSCC did not make any payment and the outstanding debt (error) remained on Council's books. Approval is now sought to write this amount off.**Consultation:** K E Anderson.**Statutory Environment:** Local Government Act 1995 Section 6.12**Policy Implications:** Nil.**Financial Implications:** Write Off of unrecoverable debts**Strategic Implications:** Nil.**Voting Requirements:** Absolute Majority.

**Recommendation:**

THAT THE AMOUNT OF \$737.65 BILLED TO THE MEEKATHARRA YOUTH AND SOCIAL CLUB IN ERROR BE WRITTEN OFF.

**Council Resolution:**

**RESOLVED: (Moved by Cr Nichols Seconded by Cr Smith)**

THAT THE AMOUNT OF \$737.65 BILLED TO THE MEEKATHARRA YOUTH AND SOCIAL CLUB IN ERROR BE WRITTEN OFF.

CARRIED 5.0

**10.3.3                      Review of Annual Budget**

**File Ref:**                      B/45

**Reporting Officer:**        Natalie Hope - Deputy CEO.

**Disclosure of Interest:**    Nil.

**Date of Report:**            9th February 2006

**Summary:**                    Review of 2005/2006 Budget

**Background:**                Regulation 33A of the Local Government Financial Regulations requires the Local Government to carry out a review of the current budget during the months of January and March.  
The budget has been reviewed and is presented below.

**Comment:**                    *Income:* All income items have been reviewed and all income is on track and inline with the approved budget.

*Expenditure:* All expenditure items have been reviewed and with the exception of those listed all expenditure is on track and inline with the approved budget.

G/L Code	Acct Description	Budget 2005 / 2006	YTD Expenditure	Estimated Final Expenditure	Comments
139440	Lukes Pit Water Scheme	\$50,000.00	\$62,482.00	\$62,482.00	This expenditure relates to the purchase of two water tanks and installation. Over expenditure in this area can be offset with savings in other Capital Expenditure under Other Recreation and Sport.

					No action required.
151540	Engines & Pumps	\$ 7,000.00	\$ 10,999.00	\$ 10,999.00	This expenditure relates to the purchase of two pumps. No action required.
153980	Airport Road Trees	\$ 14,800.00	\$ 23,121.00	\$ 23,121.00	This expenditure relates to the purchase, planting and reticulation of the trees leading into the airport. The original budget did not include labour and plant costs for sand carting etc. Over expenditure in this area can be offset with savings in the Economics Services area. No action required.
128420	Refuse Site Maintenance	\$ 22,000.00	\$ 40,905.15	\$ 60,000.00	This expenditure relates to the operation of the new traxcavator, construction of the shed and the cost of the depreciation of the machine. This account also includes considerable costs for the removal of car bodies from town. Next years budget to include \$ 40,000 for town clean ups.
183320	Parts & Repairs	\$ 120,000.00	\$ 176,681.00	\$ 200,000.00	This expenditure relates to the contract hire of a mechanic during the vacancy of Councils day labour mechanic. These costs also include refurbishment of old maintenance caravan P88 and a few major plant repairs such as the Volvo grader and John Deere backhoe. Over expenditure in this area is expected to be partially offset by saving in GL 183420 repair wages.

At this time it is not proposed to amend the original budget as the amount involved is considered immaterial.

**Consultation:** K.E Anderson

**Statutory Environment:** Local Government Financial Management Regulations Section 33A

**Policy Implications:** Nil.

**Financial Implications:** Nil  
**Strategic Implications:** Nil.  
**Voting Requirements:** Absolute Majority

**Recommendation:**

THAT THE BUDGET REVIEW BE RECEIVED AND THAT NO CHANGES BE MADE TO THE ADOPTED BUDGET.

**Council Resolution:**

**RESOLVED: (Moved by Cr O'Dwyer Seconded by Cr Trenfield)**

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THAT THE BUDGET REVIEW BE RECEIVED AND THAT NO CHANGES BE MADE TO THE ADOPTED BUDGET.

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CARRIED 5.0

**10.3.4** Accounts to Be Paid

**File Ref:** F/6  
**Reporting Officer:** Natalie Hope – Deputy CEO.  
**Disclosure of Interest:** Nil.  
**Date of Report:** 13<sup>th</sup> February, 2006

**Summary:** The following accounts are presented to Council for payment:

Municipal	Voucher No.s 21661-21770	Amount: \$401,836.90
Trust Account	Voucher No.s 100783-100785	Amount: \$ 160.00
Air BP Account	Voucher No.s Various	Amount: \$ 5,225.60

**Voting Requirements:** Simple majority.

**Recommendation:**

THAT THE ACCOUNTS AS DETAILED BE PAID.

**Council Resolution:**

**RESOLVED: (Moved by Cr O'Dwyer Seconded by Cr Nichols)**

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THAT THE ACCOUNTS AS DETAILED BE PAID.

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CARRIED 5.0

**10.3.5** Monthly Financial Report - Period Ended 31st January 2006

**File Ref:** F/6

**Reporting Officer:** Natalie Hope – Deputy CEO

**Disclosure of Interest:** Nil.

**Date of Report:** 13<sup>th</sup> February 2006.

**Summary:** Monthly Report

**Background:** A monthly financial report is to be presented to Council at the next ordinary meeting following the end of the reporting period.

**Comment:** Nil

**Consultant:** Nil

**Statutory Environment:** Local Government Act 1995 Section 6.4  
Financial Management Regulations 34 & 35

**Policy Implications:** Nil

**Financial Implications:** Nil

**Strategic Implications:** Nil

**Voting Requirements:** Simple majority

**Recommendation:**

THAT THE FINANCIAL REPORT FOR THE PERIOD ENDING 31<sup>st</sup> JANUARY 2006 BE RECEIVED.

**Council Resolution:**

**RESOLVED: (Moved by Cr O’Dwyer Seconded by Cr Nichols)**

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THAT THE FINANCIAL REPORT FOR THE PERIOD ENDING 31<sup>st</sup> JANUARY 2006 BE RECEIVED.

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CARRIED 5.0

**11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:**

NIL



**12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING:**

NIL.

**13. CLOSURE OF MEETING:**

THE PRESIDENT CR HUTCHINSON DECLARED THE MEETING CLOSED AT 12.10 PM.